

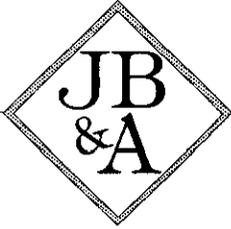
**WAYNE COUNTY COMMUNITY SERVICES  
ORGANIZATION, INC.**

**INDEPENDENT AUDITORS' REPORT AND  
RELATED FINANCIAL STATEMENTS**

**SEPTEMBER 30, 2010**

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# JOHN BURDETTE & ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

P.O. BOX 418 • BUCKHANNON, WV 26201 • (304) 472-3600 • FAX (304) 472-3601

## INDEPENDENT AUDITORS' REPORT

To the Board of Directors  
Wayne County Community Services Organization, Inc.  
Huntington, West Virginia

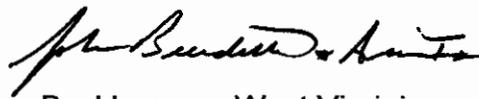
We have audited the accompanying statements of financial position of Wayne County Community Services Organization, Inc. (a nonprofit organization) as of September 30, 2010, and the related statements of activities, functional expenses, and cash flows for the year then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Wayne County Community Services Organization, Inc. as of September 30, 2010, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued a report dated August 29, 2011, on our consideration of Wayne County Community Services Organization, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audits were performed for the purpose of forming an opinion on the basic financial statements of Wayne County Community Services Organization, Inc. taken as a whole. The accompanying schedules of expenditures of federal and state awards are presented for purposes of additional analysis as required by U. S. Office Management and Budget Circular A-133, Audits of State, Local Government, and Non-Profit Organizations, and West Virginia Department of Health and Human Services, and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.



Buckhannon, West Virginia  
August 29, 2011

**WAYNE COUNTY COMMUNITY SERVICES ORGANIZATION, INC.**  
**STATEMENT OF FINANCIAL POSITION**  
**SEPTEMBER 30, 2010**

**ASSETS**

**Current Assets**

Cash and cash equivalents	\$ 73,975
Accounts receivable, net	299,256
Grants receivable	150,772
Prepaid expense	8,359
	<hr/>

Total current assets	532,362
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<b>Property and Equipment, net</b>	<u>1,683,992</u>
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<b>TOTAL ASSETS</b>	<u><u>\$ 2,216,354</u></u>
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**LIABILITIES AND NET ASSETS**

**Current Liabilities**

Current portion of long-term debt	\$ 88,658
Note payable	249,860
Accounts payable	146,172
Accrued payroll and taxes	220,634
Accrued annual leave	51,106
	<hr/>

Total current liabilities	<u>756,430</u>
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<b>Long-Term Debt</b>	<u>1,555,101</u>
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**Net Assets**

Unrestricted	(95,177)
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Temporarily restricted	<hr/>
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Total net assets (deficit)	<u>(95,177)</u>
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<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u><u>\$ 2,216,354</u></u>
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The accompanying notes are an integral part of this statement.

**WAYNE COUNTY COMMUNITY SERVICES ORGANIZATION, INC.**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2010**

	<b>Unrestricted</b>	<b>Temporarily Restricted</b>	<b>Total</b>
<b>REVENUE AND SUPPORT</b>			
Federal grant awards	\$ 701,849	\$	\$ 701,849
State grant	713,058		713,058
Donations and match	42,659		42,659
Contractual revenues	2,901,730		2,901,730
Project income	84,595		84,595
Rent	42,770		42,770
Other income	17,529		17,529
Net assets released from restrictions: Restrictions satisfied with lapse of time			
<b>Total Revenue and Support</b>	<b>4,504,190</b>		<b>4,504,190</b>
<b>EXPENSES</b>			
Program Services			
Title III-B	105,087		105,087
Title III-D	4,488		4,488
Title III-E	26,357		26,357
Title III-C - Congregate	187,225		187,225
Title III-C - Home Delivered	159,241		159,241
CSBG	109,097		109,097
Transit	775,749		775,749
Personal Care	2,657,347		2,657,347
Direct LIFE	84,864		84,864
Elder Abuse	766		766
FEMA	6,500		6,500
ADTP	257,463		257,463
Rentals	74,800		74,800
Starting Points	58,475		58,475
Other programs	38,360		38,360
Support Services			
Management and General	62,206		62,206
<b>Total Expenses</b>	<b>4,608,025</b>		<b>4,608,025</b>
<b>Change in Net Assets</b>	(103,835)		(103,835)
<b>NET ASSETS AT BEGINNING OF YEAR</b>	<b>8,658</b>		<b>8,658</b>
<b>NET ASSETS AT END OF YEAR (DEFICIT)</b>	<b>\$ (95,177)</b>	<b>\$</b>	<b>\$ (95,177)</b>

The accompanying notes are an integral part of this statement.

**WAYNE COUNTY COMMUNITY SERVICES ORGANIZATION, INC.  
STATEMENT OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED SEPTEMBER 30, 2010**

FUNCTIONAL EXPENSES	Program Services							
	Title III-B	Title III-D	Title III-E	Title III-C		CSBG	Transit	Personal Care
				Congregate	Home Delivered			
Salaries and wages	\$ 23,438	\$ 2,408	\$ 14,996	\$ 63,582	\$ 47,966	\$ 52,707	\$ 278,150	\$ 1,773,415
Fringe benefits	4,070	425	2,146	8,670	6,540	19,291	66,783	311,302
Travel and transportation	24,144						2,128	47,974
Printing and supplies						23	2,726	10,117
Postage and shipping							1,293	1,102
Rawfood				101,489	76,562	1,681		
Disposables					18,001			
Repairs and maintenance						14	41,427	575
Taxes, licenses and permits								594
Communications and utilities						2,289	5,788	861
Rent occupancy costs	5,046					1,650		
Dues/subscriptions/training							1,445	4,233
Insurance							43,750	6,305
Other costs	41,166	1,655	4,654			14,371	8,141	10,986
Contractual services						890	1,790	2,105
Fuel and oil							126,397	
Advertising							14,892	
Interest								
Depreciation expense							97,310	
Allocated indirect costs	7,223		4,561	13,484	10,172	16,181	83,729	487,778
<b>Total</b>	<b>\$ 105,087</b>	<b>\$ 4,488</b>	<b>\$ 26,357</b>	<b>\$ 187,225</b>	<b>\$ 159,241</b>	<b>\$ 109,097</b>	<b>\$ 775,749</b>	<b>\$ 2,657,347</b>

**WAYNE COUNTY COMMUNITY SERVICES ORGANIZATION, INC.  
STATEMENT OF FUNCTIONAL EXPENSES (CONTINUED)  
FOR THE YEAR ENDED SEPTEMBER 30, 2010**

	<u>Program Services</u>						<u>Support Services</u>		<u>Total</u>	
	Direct LIFE	Elder Abuse	FEMA	ADTP	Rentals	Starting Points	Other Programs	Total Program Services		Management and General
Salaries and wages	\$ 35,242	\$	\$	\$ 156,546	\$	\$ 33,516	\$ 15,513	\$ 2,497,479	\$ 194,396	\$ 2,691,875
Fringe benefits	12,171			36,372		5,584	2,820	476,174	60,220	536,394
Travel and transportation	747			550		1,158	237	76,938	3,082	80,020
Printing and supplies	448	766		2,756		32	27	16,895	11,826	28,721
Postage and shipping	150							2,545	5,004	7,549
Rawfood				5,625		1,082	11,300	197,739		197,739
Disposables				1,538				19,539		19,539
Repairs and maintenance	2,552			1,717	8,942		1,670	56,897	17,448	74,345
Taxes, licenses and permits								594	810	1,404
Communications and utilities	4,000			4,645	5,666	4,669		27,918	85,181	113,099
Rent occupancy costs	10,450					1,350		18,496	62,750	81,246
Dues/subscriptions/training								5,678	1,388	7,066
Insurance	8,432				1,394			59,881	23,082	82,963
Other costs			6,500	110	47	400	1,573	89,603	14,400	104,003
Contractual services				63	26,450	677		31,975	83,728	115,703
Fuel and oil								126,397		126,397
Advertising								14,892	9,551	24,443
Interest									141,486	141,486
Depreciation expense					32,301			129,611	44,422	174,033
Allocated indirect costs	10,672			47,541		10,007	5,220	696,568	(696,568)	
<b>Total</b>	<b>\$ 84,864</b>	<b>\$ 766</b>	<b>\$ 6,500</b>	<b>\$ 257,463</b>	<b>\$ 74,800</b>	<b>\$ 58,475</b>	<b>\$ 38,360</b>	<b>\$ 4,545,819</b>	<b>\$ 62,206</b>	<b>\$ 4,608,025</b>

The accompanying notes are an integral part of this statement.

**WAYNE COUNTY COMMUNITY SERVICES ORGANIZATION, INC.**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2010**

**CASH FLOWS FROM OPERATING ACTIVITIES**

Change in net assets	\$ (103,835)
Adjustments to reconcile increase in net assets to net cash used in operating activities:	
Depreciation	174,033
(Increase) decrease in operating assets:	
Accounts receivable	98,348
Grants receivable	(29,349)
Prepaid expense	11,616
Increase (decrease) in operating liabilities:	
Accounts payable	(208,911)
Accrued payroll and taxes	32,545
Accrued annual leave	19,824
Deferred revenue	<u>(53,907)</u>
<b>NET CASH USED IN OPERATING ACTIVITIES</b>	<u>(59,636)</u>

**CASH FLOWS FROM INVESTING ACTIVITIES**

Purchase of property and equipment	<u>(44,426)</u>
<b>NET CASH USED IN INVESTING ACTIVITIES</b>	<u>(44,426)</u>

**CASH FLOWS FROM FINANCING ACTIVITIES**

Repayment of long-term debt	(52,253)
Proceeds from short-term borrowing	<u>11,055</u>
<b>NET CASH USED IN FINANCING ACTIVITIES</b>	<u>(41,198)</u>

**NET DECREASE IN CASH AND CASH EQUIVALENTS** (145,260)

**CASH AND CASH EQUIVALENTS, beginning of year** 219,235

**CASH AND CASH EQUIVALENTS, end of year** \$ 73,975

The accompanying notes are an integral part of this statement.

**WAYNE COUNTY COMMUNITY SERVICES ORGANIZATION, INC.  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2010**

**Note 1. Summary of Significant Accounting Policies**

Wayne County Community Services Organization, Inc. is a non-profit organization, which provides services to low-income individuals and families in Wayne County, West Virginia. Wayne County Community Services Organization, Inc.'s headquarters are located in Huntington, West Virginia.

The objectives of the Wayne County Community Services Organization, Inc. are to:

1. Establish, conduct, implement, operate, coordinate and finance programs for the benefit of the low-income, minority, elderly, disadvantaged and handicapped citizens of Wayne County in the fields of education, economics, health recreation, natural planning, transportation, industrial and business development, and other social and public welfare programs;
2. Consult with and advise the regional agencies in the development plans as specified by grantee agency, state and federal regulation as they would affect the low-income, minority, elderly, disadvantaged and handicapped citizens of Wayne County;
3. Enter into cooperative agreements with municipal, county, Area Agency on Aging, state, federal or other public bodies and/or agencies in establishing, conducting, implementing operation, coordinating and financing of said programs for the benefit of low-income, minority, elderly, disadvantaged and handicapped citizens of Wayne County;
4. Act as a "community focal point" in Wayne County for the coordination of the broadest range of services to benefit the low-income, minority, elderly, disadvantaged and handicapped citizens of Wayne County;
5. Develop and promote cooperative relationships between Wayne County Community Services Organization, Inc., and other allied organizations, agencies and programs interested in the needs and aspirations of the low-income, minority, elderly, disadvantaged and handicapped citizens of Wayne County; and
6. Develop and administer such rules, policies, procedures and guidelines as may be necessary to carry out the above objectives consistent with local, state, federal laws and grant and contract agreements entered into by the organization.
7. Wayne County Community Services Organization, Inc. provides non-emergency medical transportation for county residents. The program transports individuals to and from medical appointments by the use of an Organization van.

**WAYNE COUNTY COMMUNITY SERVICES ORGANIZATION, INC.**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**SEPTEMBER 30, 2010**

**Note 1. Summary of Significant Accounting Policies (Continued)**

**Accounting Basis**

The accompanying financial statements have been prepared in conformity with generally accepted accounting principles, whereby revenues are recognized when earned and expenses are recognized when incurred.

**Funds Receivable and Concentration of Credit Risk**

The Organization provides various services to the elderly and low-income individuals in Wayne County, West Virginia on a third-party reimbursement basis. The Organization bills the various funding sources in accordance with contractual agreements without requiring collateral or any other security. Funds receivable have been adjusted for all known uncollectible accounts. An allowance for bad debts has not been created because the amount, if any, is not considered material.

**Inventory**

Inventory is charged to expense in the period during which it is purchased instead of being recognized as an asset until consumed.

**Property and Equipment**

In accordance with grant award budgets approved by funding sources, property and equipment is capitalized at cost in the period during which it is purchased and depreciated over its useful life using the straight-line method for financial reporting purposes. Maintenance and repairs are charged to expense when incurred. When equipment is sold or otherwise disposed of, the assets account and related accumulated depreciation account are relieved, with any gain or loss included in operations. Further, equipment lease payments are expensed when paid instead of equipment being capitalized and depreciated.

The property and equipment acquired is owned by Wayne County Community Services Organization, Inc. while used in the program for which it was purchased or in other future authorized programs. The funding sources, however, have a reversionary interest in the property and equipment purchased with grant funds; therefore, its disposition, as well as the ownership of any sale proceeds there from, is subject to funding source regulations.

**Temporarily Restricted Net Assets**

The Organization reports grants and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions. The West Virginia Department of Transportation (DOT) has a reversionary interest in vehicles it grants to the Organization.

**WAYNE COUNTY COMMUNITY SERVICES ORGANIZATION, INC.**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**SEPTEMBER 30, 2010**

**Note 1. Summary of Significant Accounting Policies (Continued)**

**Functional Expenses**

The Organization, allocates its expenses on a functional basis among its various programs. Expenses that can be identified with a specific program are allocated according to their natural expense classification.

**Income Taxes**

Wayne County Community Services Organization, Inc. is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. The Organization is classified by the Internal Revenue Service as an other than a private foundation.

**Donated Services, Space and Other**

Donated hourly services are valued at the federally established minimum wage or the fair value of skilled services. Donated space is valued at the estimated fair rental value. Donated other is valued at the estimated fair market value at the date of receipt. The Organization does not record donated services, space and other in excess of the amount required to meet grant-matching requirements.

**Financial Statement Presentation**

Financial statement presentation follows the recommendations of the Statement of Financial Accounting Standards. The Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. At September 30, 2010, the Organization had no temporarily restricted net assets and no permanently restricted net assets.

**Cash and Cash Equivalents**

For purposes of the statement of cash flows, cash equivalents include time deposits, certificates of deposit, money market funds, and highly liquid debt instruments with maturities of three months or less.

**Deferred Revenue**

Deferred revenue represents unexpended grant award funds received as of September 30, 2010. Deferred revenue is funds owed to funding sources or are approved for use in ongoing or future programs. There were no deferred revenues at September 30, 2010.

**Use of Estimates**

The preparation of financial statements in conformity with the requirements of various funding sources requires management to make estimates and assumptions that affect reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**WAYNE COUNTY COMMUNITY SERVICES ORGANIZATION, INC.  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2010**

**Note 2. Land, Buildings, and Equipment**

Major categories of land, building and equipment are as follows:

Land	\$	54,500
Land improvements		3,043
Buildings and improvements		1,853,861
Furniture/fixtures/equipment		257,666
Vehicles		322,910
Wayne X-Press Vehicle		1,010,908
		3,502,888
Less accumulated depreciation		1,818,896
		\$ 1,683,992

Depreciation expenses for the year ended September 30, 2010 totaled \$174,033

**Note 3. Cost Allocation**

Wayne County Community Services Organization, Inc. has adopted a cost allocation plan whereby each program is charged its fair share of the general administration costs of the Organization. Administrative staff time, space costs, copy costs, office supplies, and maintenance fees on specific equipment are allocated to the programs based on usage. The Organization has developed an indirect cost plan in accordance with the requirements of OMB Circular A-122

**Note 4. Retirement Plan**

The Organization sponsors a 403(b) deferred compensation plan for its employees. Employee may elect to defer 4.5% of their yearly compensation. The Organization elected to contribute 9.5% of the employees' salary to the plan. Contributions by the Organization to the plan for the year ended September 30, 2010 amounted to \$28,663.

**WAYNE COUNTY COMMUNITY SERVICES ORGANIZATION, INC.  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2010**

**Note 5. Grants Receivable**

Grants receivable at September 30, 2010, consisted of the following:

Title IIID	\$	3,357
Title IIIE		2,464
FAIR/Alzheimer's		12,418
Elder Abuse		766
Life		22,448
Lighthouse		37,744
CSBG		6,196
Transit		65,379
		-----
Total		\$ 150,772
		=====

**Note 6. Accounts Receivable**

Accounts receivable at September 30, 2010, consisted of the following:

Contractual Revenues \$299,256

**Note 7. Related Party Transactions**

The Organization purchased gasoline and vehicle maintenance services from an entity that is related to the Executive Director. Following is a summary of transactions with the related entity for the year ended September 30, 2010:

Gasoline purchases, vehicle service and maintenance \$62,520

The Organization is related through common board members with Westmoreland Apartments, Inc. This Organization was created to renovate the Westmoreland Middle School into a senior living facility. This facility is owned by the Organization.

**Note 8. Contingent Liabilities**

In the normal course of operations, the Organization receives grant funds from various Federal and State agencies. The grant programs are subject to audit by agents of the granting authority, the purpose of which is to ensure compliance with conditions precedent to the granting funds. Any liability for reimbursement which may arise as the result of this audit is not believed to be material.

**WAYNE COUNTY COMMUNITY SERVICES ORGANIZATION, INC.  
 NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 SEPTEMBER 30, 2010**

**Note 9. Reserve Account Fund**

In December 1992, the Organization's Board of Directors approved the obligation of funds to be reserved for the future purchase of land and/or buildings for the Organization.

**NOTE 10. Operating Leases**

The Organization is the lessee of facilities for offices and Senior Citizens Centers, a postage machine, and a copier under operating leases expiring in various years through 2018.

Minimum future rental payments under cancelable operating leases having remaining terms in excess of one year as of September 30, 2010, for each of the next five years and in the aggregate are:

September 30, 2011	\$ 17,400
2012	15,400
2013	11,400
2014	11,400
2015	11,400
Thereafter	3,100
	-----
	\$ 70,100
	=====

For the year ended September 30, 2010, total occupancy expenses amounted to \$81,246 reported in the accompanying financial statement in accordance with the Program's budgets.

**Note 11. Notes Payable Line Of Credit**

As of September 30, 2010 the organization had a business revolving line of credit account with a total credit limit of \$250,000 at Chase Bank. The interest rate on the account is 2.25%. The balance on the account as of September 30, 2010 was \$249,860 with \$140 available to be drawn on this line of credit.

**WAYNE COUNTY COMMUNITY SERVICES ORGANIZATION, INC.  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2010**

**Note 12. Long-Term Debt**

	<b>2010</b>
Community Trust Bank, interest at 7.75% per annum. Monthly payments of \$ 12,314.23 through August, 2027. Secured by real estate and certificate of deposit.	\$ 1,440,328
Chase Bank, interest at 6.85% per annum. Monthly payments of \$ 3,314.47 through May, 2012. Secured by real estate.	62,131
City National Bank, interest at 5.0% per annum. Monthly payments of \$ 890.22 through May, 2014. Secured by real estate.	105,439
Community Trust Bank, interest at 10.0% per annum. Monthly payments of \$1,015.85. Secured by real estate.	35,861
Total	1,643,759
Less current portion	88,658
Non-current portion	\$ 1,555,101

The following is a schedule of maturities as of September 30, 2010.

Year ending September 30, 2010	\$ 88,658
2011	81,715
2012	60,828
2013	59,560
2014	57,779
Later years	1,295,219
Total	\$ 1,643,759

**Note 13. Subsequent Events**

Management has evaluated subsequent events through August 29, 2011, the date which the financial statements were available to be issued.

## **SUPPLEMENTAL INFORMATION**

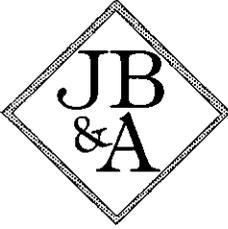
**WAYNE COUNTY COMMUNITY SERVICES ORGANIZATION, INC.**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2010**

<u>Federal Grantor/Pass-through Grantor/Program Title</u>	<u>CFDA Number</u>	<u>Expenditures</u>
<b>U.S. Department of Transportation</b>		
Pass-through from WV Department of Transportation		
Public Transportation in Nonurban Area - 49 USC Section 5311	20.509	\$ 232,249
ARRA - Public Transportation in Nonurban Area - 49 USC Section 5311	20.509	136,057
<b>U.S. Department of Health and Human Services</b>		
Starting Points Family Resource	93.590	5,944
Pass-through from Metro Area Agency on Aging, Inc.		
Special Programs for the Aging - Title III, Part B - Grants for Supportive Services and Senior Centers	93.044	41,750
Special Programs for the Aging - Title III, Part C - Nutrition Services	93.045	94,075
Special Programs for the Aging - Title III, Part E - Caregiver	93.052	19,767
Special Programs for the Aging - Title III, Part D - Preventive Health Services/Medical Management	93.043	3,623
Special Programs for the Aging - NSIP	93.053	45,020
Special Programs for the Aging - Title VII, Elder Abuse Prevention	93.041	766
Health Benefits - SHIP	93.779	7,000
Pass-through from Community Action Partnership		
CSBG	93.569	37,795
ARRA - CSBG	93.710	71,303
<b>U.S. Department of Homeland Security</b>		
Emergency Food and Shelter Program	97.024	<u>6,500</u>
<b>Total Expenditures of Federal Awards</b>		<u><u>\$ 701,849</u></u>

**BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards included in the federal grant activity of Wayne County Community Services Organization, Inc. and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

The accompanying notes are an integral part of this schedule.



# JOHN BURDETTE & ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

P.O. BOX 418 • BUCKHANNON, WV 26201 • (304) 472-3600 • FAX (304) 472-3601

## INDEPENDENT AUDITORS' REPORT ON SUPPLEMENTAL INFORMATION

To the Board of Directors  
Wayne County Community Services Organization, Inc.  
Huntington, West Virginia

Our report on our audit of the basic financial statements of the Wayne County Community Services Organization, Inc. for the year ended September 30, 2010 appears on pages 1 and 2. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of the purpose of forming an opinion of the basic financial statements taken as a whole. The Schedule of Revenues and Support and Schedule of Expenditures of State Awards, are presented for purpose of additional analysis and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Buckhannon, West Virginia  
August 29, 2011

**WAYNE COUNTY COMMUNITY SERVICES ORGANIZATIONS, INC.  
SCHEDULE OF REVENUES AND SUPPORT  
FOR THE YEAR ENDED SEPTEMBER 30, 2010**

	Title III-B	Title III-D	Title III-E	Title III-C		CSBG	Transit	Personal Care
				Congregate	Home Delivered			
Federal financial assistance	\$ 41,750	\$ 3,623	\$ 19,768	\$ 86,608	\$ 52,487	\$ 109,097	\$ 368,306	\$
State grant	51,883	226		46,654	28,594		25,000	
State LIFE allocated				66,912	26,286			
State legislative digest								
State lighthouse								191,979
State FAIR								60,604
Donations and match	7,364	639	6,589	9,457	7,135		10,475	
Contractual revenues							227,483	2,463,591
Project income	4,090			21,225	8,170		12,481	36,515
Rent income								
Other								
<b>Total Revenue and Support</b>	<b>105,087</b>	<b>4,488</b>	<b>26,357</b>	<b>230,856</b>	<b>122,672</b>	<b>109,097</b>	<b>643,745</b>	<b>2,752,689</b>

**WAYNE COUNTY COMMUNITY SERVICES ORGANIZATIONS, INC.**  
**SCHEDULE OF REVENUES AND SUPPORT (CONTINUED)**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2010**

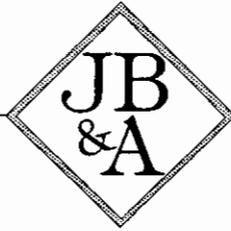
	Direct LIFE	Elder Abuse	FEMA	ADTP	Rentals	Starting Points	Other	Total (Memorandum Only)
Federal financial assistance	\$	\$ 766	\$ 6,500	\$	\$	\$ 5,944	\$ 7,000	\$ 701,849
State grant	178,062					39,056		369,475
State LIFE allocated	(93,198)							
State legislative digest							91,000	91,000
State lighthouse								191,979
State FAIR								60,604
Donations and match							1,000	42,659
Contractual revenues				132,850			77,806	2,901,730
Project income				1,714	400			84,595
Rent income					42,770			42,770
Other							17,529	17,529
<b>Total Revenue and Support</b>	<b>84,864</b>	<b>766</b>	<b>6,500</b>	<b>134,564</b>	<b>43,170</b>	<b>45,000</b>	<b>194,335</b>	<b>4,504,190</b>

The independent auditors' report on supplemental information is an integral part of this schedule.

**WAYNE COUNTY COMMUNITY SERVICES ORGANIZATION, INC.  
SCHEDULE OF EXPENDITURES OF STATE AWARDS  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010**

	<u>Grant Period</u>	<u>Grant Identificaiton Number</u>	<u>State Expenditures</u>
Direct Programs:			
WV Bureau of Senior Services			
Community Partnership Grants			<u>\$    91,000</u>
Total Direct Programs			<u>91,000</u>
Pass through Awards			
Metro Area Agency on Aging			
IIIC State	June 30, 2010	21036	75,248
IIIB State	June 30, 2010	21036	51,883
IIID	June 30, 2010	21036	226
LIFE	June 30, 2010	21003	100,963
LIFE	June 30, 2011	21004	77,099
Lighthouse	June 30, 2010	21050	134,099
Lighthouse	June 30, 2011	21150	57,880
FAIR	June 30, 2010	21050	45,162
FAIR	June 30, 2011	21150	15,442
Starting Points	June 30, 2010	G100329	27,806
Starting Points	June 30, 2011	G110234	11,250
Division of Public Transit	June 30, 2010	S-18-4024	<u>25,000</u>
Total pass-through awards			<u>622,058</u>
 TOTAL EXPENDITURES OF STATE AWARDS			 <u><u>\$    713,058</u></u>

The independent auditors' report on supplemental information is an integral part of this schedule.



# JOHN BURDETTE & ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

P.O. BOX 418 • BUCKHANNON, WV 26201 • (304) 472-3600 • FAX (304) 472-3601

## **INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors  
Wayne County Community Services Organization, Inc.  
Huntington, West Virginia

We have audited the financial statements of Wayne County Community Services Organization, Inc. (a nonprofit organization) as of and for the year ended September 30, 2010, and have issued our report thereon dated August 29, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United State of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Wayne County Community Services Organization, Inc.'s internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Wayne County Community Services Organization, Inc.'s internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designated to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

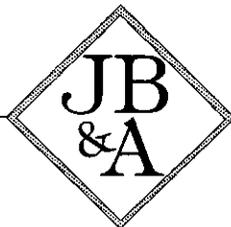
Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Wayne County Community Services Organization, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the management, the audit committee, Board of Directors, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

  
Buckhannon, West Virginia  
August 29, 2011



# JOHN BURDETTE & ASSOCIATES

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## **INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

To the Board of Directors  
Wayne County Community Services Organization, Inc.  
Huntington, West Virginia

### **Compliance**

We have audited Wayne County Community Services Organization, Inc.'s (a nonprofit organization) compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct material effect on each of Wayne County Community Services Organization, Inc.'s major federal programs for the year ended September 30, 2010. Wayne County Community Services Organization, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of Wayne County Community Services Organization, Inc.'s management. Our responsibility is to express an opinion on Wayne County Community Services Organization, Inc.'s compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, "*Audits of States, Local Governments, and Non-Profit Organizations*". Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Wayne County Community Services Organization, Inc.'s compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Wayne County Community Services Organization, Inc.'s compliance with those requirements.

In our opinion, Wayne County Community Services Organization, Inc. complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended September 30, 2010.

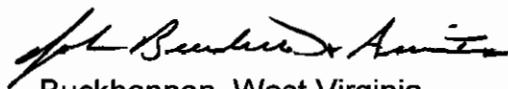
## **Internal Control Over Compliance**

Management of Wayne County Community Services Organization, Inc. is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Wayne County Community Services Organization, Inc.'s internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Wayne County Community Services Organization, Inc.'s internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the audit committee, management, others within the organization and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.



Buckhannon, West Virginia  
August 29, 2011

**WAYNE COUNTY COMMUNITY SERVICES ORGANIZATION, INC.  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2010**

**Section 1 - Summary of Auditors' Results**

**Financial Statements**

Type of auditors' report issued: Unqualified

Internal control over financial reporting:

Material weakness identified? \_\_\_ yes \_X\_ no

Significant deficiencies identified that are not considered to be material weaknesses? \_\_\_ yes \_X\_ no

Noncompliance material to financial statements noted? \_\_\_ yes \_X\_ no

**Federal Awards**

Internal control over major programs?

Material weakness identified? \_\_\_ yes \_X\_ no

Significant deficiencies identified that are not considered to be material weaknesses? \_\_\_ yes \_X\_ none reported

Type of auditors' report issued on compliance for major programs: Unqualified

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133? \_\_\_ yes \_X\_ none reported

Identification of major programs?

<u>CFDA Number</u>	<u>Name of Federal Program Cluster</u>
20.509	Public Transportation
93.045	Title III, Part C-Nutrition

Dollar threshold used to distinguish between type A and type B programs: \$ 300,000

Auditee qualified as low-risk auditee? \_\_\_ yes \_X\_ no

**Section II - Financial Statement Findings**

None

**Section III - Federal Awards Findings and Questioned Costs**

None

The accompanying notes are an integral part of this schedule.