

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.
(A NON-PROFIT ORGANIZATION)

FINANCIAL STATEMENTS AND ADDITIONAL INFORMATION

SEPTEMBER 30, 2012

WITH INDEPENDENT AUDITOR'S REPORT THEREON

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WOOD COUNTY SENIOR CITIZEN ASSOCIATION, INC.

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Wood County Senior Citizens Association, Inc.
Parkersburg, West Virginia:

I have audited the accompanying statement of financial position of the Wood County Senior Citizens Association, Inc. (the "Organization") (a nonprofit organization) as of September 30, 2012, and the related statements of activities, functional expenses, and cash flows for the year then ended. These financial statements are the responsibility of the Organization's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Organization as of September 30, 2012, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, I have also issued my report dated April 26, 2013, on my consideration of the Organization's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and important for assessing the results of my audit.

My audit was conducted for the purpose of forming an opinion on the basic financial statements of the Organization taken as a whole. The accompanying schedule of expenditures of federal and state awards is presented for purposes of additional analysis, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

David L. Howell, CPA

David L. Howell, CPA
Cabin Creek, West Virginia
April 26, 2013

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

STATEMENT OF FINANCIAL POSITION

September 30, 2012

| <u>ASSETS</u> | |
|--|--------------------|
| Current assets: | |
| Cash | \$ 50,953 |
| Accounts receivable | 145,684 |
| Prepaid expenses | <u>2,050</u> |
| Total current assets | 198,687 |
| Fixed assets: | |
| Land | 198,252 |
| Building and improvements | 1,196,984 |
| Furniture and equipment | <u>249,238</u> |
| | 1,644,474 |
| Less: accumulated depreciation | <u>(1,036,231)</u> |
| Total fixed assets | <u>608,243</u> |
| | <u>\$ 806,930</u> |
| <u>LIABILITIES AND NET ASSETS</u> | |
| LIABILITIES: | |
| Current liabilities: | |
| Accounts payable | \$ 28,176 |
| Accrued payroll | 32,908 |
| Accrued annual leave | 22,768 |
| Payroll taxes withhold and accrued | 9,048 |
| Accrued expenses | 231,878 |
| Deferred revenue | 42,717 |
| Current portion of note payable | <u>7,652</u> |
| Total current liabilities | 375,147 |
| Long-term liabilities: | |
| Note payable | <u>425,690</u> |
| Total long-term liabilities | <u>425,690</u> |
| Total liabilities | 800,837 |
| NET ASSETS: | |
| Unrestricted | <u>6,093</u> |
| Total net assets | <u>6,093</u> |
| | <u>\$ 806,930</u> |

The accompanying notes are an integral part of these financial statements.

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

STATEMENT OF ACTIVITIES

Year Ended September 30, 2012

| | |
|--|---------------------|
| Support and revenues: | |
| Grant revenue - federal | \$ 287,422 |
| Grant revenue - state | 599,938 |
| Grant revenue - fee for service | 367,142 |
| Program income | 57,951 |
| Other grant income | 44,450 |
| Rental income | 107,729 |
| Other income | <u>5,008</u> |
| Total unrestricted support and revenue | 1,469,640 |
| Expenses and losses: | |
| Program services: | |
| Title IIIB Senior Citizens | 133,487 |
| Title IIIC Nutrition | 235,659 |
| Title IIID In-Home services | 8,263 |
| Title IIIE Caregiver | 34,588 |
| LIFE | 213,121 |
| Elder abuse | 1,473 |
| Health benefits counseling | 6,188 |
| Community care | 339,382 |
| Lighthouse | 160,366 |
| Alzheimer | 87,097 |
| Community partnership | 32,038 |
| McDonough Foundation | 16,043 |
| Transportation | <u>5,212</u> |
| Total program services | 1,272,917 |
| Supporting services: | |
| General and administrative | 83,140 |
| Depreciation expense | 118,870 |
| Interest expense | <u>33,741</u> |
| Total supporting services | <u>235,751</u> |
| Total expenses | <u>1,508,668</u> |
| Change in unrestricted net assets | (39,028) |
| Net assets, beginning | <u>45,121</u> |
| Net assets, ended | <u><u>6,093</u></u> |

The accompanying notes are an integral part of these financial statements.

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

STATEMENT OF FUNCTIONAL EXPENSE

Year Ended September 30, 2012

| | Program Services | Supporting Services | Total |
|-------------------------------------|---------------------|------------------------|------------------|
| Salaries and Wages | \$ 819,323 | 21,963 | 841,286 |
| Other Employee Benefits | 20,525 | 2,407 | 22,932 |
| Payroll Taxes | 100,932 | 4,352 | 105,284 |
| Contract Fees | 164,196 | 5,550 | 169,746 |
| Equipment Rental and Maintenance | 58,995 | 1,691 | 60,686 |
| Travel | 21,109 | 10,853 | 31,962 |
| Interest | - | 33,741 | 33,741 |
| Depreciation | - | 118,870 | 118,870 |
| Program Supplies | 16,836 | - | 16,836 |
| Disposables | - | 740 | 740 |
| Utilities | 31,528 | 32,082 | 63,610 |
| Insurance | 17,919 | - | 17,919 |
| Advertising | 764 | 248 | 1,012 |
| Program costs | 4,190 | 222 | 4,412 |
| Office supplies | 11,583 | 1,411 | 12,994 |
| Printing and copying | 2,450 | - | 2,450 |
| Miscellaneous | 90 | 311 | 401 |
| Subscriptions and fees | 2,477 | 1,310 | 3,787 |
| Total functional expenses | <u>\$ 1,272,917</u> | <u>235,751</u> | <u>1,508,668</u> |

The accompanying notes are an integral part of these financial statements.

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

STATEMENT OF CASH FLOWS

Year Ended September 30, 2012

CASH PROVIDED BY OPERATING ACTIVITIES

| | |
|---|------------------|
| Increase (Decrease) in net assets | \$ (39,028) |
| Adjustments to reconcile increase (decrease) in net assets to net cash flows from operating activities: | |
| Depreciation | 118,869 |
| Loss on disposal of fixed assets | (29,187) |
| (Increase) decrease in: | |
| Accounts receivable | (135,533) |
| Prepaid expenses | 1,023 |
| Increase (decrease) in: | |
| Accounts payable | (782) |
| Accrued payroll | 2,196 |
| Accrued annual leave | 2,741 |
| Payroll taxes withheld and accrued | (7,134) |
| Accrued expenses | (16,105) |
| Deferred revenue | (9,178) |
| Net cash flows provided (used) by operating activities | <u>(112,118)</u> |

CASH FLOWS FROM INVESTING ACTIVITIES:

| | |
|--|----------|
| Purchase of fixed assets | <u>0</u> |
| Net cash flows provide (used) by investing activities | 0 |

CASH FLOWS FROM FINANCING ACTIVITIES

| | |
|---|-----------------|
| Reduction of long-term debt | <u>(10,113)</u> |
| Net cash flows provided (used) by financing activities | <u>(10,113)</u> |

| | |
|---------------------------------|------------------|
| Net increase (decrease) in cash | (122,231) |
| Cash, beginning | <u>173,184</u> |
| Cash, ended | <u>\$ 50,953</u> |

The accompanying notes are an integral part of these financial statements.

NOTES TO FINANCIAL STATEMENTS

September 30, 2012

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING AND REPORTING POLICIES

The major accounting principles employed in the preparation of the accompanying financial statements are summarized as follows:

Organization

Wood County Senior Citizens Association, Inc. (the "Organization") is a not-for-profit corporation in the State of West Virginia and qualifies as a tax-exempt organization under Section 501 (c)(3) of the Internal Revenue Code and, therefore, is not subject to federal and state income taxes, except for income derived on income that is unrelated to the Organization's exempt purpose. The Organization is not classified as a private foundation.

Nature of Activities

The Organization was formed to promote programs and activities related to aging, encourage participation of older persons in the programs and activities, and diminish social isolation of the elderly through the group activities and programs; as well as informing the public of the special problems of the elderly and informing the elderly of their rights and responsibilities.

Temporarily Restricted Net Assets

The Organization reports grants and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions. At September 30, 2012, the Organization had only unrestricted net assets and did not have any temporarily restricted or permanently restricted net assets.

Revenue and Expense Recognition

The financial statements of the Organization are prepared on the accrual basis of accounting whereby revenues, other than donations, are recognized when earned and expenses are recognized when incurred.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Organization considers all highly liquid investments instruments purchased with a maturity of three months or less to be cash equivalents. There were no cash equivalents as of September 30, 2012.

Functional Allocation of Expenses

The cost of providing the various programs and other activities have been summarized on a functional basis in the Statement of Functional Expenses. Costs are allocated between management and general, fund raising or the appropriate program based on evaluations of the related benefits. Management and General expenses include those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of the Organization.

Advertising

It is the policy of the Organization to expense all advertising as incurred. Total advertising expense was \$1,012 for the year ended September 30, 2012.

Operations

Management of the Organization acknowledges that, to the best of their ability, all assets received have been used for the purpose for which they were contributed or have been accumulated to allow management to conduct the operations and programs of the Organization as effectively and efficiently as possible.

Accounts Receivable and Concentration of Credit Risk

The Organization provides various services to the elderly and low income individuals on a third-party reimbursement basis. The Organization bills the various funding sources in accordance with the contractual agreements without requiring collateral or any other security. Accounts and grants receivable have been adjusted for all known uncollectible accounts. An allowance for bad debts has not been set up as the amount is not considered material. Charitable adjustments related to non-billable services due to inadequate patient income levels are recognized when services are incurred. Discounts related to billable services that are based on patient income levels and other contractual requirements are recognized and recorded upon final collection settlement. Such uncollectible amounts at statement of financial position date are considered insignificant.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

Financial Statement Presentation

Financial statement preparation follows the recommendations of the Statement of Financial Accounting Standards (SFAS) No. 117, Financial Statements of Not-for-Profit Organizations. Under SFAS No. 117, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted, and permanently restricted. In addition, the Organization is required to present statements of cash flows and functional expenses.

Use of Estimates

The preparation of financial statements in conformity with the accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period.

NOTE 2 PROPERTY AND EQUIPMENT

The allocation of the original cost of land, buildings and improvements, furniture and equipment, program equipment, vehicles, and paving purchased by utilizing federal and state allocated funds, and purchased with other revenue sources are as follows for the fiscal year ended:

| | |
|--------------------------------|--------------------|
| Land | \$ 198,252 |
| Buildings | 1,196,984 |
| Furniture and equipment | <u>249,238</u> |
| Total Cost | 1,644,474 |
| Less: Accumulated depreciation | <u>(1,036,231)</u> |
| Net book value | <u>\$ 608,243</u> |

Depreciation expense for 2012 was \$118,870. Land is carried at cost. Buildings and improvements, furniture and equipment, program equipment, vehicles, and paving are carried at cost less accumulated depreciation. Donated assets are carried at fair market value less accumulated depreciation. Buildings and improvements, furniture and equipment, program equipment, vehicles, and paving are depreciated over their estimated useful lives, ranging from three to thirty-nine years, using the straight line method of depreciation.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

Maintenance and repairs are charged to expense and major renewals and betterments are capitalized. Upon disposal of depreciable property, the appropriate property accounts are reduced by the related costs and accumulated depreciation. The resulting gains and losses are included in current operations as realized.

NOTE 3 NOTES PAYABLE

Notes payable at September 30, 2012 are comprised of the following:

Note to First National Bank, maturing in 2037 with an interest rate of 7.75% and monthly payments of \$3,323. This agreement is secured by a deed of trust for property at 914 Market Street

Less: current maturities

Long-term debt, net of current maturities

The approximate future commitments for principal reduction on long-term debt for the next five years and in the aggregate are as follows:

| <u>Year ending</u> <u>September 30,</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|--|-------------------|-----------------|----------------|
| 2013 | \$ 7,652 | 34,763 | 42,415 |
| 2014 | 8,294 | 34,121 | 42,415 |
| 2015 | 8,990 | 33,425 | 42,415 |
| 2016 | 9,744 | 32,671 | 42,415 |
| 2017 | 10,562 | 31,853 | 42,415 |
| 2018 - 2022 | 67,693 | 144,382 | 212,075 |
| 2023 - 2027 | 101,288 | 110,787 | 212,075 |
| 2028 - 2032 | 151,554 | 60,521 | 212,075 |
| 2033 - 2037 | <u>67,565</u> | <u>5,013</u> | <u>72,578</u> |
| Total | <u>\$ 433,342</u> | <u>487,536</u> | <u>920,878</u> |

NOTE 4 COMPENSATED ABSENCES

Eligible employees of the Organization are entitled to paid vacation, paid sick days, and personal days off depending on length of service and other factors. Such compensated absences were \$22,768 at September 30, 2012 and have been recorded as "Accrued annual leave" in the statement of financial position.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 5 LEASES

The Organization owns a building at 912, 914 and 916 Market Street, Parkersburg, West Virginia in which certain offices in the building are rented to area businesses. At September 30, 2012, most lease contracts could be cancelled with a thirty-day or sixty-day notice. Other property owned by the Organization is leased on an occasional basis for specific activities of various organizations.

NOTE 6 COMMITMENTS, CONTINGENCIES, AND CREDIT RISK ASSESSMENT

The Organization provides senior health and welfare services to those in need over the Mid-Ohio Valley region within West Virginia. The Organization grants credit for the services provided to substantially all of its patients without regard to the patients' ability to pay.

A substantial portion of the Organizations patient revenue is derived through Medicaid reimbursements. These reimbursements are subject to change from time to time dependent upon federal and state authorities' decisions on allowable rates and services as well as various policies, rules, and regulations governing Medicaid reimbursements.

The Organization receives significant financial assistance from numerous federal, state, and local governmental agencies in the form of grants and revenue sharing. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant instrument. Failure to fulfill the conditions could result in the return of the funds to grantors. In addition, the grants could be subjected to an audit by the grantor agencies and any disallowed claims resulting from such audits could be a liability to the Organization. However, in the opinion of management, any such disallowed claims will not have a material effect on the overall financial position of the Organization at September 30, 2012.

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 7 IRS 941 BACK TAXES

The accrued expenses account includes \$231,878 of unpaid 941 withholdings from the 2003 fiscal year and before.

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

SCHEDULE OF FEDERAL AND NON-FEDERAL SUPPORT,
REVENUE, EXPENSES AND CHANGES IN NET ASSETS

Year Ended September 30, 2012

| Federal/State grantor Pass-through grantor | Federal Financial Assistance | | |
|---|---|-------------------------|--------------------------------------|
| | Department of Health and Human Services | | |
| | Northwestern Area Agency on Aging | | |
| | Title IIIB Senior Citizens | Title IIIC Nutrition | State Health Insurance Program |
| Federal CFDA number | 93.044 | 93.045 | N/A |
| Grant year ended | 9/30/2012 | 9/30/2012 | 9/30/2012 |
| Support and revenues: | | | |
| Grant Revenue - Federal | \$ 60,507 | 191,778 | 7,000 |
| Grant Revenue - State | 57,471 | 15,179 | - |
| Grant Revenue - Fee for Service | - | - | - |
| Program Income | 8,368 | 20,912 | - |
| Other Grant Income | 1,000 | 26,131 | - |
| Total revenues and support | \$ 127,346 | 254,000 | 7,000 |
| Expenses: | | | |
| Salaries & Wages | 85,667 | 63,574 | 5,347 |
| Payroll Taxes | 7,270 | 5,477 | 494 |
| Workers Comp Expense | 4,940 | 3,222 | 46 |
| Health Insurance | 1,704 | 4,533 | 301 |
| Travel | - | 1,357 | - |
| Payroll Expenses | - | - | - |
| Communications | - | - | - |
| Utilities | - | - | - |
| Insurance | 9,709 | - | - |
| Occupancy/Space Costs | - | - | - |
| Office Supplies | 322 | 286 | - |
| Program Supplies | 724 | 12,687 | - |
| Consumables | - | - | - |
| Printing/Copying | - | - | - |
| Postage | - | 6 | - |
| Subscriptions & Fees | - | 475 | - |
| Repairs & Maintenance | 6 | 286 | - |
| Non-Capitalized Equipment | - | - | - |
| Vehicle Costs | 22,590 | 6,282 | - |
| Consultant/Contractual | 127 | 137,158 | - |
| Advertising | - | 100 | - |
| Program Costs | 5 | 186 | - |
| Provider Tax | - | - | - |
| Training/Development | 423 | - | - |
| Loss on disposal of assets | - | - | - |
| Miscellaneous | - | 30 | - |
| Total expenses | 133,486 | 235,659 | 6,188 |
| Increase (decrease) in net assets | (6,140) | 18,341 | 812 |
| Net assets, beginning | - | - | - |
| Transfers in (out) | 6,140 | (18,341) | (812) |
| Net assets, ended | \$ - | - | - |

The accompanying notes are an integral part of this schedule.

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

SCHEDULE OF FEDERAL AND NON-FEDERAL SUPPORT,
REVENUE, EXPENSES AND CHANGES IN NET ASSETS

Year Ended September 30, 2012

| Federal/State grantor Pass-through grantor | Federal Financial Assistance | | |
|---|---|-------------------------------------|----------------|
| | Department of Health and Human Services | | |
| | Northwestern Area Agency on Aging | | |
| | Title IID Medication Management | Title III E Caregiver Program | Elder Abuse |
| Federal CFDA number | 93.043 | 93.052 | 93.041 |
| Grant year ended | 9/30/2012 | 9/30/2012 | 9/30/2012 |
| Support and revenues: | | | |
| Grant Revenue - Federal | \$ 5,683 | 20,983 | 1,471 |
| Grant Revenue - State | 1,492 | - | - |
| Grant Revenue - Fee for Service | - | - | - |
| Program Income | - | - | - |
| Other Grant Income | 982 | 13,268 | - |
| Total revenues and support | 8,157 | 34,251 | 1,471 |
| Expenses: | | | |
| Salaries & Wages | \$ 6,911 | 29,081 | 1,044 |
| Payroll Taxes | 551 | 2,484 | 88 |
| Workers Comp Expense | 238 | 803 | 28 |
| Health Insurance | 332 | 1,181 | - |
| Travel | 180 | 755 | - |
| Payroll Expenses | - | - | - |
| Communications | - | - | - |
| Utilities | - | - | - |
| Insurance | - | - | - |
| Occupancy/Space Costs | - | - | - |
| Office Supplies | - | 168 | 313 |
| Program Supplies | 51 | 116 | - |
| Consumables | - | - | - |
| Printing/Copying | - | - | - |
| Postage | - | - | - |
| Subscriptions & Fees | - | - | - |
| Repairs & Maintenance | - | - | - |
| Non-Capitalized Equipment | - | - | - |
| Vehicle Costs | - | - | - |
| Consultant/Contractual | - | - | - |
| Advertising | - | - | - |
| Program Costs | - | - | - |
| Provider Tax | - | - | - |
| Training/Development | - | - | - |
| Miscellaneous | - | - | - |
| Total expenses | 8,263 | 34,587 | 1,474 |
| Increase (decrease) in net assets | (106) | (336) | (3) |
| Net assets, beginning | - | - | - |
| Transfers in (out) | 106 | 336 | 3 |
| Net assets, ended | \$ - | - | - |

The accompanying notes are an integral part of this schedule.

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

SCHEDULE OF FEDERAL AND NON-FEDERAL SUPPORT, REVENUE, EXPENSES
AND CHANGES IN NET ASSETS

Year Ended September 30, 2012

| Federal/State grantor Pass-through grantor | Federal Financial Assistance | |
|---|---|--|
| | Department of Health and Human Services | |
| | Northwestern Area Agency on Aging | |
| | Direct | |
| | Service Award | |
| Program title | LIFE | |
| Federal CFDA number | N/A | |
| Grant year ended | 9/30/2012 | |
| Support and revenues: | | |
| Grant Revenue - Federal | \$ 210,519 | |
| Grant Revenue - State | - | |
| Grant Revenue - Fee for Service | - | |
| Program Income | - | |
| Other Grant Income | 9 | |
| Total revenues and support | 210,528 | |
| Expenses: | | |
| Salaries & Wages | 121,673 | |
| Payroll Taxes | 9,874 | |
| Workers Comp Expense | 2,716 | |
| Health Insurance | 5,770 | |
| Travel | 1,069 | |
| Payroll Expenses | - | |
| Communications | 480 | |
| Utilities | 25,983 | |
| Insurance | 8,210 | |
| Occupancy/Space Costs | - | |
| Office Supplies | 3,235 | |
| Program Supplies | 70 | |
| Consumables | - | |
| Printing/Copying | 2,450 | |
| Postage | 1,024 | |
| Subscriptions & Fees | - | |
| Repairs & Maintenance | 1,146 | |
| Non-Capitalized Equipment | - | |
| Vehicle Costs | 18,936 | |
| Consultant/Contractual | 10,221 | |
| Advertising | - | |
| Program Costs | - | |
| Provider Tax | - | |
| Training/Development | 199 | |
| Miscellaneous | 65 | |
| Total expenses | 213,120 | |
| Increase (decrease) in net assets | (2593) | |
| Net assets, beginning | - | |
| Transfers in (out) | 2593 | |
| Net assets, ended | \$ - | |

The accompanying notes are an integral part of this schedule.

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

SCHEDULE OF FEDERAL AND NON-FEDERAL SUPPORT, REVENUE, EXPENSES
AND CHANGES IN NET ASSETS

Year Ended September 30, 2012

| | <u>State Financial Assistance</u> | |
|--------------------------------------|---|---|
| | <u>WV Department of Health and Human Services</u> | <u>WV Bureau of Senior Services</u> |
| Federal/State grantor | <u>N/A</u> | <u>N/A</u> |
| Pass-through grantor | <u>Medicaid Community Care</u> | <u>Lighthouse</u> |
| Program title | <u>93.778</u> | <u>N/A</u> |
| Federal CFDA number | <u>9/30/2012</u> | <u>9/30/2012</u> |
| Grant year ended | | |
| Support and revenues: | | |
| Grant Revenue - Federal | \$ - | - |
| Grant Revenue - State | - | 178,076 |
| Grant Revenue - Fee for Service | 355,142 | - |
| Program Income | - | 16,275 |
| Other Grant Income | <u>2,641</u> | <u>25</u> |
| Total revenues and support | 357,783 | 194,376 |
| Expenses: | | |
| Salaries & Wages | 286,674 | 130,255 |
| Payroll Taxes | 25,452 | 11,514 |
| Workers Comp Expense | 9,801 | 4,822 |
| Health Insurance | 3,053 | 2,547 |
| Travel | 6,196 | 6,377 |
| Payroll Expenses | - | - |
| Communications | 1,223 | - |
| Utilities | - | - |
| Insurance | - | - |
| Occupancy/Space Costs | - | - |
| Office Supplies | 399 | 2,125 |
| Program Supplies | 871 | 2,075 |
| Consumables | - | - |
| Printing/Copying | - | - |
| Postage | 36 | 193 |
| Subscriptions & Fees | 1,710 | - |
| Repairs & Maintenance | 122 | - |
| Non-Capitalized Equipment | - | - |
| Vehicle Costs | - | - |
| Consultant/Contractual | 248 | 180 |
| Advertising | 664 | - |
| Program Costs | 2,919 | 278 |
| Provider Tax | - | - |
| Training/Development | 19 | - |
| Miscellaneous | (5) | - |
| Total expenses | <u>339,383</u> | <u>160,367</u> |
| Increase (decrease) in net assets | 18,400 | 34,009 |
| Net assets, beginning | - | - |
| Transfers in (out) | <u>(18,400)</u> | <u>(34,009)</u> |
| Net assets, ended | <u>\$ -</u> | <u>-</u> |

The accompanying notes are an integral part of this schedule.

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

SCHEDULE OF FEDERAL AND NON-FEDERAL SUPPORT, REVENUE, EXPENSES
AND CHANGES IN NET ASSETS

Year Ended September 30, 2012

| Federal/State grantor | Federal Financial Assistance | | |
|--------------------------------------|---|---------------------|---|
| | Department of Health and Human Services | | |
| | Bel O Mar Regional Council | In Home Services | Bureau of Senior Services Community Partnership |
| Pass-through grantor | FAIR | | |
| Program title | 93.051 | N/A | 93.259 |
| Federal CFDA number | 9/30/2012 | 9/30/2012 | 9/30/2012 |
| Grant year ended | | | |
| Support and revenues: | | | |
| Grant Revenue - Federal | \$ - | - | - |
| Grant Revenue - State | 86,587 | 5,673 | 44,941 |
| Grant Revenue - Fee for Service | - | - | 12,000 |
| Program Income | 11,215 | - | - |
| Other Grant Income | - | - | - |
| Total revenues and support | 97,801 | 5,673 | 56,941 |
| Expenses: | | | |
| Salaries & Wages | 73,427 | 4,384 | 4,860 |
| Payroll Taxes | 6,525 | 346 | 452 |
| Workers Comp Expense | 2,682 | 154 | 136 |
| Health Insurance | 1,545 | 91 | - |
| Travel | 2,788 | - | 842 |
| Payroll Expenses | - | - | - |
| Communications | - | - | - |
| Utilities | - | - | 2,133 |
| Insurance | - | - | - |
| Occupancy/Space Costs | - | - | - |
| Office Supplies | 86 | 237 | 1,878 |
| Program Supplies | 44 | - | 1,275 |
| Consumables | - | - | - |
| Printing/Copying | - | - | - |
| Postage | - | - | - |
| Subscriptions & Fees | - | - | 67 |
| Repairs & Maintenance | - | - | 9,627 |
| Non-Capitalized Equipment | - | - | - |
| Vehicle Costs | - | - | - |
| Consultant/Contractual | - | - | 9,788 |
| Advertising | - | - | - |
| Program Costs | - | - | 608 |
| Provider Tax | - | - | - |
| Training/Development | - | - | 372 |
| Miscellaneous | - | - | - |
| Total expenses | 87,096 | 5,212 | 32,037 |
| Increase (decrease) in net assets | 10,706 | 461 | 24,904 |
| Net assets, beginning | - | - | - |
| Transfers in (out) | (10,706) | (461) | (24,904) |
| Net assets, ended | \$ - | - | - |

The accompanying notes are an integral part of this schedule.

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

NOTE TO SCHEDULE OF EXPENDITURES OF FEDERAL AND NON-FEDERAL
SUPPORT, REVENUES, EXPENSES AND CHANGES IN NET ASSETS

September 30, 2012

NOTE 1 BASIS OF PRESENTATION

The accompanying schedule of federal and non-federal support, revenues, expenses and changes in net assets includes the federal and nonfederal grant activity of Wood County Senior Citizens Association, Inc. and is presented on the basis of accounting practices prescribed by the U.S. Department of Health and Human Services and the West Virginia Bureau of Senior Services. These practices differ in some respects from generally accepted accounting principles whereby, property and equipment is expensed when purchased.

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING
STANDARDS*

Board of Directors
Wood County Senior Citizens Association, Inc.
Parkersburg, West Virginia

I have audited the financial statements of the Wood County Senior Citizens Association, Inc. (the "Organization") (a nonprofit organization) as of and for the year ended September 30, 2012, and have issued my report thereon dated April 26, 2013. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control over Financial Reporting

In planning and performing my audit, I considered the Organization's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Organization's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the organization's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles, such that there is more than a remote likelihood that a misstatement of the organization's financial statements that is more than inconsequential will not be prevented or detected by the organization's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the organization's internal control.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that I consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, the board of directors, others within the entity and awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.



David L. Howell, CPA
Cabin Creek, West Virginia
April 26, 2013