FINANCIAL STATEMENTS
WITH SUPPLEMENTAL INFORMATION

YEARS ENDED DECEMBER 31, 2014 AND 2013

AND

INDEPENDENT AUDITOR'S REPORT



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#### INDEPENDENT AUDITOR'S REPORT

Board of Directors PRIDE Community Services, Inc. Logan, West Virginia

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of PRIDE Community Services, Inc. (PRIDE), which comprise the statements of financial position as of December 31, 2014, and 2013, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of PRIDE as of December 31, 2014, and 2013, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### Other Matters

#### Other Information

Our audit was conducted for the purpose of forming an opinion on the basic financial statements as a whole. The supplemental Summary Schedule of State Awards, Schedule of Federal, State, and Other Support, Expenditures and Changes in Net Assets, and the Schedules of Grant Support, Revenue and Expenditures Compared to Grant Budget, are presented for purposes of additional analysis and are not a required part of the December 31, 2014 basic financial statements. The Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations and is also not a required part of the December 31, 2014 basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the December 31, 2014 basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the December 31, 2014 basic financial statements taken as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 11, 2015, on our consideration of PRIDE's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering PRIDE's internal control over financial reporting and compliance.

Charleston, West Virginia

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May 11, 2015

# PRIDE COMMUNITY SERVICES, INC. STATEMENTS OF FINANCIAL POSITION DECEMBER 31, 2014 AND 2013

	2014	2013		
ASSETS				
Current assets				
Cash and cash equivalents	\$ 323,039	\$ 180,841		
Grants receivable	418,293	412,215		
Other receivables	49,676	64,116		
Prepaid expenses	44,420	50,079		
Total current assets	835,428	707,251		
Noncurrent assets				
HOME program housing inventory	258,608	22,795		
Property and equipment, net of accumulated depreciation	1,080,679	1,139,423		
Total assets	\$ 2,174,715	\$ 1,869,469		
LIABILITIES AND NET ASSETS  Current liabilities				
Accounts payable	\$ 35,479	\$ 72,866		
Accounts payable Accrued salaries and benefits	195,753	177,023		
Deferred revenue	192,975	104,950		
Refundable advances	9,677	2,230		
HOME program loans payable	299,308	22,795		
Total current liabilities	733,192	379,864		
Noncurrent liabilities				
Other post employment benefits (OPEB)	1,310,449	1,266,370		
Total liabilities	2,043,641	1,646,234		
Net assets - unrestricted	131,074	223,235		
Total liabilities and net assets	\$ 2,174,715	\$ 1,869,469		

# PRIDE COMMUNITY SERVICES, INC. STATEMENTS OF ACTIVITIES YEARS ENDED DECEMBER 31, 2014 AND 2013

	2014			2013
Changes in unrestricted net assets				
Support and revenue				
Grant revenue	\$	2,982,017	\$	2,948,874
In-kind contributions		448,760		430,690
Food reimbursements		294,298		311,455
Program income		14,037		25,690
Client service revenue		517,312		614,590
Other income		100,612		429,464
Total support and revenue		4,357,036		4,760,763
Expenses				
Salaries and wages		1,516,113		1,562,315
Fringe benefits		614,143		654,088
In-kind labor and expenses		448,760		430,688
Consumable supplies		134,569		194,030
Travel		19,211		20,881
Training		45,123		49,945
Repairs and maintenance		167,104		139,091
Contractual and consultants		57,359		319,210
Telephone and utilities		113,438		123,961
Operating expenses		57,129		48,460
Insurance		134,462		94,172
Occupancy		5,339		6,421
Transportation		55,511		56,995
Meal costs		382,096		404,474
Indirect costs		394,049		390,940
Depreciation expense		154,876		138,074
Emergency services		55,754		3,439
Other expenses		50,082		53,987
Total operating expenses		4,405,118		4,691,171
Operating income (loss)		(48,082)		69,592
Non-operating other post employment benefits (OPEB) expense		44,079		24,701
CHANGE IN UNRESTRICTED NET ASSETS		(92,161)		44,891
Net assets beginning of year		223,235		178,344
Net assets, end of year	\$	131,074	\$	223,235

# PRIDE COMMUNITY SERVICES, INC. STATEMENTS OF CASH FLOWS YEARS ENDED DECEMBER 31, 2014 AND 2013

	 2014	2013	
Cash flows from operating activities	_		
Change in net assets	\$ (92,161)	\$	44,891
Adjustments to reconcile changes in net assets to net cash			
provided (used) by operating activities			
(Gain) / Loss on disposal of capital assets	(6,163)		(1,822)
Depreciation	154,876		138,074
(Increase) decrease in operating assets			
Grants receivable	(6,078)		(94,878)
Other receivables	14,440		(18,973)
Prepaid expenses	5,659		3,430
HOME program housing inventory	(235,813)		(22,795)
Increase (decrease) in operating liabilities			
Accounts payable	(37,387)		(13,962)
Accrued salaries and benefits	18,730		6,718
Deferred revenue	88,025		(52,816)
Refundable advances	7,447		(14,675)
Other post retirement benefits	 44,079		24,701
Net cash provided (used) by operating activities	 (44,346)		(2,107)
Cash flows from investing activities			
Purchase of property and equipment	(102,469)		(172,133)
Proceeds from disposition of equipment	 12,500		2,500
Net cash provided (used) by investing activities	 (89,969)		(169,633)
Cash flows from financing activities			
Borrowings for HOME Program	276,513		22,795
Net cash provided (used) by financing activities	 276,513		22,795
Net increase (decrease) in cash and cash equivalents	142,198		(148,945)
Cash and cash equivalents, beginning of year	 180,841		329,786
Cash and cash equivalents, end of year	\$ 323,039	\$	180,841

#### NOTE 1 -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

NATURE OF OPERATIONS - PRIDE Community Services, Inc. (PRIDE) is a nonprofit community action agency located in Logan, West Virginia created to provide services to low-income individuals, families and the elderly in Logan County, West Virginia. The organization is funded primarily through grants and other agreements with the federal and state government.

UNRESTRICTED NET ASSETS - Unrestricted net assets are comprised of funds whose use is limited only to the extent that the organization's by-laws limit the activities of the organization. Contributions with donor-imposed restrictions that are met in the same year in which the contribution is recognized are reported as changes in unrestricted net assets.

USE OF ESTIMATES - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

REVENUE RECOGNITION - Contributions and grants with donor imposed conditions are reported as revenue when qualifying expenses have been incurred or other conditions have been met. Cash received but not yet expended for these conditional grants is recorded as refundable advances. Use of this cash is restricted to the purposes of the grant contribution. Unrestricted grants and contributions are recorded as revenue in the period received.

PROPERTY AND EQUIPMENT - Property and equipment with a cost of \$1,000 or more are capitalized at cost and depreciated over the estimated useful lives of the assets. Useful lives are 30 to 39 years for buildings, and 4 to 5 years for office equipment and vehicles.

CONTRIBUTED SERVICES AND SPACE - Contributions of services are recognized if the services received create or enhance nonfinancial assets or require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. Contributed services and promises to give services that do not meet the above criteria are not recognized. Contributed services that are recognized are valued at the estimated cost that would be incurred by PRIDE to purchase similar services. Donated space is valued at the estimated fair rental value.

#### NOTE 1 -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

CONTRIBUTIONS - Contribution income is recognized in the period in which PRIDE received restricted or unrestricted assets or unconditional promises of future donation. Contribution income shall be classified as increases in unrestricted, temporarily restricted or permanently restricted net assets based on the existence or absence of such restrictions. Unconditional promises to give that are to be collected within one year shall be recorded at fair value, less any reserve for uncollectible promises, as estimated by management. Unconditional promises to give that are collectible in excess of one year are recorded at their discounted net present value.

INCOME TAXES - PRIDE is a nonprofit corporation classified under Section 501(c)(3) of the Internal Revenue Code and is exempt from income taxes derived from its nonprofit activities. For the year ended December 31, 2014, management believes that PRIDE has no material uncertain tax positions to be accounted for in the financial statements. As of December 31, 2014, tax years ending on or after December 31, 2011 remain subject to examination.

CASH AND CASH EQUIVALENTS - For purposes of the statement of cash flows, the organization considers all unrestricted highly liquid investments with an original maturity of three months or less to be cash equivalents.

INVENTORY - Weatherization inventory is considered immaterial and, therefore, is charged to expense in the period during which it is purchased instead of being recognized as an asset and being expensed as it is used. Inventory for the HOME program is recognized as an asset and is expensed as it is used. Inventory cost is calculated using the average cost method. Inventory is valued at the lower of cost or market.

ADVERTISING COSTS - Advertising costs are expensed as incurred.

SUBSEQUENT EVENTS - In preparing these financial statements, PRIDE has evaluated events and transactions for potential recognition or disclosure through May 11, 2015, the date the financial statements were issued.

RECLASSIFICATIONS - Certain amounts in the 2013 financial statements have been reclassified to conform to the 2014 presentation.

#### NOTE 2 -- CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand and deposits with banking institutions in checking accounts. Bank balances are insured by federal deposit insurance by the Federal Deposit Insurance Corporation (FDIC). Balances in these accounts sometimes exceed the federal deposit insurance limits; however, management believes the financial institutions to be creditworthy and believes that credit risk associated with these deposits is minimal. Management also obtains collateral for amounts in excess of FDIC limits. At December 31, 2014, the amount of cash in banks was covered by either FDIC insurance or collateral.

#### NOTE 3 -- PROPERTY AND EQUIPMENT

A summary of property and equipment at December 31, 2014 and 2013 is as follows:

		<u>2014</u>	<u>2013</u>
Land	\$	338,500	\$ 335,000
Buildings		559,185	528,276
Vehicles and equipment		1,630,604	 1,589,034
		2,528,289	2,452,310
Less: Accumulated depreciation		1,447,610	 1,312,887
Property and equipment	<u>\$</u>	1,080,679	\$ 1,139,423

#### NOTE 4 -- DEFERRED REVENUE

Deferred revenue is comprised of funds received for services to be provided pursuant to a collaborative agreement between PRIDE and the Logan County Board of Education. On an annual basis, the Logan County Board of Education calculates an amount to be paid in ten monthly installments. These funds can be used to pay costs to enhance or supplement the Head Start program. Amounts not yet spent to enhance or supplement the Head Start program at December 31, 2014 and 2013 were \$192,975 and \$104,950, respectively.

#### NOTE 5 -- REFUNDABLE ADVANCES

Refundable advances, which consist of grant funds received by PRIDE but not yet expended for qualifying expenses, is comprised of the following at December 31, 2014 and 2013:

<u>Description</u>	<u>2014</u>		<u>2013</u>
Child Food Care Program Other	\$	- \$	2,230
Total	\$ 9	,677 <u> </u>	2,230

#### NOTE 6 -- FUNCTIONAL EXPENSES

PRIDE incurred expenditures in the conduct of the following programs for the years ended December 31, 2014 and 2013:

	<u>2014</u>	<u>2013</u>
Head Start Program: PRIDE provides comprehensive education activities to eligible Pre-Kindergarten students.	\$ 2,169,648	\$ 2,298,186
Weatherization Program: PRIDE provides services to reduce the energy costs of low-income families, particularly the elderly, people with disabilities, and children, by improving the		
energy efficiency of their homes.	213,323	334,096
Title III Programs: This includes programs for older Americans and covers social support activities including case management,	211067	220.222
transportation, assessments, etc.	314,865	329,233
Child and Adult Care Food Program: This program is funded by the Department of Education and the USDA and provides reimbursement for providing meals and care to		
children.	328,023	332,452

#### NOTE 6 -- FUNCTIONAL EXPENSES (Continued)

CSBG program: PRIDE provides emergency assistance to low-income, disabled, or elderly individuals and families and supports other agency programs as needed.	273,916	291,750
Personal Care programs: PRIDE provides an inhome care program, funded by the Medicaid program that makes personal assistance available to eligible adults.	484,314	516,524
Other programs that benefit children, senior		
citizens and families:	574,122	622,989
	4,358,211	4,725,230
Depreciation expense under GAAP	154,876	138,074
Less: Capitalized assets	(107,969)	(172,133)
Total operating expenses	<u>\$ 4,405,118</u>	<u>\$ 4,691,171</u>

#### NOTE 7 -- CONCENTRATIONS OF CREDIT RISK

The organization provides various services to the elderly and low-income individuals on a third-party reimbursement basis. The organization bills the various funding sources in accordance with contractual agreements without requiring collateral or any other security. Grants and other receivables have been adjusted for all known uncollectible accounts. An allowance for bad debts has not been set up as the amount is not considered material.

#### NOTE 8 -- CONTINGENT LIABILITIES

PRIDE's programs are generally funded from federal, state, and local sources, principal of which are programs of the U.S. Department of Health and Human Services and the U.S. Department of Agriculture. Federal and state grants received for specific purposes are subject to audit and review by grantor agencies. Such audits and reviews could result in requests for reimbursement to grantor agencies for expenditures disallowed under the terms of the grants. The amount, if any, or expenditures which may be disallowed by grantor agencies cannot be determined at this time.

#### NOTE 9 -- RETIREMENT PLANS

West Virginia Public Employees Retirement System - PRIDE is a participating employer in the West Virginia Public Employees Retirement System (PERS). This is a cost sharing, multi-employer public employee retirement system which covers employees of the state of West Virginia and various other governmental and non-profit entities. Under this plan, all full-time employees contribute 4.5% of their salary and the organization contributes 14.5% of the employee's salary through June 30, 2014. Effective July 1, 2014 the organization's contribution decreased to 14%. Trend information showing the progress of the system in accumulating sufficient assets to pay benefits when due is presented in their annual financial report. Copies can be obtained from the State.

West Virginia Retiree Health Benefits Trust Fund - PRIDE Community Services, Inc. participates in the West Virginia Retiree Health Benefits Trust Fund (RHBT) to provide certain other post employment benefits (OPEB). RHBT is a cost-sharing, multiple-employer defined benefits post-employment healthcare plan administered by the West Virginia Public Employees Insurance Agency (PEIA). RHBT provides medical benefits to eligible retired employees of participating employers. Eligibility is primarily established through participation in certain defined benefit plans. RHBT issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to: West Virginia Retiree Health Benefits Trust (RHBT), 601 57<sup>th</sup> Street, SE, Suite 2, Charleston, WV 25304-2345 or <a href="http://www.wvpeia.com">http://www.wvpeia.com</a>

<u>Funded Status of plans</u> - The funded status of each plan as of the most recent actuarial valuation date, is as follows (total plan assets and accumulated benefit obligation dollar amounts in thousands):

		Accumulated		Contri	butions of P	RIDE
Pension Fund PERS	Total Plan Assets (in thousands) \$ 4,709,530	Benefit Obligation (in thousands) \$ 5,911,263	Percentage Funded 65%-80%	2014 \$ 166,589	2013 \$166,683	2012 \$163,354
RHBT	\$ 590,230	\$ 3,262,553	< 65%	\$ 71,000	\$ 86,227	\$ 77,290

RHBT / OPEB Liability - All retired employees are eligible to obtain health insurance coverage through PEIA with the retired employee's premium contribution established by the Finance Board. The Finance Board has allowed retirees to obtain health insurance coverage at essentially the same premium rate as active employees with the difference between the retirees' premium contributions and the cost of providing health care to retirees subsidized by the State. It is this subsidy that has created the major portion of the OPEB actuarial liability.

#### NOTE 9 -- RETIREMENT PLANS (Continued)

Total OPEB expense consists of amounts currently due to fund the "pay as you go" retiree subsidy and additional amounts billed to participating employers for their portion of the overall plan's Annual Required Contribution (ARC). The "pay as you go" amounts are included with fringe benefits in the accompanying Statement of Activities. The amounts billed from the RHBT for the ARC are not required to be paid by the participating employers. OPEB costs are accrued based upon invoices received from PEIA based upon actuarially determined amounts. In accordance with professional standards, such amounts billed but unpaid are recorded as expenses with a liability for the cumulative amounts billed but unpaid. The annual amount of such ARC billings are identified separately in the Statement of Activities as a non-operating expense. Following is a summary of OPEB expense for the years ended December 31, 2014 and 2013.

	<u>2014</u>	<u>2013</u>		
Current "pay as you go" amounts Amounts billed for the ARC	\$ 71,000 44,079	\$_	86,227 24,701	
	\$ 115,079	\$	110,928	

At December 31, 2014 and 2013, the liability related to OPEB cost was \$1,310,449 and \$1,266,370. As of the year ended December 31, 2014 there were three retirees receiving these benefits.

The West Virginia Legislature passed legislation to provide alternate funding sources for the RHBT OPEB unfunded liability. In addition, the PEIA Finance Board imposed limits on the retiree subsidy currently provided for PEIA premiums for retirees. Future increases in the subsidy will be limited to no more than 3% per year. These actions are expected to have a material impact on the amounts billed by the RHBT to PRIDE in the future, resulting in credits being issued to reduce the recorded OPEB liability.

Other - The organization also sponsors a defined contribution pension plan for those employees who are not eligible to participate in the West Virginia Public Employees Retirement System. Contributions to the plan for 2014 and 2013 were \$6,335 and \$6,597.

#### NOTE 10 -- DONATED SERVICES AND OTHER

During 2014 and 2013, PRIDE received donated services from unpaid volunteers, the use of facilities without charge and other donated items. Such amounts have been recorded as revenue and expenses by the following programs in the accompanying financial statements:

			2014							
		Volunteer				0.1	Tr. 4 - 1			
			Labor		acilities	Other	<u>Total</u>			
Head Start		\$	79,969	\$	56,019	\$ 281,630	\$ 417,618			
Title IIIB			1,942		3,015	540	5,497			
Title III-C1			3,549		-	1,981	5,530			
Title III-C2			-		-	15,930	15,930			
Title IIID			-		615	-	615			
Title IIIE			<u>-</u>		3,570	<del>-</del>	3,570			
	Total	\$	85,460	\$	63,219	\$ 300,081	\$ 448,760			

		2013								
		Vo		Use of Facilities		Other			Total	
Head Start		\$	106,463	\$	284,502	\$	_	\$	390,965	
Title IIIB			484		9,600		20		10,104	
Title III-C1			7,704		-		-		7,704	
Title III-C2			1,904		-	1	12,055		13,959	
Title IIID			565		-		2,240		2,805	
Title IIIE		_	5,153	_	<u> </u>				5,153	
	Total	\$	122,273	\$	294,102	\$ 1	14,315	\$	430,690	

#### NOTE 11 -- HOME PROGRAM

PRIDE has been certified as a Community Housing Development Organization (CHDO) by the West Virginia Housing Development Fund (WVHDF) under the state HOME Investment Partnerships Program (HOME Program). PRIDE has entered into a HOME Program agreement with the WVHDF that provides funds to PRIDE in the form of deferred payment loans to be used for the construction of homes. The loans are secured by a deed of trust and a lien on the constructed homes. Loans only have to be repaid if PRIDE fails to provide affordable housing to low-income families in accordance with the HOME Program regulations. Loans payable to WVHDF at December 31, 2014 and 2013 totaled \$299,308 and \$22,795, respectively. The December 31, 2014 amount includes \$40,700 placed in escrow that PRIDE will receive upon completion of the project, and which is recorded in the caption grants receivable in the statement of financial position.

#### NOTE 11 -- HOME PROGRAM (Continued)

Upon completion of constructed homes, PRIDE must sell the homes to qualified low-income buyers. The buyers borrow a portion of the home purchase price from a third-party lender, and PRIDE makes a loan for the remaining portion. Under the provisions of PRIDE's loan to the homeowner, if the new homeowner maintains the unit as his or her residence for a predetermined period of time (10 to 15 years), none of the loan proceeds will be required to be paid back to PRIDE. However, if the home is sold prior to the end of that predetermined period of time, PRIDE will receive from the sales proceeds a prorated portion of the original loan amount. PRIDE has a second deed of trust, which grants a security interest in the residences sold. These loans are accounted for as program subsidy expense by PRIDE at the time the loan is made. Since the full loan is immediately expensed or will be paid back to PRIDE from sales proceeds, no receivable or allowance for uncollectible loans is recorded. If any amounts are subsequently collected from these loans, they would be accounted for as additions to temporarily restricted net assets at that time.

Upon sale of the homes to qualified buyers, revenue is recognized for the full amount of the WVHDF loan relieved. Cash proceeds received by PRIDE from initial home sales are recorded as additions to temporarily restricted net assets. According to the terms of the HOME Program, PRIDE must use the sales proceeds from a house constructed using the original program funds to construct another house that must be sold to a qualified buyer under the loan program described above. The sale of this second house satisfies the temporary restriction, and the sales proceeds become unrestricted revenue to PRIDE. No second houses were sold during the years ended December 31, 2014 and 2013.

HOME Program housing inventory represents partially or fully completed houses that will be sold to qualified buyers under the program. Initial houses are constructed using original program funds from WVHDF. Second houses are constructed using sales proceeds from initial houses. Housing inventory is comprised of the following:

	 Decen	nber 31	,
	 2014		2013
Housing Inventory - Initial Houses Housing Inventory - Second Houses	\$ 258,608	\$	22,795
TOTAL	\$ 258,608	\$	22,795

# SUPPLEMENTAL INFORMATION

#### PRIDE COMMUNITY SERVICES, INC. SUMMARY SCHEDULE OF STATE AWARDS YEAR ENDED DECEMBER 31, 2014

Grantor Name/Program Title	Grant/ Fund Account Number	Award Amount	Receivable (Refundable) 12/31/13	Receipts	Expenditures	Receivable (Refundable) 12/31/14
WVSC Metro Area Agency on Aging						
Title IIIB Senior Services	21436	\$ 32,658	\$ 4,509	\$ 4,509	\$ -	\$ -
Title IIIB Senior Services	21536	31,890	-	-	4,699	4,699
Title IIID - Health Services	21536	221	-	221	221	-
Legislative Initiatives for the Elderly - LIFE	21403	188,644	46,573	114,893	68,320	-
Legislative Initiatives for the Elderly - LIFE	21503	183,055	-	61,107	115,848	54,741
WV Bureau of Senior Services						
In Home Service Funds	1H1425	258,259	54,037	203,967	149,930	-
In Home Service Funds	1H1521	173,401	-	62,637	88,074	25,437
WV Affordable Housing Trust Fund						
WV Affordable Housing Trust Fund	2012-01	12,500	1,758	1,758	-	-

PRIDE COMMUNITY SERVICES, INC.
SCHEDULE OF FEDERAL, STATE, AND OTHER SUPPORT, EXPENDITURES, AND CHANGES IN NET ASSETS
YEAR ENDED DECEMBER 31, 2014

			Federal Fi	Federal Financial Assistance				
Federal Grantor			Department of He	Department of Health and Human Services	ices			DHHS/Energy
Pass-Thru Grantor			WV	SC Metro Area Agenc	y on Aging		Office of I	Office of Economic Opportunity
Program Title	Head Start/ USDA	Title IIIB Senior Citizens	Title IIIC-1 Nutrition Services	1 Title IIIC-2 Title Nutrition Preve Services He	Title IIID Preventative Health	Title IIIE Caregiver	CSBG	Weatherization
Support and revenue								
Grant revenue In-kind contributions	\$ 1,667,743	\$ 69,318	\$ 63,410	\$ 154,570	\$ 4,106	\$ 22,264	\$ 255,984	\$ 178,568
For contraction of the contracti	51,328	,	1 1 1 1 1 1 1	- ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' '		,	•	1
Program income Client service revenue	1 1		5,972	(6,46/)	1 1	1 1		
Other income Total revenue and support	18,408 2,155,101	74,814	72,911	1,000	4,720	25,834	13,473 269,457	29,856 208,424
Expenditures								
Salaries and wages	730,768	25,496	26,658	34,865	1,788	13,397	106,501	70,300
ringe belients In-kind labor and expenses	417,626	5,493	5,528	15,929	614	3,570	42,301	42,900
Consumable supplies and equipment	88,646		2,313	3,208	514	1 1	19,787	49,466
Training	30,481	ı	•	ı	450	1	11,989	(121)
Repairs and maintenance	115,031	3,066	14,241	328	•	1	12,165	6,879
Contractual and consultants Telephone and utilities	67,194	- 107	244 452	511			2,742 6,551	7,070
Operating expenses Insurance	20,638	- TCT T	1 1		233		11,714	644
Occupancy	1,596	1	•	ı	•	1	412	
Transportation	24,632	17,523	1 0	1 6	•	1	2,852	3,724
Meal costs Emergency Services	59,018	(2)	26,099	46,133			2,412	
Other expenses	30,972	1	94	1	(47)	1	1,737	1,204
Subtotal Allocation of indirect costs	1,973,449	68,504	83,429	111,898	4,269	22,584 3.250	247,571	193,444
Total expenditures	2,169,648	74,814	89,542	119,955	4,720	25,834	273,916	213,323
Total support and revenue over expenditures	(14,547)	•	(16,631)	45,077	ı		(4,459)	(4,899)
Depreciation expense under GAAP	•	1	1	1	•	1	1	•
Capitalized Assets Other nost retirement henefits (OPFR)								
Transfer in/(out)	1	•	16,631	(54,149)			4,459	4,899
CHANGE IN NET ASSETS	(14,547)	•	•	(9,072)	•	1	•	•
Beginning net assets	(145)	1		9,072	1		1	1
Ending net assets	\$ (14,692)		- 		€		€	\$

PRIDE COMMUNITY SERVICES, INC.
SCHEDULE OF FEDERAL, STATE, AND OTHER SUPPORT, EXPENDITURES, AND CHANGES IN NET ASSETS (Continued)
YEAR ENDED DECEMBER 31, 2013

			State	State Assistance		Department of Veterans Affairs	Other	
Federal Grantor	Education							
,	Bureau for Children and				WV Housing	WV Community		
Pass-Thru Grantor	Families	WVSC Me	WVSC Metro Area Agency on Aging	y on Aging	Development Fund	Action Partnerships		
Program Title	CACFP	Personal Care	LIFE	In-Home	CHDO	SSVF	Other	Totals
Support and revenue								
Grant revenue	\$ 84,506	- - -	\$ 184,166	\$ 173,832	\$ 9,693	\$ 90,593	\$ 23,264	\$ 2,982,017
m-kind contributions Food reimbursements	242,970							448,700 294,298
Program income Client service revenue	1 1	511,537		16,532			5,775	14,037 517,312
Other income Total revenue and support	547 328,023	511,537	184,166	35,244 225,608	9,693	90,593	2,084	100,612 4,357,036
Expenditures								
Salaries and wages	33,657	290,117	47,494	113,800	7,302	24,768	(10,798)	1,516,113
Fringe benefits In-kind labor and avnances	20,766	89,864	34,964	26,842	7,677	10,814	1,835	614,143
Consumable supplies and equipment	8,073	3,551	14,911	1,832	1	1,607	48,630	242,538
Travel	ţ	11,015	3,097	21	1	1,089	1 1	19,211
Training Repairs and maintenance	1/4	628	13,133	4 7 10 10 10		54	(1.191)	45,123
Contractual and consultants	210	5,623	290	35,954	•	•	140	57,359
Telephone and utilities	2,886	4,464	19,260	1 1	1	4,723	327	113,438
Operating expenses Insurance	2,532 4,529	1,657	1,501	1,634		3.000	966,61	57,1 <i>2</i> 9 134,462
Occupancy	312	300	2,412	1	1	267	40	5,339
Transportation	626	'	3,325	1	•	413	2,416	55,511
Meal costs Emerganov Services	242,994	875	93	1		- 36.735	4,474	382,096
Other expenses	229	4,230	4,455	499	- 2		6,707	50,082
Subtotal	318,764	416,348	169,390	180,766	9,981	83,970	79,795	3,964,162
Anocation of indirect costs  Total expenditures	328,023	484,314	14,776	25,526	12,177	0,593	1,099	4,358,211
Total support and revenue over expenditures	ı	27,223	1	19,316	(2,484)		(49,771)	(1,175)
Depreciation expense under GAAP	1	•	•	•	1		(154.876)	(154.876)
Capitalized Assets	•	ı	1	1	•		107,969	107,969
Other post retirement benefits (OPEB)  Transfer in/(out)	1 1	(28,044)	' '	- (19,316)	2,484		(44,079) 73,036	(44,079)
CHANGE IN NET ASSETS	•	(821)	1	,	•	1	(67,721)	(92,161)
Beginning net assets	1	9,943	1	1	1	1	204,365	223,235
Ending net assets	€5	\$ 9.122	€3	€5	±-	€6	\$ 136.644	\$ 131.074
	÷		<del>)</del>	÷	<del>)</del>	<del>)</del>	÷	

# SCHEDULE OF GRANT SUPPORT, REVENUE AND EXPENDITURES COMPARED TO GRANT BUDGETS (NON-GAAP BASIS) COMMUNITY SERVICES BLOCK GRANT - GRANT NUMBER 14CSBG-D01 GRANT PERIOD APRIL 1, 2014 TO JUNE 30, 2014

	<u> </u>	Budget	<u>A</u>	<u>actual</u>	•	er) Under Budget
Support and revenue						
Federal revenue	\$	7,047	\$	7,047	\$	<u>-</u>
Total support and revenue		7,047		7,047		
Expenses						
Contractual		-		400		(400)
Training		-		3,814		(3,814)
Consumable supplies		-		2,833		(2,833)
Other expenses		7,047		-		7,047
Total expenses		7,047		7,047		
Increase (decrease) in net assets	\$		\$		\$	_
Transfers in (out)						
Net assets, December 31, 2014			\$	_		

# SCHEDULE OF GRANT SUPPORT, REVENUE AND EXPENDITURES COMPARED TO GRANT BUDGETS (NON-GAAP BASIS) COMMUNITY SERVICES BLOCK GRANT - GRANT NUMBER 14CSBG - F13 GRANT PERIOD JANUARY 1, 2014 TO DECEMBER 31, 2014

Support and revenue	<u>]</u>	<u>Budget</u>		<u>Actual</u>	•	ver) Under <u>Budget</u>
Federal revenue	\$	248,937	\$	248,937	\$	_
Other revenue	Ψ	-	Ψ	13,473	Ψ	(13,473)
Total support and revenue		248,937		262,410		(13,473)
Expenses						
Salaries and wages		104,644		106,501		(1,857)
Fringe benefits		42,013		45,383		(3,370)
Insurance		15,204		14,907		297
Contractual		500		2,343		(1,843)
Travel		4,500		447		4,053
Training		5,000		8,175		(3,175)
Repairs and maintenance		5,000		12,167		(7,167)
Transportation		-		2,852		(2,852)
Operating expenses		9,500		11,717		(2,217)
Occupancy		1,000		412		588
Consumable supplies		15,697		17,072		(1,375)
Telephone and utilities		7,796		6,554		1,242
Emergency services		5,188		7,976		(2,788)
Other expenses		500		1,717		(1,217)
Meals		6,000		2,412		3,588
Indirect costs		26,395		26,345		50
Total expenses		248,937		266,980		(18,043)
Increase (decrease) in net assets	<u>\$</u>		\$	(4,570)	\$	4,570
Transfers in (out)				4,570		
Net assets, December 31, 2014			\$			

# SCHEDULE OF GRANT SUPPORT, REVENUE AND EXPENDITURES COMPARED TO GRANT BUDGETS (NON-GAAP BASIS) WEATHERIZATION DHHR GRANT - GRANT NUMBER 13WXDHHR11 GRANT PERIOD JANUARY 1, 2014 - SEPTEMBER 30, 2014

Support and revenue		<u>Budget</u>		<u>Actual</u>	•	ver) Under Budget
Federal revenue	\$	133,461	\$	133,461	\$	_
Other revenue	Ψ	155,401	Ψ	10	Ψ	(10)
Total support and revenue		133,461		133,471		(10)
Expenses						
Salaries and wages		57,200		49,522		7,678
Fringe benefits		13,582		29,668		(16,086)
Insurance		2,987		2,987		-
Contractual		1,494		496		998
Training		-		392		(392)
Repairs and maintenance		3,000		6,007		(3,007)
Transportation		350		3,362		(3,012)
Operating expenses		-		569		(569)
Occupancy		-		258		(258)
Consumable supplies		39,408		34,701		4,707
Telephone and utilities		2,300		5,899		(3,599)
Other expenses		-		689		(689)
Indirect costs		9,990		13,261		(3,271)
Total expenses		130,311		147,811		(17,500)
Increase (decrease) in net assets	\$	3,150	\$	(14,340)	\$	17,490
Transfers in (out)				14,340		
Net assets, December 31, 2014			\$	_		

# PRIDE COMMUNITY SERVICES, INC. SCHEDULE OF GRANT SUPPORT, REVENUE AND EXPENDITURES COMPARED TO GRANT BUDGETS (NON-GAAP BASIS) WEATHERIZATION DOE GRANT - GRANT NUMBER 2013-WX-1011

## GRANT PERIOD JULY 1, 2013 - JUNE 30, 2014

Constant and account	<u>Budget</u>	<u>Actual</u>	(Over) Under <u>Budget</u>
Support and revenue	¢ 50.007	¢ 50.007	¢
Federal revenue	\$ 50,807	\$ 50,807	\$ -
Total support and revenue	50,807	50,807	
Expenses			
Salaries and wages	21,856	20,513	1,343
Fringe benefits	8,128	11,420	(3,292)
Insurance	2,032	2,271	(239)
Contractual	1,016	951	65
Training	-	357	(357)
Repairs and maintenance	400	2,020	(1,620)
Transportation	1,324	2,080	(756)
Operating expenses	-	264	(264)
Consumable supplies	12,208	22,390	(10,182)
Telephone and utilities	200	3,526	(3,326)
Other expenses	-	333	(333)
Indirect costs	3,643	5,748	(2,105)
Total expenses	50,807	71,873	(21,066)
Increase (decrease) in net assets	\$ -	\$ (21,066)	\$ 21,066
Transfers in (out)		21,066	
Net assets, December 31, 2014		\$ -	

# SCHEDULE OF GRANT SUPPORT, REVENUE AND EXPENDITURES COMPARED TO GRANT BUDGETS (NON-GAAP BASIS) LEGISLATIVE INITIATIVES FOR THE ELDERLY (LIFE) - GRANT NUMBER 21403 GRANT PERIOD JULY 1, 2013 TO JUNE 30, 2014

Support and revenue	Budget	<u>Actual</u>	(Over) Under Budget
State revenue	\$ 188,644	\$ 188,644	\$ -
Total support and revenue	188,644	188,644	
Expenses			
Salaries and wages	54,851	52,963	1,888
Fringe benefits	21,322	25,342	(4,020)
Insurance	15,000	16,330	(1,330)
Contractual	-	598	(598)
Travel	1,500	2,442	(942)
Training	3,000	1,537	1,463
Repairs and maintenance	10,500	11,885	(1,385)
Transportation	10,000	7,796	2,204
Operating expenses	2,757	2,603	154
Occupancy	2,064	2,049	15
Consumable supplies	19,500	19,401	99
Telephone and utilities	22,500	18,516	3,984
Other expenses	2,000	3,101	(1,101)
Meals	9,946	9,946	-
Indirect costs	13,704	14,135	(431)
Total expenses	188,644	188,644	
Increase (decrease) in net assets	\$ -	\$ -	\$ -
Transfers in (out)			
Net assets, December 31, 2014		\$ -	

# SCHEDULE OF GRANT SUPPORT, REVENUE AND EXPENDITURES COMPARED TO GRANT BUDGETS (NON-GAAP BASIS) OLDER AMERICANS ACT - TITLE III-B, III-D, AND IIIE - GRANT NUMBER 21436 GRANT PERIOD OCTOBER 1, 2013 TO SEPTEMBER 30, 2014

Support and revenue	Budget		Actual	(Over) Und <u>Budget</u>	er
Federal revenue	\$ 70,	356 \$	70,356	\$	_
State grant revenue		879	32,879	Ψ	_
In-kind contributions		913	11,483	3,4	.30
				•	
Total support and revenue	118,	148	114,718	3,4	30
Expenses					
Salaries and wages	47,	487	41,769	5,7	18
Fringe benefits		483	16,480	1,0	03
In-kind contributions	14,	913	11,483	3,4	
Insurance	6,	500	13,727	(7,2	
Contractual		-	527		(27)
Repairs and maintenance	2,	500	2,482		18
Transportation	12,	265	17,191	(4,9	26)
Operating expenses		500	233	2	67
Consumable supplies	3,	706	515	3,1	91
Other expenses		810	19	7	91
Indirect costs	11,	984	10,292	1,6	92
Total expenses	118,	148	114,718	3,4	30
Increase (decrease) in net assets	\$	- \$		\$	
Transfers in (out)			<u>-</u>		
Net assets, December 31, 2014		\$			

# SCHEDULE OF GRANT SUPPORT, REVENUE AND EXPENDITURES COMPARED TO GRANT BUDGETS (NON-GAAP BASIS) OLDER AMERICANS ACT - TITLE III-C

GRANT PERIOD OCTOBER 1, 2013 TO SEPTEMBER 30, 2014

Support and revenue		Budget		Actual	(O	ver) Under <u>Budget</u>
Federal revenue	\$	207,674	\$	207,674	\$	_
Program revenue	φ	6,496	Ψ	6,496	Ψ	-
In-kind contributions		25,115		25,115		-
					-	<u>-</u>
Total support and revenue		239,285		239,285		
Expenses						
Salaries and wages		61,813		61,813		_
Fringe benefits		19,447		19,447		_
In-kind contributions		25,115		25,115		_
Insurance		791		791		_
Contractual		791		791		_
Repairs and maintenance		14,570		14,570		_
Consumable supplies		5,785		5,785		_
Telephone and utilities		980		980		_
Other expenses		181		181		_
Meals		65,921		65,921		_
Indirect costs		14,409		14,409		_
Total expenses		209,803		209,803		_
Increase (decrease) in net assets	\$	29,482	\$	29,482	\$	<u>-</u>
Transfers in (out)				(29,482)		
Net assets, December 31, 2014			\$			

#### PRIDE COMMUNITY SERVICES, INC. SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS YEAR ENDED DECEMBER 31, 2014

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Federal Expenditures
U.S. Department of Health and Human Services			
Head Start Head Start	93.600	N/A	\$ 1,667,743
Passed-through WVSU Metro Area Agency on Aging			
Special Programs for the Aging - Title VII, Chapter 3 - Programs for Aging Cluster Special Programs for the Aging - Title III, Part B - Grants for			
Supportive Services and Senior Centers	93.044	21436, 21536	34,221
Special Programs for the Aging - Title III, Part C - Nutrition Services Special Programs for the Aging - Title III, Part D - Disease Prevention	93.045	21336, 21436	217,980
and Health Promotion Services National Family Caregiver Support, Title III, Part E	93.043 93.052	21436, 21536 21436, 21536	3,885 19,703
Passed-through WV Governor's Office of Economic Opportunity			
Low-Income Home Energy Assistance CSBG	93.568	13WXDHHR11	124,143
Community Services Block Grant	93.569	23069	255,984
Passed-through WV Bureau of Senior Services		14CSBG-D01	
Centers for Medicare and Medicaid Services (CMS) Research, Demonstrations and Evaluations - Health Benefits/SHIP	93.779	SH21322	2,240
U.S. Office of Personnel Management			
Passed-through WV Bureau of Senior Services			
Intergovernmental Personnel Act (IPA) Mobility Program	27.011	MCAP1408	3,111
U.S. Department of Energy			
Passed-through WV Governor's Office of Economic Opportunity			
Weatherization Assistance for Low-Income Persons Weatherization Assistance for Low-Income Persons	81.042 81.042	2013-WX-1011 DOEWX1411	12,334 42,091
U.S. Department of Agriculture, Food and Nutrition Service			
Passed-through WV Department of Education, Office of Child Nutrition			
Child and Adult Food Care Program	10.558	51215	369,676
Passed-through Logan County Board of Education			
National School Lunch Program	10.555	None provided	9,128
U.S. Department of Housing and Urban Development Passed-through West Virginia Housing Development Fund			
Home Investment Partnerships Program	14.239	2013-01-01	9,693
U.S. Department of Veterans Affairs Passed-through West Virginia Community Action Partnerships, Inc.			
VA Supportive Services for Veteran Families Program	64.033	None provided	90,593
Total Expenditures of Federal Awards			\$ 2,862,525

# PRIDE COMMUNITY SERVICES, INC. NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS YEAR ENDED DECEMBER 31, 2014

#### NOTE 1 -- BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of PRIDE and is prepared on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in preparation of the financial statements.

# PRIDE COMMUNITY SERVICES, INC. SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS YEAR ENDED DECEMBER 31, 2014

		Questioned
Program	Finding / Noncompliance	Cost

**NONE** 



# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors PRIDE Community Services, Inc. Logan, West Virginia

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of PRIDE Community Services, Inc. (PRIDE), which comprise the statement of financial position as of December 31, 2014, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated May 11, 2015.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered PRIDE's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of PRIDE's internal control. Accordingly, we do not express an opinion on the effectiveness of PRIDE's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify a deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2014-001 that we consider to be a significant deficiency.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether PRIDE's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and questioned costs as item 2014-001.

#### **PRIDE'S Response to Findings**

PRIDE's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. PRIDE's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of PRIDE's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering PRIDE's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Charleston, West Virginia

Suttle + Stalnaker, PUC

May 11, 2015



# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY *OMB CIRCULAR A-133*

Board of Directors PRIDE Community Services, Inc. Logan, West Virginia

#### Report on Compliance for Each Major Federal Program

We have audited PRIDE Community Services, Inc.'s (PRIDE's) compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of PRIDE's major federal programs for the year ended December 31, 2014. PRIDE's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of PRIDE's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about PRIDE's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of PRIDE's compliance.

Basis for Qualified Opinion on CFDA 10.558 Child and Adult Care Food Program

As described in the accompanying schedule of findings and questioned costs, PRIDE did not comply with requirements regarding CFDA 10.558 Child and Adult Care Food Program as described in finding number 2014-002 for Special Tests - Review of Day Care Home Providers. Compliance with such requirements is necessary, in our opinion, for PRIDE to comply with the requirements applicable to that program.

A Professional Limited Liability Company

#### Qualified Opinion on CFDA 10.558 Child and Adult Care Food Program

In our opinion, except for the noncompliance described in the "Basis for Qualified Opinion" paragraph, PRIDE complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on CFDA 10.558 Child and Adult Care Food Program for the year ended December 31, 2014.

Unmodified Opinion on Compliance for Each of the Other Major Federal Programs

In our opinion, PRIDE complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its other major federal programs identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs for the year ended December 31, 2014.

#### Other Matters

PRIDE's response to the noncompliance findings identified in our audit is described in the accompanying schedule of findings and questioned costs. PRIDE's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

#### **Report on Internal Control Over Compliance**

Management of PRIDE is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered PRIDE's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion an compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness PRIDE's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be material weaknesses.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 2014-002 to be a material weakness.

A *significant deficiency in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

PRIDE's response to the internal control over compliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. PRIDE's response was not subjected to the auditing procedures applied in the audit of compliance, and accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Settle + Stalnaker, PUC Charleston, West Virginia

May 11, 2015

# PRIDE COMMUNITY SERVICES, INC. SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED DECEMBER 31, 2014

# **SECTION I - SUMMARY OF AUDITOR'S RESULTS**

# **Financial Statements**

Type of auditor's report issued:		Unmodified Opinion			
Internal control over finan Material weakness			yes	X	_ no
_	ncy(ies) identified that are not material weaknesses?	X			none reported
Noncompliance material to financial statements noted?			yes _		_ no
Federal Awards					
Internal control over major programs: Material weakness(es) identified?		X	yes		_ no
Significant deficiency(ies) identified that are not considered to be material weaknesses?			yes _	X	no
Type of auditor's report issued on compliance for major programs:		Qualified Opinion			
Any audit findings disclosed that are required to be reported in accordance with section .510(a) of Circular A-133?		X	yes _		_ no
Identification of major pro	ograms:				
CFDA Number	Name of Federal Program or	<u>Cluster</u>			
93.600 10.558	Head Start Child and Adult Care Food P	rogram			
Dollar threshold used to distinguish between Type A and Type B programs:			9	6300,000	
Auditee qualified as low-risk auditee?		X	yes		No

# **SECTION II**

# FINANCIAL STATEMENT FINDINGS SECTION

# PRIDE COMMUNITY SERVICES, INC. SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED DECEMBER 31, 2014

2014-001 ON-SITE REVIEWS OF DAY CARE HOME PROVIDERS

**Criteria:** Title 7 of the Code of Federal Regulations (CFR) Part 226.16(d)(4)(iii) states: "Sponsoring

organizations must review each facility three times each year. In addition: at least two of the three reviews must be unannounced; at least one unannounced review must include observation of a meal service; at least one review must be made during each new facility's first four weeks of

program operations; and not more than six months may elapse between reviews."

**Condition:** From a sample of six home day care providers the following exceptions were found:

The required minimum number of reviews was not completed for three facilities.

• Reviews performed did not include meal observation for three facilities.

• Two facilities did not receive the required number of unannounced reviews.

• One facility opened during the program year, and it was not reviewed within four weeks of program operations.

More than six months elapsed between reviews for two facilities.

**Questioned Costs:** Unknown

**Context:** Total federal expenditures for the CACFP program were \$367,479 for the year ended December

31, 2014. Total operating expenses for the year ended December 31, 2014 were \$4,405,118.

**Cause:** The deficiency noted above was due to employee turnover in the program.

**Effect:** Significant issues that may exist in day care home providers may not be identified on a timely

basis.

**Recommendation:** We recommend that management ensure that all required reviews be performed.

Organization's Due to a period of significant employee turnover, reviews were not completed as required.

Response to Finding /Management has implemented the changes needed to complete the reviews as required. Staff

Corrective Action were reassigned to direct and monitor the program closely until new staff were properly trained.

**Plan** All issues have been addressed and corrected.

# **SECTION III**

FEDERAL AWARD FINDINGS
AND QUESTIONED COSTS SECTION

# PRIDE COMMUNITY SERVICES, INC. SCHEDULE OF FINDINGS AND OUESTIONED COSTS YEAR ENDED DECEMBER 31, 2014

2014-001 ON-SITE REVIEWS OF DAY CARE HOME PROVIDERS

**Federal Program Information:** CFDA# Federal Agency and Program Name

U.S. Department of Agriculture

Child and Adult Care Food Program 10.558

**Grant ID 51215** 

Criteria: Title 7 of the Code of Federal Regulations (CFR) Part 226.16(d)(4)(iii) states: "Sponsoring

> organizations must review each facility three times each year. In addition: at least two of the three reviews must be unannounced; at least one unannounced review must include observation of a meal service; at least one review must be made during each new facility's first four weeks of

program operations; and not more than six months may elapse between reviews."

**Condition:** From a sample of six home day care providers the following exceptions were found:

The required minimum number of reviews was not completed for three facilities.

Reviews performed did not include meal observation for three facilities.

Two facilities did not receive the required number of unannounced reviews.

One facility opened during the program year, and it was not reviewed within four weeks of program operations.

More than six months elapsed between reviews for two facilities.

**Ouestioned Costs:** Unknown

Context: Total federal expenditures for the CACFP program were \$367,479 for the year ended December

31, 2014.

Cause: The deficiency noted above was due to employee turnover in the program.

**Effect:** Significant issues that may exist in day care home providers may not be identified on a timely

basis.

We recommend that management ensure that all required reviews be performed. **Recommendation:** 

Due to a period of significant employee turnover, reviews were not completed as required. Organization's

Response to Finding / Management has implemented the changes needed to complete the reviews as required. Staff Corrective Action

were reassigned to direct and monitor the program closely until new staff were properly trained. All issues have been addressed and corrected.

Plan