

WV BOARD OF SOCIAL WORK EXAMINERS  
**“ANNUAL REPORT-FISCAL YEAR 2010”**  
July 1, 2009 THROUGH June 30, 2010

**I. BRIEF OVERVIEW OF BOARD ACTIVITY**

- Board members conducted five meetings during this fiscal year.
- The Board carried out their responsibilities for the protection of the public pursuant to the WV Code §30-30. Assistant Attorney General Katherine Campbell is the legal representative for the Board.
- Staff members oversee the daily operation of the office and provide services to the social work and general public. Amy Polen attended the December 2009 session of the Board & Commission training. Annual training was completed by both employees as required by the Auditor’s Purchasing Card Division.
- Chair Rita M. Brown attended the Association of Social Work Boards Annual Fall Meeting in November 2009 held in Clearwater Beach Florida. She met other representatives from the US and Canada.

**II. BOARD AND STAFF MEMBERS**

***Board Members:***

**Term Dates**

|  |           |
|--|-----------|
| Rita M. Brown, MSW, LSW, Chair                             | 1998-2010 |
| Dr. Patricia O’Reilly, Consumer Representative, Vice Chair | 2003-2010 |
| Lucy Eates, LSW, Secretary                                 | 1998-2010 |
| JoDee Gottlieb, MSW, LCSW                                  | 1999-2010 |
| Barbara Heasley, MSW, LICSW                                | 2003-2010 |
| Christine Maniskas, MSW, LCSW                              | 2007-2010 |

**LGSW Seat-Vacant**

Pursuant to WV Code §30-30 the members continue to serve pending reappointment or replacement as determined by the Governor.

***Board Staff:***

Judith K. Williams, Executive Director  
Amy S. Polen, Administrative Assistant  
Linda C. Dempsey, Part Time Clerk

**III. ADHERENCE TO LEGISLATIVE PROVISIONS**

All provisions were met as set forth in the WV Code as determined by the Legislative Auditor PERD and other state auditing authorities.

**IV. AFFILIATIONS**

WVBSWE is a member of the Association of Social Work Boards and the WV Association of Licensing Boards.

**V. LICENSE STATISTICS:**

**A. New Licenses Issued from July 1, 2009 through June 30, 2010**

|   |           |
|---|-----------|
| Social Work Exam Permits (BSW & MSW)          | 148       |
| Temporary Certificates Issued-Related Degree  | <b>71</b> |
| LSW Social Worker BSW <b>Only</b>             | 93        |
| LSW Via Alternative Temporary License Process | <b>61</b> |
| LGSW Graduate SW (MSW)                        | 46        |
| LCSW Certified SW (MSW+)                      | 16        |
| LICSW Independent Clinical SW (MSW++)         | 7         |

**Total New Issues July 1, 2009 through June 30, 2010: 442**

**B. Total Active Licenses by Category (includes new issues):**

|   |      |
|---|------|
| Social Work Permits-BSW & MSW Graduates:    | 108  |
| *Temporary SW Certificates-Other Degree:    | 283  |
| LSW   | 2385 |
| Graduate Social Workers (LGSW)              | 412  |
| Certified Social Workers (LCSW)             | 321  |
| Independent Clinical Social Workers (LICSW) | 283  |
| Emeritus (Retired or Semi-Retired) Active   | 105  |

**Total ACTIVE Licenses July 1, 2010 3897**

**West Virginia Jurisdiction-Related Degree Education/Temporary Social Workers**

\*A temporary or LSW earned via the temporary process is not transferable or accepted in any other jurisdiction. West Virginia is the only jurisdiction with this type of **alternative license procedure** for those with an accredited related bachelor's degree as determined by Legislative Rules.

**VI. FINANCIAL REPORT ENDING JUNE 30, 2010**

The WVBSWE is self-supporting by the collection of social work license fees.

**EXPENDITURES July 2009 through June 2010**

|   |           |
|---|-----------|
| Taxable Staff & Board Salaries (3 Staff-6 Bd Members) | \$ 93,005 |
| Taxes-Federal Matching                                | \$ 6,922  |
| PEIA Insurance, Contribution and Other Admin Fees     | \$ 19,080 |
| BRICKSTREET Workers Comp (Installment)                | \$ 371    |
| Retirement Board Contributions                        | \$ 9,669  |
| WV DOP Fees   | \$ 540    |
| Office Supplies/Printing                              | \$ 1,877  |
| Office & Other Rental Fees                            | \$ 6,319  |
| Utilities & Communication Costs                       | \$ 3,094  |

|  |                   |
|--|-------------------|
| Legal & Investigation Fees                     | \$ 316            |
| Mileage Reimbursement (Board Meetings-Members) | \$ 2,365          |
| Accounting & Computer Service Fees             | \$ 5,904          |
| Equipment Lease & Maintenance                  | \$ 2,602          |
| Annual Association Dues (ASWB)                 | \$ 1,210          |
| Liability Insurance Premium                    | \$ 2,696          |
| Board Meeting Expenses (5 sessions)            | \$ 214            |
| Annual Training Registration Fee               | \$ 95             |
| Postage/ Mail Fees                             | \$ 5,903          |
| Computer Supplies/Repairs to Equipment         | \$ 433            |
| <b><u>Total YTD Expenditures</u></b>           | <b>-\$162,615</b> |

**July 1, 2009 Through June 30, 2010 Fiscal Activity Summary**

|                             |  |                          |
|-----------------------------|--|--------------------------|
| <b>7-1-09</b>               | <b>Cash Balance from FY 08</b>         | <b>+\$95,487</b>         |
| YTD                         | Revenue Total                          | <b>+\$179,405</b>        |
| YTD                         | Expenditures Total                     | <b>-\$162,615</b>        |
| <b><u>As of 6-30-10</u></b> | <b>Year End Operating Cash Balance</b> | <b><u>+\$112,277</u></b> |

**VII. COMPLAINT AND DISCIPLINARY ACTION REPORT**

Legislative Rules §25-1-10. **Disciplinary Proceedings:** The Board shall act upon a complaint against a social worker when it is evident that a reasonable basis exists to warrant investigation and discipline as appropriate.

**Unlicensed Practice:** Pursuant to the WV Code, the Board is required to report unlicensed social work practice to the County Prosecutor in which the respondent works and/or resides (WV Code § 30-30-4). Unlicensed practice is a punishable misdemeanor subject to incarceration or fine or both as determined by the Prosecutor.

**Statistics July 1, 2009 through June 30, 2010:**

- Unlicensed Practice Reports to County Prosecutor: **1** \*\*  
*\*\*Persons who create a false license and/or collect payment for services without being duly licensed demonstrate a blatant disregard for the Law as well as the professional Code of Ethics.*
- Revocation: **0**
- Suspension/Probation and/or Other by Consent Order: **1**
- Total public disciplinary action reports to ASWB-DARS & HIPDB **1**

**End of Annual Report FY 2010 July 1, 2009 through June 30, 2010**

WV Board of Social Work Examiners

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