

**West Virginia  
Real Estate Appraiser Licensing  
And Certification Board**



**Annual Reports  
Fiscal Years 2012 and 2013**

**West Virginia Real Estate Appraiser Licensing and Certification Board  
2110 Kanawha Boulevard, East, Suite 101  
Charleston, West Virginia 25311  
304-558-3919      [www.appraiserboard.wv.gov](http://www.appraiserboard.wv.gov)**



<u><i>Table of Contents</i></u>	<u><i>Page</i></u>
<b><i>About the Board</i></b>	<b><i>4</i></b>
• Mission and Policy Information	5
• Board Members	6
• Staff	7
<b><i>Minutes of the Board</i></b>	<b><i>8</i></b>
• Fiscal Year 2012	9
• Fiscal Year 2013	27
<b><i>Expenditures and Revenues</i></b>	<b><i>46</i></b>
• Fiscal Year 2012 Expense Report	47
• Fiscal Year 2012 Revenue Report	48
• Fiscal Year 2013 Expense Report	49
• Fiscal Year 2013 Revenue Report	50
<b><i>Active Licensee Information</i></b>	<b><i>51</i></b>
• Appraiser Classifications ( <i>Code of West Virginia</i> 30-38-4)	52
• Appraiser Numbers by County of Practice	53
• Fiscal Year 2012 Roster	54
• Fiscal Year 2013 Roster	83
<b><i>Apprentice Permit Rosters</i></b>	<b><i>111</i></b>
• Fiscal Year 2012 Apprentice Permits	112
• Fiscal Year 2013 Apprentice Permits	113
<b><i>Temporary Permit Information</i></b>	<b><i>114</i></b>
• Temporary Permit Requirements (Legislative Rule 190-2-9)	115
• Fiscal Year 2012 Temporary Permits	116
• Fiscal Year 2013 Temporary Permits	131
<b><i>Complaints</i></b>	<b><i>149</i></b>
• Investigative Rules (Procedural Rule 190-4)	150
• Fiscal Year 2012 Complaint Summary	157
• Fiscal Year 2013 Complaint Summary	162
<b><i>Addendum</i></b>	<b><i>168</i></b>
• 2008 Appraisal Subcommittee Policy Statements	169

## **About the Board**

- **Mission and Policy Information**
- **Board Members**
- **Staff**

## Mission and Policy Information

The West Virginia Real Estate Appraiser Licensing and Certification Board is a regulatory agency created by an act of the West Virginia Legislature in 1990. The law, titled the West Virginia Real Estate Appraiser Licensing and Certification Act, can be found in Chapter 30, Article 38 of the *Code of West Virginia*.

Our mission is to protect the public interest by assuring that all consumers of real estate appraisal services receive such services from appraisers who are fully qualified in accordance with both Federal and State law.

The Board was established as a result of the Financial Institutions Reform, Recovery, and Enforcement Act of 1989 (FIRREA). FIRREA is considered the most important banking law since the Great Depression, when the FDIC was created. FIRREA was the beginning of statutory attempts to re-regulate the banking and savings and loan industry.

For real estate appraisal, Title XI of FIRREA established the Appraisal Subcommittee (ASC) as a subcommittee of the Federal Financial Institutions Examination Council. Title XI's purpose is to provide that Federal financial and public policy interests in real estate transactions would be protected by requiring that real estate appraisals utilized in connection with federally related transactions were performed in writing, in accordance with uniform standards, by individuals whose competency was demonstrated and whose professional conduct was subject to effective supervision.

The Appraisal Subcommittee monitors the West Virginia Real Estate Licensing and Certification Board, as well as the licensing and certification programs for real estate appraisers in each State to determine whether the State's policies, practices and procedures are consistent with Title XI and enforcing the requirements of Title XI. The ASC has adopted ten formal Policy Statements Regarding State Certification and Licensing of Real Estate Appraisers. These Policy Statements interpret Title XI and reflect the general framework that the ASC uses when it reviews State appraiser regulatory programs for compliance with Title XI. A copy of the 2008 Appraisal Subcommittee Policy Statements is included with this report.

### Board Members Fiscal Years 2012 and 2013

Chapter 30-38-6 of the *West Virginia Code* specifies the composition of the West Virginia Real Estate Appraiser Licensing and Certification Board. The Board consists of nine members appointed by the governor with the advice and consent of the Senate:

Each member shall be a resident of the state of West Virginia. Four members shall be certified real estate appraisers having at least five years' experience in appraisal as a principal line of work immediately preceding their appointment, and shall remain certified real estate appraisers throughout their terms. Two members shall have at least five years' experience in real estate lending as employees of financial institutions. Three members may not be engaged in the practice of real estate appraisal, real estate brokerage or sales or have any financial interest in these practices. No member of the board may concurrently be a member of the West Virginia real estate commission. Not more than two appraiser members may be appointed from each congressional district.

Board members for Fiscal Years 2012 and 2013 were:

<b>Member</b>	<b>Represents</b>	<b>Address</b>	<b>Term Expiration</b>
Scott Barber, Chair	Appraiser	55, S. Altamont Road Huntington, WV 25071	06/30/2007
Mary Beth Aliveto	Financial Institutions	1000 Johnson Avenue Bridgeport, WV 25330	06/30/2010 06/30/2013
Dale Dawson Clowser	Financial Institutions	300 Summers Street Mail Code 725-01-01-03 Charleston, WV 25326	06/30/2010 06/30/2013
Anthony Julian	General Public	#7 Pheasant Drive Fairmont, WV 26554	06/30/2011
Virginia Shaw	General Public	P.O. Box 116 New Haven, WV 25265	06/30/2001 06/30/2013
David Shields	Appraiser	1805 Jefferson Street Bluefield, WV 24701	06/30/2001
Glenn Summers	Appraiser	P.O. Box 1147 Clendenin, WV 25045	06/30/2010
Linda York	Appraiser	420 Marion Square Plaza Fairmont, WV 26554	06/30/2006 06/30/2012
Unfilled	General Public		

**Board Staff (as of June 30, 2013)**

Sandy Kerns  
Executive Director

Karen Hudson  
Executive Assistant

Brenda Ashworth  
Administrative Assistant

## **Minutes of the Board**

- **Fiscal Year 2012**
- **Fiscal Year 2013**

**MINUTES**  
**of the**  
**West Virginia Real Estate Appraiser**  
**Licensing and Certification Board**

**September 26, 2011**

A regular meeting of the West Virginia Real Estate Appraiser Licensing and Certification Board was held on September 26, 2011, in the Board's Conference Room located at 2110 Kanawha Boulevard East, Charleston, West Virginia. The following Board members were in attendance: Scott Barber, Linda York, David Shields, Glenn Summers, Virginia Shaw, The Honorable Anthony Julian, Dale Dawson-Clowser, Mary Beth Aliveto, Greg Skinner-Counsel, Mary Downey-Counsel and Sandra Kerns-Executive Director. Mr. Barber called the meeting to order at 10:05 a.m.

*Reading of the Minutes*

A motion was made by Mr. Shields and seconded by Ms. Dawson-Clowser to approve the June 9, 2011 minutes as submitted. Motion carried.

*Committee Reports*

Upgrades Committee

Mr. Summers stated Upgrades Committee A met on August 23, 2011. He stated ten reports were reviewed. A report will be given during Executive Session.

Mr. Barber stated Upgrades Committee B reviewed one report. A report will be given during Executive Session.

Standards Committee

Mr. Barber stated the Standards Committee met on July 12, 2011. Placed on the agenda were fifteen complaints.

The Standards Committee met on August 9, 2011. Placed on the agenda were nine complaints.

The Standards Committee met on September 13, 2011. Placed on the agenda were ten complaints.

A report will be given during Executive Session.

*Legal Report*

Mr. Skinner stated a report regarding legal matters and Standards issues would be given during Executive Session.

Ms. Downey stated a report regarding Standards issues would be given during Executive Session.

At 10:45 a.m. a motion was made by Mr. Summers and seconded by Mr. Shields that the Board move into Executive Session in accordance with Chapter 6, Article 1, Section 4(4) of the Code of West Virginia for the purpose of discussing legal matters and Standards issues. Motion carried.

At 12:35 a.m. a motion was made by Mr. Summers and seconded by Mr. Shields that the Board reconvene back into regular session. Motion carried.

Mr. Skinner announced his resignation as legal counsel to the Board. He will continue representing the Board as legal counsel for previous legal matters and Standards issues. A motion was made by Mr. Summers and seconded by Mr. Shields granting authority to Mr. Skinner to resolve the previous legal matters and Standards issues. Motion carried.

A motion was made by The Honorable Anthony Julian and seconded by Ms. Dawson-Clowser to accept the resignation of Mr. Skinner and to hire Ms. Downey part-time as legal counsel for the Board. The Board would have the authority to modify the part-time position at any time to meet the legal needs of the Board. Motion carried.

### *Executive Director's Report*

Ms. Kerns presented the Board with a financial report for their review. The report will be discussed during Executive Session.

Ms. Kerns presented the Board with a report listing expenditures made using the state authorized VISA purchasing card.

Ms. Kerns presented the Board with a list of Temporary Permits issued from January 3, 2011 through September 21, 2011.

Ms. Kerns presented the Board with a Fiscal 2012 Loss Control Questionnaire and documentation addressing different risk management areas from the West Virginia Board of Risk and Insurance Management (BRIM). The purpose of the questionnaire is to provide BRIM with detailed information regarding the Board's specific loss control policies and programs. As an incentive to developing the programs and policies, the Board would be entitled to a premium credit for the next fiscal year. The documentation was reviewed and discussed. By recommendation of legal counsel, the Board approved the adoption of the programs and policies.

Ms. Kerns presented the Board with an AMC update. She stated she met with several individuals from the Governor's staff, legislators, and made contact with other interested parties and Executive Directors from other states. A report was given. She stated a workgroup meeting would be scheduled in the near future.

The issue of implementing a mandated three-hour West Virginia Law Class was discussed. Ms. Kerns stated she was currently working with McKissock, an on-line course provider, to determine what would be necessary to develop an on-line class. Ms. Kerns stated a rule change was necessary to make it a requirement. Legal counsel previously stated it may be possible to pass an emergency rule due to the number of complaints received by the board. The matter was discussed. A motion was made by Ms. Dale-Clowser and seconded by Ms. Shaw to have Ms. Kerns contact McKissock to discuss arrangements for McKissock to be the course provider for an on-line course and, to begin drafting the required rule legislation. Motion carried.

Ms. Kerns brought to the attention of the Board, AQB (Appraisal Qualification Board) criteria specifying that supervisors must be state certified appraisers. The effective date is July 1, 2013. Therefore, a necessary rule change must be in place at that time.

Ms. Kerns stated the Appraisal Subcommittee would be conducting their Compliance Review of the Board on December 11-13, 2012.

Ms. Kerns stated the process of requiring federal and state criminal background checks for new applicants went into effect on August 1, 2011. She asked if the Board wanted to conditionally approve applications based upon an approved background check, or wait until the report is received. After discussing the matter, the Board stated criminal background results must be received before applications can be approved and a license or permit be issued.

Ms. Kerns stated Board sponsored continuing education classes were held on July 28, 2011 and July 29, 2011. She stated the Board's profit after expenses was \$4,465.00.

Ms. Kerns stated currently when applications for continuing education and qualifying education are received, and approval is granted, there are no expiration dates assigned to the courses. She asked about the possibility of issuing expiration dates. The matter was discussed.

The Board requested Ms. Kerns contact Mr. Skinner to determine if the Board could issue expiration date without a rule change. If there is no language prohibiting the Board from doing so, then expiration dates can be assigned.

### *Old Business*

There was no old business for discussion.

### *New Business*

Ms. Kerns stated she was in the process of developing a week of Board sponsored continuing education classes in March 2012. She stated two days of continuing education would be geared towards Licensed Residential and Certified Residential appraisers, two days of continuing education would be geared towards Certified General Appraisers and, one day the 2012-2013 National USPAP course would be offered. When details are finalized a report will be given at a future Board meeting.

A letter and documentation from Mr. Michael Peddicord petitioning the Board to be to be accepted into the apprenticeship program was given to Board members for review. The matter would be discussed during Executive session.

Mr. Disney, Executive Director, of the Kentucky Appraiser Board appeared before the Board for a training session to discuss Appraisal Management Company regulation and Standards matters.

### *Executive Session*

At 3:10 p.m. a motion was made by Mr. Summers and seconded by Mr. Shields that the Board move into Executive Session in accordance with Chapter 6, Article 1, Section 4(4) of the Code of West Virginia for the purpose of discussing upgrades, legal matters and Standards issues. Motion carried.

### *Regular Session*

At 3:55 p.m. a motion was made by Mr. Summers and seconded by The Honorable Anthony Julian that the Board reconvene back into regular session. Motion carried.

A motion was made by Ms. Shaw and seconded by The Honorable Anthony Julian that based on a federal conviction, to deny acceptance of Mr. Peddicord into the apprenticeship program. Motion carried.

A motion was made by Mr. Summers and seconded by The Honorable Anthony Julian to approve Upgrades Numbers 11-016 and 11-020 for Licensed Residential Appraiser. Motion carried.

A motion was made by Mr. Summers and seconded by The Honorable Anthony Julian to approve Upgrades Numbers 10-026, 11-015, 11-017, 11-018 for Certified Residential Appraiser. Motion carried.

A motion was made by Mr. Summers and seconded by The Honorable Anthony Julian to approve Upgrades Number 11-021 for Certified General Appraiser. Motion carried.

A motion was made by Mr. Summers and seconded by The Honorable Anthony Julian to approve Upgrades Numbers 11-001, 11-019, 11-022, 11-023 and 11-024 for Supervisor. Motion carried.

Complaint Number 08-014 Ms. York recused herself from the complaint. A motion was made by Ms. Aliveto and seconded by Mr. Shields to accept the Standards Committee recommendation that based upon the findings contained within the USPAP Review, to dismiss the complaint. Motion carried.

Complaint Number 08-016 Ms. York recused herself from the complaint. A motion was made by Mr. Shields and seconded by Ms. Aliveto to accept the Standards Committee recommendation that based upon the findings contained within the USPAP Review, to dismiss the complaint. Motion carried.

Complaint Number 11-002 Mr. Barber recused himself from the complaint. A motion was made by Mr. Shields and seconded by Ms. Aliveto to accept the Standards Committee recommendation that the Standards

Committee determined the appraisal report was a work file product, not the final appraisal report accepted by the West Virginia Department of Highways, and to dismiss the complaint. Motion carried. The Honorable Anthony Julian abstained from voting.

Complaint Number 11-003 Mr. Barber recused himself from the complaint. A motion was made by Mr. Shields and seconded by Ms. Aliveto to accept the Standards Committee recommendation that the Standards Committee determined the appraisal report was a work file product, not the final appraisal report accepted by the West Virginia Department of Highways, and to dismiss the complaint. Motion carried. The Honorable Anthony Julian abstained from voting.

Complaint Number 11-009 A motion was made by Mr. Summers and seconded by The Honorable Anthony Julian to accept the Standards Committee recommendation that the appraiser was not in compliance with Standard 1-4 and Standard 1-4(a) and, that a Consent Decree be sent to the appraiser stating the appraiser must successfully complete with exam, Appraisal Institute Course "Residential Sales Comparison and Income Approach" (30 hrs) or its Board equivalent and, Appraisal Institute Course "Residential Market Analysis and Highest and Best Use" (15 hrs) or its Board equivalent. This will be in addition to any continuing education necessary to renew their appraiser license. The appraiser will also be required to pay administrative fees for the investigation of the complaint. Motion carried.

Complaint Number 11-010 A motion was made by Mr. Summers and seconded by Ms. Aliveto to accept the Standards Committee recommendation that a Pre-Charge Diversion Agreement be sent to the appraiser stating the appraiser admitted fault by appraising the duplex as a single family home, which lead to several errors within the report. The appraiser will also be required to pay administrative fees for the investigation of the complaint. This will not be considered disciplinary action and will not be reported to the Appraisal Subcommittee. Motion carried.

Complaint Number 11-012 A motion was made by The Honorable Anthony Julian and seconded by Mr. Shields to accept the Standards Committee recommendation that a Pre-Charge Diversion Agreement be sent to the appraiser stating the appraiser admitted fault by adding the garage to the square footage, which lead to a higher value. The appraiser will be required to pay administrative fees for the investigation of the complaint. This will not be considered disciplinary action and will not be reported to the Appraisal Subcommittee. Motion carried.

Complaint Number 11-015 A motion was made by Mr. Summers and seconded by The Honorable Anthony Julian to accept the Standards Committee recommendation that the Committee determined there were deficiencies understanding functional obsolescence and functional inutility and that a Consent Decree be sent to the appraiser stating the appraiser must successfully complete with exam, a 15-hour Board approved "Residential Site Valuation and Cost Approach" course. This will be in addition to any continuing education necessary to renew their appraiser license. The appraiser will also be required to pay administrative fees for the investigation of the complaint. Motion carried.

Complaint Number 11-019 A motion was made by Mr. Shields and seconded by Ms. Aliveto to accept the Standards Committee recommendation that based upon the Committee's findings it appears the complaint relates to value with no substantial misrepresentation and, to dismiss the complaint. Motion carried.

Complaint Number 11-021 A motion was made by Mr. Summers and seconded by The Honorable Anthony Julian to accept the Standards Committee recommendation that the Committee determined the appraiser adequately responded to items stated in the complaint, that the complaint is a value complaint, and the complaint be dismissed. Motion carried.

Complaint Number 11-022 A motion was made by Mr. Summers and seconded by The Honorable Anthony Julian to accept the Standards Committee recommendation that the Committee determined the appraiser adequately responded to items stated in the complaint, that the complaint is a value complaint, and the complaint be dismissed. Motion carried.

Being no further business to be brought before the Board, Mr. Barber declared the meeting adjourned at 4:15 p.m.

**MINUTES**  
**of the**  
**West Virginia Real Estate Appraiser**  
**Licensing and Certification Board**

**December 8, 2011**

A regular meeting of the West Virginia Real Estate Appraiser Licensing and Certification Board was held on December 8, 2011, in the Board's Conference Room located at 2110 Kanawha Boulevard East, Charleston, West Virginia. The following Board members were in attendance: Scott Barber, David Shields, Glenn Summers, Virginia Shaw, Dale Dawson-Clowser, Mary Downey-Counsel, and Sandra Kerns-Executive Director. Absent were: The Honorable Anthony Julian, Mary Beth Aliveto, and Linda York. Mr. Barber called the meeting to order at 10:20 a.m.

***Reading of the Minutes***

A motion was made by Ms. Shaw and seconded by Mr. Summers to approve the September 26, 2011 minutes as submitted. Motion carried.

***Committee Reports***

Upgrades Committee

Mr. Summers stated Upgrades Committee A met on November 29, 2011. He stated eight reports were reviewed. A report will be given during Executive Session.

Mr. Barber stated Upgrades Committee B did not receive any reports for review.

Standards Committee

Mr. Barber stated the Standards Committee met on November 1, 2011. Placed on the agenda were nine complaints. A report will be given during Executive Session.

***Legal Report***

Ms. Downey stated a report regarding Standards issues and legal matters would be given during Executive Session.

***Executive Director's Report***

Ms. Kerns presented the Board with a year to date Revenue and Expense Financial Report and a Profit and Loss Report for their review.

Ms. Kerns presented the Board with a report listing expenditures made using the state authorized VISA purchasing card.

Ms. Kerns presented the Board with a list of Temporary Permits issued from January 3, 2011 through November 30, 2011.

Ms. Kerns presented the Board with a License Statistics report for the license renewal period of 2010-2011 and 2011-2012.

Ms. Kerns presented the Board with an Appraisal Management Company legislation update. She stated a stakeholders meeting was held on November 18, 2011. Board members were given a list of all individuals who attended the meeting, along with their contact information.

Ms. Kerns presented Board members with a copy of the Sunrise Review Application for Appraisal Management Companies for their review. The matter would be discussed during Executive Session.

Ms. Kerns stated a letter will be mailed to all licensed appraisers and apprentices. The letter will contain information regarding: AMC regulation; federal registry increase for 2012; change in supervisor requirement; upcoming 2012 continuing education classes; and, the Board's website.

During the September 26, 2011 Board meeting, the Board approved to have Ms. Kerns contact McKissock, an educational course provider, to discuss arrangements for McKissock to be the course provider for an on-line West Virginia law course and, to begin drafting the required rule legislation. Ms. Kerns stated she has contacted McKissock regarding the matter. She will be working with Ms. Downey to draft the required rule legislation. An update will be given at future Board meeting.

### *Old Business*

Ms. Brenda Thompson, Chief Counsel, House Committee on Government Organization, along with Julia Morton, Chief Counsel on Senate Committee on Government Organization appeared before the Board to explain the Sunrise Review Application to Board members and to answer any questions Board members may have regarding the application process.

### *New Business*

Ms. Kerns presented Board members with copies of Distance Education Course Applications from McKissock, an educational course provider, for approval of Webinar courses. The matter was discussed. A motion was made by Ms. Dawson-Clowser and seconded by Mr. Shields to approve Webinar courses from course providers if the following requirements are met: Webinars must be AQB approved; Webinars must be IDEC approved; and, no more than 7 hours will be approved for any Webinar course. The Board also has the authority to deny any application. Motion carried.

Ms. Kerns presented Board members with copies of documentation regarding the Kanawha County Assessor's Office mass appraisal process. She stated the documentation was submitted by Ms. Kimberly Bauer. Ms. Bauer requested that fifty-percent of the required experience hours be granted to individuals employed by the Assessor's Office for mass appraisal experience. After discussing the matter, it was determined the Board would uphold the Board's policy that no more than 1,000 hours, of the hours of appraisal experience required, are to be allowed for ad valorem/mass appraisal experience. Written appraisal reports relating to these hours will not be approved without review by the Upgrades Committee. All appraisal reports submitted for experience must be in compliance with USPAP.

### *Election of Officers*

A motion was made by Mr. Shields and seconded by Ms. Dawson-Clowser that Scott Barber be named Chair by acclamation for 2012. Motion carried.

A motion was made by Ms. Dawson-Clowser and seconded by Ms. Shaw that Glenn Summers be named Vice-Chair by acclamation for 2012. Motion carried.

A motion was made by Ms. Dawson-Clowser and seconded by Mr. Shields that Linda York be named Secretary by acclamation for 2012. Motion carried.

### *Executive Session*

At 12:35 p.m. a motion was made by Mr. Summers and seconded by Mr. Shields that the Board move into Executive Session in accordance with Chapter 6, Article 1, Section 4(4) of the Code of West Virginia for the purpose of discussing upgrades, legal matters, standards issues and AMC issues. Motion carried.

*Regular Session*

At 2:35 p.m. a motion was made by Mr. Summers and seconded by Ms. Shaw that the Board reconvene back into regular session. Motion carried.

A motion was made by Ms. Dawson-Clowser and seconded by Mr. Summers granting authority to Ms. Downey to resolve previous legal matters and Standards issues. Motion carried.

A motion was made by Mr. Shields and seconded by Ms. Shaw to proceed with the Sunrise Review Application process. Motion carried.

A motion was made by Mr. Summers and seconded by Ms. Shaw to approve Upgrades Numbers 11-025, 11-027, 11-028 and 11-032 for Supervisor. Motion carried.

A motion was made by Mr. Summers and seconded by Ms. Shaw to deny Upgrades Numbers 11-029, 11-030 and 11-031 for Supervisor. Motion carried.

A motion was made by Mr. Summers and seconded by Ms. Shaw to approve Upgrades Number 11-026 for Certified Residential Appraiser. Motion carried.

Complaint Number 11-016      A motion was made by Mr. Summers and seconded by Mr. Shields to accept the Standards Committee recommendation that due to extenuating circumstances surrounding the appraiser's status: complaint number 11-016 will be held over; and, the Consent Decree involving complaint number 09-017 not be enforced at this time. A letter will be sent to the appraiser's attorney requesting the Board be notified when the appraiser returns to West Virginia. A letter will then be sent to the appraiser requesting a meeting be scheduled to discuss complaint number 11-016 and the Consent Decree regarding complaint number 09-017. Motion carried.

Complaint Number 11-017      *Ms. York recused herself from the complaint*  
 A motion was made by Mr. Summers and seconded by Mr. Shields to accept the recommendation that in pursuant to complaint numbers 08-015, 08-024, and 11-017, to accept the Standards Committee recommendation that in addition to the terms stated in the Consent Decree regarding complaint numbers 08-015 and 08-024 (*the real estate appraiser license of the appraiser be suspended for a period of 9 months; the appraiser shall be prohibited from performing any appraisals or appraisal reviews of any real estate appraisals either directly or indirectly, for a period of nine 9 months; the appraiser shall complete and provide to the Board documentation reflecting the appraiser has completed Appraisal Institute Course, "Advanced Market Analysis and Highest and Best Use" (33 hrs) or its Board approved equivalent and Appraisal Institute Course, "Appraising the Appraisal" Appraisal Review- General" (7 hrs) or its Board approved equivalent. Such courses shall be completed within 90 days in addition to any continuing education required to renew their appraiser license; pay administrative costs for the investigation in the amount of \$4,037.50 within 30 days of the date of entry of the instant Consent Decree*), the appraiser will be required to successfully complete with exam the International Right of Way Course, "Appraisal of Partial Acquisitions (40 hrs) or its Board approved equivalent. This will be in addition to any continuing education necessary to renew their appraiser license. The appraiser will also be required to pay administrative costs for the investigation of the complaint. Motion carried.

Complaint Number 11-018      *Ms. York recused herself from the complaint*  
 A motion was made by Mr. Summers and seconded by Mr. Shields to accept the Standards Committee recommendation that a Consent Decree be sent to the appraiser stating the license of the appraiser be restricted where the appraiser shall not perform or participate in the performance of, either directly or indirectly, the preparation of any eminent domain appraisals until such time the appraiser successfully completes with exam, the International Right of Way Course, "Appraisal of Partial Acquisitions (40 hrs) or its Board approved equivalent. This will be in addition to any continuing education necessary to renew their appraiser license. The appraiser will also be required to pay administrative costs for the investigation of the complaint. Motion carried.

Complaint Number 11-024      A motion was made by Mr. Summers and seconded by Mr. Shields to accept the Standards Committee recommendation that the complaint was determined to be a value complaint and, the complaint be dismissed. Motion carried.

Being no further business to be brought before the Board, Mr. Barber declared the meeting adjourned at 3:30 p.m.

**MINUTES**  
**of the**  
**West Virginia Real Estate Appraiser**  
**Licensing and Certification Board**

**January 17, 2012**

An Emergency Board meeting of the West Virginia Real Estate Appraiser Licensing & Certification Board was held on January 17, 2012 to discuss whether further clarification was needed regarding the Board's policy pertaining to the disposition of complaints against Board members, specifically legal representation.

The following Board members were in attendance at the Board's office: Mr. Scott Barber - Chair; Mr. Glenn Summers; Ms. Virginia Shaw; Ms. Linda York; Ms. Mary Downey – Counsel; Ms. Sandy Kerns - Executive Director and, Ms. Karen Hudson, Executive Assistant. Those attending by teleconference were: The Honorable Anthony Julian, Ms. Dale Dawson-Clowser, Ms. Mary Beth Aliveto and Mr. David Shields. The meeting was called to order at 9:30 a.m. by Mr. Barber.

The Emergency Board Meeting was called to clarify the Board's policy regarding how complaints against Board members would be managed, which was established March 10, 2011.

Mr. Barber prefaced the conversation by advising that the case involved the above Board policy and specifically it's pending case against Linda York. He also advised phone participants that physical participants had two documents in hand, a copy of said Board policy and a letter from Ms. York's attorney, Mr. Carte P. Goodwin; Mr. Barber offered to fax phone participants copies.

Ms. Downey stated that Ms. York had been advised of the meeting's topic and yet refused to recuse herself from the meeting therefore, making the situation very awkward. Ms. Downey further stated that she had never been present in a situation like this in her prior years of legal practice.

Mr. Barber asked if any participant wanted to recuse themselves at this time. Mr. Julian stated that he did so; that minutes from an earlier Board meeting should reflect that he wished to recuse himself from anything related to Larry Puccio, e.g. Linda York. Mr. Julian left the call at this time.

Ms. Dawson-Clowser accidentally dropped off the call, but rejoined it.

Discussion ensued, with Ms. Downey occasionally reminding telephone participants that Ms. York, the defendant, was present.

Motion was made by Mr. Shields that "the Board believes it is in compliance with paragraph 5 of Board policy relating to complaints against Board Members (March 10, 2011); *"An attorney other than that assigned to the Board will be assigned to handle the disposition of complaints and/or hearing related to Board members."* Mr. Summers seconded the motion.

Ms. Aliveto – Yes

Ms. Dawson-Clowser – Yes

Ms. Shaw – Yes

Mr. Shields – Yes

Mr. Summers – Yes

Ms. York – abstained

Motion carried. Ms. Downey will send a response to Mr. Goodwin advising him of the Board's decision.

The Board believes it followed its policy, in that an attorney other than that assigned to the Board will be assigned to handle the disposition of complaints and/or hearings related to Board members. Ms. Downey was not the Board's attorney at the time the York complaint was assigned to her and did not work on other cases related to the Board until after November 15, 2011.

The intent of paragraph 5 of Board policy was because the Board's prior attorney. Mr. Greg Skinner had a prior long-standing professional relationship with Ms. York and had requested that he be recused from the York case.

The existence of the policy is a direct result of Mr. Skinner's request and not the direction of any oversight agency or committee. The current attorney for the Board, Mary Downey, had no pre-existing relationship with any Board member.

Being no further business to be brought before the Board Mr. Barber declared the meeting adjourned at 10:25 a.m.

**MINUTES  
of the  
West Virginia Real Estate Appraiser  
Licensing and Certification Board**

**March 8, 2012**

A regular meeting of the West Virginia Real Estate Appraiser Licensing and Certification Board was held on March 8, 2012, in the Board's Conference Room located at 2110 Kanawha Boulevard East, Charleston, West Virginia. The following Board members were in attendance: Scott Barber-Chair, David Shields, Virginia Shaw, Dale Dawson-Clowser, Mary Beth Aliveto, Linda York, Mary Downey-Counsel, Silas Taylor-Counsel, and Sandra Kerns-Executive Director. Absent were: The Honorable Anthony Julian and Glenn Summers. Mr. Barber called the meeting to order at 10:15 a.m.

Ms. Downey notified the Board that the Attorney General's office assigned her to work on a special litigation case and therefore, she would no longer be representing the Board as legal counsel however, she would be retaining one lawsuit which she was currently working on for the Board. Ms. Downey then introduced Mr. Silas Taylor, Senior Deputy Attorney General, from the Attorney General's who will be replacing her.

Ms. Downey stated due to a previous commitment she needed to exit the Board meeting early and therefore, requested the Board move into Executive Session so her Legal Report could be presented to the Board. Ms. Downey also stated she would be discussing the lawsuit she was currently working on for the Board. Ms. York recused herself from the meeting.

***Executive Session***

At 10:30 a.m. a motion was made by Mr. Shields and seconded by Ms. Shaw that the Board move into Executive Session in accordance with Chapter 6, Article 1, Section 4(4) of the Code of West Virginia for the purpose of discussing legal and standards issues. Motion carried.

Ms. Downey presented her Legal Report. After doing so, Ms. Downey exited the Board meeting.

***Regular Session***

At 10:55 a.m. a motion was made by Mr. Shields and seconded by Ms. Shaw that the Board reconvene back into regular session. Motion carried.

A motion was made by Ms. Dale Dawson-Clowser and seconded by Ms. Aliveto to follow Counsel's recommendation as stated in Executive Session regarding further negotiations and the disposition of Complaint Number 11-018. Motion carried. *(Ms. York previously recused herself from the complaint.)*

Ms. York then entered the meeting.

***Executive Session***

At 10:58 a.m. a motion was made by Mr. Shields and seconded by Ms. Shaw that the Board move into Executive Session in accordance with Chapter 6, Article 1, Section 4(4) of the Code of West Virginia for the purpose of discussing a previous Upgrades issue. Motion carried.

### ***Regular Session***

At 11:30 a.m. a motion was made by Mr. Shields and seconded by Ms. Shaw that the Board reconvene back into regular session. Motion carried.

Due to prior commitments, Mr. Taylor exited the Board meeting.

### ***Reading of the Minutes***

A motion was made by Ms. Aliveto and seconded by Mr. Shields to approve the December 8, 2011 Board Minutes and the January 17, 2012 Board Minutes as submitted. Motion carried.

### ***Committee Reports***

#### Upgrades Committee

Mr. Shields stated Upgrades Committee A met on February 29, 2012. He stated eleven reports were reviewed. A report will be given during Executive Session.

Mr. Barber stated Upgrades Committee B did not receive any reports for review.

#### Standards Committee

Mr. Barber stated the Standards Committee met on January 17, 2012. Placed on the agenda were six complaints.

Mr. Barber stated the Standards Committee met on February 7, 2012. Placed on the agenda were 10 complaints.

A report will be given during Executive Session.

### ***Executive Director's Report***

Ms. Kerns presented the Board with a year to date Revenue and Expense Financial Report and a Profit and Loss Report for their review.

Ms. Kerns presented the Board with a report listing expenditures made using the state authorized VISA purchasing card.

Ms. Kerns presented the Board with a list of Temporary Permits issued from January 3, 2012 through March 2, 2012.

Ms. Kerns presented the Board with a report indicating utilization of the Board's website.

Ms. Kerns presented the Board with documentation received from the Appraisal Foundation regarding upcoming changes to the Real Property Appraiser Qualification Criteria. On December 9, 2011, the Appraiser Qualifications Board (AQB) adopted changes that will become effective January 1, 2015. The changes represent minimum national requirements that each state must implement *no later* than January 1, 2015.

Ms. Kerns presented the Board with a memo regarding reciprocity pursuant to Dodd-Frank. The memo addressed the reciprocity policy that States should have in place by July 1, 2013.

Ms. Kerns also stated there were other areas where rule changes were necessary for the Board to be compliant with the Dodd-Frank Act and that these changes should also be in place by July 1, 2013.

Ms. Kerns presented the Board with proposed rule changes for Series 2, Requirements for Licensure and Certification and Series 3, Renewal of Licensure or Certification.

Ms. Kerns presented the Board with a Summary of Regular Rule Making Steps and Step Procedures for Legislative Rule Making.

Ms. Kerns stated the initial filing of rules to the Secretary of State's office is July 1, 2012 for rules that need to be implemented by July 1, 2013. The matter was discussed. A Board meeting will be scheduled for April 4, 2012 to address changes to the Board's rules.

### *Old Business*

Ms. Kerns presented the Board with an Appraisal Management Company (AMC) update. She stated she spoke with Maureen Robinson, an attorney with Legislative Auditing. She stated the Sunrise application regarding AMC regulation was in the review process. Ms. Kerns stated a committee must be established for working on proposed AMC regulation and that the committee needs to meet in the very near future.

Ms. Kerns gave a report regarding upcoming Board sponsored continuing education courses. She stated due to lack of interest, the March 2, 2012 class had to be cancelled. She stated the remaining four classes: March 19, 2012; March 20-21, 2012; April 19, 2012 and April 20, 2012 would still be held. She stated the number of individuals enrolled for the classes was low. The matter was discussed. Ms. York stated that in the past, the Board held successful continuing education classes in different locations within the state and, that the Board should consider looking at different locations other than Charleston. Ms. Dawson-Clowser and Ms. Aliveto stated the banks which they are employed have conference rooms that the Board could possibly use for teaching classes. The matter was discussed. Ms. Kerns stated she would research the matter and a report would be given at a later Board meeting.

### *New Business*

Ms. Kerns presented the Board with a Legislative Bill Tracking report. The report referenced bills introduced in the 2012 legislative session that could possibly affect the Board and appraisers.

Discussion was held regarding the Appraiser Qualifications Board (AQB) adopted changes to the Real Property Appraiser Qualification Criteria that will become effective January 1, 2015. She stated deadlines after which new applicants will not be able to meet existing AQB requirements would be: Licensed Residential – December 2013; Certified Residential – December 2012 and Certified General – June 2012. Ms. Kerns stated changes would be posted on the Board's website.

### *Executive Session*

At 1:40 p.m. a motion was made by Mr. Shields and seconded by Ms. Dawson-Clowser that the Board move into Executive Session in accordance with Chapter 6, Article 1, Section 4(4) of the Code of West Virginia for the purpose of discussing upgrades, legal matters, and standards issues. Motion carried.

### *Regular Session*

At 2:35 p.m. a motion was made by Mr. Shields and seconded by Ms. Dawson-Clowser that the Board reconvene back into regular session. Motion carried.

A motion was made by Mr. Shields and seconded by Ms. Dawson Clowser to approve Upgrades Numbers 11-030, 12-001, 12-003, 12-004, 12-005, 12-007 and 12-009 for Supervisor. Motion carried.

A motion was made by Mr. Shields and seconded by Ms. Dawson Clowser to deny Upgrades Numbers 11-033, 12-002 and 12-008 for Supervisor. Motion carried.

A motion was made by Mr. Shields and seconded by Ms. Shaw to approve Upgrade Number 12-006 for Licensed Residential Appraiser. Motion carried.

Complaint Number 11-026 A motion was made by Mr. Shields and seconded by Ms. Dawson-Clowser to accept the Standards Committee recommendation that the complaint is a value complaint and therefore, the complaint be dismissed. Motion carried.

Complaint Number 11-028 A motion was made by Mr. Shields and seconded by Ms. Dawson-Clowser to accept the Standards Committee recommendation that no probable cause was found and therefore, the complaint be dismissed. Motion carried.

Complaint Number 11-029 A motion was made by Mr. Shields and seconded by Ms. Dawson-Clowser to accept the Standards Committee recommendation that that Standards Committee determined the appraiser had conformed to the clients request not to include the 1/16 partial interest. The appraiser had stated in the appraisal report the partial interest of the remaining acreage was not included in the final estimated market value in the report and therefore, the complaint be dismissed. Motion carried.

Complaint Number 11-031 A motion was made by Mr. Shields and seconded by Ms. Dawson-Clowser to accept the Standards Committee recommendation that the Standards Committee determined there was no justifiable cause to pursue further investigation and therefore, the complaint be dismissed. Motion carried.

Complaint Number 11-032 A motion was made by Mr. Shields and seconded by Ms. Dawson-Clowser to accept the Standards Committee recommendation that it appeared the appraiser identified inconsistencies and omissions within the report. Corrections were made a corrected report was submitted to the client therefore, the complaint will be dismissed. Motion carried.

Complaint Number 12-001 A motion was made by Mr. Shields and seconded by Ms. Dawson-Clowser to accept the Standards Committee recommendation that the complaint against the appraiser be dismissed. Motion carried.

On December 12, 2010, a Consent Decree was signed between the Board and Mr. Dewey Guida. Mr. Guida has not completed all terms of the signed agreement. Mr. Guida has also failed to address Complaint Number 11-016. A motion was made by Ms. Aliveto and seconded by Ms. Dawson-Clowser to pursue the suspension of the appraiser's license.

Being no further business to be brought before the Board, Mr. Barber declared the meeting adjourned at 2:25 p.m.

<p><b>MINUTES</b>  <b>of the</b>  <b>West Virginia Real Estate Appraiser</b>  <b>Licensing and Certification Board</b></p>
--

<p><b>April 4, 2012</b></p>
-----------------------------

A regular meeting of the West Virginia Real Estate Appraiser Licensing and Certification Board was held on April 4, 2012, in the Board's Conference Room located at 2110 Kanawha Boulevard East, Charleston, West Virginia. The following Board members were in attendance: Scott Barber-Chair, David Shields, Virginia Shaw, Dale Dawson-Clowser, Glenn Summers, Linda York, and Sandra Kerns-Executive Director. Absent were: The Honorable Anthony Julian, Mary Beth Aliveto and, Silas Taylor-Counsel. Mr. Barber called the meeting to order at 10:15 a.m.

***Reading of the Minutes***

Minutes from the March 8, 2012 Board meeting were read by Board members. A motion was made by Ms. Shaw and seconded by Ms. Dawson-Clowser to approve the minutes as submitted. Motion carried.

### *Executive Director's Report*

An issue arose where an individual telephoned the Board to inquire if, when applying for a reciprocal license, they could down-grade their license to a lower credential. Based on lack of information provided during the telephone conversation, a decision could not be made at this time.

### *Executive Session*

At 10:30 a.m. a motion was made by Mr. Summers and seconded by Mr. Shields that the Board move into Executive Session in accordance with Chapter 6, Article 1, Section 4(4) of the Code of West Virginia for the purpose of discussing legal and standards issues. Motion carried.

### *Regular Session*

At 10:40 a.m. a motion was made by Mr. Shields and seconded by Ms. Shaw that the Board reconvene back into regular session. Motion carried.

Complaint Number 11-013 Ms. York recused herself from the complaint. A motion was made by Mr. Summers and seconded by Mr. Shields to accept the Standards Committee recommendation that the Committee determined the complaint was based on work products. Corrected reports were submitted to the client and therefore, the complaint be dismissed. Motion carried.

Complaint Number 11-014 Ms. York recused herself from the complaint. A motion was made by Mr. Summers and seconded by Mr. Shields to accept the Standards Committee recommendation that the Committee determined the complaint was based on work products. Corrected reports were submitted to the client and therefore, the complaint be dismissed. Motion carried.

Complaint Number 11-020 A motion was made by Mr. Summers and seconded by Mr. Shields to accept the Standards Committee recommendation that a Consent Decree be sent to the appraiser stating the appraiser will be required, within six months, to successfully complete with exam, Appraisal Institute Course "General – Income Approach, Part 1" (30 hrs) or its Board approved equivalent. This will be in addition to any continuing education necessary to renew the appraiser's license. The appraiser will also be required to pay administrative costs for the investigation of the complaint.

Complaint Number 11-023 A motion was made by Mr. Summers and seconded by Ms. Dawson-Clowser that a Consent Decree be sent to the appraiser stating the appraiser will be required, within six months, to successfully complete with exam, the Appraisal Institute course "Residential Sales Comparison and Income Approaches" (30 hours), or its Board approved equivalent. This will be in addition to any continuing education necessary to renew the appraiser's license. The appraiser will also be required to pay administrative costs for the investigation of the complaint. Motion carried.

Complaint Number 12-001 During the March 8, 2012 Board Meeting, motion carried to dismiss the complaint against the appraiser. On March 12, 2012 and March 16, 2012, the Board received additional documentation regarding the complaint. Therefore, a motion was made by Ms. Dawson-Clowser and seconded by Ms. Shaw to rescind the motion to dismiss the complaint and, to send the complaint back to the Standards Committee for further investigation. Motion carried.

Board members began the process of revising Board's rules to be compliant with the Dodd-Frank Wall Street Reform and Consumer Protection Act and the Real Property Appraiser Qualifications Criteria (Appraisal Qualifications Board) that go into effect on July 1, 2013 and January 1, 2015.

Board members also looked at other revisions that are needed to be made as well. Additional Board meetings will be scheduled at later dates to complete the process.

Being no further business to be brought before the Board, Mr. Barber declared the meeting adjourned at 2:25 p.m.

**MINUTES**  
**of the**  
**West Virginia Real Estate Appraiser**  
**Licensing and Certification Board**

**May 1, 2012**

A meeting of the West Virginia Real Estate Appraiser Licensing and Certification Board was held on May 1, 2012, in the Board's office located at 2110 Kanawha Boulevard East, Charleston, West Virginia. The following Board members were in attendance at the Board's office: Scott Barber-Chair, Virginia Shaw, Glenn Summers, Linda York, Silas Taylor-Counsel, James Casey-Counsel, and Sandra Kerns-Executive Director. Those attending by teleconference were: Dale Dawson-Clowser and Mary Beth Aliveto. Absent: David Shields. Mr. Barber called the meeting to order at 9:29 a.m.

Mr. Taylor introduced Mr. James Casey, from the Attorney General's office, to Board members. He stated Mr. Casey would be assisting him with legal matters of the Board.

***Executive Session***

At 9:30 a.m. a motion was made by Mr. Summers and seconded by Ms. Aliveto that the Board move into Executive Session in accordance with Chapter 6, Article 1, Section 4(4) of the Code of West Virginia for the purpose of discussing legal issues. Motion carried.

***Regular Session***

At 10:02 a.m. a motion was made by Mr. Summers and seconded by Ms. Shaw that the Board reconvene back into regular session. Motion carried.

The Board recently received documentation from United States District Attorney Mr. William Gilmore, US Department of Justice, Eastern District of North Carolina, regarding two civil cases filed in the year 2006 with Wake County Superior Court in Raleigh, North Carolina in which Mr. Larry McDaniel was named as one of several defendants.

Mr. McDaniel's license renewal form on file with the Board for the 2006-2007 license renewal period did not disclose the civil cases then pending against him, although question 4 or 5 on the application would appear to require that information. Both of said civil cases were subsequently terminated without entry of any judgment against Mr. McDaniel, but court records show that they were both pending at the time of the aforesaid application.

Motion was made by Mr. Summers and seconded by Ms. Aliveto that due to the failure to disclose the two civil cases on his license renewal form, a complaint be opened against Mr. McDaniel. Motion carried.

Being no further business to be brought before the Board, Mr. Barber declared the meeting adjourned at 10:04 a.m.

**MINUTES**  
**of the**  
**West Virginia Real Estate Appraiser**  
**Licensing and Certification Board**

**June 14, 2012**

A regular meeting of the West Virginia Real Estate Appraiser Licensing and Certification Board was held on June 14, 2012, in the Board's office located at 2110 Kanawha Boulevard East, Charleston, West Virginia. The following Board members were in attendance at the Board's office: Scott Barber-Chair, Virginia Shaw, Glenn Summers, Linda York, The Honorable Anthony Julian, James Casey-Counsel, and Sandra Kerns-Executive Director. Absent: Dale

Dawson-Clowser, Mary Beth Aliveto, David Shields, and Silas Taylor-Counsel. Mr. Barber called the meeting to order at 10:03 a.m.

### ***Reading of the Minutes***

A motion was made by Ms. Shaw and seconded by The Honorable Anthony Julian to approve the April 4, 2012 and the May 1, 2012 Board Minutes as submitted. Motion carried.

### ***Committee Reports***

#### **Upgrades Committee**

Mr. Summers stated Upgrades Committee A met on May 22, 2012. He stated ten reports were reviewed. A report will be given during Executive Session.

Mr. Barber stated Upgrades Committee B met by telephone on May 24, 2012. He stated one report was reviewed. A report will be given during Executive Session.

#### **Standards Committee**

Mr. Barber stated the Standards Committee met on May 1, 2012. Placed on the agenda were ten complaints.

Mr. Barber stated the Standards Committee met on May 24, 2012. Placed on the agenda were 8 complaints.

A report will be given during Executive Session.

### ***Executive Director's Report***

Ms. Kerns presented the Board with a year to date Revenue and Expense Financial Report and a Profit and Loss Report for their review. Ms. Kerns also presented the Fiscal Year 2013 budget submitted to the West Virginia Budget Office.

Ms. Kerns presented the Board with a report listing expenditures made using the state authorized VISA purchasing card since the last Board meeting. She also presented the Board with the West Virginia Purchasing Division Inspection Report for the Fiscal Year 2011.

Ms. Kerns presented the Board with a list of Temporary Permits issued from January 3, 2012 through June 12, 2012.

Ms. Kerns presented the Board with an Application for Course Approval from the Appraisal Institute for the course "Practical Regression Using Microsoft Excel" for fourteen (14) hours of continuing education credit. She also presented them with an Application for Course Approval from the American Society of Farm Managers and Rural Appraisers for the course "Advanced Appraisal Exam Preparation" for twenty (20) hours of continuing education credit. She asked the Board to review the applications to determine if course approval should be granted. After reviewing the applications the Board approved the course "Practical Regression Using Microsoft Excel" and denied the course "Advanced Appraisal exam Preparation."

### ***Legal Report***

Mr. Casey stated a report regarding legal matters and Standards would be given during Executive Session.

### ***Old Business***

Ms. Kerns stated the Sunrise application regarding AMC regulation was still in the review process. She stated it will possibly be presented to the legislature in July or August of this year.

Ms. Kerns presented the Board with a Profit and Loss Statement for Continuing Education Classes that were held in March and April of this year.

### ***New Business***

Ms. Kerns stated that on October 6, 1993 a Board policy was put in place stating an individual may take the national examination three times without a waiting period; but, if the person fails all three times, he/she must wait six (6) months before retaking the examination. She asked if the policy needed to be readdressed. After discussing the matter a motion was made by Ms. Shaw and seconded by Ms. York that the policy be amended to permit an apprentice or an appraiser to take the national examination as many times as necessary and that the waiting period be removed. Motion carried.

### ***Executive Session***

At 12:30 p.m. a motion was made by Mr. Summers and seconded by Ms. Shaw that the Board move into Executive Session in accordance with Chapter 6, Article 1, Section 4(4) of the Code of West Virginia for the purpose of discussing Upgrades, Standards issues and legal matters. Motion carried.

### ***Regular Session***

At 1:25 p.m. a motion was made by Mr. Summers and seconded by Ms. Shaw that the Board reconvene back into regular session. Motion carried.

A motion was made by Mr. Barber and seconded by Ms. Shaw to accept the Upgrades Committee recommendation to approve Upgrade Number 12-010 for Certified General. Motion carried.

A motion was made by Mr. Summers and seconded by The Honorable Anthony Julian to accept the Upgrades Committee recommendation to approve Upgrade Numbers 12-011, 12-013 and 12-017 for Certified Residential. Motion carried.

A motion was made by Mr. Summers and seconded by Ms. York to accept the Upgrades Committee recommendation to approve Upgrade Numbers 11-033, 12-015, 12-020, 12-021 and 12-022 for Supervisor Review. Motion carried.

The Upgrades Committee recommendation is pending for Upgrades Number 12-002. A motion was made by Mr. Summers and second by the Honorable Anthony Julian that the Upgrade for Supervisor Review be held over. Motion carried.

Complaint Number 11-025      Ms. York recused herself from the complaint. A motion was made by Mr. Barber to accept the Standards Committee recommendation that a Consent Decree be sent to the appraiser stating: the appraiser be required within six (6) months to successfully complete with exam, Appraisal Institute Course "Residential Site Valuation and Cost Approach" (15 hours) or its Board equivalent. This will be in addition to any continuing education that is necessary to renew their appraiser license. The appraiser will also be required to pay administrative costs for the investigation of the complaint. Due to a lack of a second motion the complaint was referred back to the Standards Committee.

Complaint Number 11-027      A motion was made by Mr. Barber and seconded by Mr. Summers to accept the Standards Committee recommendation that after reviewing the supplemental information provided the Committee the Committee determined there was no probable cause for further investigation and to dismiss the complaint. Motion carried.

Complaint Number 11-030      A motion was made by Mr. Barber and seconded by Mr. Summers to accept the Standards Committee recommendation that the complaint be dismissed. Motion carried.

Complaint Number 11-033 A motion was made by Mr. Barber and seconded by Mr. Summers to accept the Standards Committee recommendation that it appears the complaint is largely a value complaint and therefore, the complaint be dismissed. Motion carried.

Complaint Number 12-001 A motion was made by Mr. Barber and seconded by Mr. Summers to accept the Standards Committee recommendation that the complaint be dismissed. Motion carried.

Complaint Number 12-002 A motion was made by Mr. Barber and seconded by Mr. Summers to accept the Standards Committee recommendation that it appears the complaint is largely a value complaint and therefore, the complaint be dismissed. Motion carried.

Complaint Number 12-003 A motion was made by Mr. Barber and seconded by Mr. Summers to accept the Standards Committee recommendation that it appears the complaint is largely a value complaint and therefore, the complaint be dismissed. Motion carried.

Complaint Number 12-004 A motion was made by Mr. Barber and seconded by Mr. Summers to accept the Standards Committee recommendation that it appears the complaint is largely a value complaint and therefore, the complaint be dismissed. Motion carried.

Complaint Number 12-006 A motion was made by Mr. Barber and seconded by Mr. Summers to accept the Standards Committee recommendation that it appears the complaint is largely a value complaint and therefore, the complaint be dismissed. Motion carried.

Complaint Number 12-007 A motion was made by Mr. Barber and seconded by The Honorable Anthony Julian to accept the Standards Committee recommendation that it appears the Board has no jurisdiction and therefore, the complaint be placed in the file of the appraiser so that in the event the appraiser should request reinstatement of their appraiser license or apply for certification at a later date, appropriate action can be taken at that time. Motion carried.

Complaint Number 12-009 The Board considered the information received from the United States District Court for the Eastern District of North Carolina (Western Division), case#:5:11-cr-00252-D, USA v. McDaniel, wherein Larry McDaniel, entered a guilty plea to a federal crime of “making false statements to a federally insured lending institution” by signing an appraisal that falsely asserted that he visited the property, sketched it, interviewed the owner, etc., when in fact he had done none of those things. After discussion of the matter and upon motion of Mr. Summers and seconded by Ms. Shaw, it was determined that extraordinary circumstances exist which require immediate action and, that the license of Larry McDaniel be immediately revoked. Mr. McDaniel, upon request, will be afforded the opportunity for a hearing pursuant to the statute.

The Board continued working on the necessary changes that are needed with regards to the Boards rules.

Being no further business to be brought before the Board, Mr. Barber declared the meeting adjourned at 3:46 p.m.

<p><b>MINUTES</b>  of the  <b>West Virginia Real Estate Appraiser</b>  <b>Licensing and Certification Board</b></p>
---

**June 29, 2012**

A special meeting of the West Virginia Real Estate Appraiser Licensing & Certification Board was held on June 29, 2012. The purpose of the meeting was to consider what immediate action, if any, should be taken regarding the license of Larry McDaniel in view of his recent guilty plea in the Eastern District of North Carolina.

The following were in attendance at the Board’s office: Silas Taylor - Counsel for the Board, Michael Callaghan - Counsel for Larry McDaniel and Karen Hudson, Executive Assistant. Those attending by teleconference were: Scott

Barber - Chair, Virginia Shaw, Glenn Summers, Dale Dawson-Clowser, Mary Beth Aliveto, Linda York and Mr. David Shields. Absent: The Honorable Anthony Julian. The meeting was called to order at 10:00 a.m. by Mr. Barber.

Mr. Taylor and Mr. Callaghan addressed the Board regarding Mr. McDaniel's recent plea of guilty to a federal offense in North Carolina and any immediate impact that it might have upon his license. After addressing the matter Mr. Callaghan left the meeting. Mr. Barber requested Board members remain on the telephone so the matter could be deliberated in closed session. Mr. Summers was disconnected and could not reconnect to the meeting.

The meeting was opened.

Motion was made by Mr. Shields and seconded by Mary Beth Aliveto that the Board amend the formal complaint presently pending against Mr. McDaniel to include the fact of his guilty plea as a cause for disciplinary action. Motion carried.

Mr. Barber announced that the Board, during its deliberations in closed session, determined that Mr. McDaniel's license should be suspended pending final disposition of Complaint Number 12-009, and agreed on the language of an order to that effect, which will be issued forthwith.

Mr. Barber stated the Board's Executive Director, Sandy Kerns, was on vacation. Motion was made by Mr. Shields and seconded by Mary Beth Aliveto to authorize Karen Hudson, Executive Assistant, to sign the order on behalf of the Board. Motion carried.

Being no further business to be brought before the Board Mr. Barber declared the meeting adjourned at 10:54 a.m.

**MINUTES**  
**of the**  
**West Virginia Real Estate Appraiser**  
**Licensing and Certification Board**

**September 13, 2012**

A regular meeting of the West Virginia Real Estate Appraiser Licensing and Certification Board was held on September 13, 2012, in the Board's office located at 2110 Kanawha Boulevard East, Charleston, West Virginia. The following Board members were in attendance at the Board's office: Scott Barber-Chair, Virginia Shaw, Glenn Summers, Linda York, The Honorable Anthony Julian, David Shields, Silas Taylor-Counsel, Darlene Ratliff-Washington – Counsel, and Sandra Kerns-Executive Director. Absent were: Dale Dawson-Clowser, Mary Beth Aliveto. Mr. Barber called the meeting to order at 10:04 a.m.

***Reading of the Minutes***

A motion was made by Ms. York and seconded by Ms. Shaw to approve the June 14, 2012 and the June 29, 2012 Board Minutes as submitted. Motion carried.

***Committee Reports***

**Upgrades Committee**

Mr. Summers stated Upgrades Committee A met on August 23, 2012. He stated five reports were reviewed. A report will be given during Executive Session.

Mr. Barber stated Upgrades Committee B met by telephone on August 23, 2012. He stated one report was reviewed. A report will be given during Executive Session.

**Standards Committee**

Mr. Barber stated the Standards Committee met on August 17, 2012. Placed on the agenda were ten complaints.

Mr. Barber stated the Standards Committee held a telephonic meeting on September 11, 2012. Placed on the agenda was one complaint.

A report will be given during Executive Session.

Mr. Shields gave a report to Board members regarding the meeting of the West Virginia Council of Appraiser Professionals at which he attended on September 12, 2012, in Beckley, West Virginia.

***Public Remarks***

Mr. Kim Painter, a licensed Certified General appraiser, attended the Board meeting. Mr. Painter stated he also attended the meeting of the West Virginia Council of Appraiser Professionals. Discussion of the meeting and Appraisal Management Company legislation was held.

***Executive Director's Report***

Ms. Kerns presented a fiscal year 2012 Profits and Losses Financial report to Board members for their review.

Ms. Kerns presented the Board with a report listing expenditures made using the state authorized VISA purchasing card since the last Board meeting.

Ms. Kerns presented the Board with a list of Temporary Permits that have been issued year to date.

Ms. Kerns informed Board members the Sunrise Review Application regarding Appraisal Management Companies (AMC's) was presented on July 24, 2012 to the Joint Committee on Government Operations during the July Interim Legislative Session. Approval was given to move forward with drafting legislation.

Ms. Kerns stated she appeared before Government Organization Subcommittee B on September 12, 2012 during the September Interim Legislative Session. As requested, she presented a brief history of Appraisal Management Companies (AMC's): The Pre-Home Valuation Code of Conduct (HVCC) Era (Prior to May 2009) The Home Valuation Code of Conduct (HVCC) Era (May 2009 - November 2010), and the Dodd-Frank Era (Present).

Ms. Kerns informed Board members that the Board was now required to submit an Appropriation Request for Fiscal Year 2014 and the matter was discussed.

Ms. Kerns reminded Board members that she previously sent an email to them regarding the proposed revisions to the Appraisal Subcommittee Policy Statements that were published in the Federal Register on August 30, 2012. She stated comments should be sent no later than October 29, 2012.

Ms. Kerns informed Board members that an Appraiser Class Action Suit was filed against appraisers in West Virginia. The matter was discussed.

### *Legal Report*

Ms. Ratliff-Washington stated a report regarding legal matters would be given during Executive Session.

### *Executive Session*

At 11:30 a.m. a motion was made by Mr. Summers and seconded by the Honorable Judge Julian that the Board move into Executive Session in accordance with Chapter 6, Article 1, Section 4(4) of the Code of West Virginia for the purpose of legal matters. Motion carried.

### *Regular Session*

At 2:00 p.m. a motion was made by Mr. Summers and seconded by Ms. Shaw that the Board reconvene back into regular session. Motion carried.

### *Executive Session*

At 2:05 p.m. a motion was made by Mr. Summers and seconded by the Honorable Judge Julian that the Board move into Executive Session in accordance with Chapter 6, Article 1, Section 4(4) of the Code of West Virginia for the purpose of discussing Upgrades and Standards issues. Motion carried.

### *Regular Session*

At 2:40 p.m. a motion was made by Mr. Summers and seconded by the Honorable Judge Julian that the Board reconvene back into regular session. Motion carried.

### *Old Business*

Due to lack of time, the items listed on the agenda could not be addressed and will be presented to Board members during the next scheduled Board meeting.

### *New Business*

Ms. Kerns stated effective December 31, 2012, Enola Ellis, Administrative Assistant to the Board would be retiring. After discussing the matter, a motion was made by Ms. York and seconded by the Honorable Anthony Julian to granted authority to Ms. Kerns to fill the part-time position.

Due to lack of time the Brokers Price Opinion (BPO) issue and the request for employee performance valuations could not be addressed and will be presented to Board members during the next scheduled Board meeting.

A motion was made by Mr. Summers and seconded by Mr. Shields to accept the Upgrades Committee recommendation to approve numbers 12-002, 12-023, 12-027 and 12-029 for Supervisor. Motion carried.

A motion was made by Mr. Summers and seconded by Mr. Shields to accept the Upgrades Committee recommendation to approve number 12-025 for Certified Residential. Motion carried.

A motion was made by Ms. York and seconded by Mr. Shields to approve number 12-028 for Certified General. Motion carried.

A motion was made by Mr. Shields and seconded by The Honorable Anthony Julian to refer the Tom Loughry matter back to Upgrades. Motion carried.

A motion was made by The Honorable Anthony Julian and seconded by Ms. York to grant authority to Ms. Ratliff-Washington to pursue the following disciplinary cases: complaint numbers 06-021, 08-027, 10-014 and 10-015. Motion carried.

Complaint Number 11-025 A motion was made by Ms. Shaw and seconded by Mr. Summers to accept the Standards Committee recommendation that a Consent Decree be sent to the appraiser stating: the appraiser will be required within six (6) months to successfully complete with exam, Appraisal Institute Course "Residential Site Valuation and Cost Approach" (15 hours) or its Board approved equivalent. This will be in addition to any continuing education that is necessary to renew their appraiser license. The appraiser will also be required to pay administrative costs for the investigation of the complaint. Motion carried.

Complaint Number 12-005 A motion was made by Mr. Summers and seconded by Mr. Shields to accept the Standards Committee recommendation that the Committee concluded, from all information supplied to them, the appraisal appeared to be in substantial compliance with USPAP and that further investigation appears unwarranted. Motion carried.

Complaint Number 12-008 A motion was made by Mr. Summers and seconded by Ms. Shaw to accept the Standards Committee recommendation that the complaint be dismissed and, that a letter expressing better quality control be sent to the appraiser. Motion carried.

Complaint Number 12-009 A motion was made by Mr. Summers and seconded by Ms. Shaw to accept the Recommended Decision of the Hearing Examiner. Motion carried.

Complaint Number 12-011 A motion was made by Mr. Summers and seconded by the Honorable Anthony Julian to accept the Standards Committee recommendation that a

Complaint Number 12-011 A motion was made by Mr. Summers and seconded by The Honorable Anthony Julian to accept the Standards Committee recommendation that a Consent Decree be sent to the Appraiser stating that the appraisers license will be suspended for a period of thirty days and, that the appraiser will be required to pay administrative costs for the investigation of the complaint. Motion carried.

Complaint Number 12-013 A motion was made by Ms. Shaw and seconded by The Honorable Anthony Julian to accept the Standards Committee recommendation to dismiss the complaint. The Standards Committee concluded, from all information supplied to them, the appraisal appeared to be in substantial compliance with USPAP and that further investigation appears unwarranted. A letter will be sent to the complainant stating the appraiser substantially complied with USPAP and will explain to the complainant the difference between cost and value (theory of substitution).

Complaint Number 12-015 A motion was made by Mr. Summers and seconded by Ms. Shaw to accept the Standards Committee recommendation that probable cause has been found and disciplinary action be taken. Motion carried.

Further, the Standards Committee believes there are extraordinary circumstances regarding the appraiser in Complaint 12-015. This appraiser currently has three pending disciplinary cases before this Board. This appraiser is also a sitting member of this Board, as well as this appraiser is on the Standards Committee of this Board.

A motion was made by Mr. Summers and seconded by Mr. Shields to accept the Standards Committee recommendation that a special meeting be scheduled to consider immediate suspension of the license of this appraiser, pending a full evidentiary hearing on the merits. Motion carried. The Honorable Anthony Julian abstained from voting.

Complaint Number 12-016 A motion was made by Mr. Shields and seconded by The Honorable Anthony Julian that due to lack of sufficient evidence the matter cannot be pursued at this time. Motion carried.

Complaint Number 12-017 A motion was made by Mr. Shields and seconded by The Honorable Anthony Julian that due to lack of sufficient evidence the matter cannot be pursued at this time. Motion carried.

Being no further business to be brought before the Board, Mr. Barber declared the meeting adjourned at 3:15 p.m.

<p><b>MINUTES</b>  <b>of the</b>  <b>West Virginia Real Estate Appraiser</b>  <b>Licensing and Certification Board</b></p>
--

**November 30, 2012**

A meeting of the West Virginia Real Estate Appraiser Licensing and Certification Board was held on November 30, 2012, in the Board's office located at 2110 Kanawha Boulevard East, Charleston, West Virginia. The following Board members were in attendance at the Board's office: Scott Barber-Chair, Glenn Summers, The Honorable Anthony Julian, David Shields, Dale Dawson-Clowser, Darlene Ratliff-Washington – Counsel, and Sandra Kerns-Executive Director. Absent were: Virginia Shaw, Linda York and Mary Beth Aliveto. Mr. Barber called the meeting to order at 10:04 a.m.

***Reading of the Minutes***

A motion was made by Mr. Shields and seconded by The Honorable Anthony Julian to approve the September 13, 2012 Board Minutes as submitted. Motion carried.

***Committee Reports***

**Standards Committee**

Mr. Barber stated the Standards Committee met on October 2, 2012. Four complaints were placed on the agenda. The Board received a FOIA (Freedom of Information Act) request regarding Complaint 11-033 which was also addressed during the meeting.

Mr. Barber stated the Standards Committee met on November 13, 2012. Seven complaints were placed on the agenda.

Mr. Barber stated a report would be given during Executive Session.

***Executive Director's Report***

Ms. Kerns informed Board members there were several issues with the West Virginia State Exam and that a few revisions needed to be made. After discussing the matter the Board granted approval to Ms. Kerns to make the necessary changes and to add Chapter 30 to the exam.

Ms. Kerns stated she was made aware that an Annual Report of the Board was required to be submitted to the Governor's office and legislature and, it would benefit the Board to have the Annual Report submitted by the end of this year. She stated before the Annual Report is submitted it would be certified by the Chair and the Secretary of the Board.

Ms. Enola Ellis, Administrative Assistant for the Board, will be retiring at the end of this year. The hiring of a replacement for her position was discussed. The Board authorized Ms. Kerns to fill the position.

Ms. Kerns stated she recently submitted to the State Treasurer's Office, a Fiscal Year 2013 Cash Receipts survey. Two primary problems found were related to general cash handling and segregation of duties/internal controls. After discussing the matter a motion was made by The Honorable Judge Julian and seconded by Mr. Summers to move towards the purchasing of a bank remote deposit capture device. Motion carried.

Ms. Kerns stated there was need for upgrading the Board's computer, internet and data base system. After discussing the matter a motion was made by Mr. Summers and seconded by Ms. Dawson-Clowser to have Ms. Kerns contact a consultant to analyze the Board's current systems and future needs. A report will be given to the Board at a later date. Motion carried.

Ms. Kerns reminded Board members that pursuant to Title XI of the Financial Institutions Reform, Recovery, and Enforcement Act, Ms. Vicki Metcalf and Ms. Kristi Klamet, Policy Managers, from the Appraisal Subcommittee, would be at the Board's office on December 10, 2012 and December 11, 2012 to conduct a Compliance Review of the Board's regulatory program. Their findings will be presented to the Board at the December 12, 2012 Board meeting.

A copy of a required State Appraiser Regulatory Agency Information Report that was submitted to Ms. Metcalf and Ms. Klamet prior to the Compliance Review was given to Board members for their review.

The scheduling of Board meetings for the year 2013 was discussed. Due to the absence of Board members at this meeting, the matter was held over and will be addressed during the next scheduled Board meeting.

The Board's policy regarding issuing no more than two Temporary Permits per calendar year per non-resident appraisers was discussed. After discussing the matter, it was the Board's decision to uphold its past decision to grant only two Temporary Permits per individual, per calendar year.

Ms. Kerns stated after reviewing the Board's Policy Book, she found it was in need of being updated. She stated she would be working on revising it and when completed, a copy would be given to Board members for their review.

The Board's policy as to how all complaints received by the Board are handled was discussed. After discussing the matter, a motion was made by Mr. Shields and seconded by Ms. Dawson-Clowser that the policy adopted during the March 10, 2011 Board Meeting, as to how all complaints received are handled, be amended. The policy will be amended by removing item number five (5) of the policy: "An attorney other than that assigned to the Board will be assigned to handle the disposition of complaints and/or hearings related to Board members." Motion carried.

The Board's policy regarding submission of appraisal reports to the Upgrades Committee was discussed. Ms. Kerns stated when appraisal reports are submitted to the Upgrades Committee for review they currently are not redacted. After discussing the matter, motion was made by The Honorable Judge Julian and seconded by Ms. Dawson-Clowser that a policy be established that when an appraisal report is received for an Upgrade application, a Supervisor Review, or a Non-Resident license the identity of the appraiser or apprentice will be redacted from the appraisal report before being submitted to the Upgrades Committee for review. Motion carried.

Ms. Kerns presented the Board with license statistics comparing the number of licenses that were renewed for the 2011-2012 renewal period to that of the 2012-2013 renewal period. She also presented a list of all active appraiser licenses, by county for the 2012-2013 renewal period.

### *Old Business*

An issue regarding BPOs (Broker Price Opinion) submitted by Mr. Tim Helmick was not addressed at this time as Mr. Helmick was unable to attend the Board meeting. The matter will be held over for a future Board meeting.

### *Legal Report*

Ms. Ratliff-Washington stated a report regarding legal matters would be given during Executive Session.

### *Executive Session*

At 12:30 p.m. a motion was made by Mr. Summers and seconded by The Honorable Judge Julian that the Board move into Executive Session in accordance with Chapter 6, Article 1, Section 4(4) of the Code of West Virginia for the purpose of legal matters. Motion carried.

### *Regular Session*

At 1:40 p.m. a motion was made by Mr. Summers and seconded by Ms. Shaw that the Board reconvene back into regular session. Motion carried.

Complaint Number 08-027      A motion was made by Mr. Shields and seconded by The Honorable Judge Julian to approve the Consent Decree and Order. Motion carried.

Complaint Number 10-015      A motion was made by Mr. Shields and seconded by The Honorable Judge Julian to approve the Consent Decree and Order. Motion carried.

Complaint Number 12-005      A motion was made by Mr. Summers and seconded by Ms. Dawson-Clowser to send the complaint back to the Standards Committee for reconsideration. Motion carried.

Complaint Number 12-010      A motion was made by Mr. Summers and seconded by Ms. Dawson-Clowser to accept the Standards Committee recommendation that probable cause was found where violations of USPAP and state law occurred and that disciplinary action shall be initiated. Motion carried.

Complaint Number 12-012      A motion was made by Mr. Summers and seconded by Ms. Dawson-Clowser to accept the Standards Committee recommendation that the Standards Committee felt the appraiser's response to the Board adequately addressed the complainant's concerns; that the Standards Committee concluded, from all pertinent information provided to them, the appraisal appeared to be in compliance with USPAP; and, that the complaint be dismissed. Motion carried.

Complaint Number 12-014      A motion was made by Mr. Summers and seconded by Ms. Dawson-Clowser to accept the Standards Committee recommendation that the Standards Committee felt the appraiser's response to the Board adequately addressed the complainant's concerns, and that the complaint be dismissed. Motion carried. Mr. Shields recused himself from the complaint.

Complaint Number 12-019      A motion was made by Mr. Summers and seconded by Ms. Dawson-Clowser to accept the Standards Committee recommendation that the concerns the Standards Committee found do not rise to the level of violations and, that an educational letter be sent to the appraiser. No further action will be taken. Motion carried.

Complaint Number 12-021      A motion was made by Mr. Summers and seconded by Ms. Dawson-Clowser to accept the Standards Committee recommendation that: the Committee determined the complaint to be a value complaint; no serious violations of USPAP or state law were found; and therefore, to dismiss the complaint. Motion carried.

Being no further business to be brought before the Board, Mr. Barber declared the meeting adjourned at 2:15 pm.

**MINUTES**  
**of the**  
**West Virginia Real Estate Appraiser**  
**Licensing and Certification Board**

**December 12, 2012**

A meeting of the West Virginia Real Estate Appraiser Licensing and Certification Board was held on December 12, 2012, in the Board's office located at 2110 Kanawha Boulevard East, Charleston, West Virginia. The following Board members were in attendance at the Board's office: Scott Barber-Chair, Glenn Summers, The Honorable Anthony Julian, David Shields, Dale Dawson-Clowser, Virginia Shaw, Mary Beth Aliveto. Absent was Linda York. Mr. Barber called the meeting to order at 10:07 a.m.

Mr. Barber introduced Ms. Vicki Metcalf and Ms. Kristi Klamet, from the Appraisal Subcommittee to Board members. On December 10, 2012 and December 11, 2012 Ms. Metcalf and Ms. Klamet conducted a scheduled Compliance Review of the Board to determine if the Board was in compliance with Title XI of the Financial Institutions Reform, Recovery, and Enforcement Act. Ms. Metcalf and Ms. Klamet stated their report would be given during Executive Session.

***Reading of the Minutes***

A motion was made by Ms. Dawson-Clowser and seconded by The Honorable Anthony Julian to approve the November 30, 2012 Board Minutes as submitted. Motion carried.

***Remarks from Appraisers***

Mr. Timothy Helmick appeared before the Board to discuss a letter that he previously submitted to the Board regarding Broker's Price Opinions (BPOs), which at this time are illegal in WV. The letter was sent from BB&T to a customer requesting PMI deletion on their mortgage. BB&T's letter stated the investor on the mortgage would accept either a BPO or an appraisal. The matter was discussed. Ms. Dawson-Clowser stated the letter was sent to BB&T's Compliance Department – Mortgage Servicing. It was her understanding the matter would be investigated. After discussing the matter the Board stated a letter could be sent to the Banking Regulatory Board, the Banking Association and the Real Estate Commission regarding this matter.

***Committee Reports***

**Upgrades Committee**

Mr. Summers stated Upgrades Committee A met on November 27, 2012. A total of 10 upgrades were reviewed. Mr. Summers stated a report would be giving during Executive Session.

Mr. Barber stated Upgrades Committee B reviewed reports on December 6, 2012. A total of 2 reports were reviewed. Mr. Barber stated a report would be given during Executive Session.

**Standards Committee**

The Standards Committee did not meet since the last Board meeting and therefore, a report would not be given.

***Executive Director's Report***

Ms. Kerns presented the Board with a year to date Revenue and Expense Financial Report and a Comparison Report for the period of July 1, 2011 through November 30, 2012.

Ms. Kerns presented the Board with a report listing expenditures made using the state authorized VISA purchasing card since the last Board meeting.

Ms. Kerns presented the Board with a list of Temporary Permits issued from January 1, 2012 through December 10, 2012. Ms. Kerns asked Board members if they would like to remove the limit of Temporary Permits that an individual could obtain during a calendar year. After discussing the matter, the Board stated the limit of two Temporary Permits per calendar year would remain and would not be changed.

Ms. Kerns asked if the Board would like to have the Board Meeting Agenda and Board Minutes placed on the Board's website. After discussing the matter, a motion was made by Ms. Aliveto and seconded by Mr. Shields to adopt a policy that beginning January 1, 2013 that Board Meeting Agendas and approved Board Minutes would be posted on the Board's website.

Ms. Kerns presented the Board with the tentative scheduled for the 2013 Board Meetings and Committee meetings.

### *Legislative Issues*

Ms. Kerns stated with regards to the issue of reciprocity, pursuant to the Dodd-Frank Act, changes to the Board's statute and legislative rules needed to be in place by July 1, 2013. She stated this would be a two-step process and that the matter was being addressed.

Ms. Kerns stated that during a previous Board meeting the Board addressed changes to the Board's rules. The Board had previously voted to discontinue issuance of new Licensed Residential Appraiser licenses due to the trend indicating a good portion of lending institutions were only using Certified Residential Appraisers and Certified General Appraisers. Existing Licensed Residential credential holders would be grandfathered in.

Ms. Metcalf and Ms. Klamet stated they were seeing that the trend was reversing. After discussing the matter, a motion was made by Mr. Summers and seconded by Mr. Shields that the Board rescind its previous decision, and to continue issuing the Licensed Residential Appraiser license.

Ms. Kerns presented Board members with a copy of a letter sent by her to The Honorable Joe Minard and The Honorable Bonnie Brown requesting information as to how the Board would comply with the provisions of House Bill 4037.

The possibility of moving to a two-year continuing education cycle was discussed. The Board opted to retain the current one-year cycle would remain and that no changes would be made.

Ms. Kerns gave a report to the Board concerning current and proposed legislative rule changes.

Ms. Kerns gave an updated report regarding the Appraisal Management Legislation. She also presented to the Board copies of the West Virginia/Maryland Legislation, the Kentucky Legislation, and the Appraisal Institute Legislation for their review.

### *Legal Report*

Ms. Ratliff-Washington stated a report regarding legal matters would be given during Executive Session.

### *Executive Session*

At 1:20 p.m. a motion was made by Mr. Summers and seconded by Mr. Shields that the Board move into Executive Session in accordance with Chapter 6, Article 1, Section 4(4) of the Code of West Virginia for the purpose of discussing legal matters, Upgrades, Standards, and the Compliance Review Report. Motion carried.

***Regular Session***

At 3:40 p.m. a motion was made by Mr. Summers and seconded by Mr. Shields that the Board reconvene back into regular session. Motion carried.

A motion was made by Ms. Dawson-Clowser and seconded by Ms. Aliveto to accept the Upgrades Committee recommendation to approve Upgrades Numbers: 12-033; 12-034; and 12-039 for Licensed Residential. Motion carried.

A motion was made by Ms. Dawson-Clowser and seconded by Ms. Aliveto to accept the Upgrades Committee recommendation to approve Upgrades Numbers: 12-030; 12-038; 12-042; 12-043; 12-044; and 12-046 for Supervisor. Motion carried.

A motion was made by Mr. Summers and seconded by Mr. Shields to accept the Upgrades Committee recommendation to approve Upgrades Numbers: 12-031 and 12-035 for Certified General. Motion carried.

***Election of Officers***

Mr. Barber opened the floor for nominations for Chairman. Mr. Summers nominated Mr. Scott Barber. Mr. Shields asked that the nominations be closed and Mr. Barber be named Chairman. It was seconded by Ms. Dawson-Clowser. Motion carried.

Mr. Barber opened the floor for nominations for Vice-Chairman. Mr. Shields nominated Mr. Glenn Summers. Ms. Shaw asked that the nominations be closed and Mr. Summers be named Vice-Chairman. It was seconded by Ms. Dawson-Clowser. Motion carried.

Mr. Barber opened the floor for nominations for Secretary. Ms. Aliveto nominated Ms. Virginia Shaw. Mr. Summers asked that the nominations be closed and Ms. Shaw be named Secretary. It was seconded by Ms. Dawson-Clowser. Motion Carried.

Being no further business to be brought before the Board, Mr. Barber declared the meeting adjourned at 3:55 p.m.

<p><b>MINUTES</b>  <b>of the</b>  <b>West Virginia Real Estate Appraiser</b>  <b>Licensing and Certification Board</b></p>
--

**February 19, 2013**

A telephonic Board meeting of the West Virginia Real Estate Appraiser Licensing and Certification Board was held on February 19, 2013, in the Board's office located at 2110 Kanawha Boulevard East, Charleston, West Virginia. The following Board members were in attendance at the Board's office: Scott Barber - Chair, Glenn Summers, The Honorable Anthony Julian, David Shields, Dale Dawson-Clowser, and Virginia Shaw. Absent were: Mary Beth Aliveto and Linda York. Mr. Barber called the meeting to order at 10:14 am.

The purpose of the telephonic meeting was to discuss the employment of Ms. Linda Cook. After discussion and a determination that Ms. Cook is an at will employee, a motion was made by Ms. Shaw and seconded by Mr. Summers, that Ms. Cook's employment be terminated effective immediately and that Ms. Kerns send a letter stating the same. Motion carried.

A motion was made by The Honorable Judge Julian and seconded by Mr. Shields to begin a search for a replacement for Ms. Cook. Motion carried. A motion was made by Mr. Shields and seconded by The Honorable Judge Julian to hire a temporary employee in the interim. Motion carried.

Being no further business to be brought before the Board, Mr. Barber declared the meeting adjourned at 10:35 a.m.

**MINUTES**  
**of the**  
**West Virginia Real Estate Appraiser**  
**Licensing and Certification Board**

**February 27, 2013**

A meeting of the West Virginia Real Estate Appraiser Licensing & Certification Board was held on February 27, 2013. The purpose of the meeting was for discussion regarding Appraisal Management Legislation (AMC) and other legislation.

*The following were in attendance at the Board's office:* Scott Barber - Chair, David Shields, Virginia Shaw, The Honorable Judge Anthony Julian, Darlene Washington - Counsel for the Board, Sandy Kerns – Executive Director, and Karen Hudson - Executive Assistant. *Those attending by teleconference were:* Mary Beth Aliveto and Glenn Summers. Absent was Linda York. The meeting was called to order at 9:00 am by Mr. Barber.

Ms. Dale Dawson-Clowser joined the meeting by telephone at 9:55 am.

Information provided for the meeting included: information regarding surety bonds; a brochure from the West Virginia Legislature entitled, “How a Bill Becomes Law” and a memo from the West Virginia Council of Appraiser Professionals outlining their recommendations for proposed AMC legislation, House Bill 2030, House Bill 2175, House Bill (*regarding reciprocity, number yet to be assigned*) and House Bill 2608.

Ms. Kerns began the meeting by stating House Bill 2608 and Senate Bill 346 were introduced on February 22, 2013. Both bills were assigned to the Government Organization Committee of each house. As the House Committee on Government Organization will take lead on the legislation, the Board discussed possible revisions to the House Bill.

At 11:30 am, Mr. Scott DiBiasio, from the Appraisal Institute, joined the meeting by telephone. Mr. DiBiasio discussed surety bonds and portals as they relate to AMCs. After discussing the matter, Mr. DiBiasio left the meeting at 11:55 am.

Ms. Aliveto and Ms. Dawson-Clowser left the meeting at 12:15 pm.

Ms. Dawson-Clowser rejoined the meeting by telephone at 12:35 pm.

Ms. Dawson-Clowser left the meeting at 1:25 pm.

After discussing House Bill 2608, a motion was made by Mr. Shields and seconded by The Honorable Judge Julian to forward the suggested revisions to House Bill 2608 to legislative staff working on the bill.

A drafted, but non-introduced bill regarding reciprocity was also discussed. Motion was made by Mr. Shields and seconded by The Honorable Judge Julian to approve the basic language of the bill in terms of compliance to Dodd-Frank requirements, but directed Ms. Kerns and Ms. Ratliff-Washington to work with legislative staff in areas that are not consistent with other areas of § 30-38.

Being no further business before the Board the meeting adjourned at 3:55 pm.

**MINUTES  
of the  
West Virginia Real Estate Appraiser  
Licensing and Certification Board**

**March 14, 2013**

A meeting of the West Virginia Real Estate Appraiser Licensing and Certification Board was held on March 14, 2013, in the Board's office located at 2110 Kanawha Boulevard East, Charleston, West Virginia. The following Board members were in attendance: Scott Barber-Chair, Glenn Summers, The Honorable Anthony Julian, David Shields, Virginia Shaw, Darlene Ratliff-Washington – Counsel, and Sandy Kerns – Executive Director. Absent were: Mary Beth Aliveto, Dale Dawson-Clowser and Linda York. Mr. Barber called the meeting to order at 10:07 am.

***Reading of the Minutes***

A motion was made by The Honorable Judge Julian and seconded by Mr. Summers to approve the January 4, 2013, February 19, 2013 and February 27, 2013 Board Minutes as submitted. Motion carried.

***Committee Reports***

**Upgrades Committee**

Mr. Summers stated the Upgrades Committee held a telephonic Upgrades meeting on March 13, 2013. A total of nine applications were reviewed. Mr. Summers stated a report would be given during Executive Session.

**Standards Committee**

Mr. Barber stated the Standards Committee met on February 12, 2013. Eleven complaints were placed on the agenda.

Mr. Barber stated the Standards Committee met on March 5, 2013. Five complaints were placed on the agenda.

Mr. Barber stated a report would be given during Executive Session.

***Executive Director's Report***

Ms. Kerns presented the Board with a Financial Expense Report as of March 14, 2013.

Ms. Kerns presented the Board with a report listing expenditures made using the state authorized VISA purchasing card since the last Board meeting.

Ms. Kerns stated the Board received forty one applications for Temporary Permits since January 1, 2013. She stated some of the applicants have applied for Non-Resident licenses. She stated others have indicated they would be applying for Non-Resident licenses after July 1, 2013.

***Old Business***

Ms. Kerns gave an updated report regarding the Appraisal Management Company legislation, House Bill 2608 and Senate Bill 346. Discussion was held regarding the legislation.

Ms. Kerns presented the Board with a tracking list of bills introduced in the legislature that could possibly affect appraisers.

Ms. Kerns presented the Board with the 2013 West Virginia Legislative Calendar.

Ms. Kerns gave an update on the Broker's Price Opinions (BPO's) letter presented to the Board by Mr. Timothy Helmick during the December 12, 2012 Board meeting. Ms. Kerns stated Ms. Dawson-Clowser informed her BB&T discontinued the language referencing Broker's Price Opinions.

During the January 4, 2013 Board meeting the Board reviewed an Application for an Apprentice Permit submitted by Mr. Vendeland. The criminal background check received by the Board indicated Mr. Vendeland failed to properly answer question number one and question number two on the application. Therefore, the approval of the application was denied.

On March 12, 2013, Mr. Vendeland submitted additional documentation for the Board's review. After reviewing the documentation, a motion was made by Ms. Shaw and seconded by Mr. Shields to rescind the Board's previous decision and to approve the application. Motion carried.

### *Legal Report*

Ms. Ratliff-Washington stated a legal report would be given during Executive Session.

### *Executive Session*

At 1:20 pm a motion was made by Mr. Summers and seconded by Mr. Shields that the Board move into Executive Session in accordance with Chapter 6, Article 1, Section 4(4) of the Code of West Virginia for the purpose of discussing Upgrades, Standards, Legal Matters and New Business.

### *Regular Session*

At 3:00 pm a motion was made by Mr. Summers and seconded by Mr. Shields that regular session be reconvened. Motion carried.

A motion was made by Mr. Summers and seconded by Mr. Shields to approve Upgrades numbers 12-047, 12-048, 13-002 for Licensed Residential appraiser. Motion carried.

A motion was made by Mr. Summers and seconded by Mr. Shields to approve Upgrades numbers 12-032, 12-037 and 13-003 for Certified General appraiser. Motion carried.

A motion was made by Mr. Summers and seconded by Mr. Shields that based on the information provided with Upgrades number 13-004, to approve the application for Certified General appraiser. Motion carried.

A motion was made by Mr. Summers and seconded by Mr. Shields to approve Supervisor Review number 12-041 for Supervisor. Motion carried.

An email was received from Mr. Loughry's attorney Mr. C. Paul Estep regarding the Upgrade of Mr. Loughry. A motion was made by Mr. Shields and seconded by The Honorable Judge Julian that Ms. Ratliff-Washington respond to Mr. Estep. Motion carried.

Complaint Number 08-025      A motion was made by Mr. Summers and seconded by Ms. Shaw to approve the Consent Decree and Order. Motion carried.

Complaint Number 08-026/10-012      A motion was made by Mr. Summers and seconded by Ms. Shaw to approve the Administrative Pre-Hearing Diversion Agreement. Motion carried.

Complaint Number 11-020      A motion was made by Mr. Summers and seconded by Ms. Shaw to approve the Administrative Pre-Charge Diversion Agreement. Motion carried.

Complaint Number 11-023      A motion was made by Mr. Summers and seconded by Ms. Shaw to approve the Administrative Pre-Charge Diversion Agreement. Motion carried.

Complaint Number 12-005 A motion was made by Mr. Summers and seconded by The Honorable Judge Julian to accept the Standards Committee recommendation that the Board upholds its previous decision that further investigation of the complaint appears unwarranted. Motion carried.

Complaint Number 12-011 A Consent Decree and Order was sent to the appraiser. Since that time the Board received a response from the appraiser. After review of the response, a motion was made by Mr. Summers and seconded by The Honorable Judge Julian to proceed with formal charges. Motion carried.

Complaint Number 12-013 The Board reviewed a letter from the complainant asking for an appeal to the Board's decision regarding the complaint. Upon reconsideration the Board found no credible information that would warrant change in their original decision.

Complaint Number 12-018 A motion was made by Mr. Summers and seconded by The Honorable Judge Julian to accept the Standards Committee recommendation that an educational letter be sent to the appraiser and no further action be taken. Motion carried.

Complaint Number 12-020 A motion was made by Mr. Summers and seconded by The Honorable Judge Julian to accept the Standards Committee recommendation to dismiss the complaint. Motion carried.

Complaint Number 12-025 A motion was made by Mr. Summers and seconded by The Honorable Judge Julian to accept the Standards Committee recommendation to dismiss the complaint. Motion carried.

Complaint Number 12-026 A motion was made by Mr. Summers and seconded by The Honorable Judge Julian to accept the Standards Committee recommendation to dismiss the complaint. Motion carried.

Complaint Number 12-027 A motion was made by Mr. Summers and seconded by The Honorable Judge Julian to accept the Standards Committee recommendation that the complaint be dismissed. Motion carried.

Complaint Number 12-028 A motion was made by Mr. Summers and seconded by The Honorable Judge Julian to accept the Standards Committee recommendation that a Consent Decree be sent to the appraiser. Motion carried.

Complaint Number 12-029 A motion was made by Mr. Summers and seconded by The Honorable Judge Julian to accept the Standards Committee recommendation that a Consent Decree be sent to the appraiser. Motion carried.

A Board meeting was scheduled for April 10, 2013.

Being no further business to be brought before the Board, Mr. Barber declared the meeting adjourned at 3:20 pm.

<p><b>MINUTES</b> of the <b>West Virginia Real Estate Appraiser Licensing and Certification Board</b></p>
---

**April 2, 2013**

A meeting of the West Virginia Real Estate Appraiser Licensing & Certification Board was held on April 2, 2013. The purpose of the meeting was for the discussion of pending legislative issues.

*The following were in attendance at the Board's office:* Scott Barber - Chair, David Shields, Virginia Shaw, Glenn Summers Darlene Washington - Counsel for the Board, and Sandy Kerns – Executive Director. *Those attending by teleconference were:* Dale Dawson-Clowser, The Honorable Anthony Julian and Linda York. Absent was Mary Beth Aliveto.

The meeting was called to order at 11:05 am by Mr. Barber.

Discussion was held regarding Committee Substitute for House Bill 2608. The Board was updated on the legislative progress regarding the bill.

Being no further business before the Board the meeting adjourned at 11:55 am.

<p><b>MINUTES</b>  <b>of the</b>  <b>West Virginia Real Estate Appraiser</b>  <b>Licensing and Certification Board</b></p> <p><b>April 10, 2013</b></p>
---

A meeting of the West Virginia Real Estate Appraiser Licensing and Certification Board was held on April 10, 2013, in the Board's conference room located at 2110 Kanawha Boulevard East, Charleston, West Virginia. The following Board members were in attendance: Glenn Summers – Vice Chair, The Honorable Anthony Julian, David Shields, Virginia Shaw, Dale Dawson-Clowser, Linda York, Darlene Ratliff-Washington – Counsel, and Sandy Kerns – Executive Director. Absent were: Scott Barber – Chair and Mary Beth Aliveto. Mr. Summers called the meeting to order at 10:13 am.

***Reading of the Minutes***

A motion was made by The Honorable Judge Julian and seconded by Ms. Dawson-Clowser to approve the March 14, 2013 minutes with amendments Motion carried.

A motion was made by Ms. Shaw and seconded by the Honorable Judge Julian to approve the April 2, 2013 minutes as submitted. Motion carried.

***Committee Reports***

**Standards Committee**

Mr. Summers stated the Standards Committee met on April 2, 2013. Five complaints were placed on the agenda. A report would be given during Executive Session.

***Old Business***

Ms. Kerns presented the Board with a complaint regarding Broker Price Opinions. The Board referred the complaint to the Standards Committee for further investigation.

Ms. Kerns gave an updated report regarding the Board's legislative issues.

***New Business***

Ms. Kerns presented Board members with a copy of an Apprentice Permit Application from Mr. Andrew Robinson for their review. The application would be discussed during Executive Session.

Ms. Kerns presented Board members with a letter regarding Complaint Number 11-020. The matter would be discussed during Executive Session.

Ms. Kerns presented Board members with an email from Mr. Matthew S. Turner. He inquired as to whether or not the type of evaluation reports used by their company was permitted. The Board requested Ms. Kerns to send a letter stating the only form permitted for use is the Evaluation of Collateral Form approved by the Board.

Ms. Kerns presented email correspondence along with a Temporary Permit issued to Mr. Thomas Horner. Based on information presented, the Board on its own motion opened a complaint against the appraiser and requested the matter be sent to the Standards Committee for further investigation.

### *Legal Report*

Ms. Ratliff-Washington stated a legal report would be given during Executive Session.

### *Executive Session*

At 11:05 am a motion was made by Mr. Shields and seconded by Ms. Shaw that the Board move into Executive Session in accordance with Chapter 6, Article 1, Section 4(4) of the Code of West Virginia for the purpose of discussing issuing an Apprentice Permit, Standards and Legal matters. Motion carried.

### *Regular Session*

At 12:40 pm a motion was made by Mr. Shields and seconded by The Honorable Anthony Julian that regular session be reconvened. Motion carried.

Complaint Number 11-020      A motion was made by Mr. Shields and seconded by The Honorable Anthony Julian to grant the appraiser an extension until November 14, 2013 on the condition that the appraiser submits additional information to document the file. Motion carried.

Complaint Number 12-011      A motion was made by The Honorable Anthony Julian and seconded by Ms. Shaw to decline the counter-proposal and to proceed with the formal Charging Statement and Hearing Motion carried.

Complaint Number 12-020      The Board reviewed the additional information that was submitted for their review. A motion was made by Mr. Shields and seconded by The Honorable Anthony Julian to uphold the Board's previous decision. Motion carried.

Complaint Number 13-001      A motion was made by Mr. Shields and seconded by The Honorable Anthony Julian that the complaint be dismissed. Motion carried.

Complaint Number 13-002      A motion was made by Mr. Shields and seconded by The Honorable Anthony Julian that the complaint be dismissed. Motion carried.

A motion was made by Ms. Shaw and seconded by Ms. York to approve the Application for an Apprentice Permit submitted by Mr. Andrew Robinson. Motion carried.

Ms. Kerns presented the Board with a copy of House Bill 2608. Sections of the House Bill were divided between Board members for purpose of writing rules. A special Board Meeting will be held on May 7, 2013 to continue with the writing of rules for House Bill 2608.

Being no further business to be brought before the Board, Mr. Summers declared the meeting adjourned at 2:40 pm.

<p><b>MINUTES</b>  <b>of the</b>  <b>West Virginia Real Estate Appraiser</b>  <b>Licensing and Certification Board</b></p>
--

**May 7, 2013**

A meeting of the West Virginia Real Estate Appraiser Licensing and Certification Board was held on May 7, 2013, in the Board's conference room located at 2110 Kanawha Boulevard East, Charleston, West Virginia. The following Board members were in attendance: Scott Barber – Chair, Glenn Summers, The Honorable Anthony Julian, Virginia

Shaw, Linda York, Darlene Ratliff-Washington – Counsel, and Sandy Kerns – Executive Director. Absent: Mary Beth Aliveto. Mr. Barber called the meeting to order at 9:12 am.

At 9:30 am David Shields joined the meeting.

At 10:15 am Dale Dawson-Clowser joined the meeting.

### *Regular Session*

The Board began the task of drafting legislative rules regarding Appraisal Management Companies (AMC's).

Being no further business to be brought before the Board, Mr. Barber declared the meeting adjourned at 1:45 pm.

<p><b>MINUTES</b>  <b>of the</b>  <b>West Virginia Real Estate Appraiser</b>  <b>Licensing and Certification Board</b></p>
--

**June 13, 2013**

A meeting of the West Virginia Real Estate Appraiser Licensing and Certification Board was held on June 13, 2013, in the Board's office located at 2110 Kanawha Boulevard East, Charleston, West Virginia. The following Board members were in attendance: Scott Barber-Chair, The Honorable Anthony Julian, David Shields, Virginia Shaw, Mary Beth Aliveto, Linda York, Darlene Ratliff-Washington – Counsel, and Sandy Kerns – Executive Director. Absent: Glenn Summers. Mr. Barber called the meeting to order at 10:10 am.

### *Reading of the Minutes*

A motion was made by Mr. Shields and seconded by Ms. Aliveto to approve the March 14, 2013 Board Minutes as submitted. Motion carried.

A motion was made by Mr. Shields and seconded by Ms. Aliveto to approve the April 2, 2013 Board Minutes as submitted. Motion carried.

### *Committee Reports*

#### Upgrades Committee

Mr. Shields stated a telephonic Upgrades Committee meeting was held on May 28, 2013. A total of ten upgrades were reviewed. Mr. Shields stated a report would be given during Executive Session.

#### Standards Committee

Mr. Barber stated the Standards Committee met on May 15, 2013. Eleven complaints were placed on the agenda. Mr. Barber stated a report would be given during Executive Session.

### *Executive Director's Report*

Ms. Kerns presented the Board with a Financial Expense Report as of May 31, 2013.

Ms. Kerns presented the Board with the Fiscal Year 2014 Expenditure Schedule.

Ms. Kerns presented the Board with a report listing expenditures made using the state authorized VISA purchasing card since the last Board meeting.

Ms. Kerns stated a Temporary Permit Report would not be given at this time. A report would be given during the next scheduled Board meeting.

Ms. Kerns also informed Board members that the Appraisal Subcommittee, effective June 1, 2013, increased the amount a state may charge for a Temporary Permit from One-Hundred Fifty Dollars to Two-Hundred Fifty Dollars. She stated a legislative rule change would be necessary and that it would not go into effect until next July if accepted by the legislature. She also stated the office has been encouraging out-of-state licensees to obtain a West Virginia Appraiser license.

### *Old Business*

Ms. Kerns presented the Board with information she received regarding Janet Goodman performing Broker Price Opinions (BPOs). After discussing the matter, the Board requested a cease & desist letter be sent to her through a process server.

Ms. Kerns presented a legislative update report to Board members regarding the development of appraisal management company rules.

### *Legal Report*

Ms. Ratliff-Washington stated a signed consent decree had been signed by Barry Wise regarding complaint number 12-010. A signed consent decree had also been signed by Lori Noble regarding complaint number 12-011. The consent decrees were given to the Board for their review. A motion was made by Ms. Dawson-Clowser and seconded by Ms. Aliveto to approve the consent decrees signed by Mr. Wise and Ms. Noble. Motion carried.

### *New Business*

Ms. Kerns presented Board members with copies of an email sent by a non-resident appraiser, who questioned if he needed a temporary permit for an assignment. The assignment involved the probate of an estate that was being heard in Jefferson County Circuit Court. After discussion, the Board stated he did not need a temporary permit because although the probate was being heard in Jefferson County, the property was not located in West Virginia.

Ms. Kerns presented Board members with copies of an email sent by a non-resident appraiser, who questioned if a review appraiser would be required to hold a West Virginia license when the review includes ascertaining whether the value opinion is reasonable and supported by the appraisal, and *could* include a different opinion of value. The Board stated the appraiser would be required to be licensed. The appraiser also asked if the review appraiser was required to be licensed in West Virginia when the review is administrative in nature, does not analyze the opinion of value but is a check for completeness, inclusion of client requirements and regulatory compliance. The Board stated in this case, the appraiser would not be required to be licensed.

Ms. Kerns presented Board members with copies of an email sent by a West Virginia supervisor, who questioned if experience credit hours can be granted for review assignments. Ms. Dawson-Clowser recused herself from the matter. After discussing the matter, the Board stated that in accordance with §190-2-7, "Procedure for Calculation of Experience by the Board" that experience credit cannot be granted for review assignments.

The Board discussed whether mineral evaluations should be included within the regulatory scope of this board. A motion was made by Ms. Aliveto and seconded Ms. Dawson-Clowser that the Board's scope would be limited to "real estate" as defined under Chapter 30, Article 38 of the W.Va. Code. Motion carried.

Ms. Kerns presented the Board with a copy of a Temporary Permit received on June 7, 2013. The applicant indicated on the Temporary Permit that the estimated dates to be in West Virginia were from June 5, 2013 to June 15, 2013. When staff contacted the applicant to inquire if she had already been in West Virginia, the applicant stated she was in West Virginia on June 5, 2013. Non-resident appraisers are required to have the temporary permit in their possession prior to beginning the assignment. Therefore, the Board requested Ms. Kerns return the Temporary Permit Application and fee back to the applicant. The applicant would be required to re-submit a new Temporary Permit Application to the Board.

Ms. Kerns presented the Board with a licensing report. As of June 13, 2013 the number of licenses currently issued are as follows: Apprentice Permits 36; Licensed Residential 155 active and 11 inactive; Certified Residential 229 active, 16 inactive, 1 suspended; and, Certified General 183 active and 19 inactive.

Ms. Kerns presented the Board with the Records Retention and Disposal Schedule for the Board, which was approved by the WV Department of Administration earlier in June. She stated there were several documents in need of disposal at this time and the office was in the process of organizing them for removal. Ms. Kerns stated in order to organize and free up storage area within the office, she was requesting documents that are required to be kept be either stored at an off-site facility or to have these documents scanned. After discussing the matter, the Board allocated \$15,000 of the Board's budget to address this matter.

Ms. Kerns presented the Board with a chart indicating Board and Committee Meeting attendance for the period of January through May 2013.

### *Executive Session*

At 1:17 pm a motion was made by Mr. Shields and seconded by Ms. Shaw that the Board move into Executive Session in accordance with Chapter 6, Article 1, Section 4(4) of the Code of West Virginia for the purpose of discussing Upgrades, Standards, Legal Matters and an Apprentice Background Investigation. Motion carried.

### *Regular Session*

At 2:05 pm a motion was made by Mr. Shields and seconded by Ms. Aliveto that regular session be reconvened. Motion carried.

A motion was made by Mr. Shields and seconded by Ms. Aliveto that after reviewing the Apprentice Background Investigation, should the Board receive an apprentice permit application from Larry Damron, the application be approved as long as the application is complete and all the requirements are met. Motion carried.

A motion was made by Mr. Shields and seconded by Ms. Shaw to approve Upgrades number 13-012 for Licensed Residential appraiser. Motion carried.

A motion was made by Mr. Shields and seconded by Ms. Shaw to approve Upgrade numbers 09-009/10-003 for Certified General appraiser. Motion carried.

A motion was made by Mr. Shields and seconded by Ms. Shaw to approve Upgrade number 13-010 for Certified Residential appraiser. Motion carried.

A motion was made by Mr. Shields and seconded by Ms. Shaw to approve Supervisor Review numbers 13-004, 13-005, 13-006, 13-007, 13-008, 13-011, 13-013 and 13-015 for Supervisor. Motion carried.

Complaint Number 13-003      A motion was made by Ms. Shaw and seconded by Ms. Aliveto to accept the Standards Committee recommendation that the complaint be dismissed. Motion carried.

Complaint Number 13-009      A motion was made by Ms. Shaw and seconded by Ms. Aliveto to accept the Standards Committee recommendation that a letter be sent to the appraiser and the complaint be closed. Motion carried.

Complaint Number 13-010      A motion was made by Ms. Shaw and seconded by Ms. Aliveto to accept the Standards Committee recommendation that the complaint be dismissed. Motion carried.

A motion was made by Ms. Dawson-Clowser and seconded by Ms. Aliveto to have the Board's attorney schedule a settlement conference regarding complaints 08-015, 08-024, 11-017, 11-025 and 12-015. Motion carried.

Ms. Kerns presented the Board with proposed changes to Legislative Rules: Title 190 Series 2; Title 190 Series 3 and Procedural Rule Title 190 Series 4. Discussion began with proposed changes to Legislative Rule Title 190 Series 2. Discussion and voting on the proposed changes was not completed due to the late hour of the day. The Board requested a teleconference Board Meeting be scheduled on June 18, 2013 at 10:00 a.m. to conclude discussion and voting on the matter.

Being no further business to be brought before the Board, Mr. Barber declared the meeting adjourned at 3:40 pm.

## **Expenditures and Revenues**

- **Fiscal Year 2012 Expenditures**
- **Fiscal Year 2012 Revenues**
- **Fiscal Year 2013 Expenditures**
- **Fiscal Year 2013 Revenues**

## Expenditure Report Fiscal Year 2012

Expenditure Type	Budget	Actual	Difference
Per Serv - Staff (001)	91,677.00	94,140.00	(2,463.00)
Per Serv - Board (002)	13,800.00	11,100.00	2,700.00
Ann Incr (004)	2,100.00	2,100.00	-
PEIA PERS (010)	540.00	501.00	39.00
Soc Sec Match (011)	8,226.00	8,108.00	118.00
PEIA Emp Ins (012)	4,737.00	2,703.00	2,034.00
Workers Comp (014)	607.00	294.00	313.00
Pens & Ret (016)	12,178.00	13,955.00	(1,777.00)
WV OPEB (110)	2,004.00	3,601.00	(1,597.00)
<b>Total Personnel</b>	<b>135,869.00</b>	<b>136,501.00</b>	<b>(632.00)</b>
Office Exp (020)	6,600.00	5,534.00	1,066.00
Print & Bind (021)	1,170.00	99.00	1,071.00
Rent (022)	14,100.00	14,898.00	(798.00)
Telecomm (024)	4,200.00	3,592.00	608.00
Contract & Prof (025)	79,400.00	48,733.00	30,667.00
Contracts (025C)	-	80.00	(80.00)
Travel (026)	14,000.00	6,360.00	7,640.00
Computer/ISC (027)	4,200.00	3,365.00	835.00
Association Dues & Mem. (031)	350.00	630.00	(280.00)
Insurance (032)	2,033.00	2,032.00	1.00
Rout Maint & Cont (038)	1,880.00	1,880.00	-
Hospitality (042)	2,480.00	1,513.00	967.00
Misc. Equip (051)	256.00	225.00	31.00
Training & Dev (052)	548.00	50.00	498.00
Postage (053)	4,789.00	2,669.00	2,120.00
Penalties (096)	-	8.40	(8.00)
Computer Equipment (054)	600.00	-	600.00
Misc. Equip (058)	600.00	-	600.00
1% PEIA Transfer (160)	917.00	941.00	(24.00)
<b>Total Other</b>	<b>138,123.00</b>	<b>92,609.40</b>	<b>45,513.60</b>
<b>TOTAL ALL</b>	<b>273,992.00</b>	<b>229,110.40</b>	<b>44,881.60</b>

FY 2012 Total Revenues	282,236.00
FY 2012 Total Expenditures	229,110.40
Difference	53,125.60

### Revenue Report Fiscal Year 2012

Revenue Type	Budget	Actual	Difference
Administrative Expenses		3,700.00	
Annual Apprentice Permits		7,980.00	
Annual Certified General Licenses		87,785.00	
Annual Certified Residential Licenses		71,465.00	
Annual Licensed Residential Licenses		42,650.00	
Apprentice Applications Fee		875.00	
CE Registration		15,950.00	
Copies		96.00	
Duplicate Licenses		25.00	
Education Course Approval		4,700.00	
Exemption Application		375.00	
Inactive Certified General Licenses		2,200.00	
Inactive Certified Residential Licenses		2,200.00	
Inactive Licensed Residential Licenses		1,100.00	
Labels		50.00	
Late Fees		11,500.00	
Letter of Good Standing		340.00	
Non-Resident License Application Fee		750.00	
Reinstatement Fee			
Roster		50.00	
Temporary License Permits		27,300.00	
Upgrade Application Fee-General		-	
Upgrade Application Fee-Licensed		375.00	
Upgrade Application Fee-Residential		750.00	
USPAP		20.00	
<b>TOTAL</b>		<b>282,236.00</b>	

### Expenditure Report Fiscal Year 2013

Expenditure Type	Budget	Actual	Difference
Per Serv - Staff (001)	96,630.44	100,465.43	(3,834.99)
Per Serv - Board (002)	16,500.00	15,908.50	591.50
Ann Incr (004)	2,196.00	2,641.13	(445.13)
PEIA PERS (010)	948.00	200.00	748.00
Soc Sec Match (011)	8,823.20	8,254.56	568.64
PEIA Emp Ins (012)	9,950.72	3,894.99	6,055.73
Workers Comp (014)	408.00	339.00	69.00
Pens & Ret (016)	13,834.21	13,531.68	302.53
WV OBEB (110)		792.00	-
<u>Total Personnel</u>	<u>149,290.57</u>	<u>146,027.29</u>	<u>3,263.28</u>
Office Exp (020)	6,600.00	3,882.80	2,717.20
Print & Bind (021)	1,169.84	565.21	604.63
Rent (022)	15,696.00	14,388.00	1,308.00
Telecomm (024)	4,200.00	3,647.98	552.02
Contracts AG (025)	60,000.00	63,690.43	(3,690.43)
Contracts Services (025C)	8,000.00	6,388.85	1,611.15
Contracts Reviews (025R)	8,000.00	3,233.90	4,766.10
Travel (026)	13,600.00	11,105.39	2,494.61
Computer/ISC (027)	4,200.00	4,355.48	155.48
Assoc. Dues&Mem. (031)	350.00	280.00	70.00
Insurance (032)	1,915.00	1,916.00	(1.00)
Advertising (035)	250.00	266.15	(16.15)
Maintenance Contracts (038)	1,585.80	1,086.90	498.90
Hospitality (042)	2,480.00	2,258.19	221.81
Misc, Furn & Equip (051)	256.00	1,551.00	(1,295.00)
Training & Development (052)	548.00	1,580.00	(1,032.00)
Postage (053)	4,876.00	3,361.97	1,514.03
Computer Equip (054)	600.00	-	600.00
Misc Equip (058)	600.00	-	600.00
Penalties (096)	-	16.64	(16.64)
1% PEIA Transfer (160)	4,364.00	4,595.50	(231.50)
<u>Total Other</u>	<u>139,290.64</u>	<u>128,170.39</u>	<u>11,120.25</u>
<b>TOTAL ALL</b>	<b>288,581.21</b>	<b>274,197.68</b>	<b>14,383.53</b>

FY 2013 Total Revenues	268,213.55
<u>FY 2013 Total Expenditures</u>	<u>274,197.68</u>
Difference	<b>(5,984.13)</b>

### Revenue Report Fiscal Year 2013

Revenue Type	Budget	Actual	Difference
Administrative Expenses	15,000.00	6,536.55	(8,463.45)
Annual Apprentice Permits	6,840.00	8,170.00	1,330.00
Annual Certified General Licenses	87,785.00	85,095.00	(2,690.00)
Annual Certified Residential Licenses	73,080.00	72,200.00	(880.00)
Annual Licensed Residential Licenses	31,800.00	40,490.00	8,690.00
Apprentice Application Fee	625.00	1,500.00	875.00
CE Registration	15,999.00	-	(15,999.00)
Copies	100.00	92.00	(8.00)
Duplicate Licenses	25.00	25.00	-
Education Course Approval	4,800.00	3,740.00	(1,060.00)
Exemption Application Fee	-	250.00	250.00
Inactive Certified General Licenses	1,000.00	2,200.00	1,200.00
Inactive Certified Residential Licenses	2,000.00	1,500.00	(500.00)
Inactive Licensed Residential Licenses	2,000.00	1,300.00	(700.00)
Labels	50.00	75.00	25.00
Late Fees	4,000.00	10,900.00	6,900.00
Letter of Good Standing	300.00	420.00	120.00
Non-Resident License Application Fee	500.00	1,000.00	500.00
Reinstatement Fee	100.00	-	(100.00)
Roster	50.00	-	(50.00)
Temporary License Permits	25,000.00	31,200.00	6,200.00
Upgrade Application Fee-C. General	1,250.00	250.00	(1,000.00)
Upgrade Application Fee-C. Residential	1,250.00	520.00	(730.00)
Upgrade Application Fee-L. Residential	500.00	750.00	250.00
USPAP	-	-	-
<b>TOTAL</b>	<b>274,054.00</b>	<b>268,213.55</b>	<b>(5,840.45)</b>

## **Active Licensee Information**

- **Appraiser Classifications**
- **Appraiser Numbers by  
County of Practice**
- **Fiscal Year 2012 Roster**
- **Fiscal Year 2013 Roster**

### **West Virginia Real Estate Appraisers and Apprentices: Licensure and Classification Information**

Chapter 30-38-4 of the **West Virginia Code** describes the three classifications of real estate appraiser licensure and certification issued in West Virginia:

- *A state licensed residential real estate appraiser* is authorized to conduct appraisals of:
  - Complex residential real estate of one to four units having a value of less than two hundred fifty thousand dollars;
  - Non-complex residential real estate of one to four units having a value of less than one million dollars; and
  - Non-residential real estate having a value of less than one hundred thousand dollars.
- *A state certified residential real estate appraiser* is authorized to conduct appraisals of residential real estate of one to four units without regard to value or complexity, and nonresidential real estate when the value is less than one hundred thousand dollars.
- *A state certified general real estate appraiser* is authorized to conduct appraisals of all types of real estate.

Legislative Rule Title 190, Series 2, Sections 190-2-1 through 190-2-8 detail the requirements for licensure of and certification for state licensed residential, state certified residential, state certified general and reciprocal real estate appraiser licenses. (Modifications to Section 2-8, Qualifications for Licensure or Certification by Reciprocity, were submitted in June 2012 as emergency legislation in order to meet updated federal requirements, while regular rulemaking proceeds. Both are included in this report.) Section 190-2-11 provides requirements for becoming an apprentice.

**Active West Virginia Real Estate Appraisers  
Practice by Classification of License or Certification (November 2013)**

<b>County</b>	<b>Licensed Residential</b>	<b>Certified Residential</b>	<b>Certified General</b>	<b>Total by County</b>
Barbour	3	1	0	4
Berkeley	7	14	9	30
Boone	0	2	0	2
Braxton	2	1	0	3
Brooke	0	0	2	2
Cabell	7	5	6	18
Calhoun	1	0	0	1
Clay	1	0	0	1
Fayette	0	3	1	4
Gilmer	1	0	0	1
Grant	4	2	2	8
Greenbrier	6	9	1	16
Hampshire	1	5	0	6
Hancock	0	4	0	4
Hardy	2	1	0	3
Harrison	3	8	4	15
Jackson	4	2	0	6
Jefferson	4	10	1	15
Kanawha	6	20	19	45
Lewis	0	3	1	4
Lincoln	0	0	1	1
Logan	3	5	2	10
Marion	5	8	4	17
Marshall	1	3	0	4
Mason	1	1	1	3
Mercer	1	8	4	13
Mineral	3	6	1	10
Mingo	0	2	0	2
Monongalia	7	10	8	25
Monroe	0	0	0	0
Morgan	1	0	1	2
Nicholas	0	2	1	3
Ohio	2	6	3	11
Pendleton	0	1	0	1
Pleasants	0	1	0	1
Preston	1	1	4	6
Putnam	5	4	4	13
Raleigh	5	11	7	23
Randolph	5	4	2	11
Roane	0	0	0	0
Summers	0	0	0	0
Taylor	0	1	0	1
Tucker	2	1	1	4
Tyler	1	0	0	1
Upshur	1	3	3	7
Wayne	3	1	0	4
Webster	1	0	0	1
Wetzel	0	3	0	3
Wirt	0	0	0	0
Wood	5	10	6	21
Wyoming	2	1	0	3
Other (out of state)	26	48	104	178
<b>Total</b>	<b>133</b>	<b>231</b>	<b>203</b>	<b>567</b>

12/1/2011

**West Virginia  
Real Estate Appraiser Roster**

<b>[REDACTED]</b>							
Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
COMPTON, JENNIFER D	4305 FORK MOUNTAIN ROAD	ROCKY MOUNT	VA	25141-	304-886-0465	R	CR0853

<b>BARBOUR</b>							
Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BENNETT, LINDA K	RR 1 BOX 357A	MOATSVILLE	WV	26405-	304-457-6104	R	CR0987
DADISMAN, JOSEPH W	307 HALL AVENUE	BELINGTON	WV	26250-	304-614-2424	L	LR1045
GREGG, DIANE C	RR 1, BOX 314	MOATSVILLE	WV	26405-	304-457-5239	L	LR0926
SKIDMORE, JACK H.	PO BOX 352	JUNIOR	WV	26275-	304-823-2534	L	LR0344

<b>BERKELEY</b>							
Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
AARON, JENNIFER O	2002 GOLDMILLER ROAD	BUNKER HILL	WV	25413-	304-229-0439	G	CG412
BADER, DANIEL G	P.O. BOX 638	GERRARDSTOWN	WV	25420-0638	304-229-6406	R	CR0865
BRADLEY, FRANK R	301 N. DELAWARE AVE.	MARTINSBURG	WV	25401-	304-263-1167	L	LR0619
BRASWELL, JOSEPH M	140 FISHHOOK LANE	HEDGESVILLE	WV	25427-	304-754-7920	R	CR0905
BUTLER, DAVID C.	2535 ARDEN NOLLVILLE ROAD	INWOOD	WV	25428-5915	304-229-2323	R	CR1001
DEGRAVE, THOMAS L	301 N. DELAWARE	MARTINSBURG	WV	25401-	304-229-1914	L	LR0936
FISHER, JAMES W	38 PHOENIX LANE	FALLING WATERS	WV	25419-	304-274-6855	R	CR0296
FONTAINE, ANTHONY R	239 BITTINGER CT.	MARTINSBURG	WV	25405-	304-264-3782	L	LR0940
HAARBERG, DAVID R	POST OFFICE BOX 6044	MARTINSBURG	WV	25402-	304-676-7717	R	CR1060
HADLEY, KEITH E	142 LARKSPUR LANE	MARTINSBURG	WV	25403-	304-261-2841	R	CR1061
HEADLEE, LORIA L.	2446 WINCHESTER AVE	MARTINSBURG	WV	25405-	304-676-8411	R	CR0776
JACKSON, KEVIN C.	8321 TUSCARORA PK	MARTINSBURG	WV	25403-	304-264-5959	L	LR0439
JOHNSON, WILLIAM H	92 LINA LANE	MARTINSBURG	WV	25405-5878	304-263-1234	L	LR0741
MANDY, DAVID S	1130 HATCHERY ROAD	INWOOD	WV	25428-	304-229-5073	G	CG415

Roster of WV Licensd and Certified Appraisers  
Fiscal Year 2012

12/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**BERKELEY**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
MARTIN, BENJAMIN D	608 ARTISAN WAY	MARTINSBURG	WV	25401-	304-264-9488	L	LR0927
MCCLURG, JOHN P	704 NORTH QUEEN STREET	MARTINSBURG	WV	25404-	304-264-3771	G	CG304
MCCRAY, NORMAN R.	P.O. BOX 561	MARTINSBURG	WV	25402-	304-263-9408	G	CG043
MILLER, ROY C.	1664 ROCKCLIFF DRIVE	MARTINSBURG	WV	25401-	304-263-1814	R	CR1052
MULLIGAN, MARK	POST OFFICE BOX 6044	MARTINSBURG	WV	25402-	304-676-7717	R	CR1051
NORRIS, LINDA R	164 ROME DRIVE	MARTINSBURG	WV	25403-	304-263-1994	L	LR1073
ORR, GEORGE W	5549 ARDEN NOLLVILLE ROAD	MARTINSBURG	WV	25403-	304-263-4224	R	CR0998
PAYNE, P. RANDALL	10329 HEDGESVILLE ROAD	HEDGESVILLE	WV	25427-	304-754-3883	R	CR0045
PAYNE, JR PAUL E.	10329 HEDGESVILLE RD.	HEDGESVILLE	WV	25427-6010	304-754-3883	G	CG093
PRICE, MATTHEW B.	392 MONTMORENCY DR	BUNKER HILL	WV	25413-	304-229-8293	R	CR0128
PRICE, NANCY A.	392 MONTMORENCY DR	BUNKER HILL	WV	25413-	304-229-8293	R	CR0467
REYNOLDS, RENEE L	20 REMEY WAY	INWOOD	WV	25428-	304-229-4417	L	LR0722
SIRNA, SR DAVID A.	P.O. BOX 12	BUNKER HILL	WV	25413-	304-229-0900	G	CG121
SNYDER, PHILIP S	212 CRITTER RUN	SHEPHERDSTOWN	WV	25443-	304-263-4383	G	CG364
TOKARCIK, REBECCA	PO BOX 2072	MARTINSBURG	WV	25402-	304-263-1559	G	CG084
WILLIAMS, C. MICHAEL	8321 TUSCARORA PIKE	MARTINSBURG	WV	25403-	304-264-5959	G	CG335

**BOONE**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BALL, GRETCHEN G	823 MISSOURI FORK ROAD	HEWETT	WV	25108-	304-369-5574	R	CR0985

**BRAXTON**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
HERNDON, GARY D.	1 HERNDON PLAZA	CORLEY	WV	26621-	304-765-2298	R	CR0510

2/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**BROOKE**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
CAMILLETTI, SR EUGENE E.	1505 GRAND AVE	WELLSBURG	WV	26070	304-737-1566	G	CG106
CIPRIANI, JR ANTHONY J.	806 CHARLES ST	WELLSBURG	WV	26070-	304-737-1700	G	CG149
DIPINO, SR EDWARD S	200 ALTA VISTA	COLLIERS	WV	26035-	304-748-4670	L	LR0730
EDWARDS, TORREN R	104 WALKER ROAD	FOLLANSBEE	WV	26037-	304-374-7123	L	LR0704

**CABELL**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BARBER, R SCOTT	55 SOUTH ALTAMONT ROAD	HUNTINGTON	WV	25701-	304-522-9404	G	CG270
BUNCH, DAVID E.	P O BOX 319	HUNTINGTON	WV	25708-0319	304-522-8575	G	CG166
CLARK, BRENDA G	P.O. BOX 846	BARBOURSVILLE	WV	25504-	304-942-6229	L	LR0965
CRAIG-SANCHEZ, HEIDI L	129 WILSON CT.	HUNTINGTON	WV	25701-	304-522-1866	G	CG408
DANDELET, LISA P.	37 KINGS HIGHWAY	HUNTINGTON	WV	25705-	304-525-3374	R	CR0446
FAULKNER, JR EDWARD F	PO BOX 8071	HUNTINGTON	WV	25705-	304-751-0149	L	LR0261
FRAZIER, ERIC J	109 THOROUGHbred WAY	MILTON	WV	25541-	304-544-0501	R	CR1030
GIVEN, DAVID R.	819 6TH AVE #201	HUNTINGTON	WV	25701-	304-522-4800	G	CG047
GRASS, TODD A.	PO BOX 185	CULLODEN	WV	25510-	304-743-3770	L	LR0568
KIMBLE, JEREMY L.	991 NORWAY AVENUE	HUNTINGTON	WV	25705-	304-522-8799	L	LR0643
LUSHER, SAMANTHA L	3137 KING RD	BARBOURSVILLE	WV	25504-	304-736-0641	R	CR1041
MYLAR, ANGIE M	301 WOODLOMOND COURT	HUNTINGTON	WV	25705-	304-523-7724	G	CG413
PILCHER, MARK A.	610 5TH AVE	HUNTINGTON	WV	25701-	304-523-7724	G	CG334
PILCHER, MORTON A.	610 5TH AVE	HUNTINGTON	WV	25701-	304-523-7724	L	LR0113
SPANGLER, MARSHA L	5650 GLEN CARLA DRIVE	HUNTINGTON	WV	25705-	304-417-4266	L	LR1031
STENGER, BRENDA D.	510 RIVERVIEW DRIVE	LESAGE	WV	25537-	304-412-5670	R	CR0068
WATSON, DONNA L.	302 WOOD LOMOND	HUNTINGTON	WV	25705-	304-736-7601	R	CR1070
WITHERS, ROBERT K	1017 6TH AVE. SUITE 2	HUNTINGTON	WV	25701	304-529-2659	G	CG040

2/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**CALHOUN**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
HERSMAN, ANGELA D.	PO BOX 989	GRANTSVILLE	WV	26147-	304-354-6672	L	LR0558
MORRIS, JAMES J.	PO BOX 238	GRANTSVILLE	WV	26147-0238	304-354-6672	L	LR0116

**CLAY**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
DAVIS, A. JEAN	P.O. BOX 65	PROCIOUS	WV	25164-	304-587-2158	L	LR0714

**FAYETTE**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
CURTIS, RAYMOND C	P.O. BOX 1375	OAK HILL	WV	25901-	304-469-8794	R	CR1024
GOODALL, RICK A	P. O. BOX 1134	OAK HILL	WV	25901-	304-573-9103	R	CR0703
KOONTZ, THOMAS B.	145 MAIN ST	OAK HILL	WV	25901-3066	304-469-4290	R	CR0156
SEDLOCK, RONNIE D	1820 EAST MAIN ST	OAK HILL	WV	25901-	304-465-3040	R	CR0302
WALBROWN, MICHAEL D.	114 MAIN STREET	OAK HILL	WV	25901-	304-469-8151	G	CG266

**GILMER**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
SHANESY, C. JOEL	P.O. BOX 133	GLENVILLE	WV	26351-	304-266-5541	L	LR1015

**GRANT**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
HYRE, JR BRUCE E	68 RIVERVIEW DR	PETERSBURG	WV	26847	304-257-5900	L	LR0605
MARTIN, KEITH W	PO BOX 973	PETERSBURG	WV	26847-	304-257-1488	G	CG184
SITES, RUTH A	HC33, BOX 3500	DORCAS	WV	26847-	304-257-5511	L	LR1057
STEPHENS, REBECCA L	HC 33 BOX 862	PETERSBURG	WV	26847-	304-257-5617	L	LR1023
STEPHENS, SHERWOOD L	HC 33 BOX 862	PETERSBURG	WV	26847-	304-257-5617	L	LR0738

2/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**GRANT**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
STURGILL, MARK K	P.O. BOX 331	PETERSBURG	WV	26847-	304-257-5182	G	CG355
VANMETER, DAVID P	6 HEMLOCK DRIVE	PETERSBURG	WV	26847-	304-257-2464	R	CR1075
NEESE, TERRY L	28 MEADOW RIDGE	PETERSBURG	WV	26847-	304-257-2487	G	CG346

**GREENBRIER**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
ALSOBROOK, TERESA G	PO BOX 9	LEWISBURG	WV	24901-	304-645-7821	R	CR0549
BRACKENS, ARCHIE L.	140 CIRCLE DR	LEWISBURG	WV	24901-	304-645-4504	G	CG078
CARNEY, CHARLES O	P O BOX 104	FRANKFORD	WV	24938-	304-497-2585	L	LR0608
EISENBEISS, ALICIA A	P.O. BOX 21	RENICK	WV	24966-	304-497-2136	R	CR0949
EISENBEISS, JEFFREY C	PO BOX 21	RENICK	WV	24966-	304-497-2136	R	CR0967
GALLAGHER, JAMES B	P. O. BOX 682	LEWISBURG	WV	24901-	304-667-3063	L	LR0873
GUMM, KAY H	HC71, BOX 186	SMOOT	WV	24977-	304-392-6263	R	CR0571
HELMICK, TIMOTHY W.	165 CHURCH STREET	LEWISBURG	WV	24901-	304-542-2661	R	CR0010
HOLT, JOE	P.O. BOX 1124	LEWISBURG	WV	24901-	304-793-2245	L	LR0758
HUMPHREY, SHIRLEY A	POST OFFICE BOX 1874	LEWISBURG	WV	24901-	304-645-0044	L	LR0716
MCQUADE, COREY L	P.O. BOX 201	LEWISBURG	WV	24901-	304-667-2265	R	CR1010
MCQUADE, STANLEY L	PO BOX 849	LEWISBURG	WV	24901-	304-645-1341	L	LR0756
MCQUADE, THELMA J.	208 SENECA TRAIL	LEWISBURG	WV	24901-	304-645-3493	R	CR0256
SARTOR, GARY	PO BOX 1255	LEWISBURG	WV	24901-4255	304-645-4395	R	CR0123
TUCKWILLER, SANDRA S	RT 2 BOX 270A	LEWISBURG	WV	24901-9334	304-647-7801	R	CR0283
WATKINS III, JAMES H	HC 66, BOX 17	FRANKFORD	WV	24938-	304-497-3401	L	LR0803
WISE, BARRY M	145 ELIZABETH STREET	LEWISBURG	WV	24901-	304-647-7801	L	LR0811

2/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**HAMPSHIRE**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BRINKMAN SAVILLE, SHARO	276 E. MAIN STREET	ROMNEY	WV	26757-	304-822-5863	R	CR0224
BROVES, LOIS M	169 E MAIN ST	ROMNEY	WV	26757-	304-822-3507	R	CR0117
HOLT, PENNY A	HC 34, BOX 3D	BLOOMERY	WV	26817-	304-856-1280	R	CR0623
RINKER, SR MICHAEL I	P.O. BOX 853	ROMNEY	WV	26757-	304-822-8158	L	LR0864
SEE, CRAIG E	PO BOX 498	ROMNEY	WV	26757-	304-822-7117	R	CR1055
SEE, SCOTT S	P.O. BOX 498	ROMNEY	WV	26757-	304-822-7117	R	CR1076

**HANCOCK**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BAKER, HAROLD L	105 SHARON DRIVE	WEIRTON	WV	26062-9674	304-723-3158	R	CR0411
BINKOWSKI, EDMUND R.	306 LAWNVIEW DRIVE	NEW CUMBERLAND	WV	26047-	304-564-5934	R	CR0278
BINKOWSKI, KITTY A.	306 LAWNVIEW DRIVE	NEW CUMBERLAND	WV	06047-	304-564-5934	R	CR0219
GUIDA, JAMES J.	3618 WEST STREET	WEIRTON	WV	26062-	304-797-9800	G	CG133
JOHNSON, LUCAS R	230 OREGON AVENUE	WEIRTON	WV	26062-	304-224-1408	R	CR1033
WHELAN, ELIZABETH J.	53 THOMAS DRIVE	NEW CUMBERLAND	WV	26047	304-564-7026	R	CR0016

**HARDY**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
COOK, PHYLLIS B.	440 BLUE ROCK LANE	MOOREFIELD	WV	26836	304-434-7075	R	CR0035
PACK, JR KENNETH	104 CALEDONIA DRIVE	MOOREFIELD	WV	26836-	304-530-2922	R	CR1007
SEE, ROGER M	488 ROLLING ACRES DRIVE	OLD FIELDS	WV	26845-	304-538-6425	L	LR0984
WEBSTER, VERNON W.	6021 U.S. HIGHWAY 220 SOUTH	MOOREFIELD	WV	26836-	304-538-2822	L	LR0588

2/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**HARRISON**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
LFRED, MARY BETH	P.O. BOX 1364	BRIDGEPORT	WV	26330-	304-842-0070	L	LR0638
EVERLIN, BRADLEY D	705 W. PIKE STREET	CLARKSBURG	WV	26301-	304-622-8861	R	CR0658
ONE, LOU ANNE	P. O. BOX 4566	BRIDGEPORT	WV	26330-4566	304-842-0070	R	CR0048
USCO, MICHAEL A.	P.O. BOX 706	CLARKSBURG	WV	26302-	304-622-5050	G	CG072
BARTON, GEORGE W	372 US HWY 33 E	WESTON	WV	26452-	304-269-5975	R	CR0659
OODWIN, BARBARA J	PO BOX 2854	CLARKSBURG	WV	26302-2854	304-622-8221	L	LR0471
IAROM, CHRISTOPHER J.	1624 W. PIKE STREET	CLARKSBURG	WV	26301-	304-623-1157	G	CG181
IUDY, K. REED	9 BRIGHTON CIRCLE	CLARKSBURG	WV	26301-	304-622-2225	G	CG201
MCCLAIN, LARRY E.	PO BOX 136	LOST CREEK	WV	26385-0136	304-745-3683	R	CR0081
MILLARD, CARLYLE G	413 HIGH ST STE 300	BRIDGEPORT	WV	26330-	304-842-2946	R	CR0255
PETITTO, MICKEY G.	228 E MAIN ST	CLARKSBURG	WV	26301-2170	304-624-1034	G	CG065
REESE, PAMELA S	P. O. BOX 4008	CLARKSBURG	WV	26302-4008	304-624-1495	R	CR0039
SINCLAIR, RANDALL E.	RT 5 BOX 610B	CLARKSBURG	WV	26301-	304-745-4856	R	CR0167
VECCHIO, LAWANTA B	PO BOX 148	BRIDGEPORT	WV	26330-	304-622-2181	L	LR0691
WILLIAMS, ROBERT L	131 FOREST DRIVE	BRIDGEPORT	WV	26330-	304-842-7161	R	CR0994
ZINN, WILLIAM H	189-34 SUDS RUN RD	MT CLARE	WV	26408-9522	304-624-5101	G	CG182

**JACKSON**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BOWLES, KATHY	104 CEDAR RIDGE	RIPLEY	WV	25271-	304-372-1121	L	LR0625
ELDRIDGE, RICK J.	622 RANDOM ROAD	RIPLEY	WV	25271-	304-372-3955	L	LR0204
HOFFMAN, DEBRA K	497 MOUNT ALTO ROAD	MOUNT ALTO	WV	25264-	304-895-3755	L	LR0781
JOHNSON, BOBBIE C.	5088 FLATWOOD ROAD	RAVENSWOOD	WV	26164-9709	304-273-9507	R	CR0093
RANDOLPH, CARY J	P. O. BOX 581	RIPLEY	WV	25271-	304-372-5446	L	LR0736
SOUTHALL, JANICE L	946 STATTS MILL ROAD	RIPLEY	WV	25271-	304-372-1685	L	LR0951

2/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**JACKSON**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
WAN HOOSE, GREGORY L.	2573 GREENHILLS ROAD	RAVENSWOOD	WV	26164-	304-273-3110	G	CG411
WYANT, PAMELA G	P.O. BOX 83	RIPLEY	WV	25271-	304-372-1685	R	CR0564

**JEFFERSON**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
WORBIN, JENNY M	248 EARLE ROAD	CHARLES TOWN	WV	25414-	304-725-6602	R	CR0942
WISHER, JAMES P	46 EVERGREEN DRIVE	CHARLES TOWN	WV	25414-	304-279-9892	R	CR0999
WODWIN, SHARON D	109 GROUSE KNOLL	SUMMIT POINT	WV	25446-	304-263-1814	L	LR0827
WILTON, LOUISE C	2047 TERRAPIN NECK ROAD	SHEPHERDSTOWN	WV	25443-	304-876-8036	L	LR0978
WEATON, ANGELA M	125 GIRTH LANE	SHENANDOAH JUNCT	WV	25442-	443-578-0600	L	LR0817
WEATON, KIM A	125 GIRTH LN	SHENANDOAH JUNCT	WV	25442-	443-578-0600	R	CR1043
WIENHARD, MONAE R	193 RED FOX ROAD	HARPERS FERRY	WV	25425-	304-279-5259	R	CR0805
WMCBRIDE, KIRK R	P.O. BOX 1060	HARPERS FERRY	WV	25425-	304-876-3570	R	CR0962
WMCBRIDE, NANCY G	168 VIRGINIA AVENUE	HARPERS FERRY	WV	25425	304-876-3570	R	CR0168
WILLER, KARLA L	337 WOOD END CT.	CHARLES TOWN	WV	25414-	304-725-6893	R	CR1005
WPEKAR, JOHN F.	PO BOX 396	CHARLES TOWN	WV	25414	304-725-6571	G	CG037
WPOLEN, AARON M	29 KEYES FERRY ROAD, #202	CHARLES TOWN	WV	25414-	304-728-1999	L	LR0753
WREDDEN, HEIKE	625 MADDEX FARM DRIVE	SHEPHERDSTOWN	WV	25443-	304-279-3586	R	CR0931
WREDDEN, JEFFREY P	625 MADDEX FARM DRIVE	SHEPHERDSTOWN	WV	25443-	304-261-2031	L	LR0830
WSMITH, TIMOTHY D	132 NO NAME LANE	KEARNEYSVILLE	WV	25430-	304-725-1830	R	CR1029
WSULLIVAN, CLINT D	29 KEYES FERRY RD STE. 202	CHARLES TOWN	WV	25414-	304-728-1999	R	CR0948
WVALDECK, KIRK P	P. O. BOX 1454	SHEPHERDSTOWN	WV	25443-	304-279-9790	L	LR0824
WILLIAMS, JOHN A	107 SALLIE LANE	SHEPHERDSTOWN	WV	25443-9563	304-876-3578	R	CR0447

2/1/2011

**West Virginia  
Real Estate Appraiser Roster**

KANAWHA

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
3ARNETTE, SCOTT E	2011 PARKWOOD ROAD	CHARLESTON	WV	25314-	304-343-5695	G	CG253
3AUER, KIMBERLY D	265 EUREKA ROAD	CHARLESTON	WV	25314-	304-419-1351	R	CR1063
3OGGS, JR CHARLES B.	197 FIRST AVENUE SOUTH	NITRO	WV	25143-	304-755-9559	R	CR0037
3OGGS III, CHARLES B	197 FIRST AVENUE SOUTH	NITRO	WV	25143-	304-993-9317	R	CR1083
3AIN, JR CLYDE E.	2317 7TH AVE	CHARLESTON	WV	25312-	304-343-7771	R	CR0005
CARTE, C. ALLEN	521 CHURCHILL DR	CHARLESTON	WV	25314-1086	304-342-7775	R	CR0997
CARTE, JR., GLENN A.	521 CHURCHILL DR	CHARLESTON	WV	25314-	304-342-7775	R	CR1039
CARTE, SR., GLENN A.	521 CHURCHILL DR	CHARLESTON	WV	25314-	304-342-7775	G	CG054
CASTO, DAVID C.	5325 WESTBROOK DR	CROSS LANES	WV	25313-1745	304-776-3114	G	CG004
CASTO, JR J. J.	513 MICHIGAN AVENUE	NITRO	WV	25143-	304-549-6913	L	LR0663
CAVENDISH, JONATHAN P.	3818 MACCORKLE AVE, SE	CHARLESTON	WV	25304-	304-925-7000	G	CG057
DARBY, J.WHITNEY	5110 BRIAR MEADOW DRIVE	CROSS LANES	WV	25313	304-776-3692	G	CG380
DORSEY, FRANKIE L	2106 KANAWHA BLVD E STE 105A	CHARLESTON	WV	25311-	304-344-2114	R	CR0468
DUNKIN, AMY E.	902 S. B STREET	ST. ALBANS	WV	25177-	304-722-6643	L	LR0430
DUNNAVANT, TIM S	1685 WOODVALE DRIVE	CHARLESTON	WV	25314-	304-437-2888	L	LR0764
EDMONDS, TREVOR J	PO BOX 1457	CLENDENIN	WV	25045-	304-545-6824	R	CR0995
ESTEP, BRENT J	42 LEE DRIVE	ST. ALBANS	WV	25177-	304-727-6351	L	LR0876
ESTEP, DAVID L.	1293 HIGHLAND DR	ST ALBANS	WV	25177-	304-727-8106	R	CR0277
ESTEP, J. EDWARD	PO BOX 119	BLUE CREEK	WV	25026-	304-965-5866	L	LR0606
GOLDMAN, JAY C.	PO BOX 271	CHARLESTON	WV	25321-0271	304-343-5695	G	CG023
GOLDMAN, TODD A	P O BOX 271	CHARLESTON	WV	25321	304-343-5695	G	CG255
HALL, CHARLES R	940 LEE STREET	ST. ALBANS	WV	25177-	304-722-1785	G	CG416
HAMRICK, ELIZABETH M.	PO BOX 3392	CHARLESTON	WV	25333	304-345-0634	G	CG041
HENRICHS, III WILLIAM F.	113 PINWOOD RD	ELKVIEW	WV	25071-	304-965-1297	G	CG076
LILLY, MATTHEW R	208 HIGHLAND AVENUE	CHARLESTON	WV	25303-	304-419-0448	R	CR1042

2/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**KANAWHA**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
MCCLUNG, JOSEPH D.	5321 BRAD CHAR HTS	CROSS LANES	WV	25313-	304-776-4627	R	CR0472
MIDKIFF, CLARA R.	704 CHRISTIAN DRIVE	CHARLESTON	WV	25303-	304-746-0576	G	CG160
MOORE, TERESA S	P.O. BOX 7765	CROSS LANES	WV	25356-	304-769-5212	R	CR0650
MULLINS, RICHARD R.	PO BOX 11375	CHARLESTON	WV	25339-	304-741-1737	R	CR0207
O'LEARY, NANCY E	405 PENNSYLVANIA AVENUE	CHARLESTON	WV	25302-	304-345-0500	G	CG350
PAINTER, H. KIM	203 BROADWAY AVE	NITRO	WV	25143-	304-755-2033	G	CG302
PLOTT, JR, RONALD S.	P. O. BOX 6392	CHARLESTON	WV	25362-0392	304-342-9701	R	CR0101
RAINES, RYAN S	P.O. BOX 1031	ST. ALBANS	WV	25177-	304-727-6237	L	LR1081
ROBERTS, MARC B	1014 BRIDGE ROAD	CHARLESTON	WV	25314-	304-343-5695	L	LR1014
ROLSTON, M. DARRELL	405 PENNSYLVANIA AVE	CHARLESTON	WV	25302-	304-345-0500	G	CG035
SCOHY, JOHN M	PO BOX 20101	CHARLESTON	WV	25362-	304-342-6340	R	CR0033
SCOTT, KEITH D.	132 RIVERVIEW DRIVE	ST. ALBANS	WV	25177-	304-201-1173	R	CR0289
SINES, PATTY J	748 ROXALANA HILLS DRIVE	DUNBAR	WV	25064-	304-513-2253	R	CR0699
SUMMERS, GLENN A.	PO BOX 1147	CLENDENIN	WV	25045-1147	304-548-6606	R	CR0235
TERRY, GERALD	1785 SMITH ROAD	CHARLESTON	WV	25314-	304-345-0896	G	CG006
THALHEIMER, DAVID	403 ABBEY DRIVE	CHARLESTON	WV	25314-	304-347-7000	G	CG115
THOMAS, STANLEY C	3818 MACCORKLE AVE. SE	CHARLESTON	WV	25304-	304-925-7000	G	CG366
THORNTON, JERRY R.	839 EDGEWOOD DRIVE	CHARLESTON	WV	25302-	304-347-1976	G	CG002
THORNTON, JOSHUA R	409 CRESTVIEW DRIVE	CHARLESTON	WV	25302-	304-345-0229	G	CG325
WALTON, CYNTHIA J	205 41ST ST SE	CHARLESTON	WV	25304-	304-925-5844	R	CR1071
WILBURN, HELEN M.	2106 KANAWHA BLVD E, # 105A	CHARLESTON	WV	25311-	304-344-2114	R	CR0325
WOODRUFF, KENT P.	P.O. BOX 3147	CHARLESTON	WV	25331-	304-343-3435	G	CG073
ZDROJEWSKI, JR EUGENE M	855 McQUEEN BLVD	ST ALBANS	WV	25177-	304-201-2221	G	CG013

2/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**LEWIS**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
LYSCUE, KENNETH W	28 1/2 KITSON STREET	WESTON	WV	26452-	804-690-9556	G	CG418
MURBY, NANCY A.	115 MAIN AVE	WESTON	WV	26452	304-269-3333	R	CR0030
BARTON, ROCK M.	372 U.S. HIGHWAY 33 E	WESTON	WV	26452-	304-269-5975	R	CR0049
MYERS, JAMES W.	771 CAMDEN AVENUE	WESTON	WV	26452-	304-269-3515	R	CR0329

**LINCOLN**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
THOMPSON, EVERETT L.	ROUTE 1 BOX 380	W HAMLIN	WV	25571-	304-824-7132	G	CG034

**LOGAN**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
ALLIE, JAMIL S	P.O. BOX 671	LOGAN	WV	25601-	304-752-7573	R	CR1080
ALLIE, MIKE S	506 DINGESS STREET	LOGAN	WV	25601-	304-752-7573	R	CR1078
GARRETT, TOMMIE A	P.O. BOX 252	PECKS MILL	WV	25547-	304-752-4611	L	LR1021
HATFIELD, RONNA J.	ONE JIM'S BRANCH RD	LAKE	WV	25121-	304-369-5771	R	CR0303
HILL, JULIE A	P. O. BOX 186	STOLLINGS	WV	25646-	304-752-7941	L	LR1022
HOWERTON, DAVID C.	SUITE 201, 201 1/2 STRATTON ST.	LOGAN	WV	25601-	304-752-6510	G	CG157
TRENT, ROBERT D.	607 RIVER DOWN DR	LOGAN	WV	25601-	304-752-1664	G	CG048
UNDERWOOD, TINA M	P. O. BOX 1351	CHAPMANVILLE	WV	25508-	304-601-1579	L	LR1066
WIGAL, SCOTT A	227 FOUNTAIN VIEW	CHAPMANVILLE	WV	25508-	304-855-6560	R	CR0966
WORKMAN, LORA E	1 JIMS BRANCH ROAD	LAKE	WV	25121-	304-752-2030	R	CR0956

**MARION**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BELTON, CRESCENTIA S.	2031 PLEASANT VALLEY RD. # 4	FAIRMONT	WV	26554-	304-366-8895	R	CR0089

12/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**MARION**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
CHRISTOPHER, TAYA M	420 MARION SQUARE PLAZA	FAIRMONT	WV	26554-	304-366-5769	L	LR1047
DOWNS, DONALD R.	2031 PLEASANT VALLEY RD., # 4	FAIRMONT	WV	26554-	304-366-8895	R	CR0085
GRAZIANI, DONALD J.	18 GREENWOOD DRIVE	FAIRMONT	WV	26554-	304-368-0223	L	LR0452
HARRIS, NEIL J	2031 PLEASANT VALLEY RD., # 4	FAIRMONT	WV	26554-	304-366-8895	L	LR0831
HUDSON, JORDAN A	1408 PEACOCK LANE	FAIRMONT	WV	26554-	304-363-4870	R	CR0855
IZDEPSKI, DANIEL L	205 OLYMPIC LANE	FAIRMONT	WV	26554-	304-594-9788	L	LR0856
PAGLIARO, JR CARMEN J.	1639 OTLAHURST DR	FAIRMONT	WV	26554-	304-363-1266	R	CR0460
SAUL, RICHARD W.	119 HIGH MEADOW PASS	FAIRMONT	WV	26554-	304-366-8200	R	CR0029
SMITH, LANA J	107 KIMBERLY CIRCLE	FAIRMONT	WV	26554-	304-366-7864	L	LR0996
SPRINGSTON, BENJAMIN N.	301 WALNUT STREET	FAIRMONT	WV	26554	304-363-2100	R	CR0132
WARASH, SAMUEL J.	1639 OTLAHURST DRIVE	FAIRMONT	WV	26554-	304-363-1266	G	CG029
WISE, DOUGLAS C.	2031 PLEASANT VALLEY RD., #4	FAIRMONT	WV	26554-	304-366-8895	G	CG053
WISE, F. TODD	175 CIRCLE DRIVE	FAIRMONT	WV	26554-	304-366-8465	R	CR0182
YOHO, WILLIAM J.	301 WALNUT AVE	FAIRMONT	WV	26554-2721	304-363-2100	G	CG016
YORK, CARL D.	420 MARION SQUARE PLAZA	FAIRMONT	WV	26554-	304-366-5769	R	CR0006
YORK, LINDA K.	420 MARION SQUARE PLAZA	FAIRMONT	WV	26554	304-366-5769	G	CG014

**MARSHALL**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BUZZARD, JAMES P.	P. O. BOX 246	MOUNDSVILLE	WV	26041	304-845-5615	R	CR0119
EVANS, TERRY E.	317 MORTON AVE	MOUNDSVILLE	WV	26041-	304-845-0707	L	LR0689
HYETT, RICHARD W	RD 1 BOX 406	MOUNDSVILLE	WV	26041-	304-280-8037	R	CR0802
SHEPHERD, DEBORAH L	P.O. BOX 2261	WHEELING	WV	26003-	740-671-3080	R	CR0672

12/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**MASON**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
CLARK, MARK T.	P.O. BOX 306	NEW HAVEN	WV	25265-	304-882-3565	R	CR1038
TATTERSON, JONATHAN R	PO BOX 496	PT. PLEASANT	WV	25550-	304-675-6682	L	LR0735
TATTERSON, WILLIAM R.	P. O. BOX 496	PT PLEASANT	WV	25550-	304-675-6682	G	CG082

**MERCER**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
DOVE, LARRY L	506 THORN STREET	PRINCETON	WV	24740-	304-431-3105	R	CR0750
EWALD, GLENN B	1712 JEFFERSON ST	BLUEFIELD	WV	24701-	304-327-6121	R	CR1008
HAZLEWOOD, JOSEPH M.	PO BOX 586	PRINCETON	WV	24740-	304-425-3627	G	CG165
KIRK, MOFFETT P.	110 S. 7TH STREET	PRINCETON	WV	24740-2133	304-425-0100	R	CR0153
MARTIN, LISA A	HC 71, BOX 453	PRINCETON	WV	24740-	304-384-4140	L	LR1017
MILLER, B. RICHARD	3671 PISGAH ROAD	PRINCETON	WV	24740-	304-487-6561	R	CR0961
RAGAN, CAROLYN M.	1330 MERCER STREET	PRINCETON	WV	24740-	304-425-6400	R	CR0175
SHIELDS, DAVID H.	1805 JEFFERSON ST	BLUEFIELD	WV	24701-	304-325-5481	G	CG042
SHRADER, III CECIL B	2121 PISGAH ROAD	PRINCETON	WV	24740-	304-487-5416	G	CG403
SHUMATE, MICHELLE L	400 PARKWAY AVENUE	BLUEFIELD	WV	24701-	304-324-3923	R	CR1085
STANLEY, LESLIE O.	167 GLENFIELD PLACE	PRINCETON	WV	24739-	304-425-4230	G	CG079
WILLIAMS, SAMUEL A.	290 CARAWAY ST	PRINCETON	WV	24740-	304-487-1220	R	CR0930
YOST, GEORGE S.	3237 CUMBERLAND RD	BLUEFIELD	WV	24701-	304-323-2491	R	CR0064

**MINERAL**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
ARNOLD, HILARY C	P. O. BOX 777	KEYSER	WV	26726-	304-788-3475	R	CR1079
BURNS, GREGORY D	POST OFFICE BOX 777	KEYSER	WV	26726-	304-788-6525	L	LR1032
CIRILLO, KATHERINE F	P.O. BOX 777	KEYSER	WV	26726-	304-788-3322	R	CR1012

3/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**MINERAL**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
IARTMAN, FREDRIC C.	P O BOX 777	KEYSER	WV	26726-	304-788-6525	R	CR0065
IIGHLAND, JR SELBY A	P.O. BOX 777	KEYSER	WV	26726-	304-788-3475	R	CR0990
ENKINS, RAYMOND W	24 GREENE ST	CUMBERLAND	MD	21502-	301-777-3939	L	LR0613
IAUGHTON, JAMES J	94 GILMORE STREET	KEYSER	WV	26726-	304-788-6283	L	LR0782
IARRISH, DONNA L	ROUTE 1, BOX 214	ELK GARDEN	WV	26717-	304-788-6525	L	LR0888
IARSONS, DARLENE J	P. O. BOX 777	KEYSER	WV	26753-	304-738-4051	L	LR1072
IHUMAKER, JAMES E.	P. O. BOX 777	KEYSER	WV	26726-	304-788-3475	R	CR0176
ISTEPHENS, RICHARD T	PO BOX 777	KEYSER	WV	26726-	304-788-3360	G	CG167

**MINGO**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
ONNER, M. MARGARET	5 E 2ND AVE	WILLIAMSON	WV	25661-	304-235-1828	R	CR0509
ONNATON, II DANIEL E.	210 E. 1ST AVENUE	WILLIAMSON	WV	25661-3130	304-235-1640	R	CR0108

**MONONGALIA**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
AGGARWAL, NATALIE M	492 ASPEN STREET	MORGANTOWN	WV	26505-	304-599-1430	G	CG369
CHICO, III JOSEPH A.	PO BOX 958	DELLSLOW	WV	26531-0958	304-598-8380	G	CG139
COX, BARRY S	P.O. BOX 18023	MORGANTOWN	WV	26508-	304-594-9788	L	LR0565
COX, MATTHEW P	1115 BAILEY CIRCLE	MORGANTOWN	WV	26508-5822	304-292-2411	R	CR1064
JAY, J. MARK	1225 UNIVERSITY AVENUE	MORGANTOWN	WV	26505	304-291-5009	G	CG009
DEAL, JERRY N.	2811 STEWARTSTOWN ROAD	MORGANTOWN	WV	26508-	304-599-8660	G	CG050
DEAL, SUSAN H.	2811 STEWARTSTOWN ROAD	MORGANTOWN	WV	26508-	304-599-8660	L	LR0389
DEBARDI, LISA L	P.O. BOX 958	DELLSLOW	WV	26531-	304-598-8380	G	CG298
FEATHERS, MATTHEW R	P. O. BOX 2005	WESTOVER	WV	26502-2005	304-241-1591	R	CR1019

2/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**MONONGALIA**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
LEMING, GREGORY L	P.O. BOX 958	DELLSLOW	WV	26531-	305-598-8380	L	LR0799
BUYNN, ARTHUR E	99 ARBOGAST LANE	MORGANTOWN	WV	26508-	304-826-0603	L	LR0798
HALL, JARRETT R.	709 BEECHURST AVENUE	MORGANTOWN	WV	26505-3630	304-292-3900	G	CG049
HALL, JARRETT JACK R	709 BEECHURST AVE	MORGANTOWN	WV	26505-	304-292-3900	L	LR0667
HOGAN, KIMBERLY C	1326 MONTROSE AVENUE	MORGANTOWN	WV	26505-	304-288-7907	L	LR0766
MARTIN, KATHRYN L.	1533 MILEGROUND RD STE A	MORGANTOWN	WV	26505-	304-296-1533	G	CG140
JEAL, RANDY W	7 RUSTIC DRIVE	MORGANTOWN	WV	26508-	304-598-8380	R	CR1077
PHILLIPS, RACHEL F.	104 CRIMSON SKY DRIVE	MORGANTOWN	WV	26508-	304-594-9338	R	CR0220
PRICE, JANET S.	709 BEECHURST AVE #24	MORGANTOWN	WV	26505-	304-292-3900	G	CG351
SHAFFER, DIANA L	1533 MILEGROUND ROAD	MORGANTOWN	WV	26505-	304-296-1533	L	LR0924
SPIKER, TIMOTHY R	1235 KINGS ROAD	MORGANTOWN	WV	26508-	304-292-6513	L	LR0765
THOMAS, CHARLES D.	714 VENTURE DRIVE #151	MORGANTOWN	WV	26508-	304-594-2379	R	CR1025
TOQUINTO, VALERIE D	P. O. BOX 2005	WESTOVER	WV	26502-2005	304-241-1591	R	CR0988
WALKER, J. STEPHEN	148 FAYETTE ST	MORGANTOWN	WV	26505-	304-296-0074	R	CR0211
WARASH, RICHARD A.	1225 UNIVERSITY AVENUE	MORGANTOWN	WV	26505	304-291-5009	R	CR0054
WINNING, IVY M	2811 STEWARTSTOWN ROAD	MORGANTOWN	WV	26508-	304-599-8660	L	LR0838

**MORGAN**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
KESECKER, KENT W.	1809 VALLEY ROAD	BERKELEY SPRINGS	WV	25411-	304-258-4184	G	CG209
MARTIN, DELLIS L	1809 VALLEY ROAD	BERKELEY SPRINGS	WV	25411-	304-258-4184	L	LR0896
VAN HORN, GARY L	1809 VALLEY ROAD	BERKELEY SPRINGS	WV	25411-	304-258-4184	L	LR0773
YOST, ARLIE R.	1809 VALLEY ROAD	BERKELEY SPRINGS	WV	25411-	304-258-4184	L	LR0595

2/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**NICHOLAS**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
HARPER, JR JOHN F.	2002 WEBSTER RD	SUMMERSVILLE	WV	26651-	304-872-5000	R	CR0159
MAZUREK, JONI K	3 SHUNK DRIVE	SUMMERSVILLE	WV	26651-	304-872-5000	R	CR0950
STUPPIO, JAMES R.	P O BOX 431	SUMMERSVILLE	WV	26651	304-872-5618	G	CG231

**OHIO**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BACHMANN, RICHARD M	P.O. BOX 6875	WHEELING	WV	26003-	304-639-4517	R	CR0934
BALGO-JONES, KIMBERLY J	1 KIMTIM PLACE	WHEELING	WV	26003-	304-242-3444	L	LR0609
BUCH, WILLIAM J	1139 NATIONAL RD	WHEELING	WV	26003-	304-242-6900	G	CG038
DYE, WILLIAM R.	9 WHIPPLE DRIVE	WHEELING	WV	26003-3549	304-243-1311	G	CG169
FUNARI, GREGORY J	499 1/2 FAIRMONT AVENUE	WHEELING	WV	26003-	304-233-2652	R	CR0848
JACKSON, PHILIP J.	2347 MAIN STREET	WHEELING	WV	26003-5472	304-243-1631	G	CG039
SIMPSON, CASEY L	91 E. CARDINAL STREET	WHEELING	WV	26003-	304-232-0820	L	LR0952
SURFACE, FRED E.	PO BOX 2261	WHEELING	WV	26003-	740-671-3080	R	CR0097
WICKHAM, RONALD J.	318 MERRYMOUNT ROAD	WHEELING	WV	26003-	304-232-1705	R	CR0407

**PENDLETON**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
NELSON, ANGELA R	PO BOX 345	FRANKLIN	WV	26807-0345	304-358-2524	R	CR1048

**PLEASANTS**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
CRAIG, CHAD D	739 MIDDLE ISLAND CREEK RD	ST. MARY'S	WV	26170-	304-991-0191	L	LR0880
REA, JR WILLIAM M.	P. O. BOX 306	ST MARYS	WV	26170-	304-684-9250	R	CR0141

12/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**PRESTON**

<b>Name</b>	<b>Address</b>	<b>City</b>	<b>St</b>	<b>Zip</b>	<b>Phone</b>	<b>Type</b>	<b>Lic / Cert No.</b>
BEBOUT, GARY L	P O BOX 203	REEDSVILLE	WV	26547	304-864-3871	G	CG028
BUTLER, EDWARD E	P.O. BOX 73, 126 C ROAD	ARTHURDALE	WV	26520-	304-864-3849	G	CG320
COFFMAN, STEPHANIE G	228 KIMBERLY LANE	KINGWOOD	WV	26537-	304-698-4651	L	LR1016
HAYES, KIMBLE J.	359 SNIDER LOOP	KINGWOOD	WV	26537-	304-284-4813	G	CG205
LIGHT, SANDRA S.	534 COMPRESSOR STATION RD.	BRUCETON MILLS	WV	26525-6404	304-379-2008	R	CR0375
LOUGHRY, THOMAS A.	283 DOG RUN ROAD	ROWLESBURG	WV	26425-	304-454-9529	L	LR0328
MOTTA, THOMAS A.	RT 2, BOX 271	MASONTOWN	WV	26542-	304-864-8660	G	CG107
SAWYERS, NED H	300 LUTHERAN CHURCH ROAD	ALBRIGHT	WV	26519-	304-329-1744	G	CG374
SHEPHERD, NANCY L	2077 FREELAND ROAD	TERRA ALTA	WV	26764-	304-789-6623	L	LR0749

**PUTNAM**

<b>Name</b>	<b>Address</b>	<b>City</b>	<b>St</b>	<b>Zip</b>	<b>Phone</b>	<b>Type</b>	<b>Lic / Cert No.</b>
ALLEN, DENNIS J	22 DEER VALLEY DRIVE	HURRICANE	WV	25526-	304-757-4322	L	LR0695
BANKS, LOREN C.	103 HERITAGE PLACE	SCOTT DEPOT	WV	25560-	304-552-2665	R	CR0339
BELCHER, K. JARED	100B PRESTIGE PARK #2	HURRICANE	WV	25526-	304-757-4110	R	CR0326
BRADFORD, JENNINGS R.	803 FORESTBROOK DRIVE	HURRICANE	WV	25526	304-757-2977	G	CG021
DAWSON, DEAN E.	P O BOX 1324	SCOTT DEPOT	WV	25560-	304-205-0960	G	CG402
GEORGE, ANGELA B.	P.O. BOX 521	SCOTT DEPOT	WV	25560-	304-760-6123	R	CR0559
KROEGER, J. CHRISTOPHER	RT. 4, BOX 304-D	HURRICANE	WV	25526-	304-562-9027	L	LR0668
KROFCHECK, BRANDI N	4511 TEAYS VALLEY ROAD	SCOTT DEPOT	WV	25560-	304-757-3580	G	CG341
MAYBERRY, MICHAEL C	2555 MAIN STREET	HURRICANE	WV	25526-	304-437-2868	L	LR0882
MAYBERRY, SAMUEL J	2555 MAIN ST	HURRICANE	WV	25526-	304-562-5733	R	CR0077
MOORE, JEFFREY S.	P.O. BOX 1096	SCOTT DEPOT	WV	25560-	304-757-3090	L	LR0366
PRATT, ROBERT M.	3058 MOUNT VERNON ROAD	HURRICANE	WV	25526-	304-760-2156	G	CG020
WARE, B. SCOTT	27 BROOKGREEN DRIVE	HURRICANE	WV	25526-	304-757-0213	G	CG365

12/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**PUTNAM**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
WARNER, SHERI R	221 BEECHWOOD ESTATES	SCOTT DEPOT	WV	25560-	304-541-1146	L	LR0733
WATTS, BRYAN E	2 VALLEY VIEW EST.	HURRICANE	WV	25526-	304-553-3419	L	LR1054

**RALEIGH**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
ARMENTROUT, RICHARD E.	P.O. BOX 724	DANIELS	WV	25832-	304-763-3351	G	CG094
BLOXTON, DAVID E	113 MAIN STREET	BECKLEY	WV	25801-	304-255-6162	L	LR0771
BUTCHER, DOUGLAS S.	P.O. BOX 5264	BECKLEY	WV	25801-	304-256-0701	G	CG126
CASSELLS, JULIA A	P.O. BOX 1776	BECKLEY	WV	25801-	304-255-5000	R	CR0946
COOK, C. JOE	P O BOX 337	DANIELS	WV	25832-	304-763-4175	G	CG120
COOK, ROCHELLE M	1100 OVERLOOK DRIVE	BECKLEY	WV	25801-	304-575-2601	R	CR1049
HENSLEY, ALEX	BOX 1069	SOPHIA	WV	25921-	304-683-4668	L	LR0732
LEFTWICH, ALFONSO B	BOX 374	PROSPERITY	WV	25909-	304-237-4399	R	CR1036
LILLY, D. DAYTON	PO BOX 154	BECKLEY	WV	25802-0154	304-255-4169	G	CG036
LILLY, DAREN D	PO BOX 154	BECKLEY	WV	25802-	304-255-4169	L	LR0586
LILLY, DEANNA D	P.O. BOX 154	BECKLEY	WV	25802-	304-255-4169	L	LR0823
NOBLE, LORI A	PO BOX 171	DANIELS	WV	25832-	304-573-2357	R	CR1053
PARKER, JIMMY L.	735 S KANAWHA ST	BECKLEY	WV	25801-	304-255-1824	R	CR0158
PAYNE, PHILIP W.	213 PERDUE STREET	BECKLEY	WV	25801-	304-253-0250	G	CG150
POE, DEBORAH L	111 MEADOW LANE	CRAB ORCHARD	WV	25827-	304-252-2647	L	LR0894
SARRETT, BANE E.	166 ASHER DR	BECKLEY	WV	25801-1818	304-252-0914	G	CG191
SELLARDS, DUANE K.	106 1/2 S HEBER ST	BECKLEY	WV	25801-	304-255-6944	R	CR0083
TOLER, CHRISTOPHER R	PO BOX 1776	BECKLEY	WV	25802-	304-253-6655	G	CG381
TOLER, RAYNELL D.	PO BOX 1776	BECKLEY	WV	25802-	304-255-5000	G	CG017
TYREE, MICHEAL K.	PO BOX 374	PROSPERITY	WV	25909-	304-252-0733	R	CR0174

12/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**RALEIGH**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
WILSON, JR ROBERT G	113 MAIN ST	BECKLEY	WV	25801-	304-255-6162	R	CR0404
WISMAN, DEANNA C	HC 76 BOX 215	WHITE OAK	WV	25989-	304-255-6162	R	CR1050
ZAFERATOS, JERRY D	P.O. BOX 5037	BECKLEY	WV	25801-	304-929-0972	R	CR0760
ZAFERATOS, KONSTANTINO	103 RAMEY CT.	BECKLEY	WV	25801-	304-929-0972	R	CR1040

**RANDOLPH**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BENNETT, RICHARD L	PO BOX 133	BEVERLY	WV	26253-	304-636-7225	R	CR0180
BROWN, BARBARA M	P. O. BOX 202	DRYFORK	WV	26263-	304-227-4742	R	CR0968
BROWN, JOHN R	P.O. BOX 202	DRYFORK	WV	26263-	304-227-4742	R	CR0969
GILES, JACK D.	315 VERNON AVE	ELKINS	WV	26241-	304-636-1251	R	CR0280
GOHEEN, GRAHAM S	P.O. BOX 149	NORTON	WV	26285-	304-636-7073	L	LR0850
GOHEEN, HOWARD W	P O BOX 149	NORTON	WV	26285-	304-636-7073	L	LR0585
HART, WAYNE C	RT 1 BOX 270	ELKINS	WV	26241-	304-636-9455	G	CG394
HICKMAN, ERIC T	RT 4, BOX 270	ELKINS	WV	26241-	304-636-9455	L	LR0775
JOHNSON, BEVERLY H	P.O. BOX 2814	ELKINS	WV	26241-	304-636-3003	G	CG396
JONES, RAY L	PO BOX 71	VALLEY BEND	WV	26293-	304-338-6552	R	CR0179
NOEL, DIANE L	PO BOX 1126	ELKINS	WV	26241-	304-636-6139	L	LR0719
SMITH, CHRISTOPHER M	ROUTE 1 BOX 67-A1	MONTROSE	WV	26283-	304-636-2172	L	LR0807
WILSON, CRAIG C	PO BOX 2592	ELKINS	WV	26241-	304-637-3039	L	LR0723

**TAYLOR**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
GAVITT, JERRY M.	RT 4 BOX 253	GRAFTON	WV	26354	304-265-3830	R	CR0125

12/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**TUCKER**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
CANTRELL, REBECCA A	P.O. BOX 32	DAVIS	WV	26260-	304-704-7480	R	CR1026
MARSH, VIRGINIA E	P O BOX 252	PARSONS	WV	26287-	304-478-4149	L	LR0743
MCDONALD, EDWARD L.	156 BILLINGS AVENUE	PARSONS	WV	26287-	304-478-2514	G	CG015
WHITEHAIR, JR RONALD K	P.O. BOX 387	DAVIS	WV	26260-	304-259-5244	L	LR0739

**TYLER**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
REED, STEVEN R.	227 S CHELSEA ST	SISTERSVILLE	WV	26175-	304-771-0808	L	LR0376

**UPSHUR**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BOGGS, PATRICK R	RR2, BOX 362-B	BUCKHANNON	WV	26201-	304-704-8211	L	LR0972
EVERETT, DEAN A	P.O. BOX 734	BUCKHANNON	WV	26201	304-472-2090	G	CG059
HOLMES, STEPHEN A	P.O. BOX 326	BUCKHANNON	WV	26201-	304-472-6992	G	CG019
REXROAD, STANLEY T.	222 S KANAWHA STREET	BUCKHANNON	WV	26201	304-472-6992	R	CR0063
ROHR, GLENN H.	1 COLLEGE AVE	BUCKHANNON	WV	26201-2627	304-472-0320	R	CR0007
ROHR, RODNEY B	1 COLLEGE AVE	BUCKHANNON	WV	26201-2427	304-472-0320	R	CR0680
TRUSLER, JR ARTHUR G.	PO BOX 688	BUCKHANNON	WV	26201-	304-472-1993	R	CR0237
WOOD, ERICA L	RR 9 BOX 152 A	BUCKHANNON	WV	26201-	304-472-0993	L	LR1013

**WAYNE**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
CHADWICK, R. TODD	715 CHADWICK HEIGHTS	LAVALETTE	WV	25535-	304-633-5290	L	LR0194
DAVIS, CHARLES W	1962 ROUTE 75	KENOVA	WV	25530-	304-453-5001	L	LR0883
DAVIS, HERMA L	1962 ROUTE 75	KENOVA	WV	25530-9730	304-453-5001	L	LR0610

12/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**WAYNE**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
SMITH, MARY J	525 SHERWOOD DRIVE	HUNTINGTON	WV	25704-	304-429-0000	R	CR0755

**WEBSTER**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
MILLER, LISA D.	10 BRAGG RUN RD	BOGGS	WV	26206-9700	304-226-5870	L	LR0332

**WETZEL**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
GAMBLE, JANE A	239 LOCUST STREET	NEW MARTINSVILLE	WV	26155-	304-455-6221	R	CR1082
HAUDENSCHILT, DAVID L.	P O BOX 9	NEW MARTINSVILLE	WV	26155-	304-455-4600	R	CR0480
SHREVE, DAVID L.	P.O. BOX 9	NEW MARTINSVILLE	WV	26155	304-455-4600	R	CR0072

**WIRT**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BRANNON, PHILIP G.	P.O. BOX 301	ELIZABETH	WV	26143-	304-991-1360	G	CG109

**WOOD**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
ANDREWS, SEAN P.	P. O. BOX 876	PARKERSBURG	WV	26102-0876	304-485-2283	L	LR0593
BANGO, JON H.	926 MARKET ST	PARKERSBURG	WV	26101-	304-422-1621	R	CR0150
BANGO, MARY E.	926 MARKET ST	PARKERSBURG	WV	26101-	304-422-1621	R	CR0151
BRAHAM, CHARLES A.	P. O. BOX 5250	VIENNA	WV	26105-	304-580-9097	R	CR0308
BURRELL, JEFFREY B.	3909 EMERSON AVE., STE. C	PARKERSBURG	WV	26104-	304-464-5844	L	LR0655
BURRELL, II MICHAEL J.	3909 EMERSON AVE, STE C	PARKERSBURG	WV	26104-	304-422-9330	R	CR0415
CALE, DEBRA L	1711 16th AVENUE	PARKERSBURG	WV	26101-	304-485-5832	R	CR1018
CAMPBELL, EDWARD L.	611 SYCAMORE ST	RAVENSWOOD	WV	26164-	304-273-5586	R	CR0301

12/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**WOOD**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
COX, TRAVIS N	2803 23RD STREET	PARKERSBURG	WV	26101-	304-428-6212	G	CG379
GOFF, DWIGHT T.	125 CANTERBURY DR	PARKERSBURG	WV	26104-	304-428-2555	G	CG136
GUYNN, RALPH D	725 1/2 30TH STREET	PARKERSBURG	WV	26101-	304-428-7006	L	LR0700
HARTLEBEN, G DAVID	2809 13TH AVENUE	VIENNA	WV	26105-	304-295-9788	R	CR0025
JOHNSTON, RHONDA A.	P. O. BOX 4709	PARKERSBURG	WV	26104-	304-424-7033	G	CG333
JOHNSTON, ROB A.	P. O. BOX 4709	PARKERSBURG	WV	26104-	304-424-7033	G	CG234
MCDANIEL, LARRY M	P.O. BOX 5	PARKERSBURG	WV	26102-0002	304-580-0129	G	CG077
REED, RANDY D.	P.O. BOX 2395	PARKERSBURG	WV	26101-	304-916-6525	G	CG193
RICE, RUSSEL D.	P.O. BOX 1414	PARKERSBURG	WV	26102-	304-420-9064	G	CG410
RICHARDS, BRET E	P.O. BOX 4148	PARKERSBURG	WV	26101-	304-295-4072	R	CR1006
RIEDEL, CRAIG P.	105 BEECHWOOD PLACE	PARKERSBURG	WV	26104-	304-420-9023	L	LR0393
SCHWARTZ, L. DEAN	714 13th AVENUE	VIENNA	WV	26105-	304-485-8483	G	CG026
SCHWENDEMAN, JASON J	P.O. BOX 586	MINERAL WELLS	WV	26150-	304-481-9292	L	LR0806
SCOHY, STEPHEN L	18 NORTH HILLS DRIVE	PARKERSBURG	WV	26104-	304-428-2290	R	CR1062
UNDERWOOD, PAMELA K	1820 STEVEN STREET	PARKERSBURG	WV	26101-	304-485-9095	L	LR0818
WARD, KENNETH R	265 DUBLIN DRIVE	MINERAL WELLS	WV	26150-	304-489-2106	L	LR0857

**WYOMING**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
RIFFE, KIRK D	ROUTE 52, BOX 251	IKE'S FORK	WV	24845-	304-938-3695	L	LR0748
TOLER, MARK J	P.O. BOX 747	OCEANA	WV	24870-	304-682-4802	L	LR0929
TOLER, RONNIE L.	PO BOX 747	OCEANA	WV	24870-0747	304-682-4802	R	CR0023

12/1/2011

**West Virginia  
Real Estate Appraiser Roster**

Z - OTHER

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
ALLERTON, MICHELE L	4722 VALLEYFIELD DRIVE	ALLISON PARK	PA	15101-	724-444-3004	G	CG372
ALLGEIER, M.A.	214 S. EIGHTH ST., STE. 200	LOUISVILLE	KY	40202-	502-585-3651	G	CG339
ANDERSON, JOSEPH E	2289 GLENMORE LANE	SNELLVILLE	GA	30078-	770-736-6112	G	CG392
ARD, KEVIN E	3939 JAMESTOWN ROAD	CAMDEN	SC	29020-	805-491-5177	G	CG420
ARKFELD, ADAM C	212 S BRADDOCK STREET	WINCHESTER	VA	22601-	540-662-5025	L	LR0877
ARKFELD, ERIC R.	212 S BRADDOCK ST	WINCHESTER	VA	22601-	540-662-5025	R	CR0545
BAILEY, PHILIP D	908 MASON DRIVE	BLACKSBURG	VA	24060-3655	704-800-1210	G	CG370
BALTHAZOR, EDWARD J	1778 DOLEZAL RD	DILLONVALE	OH	43917-	740-769-2120	L	LR0552
BANTON, ROBERT M	2905 WESTCORP BLVD SW, #119	HUNTSVILLE	AL	35805-	256-428-4545	R	CR0754
BARBOUR, STEPHEN P	200 N. MAIN STREET	WOODSTOCK	VA	22664-	540-459-8147	G	CG354
BAUM, SHELLEY A	55801 SOMERTON HWY	BARNESVILLE	OH	43713-	740-359-4007	L	LR0810
BETHEL, KELLY M	P.O. BOX 106	EAST SPRINGFIELD	OH	43925-	740-264-5581	G	CG267
BIEDERMAN, THOMAS K	124 CRESTVIEW ROAD	RUSSELL	KY	41169-	606-836-4583	R	CR0892
BLACKBURN, TERRY L.	226 THIRD STREET	MARIETTA	OH	45750-	614-374-0673	R	CR0243
BLOUGH, JAMIE C	13501 NEE-WEAVER AVE	CUMBERLAND	MD	21502-	301-729-6148	R	CR0273
BOSWELL, M. COLLEEN	33 MAPLE STREET	CUMBERLAND	MD	21502-	301-724-0597	R	CR0601
BOWEN, WILLIAM G	13622 PENNSYLVANIA AVENUE	HAGERSTOWN	MD	21742-2337	301-797-8770	G	CG070
BOWERS, MICHAEL C	1928 DUAL HIGHWAY	HAGERSTOWN	MD	21740-	301-739-7610	G	CG407
BOWERS, PATRICK B	1928 DUAL HIGHWAY	HAGERSTOWN	MD	21740-		G	CG406
BOWERS, RICHARD L	1928 DUAL HWY	HAGERSTOWN	MD	21740-	301-739-7610	G	CG092
BOWMAN, HARRIET L	117 S. POTOMAC ST	HAGERSTOWN	MD	21740-5503	301-791-0955	G	CG367
BRADLEY, KIMBERLY S	15681 HUNTON LANE	HAYMARKET	VA	20169-	703-753-4462	R	CR0913
BROOKS, T. JEAN	103 EDGEWOOD DRIVE	MARIETTA	OH	45750-	740-434-5910	R	CR0212
BROWN, JR PAUL DAVID	PO BOX 1720	PAINTSVILLE	KY	41240-	606-789-8119	G	CG242
BRUMBACK, BETSY G	125 PROSPERITY DRIVE	WINCHESTER	VA	22602-	540-545-8774	G	CG180

12/1/2011

**West Virginia  
Real Estate Appraiser Roster**

Z - OTHER
-----------

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BURNETT, NANCY M	102 WYANDOTTE DRIVE	MARIETTA	OH	45750-	740-374-8504	R	CR0630
CALLISON, PATRICK L	299 GOLDEN HARVEST DRIVE	NEW MARKET	AL	35761-	256-828-3331	R	CR0959
CANNON, BARBARA K	P.O. BOX 1220	BERRYVILLE	VA	22611-	703-777-7555	L	LR0600
CARTER, DONALD L	37 FROST AVENUE	FROSTBURG	MD	21532-1623	301-268-3010	G	CG405
CAVALLARO, DONNA J	ONE CITY CENTER, 2ND FLOOR	PORTLAND	ME	04101-	207-523-8918	G	CG404
CHANEY, MARK A	8508 WHITE POST COURT	POTOMAC	MD	20854-	301-365-1285	G	CG377
CHAPMAN, JONATHAN D	4426 LOUISBURG ROAD	RALEIGH	NC	27616-	919-981-5870	G	CG331
CIGNA, MICHAEL P	678 VALLEYVIEW AVENUE	PITTSBURGH	PA	15202-	412-697-1677	G	CG386
CLARK, PAULA D	112 TWINBROOK CR.	WINCHESTER	VA	22602-	540-678-0478	R	CR0974
CLELAND, JR HENRY E.	608 E. MAIN STREET	POMEROY	OH	45769-	740-992-2259	L	LR0702
CLUCAS, GREGORY R.	19620 CLUB HOUSE ROAD	MONTGOMERY VILLAGE	MD	20886-3055	301-258-1008	G	CG316
CLUTTER, SEAN T	425 FAIR MEADOWS BLVD	HAGERSTOWN	MD	21740-	301-416-7597	R	CR1068
COCHRAN, JR JAMES R.	95 RAINBOW DR	BIDWELL	OH	45614-9280	740-446-7881	L	LR0087
CONNOLLEY, MARY J	8329 NEWBURG ROAD	NEWBURG	PA	17240-	717-597-4879	R	CR0992
CORBETT, JOHN P	1717 ARCH ST., 30TH FLOOR	PHILADELPHIA	PA	19103-	215-963-4061	G	CG356
CRISP, RENAULDA	154 PRIVATE ROAD 2114	SOUTH POINT	OH	45680-	740-894-4800	R	CR1069
D'ANGELO, JOHN D	1000 COMMERCE DR. #1003	MOON TOWNSHIP	PA	15108-	412-299-0229	G	CG277
DAVIS, TYE R.	318 2ND ST	MARIETTA	OH	45750-	740-373-2324	L	LR0628
DAVIS, WILLIAM R	5 E MAIN ST	FROSTBURG	MD	21532-	301-689-8857	L	LR0423
DEAN, JR ORVILLE A.	1400 BRYAN DRIVE	RACELAND	KY	41169-	606-836-6145	R	CR0518
DEREMER, LINDA S	214 AVIRETT AVE	CUMBERLAND	MD	21502-	301-759-9179	L	LR0232
DOYLE, MICHAEL W.	3330 BELMONT ST	BELLAIRE	OH	43906-	740-359-4142	L	LR0369
EATON, NEAL A	2001 K ST., NW SUITE 700	WASHINGTON	DC	20006-	202-739-0867	G	CG353
ESTEP, BRYAN D	218 STATE ROUTE 716	ASHLAND	KY	41102-9363	606-232-7830	R	CR0866
EYE, LAWRENCE W.	747 S MAIN ST	WOODSTOCK	VA	22664-	540-459-2191	G	CG108

12/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**Z - OTHER**

<b>Name</b>	<b>Address</b>	<b>City</b>	<b>St</b>	<b>Zip</b>	<b>Phone</b>	<b>Type</b>	<b>Lic / Cert No.</b>
FADELEY, MARGARET E	3429 HYCLIFFE AVENUE	LOUISVILLE	KY	40207-	502-690-3235	R	CR1084
FINE, SCOTT	16 CHRIS ELIOT CT.	HUNT VALLEY	MD	21030-	443-578-0600	L	LR0640
FORBES, GEORGE R.	104 SKYVUE CIRCLE	MARIETTA	OH	45750-	740-373-5558	L	LR0519
GALLOWAY, JENNIFER L	8133 MIDLAND TRAIL	ASHLAND	KY	41102-	606-928-5584	R	CR0829
GIFFORD, III JOHN J	1890 EAST MAIN STREET	FALCONER	NY	14733-	716-664-5602	G	CG317
GILL, SAMUEL T	P.O. BOX 784	DEXTER	MO	63841-	573-624-6614	G	CG358
GLOVER, SHERRY L	51230 POSOCCO DRIVE	ST. CLAIRSVILLE	OH	43950-	304-312-3307	L	LR0953
GLUSHAKOW, JEFFREY A	147 W. PATRICK STREET	FREDERICK	MD	21701-	301-695-0850	R	CR1035
GODDARD, MICHELLE L	26 COAL LICK RUN STREET	UNIONTOWN	PA	15401-	724-970-3359	R	CR1020
GRIFFITH, PAUL D	2591 WEXFORD BAYNE RD #102	SEWICKLEY	PA	15143-	724-742-3322	G	CG308
GRONIK, JR DAVID S.	10218 N PORT WASHINGTON RD	MEQUON	WI	53092-	262-241-1000	G	CG125
GUIDA, ANTHONY J.	4221 SUNSET BLVD	STEUBENVILLE	OH	43952-	740-264-5569	G	CG233
HALL, JAMES M	16990 MILTON AVENUE	EAST LIVERPOOL	OH	43920-	330-385-1843	L	LR0832
HARVEY, JERROLD	10933 WHITERIM DRIVE	POTOMAC	MD	20854-	703-734-4759	G	CG268
HECTOR, ERIK G	1633 RACE TRACK RD. #205	ST. JOHNS	FL	32259-	904-207-6900	G	CG385
HELMSTETTER, SUSAN K	135 N CENTRE ST.	CUMBERLAND	MD	21502-	301-777-1020	L	LR0178
HENSLEY, DALE L.	980 DIEDERICH BLVD.	RUSSELL	KY	41169-	606-836-9770	R	CR0292
HEROLD, DOUG A	2591 WEXFORD-BAYNE RD., #102	SEWICKLEY	PA	15143-	724-742-3381	G	CG376
HILL, JODY J	P.O. BOX 491	ST CLAIRSVILLE	OH	43950-	740-695-4209	L	LR0591
HUNTER, JENNY E	17506 LETHRIDGE CIRCLE	ROUND HILL	VA	20141-	540-338-0584	R	CR1002
JACQUES III, DENTON R	13006 JACQUES LANE	SMITHSBURG	MD	21783-	301-992-4399	R	CR0976
JENKINS, DARLENE M	24 GREENE ST	CUMBERLAND	MD	21502-2927	301-777-3939	R	CR0019
JONES, BILLY J.	102 TOWNSHIP ROAD 1251	PROCTORVILLE	OH	45669-	740-886-5368	G	CG190
KELLY, JOHN P	43029 HARRAH ST	FLUSHING	OH	43977-	740-968-1800	G	CG359
KERN, JEFFREY R	PO BOX 242	STATE COLLEGE	PA	16804-0242	814-237-4009	G	CG226

12/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**Z - OTHER**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
KIDDER, ANGELA D	114 BRANT DRIVE	MARIETTA	OH	45750-	740-373-2324	L	LR0767
KIDWILER, CARL C	1019 HAMILTON BLVD	HAGERSTOWN	MD	21742-	301-739-7278	R	CR0780
KINCER, HOWARD B	4520 EAST WEST HWY. #615	BETHESDA	MD	20814-	240-235-1701	G	CG360
KLOSTERMAN, BRYAN A	15504 IVY COURT SW	CUMBERLAND	MD	21502-	301-729-8755	R	CR0970
KOTUR, THOMAS R.	P.O. BOX 2130	WINTERSVILLE	OH	43953-	740-266-1900	R	CR0525
KROLL, GARY E	1000 THAYER CENTER	OAKLAND	MD	21550-	301-334-9915	L	LR0981
KUNTZ, RUSSELL A	309 MARKET STREET	TORONTO	OH	43964-	740-264-3600	L	LR0612
KYLE, KELLY J	237 SOTHEBY COURT	WINCHESTER	VA	22602-	540-664-6173	R	CR1046
LEE, LEESA D	P. O. BOX 448	MARIETTA	OH	45750-	740-373-0116	R	CR1065
LEMASTER, HERBERT	110 S. CLAY ST, STE 1	LOUISA	KY	41230-	606-638-9667	R	CR0698
LEONARD, II, JAMES D	3433 BRAMBLETON AVE., #1	ROANOKE	VA	24018-	540-774-2033	G	CG390
LIGNELLI, JAMES E	320 FT. DUQUESNE BLVD., #319	PITTSBURGH	PA	15222-	412-391-2700	G	CG344
LOSER, ALLEN R	542 NORTH LOCUST STREET	HAGERSTOWN	MD	21740-	301-797-0953	R	CR0989
LOVING, TAMMI C	2721 APPLE PIE RIDGE RD	WINCHESTER	VA	22603-	540-662-6995	L	LR0516
LUCAS, DAVID G	11840 VINEYARD PATH	NEW MARKET	MD	21774-	301-865-2980	R	CR1059
LYONS, JOHN P	3500 HOPELAND RD	FREDERICK	MD	21704-	301-874-5556	R	CR1028
MAYNARD, CHRISTOPHER A	154 PRIVATE ROAD 2114	SOUTH POINT	OH	45680-	740-894-0090	L	LR1004
MCCONAHY, DAVID E	20280 RT 19	CRANBERRY TWP	PA	16066-	724-776-9191	G	CG211
MCMAMARA, GERALD B.	1717 ARCH ST. 30TH FLOOR	PHILADELPHIA	PA	19103-	215-963-4075	G	CG389
MCPHERSON, TERRENCE W	7360 GUILFORD DR. #200	FREDERICK	MD	21704-	301-696-1117	G	CG312
MEERS, RODNEY A	703 GREEN VALLEY RD., # 102	GREENSBORO	NC	27408-7052	336-274-5050	G	CG327
MELELLA, JAMIE M	15207 LOUIS MILL DRIVE	CHANTILLY	VA	20151-	304-229-9991	L	LR0954
MEREDITH, JR BENJAMIN C.	280 TOWNSHIP ROAD 1535	PROCTORVILLE	OH	45669-7907	304-690-6321	R	CR0053
MERKORD, SPENCER R	2100 MCKINNEY AVE. #700	DALLAS	TX	75201-	214-840-1213	G	CG414
MERRBAUGH, TRAVIS J	294 SECLUDED DRIVE	HEDGESVILLE	WV	25427-	304-754-3735	L	LR0867

12/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**Z - OTHER**

<b>Name</b>	<b>Address</b>	<b>City</b>	<b>St</b>	<b>Zip</b>	<b>Phone</b>	<b>Type</b>	<b>Lic / Cert No.</b>
MILLER, DANETTE I	115 N. PLAINS ROAD	THE PLAINS	OH	45780-	740-797-3000	L	LR0820
MILLER, DAVID F	1107 N. AUGUSTA ST.	STAUNTON	VA	24401-	800-248-0535	G	CG214
MILLER, MICHAEL G	5316 PATTERSON AVENUE	RICHMOND	VA	23226-	804-288-9583	G	CG228
MILLS, JR CHARLES R.	1920 UTICA PIKE	JEFFERSONVILLE	IN	47130-	812-284-5700	G	CG148
MOYE, ANDREW J	355 EA. CAMPUS VIEW BLVD # 150	COLUMBUS	OH	43235-	614-431-3332	G	CG321
O'FARRELL, STEVEN P	13622 PENNSYLVANIA AVENUE	HAGERSTOWN	MD	21742-	301-797-8770	G	CG297
ORTH, WELLFORD F	3020 PAPERMILL ROAD	WINCHESTER	VA	22601-	540-667-0801	G	CG153
POLVERINI, PETER A.	125 TWP RD 1283	BLOOMINGDALE	OH	43910-9600	740-543-3238	G	CG187
POPE, DAVID G	3717D WEST MARKET ST.	GREENSBORO	NC	27403-	336-282-8088	G	CG217
PREECE, BOBBY J	110 S. CLAY	LOUISIA	KY	41230-	606-638-9667	R	CR0899
PRICHARD, LYNN	8133 MIDLAND TRAIL	ASHLAND	KY	41102-	606-928-5584	G	CG156
REYLE, JOHN C	3837 PLAZA DRIVE	FAIRFAX	VA	22030-	703-273-7375	G	CG417
RHINEHART, MELODY A	119 STONEBROOK ROAD	WINCHESTER	VA	22602-	540-667-6772	L	LR0745
RHODES, ELIZABETH A	131 N CENTRE ST.	CUMBERLAND	MD	21502-	301-777-3380	R	CR0291
RIVARD, RUSSELL S	2601 SAGEBRUSH DR., #101	FLOWER MOUND	TX	75028-	214-629-0736	G	CG399
RIVENBARK, ELIZABETH A	773 CROFT RD	PEMBROKE	VA	24136-	540-626-3261	R	CR0979
ROBINSON, EMMA J	13301 WINCHESTER ROAD	CUMBERLAND	MD	21502-	240-522-8096	L	LR0710
ROBINSON, ROGER D	2945 HACKWORTH STREET	ASHLAND	KY	41101-	606-232-1474	R	CR0614
RYAN, JAMES J	40679 CARRY BACK LANE	LEESBURG	VA	20176-	571-258-1039	R	CR0921
SEETIN, MICHAEL A	2001 K STREET NW, SUITE 700	WASHINGTON	DC	20006-	202-739-0389	G	CG345
SHIPLETT, ROSCOE W.	7621 LITTLE AVENUE	CHARLOTTE	NC	28226-	704-341-3166	G	CG213
SHONBERG, MARK R	4701 BAPTIST RD STE 304	PITTSBURGH	PA	15227-	412-881-6080	G	CG135
SMITH, BRADFORD D	15608 WINSLOW STREET	CUMBERLAND	MD	21502-	301-707-9910	G	CG232
SMITH, JR JOSEPH W	1010 SECOND ST SW	ROANOKE	VA	24016-	540-344-9639	G	CG292
SNEDDON, TROY A	69128 BARTON ROAD	ST. CLAIRSVILLE	OH	43950-	740-359-6835	L	LR0874

12/1/2011

**West Virginia  
Real Estate Appraiser Roster**

**Z - OTHER**

<b>Name</b>	<b>Address</b>	<b>City</b>	<b>St</b>	<b>Zip</b>	<b>Phone</b>	<b>Type</b>	<b>Lic / Cert No.</b>
SNYDER, CHARLES G.	120 EAST HIGH AVE	NEW PHILADELPHIA	OH	44663-	330-343-6213	G	CG171
SOMMERVILLE, WILLIAM T	19427 PORTSMOUTH DRIVE	HAGERSTOWN	MD	21742-	240-675-0060	R	CR1056
STAPLETON, MARCELLA K	1400 MULLINS STREET	FLATWOODS	KY	41139-	606-494-2172	R	CR0578
SWARTWOOD, III BRYAN K	96 STAUFFER ROAD	SEVERNA PARK	MD	21146-	410-431-5273	R	CR0975
SWARTZ, PHILIP J	594 NORTHEAST DRIVE	MILTON	PA	17847-	570-412-0043	G	CG371
SWEENEY, MATTHEW D	521 RICHLAND AVE	ATHENS	OH	45701-	740-593-5111	L	LR0557
TAYLOR, RAY C	1317 N POWHATAN ST.	ARLINGTON	VA	22205-	703-734-4742	G	CG393
TELZROW, LORETTA J	16990 MILTON AVENUE	EAST LIVERPOOL	OH	43920-1415	330-382-0285	L	LR0697
THAYER, JEREMY R	1000 THAYER CT	OAKLAND	MD	21550-1124	301-334-9915	G	CG147
THOMPSON, JOSEPH E	26 CARRIAGE LANE	TROUTVILLE	VA	24175-	540-491-9988	G	CG419
TWIGG, VIRGIL R	604 W INDUSTRIAL BLVD	CUMBERLAND	MD	21502-4202	301-777-3600	R	CR0239
WATT, JOHN F	4701 BAPTIST ROAD	PITTSBURGH	PA	15227-	412-881-6080	G	CG398
WELLMAN, RALPH H	57 VERNA DRIVE	RUSSELL	KY	41169-	606-923-9476	R	CR1003
WESTLING, JOHN A.	4039 SUNSET BLVD	STEUBENVILLE	OH	43952-3511	614-264-2299	R	CR0233
WHALEY, JAMES W.	15 TWP RD 1097	CHESAPEAKE	OH	45619-9796	740-867-4059	G	CG173
WHITE, JAMES J	69 PARKRIDGE LANE	PITTSBURGH	PA	15228-	412-881-6080	G	CG318
WHITEHEAD, CHRISTY D	1455 SR124	COOLVILLE	OH	45723-	740-667-0295	R	CR0982
WILLIS, PATTI A	10 TOWNSHIP ROAD 1357	SOUTH POINT	OH	45680-	740-867-5733	R	CR0801
WILSON, STANLEY E	11 FOREST DRIVE	CUMBERLAND	MD	21502-	301-777-0227	R	CR0991
WILSON, TIMOTHY K	72335 UNIONTOWN FLUSHING ROAD	ST. CLAIRSVILLE	OH	43950-	740-968-1790	R	CR0725
WILT, MARSHALL T	1050 WEIRES AVENUE	LAVALLE	MD	21502-	301-707-1336	G	CG127
WINGATE, JOE D	5111 MELROSE AVE NW	ROANOKE	VA	24017-	540-986-0472	G	CG098
WINGATE, JOSEPH G	5111 MELROSE AVE. NW	ROANOKE	VA	24017-	540-986-0472	G	CG155
WISE, JAMES M	1110 OPAL CT #4	HAGERSTOWN	MD	21740-	301-745-6400	R	CR0231
WOODARD, KATRINA	2025 FERN DRIVE	LOUISA	KY	41230-	606-638-1119	G	CG303

12/1/2011

**West Virginia  
Real Estate Appraiser Roster**

Z - OTHER

<u>Name</u>	<u>Address</u>	<u>City</u>	<u>St</u>	<u>Zip</u>	<u>Phone</u>	<u>Type</u>	<u>Lic / Cert No.</u>
WOODS, WESLEY D	P.O. BOX 363	LYNCHBURG	VA	24505-	434-316-9625	G	CG342
YESCHENKO, PAMELA R	2591 WEXFORD-BAYNE RD., #102	SEWICKLEY	PA	15143-	724-742-3300	G	CG378
TOTAL REPORTED:	571						

**West Virginia  
Real Estate Appraiser Roster**

**BARBOUR**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BENNETT, LINDA K	RR 1 BOX 357A	MOATSVILLE	WV	26405-	304-457-6104	R	CR0987
DADISMAN, JOSEPH W	307 HALL AVENUE	BELINGTON	WV	26250-	304-614-2424	L	LR1045
GREGG, DIANE C	RR 1, BOX 314	MOATSVILLE	WV	26405-	304-457-5239	L	LR0926
SKIDMORE, JACK H.	PO BOX 352	JUNIOR	WV	26275-	304-823-2534	L	LR0344

**BERKELEY**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
AARON, JENNIFER O	2002 GOLDMILLER ROAD	BUNKER HILL	WV	25413-	304-229-0439	G	CG412
BADER, DANIEL G	P.O. BOX 638	GERRARDSTOWN	WV	25420-0638	304-229-6406	R	CR0865
BRADLEY, FRANK R	301 N. DELAWARE AVE.	MARTINSBURG	WV	25401-	304-263-1167	L	LR0619
BRASWELL, JOSEPH M	140 FISHHOOK LANE	HEDGESVILLE	WV	25427-	304-754-7920	R	CR0905
BUTLER, DAVID C.	2535 ARDEN NOLLVILLE ROAD	INWOOD	WV	25428-5915	304-229-2323	R	CR1001
DEGRAVE, THOMAS L	301 N. DELAWARE	MARTINSBURG	WV	25401-	304-229-1914	L	LR0936
FISHER, JAMES W	38 PHOENIX LANE	FALLING WATERS	WV	25419-	304-274-6855	R	CR0296
FONTAINE, ANTHONY R	239 BITTINGER CT.	MARTINSBURG	WV	25405-	304-264-3782	L	LR0940
HAARBERG, DAVID R	POST OFFICE BOX 6044	MARTINSBURG	WV	25402-	304-676-7717	R	CR1060
HADLEY, KEITH E	142 LARKSPUR LANE	MARTINSBURG	WV	25403-	304-261-2841	R	CR1061
HEADLEE, LORIA L.	2446 WINCHESTER AVE	MARTINSBURG	WV	25405-	304-676-8411	R	CR0776
JACKSON, KEVIN C.	8321 TUSCARORA PK	MARTINSBURG	WV	25403-	304-264-5959	L	LR0439
JARANKO, BRADLEY O	P. O. BOX 990	MARTINSBURG	WV	25425-	304-279-6262	L	LR0925
JOHNSON, WILLIAM H	92 LINA LANE	MARTINSBURG	WV	25405-5878	304-263-1234	L	LR0741
MANDY, DAVID S	1130 HATCHERY ROAD	INWOOD	WV	25428-	304-229-5073	G	CG415
MCCLURG, JOHN P	704 NORTH QUEEN STREET	MARTINSBURG	WV	25404-	304-264-3771	G	CG304
MCCRAY, NORMAN R.	P.O. BOX 561	MARTINSBURG	WV	25402-	304-263-9408	G	CG043
MILLER, ROY C.	1664 ROCKCLIFF DRIVE	MARTINSBURG	WV	25401-	304-263-1814	R	CR1052

Roster of WV Licensed and Certified Appraisers  
Fiscal Year 2013

**West Virginia  
Real Estate Appraiser Roster**

**BERKELEY**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
MULLIGAN, MARK	POST OFFICE BOX 6044	MARTINSBURG	WV	25402-	304-676-7717	R	CR1051
NORRIS, LINDA R	164 ROME DRIVE	MARTINSBURG	WV	25403-	304-263-1994	L	LR1073
ORR, GEORGE W	5549 ARDEN NOLLVILLE ROAD	MARTINSBURG	WV	25403-	304-263-4224	R	CR0998
PAYNE, P. RANDALL	10329 HEDGESVILLE ROAD	HEDGESVILLE	WV	25427-	304-754-3883	R	CR0045
PAYNE, JR PAUL E.	10329 HEDGESVILLE RD.	HEDGESVILLE	WV	25427-6010	304-754-3883	G	CG093
PRICE, MATTHEW B.	392 MONTMORENCY DR	BUNKER HILL	WV	25413-	304-229-8293	R	CR0128
PRICE, NANCY A.	392 MONTMORENCY DR	BUNKER HILL	WV	25413-	304-229-8293	R	CR0467
REYNOLDS, RENEE L	20 REMEY WAY	INWOOD	WV	25428-	304-268-6890	L	LR0722
SIRNA, SR DAVID A.	P.O. BOX 12	BUNKER HILL	WV	25413-	304-229-0900	G	CG121
TOKARCIK, REBECCA	PO BOX 2072	MARTINSBURG	WV	25402-	304-263-1559	G	CG084
WILLIAMS, C. MICHAEL	8321 TUSCARORA PIKE	MARTINSBURG	WV	25403-	304-264-5959	G	CG335

**BOONE**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BALL, GRETCHEN G	823 MISSOURI FORK ROAD	HEWETT	WV	25108-	304-369-5574	R	CR0985
MILAM, JR ROBERT L.	P.O. BOX 68	WHITESVILLE	WV	25209-	304-854-1271	R	CR0240

**BRAXTON**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
HERNDON, GARY D.	1 HERNDON PLAZA	CORLEY	WV	26621-	304-765-2298	R	CR0510
WOOD, ERICA L	P.O. BOX 396	FRAMETOWN	WV	26623-	304-364-8797	L	LR1013

**BROOKE**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
CAMILLETTI, SR EUGENE E.	1505 GRAND AVE	WELLSBURG	WV	26070	304-737-1566	G	CG106

**West Virginia  
Real Estate Appraiser Roster**

**BROOKE**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
CIPRIANI, JR ANTHONY J.	806 CHARLES ST	WELLSBURG	WV	26070-	304-737-1700	G	CG149
DIPINO, SR EDWARD S	200 ALTA VISTA	COLLIERS	WV	26035-	304-748-4670	L	LR0730

**CABELL**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BARBER, R SCOTT	55 SOUTH ALTAMONT ROAD	HUNTINGTON	WV	25701-	304-522-9404	G	CG270
BOLTON, MARSHA L	5650 GLEN CARLA DRIVE	HUNTINGTON	WV	25705-	304-417-4266	L	LR1031
BUNCH, DAVID E.	P O BOX 319	HUNTINGTON	WV	25708-0319	304-522-8575	G	CG166
CLARK, BRENDA G	P.O. BOX 846	BARBOURSVILLE	WV	25504-	304-942-6229	L	LR0965
DANDELET, LISA P.	710 GOODWILL ROAD	HUNTINGTON	WV	25704-	304-525-3374	R	CR0446
FAULKNER, JR EDWARD F	PO BOX 8071	HUNTINGTON	WV	25705-	304-751-0149	L	LR0261
FRAZIER, ERIC J	109 THOROUGHbred WAY	MILTON	WV	25541-	304-544-0501	R	CR1030
GIVEN, DAVID R.	819 6TH AVE #201	HUNTINGTON	WV	25701-	304-522-4800	G	CG047
GRASS, TODD A.	PO BOX 185	CULLODEN	WV	25510-	304-743-3770	L	LR0568
KIMBLE, JEREMY L.	991 NORWAY AVENUE	HUNTINGTON	WV	25705-	304-522-8799	L	LR0643
LAWRENCE, BARBARA S	RT 3 BOX 165	MILTON	WV	25541-	304-208-1631	L	LR0819
LUSHER, SAMANTHA L	3137 KING RD	BARBOURSVILLE	WV	25504-	304-736-1150	R	CR1041
MYLAR, ANGIE M	301 WOODLOMOND COURT	HUNTINGTON	WV	25705-	304-523-7724	G	CG413
NIBERT, NATHAN D	248 NOVA STREET	HUNTINGTON	WV	25705-	304-360-7692	L	LR1087
PILCHER, MARK A.	610 5TH AVE	HUNTINGTON	WV	25701-	304-523-7724	G	CG334
PILCHER, MORTON A.	610 5TH AVE	HUNTINGTON	WV	25701-	304-523-7724	L	LR0113
STENGER, BRENDA D.	510 RIVERVIEW DRIVE	LESAGE	WV	25537-	304-412-5670	R	CR0068
WATSON, DONNA L.	302 WOOD LOMOND	HUNTINGTON	WV	25705-	304-736-7601	R	CR1070
WITHERS, ROBERT K	205 WINESAP WAY	ONA	WV	25545-	304-529-2659	G	CG040

**West Virginia  
Real Estate Appraiser Roster**

**CALHOUN**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
HERSMAN, ANGELA D.	PO BOX 989	GRANTSVILLE	WV	26147-	304-354-0408	L	LR0558
MORRIS, JAMES J.	PO BOX 238	GRANTSVILLE	WV	26147-0238	304-354-6672	L	LR0116

**CLAY**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
DAVIS, A. JEAN	P.O. BOX 65	PROCIOSUS	WV	25164-	304-587-2158	L	LR0714

**FAYETTE**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
CURTIS, RAYMOND C	P.O. BOX 1375	OAK HILL	WV	25901-	304-228-2005	R	CR1024
GOODALL, RICK A	P. O. BOX 1134	OAK HILL	WV	25901-	304-573-9103	R	CR0703
KOONTZ, THOMAS B.	P.O. BOX 5	OAK HILL	WV	25901-3066	304-469-4290	R	CR0156
SEDLOCK, RONNIE D	1820 EAST MAIN ST	OAK HILL	WV	25901-	304-465-3040	R	CR0302
WALBROWN, MICHAEL D.	114 MAIN STREET	OAK HILL	WV	25901-	304-469-8151	G	CG266

**GILMER**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
SHANESY, C. JOEL	P.O. BOX 133	GLENVILLE	WV	26351-	304-266-5541	L	LR1015

**GRANT**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
HYRE, JR BRUCE E	68 RIVERVIEW DR	PETERSBURG	WV	26847	304-257-5900	L	LR0605
MARTIN, BENJAMIN D	22 N GROVE STREET	PETERSBURG	WV	26847-	304-261-4745	L	LR0927
MARTIN, KEITH W	PO BOX 973	PETERSBURG	WV	26847-	304-257-1488	G	CG184
SITES, RUTH A	267 BRASS FARM ROAD	PETERSBURG	WV	26847-	304-257-5511	L	LR1057
STEPHENS, REBECCA L	515 WOODHENGE DRIVE	PETERSBURG	WV	26847-	304-257-5617	L	LR1023

**West Virginia  
Real Estate Appraiser Roster**

**GRANT**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
STEPHENS, SHERWOOD L	515 WOODHENG DRIVE	PETERSBURG	WV	26847-	304-257-5617	L	LR0738
VANMETER, DAVID P	6 HEMLOCK DRIVE	PETERSBURG	WV	26847-	304-257-2464	R	CR1075
WEESE, TERRY L	60 UPPER HAWK RIDGE ROAD	PETERSBURG	WV	26847-	304-257-2487	G	CG346

**GREENBRIER**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
ALSOBROOK, TERESA G	PO BOX 9	LEWISBURG	WV	24901-	304-645-7821	R	CR0549
BRACKENS, ARCHIE L.	140 CIRCLE DR	LEWISBURG	WV	24901-	304-645-4504	G	CG078
CARNEY, CHARLES O	P O BOX 104	FRANKFORD	WV	24938-	304-497-2585	L	LR0608
EISENBEISS, ALICIA A	P.O. BOX 21	RENICK	WV	24966-	304-497-2136	R	CR0949
EISENBEISS, JEFFREY C	PO BOX 21	RENICK	WV	24966-	304-497-2136	R	CR0967
GALLAGHER, JAMES B	P. O. BOX 682	LEWISBURG	WV	24901-	304-667-3063	L	LR0873
GUMM, KAY H	HC71, BOX 186	SMOOT	WV	24977-	304-392-6263	R	CR0571
HELMICK, TIMOTHY W.	165 CHURCH STREET	LEWISBURG	WV	24901-	304-542-2661	R	CR0010
HOLT, JOE	P.O. BOX 1124	LEWISBURG	WV	24901-	304-497-3505	L	LR0758
HUMPHREY, SHIRLEY A	POST OFFICE BOX 1874	LEWISBURG	WV	24901-	304-645-0044	L	LR0716
MCQUADE, COREY L	P.O. BOX 201	LEWISBURG	WV	24901-	304-667-2265	R	CR1010
MCQUADE, STANLEY L	PO BOX 849	LEWISBURG	WV	24901-	304-645-1341	L	LR0756
MCQUADE, THELMA J.	208 SENECA TRAIL	LEWISBURG	WV	24901-	304-645-3493	R	CR0256
SARTOR, GARY	PO BOX 1255	LEWISBURG	WV	24901-4255	304-645-4395	R	CR0123
TUCKWILLER, SANDRA S	RT 2 BOX 270A	LEWISBURG	WV	24901-9334	304-647-7801	R	CR0283
WISE, BARRY M	145 ELIZABETH STREET	LEWISBURG	WV	24901-	304-647-7801	L	LR0811

**West Virginia  
Real Estate Appraiser Roster**

**HAMPSHIRE**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BRINKMAN SAVILLE, SHARO	276 E. MAIN STREET	ROMNEY	WV	26757-	304-822-5863	R	CR0224
GROVES, LOIS M	169 E MAIN ST	ROMNEY	WV	26757-	304-671-8470	R	CR0117
RINKER, SR MICHAEL I	P.O. BOX 853	ROMNEY	WV	26757-	304-822-8158	L	LR0864
SEE, CRAIG E	PO BOX 498	ROMNEY	WV	26757-	304-822-7117	R	CR1055
SEE, SCOTT S	P.O. BOX 498	ROMNEY	WV	26757-	304-822-7117	R	CR1076

**HANCOCK**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BAKER, HAROLD L	105 SHARON DRIVE	WEIRTON	WV	26062-9674	304-723-3158	R	CR0411
BINKOWSKI, EDMUND R.	306 LAWNVIEW DRIVE	NEW CUMBERLAND	WV	26047-	304-564-5934	R	CR0278
BINKOWSKI, KITTY A.	306 LAWNVIEW DRIVE	NEW CUMBERLAND	WV	06047-	304-564-5934	R	CR0219
JOHNSON, LUCAS R	230 OREGON AVENUE	WEIRTON	WV	26062-	304-224-1408	R	CR1033
WHELAN, ELIZABETH J.	53 THOMAS DRIVE	NEW CUMBERLAND	WV	26047	304-564-7026	R	CR0016

**HARDY**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
PACK, JR KENNETH	104 CALEDONIA DRIVE	MOOREFIELD	WV	26836-	304-530-2922	R	CR1007
SEE, ROGER M	488 ROLLING ACRES DRIVE	OLD FIELDS	WV	26845-	304-538-6425	L	LR0984
WEBSTER, VERNON W.	6021 U.S. HIGHWAY 220 SOUTH	MOOREFIELD	WV	26836-	304-538-2822	L	LR0588

**HARRISON**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
ALFRED, MARY BETH	P.O. BOX 1364	BRIDGEPORT	WV	26330-	304-842-0070	L	LR0638
BEVERLIN, BRADLEY D	705 W. PIKE STREET	CLARKSBURG	WV	26301-	304-622-8861	R	CR0658
CONE, LOU ANNE	P. O. BOX 4566	BRIDGEPORT	WV	26330-4566	304-842-0070	R	CR0048

**West Virginia  
Real Estate Appraiser Roster**

**HARRISON**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
FUSCO, MICHAEL A.	P.O. BOX 706	CLARKSBURG	WV	26302-	304-622-5050	G	CG072
GARTON, GEORGE W	372 US HWY 33 E	WESTON	WV	26452-	304-269-5975	R	CR0659
GOODWIN, BARBARA J	PO BOX 2854	CLARKSBURG	WV	26302-2854	304-622-8221	L	LR0471
JAROM, CHRISTOPHER J.	1624 W. PIKE STREET	CLARKSBURG	WV	26301-	304-623-1157	G	CG181
JUDY, K. REED	9 BRIGHTON CIRCLE	CLARKSBURG	WV	26301-	304-622-2225	G	CG201
MCCLAIN, LARRY E.	PO BOX 136	LOST CREEK	WV	26385-0136	304-745-3683	R	CR0081
MILLARD, CARLYLE G	413 HIGH ST STE 300	BRIDGEPORT	WV	26330-	304-842-2946	R	CR0255
REESE, PAMELA S	P. O. BOX 4008	CLARKSBURG	WV	26302-4008	304-624-1495	R	CR0039
SINCLAIR, RANDALL E.	RT 5 BOX 610B	CLARKSBURG	WV	26301-	304-745-4856	R	CR0167
VECCHIO, LAWANTA B	PO BOX 148	BRIDGEPORT	WV	26330-	304-622-2181	L	LR0691
WILLIAMS, ROBERT L	131 FOREST DRIVE	BRIDGEPORT	WV	26330-	304-842-7161	R	CR0994
ZINN, WILLIAM H	189-34 SUDS RUN RD	MT CLARE	WV	26408-9522	304-624-5101	G	CG182

**JACKSON**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BOWLES, KATHY	104 CEDAR RIDGE	RIPLEY	WV	25271-	304-372-1121	L	LR0625
ELDRIDGE, RICK J.	1180 RANDOM ROAD	RIPLEY	WV	25271-6102	304-372-3955	L	LR0204
HOFFMAN, DEBRA K	497 MOUNT ALTO ROAD	MOUNT ALTO	WV	25264-	304-895-3755	L	LR0781
JOHNSON, BOBBIE C.	5088 FLATWOOD ROAD	RAVENSWOOD	WV	26164-9709	304-273-9507	R	CR0093
RANDOLPH, CARY J	P. O. BOX 581	RIPLEY	WV	25271-	304-372-5446	L	LR0736
SOUTHALL, JANICE L	946 STATTS MILL ROAD	RIPLEY	WV	25271-	304-372-1685	L	LR0951
WYANT, PAMELA G	P.O. BOX 83	RIPLEY	WV	25271-	304-372-1685	R	CR0564

**West Virginia  
Real Estate Appraiser Roster**

**JEFFERSON**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
CORBIN, JENNY M	248 EARLE ROAD	CHARLES TOWN	WV	25414-	304-725-6602	R	CR0942
FISHER, JAMES P	46 EVERGREEN DRIVE	CHARLES TOWN	WV	25414-	304-279-9892	R	CR0999
GODWIN, SHARON D	109 GROUSE KNOLL	SUMMIT POINT	WV	25446-	304-263-1814	L	LR0827
HILTON, LOUISE C	2047 TERRAPIN NECK ROAD	SHEPHERDSTOWN	WV	25443-	304-876-8036	R	CR1089
LEATON, ANGELA M	125 GIRTH LANE	SHENANDOAH JUNCT	WV	25442-	443-578-0600	L	LR0817
LEATON, KIM A	125 GIRTH LN	SHENANDOAH JUNCT	WV	25442-	443-578-0600	R	CR1043
LIENHARD, MONAE R	73 DAWN LANE	HARPERS FERRY	WV	25425-	304-279-5259	R	CR0805
MCBRIDE, KIRK R	P.O. BOX 1060	HARPERS FERRY	WV	25425-	304-876-3570	R	CR0962
MCBRIDE, NANCY G	168 VIRGINIA AVENUE	HARPERS FERRY	WV	25425	304-876-3570	R	CR0168
MILLER, KARLA L	337 WOOD END CT.	CHARLES TOWN	WV	25414-	304-725-6893	R	CR1005
PEKAR, JOHN F.	PO BOX 396	CHARLES TOWN	WV	25414	304-725-6571	G	CG037
POLEN, AARON M	29 KEYES FERRY ROAD, #202	CHARLES TOWN	WV	25414-	304-728-1999	L	LR0753
REDDEN, HEIKE	625 MADDEX FARM DRIVE	SHEPHERDSTOWN	WV	25443-	304-279-3586	R	CR0931
REDDEN, JEFFREY P	625 MADDEX FARM DRIVE	SHEPHERDSTOWN	WV	25443-	304-261-2031	R	CR1088
SMITH, TIMOTHY D	132 NO NAME LANE	KEARNEYSVILLE	WV	25430-	304-725-1830	R	CR1029
SULLIVAN, CLINT D	29 KEYES FERRY RD STE. 202	CHARLES TOWN	WV	25414-	304-728-1999	R	CR0948
WALDECK, KIRK P	P. G. BOX 1454	SHEPHERDSTOWN	WV	25443-	304-279-9790	L	LR0824
WILLIAMS, JOHN A	107 SALLIE LANE	SHEPHERDSTOWN	WV	25443-9563	304-876-3578	R	CR0447

**KANAWHA**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BARNETTE, SCOTT E	2011 PARKWOOD ROAD	CHARLESTON	WV	25314-	304-343-5695	G	CG253
BAUER, KIMBERLY D	265 EUREKA ROAD	CHARLESTON	WV	25314-	304-419-1351	R	CR1063
BOGGS, JR CHARLES B.	197 FIRST AVENUE SOUTH	NITRO	WV	25143-	304-755-9559	R	CR0037
BOGGS III, CHARLES B	197 FIRST AVENUE SOUTH	NITRO	WV	25143-	304-993-9317	R	CR1083

**West Virginia  
Real Estate Appraiser Roster**

KANAWHA

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
CARTE, C. ALLEN	521 CHURCHILL DR	CHARLESTON	WV	25314-1086	304-342-7775	R	CR0997
CARTE, SR GLENN A.	521 CHURCHILL DR	CHARLESTON	WV	25314-	304-342-7775	G	CG054
CARTE, JR., GLENN A.	521 CHURCHILL DR	CHARLESTON	WV	25387-	304-342-7775	R	CR1039
CASTO, DAVID C.	5325 WESTBROOK DR	CROSS LANES	WV	25313-1745	304-776-3114	G	CG004
CASTO, JR J. J.	513 MICHIGAN AVENUE	NITRO	WV	25143-	304-549-6913	L	LR0663
CAVENDISH, JONATHAN P.	3818 MACCORKLE AVE, SE	CHARLESTON	WV	25304-	304-925-7000	G	CG057
DARBY, J.WHITNEY	5110 BRIAR MEADOW DRIVE	CROSS LANES	WV	25313	304-776-3692	G	CG380
DORSEY, FRANKIE L	2106 KANAWHA BLVD E STE 105A	CHARLESTON	WV	25311-	304-344-2114	R	CR0468
DUNKIN, AMY E.	902 S. B STREET	ST. ALBANS	WV	25177-	304-722-6643	L	LR0430
DUNNAVANT, TIM S	1685 WOODVALE DRIVE	CHARLESTON	WV	25314-	304-437-2888	L	LR0764
EDMONDS, TREVOR J	PO BOX 1457	CLENDENIN	WV	25045-	304-545-6824	R	CR0995
ESTEP, BRENT J	42 LEE DRIVE	ST. ALBANS	WV	25177-	304-727-6351	L	LR0876
ESTEP, DAVID L.	1293 HIGHLAND DR	ST ALBANS	WV	25177-	304-727-8106	R	CR0277
ESTEP, J. EDWARD	PO BOX 119	BLUE CREEK	WV	25026-	304-965-5866	L	LR0606
GOLDMAN, JAY C.	PO BOX 271	CHARLESTON	WV	25321-0271	304-343-5695	G	CG023
GOLDMAN, TODD A	P O BOX 271	CHARLESTON	WV	25321	304-343-5695	G	CG255
HALL, CHARLES R	940 LEE STREET	ST. ALBANS	WV	25177-	304-722-1785	G	CG416
HAMRICK, ELIZABETH M.	1437 LONG RIDGE ROAD	CHARLESTON	WV	25314-	304-345-0660	G	CG041
MCCLUNG, JOSEPH D.	5321 BRAD CHAR HTS	CROSS LANES	WV	25313-	304-776-4627	R	CR0472
MIDKIFF, CLARA R.	704 CHRISTIAN DRIVE	CHARLESTON	WV	25303-	304-746-0576	G	CG160
MOORE, TERESA S	P.O. BOX 7765	CROSS LANES	WV	25356-	304-769-5212	R	CR0650
MULLINS, RICHARD R.	PO BOX 11375	CHARLESTON	WV	25339-	304-741-1737	R	CR0207
O'LEARY, NANCY E	405 PENNSYLVANIA AVENUE	CHARLESTON	WV	25302-	304-345-0500	G	CG350
PAINTER, H. KIM	203 BROADWAY AVE	NITRO	WV	25143-	304-755-2033	G	CG302
PLOTT, JR, RONALD S.	P. O. BOX 6392	CHARLESTON	WV	25362-0392	304-342-9701	R	CR0101

**West Virginia  
Real Estate Appraiser Roster**

**KANAWHA**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
RAINES, RYAN S	P.O. BOX 1031	ST. ALBANS	WV	25177-	304-727-6237	R	CR1090
ROBERTS, MARC B	1014 BRIDGE ROAD	CHARLESTON	WV	25314-	304-343-5695	L	LR1014
ROLSTON, M. DARRELL	405 PENNSYLVANIA AVE	CHARLESTON	WV	25302-	304-345-0500	G	CG035
SCOHY, JOHN M	PO BOX 20101	CHARLESTON	WV	25362-	304-342-6340	R	CR0033
SCOTT, KEITH D.	132 RIVERVIEW DRIVE	ST. ALBANS	WV	25177-	304-201-1173	R	CR0289
SINES, PATTY J	748 ROXALANA HILLS DRIVE	DUNBAR	WV	25064-	304-513-2253	R	CR0699
SUMMERS, GLENN A.	PO BOX 1147	CLENDENIN	WV	25045-1147	304-548-6606	R	CR0235
TERRY, GERALD	1785 SMITH ROAD	CHARLESTON	WV	25314-	304-345-0896	G	CG006
THALHEIMER, DAVID	403 ABBEY DRIVE	CHARLESTON	WV	25314-	304-347-7000	G	CG115
THOMAS, STANLEY C	3818 MACCORKLE AVE. SE	CHARLESTON	WV	25304-	304-925-7000	G	CG366
THORNTON, JERRY R.	839 EDGEWOOD DRIVE	CHARLESTON	WV	25302-	304-347-1976	G	CG002
THORNTON, JOSHUA R	409 CRESTVIEW DRIVE	CHARLESTON	WV	25302-	304-345-0229	G	CG325
WALTON, CYNTHIA J	205 41ST ST SE	CHARLESTON	WV	25304-	304-925-5844	R	CR1071
WILBURN, HELEN M.	2106 KANAWHA BLVD E, # 105A	CHARLESTON	WV	25311-	304-344-2114	R	CR0325
WOODRUFF, KENT P.	P.O. BOX 3147	CHARLESTON	WV	25331-	304-343-3435	G	CG073
ZDROJEWSKI, JR EUGENE M	855 McQUEEN BLVD	ST ALBANS	WV	25177-	304-201-2221	G	CG013

**LEWIS**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
AYSCUE, KENNETH W	28 1/2 KITSON STREET	WESTON	WV	26452-	804-690-9556	G	CG418
FURBY, NANCY A.	115 MAIN AVE	WESTON	WV	26452	304-269-3333	R	CR0030
GARTON, ROCK M.	372 U.S. HIGHWAY 33 E	WESTON	WV	26452-	304-269-5975	R	CR0049
MYERS, JAMES W.	771 CAMDEN AVENUE	WESTON	WV	26452-	304-269-3515	R	CR0329

**West Virginia  
Real Estate Appraiser Roster**

**LINCOLN**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
THOMPSON, EVERETT L.	201 ABBY LANE	W HAMLIN	WV	25571-	304-824-7132	G	CG034

**LOGAN**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
ALLIE, JAMIL S	P.O. BOX 671	LOGAN	WV	25601-	304-752-7573	R	CR1080
ALLIE, MIKE S	506 DINGESS STREET	LOGAN	WV	25601-	304-752-7573	R	CR1078
GARRETT, TOMMIE A	P.O. BOX 252	PECKS MILL	WV	25547-	304-752-4611	L	LR1021
HATFIELD, RONNA J.	ONE JIM'S BRANCH RD	LAKE	WV	25121-	304-369-5771	R	CR0303
HILL, JULIE A	P. O. BOX 186	STOLLINGS	WV	25646-	304-752-7941	L	LR1022
HOWERTON, DAVID C.	SUITE 201, 201 1/2 STRATTON ST.	LOGAN	WV	25601-	304-752-6510	G	CG157
TRENT, ROBERT D.	607 RIVER DOWN DR	LOGAN	WV	25601-	304-752-1664	G	CG048
UNDERWOOD, TINA M	P. O. BOX 1351	CHAPMANVILLE	WV	25508-	304-601-1579	L	LR1066
WIGAL, SCOTT A	227 FOUNTAIN VIEW	CHAPMANVILLE	WV	25508-	304-855-6560	R	CR0966
WORKMAN, LORA E	1 JIMS BRANCH ROAD	LAKE	WV	25121-	304-752-2030	R	CR0956

**MARION**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BELTON, CRESCENTIA S.	2031 PLEASANT VALLEY RD. # 4	FAIRMONT	WV	26554-	304-366-8895	R	CR0089
CHRISTOPHER, TAYA M	420 MARION SQUARE PLAZA	FAIRMONT	WV	26554-	304-366-5769	L	LR1047
DOWNS, DONALD R.	2031 PLEASANT VALLEY RD., # 4	FAIRMONT	WV	26554-	304-366-8895	R	CR0085
GRAZIANI, DONALD J.	18 GREENWOOD DRIVE	FAIRMONT	WV	26554-	304-366-0223	L	LR0452
HARRIS, NEIL J	2031 PLEASANT VALLEY RD., # 4	FAIRMONT	WV	26554-	304-366-8895	L	LR0831
HUDSON, JORDAN A	1408 PEACOCK LANE	FAIRMONT	WV	26554-	304-363-4870	R	CR0855
IZDEPSKI, DANIEL L	205 OLYMPIC LANE	FAIRMONT	WV	26554-	304-594-9788	L	LR0856
PAGLIARO, JR CARMEN J.	1639 OTLAHURST DR	FAIRMONT	WV	26554-	304-363-1266	R	CR0460

**West Virginia  
Real Estate Appraiser Roster**

**MARION**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
SAUL, RICHARD W.	119 HIGH MEADOW PASS	FAIRMONT	WV	26554-	304-366-8200	R	CR0029
SMITH, LANA J	1684 FAIRMONT AVENUE	FAIRMONT	WV	26554-	304-366-7864	L	LR0996
SPRINGSTON, BENJAMIN N.	301 WALNUT STREET	FAIRMONT	WV	26554	304-363-2100	R	CR0132
WARASH, SAMUEL J.	1639 OTLAHURST DRIVE	FAIRMONT	WV	26554-	304-363-1266	G	CG029
WISE, DOUGLAS C.	2031 PLEASANT VALLEY RD., #4	FAIRMONT	WV	26554-	304-366-8895	G	CG053
WISE, F. TODD	175 CIRCLE DRIVE	FAIRMONT	WV	26554-	304-366-8465	R	CR0182
YOHO, WILLIAM J.	301 WALNUT AVE	FAIRMONT	WV	26554-2721	304-363-2100	G	CG016
YORK, CARL D.	420 MARION SQUARE PLAZA	FAIRMONT	WV	26554-	304-366-5769	R	CR0006
YORK, LINDA K.	420 MARION SQUARE PLAZA	FAIRMONT	WV	26554	304-366-5769	G	CG014

**MARSHALL**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BUZZARD, JAMES P.	P. O. BOX 246	MOUNDSVILLE	WV	26041	304-845-5615	R	CR0119
EVANS, TERRY E.	317 MORTON AVE	MOUNDSVILLE	WV	26041-	304-845-0707	L	LR0689
HYETT, RICHARD W	60 DEERFIELD DRIVE	MOUNDSVILLE	WV	26041-	304-280-8037	R	CR0802
SHEPHERD, DEBORAH L	P.O. BOX 2261	WHEELING	WV	26003-	740-671-3080	R	CR0672

**MASON**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
CLARK, MARK T.	1746 UNION CAMPGROUND RD	LETART	WV	25253-	304-882-3565	R	CR1038
TATTERSON, JONATHAN R	PO BOX 496	PT. PLEASANT	WV	25550-	304-675-6682	L	LR0735
TATTERSON, WILLIAM R.	P. O. BOX 496	PT PLEASANT	WV	25550-	304-675-6682	G	CG082

**West Virginia  
Real Estate Appraiser Roster**

**MERCER**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
DOVE, LARRY L	506 THORN STREET	PRINCETON	WV	24740-	304-431-3105	R	CR0750
EWALD, GLENN B	1712 JEFFERSON ST	BLUEFIELD	WV	24701-	304-327-6121	R	CR1008
HAZLEWOOD, JOSEPH M.	PO BOX 586	PRINCETON	WV	24740-	304-425-3627	G	CG165
KIRK, MOFFETT P.	110 S. 7TH STREET	PRINCETON	WV	24740-2133	304-425-0100	R	CR0153
MARTIN, LISA A	4310 ATHENS ROAD	PRINCETON	WV	24739-	304-384-4140	L	LR1017
MILLER, B. RICHARD	3671 PISGAH ROAD	PRINCETON	WV	24740-	304-487-6561	R	CR0961
RAGAN, CAROLYN M.	1330 MERCER STREET	PRINCETON	WV	24740-	304-425-6400	R	CR0175
SHIELDS, DAVID H.	1805 JEFFERSON ST	BLUEFIELD	WV	24701-	304-325-5481	G	CG042
SHRADER, III CECIL B	125 PIPELINE ROAD	PRINCETON	WV	24739-	304-487-5416	G	CG403
SHUMATE, MICHELLE L	P. O. BOX 2000	BLUEFIELD	WV	24701-	304-325-5816	R	CR1085
STANLEY, LESLIE O.	167 GLENFIELD PLACE	PRINCETON	WV	24739-	304-425-4230	G	CG079
WILLIAMS, SAMUEL A.	P.O. BOX 5354	PRINCETON	WV	24740-	304-487-1220	R	CR0930
YOST, GEORGE S.	3237 CUMBERLAND RD	BLUEFIELD	WV	24701-	304-323-2491	R	CR0064

**MINERAL**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
ARNOLD, HILARY C	P. O. BOX 777	KEYSER	WV	26726-	304-788-3475	R	CR1079
BURNS, GREGORY D	POST OFFICE BOX 777	KEYSER	WV	26726-	304-788-6525	L	LR1032
CIRILLO, KATHERINE F	P.O. BOX 777	KEYSER	WV	26726-	304-788-3322	R	CR1012
HARTMAN, FREDRIC C.	P O BOX 777	KEYSER	WV	26726-	304-788-6525	R	CR0065
HIGHLAND, JR SELBY A	P.O. BOX 777	KEYSER	WV	26726-	304-788-3475	R	CR0990
JENKINS, RAYMOND W	22 GREENE ST	CUMBERLAND	MD	21502-	301-777-3939	L	LR0613
NAUGHTON, JAMES J	94 GILMORE STREET	KEYSER	WV	26726-	304-788-6283	L	LR0782
PARRISH, DONNA L	P.O. BOX 777	KEYSER	WV	26717-	304-788-6525	L	LR0888
PARSONS, DARLENE J	P. O. BOX 777	KEYSER	WV	26726-	304-738-4051	L	LR1072

**West Virginia  
Real Estate Appraiser Roster**

**MINERAL**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
SHUMAKER, JAMES E.	P. O. BOX 777	KEYSER	WV	26726-	304-788-3475	R	CR0176
STEPHENS, RICHARD T	PO BOX 777	KEYSER	WV	26726-	304-788-3360	G	CG167

**MINGO**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
CONNER, M. MARGARET	5 E 2ND AVE	WILLIAMSON	WV	25661-	304-235-1828	R	CR0509
DEATON, II DANIEL E.	210 E. 1ST AVENUE	WILLIAMSON	WV	25661-3130	304-235-1640	R	CR0108

**MONONGALIA**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
AGGARWAL, NATALIE M	492 ASPEN STREET	MORGANTOWN	WV	26505-	304-599-1430	G	CG369
CHICO, III JOSEPH A.	PO BOX 958	DELLSLOW	WV	26531-0958	304-598-8380	G	CG139
COX, BARRY S	P.O. BOX 18023	MORGANTOWN	WV	26508-	304-777-2633	L	LR0565
COX, MATTHEW P	1115 BAILEY CIRCLE	MORGANTOWN	WV	26508-5822	304-241-1785	R	CR1064
DAY, J. MARK	1225 UNIVERSITY AVENUE	MORGANTOWN	WV	26505	304-291-5009	G	CG009
DEAL, JERRY N.	2811 STEWARTSTOWN ROAD	MORGANTOWN	WV	26508-	304-599-8660	G	CG050
DEAL, SUSAN H.	2811 STEWARTSTOWN ROAD	MORGANTOWN	WV	26508-	304-599-8660	L	LR0389
DEBARDI, LISA L	P.O. BOX 958	DELLSLOW	WV	26531-	304-598-8380	G	CG298
FEATHERS, MATTHEW R	P. O. BOX 2005	WESTOVER	WV	26502-2005	304-241-1591	R	CR1019
FLEMING, GREGORY L	P.O. BOX 958	DELLSLOW	WV	26531-	305-598-8380	L	LR0799
GODDARD, MICHELLE L	P. O. BOX 2005	WESTOVER	WV	26502-2005	724-970-3359	R	CR1020
GUYNN, ARTHUR E	99 ARBOGAST LANE	MORGANTOWN	WV	26508-	304-826-0603	L	LR0798
HALL, JARRETT R.	709 BEECHURST AVENUE	MORGANTOWN	WV	26505-3630	304-292-3900	G	CG049
HALL, JARRETT JACK R	709 BEECHURST AVE	MORGANTOWN	WV	26505-	304-292-3900	L	LR0667
HOGAN, KIMBERLY C	1326 MONTROSE AVENUE	MORGANTOWN	WV	26505-	304-288-7907	L	LR0766

**West Virginia  
Real Estate Appraiser Roster**

**MONONGALIA**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
MARTIN, KATHRYN L.	1533 MILEGROUND RD STE A	MORGANTOWN	WV	26505-	304-296-1533	G	CG140
NEAL, RANDY W	7 RUSTIC DRIVE	MORGANTOWN	WV	26508-	304-598-8380	R	CR1077
PHILLIPS, RACHEL F.	104 CRIMSON SKY DRIVE	MORGANTOWN	WV	26508-	304-594-9338	R	CR0220
PRICE, JANET S.	709 BEECHURST AVE #24	MORGANTOWN	WV	26505-	304-292-3900	G	CG351
SHAFFER, DIANA L	1533 MILEGROUND ROAD	MORGANTOWN	WV	26505-	304-296-1533	L	LR0924
SPIKER, TIMOTHY R	1235 KINGS ROAD	MORGANTOWN	WV	26508-	304-292-6513	L	LR0765
THOMAS, CHARLES D.	714 VENTURE DRIVE #151	MORGANTOWN	WV	26508-	304-594-2379	R	CR1025
TOQUINTO, VALERIE D	P. O. BOX 2005	WESTOVER	WV	26502-2005	304-241-1591	R	CR0988
WALKER, J. STEPHEN	148 FAYETTE ST	MORGANTOWN	WV	26505-	304-296-0074	R	CR0211
WARASH, RICHARD A.	1225 UNIVERSITY AVENUE	MORGANTOWN	WV	26505	304-291-5009	R	CR0054
WINNING, IVY M	2811 STEWARTSTOWN ROAD	MORGANTOWN	WV	26508-	304-599-8660	L	LR0838

**MORGAN**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
KESECKER, KENT W.	1809 VALLEY ROAD	BERKELEY SPRINGS	WV	25411-	304-258-4184	G	CG209
MARTIN, DELLIS L	1809 VALLEY ROAD	BERKELEY SPRINGS	WV	25411-	304-258-4184	L	LR0896
VAN HORN, GARY L	1809 VALLEY ROAD	BERKELEY SPRINGS	WV	25411-	304-258-4184	L	LR0773
YOST, ARLIE R.	1809 VALLEY ROAD	BERKELEY SPRINGS	WV	25411-	304-258-4184	L	LR0595

**NICHOLAS**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
HARPER, JR JOHN F.	2002 WEBSTER RD	SUMMERSVILLE	WV	26651-	304-872-5000	R	CR0159
MAZUREK, JONI K	3 SHUNK DRIVE	SUMMERSVILLE	WV	26651-	304-619-9313	R	CR0950
STUPPIO, JAMES R.	P O BOX 431	SUMMERSVILLE	WV	26651	304-872-5618	G	CG231

**West Virginia  
Real Estate Appraiser Roster**

**OHIO**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BACHMANN, RICHARD M	P.O. BOX 6875	WHEELING	WV	26003-	304-639-4517	R	CR0934
BALGO-JONES, KIMBERLY J	1 KIMTIM PLACE	WHEELING	WV	26003-	304-242-3444	L	LR0609
BUCH, WILLIAM J	1139 NATIONAL RD	WHEELING	WV	26003-	304-242-6900	G	CG038
DYE, WILLIAM R.	9 WHIPPLE DRIVE	WHEELING	WV	26003-3549	304-243-1311	G	CG169
FUNARI, GREGORY J	499 1/2 FAIRMONT AVENUE	WHEELING	WV	26003-	304-233-2652	R	CR0848
JACKSON, PHILIP J.	2347 MAIN STREET	WHEELING	WV	26003-5472	304-243-1631	G	CG039
SIMPSON, CASEY L	91 E. CARDINAL STREET	WHEELING	WV	26003-	304-232-0820	L	LR0952
SURFACE, FRED E.	PO BOX 2261	WHEELING	WV	26003-	740-671-3080	R	CR0097
WICKHAM, RONALD J.	318 MERRYMOUNT ROAD	WHEELING	WV	26003-	304-232-1705	R	CR0407

**PENDLETON**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
NELSON, ANGELA R	PO BOX 345	FRANKLIN	WV	26807-0345	304-358-2524	R	CR1048

**PLEASANTS**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
REA, JR WILLIAM M.	P. O. BOX 306	ST MARYS	WV	26170-	304-684-9250	R	CR0141

**PRESTON**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BEBOUT, GARY L	P O BOX 203	REEDSVILLE	WV	26547	304-692-9810	G	CG028
BUTLER, EDWARD E	P.O. BOX 73, 126 C ROAD	ARTHURDALE	WV	26520-	304-864-3849	G	CG320
COFFMAN, STEPHANIE G	228 KIMBERLY LANE	KINGWOOD	WV	26537-	304-276-8280	L	LR1016
HAYES, KIMBLE J.	359 SNIDER LOOP	KINGWOOD	WV	26537-	304-284-4813	G	CG205
LIGHT, SANDRA S.	534 COMPRESSOR STATION RD.	BRUCETON MILLS	WV	26525-6404	304-379-2008	R	CR0375

**West Virginia  
Real Estate Appraiser Roster**

**PRESTON**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
LOUGHRY, THOMAS A.	283 DOG RUN ROAD	ROWLESBURG	WV	26425-	304-454-9529	L	LR0328
SAWYERS, NED H	300 LUTHERAN CHURCH ROAD	ALBRIGHT	WV	26519-	304-329-1744	G	CG374
SHEPHERD, NANCY L	2077 FREELAND ROAD	TERRA ALTA	WV	26764-	304-789-6623	L	LR0749

**PUTNAM**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
ALLEN, DENNIS J	22 DEER VALLEY DRIVE	HURRICANE	WV	25526-	304-757-4322	L	LR0695
BANKS, LOREN C.	281 PRADO DRIVE	HURRICANE	WV	25526-	304-982-1582	R	CR0339
BELCHER, K. JARED	100B PRESTIGE PARK #2	HURRICANE	WV	25526-	304-757-4110	R	CR0326
BRADFORD, JENNINGS R.	803 FORESTBROOK DRIVE	HURRICANE	WV	25526	304-757-2977	G	CG021
DAWSON, DEAN E.	P O BOX 1324	SCOTT DEPOT	WV	25560-	304-205-0960	G	CG402
GEORGE, ANGELA B.	P. O. BOX 301	SCOTT DEPOT	WV	25560-	304-757-2839	R	CR0559
KROEGER, J. CHRISTOPHEF	RT. 4, BOX 304-D	HURRICANE	WV	25526-	304-562-9027	L	LR0668
MAYBERRY, MICHAEL C	2555 MAIN STREET	HURRICANE	WV	25526-	304-437-2868	L	LR0882
MAYBERRY, SAMUEL J	2555 MAIN ST	HURRICANE	WV	25526-	304-562-5733	R	CR0077
MOORE, JEFFREY S.	P.O. BOX 1096	SCOTT DEPOT	WV	25560-	304-757-3090	L	LR0366
PRATT, ROBERT M.	3058 MOUNT VERNON ROAD	HURRICANE	WV	25526-	304-760-2156	G	CG020
WARE, B. SCOTT	27 BROOKGREEN DRIVE	HURRICANE	WV	25526-	304-757-0213	G	CG365
WARNER, SHERI R	603 KANAWHA AVENUE SOUTH	NITRO	WV	25143-	304-541-1146	L	LR0733

**RALEIGH**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
ARMENTROUT, RICHARD E.	P.O. BOX 724	DANIELS	WV	25832-	304-763-3351	G	CG094
BLOXTON, DAVID E	113 MAIN STREET	BECKLEY	WV	25801-	304-255-6162	L	LR0771
BUTCHER, DOUGLAS S.	P.O. BOX 5264	BECKLEY	WV	25801-	304-256-0701	G	CG126

**West Virginia  
Real Estate Appraiser Roster**

**RALEIGH**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
CASSELLS, JULIA A	P.O. BOX 1776	BECKLEY	WV	25801-	304-255-5000	R	CR0946
COOK, ROCHELLE M	1100 OVERLOOK DRIVE	BECKLEY	WV	25801-	304-575-2601	R	CR1049
HENSLEY, ALEX	BOX 1069	SOPHIA	WV	25921-	304-683-4668	L	LR0732
LEFTWICH, ALFONSO B	BOX 374	PROSPERITY	WV	25909-	304-237-4399	R	CR1036
LILLY, D. DAYTON	PO BOX 154	BECKLEY	WV	25802-0154	304-255-4169	G	CG036
LILLY, DAREN D	PO BOX 154	BECKLEY	WV	25802-	304-255-4169	L	LR0586
LILLY, DEANNA D	P.O. BOX 154	BECKLEY	WV	25802-	304-255-4169	L	LR0823
NOBLE, LORI A	PO BOX 171	DANIELS	WV	25832-	304-573-2357	R	CR1053
PARKER, JIMMY L.	735 S KANAWHA ST	BECKLEY	WV	25801-	304-255-1824	R	CR0158
PAYNE, PHILIP W.	213 PERDUE STREET	BECKLEY	WV	25801-	304-253-0250	G	CG150
POE, DEBORAH L	111 MEADOW LANE	CRAB ORCHARD	WV	25827-	304-573-8529	L	LR0894
SARRETT, BANE E.	166 ASHER DR	BECKLEY	WV	25801-1818	304-252-0914	G	CG191
SELLARDS, DUANE K.	106 1/2 S HEBER ST	BECKLEY	WV	25801-	304-222-9101	R	CR0083
TOLER, CHRISTOPHER R	PO BOX 1776	BECKLEY	WV	25802-	304-253-6655	G	CG381
TOLER, RAYNELL D.	PO BOX 1776	BECKLEY	WV	25802-	304-255-5000	G	CG017
TYREE, MICHEAL K.	PO BOX 374	PROSPERITY	WV	25909-	304-252-0733	R	CR0174
WILSON, JR ROBERT G	113 MAIN ST	BECKLEY	WV	25801-	304-255-6162	R	CR0404
WISMAN, DEANNA C	HC 76 BOX 215	WHITE OAK	WV	25989-	304-255-6162	R	CR1050
ZAFERATOS, JERRY D	P.O. BOX 5037	BECKLEY	WV	25801-	304-929-0972	R	CR0760
ZAFERATOS, KONSTANTINO	103 RAMEY CT.	BECKLEY	WV	25801-	304-929-0972	R	CR1040

**RANDOLPH**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BENNETT, RICHARD L	PO BOX 133	BEVERLY	WV	26253-	304-636-7225	R	CR0180
BROWN, BARBARA M	P. O. BOX 202	DRYFORK	WV	26263-	304-227-4742	R	CR0968

**West Virginia  
Real Estate Appraiser Roster**

**RANDOLPH**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BROWN, JOHN R	P.O. BOX 202	DRYFORK	WV	26263-	304-227-4742	R	CR0969
GOHEEN, GRAHAM S	2371 SCOTT ROAD	NORTON	WV	26285-	304-636-7073	L	LR0850
HART, WAYNE C	RT 1 BOX 270	ELKINS	WV	26241-	304-636-9455	G	CG394
HICKMAN, ERIC T	RT 4, BOX 270	ELKINS	WV	26241-	304-636-9455	L	LR0775
JOHNSON, BEVERLY H	P.O. BOX 2814	ELKINS	WV	26241-	304-636-3003	G	CG396
JONES, RAY L	PO BOX 71	VALLEY BEND	WV	26293-	304-338-6552	R	CR0179
NOEL, DIANE L	PO BOX 1126	ELKINS	WV	26241-	304-636-6139	L	LR0719
SHIMBO, JAMES D	108 VECTOR AVENUE	ELKINS	WV	26241-	304-636-7423	L	LR0916
SMITH, CHRISTOPHER M	ROUTE 1 BOX 67-A1	MONTROSE	WV	26283-	304-636-2172	L	LR0807
WILSON, CRAIG C	PO BOX 2592	ELKINS	WV	26241-	304-637-3039	L	LR0723

**TAYLOR**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
GAVITT, JERRY M.	RT 4 BOX 253	GRAFTON	WV	26354	304-265-3830	R	CR0125

**TUCKER**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
CANTRELL, REBECCA A	P.O. BOX 32	DAVIS	WV	26260-	304-704-7480	R	CR1026
MARSH, VIRGINIA E	P O BOX 252	PARSONS	WV	26287-	304-478-4149	L	LR0743
MCDONALD, EDWARD L.	156 BILLINGS AVENUE	PARSONS	WV	26287-	304-478-2514	G	CG015
WHITEHAIR, JR RONALD K	P.O. BOX 387	DAVIS	WV	26260-	304-259-5244	L	LR0739

**TYLER**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
REED, STEVEN R.	227 S CHELSEA ST	SISTERSVILLE	WV	26175-	304-771-0808	L	LR0376

**West Virginia  
Real Estate Appraiser Roster**

**UPSHUR**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BOGGS, PATRICK R	RR2, BOX 362-B	BUCKHANNON	WV	26201-	304-704-8211	L	LR0972
EVERETT, DEAN A	P.O. BOX 734	BUCKHANNON	WV	26201	304-472-2090	G	CG059
HOLMES, STEPHEN A	P.O. BOX 326	BUCKHANNON	WV	26201-	304-472-6992	G	CG019
REXROAD, STANLEY T.	222 S KANAWHA STREET	BUCKHANNON	WV	26201	304-472-6992	R	CR0063
ROHR, GLENN H.	1 COLLEGE AVE	BUCKHANNON	WV	26201-2627	304-472-0320	R	CR0007
ROHR, RODNEY B	1 COLLEGE AVE	BUCKHANNON	WV	26201-2427	304-472-0320	R	CR0680
TRUSLER, JR ARTHUR G.	PO BOX 688	BUCKHANNON	WV	26201-	304-472-1993	R	CR0237

**WAYNE**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
DAVIS, CHARLES W	1962 ROUTE 75	KENOVA	WV	25530-	304-453-5001	L	LR0883
DAVIS, HERMA L	1962 ROUTE 75	KENOVA	WV	25530-9730	304-453-5001	L	LR0610
SMITH, MARY J	525 SHERWOOD DRIVE	HUNTINGTON	WV	25704-	304-429-0000	R	CR0755

**WEBSTER**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
MILLER, LISA D.	10 BRAGG RUN RD	BOGGS	WV	26206-9700	304-226-5870	L	LR0332

**WETZEL**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
GAMBLE, JANE A	239 LOCUST STREET	NEW MARTINSVILLE	WV	26155-	304-455-6221	R	CR1082
HAUDENSCHILT, DAVID L.	P O BOX 9	NEW MARTINSVILLE	WV	26155-	304-455-4600	R	CR0480
SHREVE, DAVID L.	P.O. BOX 9	NEW MARTINSVILLE	WV	26155	304-455-4600	R	CR0072

**West Virginia  
Real Estate Appraiser Roster**

**WIRT**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BRANNON, PHILIP G.	P.O. BOX 301	ELIZABETH	WV	26143-	304-991-1360	G	CG109

**WOOD**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
ANDREWS, SEAN P.	P. O. BOX 876	PARKERSBURG	WV	26102-0876	304-485-2283	L	LR0593
BANGO, JON H.	926 MARKET ST	PARKERSBURG	WV	26101-	304-422-1621	R	CR0150
BANGO, MARY E.	926 MARKET ST	PARKERSBURG	WV	26101-	304-422-1621	R	CR0151
BRAHAM, CHARLES A.	P. O. BOX 5250	VIENNA	WV	26105-	304-580-9097	R	CR0308
BURRELL, JEFFREY B.	3909 EMERSON AVE., STE. C	PARKERSBURG	WV	26104-	304-464-5844	L	LR0655
BURRELL, II MICHAEL J.	3909 EMERSON AVE, STE C	PARKERSBURG	WV	26104-	304-422-9330	R	CR0415
CALE, DEBRA L	1711 16th AVENUE	PARKERSBURG	WV	26101-	304-485-5832	R	CR1018
CAMPBELL, EDWARD L.	611 SYCAMORE ST	RAVENSWOOD	WV	26164-	304-273-5586	R	CR0301
COX, TRAVIS N	2803 23RD STREET	PARKERSBURG	WV	26101-	304-428-6212	G	CG379
GOFF, DWIGHT T.	125 CANTERBURY DR	PARKERSBURG	WV	26104-	304-428-2555	G	CG136
HARTLEBEN, G DAVID	2809 13TH AVENUE	VIENNA	WV	26105-	304-295-9788	R	CR0025
JOHNSTON, RHONDA A.	P. O. BOX 4709	PARKERSBURG	WV	26104-	304-424-7033	G	CG333
JOHNSTON, ROB A.	P. O. BOX 4709	PARKERSBURG	WV	26104-	304-424-7033	G	CG234
REED, RANDY D.	P.O. BOX 2395	PARKERSBURG	WV	26101-	304-916-6525	G	CG193
RICE, RUSSEL D.	P.O. BOX 1414	PARKERSBURG	WV	26102-	304-420-9064	G	CG410
RICHARDS, BRET E	P.O. BOX 4148	PARKERSBURG	WV	26101-	304-295-4072	R	CR1006
RIEDEL, CRAIG P.	105 BEECHWOOD PLACE	PARKERSBURG	WV	26104-	304-420-9023	L	LR0393
SCHWARTZ, L. DEAN	714 13th AVENUE	VIENNA	WV	26105-	304-485-8483	G	CG026
SCHWENDEMAN, JASON J	P.O. BOX 586	MINERAL WELLS	WV	26150-	304-481-9292	L	LR0806
SCOHY, STEPHEN L	18 NORTH HILLS DRIVE	PARKERSBURG	WV	26104-	304-428-2290	R	CR1062
UNDERWOOD, PAMELA K	1820 STEVEN STREET	PARKERSBURG	WV	26101-	304-485-9095	L	LR0818

**West Virginia  
Real Estate Appraiser Roster**

**WOOD**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
WARD, KENNETH R	199 MEADOW VIEW DRIVE	MINERAL WELLS	WV	26150-	304-489-2106	R	CR1086

**WYOMING**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
RIFFE, KIRK D	ROUTE 52, BOX 251	IKE'S FORK	WV	24845-	304-938-3695	L	LR0748
TOLER, MARK J	P.O. BOX 747	OCEANA	WV	24870-	304-682-4802	L	LR0929
TOLER, RONNIE L.	PO BOX 747	OCEANA	WV	24870-0747	304-682-4802	R	CR0023

**Z - OTHER**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
ALLERTON, MICHELE L	126 OAKWOOD CIRCLE	GIBSONIA	PA	15044-	724-768-7255	G	CG372
ALLGEIER, M.A.	214 S. EIGHTH ST., STE. 200	LOUISVILLE	KY	40202-	502-585-3651	G	CG339
ANDERSON, JOSEPH E	2289 GLENMORE LANE	SNELLVILLE	GA	30078-	770-736-6112	G	CG392
ARD, KEVIN E	3939 JAMESTOWN ROAD	CAMDEN	SC	29020-	805-491-5177	G	CG420
ARKFELD, ADAM C	212 S BRADDOCK STREET	WINCHESTER	VA	22601-	540-662-5025	L	LR0877
ARKFELD, ERIC R.	212 S BRADDOCK ST	WINCHESTER	VA	22601-	540-662-5025	R	CR0545
BAILEY, PHILIP D	908 MASON DRIVE	BLACKSBURG	VA	24060-3655	704-800-1210	G	CG370
BALTHAZOR, EDWARD J	1778 DOLEZAL RD	DILLONVALE	OH	43917-	740-769-2120	L	LR0552
BANTON, ROBERT M	2905 WESTCORP BLVD SW, #119	HUNTSVILLE	AL	35805-	256-428-4545	R	CR0754
BARBOUR, STEPHEN P	200 N. MAIN STREET	WOODSTOCK	VA	22664-	540-459-8147	G	CG354
BAUM, SHELLEY A	55801 SOMERTON HWY	BARNESVILLE	OH	43713-	740-359-4007	L	LR0810
BETHEL, KELLY M	P.O. BOX 106	EAST SPRINGFIELD	OH	43925-	740-264-5581	G	CG267
BLACKBURN, TERRY L.	226 THIRD STREET	MARIETTA	OH	45750-	614-374-0673	R	CR0243
BLOUGH, JAMIE C	13501 NEE-WEAVER AVE	CUMBERLAND	MD	21502-	301-729-6148	R	CR0273
BOSWELL, M. COLLEEN	33 MAPLE STREET	CUMBERLAND	MD	21502-	301-724-0597	R	CR0601

**West Virginia  
Real Estate Appraiser Roster**

**Z - OTHER**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
BOWEN, WILLIAM G	13622 PENNSYLVANIA AVENUE	HAGERSTOWN	MD	21742-2337	301-797-8770	G	CG070
BOWERS, MICHAEL C	1928 DUAL HIGHWAY	HAGERSTOWN	MD	21740-	301-739-7610	G	CG407
BOWERS, PATRICK B	1928 DUAL HIGHWAY	HAGERSTOWN	MD	21740-		G	CG406
BOWERS, RICHARD L	1928 DUAL HWY	HAGERSTOWN	MD	21740-	301-739-7610	G	CG092
BOWMAN, HARRIET L	117 S. POTOMAC ST	HAGERSTOWN	MD	21740-5503	301-791-0955	G	CG367
BROOKS, T. JEAN	103 EDGEWOOD DRIVE	MARIETTA	OH	45750-	740-434-5910	R	CR0212
BROWN, JR PAUL DAVID	PO BOX 1720	PAINTSVILLE	KY	41240-	606-789-8119	G	CG242
BRUMBACK, BETSY G	125 PROSPERITY DRIVE	WINCHESTER	VA	22602-	540-545-8774	G	CG180
BURNETT, NANCY M	102 WYANDOTTE DRIVE	MARIETTA	OH	45750-	740-374-8504	R	CR0630
CALLISON, PATRICK L	299 GOLDEN HARVEST DRIVE	NEW MARKET	AL	35761-	256-828-3331	R	CR0959
CANNON, BARBARA K	P.O. BOX 1220	BERRYVILLE	VA	22611-	703-777-7555	L	LR0600
CARROLL, JEFFREY B	3116 GLEN SUMMIT DRIVE	CHARLOTTE	NC	28270-	704-708-4260	G	CG343
CARTER, DONALD L	37 FROST AVENUE	FROSTBURG	MD	21532-1623	301-268-3010	G	CG405
CHANEY, MARK A	8508 WHITE POST COURT	POTOMAC	MD	20854-	301-365-1285	G	CG377
CHAPMAN, JONATHAN D	318 W. MILLBROOK ROAD, STE201	RALEIGH	NC	27609-	919-981-5870	G	CG331
CIGNA, MICHAEL P	678 VALLEYVIEW AVENUE	PITTSBURGH	PA	15202-	412-697-1677	G	CG386
CLARK, PAULA D	202 MILAM DRIVE	WINCHESTER	VA	22602-	540-678-0478	R	CR0974
CLELAND, JR HENRY E.	608 E. MAIN STREET	POMEROY	OH	45769-	740-992-2259	L	LR0702
CLUCAS, GREGORY R.	19620 CLUB HOUSE ROAD	MONTGOMERY VILLAGE	MD	20886-3055	301-258-1008	G	CG316
CLUTTER, SEAN T	425 FAIR MEADOWS BLVD	HAGERSTOWN	MD	21740-	301-416-7597	R	CR1068
COCHRAN, JR JAMES R.	95 RAINBOW DR	BIDWELL	OH	45614-9280	740-446-7881	L	LR0087
CONNOLLEY, MARY J	8329 NEWBURG ROAD	NEWBURG	PA	17240-	717-597-4879	R	CRO992
CORBETT, JOHN P	1717 ARCH ST., 30TH FLOOR	PHILADELPHIA	PA	19103-	215-963-4061	G	CG356
CRAIG-SANCHEZ, HEIDI L	3322 VERMONT DRIVE	MONTGOMERY	AL	36109-	205-746-0811	G	CG408
CRISP, RENAULDA	154 PRIVATE ROAD 2114	SOUTH POINT	OH	45680-	740-894-4800	R	CR1069

**West Virginia  
Real Estate Appraiser Roster**

**Z - OTHER**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
D'ANGELO, JOHN D	1000 COMMERCE DR. #1003	MOON TOWNSHIP	PA	15108-	412-299-0229	G	CG277
DAVIS, TYE R.	318 2ND ST	MARIETTA	OH	45750-	740-373-2324	L	LR0628
DAVIS, WILLIAM R	5 E MAIN ST	FROSTBURG	MD	21532-	301-689-8857	L	LR0423
DEAN, JR ORVILLE A.	1400 BRYAN DRIVE	RACELAND	KY	41169-	606-836-6145	R	CR0518
DEREMER, LINDA S	214 AVIRETT AVE	CUMBERLAND	MD	21502-	301-759-9179	L	LR0232
DOYLE, MICHAEL W.	3330 BELMONT ST	BELLAIRE	OH	43906-	740-359-4142	L	LR0369
EATON, NEAL A	2001 K ST., NW SUITE 700	WASHINGTON	DC	20006-	202-739-0867	G	CG353
EYE, LAWRENCE W.	747 S MAIN ST	WOODSTOCK	VA	22664-	540-459-2191	G	CG108
FADELEY, MARGARET E	3429 HYCLIFFE AVENUE	LOUISVILLE	KY	40207-	502-744-6258	R	CR1084
FINE, SCOTT	16 CHRIS ELIOT CT.	HUNT VALLEY	MD	21030-	443-578-0600	L	LR0640
FORBES, GEORGE R.	104 SKYVUE CIRCLE	MARIETTA	OH	45750-	740-373-5558	L	LR0519
GALLOWAY, JENNIFER L	8133 MIDLAND TRAIL	ASHLAND	KY	41102-	606-928-5584	R	CR0829
GIFFORD, III JOHN J	1890 EAST MAIN STREET	FALCONER	NY	14733-	716-664-5602	G	CG317
GILL, SAMUEL T	P.O. BOX 784	DEXTER	MO	63841-	573-624-6614	G	CG358
GLOVER, SHERRY L	51230 POSOCCO DRIVE	ST. CLAIRSVILLE	OH	43950-	304-312-3307	L	LR0953
GLUSHAKOW, JEFFREY A	147 W. PATRICK STREET	FREDERICK	MD	21701-	301-695-0850	R	CR1035
GRIFFITH, PAUL D	2591 WEXFORD BAYNE RD #102	SEWICKLEY	PA	15143-	724-742-3322	G	CG308
GRONIK, JR DAVID S.	10218 N PORT WASHINGTON RD	MEQUON	WI	53092-	262-241-1000	G	CG125
GUIDA, ANTHONY J.	4221 SUNSET BLVD	STEBENVILLE	OH	43952-	740-264-5569	G	CG233
GUIDA, JAMES J.	561 ROUTE 18	BURGETTSTOWN	PA	15021-	724-350-4791	G	CG133
HALL, JAMES M	16990 MILTON AVENUE	EAST LIVERPOOL	OH	43920-	330-385-1843	L	LR0832
HARVEY, JERROLD	10933 WHITERIM DRIVE	POTOMAC	MD	20854-	703-734-4759	G	CG268
HECTOR, ERIK G	1633 RACE TRACK RD. #205	ST. JOHNS	FL	32259-	904-207-6900	G	CG385
HELMSTETTER, SUSAN K	135 N CENTRE ST.	CUMBERLAND	MD	21502-	301-777-1020	L	LR0178
HENSLEY, DALE L.	980 DIEDERICH BLVD.	RUSSELL	KY	41169-	606-836-9770	R	CR0292

**West Virginia  
Real Estate Appraiser Roster**

**Z - OTHER**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
HEROLD, DOUG A	2591 WEXFORD-BAYNE RD., #102	SEWICKLEY	PA	15143-	724-742-3381	G	CG376
HILL, JODY J	P.O. BOX 491	ST CLAIRSVILLE	OH	43950-	740-695-4209	L	LR0591
HUNTER, JENNY E	17506 LETHRIDGE CIRCLE	ROUND HILL	VA	20141-	540-338-0584	R	CR1002
JACQUES III, DENTON R	13006 JACQUES LANE	SMITHSBURG	MD	21783-	301-992-4399	R	CR0976
JENKINS, DARLENE M	22 GREENE ST	CUMBERLAND	MD	21502-2927	301-777-3939	R	CR0019
JONES, BILLY J.	102 TOWNSHIP ROAD 1251	PROCTORVILLE	OH	45669-	740-886-5368	G	CG190
KELLY, JOHN P	43029 HARRAH ST	FLUSHING	OH	43977-	740-968-1800	G	CG359
KERN, JEFFREY R	PO BOX 242	STATE COLLEGE	PA	16804-0242	814-237-4009	G	CG226
KERR, PATRICK C	11785 BELTSVILLE DR. #925	BELTSVILLE	MD	20705-	301-586-9320	G	CG361
KIDDER, ANGELA D	114 BRANT DRIVE	MARIETTA	OH	45750-	740-373-2324	L	LR0767
KIDWILER, CARL C	1019 HAMILTON BLVD	HAGERSTOWN	MD	21742-	301-739-7278	R	CR0780
KINCER, HOWARD B	4520 EAST WEST HWY. #615	BETHESDA	MD	20814-	240-235-1701	G	CG360
KLOSTERMAN, BRYAN A	15504 IVY COURT SW	CUMBERLAND	MD	21502-	301-729-8755	R	CR0970
KOTUR, THOMAS R.	P.O. BOX 2130	WINTERSVILLE	OH	43953-	740-266-1900	R	CR0525
KROLL, GARY E	1000 THAYER CENTER	OAKLAND	MD	21550-	301-334-9915	L	LR0981
KYLE, KELLY J	237 SOTHEBY COURT	WINCHESTER	VA	22602-	540-664-6173	R	CR1046
LEE, LEESA D	P. O. BOX 448	MARIETTA	OH	45750-	740-373-0116	R	CR1065
LEMASTER, HERBERT	110 S. CLAY ST, STE 1	LOUISA	KY	41230-	606-638-9667	R	CR0698
LEONARD, II, JAMES D	3433 BRAMBLETON AVE., #1	ROANOKE	VA	24018-	540-774-2033	G	CG390
LIGNELLI, JAMES E	320 FT. DUQUESNE BLVD., #319	PITTSBURGH	PA	15222-	412-391-2700	G	CG344
LILLY, MATTHEW R	625 CASA LOMA BLVD, UNIT 809	BOYNTON BEACH	FL	33435-	304-419-0448	R	CR1042
LOVING, TAMMI C	2721 APPLE PIE RIDGE RD	WINCHESTER	VA	22603-	540-533-0698	L	LR0516
LUCAS, DAVID G	11840 VINEYARD PATH	NEW MARKET	MD	21774-	301-865-2980	R	CR1059
LYONS, JOHN P	3500 HOPELAND RD	FREDERICK	MD	21704-	301-874-5556	R	CR1028
MAYNARD, CHRISTOPHER A	154 PRIVATE ROAD 2114	SOUTH POINT	OH	45680-	740-894-0090	L	LR1004

**West Virginia  
Real Estate Appraiser Roster**

**Z - OTHER**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
MCCONAHY, DAVID E	20280 RT 19	CRANBERRY TWP	PA	16066-	724-776-9191	G	CG211
MCCOY, THOMAS O	150 W. MAIN ST., 11TH FLOOR	NORFOLK	VA	23510-	757-228-1855	G	CG387
MCNAMARA, GERALD B.	1717 ARCH ST. 30TH FLOOR	PHILADELPHIA	PA	19103-	215-963-4075	G	CG389
MCPHERSON, TERRENCE W	7360 GUILFORD DR. #200	FREDERICK	MD	21704-	301-696-1117	G	CG312
MEREDITH, JR BENJAMIN C.	280 TOWNSHIP ROAD 1535	PROCTORVILLE	OH	45669-7907	304-690-6321	R	CR0053
MERRBAUGH, TRAVIS J	294 SECLUDED DRIVE	HEDGESVILLE	WV	25427-	304-754-3735	L	LR0867
MILLER, DANETTE I	115 N. PLAINS ROAD	THE PLAINS	OH	45780-	740-592-1234	L	LR0820
MILLER, DAVID F	1107 N. AUGUSTA ST.	STAUNTON	VA	24401-	800-248-0535	G	CG214
MILLER, MICHAEL G	5316 PATTERSON AVENUE	RICHMOND	VA	23226-	804-288-9583	G	CG228
MILLS, JR CHARLES R.	1920 UTICA PIKE	JEFFERSONVILLE	IN	47130-	812-284-5700	G	CG148
MOYE, ANDREW J	355 EA. CAMPUS VIEW BLVD # 150	COLUMBUS	OH	43235-	614-431-3332	G	CG321
O'FARRELL, STEVEN P	13622 PENNSYLVANIA AVENUE	HAGERSTOWN	MD	21742-	301-797-8770	G	CG297
ORTH, WELLFORD F	3020 PAPERMILL ROAD	WINCHESTER	VA	22601-	540-667-0801	G	CG153
PETERSON, MARY P	11652 MAJESTIC WAY, SE	ELIZABETH	IN	47117-	502-819-7854	R	CR1091
PLUSH, ALAN C	6801 ENERGY COURT, #200	SARASOTA	FL	34240-	941-363-7500	G	CG422
POLVERINI, PETER A.	125 TWP RD 1283	BLOOMINGDALE	OH	43910-9600	740-543-3238	G	CG187
POPE, DAVID G	3717D WEST MARKET ST.	GREENSBORO	NC	27403-	336-282-8088	G	CG217
PREECE, BOBBY J	110 S. CLAY	LOUSIA	KY	41230-	606-638-9667	R	CR0899
PRICHARD, LYNN	8133 MIDLAND TRAIL	ASHLAND	KY	41102-	606-928-5584	G	CG156
REYLE, JOHN C	3837 PLAZA DRIVE	FAIRFAX	VA	22030-	703-273-7375	G	CG417
RHINEHART, MELODY A	119 STONEBROOK ROAD	WINCHESTER	VA	22602-	540-667-6772	L	LR0745
RHODES, ELIZABETH A	131 N CENTRE ST.	CUMBERLAND	MD	21502-	301-777-3380	R	CR0291
RIVARD, RUSSELL S	2601 SAGEBRUSH DR., #101	FLOWER MOUND	TX	75028-	214-629-0736	G	CG399
RIVENBARK, ELIZABETH A	773 CROFT RD	PEMBROKE	VA	24136-	540-626-3261	R	CR0979
ROBINSON, EMMA J	13301 WINCHESTER ROAD	CUMBERLAND	MD	21502-	240-522-8096	L	LR0710

**West Virginia  
Real Estate Appraiser Roster**

**Z - OTHER**

Name	Address	City	St	Zip	Phone	Type	Lic / Cert No.
ROBINSON, ROGER D	2945 HACKWORTH STREET	ASHLAND	KY	41101-	606-232-1474	R	CR0614
RYAN, JAMES J	40679 CARRY BACK LANE	LEESBURG	VA	20176-	571-258-1039	R	CR0921
SALINAS, DAVID R	6801 ENEGRY COURT #200	SARASOTA	FL	34240-	941-363-7500	G	CG421
SEETIN, MICHAEL A	2001 K STREET NW, SUITE 700	WASHINGTON	DC	20006-	202-739-0389	G	CG345
SHIPLETT, ROSCOE W.	7621 LITTLE AVENUE	CHARLOTTE	NC	28226-	704-341-3166	G	CG213
SMITH, BRADFORD D	15608 WINSLOW STREET	CUMBERLAND	MD	21502-	301-707-9910	G	CG232
SNEDDON, TROY A	39365 BARNESVILLE BETHESDA RD	BETHESDA	OH	43719-	740-695-9288	L	LR0874
SNYDER, CHARLES G.	120 EAST HIGH AVE	NEW PHILADELPHIA	OH	44663-	330-343-6213	G	CG171
SOMMERVILLE, WILLIAM T	19427 PORTSMOUTH DRIVE	HAGERSTOWN	MD	21742-	240-675-0060	R	CR1056
STAPLETON, MARCELLA K	1400 MULLINS STREET	FLATWOODS	KY	41139-	606-494-2172	R	CR0578
SWARTWOOD, III BRYAN K	96 STAUFFER ROAD	SEVERNA PARK	MD	21146-	410-431-5273	R	CR0975
SWARTZ, PHILIP J	594 NORTHEAST DRIVE	MILTON	PA	17847-	570-412-0043	G	CG371
SWEENEY, MATTHEW D	521 RICHLAND AVE	ATHENS	OH	45701-	740-593-5111	L	LR0557
TAYLOR, RAY C	1317 N POWHATAN ST.	ARLINGTON	VA	22205-	703-734-4742	G	CG393
TELZROW, LORETTA J	16990 MILTON AVENUE	EAST LIVERPOOL	OH	43920-1415	330-382-0285	L	LR0697
THAYER, JEREMY R	1000 THAYER CT	OAKLAND	MD	21550-1124	301-334-9915	G	CG147
THOMPSON, JOSEPH E	26 CARRIAGE LANE	TROUTVILLE	VA	24175-	540-491-9988	G	CG419
TWIGG, VIRGIL R	604 W INDUSTRIAL BLVD	CUMBERLAND	MD	21502-4202	301-777-3600	R	CR0239
WATT, JOHN F	4701 BAPTIST ROAD	PITTSBURGH	PA	15227-	412-881-6080	G	CG398
WELLMAN, RALPH H	57 VERNA DRIVE	RUSSELL	KY	41169-	606-923-9476	R	CR1003
WESTLING, JOHN A.	4120 SUNSET BLVD.	STEUBENVILLE	OH	43952-3616	740-264-2299	R	CR0233
WHALEY, JAMES W.	15 TWP RD 1097	CHESAPEAKE	OH	45619-9796	740-867-4059	G	CG173
WHITE, JAMES J	69 PARKRIDGE LANE	PITTSBURGH	PA	15228-	412-881-6080	G	CG318
WHITEHEAD, CHRISTY D	1455 SR124	COOLVILLE	OH	45723-	740-667-0295	R	CR0982
WILLIS, PATTI A	10 TOWNSHIP ROAD 1357	SOUTH POINT	OH	45680-	740-867-5733	R	CR0801

**West Virginia  
Real Estate Appraiser Roster**

**Z - OTHER**

<b>Name</b>	<b>Address</b>	<b>City</b>	<b>St</b>	<b>Zip</b>	<b>Phone</b>	<b>Type</b>	<b>Lic / Cert No.</b>
WILSON, STANLEY E	11 FOREST DRIVE	CUMBERLAND	MD	21502-	301-777-0227	R	CR0991
WILSON, TIMOTHY K	72335 UNIONTOWN FLUSHING ROAD	ST. CLAIRSVILLE	OH	43950-	740-968-1790	R	CR0725
WILT, MARSHALL T	1050 WEIRES AVENUE	LAVALE	MD	21502-	301-707-1336	G	CG127
WINGATE, JOE D	5111 MELROSE AVE NW	ROANOKE	VA	24017-	540-986-0472	G	CG098
WINGATE, JOSEPH G	5111 MELROSE AVE. NW	ROANOKE	VA	24017-	540-986-0472	G	CG155
WISE, JAMES M	1110 OPAL CT #4	HAGERSTOWN	MD	21740-	301-745-6400	R	CR0231
WOODARD, KATRINA	2025 FERN DRIVE	LOUISA	KY	41230-	606-638-1119	G	CG303
WOODS, WESLEY D	P.O. BOX 363	LYNCHBURG	VA	24505-	434-316-9625	G	CG342
YESCHENKO, PAMELA R	2591 WEXFORD-BAYNE RD., #102	SEWICKLEY	PA	15143-	724-742-3300	G	CG378
TOTAL REPORTED:	550						

## **Apprentice Permit Rosters**

- **Fiscal Year 2012 Apprentice Roster**
- **Fiscal Year 2013 Apprentice Roster**

## Fiscal Year 2012 Apprentice Roster

COUNTY	APPRENTICE	CITY
<b><u>Barbour</u></b>	Hicks, Ashley D.	Moatsville
Barbour	Stutler, Rhonda L.	Moatsville
<b><u>Berkeley</u></b>	Link, Valerie J.	Hedgesville
Berkeley	Price, Abraham B. II	Bunker Hill
Berkeley	Price, Joshua D.	Bunker Hill
<b><u>Braxton</u></b>	Nay, Donna J.	Orlando
<b><u>Fayette</u></b>	Walbrown, Jennifer L.	Oak Hill
<b><u>Greenbrier</u></b>	Carney, Charles B.	Frankford
Greenbrier	Holt, John D.	Lewisburg
Greenbrier	Judy, Aaron E.	Lewisburg
<b><u>Harrison</u></b>	Jenkins, Drake A.	Clarksburg
<b><u>Jackson</u></b>	Chappell, George A.	Ravenswood
Jackson	Donohew, Anthony C.	Ravenswood
<b><u>Jefferson</u></b>	McBride, Kelli R.	Harpers Ferry
<b><u>Kanawha</u></b>	McCrary, Stacy M.	St. Albans
Kanawha	Rolston, Eric H.	Charleston
<b><u>Marion</u></b>	Wilson, Timothy O.	Fairmont
Marion	Wise, Michelle R.	Fairmont
<b><u>Monongalia</u></b>	Proctor, Beth A.	Morgantown
<b><u>Morgan</u></b>	Kesecker, Tyler W.	Berkeley Springs
<b><u>Other *</u></b>	Jenkins, Christine M.	Cumberland, MD
Other	Nightingale, John L.	Lonaconing, PA
<b><u>Raleigh</u></b>	Hensley, Linda D.	Sophia
Raleigh	Tyree, Derrick M.	Beckley
Raleigh	Tyree, Justin K.	Beckley
Raleigh	Wilson, Thomas G.	Elkins
<b><u>Taylor</u></b>	Gavitt, Michael T.	Grafton
<b><u>Upshur</u></b>	Wilson, J. Scott	Buckhannon
<b><u>Wayne</u></b>	Ross, Bernard K. II	Kenova
Wayne	Sweeney, Michael P.	Huntington

\* Other: Home State not West Virginia

## Fiscal Year 2013 Apprentice Roster

County	APPRENTICE	CITY
<b><u>Barbour</u></b>	Hicks, Ashley D.	Moatsville
<b><u>Berkeley</u></b>	Link, Valerie J.	Hedgesville
<b><u>Brooke</u></b>	Westling, Leslie J.	Weirton
<b><u>Cabell</u></b>	Ore, Carla D.	Ona
<b><u>Fayette</u></b>	Walbrown, Jennifer L.	Oak Hill
<b><u>Greenbrier</u></b>	Carney, Charles B.	Frankford
Greenbrier	Holt, John D.	Lewisburg
<b><u>Jackson</u></b>	Chappell, George A.	Ravenswood
<b><u>Kanawha</u></b>	Hatfield, Erin L.	Charleston
Kanawha	Koontz, Jason D.	Charleston
Kanawha	McCrary, Stacy M.	St. Albans
Kanawha	Robinson, Andrew N.	Charleston
Kanawha	Rolston, Eric H.	Charleston
<b><u>Marion</u></b>	August, Samuel J.	Fairmont
Marion	Deprospero, Christen R.	Fairmont
Marion	Wilson, Timothy O.	Fairmont
Marion	Wise, Michelle R.	Fairmont
<b><u>Monongalia</u></b>	Proctor, Beth A.	Morgantown
<b><u>Morgan</u></b>	Kesecker, Tyler W.	Berkeley Springs
<b><u>Other*</u></b>	Jenkins, Christine M.	Cumberland, MD
Other	Nightingale, John L.	Frostburg, MD
Other	Vendeland, Samuel B.	Allegheny, PA
<b><u>Pendleton</u></b>	Harper, Jeremy S.	Seneca Rocks
<b><u>Putnam</u></b>	Mullins, Danielle R.	Scott Depot
Putnam	White II, Stephen	Poca
<b><u>Raleigh</u></b>	Hensley, Linda D.	Sophia
Raleigh	Nay, Donna J.	Orlando
Raleigh	Price, Abraham B. II	Bunker Hill
Raleigh	Price, Joshua D.	Bunker Hill
Raleigh	Shumate, Benjamin L.	Beckley
Raleigh	Tyree, Derrick M.	Beckley
Raleigh	Tyree, Justin K.	Beckley
<b><u>Upshur</u></b>	Wilson, J. Scott	Buckhannon
Upshur	Zickefoose, Dustin W.	Buckhannon
<b><u>Wayne</u></b>	Ross, Bernard K. II	Kenova
<b><u>Wood</u></b>	Cale, Stephanie J.	Parkersburg

\* Other: Home State not West Virginia

## **Temporary Permit Information**

- **Temporary Permit Requirements**
- **Fiscal Year 2012 Temporary Permits**
- **Fiscal Year 2013 Temporary Permits**

**§190-2-9. Qualifications for Temporary Permit as a Licensed Residential Real Estate Appraiser, Certified Residential or Certified General Real Estate Appraiser.**

9.1. An individual who is currently licensed or certified as a real estate appraiser in another jurisdiction may apply for a temporary permit as provided for in Title XI of the United States Code entitled "Financial Institutions Reform, Recovery and Enforcement Act of 1989". Each applicant shall sign an irrevocable consent to service form consenting to the service of process by means of delivery to the Secretary of State if, in the event of an action which results from his or her activities as a real estate appraiser in the State, a Plaintiff, in the exercise of due diligence, cannot effect personal service upon the temporary permit holder.

9.2. The board shall recognize the appraiser's certification or license issued by another state as equivalent to a West Virginia license or certification provided that:

9.2.a. The applicant's business is of a temporary nature, and is limited to one specific assignment;

9.2.b. The board considers the education, experience and general examination requirements completed in the jurisdiction of original licensure or certification to be substantially equivalent to those required for the appropriate level of licensure or certification in West Virginia;

9.2.c. The applicant signs, as part of the application, an affidavit certifying that the appraiser shall read and comply with the law and the rules of the West Virginia Real Estate Appraiser Board;

9.2.d. The applicant is in good standing as a licensed or certified real estate appraiser in every jurisdiction where he or she is licensed or certified. The applicant's license or certification may not have been suspended, revoked, or surrendered in connection with a disciplinary action. The applicant may not have been or currently be the subject of disciplinary action in any jurisdiction;

9.2.e. The applicant has a good reputation for honesty, truthfulness, and fair dealing, and is competent to transact business of a real estate appraiser in a manner that safeguards the interest of the public;

9.2.f. The applicant has not been found guilty or pled guilty, regardless of adjudication, in any jurisdiction, of a misdemeanor involving moral turpitude or of any felony. Any plea of nolo contendere is considered a conviction for purposes of this subdivision. The record of a conviction authenticated in a form that is admissible in evidence under the laws of the jurisdiction where convicted is admissible as prima facie evidence of the conviction; and

9.2.g. The applicant is at least 18 years of age.

9.3. The board may consider and approve for a temporary permit an applicant who does not meet the requirements set forth in subdivisions 9.2.d. and 9.2.f. of this section.

9.4. The temporary permit issued under the provisions of this section is expressly limited to the authority of the permit holder to perform the specific contract of appraising which is the basis for the temporary permit.

9.5. Each temporary permit expires upon the completion of the appraisal work which is the basis of the permit or after a period of six (6) months, whichever occurs first.

### Temporary Permits Issued Fiscal Year 2012

Temporary Permit Number	Appraiser Name	Home State	Appraiser Company	Assignment Date	Property Type
11-103	Wells, Anthony	WI	American Appraisal Associates, Inc.	Not Viewing Property	Industrial Research and Development
11-104	Schneider, Daniel	NJ	Valuation & Information Group	07/11 to 08/11/11	Assisted Living Facility
11-105	McLaughlin, Kristine	CT	Cushman & Wakefield	07/15/11 to 07/20/11	Enclosed Mall/Open Air Retail Center
11-106	Hannan, Erin	NJ	Cushman & Wakefield	7/15/11	Multi-Family
11-107	Barlow, Thomas	VA	Miller, Long & Associates, Inc.	7/15/11 to 7/29/11	Proposed Convenience Store
11-108	Long, Samuel	VA	Miller, Long & Associates, Inc.	7/15/11 to 9/15/11	Proposed Convenience Store
11-109	Mupo, Richard	NJ	First Service PGP Valuation, Inc.	7/18/11 to 7/22/11	Office Building
11-110	Roberts, David	NC	Tenille & Associates	7/26/11 to 7/27/11	170 Acre Vacant Tract of Land
11-111	Roberts, David	NC	Tenille & Associates	07/26/11 to 07/27/11	170 Acre Vacant Tract of Land
11-112	McCloskey, Andrew	MI	Evergreen Valuation Services	7/22/11 to 7/25/11	Student Apartment Complex
11-113	Plummer, Bradley	OH	Pillar Valuation Inc.	8/4/11 to 8/9/11	Commercial Land (Restaurant Ground Lease)
11-114	Bolton, Steve	OH	Crown Appraisal Group	8/15/11	Multi-Family Apartments

### Temporary Permits Issued Fiscal Year 2012

Temporary Permit Number	Appraiser Name	Home State	Appraiser Company	Assignment Date	Property Type
11-115	Goldstein, Michael	MD	Hlubb & Goldstein Valuation Group	08/1/11 to 08/30/11	Government Offices (Fair Annual Rent Appraisal)
11-116	Lezotte, Norman	GA	Salus Valuation Group, Inc.	8/8/11 to 8/10/11	Acute Care Hospital
11-117	Sirk, Charles	KY	Central Purchase Appraisal, LLC	8/3/11 to 8/4/11	Educational Dorm
11-118	Langford, Joanne	PA	Dan McCown & Company Appraisers	8/8/11 to 8/31/11	Commercial
11-119	Reynolds, Carol	GA	Province Valuation Group	8/18/11	Nursing Home
11-120	Wise, Carolyn	MD	William S. Wise, Inc.	8/15/11 to 9/5/11	Commercial Office
11-121	Wise Carolyn	MD	William S. Wise, Inc.	8/15/11 to 8/31/11	Subdivision – 45 detached lots
11-122	Fuller, David	MD	TS Worldwide, LLC	8/15/11 to 8/16/11	Hotel/Motel
11-123	Thomson, John	CA	Klaris, Thomson & Schroeder, Inc.	9/5/11 to 9/30/11	Industrial -Cement, Rock and Gravel Plant
11-124	Rasmussen, Gerald	CT	Cushman & Wakefield	8/15/11 to 8/30/11	Medical Center
11-125	Passarella, Thomas	IL	Duff & Phelps, LLC	8/19/11 to 8/29/11	Commercial
11-126	Johnston, James	VA	Hallmark Properties, Inc.	8/18/11 to 8/24/11	Residential Lots at Snowshoe

### Temporary Permits Issued Fiscal Year 2012

Temporary Permit Number	Appraiser Name	Home State	Appraiser Company	Assignment Date	Property Type
11-127	Sangree, David	OH	Hotel & Leisure Advisors	8/11/11 to 8/12/11	Hotel, Casino & Racetrack
11-128	Schleyer, Jarett	GA	Ernest & Young	Not Viewing Property	Restaurants
11-129	Kaila, Christian	VA	Christian P. Kaila & Associates	8/18/11 to 9/1/11	Restaurant
11-130	Epner, Ceiliah	FL	Cushman & Wakefield	8/15/1 to 8/18/11	Medical Center
11-131	Epner, Ceiliah	FL	Cushman & Wakefield	8/15/11 to 8/18/11	Medical Buildings –rent study
11-132	Adams, Vincent	LA	Team Dominion, Inc.	8/29/11 to 9/30/11	Hotel
11-133	Damgaard, Henry	VA	Damgaard, Henry	9/10/11 to 9/15/11	Federal Office Building & Courthouse
11-134	Don, Robert	TX	Don, Robert	9/1/11 to 9/15/11	Office Building
11-135	Goldberg, Steven	TX	Cogent Realty Advisors	9/6/11 to 9/10/11	Office Building
11-136	Langford, Joanne	PA	Dan McCown & Company Appraisers	9/5/11 to 10/5/11	Hotel
11-137	Larcher, Christopher	MD	Integra Realty Resources	9/19/11 to 9/21/11	Proposed Multi-Family Residential
11-138	Keegan, Christopher	VA	Hotel & Club Associates	9/19/11 to 9/23/11	Hotel

### Temporary Permits Issued Fiscal Year 2012

Temporary Permit Number	Appraiser Name	Home State	Appraiser Company	Assignment Date	Property Type
11-139	Hardej, Adam	MA	Baar Realty Advisors	10/1/11 to 10/2/11	Motel – (85 rooms)
11-140	Nassau, Joseph	VA	CB Richard Ellis	9/19/11 to 9/23/11	Multi-Family Apartments
11-141	Wheeler, Alton	KY	Atlantic Appraisal Co.	10/10/11 to 10/14/11	Industrial
11-142	Mollica, Anthony	OH	Mollica & Associates, Inc.	10/4/11 to 10/14/11	Convenience Store and Gas Station
11-143	Garber, Scot	VA	Colonial Appraisal	10/3/11 to 10/7/11	Vacant Land
11-144	Noble, Larry	VA	Noble Valuations, Ltd	10/17/11 to 10/19/11	Apartments
11-145	Dickerson, David	OH	Gem Real Estate Group	8/31/11 to 10/31/11	Industrial- Warehouse Distribution
11-146	Kellenberger, Scott	WI	American Appraisal Associates, Inc.	Not Viewing Property	Industrial
11-147	Ricciuti, J. Bruce	MA	Birch Rea Partners, Inc.	10/13/11 to 10/15/11	Restaurant
11-148	Pugh, Barry	VA	Colonial Appraisal	10/20/11 to 10/21/11	Timberland
11-149	Cook, Phillip	WI	American Appraisal Associates, Inc.	Not Viewing Property	Industrial
11-150	Robidoux, Robert	MD	William S. Wise, Inc.	10/15/11 to 11/1/11	Shopping Center

### Temporary Permits Issued Fiscal Year 2012

Temporary Permit Number	Appraiser Name	Home State	Appraiser Company	Assignment Date	Property Type
11-151	Koon, Samuel	OH	Koon, Samuel	11/3/11 to 11/6/11	Retail-Pharmacy
11-152	Rosen, Randi	CA	KPMG LLP	Not Viewing Property	Residential
11-153	Then, Michael	PA	C.I.R. Appraisal Service	10/27/11 to 11/10/11	Shopping Centers
11-154	Hall, Christopher	TX	O'Conner & Associates	11/15/11 to 11/16/11	Apartment Buildings
11-155	Keegan, Christopher	VA	Hotel & Club Appraisals & Consulting Services	10/30/11 to 11/4/11	Hotel
11-156	Dorey, JR., James	MD	CB Richard Ellis	10/31/11	Industrial-Lumber Facility
11-157	Hogan, David	KY	Allgeier Company	10/25/11 to 11/17/11	Automobile Dealership
11-158	Andrews, Jeffrey	CA	Duff & Phelps, LLC	11/1/11 to 11/30/11	Senior Housing Facility
11-159	Garland, Michael	MD	Integra Realty Resources	10/30/11 to 11/5/11	Residential Subdivision
11-160	Kirk, Charles	OH	Looking Glass Appraisal Management System	11/3/11 to 11/9/11	Residential Subdivision
11-161	Nichols, Jr., Richard	MD	Integra Realty Resources	11/3/11 to 12/1/11	Vacant Land
11-162	Presnell, Jr., William	MO	Dinan Real Estate Advisors, Inc.	11/9/11 to 11/10/11	Single Tenant Manufacturing Facility/Excess Land

### Temporary Permits Issued Fiscal Year 2012

Temporary Permit Number	Appraiser Name	Home State	Appraiser Company	Assignment Date	Property Type
11-163	Damgaard, Henry	VA	Damgaard, Henry	11/4/11 to 11/10/11	Mobile Home Parks
11-164	Johnston, James	VA	Hallmark Properties, Inc.	11/9/11 to 11/30/11	Office Building
11-165	Kovalsky, Stephen	NJ	Kovalsky, Stephen	11/3/11 to 11/4/11	Auto Dealership
11-166	Frank, Jill	MD	Frank, Jill	11/12/11 to 11/30/11	Residential
11-167	Teddone, Dimitri	NY	Originators Group, LLC	11/9/11 to 4/27/11	Assisted Living Facility
11-168	McCown, Kyle	PA	Dan McCown & Company	11/21/11 to 11/25/11	Commercial Land
11-169	Galbraith, Jr., Will	TX	Galbraith & Associates	11/16/11 to 11/17/11	Motel
11-170	Griffin, Anthony	TX	Griffin, Anthony	11/16/11 to 11/17/11	Industrial Warehouse/Office
11-171	Parkhurst, Charles	VA	Greylock Advisory Group, LTD	11/17/11	2-4 unit Residential Property
11-172	Daubner, Bruce	OH	Integra Realty Resources	11/16/11 to 12/26/11	Assisted Living Facilities
11-173	Plush, Alan	FL	HealthTrust LLC	11/16/11 to 12/16/11	Skilled Nursing Facility
11-174	Rouse, Jeffrey	MO	Hopkins Appraisal Services, Inc.	11/18/11 to 12/16/11	Restaurants

### Temporary Permits Issued Fiscal Year 2012

Temporary Permit Number	Appraiser Name	Home State	Appraiser Company	Assignment Date	Property Type
11-175	Wright, Mark	IL	Cushman & Wakefield	12/1/11 to 12/2/11	Hospital
11-176	Arias, Juan	NJ	Duff & Phelps, LLC	12/1/11 to 12/9/11	Industrial
11-177	Rohlfing, Steven	KY	Lane Consultants, Inc.,	12/1/11 to 12/3/11	Hotel
11-178	Rielly, Jr., William	PA	Kelly-Rielly-Neil-Barna Associates, Inc.	11/28/11 to 12/2/11	Industrial
11-179	Sirk, Charles	KY	Central Purchase Appraisal, LLC	11/29/11	Cemetery
11-180	Resce, Michael	IL	Hilco Real Estate Appraisal	12/10/11 to 12/12/11	Vacant Residential Land
11-181	Owens, Jr., Ronnie	TX	Butler Burgher Group	12/12/11 to 05/1/12	Industrial Flex Development
11-182	Fehribach, Frank	TX	American Appraisal Associates, Inc.	Not Viewing Property	Skilled Nursing Facilities
11-183	Wells, Robert	WI	American Appraisal Associates, Inc.	Not Viewing Property	Assorted Commercial and Residential Land
11-184	Kelley, Gregory	AL	Health Trust LLC	12/19/11	Medical Office Building
11-185	Pierce, Joseph	OH	Hotel & Leisure Advisors	12/12/11 to 12/23/11	Hotel
11-186	Johnson, Timothy	MI	Herron Companies	12/19/11 to 12/20/11	Gas Station Facility

### Temporary Permits Issued Fiscal Year 2012

Temporary Permit Number	Appraiser Name	Home State	Appraiser Company	Assignment Date	Property Type
11-187	Kovalsky, Stephen	NJ	Kovalsky, Stephen	12/12/11 to 12/13/11	Industrial Properties
11-187*	Dean, William	GA	American Appraisal Associates, Inc.	12/27/11 to 12/29/11	Timberland and Coal Mining
11-188	Turner, John	TN	Scott Collins Appraisal Company	1/17/12	Commercial Development
11-189	Wulff, Christopher	TX	Wulff, Christopher	01/10/12 to 1/20/12	Gas Stations and Convenience Stores
11-190	Land, Roger	TX	Land, Roger	1/4/12 to 1/9/12	Gas Stations and Convenience Stores
12-001	Ehrmann, Michael	PA	Jefferson & Lee Appraisals, Inc.	01/10 To 01/20/12	Residential Land
12-002	Nell, Bruce	OH	PGP Valuation, Inc.	1/4/12	Post Office
12-003	Scott, James	OH	PGP Valuation, Inc.	1/4/12	Post Office
12-004	Reynolds, Carol	GA	Province Consulting Group, Inc.	1/10/12 to 1/20/12	Skilled Nursing & Assisted Living
12-005	Solomon, Keith	IL	NPV Advisors	1/12/12 to 1/13/12	Industrial
12-006	Kovach, Paul	FL	Kovach & Associates	1/20/12 to 1/30/12	Skilled Nursing Facility
12-007	Solomon, Keith	IL	NPV Advisors	1/12/12 to 1/13/12	Shopping Center

### Temporary Permits Issued Fiscal Year 2012

Temporary Permit Number	Appraiser Name	Home State	Appraiser Company	Assignment Date	Property Type
12-008	Stevens, Thomas	MD	McPherson & Associates, Inc.	1/16/12 to 1/30/12	Private School
12-009	Salinas, David	FL	HealthTrust, LLC	1/21/12 to 2/24/12	Healthcare Facility
12-010	McCown, Kyle	PA	Dan McCown & Co.	1/16/12 to 1/20/12	Auto Dealership
12-011	Kovalsky, Stephen	NJ	Stephen Kovalsky	1/16/12 to 1/18/12	Industrial
12-012	Koon, Samuel	OH	Samuel Koon Associates, Ltd.	1/16/12 to 1/18/12	Veterinary Clinic
12-013	Bolton, Steve	OH	Crown Appraisal Group.	2/6/12 to 2/7/12	Multi-Family Apartments
12-014	Eberhart, Channa	ME	The Signal Group, LLC	1/30/12 to 2/3/12	Multi-Family Apartments
12-015	McCorvie, Scott	FL	McCorvie, Scott	1/25/12	Assisted Living Facilities
12-016	Robidoux, Robert	MD	William Wise, Inc.	1/15/12 to 1/31/12	Residential Land
12-017	Robidoux, Robert	MD	William Wise, Inc.	1/15/12 to 1/31/12	Land with Commercial/Industrial Potential
12-018	Lloyd Jones, Anne	NY	Hotel Appraisals, LLC	1/25/12 to 1/28/12	Hotels
12-019	Porter, Ann	MO	Hopkins Appraisal Services, Inc.	1/26/12 to 1/27/12	Gas Station

### Temporary Permits Issued Fiscal Year 2012

Temporary Permit Number	Appraiser Name	Home State	Appraiser Company	Assignment Date	Property Type
12-020	Smith, Christian	OH	C B Richard Ellis	1/20/12 to 1/27/12	Bank
12-021	Dickerson, David	OH	C B Richard Ellis	1/23/12 to 1/25/12	Industrial – Truck Terminal
12-022	Barna, Anthony	PA	Kelly Rielly Nell Barna Associates, Inc.	2/1/12 to 2/29/12	Big Box Retail Store
12-023	Johnson, Bradford	FL	Integra Realty Resources	1/20/12 to 1/24/12	Assisted Living Facility
12-024	McCrae, Patrick	FL	Integra Realty Resources	1/20/12 to 1/24/12	Assisted Living Facility
12-025	Dean, William	GA	American Appraisal	2/10/12 to 2/24/12	Industrial
12-026	Bowen, Sr., Charles	VA	Foxfire Properties	2/10/12 to 2/15/12	Residential – single family home
12-027	Kovach, Paul	FL	Kovach & Associates	2/14/12 to 2/24/12	Proposed Assisted Living Facility
12-028	Detlefsen, Hans	IL	CCG Holdings LLC	1/23/12 to 1/26/12	Hotels
12-029	Shields, Thomas	VA	Joseph J. Blake & Associates	2/5/12 to 2/8/12	Shopping Center
12-030	Bradford, William	GA	C B Richard Ellis	2/19/12	Proposed Hotel
12-031	Herring, Dana	NC	Hotel & Club Associates	2/17/12 to 2/19/12	Golf Course

### Temporary Permits Issued Fiscal Year 2012

Temporary Permit Number	Appraiser Name	Home State	Appraiser Company	Assignment Date	Property Type
12-032	Harps, Richard	DC	Harps & Harps, Inc.	Not Viewing Properties	Freight Railroad Corridors
12-033	Roberts, David	NC	Tennille & Associates, Inc.	3/5/12 to 3/9/12	Residential Land
12-034	Klein, Robert	PA	Valuation & Information Group	2/20/12 to 2/26/12	Skilled Nursing Facility
12-035	Klelin, Robert	PA	Valuation & information Group	2/20/12 to 2/26/12	Skilled Nursing Facility
12-036	Rule, Brock	MO	Hopkins Appraisal Services, Inc.	2/21/12 to 3/31/12	Commercial
12-037	Cummings, Michael	VA	Hotel & Club Associates	3/1/12 to 3/6/12	Hotel
12-038	Westholm, Gary	MD	Westholm & Associates	3/1/12 to 8/1/12	Unimproved Wooded Acreage
12-039	Andrews, Jeffrey	CA	Duff & Phelps	3/15/12 to 7/15/12	Senior Housing
12-040	Bolton, Steve	OH	Crown Appraisal Group.	4/2/12	Multi-Family Apartments
12-041	Dehner, John	OH	Dehner, John	3/21/12	Shopping Center
12-042	Griffin, Colin	GA	C B Richard Ellis	3/26/12 to 4/6/12	Retail Store
12-043	Frank, Jill	MD	Frank, Jill	3/20/12 to 6/30/12	Residential Subdivisions

### Temporary Permits Issued Fiscal Year 2012

Temporary Permit Number	Appraiser Name	Home State	Appraiser Company	Assignment Date	Property Type
12-044	Lefevers, James	TX	Deloitte Financial Advisory Services	Not Viewing Properties	Commercial
12-045	Wigler, Mark	NY	Metropolitan Valuation Services	4/2/12 to 4/3/12	Drug Store
12-046	Vella, Gordon	IL	Real Estate Valuation Advisory Services, Inc.	4/10/12 to 4/20/12	Industrial/Warehouse
12-047	Sirk, Charles	KY	Central Purchase Appraisal	4/10/12 to 4/12/12	Large Tracts of Land with a Cell Phone Tower & House
12-048	Bissell, Charles	TX	Integra Realty Resources	4/24/12 to 4/25/12	Senior Housing
12-049	McPherson, Tracey	MD	McPherson & Associates, Inc.	4/14/12 to 5/14/12	Mini-Storage Facilities
12-050	Stevens, Thomas	MD	McPherson & Associates, Inc.	4/14/12 to 5/14/12	Residential
12-051	Pugh, Barry	VA	Colonial Appraisal Service	5/7/12 to 5/8/12	Poultry Farm
12-052	Pugh, Barry	VA	Colonial Appraisal Service	5/7/12 to 5/8/12	Poultry farm
12-053	Salinas, David	FL	HealthTrust, LLC	4/23/12 to 5/18/12	Mental Health Services Facilities
12-054	McConnell, Victor	TX	Advanced Valuation Systems, Inc.	5/8/12 to 5/11/12	Pharmacy
12-055	Rogers, Andrew	MO	Hopkins Appraisal Services, Inc.	4/30/12 to 5/20/12	Restaurants

### Temporary Permits Issued Fiscal Year 2012

Temporary Permit Number	Appraiser Name	Home State	Appraiser Company	Assignment Date	Property Type
12-056	Rule, Brock	MO	Hopkins Appraisal Services, Inc.	4/30/12 to 5/20/12	Restaurants
12-057	Clauson, Steven	VA	Integra Realty Resources	5/3/12 to 5/9/12	Auto Dealership
12-058	Briggs, Jeffrey	TX	Briggs, Jeffrey	Not Viewing Property	Industrial Facility
12-059	Main, Douglas	GA	Deloitte	5/21/12 to 5/26/12	Golf Club
12-060	Horner, Thomas	OH	Ohio Real Estate Consultants, Inc.	5/1/12 to 5/10/12	Multi-Family Apartments
12-061	Homan, Ryan	OH	Ohio Real Estate Consultants, Inc.	5/1/12 to 5/10/12	Multi-Family Apartments
12-062	Vella, Gordon	IL	Real Estate Valuation Advisory Services, Inc.	5/5/12 to 5/20/12	Retail/Commercial
12-063	Madden, Timothy	NJ	American Appraisal	5/9/12 to 5/17/12	Industrial-Sawmill-Concentration Yard
12-064	Powers, David	OH	US Realty Consultants, Inc.	5/14/12 to 5/21/12	Apartments
12-065	Johnson, Bradford	FL	Integra Realty Resources	5/22/12 to 5/24/12	Assisted Living Facility
12-066	McCrae, Patrick	FL	Integra Realty Resources	5/22/12 to 5/24/11	Assisted Living Facility
12-067	Parli, Richard	VA	Parli, Richard	6/1/12 to 9/1/12	Shopping Center

### Temporary Permits Issued Fiscal Year 2012

Temporary Permit Number	Appraiser Name	Home State	Appraiser Company	Assignment Date	Property Type
12-068	Gill, Casey	MO	Gill Group	6/1/12 to 6/29/12	Multi-Family Residential
12-069	Glosser, Megan	OH	Glosser, Megan	5/18/12 to 6/30/12	Hotel
12-070	Mottola, Philip	VA	CB Richard Ellis	5/21/12 to 5/25/12	Retail Shopping Center
12-071	Parkhurst, Charles	VA	Greylock Advisory Group, LTD	6/4/12 to 6/8/12	Mini-Storage Facility
12-072	Satter, John	IL	Hilco Real Estate Appraisal	5/26/12 to 5/30/12	Restaurants
12-073	Kapusta, Carolyn	VA	Cushman & Wakefield	5/25/12 to 6/30/12	Commercial
12-074	Couch, Russell	TX	Joseph J. Blake & Associates	5/29/12 to 6/4/12	Retail
12-075	Elhajj, Joseph	PA	Apex Valuation Services	5/29/12 to 6/4/12	Residential Subdivision
12-076	Sirk, Charles	KY	Central Purchase Appraisal	6/4/12	Industrial Land
12-077	McCown, Daniel	PA	Dan McCown & Co.	6/10/12 to 6/15/12	Country Club
12-079	Moon, Jr., William	SC	Upstate Appraisal Inc.	6/6/12 to 6/8/12	Retail Apparel Store
12-080	Bass II, Jack	TX	Integra Realty Resources	6/14/12 to 6/15/12	Hospital

### Temporary Permits Issued Fiscal Year 2012

Temporary Permit Number	Appraiser Name	Home State	Appraiser Company	Assignment Date	Property Type
12-081	Johnson, Bradford	FL	Integra Realty Resources	6/19/12 to 6/20/12	Assisted Living Facility
12-082	McCrae, Patrick	FL	Integra Realty Resources	6/19/12 to 6/20/12	Assisted Living Facility
12-083	Hensley, Marvin	KY	Hensley Development Co., Inc.	6/18/12 to 6/29/12	Land
12-084	Barone, Bradley	PA	Deloitte Financial Advisory Services, Pittsburgh, PA	6/11/12 to 7/31/12	Fast Food Restaurants
12-085	Chapman, Matthew	KY	Chapman Appraisals, LLC	7/25/12 to 7/29/12	Office Buildings
12-086	Lloyd Jones, Anne	NY	Hotel Appraisals, LLC	6/21/12 to 6/23/12	Hotel
12-087	Parkhurst, Charles	VA	Greylock Advisory Group, LTD	6/25/12 to 6/29/12	Hotel
12-088	Griffin, Colin	WA	Colliers International	Not Viewing Property	Office Buildings
12-089	Lefever, James	TX	Deloitte Tax	4/6/12 to 5/74/12	Industrial Land
12-090	Kirk, Charles Eric	TX	Butler Burgher Group	7/2/12 to 7/6/12	Industrial - Dock and Fabrication Center
12-091	Dehner, John	OH	Dehner, John	7/6/12	Hotel

### Temporary License Permits Issued FY 2013

Temporary Number	Name	Home State	Appraiser Company	Assignment Date	Property Type
12-092	Hughes, Albert	PA	RCDH & Company	7/1/12 to 8/7/12	Office Buildings
12-093	Michalski, Michael	PA	RCDH & Company,	7/1/12 to 8/31/12	Office
12-094	Kaliker, Thomas	OH	Samuel Koon Associates, Ltd.	7/15/12 to 7/20/12	Nursing Home
12-095	Daubner, Bruce	OH	Integra Realty Resources	7/16/12 to 7/20/12	Funeral Homes
12-096	Langford, Joanne	PA	McCown & Co.	7/10/12 to 9/01/12	Fuel Center
12-097	Owens, Ronald	TX	Butler Burgher Group	7/9/12 to 1/19/13	Retail Building
12-098	Daubner, Bruce	OH	Integra Realty Resources	07/16/12 to 07/20/12	Industrial Warehouse, plus 15 acres of land
12-099	Kell, Lawrence	OH	Ostendorf Morris	07/01/12 to 10/31/12	Medical Offices
12-100	Donaldson, Christo	CO	Cushman & Wakefield	07/18/12 to 07/20/12	Ski Resort
12-101	Klaiber, Heather	GA	Butler Burgher Group	7/13/12	Office Buildings
12-102	Frank, Jill	MD	Jill Frank	7/16/12 to 1/15/13	Residential
12-103	Lilly, Sheila	VA	Colonial Appraisal Service	07/23/12 to 07/26/12	Mountain land with cabin & misc. buildings

### Temporary License Permits Issued FY 2013

Temporary Number	Name	Home State	Appraiser Company	Assignment Date	Property Type
12-104	Canterbury, Todd	DC	Cushman & Wakefield	07/25/12 to 07/26/2012	Shopping Center
12-105	Millisor, Jill	NC	Hotel & Club Associates. Greensboro, NC	7/26/12 to 7/27/12	Hotel
12-106	McDevitt, Hugh	PA	Ernst & Young	08/01/12 to 08/04/12	Convenience Stores
12-107	Solomon, John	VA	Deloitte Financial Advisory	07/30/12 to 08/01/12	Ski Resort
12-108	Bender, William	PA	Dan McCown & Co.	8/6/12 to 8/10/12	Event Center
12-109	Chapman, Matthew	KY	Chapman Appraisals, LLC	8/6//12 to 8/17/12	Industrial
12-110	Eichman, Justin	CA	The Property Sciences Group, Inc.	8/6/12 to 8/20/12	Car Wash
12-111	Reynolds, Carol	GA	Province Consulting Group, Inc.	8/5/12 to 8/10/12	Nursing Home
12-112	Damgaard, Henry	VA	Henry Damgaard	8/12/12 to 8/14/12	Federal Office Buildings
12-113	Langford, Joanne	PA	McCown & Co.	8/13/12 to 9/13/12	Hotel
12-114	Piwarun, James	OH	US Realty Consultants, Inc.	8/7/12 to 8/10/12	Hotels
12-115	Walker, Jeffrey	OH	US Realty Consultants, Inc.	Not Viewing Property	Hotels

### Temporary License Permits Issued FY 2013

Temporary Number	Name	Home State	Appraiser Company	Assignment Date	Property Type
12-116	Johnson, James	VA	Hallmark Properties, Inc. Realtors-Appraisers	08/15 to 09/10/12	Apartments
12-117	Wheeler, Alton	KY	Atlantic Appraisal Company	8/18/12 to 8/25/12	Commercial
12-118	Torzewski, Joseph	MI	Stout Risius Ross, Inc.	Not Viewing Property	Distribution Center
12-119	Dodds, Otis	SC	Marshall Dodds Company, Inc.	08/27/ To 08/31/12	Retail
12-120	Barna, Anthony	PA	Kelly Rielly Nell Barna Associates, Inc.	8/24/12 to 9/30/12	Commercial
12-121	McCloskey, Andrew	MI	Evergreen Valuation Services	8/24/12	179 Unit Apartment Building
12-122	Nicholas, Theofanis	IL	Hilco Real Estate Appraisal, LLC	Not viewing Property	Restaurant
12-123	Owens, Ronald	TX	Butler Burgher Group	9/1/12	Commercial Building
12-124	Trunnell, Joanna	DC	Joseph J. Blake & Associates	9/1/12 to 9/2/12	Proposed Retail
12-125	Harris, Kenneth	FL	Hopkins Appraisal Services, Inc.	8/31/12 to 9/6/12	Gas Station and Convenience Store
12-126	Bellalck, Patricia	IL	Patricia Bellack	Not Viewing Property	Vacant Wooded Land
12-127	Kaliker, Thomas	OH	Samuel Koon Associates, Ltd.	9/12/12 to 9/14/12	Senior Housing, Skilled Nursing Facility

### Temporary License Permits Issued FY 2013

Temporary Number	Name	Home State	Appraiser Company	Assignment Date	Property Type
12-128	Kang, Hiew Charlotte	GA	Butler Burgher Group	9/14/12 to 9/30/12	Medical Office Building
12-129	Moon Jr., William	SC	Upstate Appraisal Inc.	9/17/12 to 9/20/12	Proposed Retail
12-130	Phillips, Jennifer	MO	Hopkins Appraisal Services, Inc.	9/17/12 to 9/20/12	Convenience Stores
12-131	Kapusta, Carolyn	VA	Cushman & Wakefield	9/21/12 to 10/21/12	Office Bldg.
12-132	Daubner, Bruce	OH	Integra Realty Resources	9/21/12 to 9/29/12	Commercial Parking Facility - Surface
12-133	Roach, Christopher	TX	Butler Burgher Group	09/24/12 to 09/28/12	Retail Craft Store
12-134	Barnes, William	TN	Butler Burgher Group	9/28/12	Medical Office Building
12-135	Mottola, Philip	VA	CB Richard Ellis	9/28/12	Residential Multifamily
12-136	Allison, Josh	TX	Butler, Burgher Group	10/1/12 to 10/5/12	Retail Building
12-137	Detlefsen, Hans	IL	CCG Holdings LLC	Not viewing property	Hotel
12-138	Firth, Charles	MD	McPherson & Associates, Inc.	10/01 To 11/21/12	Residential Lots & Equestrian Facility
12-139	Hannah, Curtis	OH	Integra	10/4/12 to 10/5/12	Commercial-mixed use 2 commercial units & 6 apartments)

### Temporary License Permits Issued FY 2013

Temporary Number	Name	Home State	Appraiser Company	Assignment Date	Property Type
12-140	Turner, John	TN	Scott Collins Company	10/10/12	Restaurant and Outparcels
12-141	Daniels, William J.	FL	Realty Valuation Advisors, Inc.	10/13/12 to 10/14/12	Assisted Living Facility
12-142	Gavin, James	CA	Duff & Phelps	10/15/12 to 10/22/12	Restaurants
12-143	Long, Samuel	VA	Miller, Long & Associates, Inc.	10/22/12 to 11/15/12	Farmland and Timberland
12-144	Schweitzer, Jared	VA	Miller, Long & Associates, Inc.	10/22/12 to 11/15/12	Farmland and Timberland
12-145	Worman, Greg	VA	Metro Capital Analysts Advisory Service	10/22/12 to 11/03/12	Golf Course
12-146	Florio, Nathan	NJ	Deloitte Financial Advisory	Not Viewing Property	Industrial/Commercial
12-147	Weinstein, Brett	TX	Butler Burgher Group	10/29 To 11/02/12	Retail Building Development
12-148	Russell, Michael	VA	Russell & Associates	10/25/12 to 10/30/12	Office Buildings
12-149	Millisor, Jill	NC	Hotel & Club Associates	10/26/12 to 10/29/12	Proposed Hotel and Hotel-Restaurant
12-150	Knight, Elizabeth	TX	Butler Burgher Group LLC	10/29/12 to 11/2/12	Industrial Flex Development
12-151	McElhannon, Arthur	NC	Hopkins-McElhannon Group	11/1/12 to 11/27/12	Automobile Dealership

### Temporary License Permits Issued FY 2013

Temporary Number	Name	Home State	Appraiser Company	Assignment Date	Property Type
12-152	Ross, David	OH	Vogt Santer Insights Appraisal Group	11/5/12 to 11/15/12	Industrial Buildings Converted to Multi-Family housing
12-153	Rouse, Jeffrey	MO	Hopkins Appraisal Services, Inc.	11/12/12 to 11/15/12	Car Wash
12-154	Hardej, Adam Joseph	NY	Barr Realtors Advisors	11/1/12 to 11/27/12	Commercial
12-155	Huntley, Ernest	TX	Deloitte Financial Advisory	Not Viewing Property	Commercial
12-156	Garland, Michael	MD	Michael E. Garland	11/02/12 To 12/01/12	Residential
12-157	Howe, Margaret	NC	Cushman & Wakefield	11/01/12 To 01/13/13	Nursing Homes
12-158	Olivas, John	CA	A-Core Consultants, Inc.	11/8/12 to 11/9/12	Motel
12-159	Farmer, Terence	MA	Birch/REA Partners	11/12/12 to 05/11/13	Retail
12-160	Hensley, Marvin	KY	Hensley Development Co., Inc.	11/10/12	Multi-Family Apartments
12-161	Wright, Mark	IL	Cushman & Wakefield	11/12/12 to 11/13/12	Healthcare Facility
12-162	Lynch, James	NC	The Hopkins-McElhannon Group	10/20/12 to 11/27/12	Automobile Dealership
12-163	Hannah, Curtis	OH	Adkins Realty	11/14/12 to 11/23/12	Commercial

### Temporary License Permits Issued FY 2013

Temporary Number	Name	Home State	Appraiser Company	Assignment Date	Property Type
12-164	Vander Werf, Richard	IO	Richard Vander Werff	12-3-12 to 12-6-12	Funeral Homes
12-165	Hatami, Darius	CA	HVS Golf Services	11/26/12 to 11/30/12	Hotel
12-166	Cummings, Michael	VA	Hotel & Club Appraisals	12/1/12 to 12/30/12	Proposed Hotel
12-167	Yousofy, Shoeyb	CA	Reliance Valuation Group	11/12/12 to 12/31/12	Restaurants
12-168	Fatout, Troy	MO	Hopkins Appraisal Services, Inc.	11/27/12 to 11/28/12	Convenience Stores
12-169	Schneider, Daniel	NJ	Valuation & information Group	11/26/12 to 11/30/12	Skilled Nursing
12-170	Doyle, John	PA	Real Estate Advisors	11/29/12 to 05/27/13	Multi-Family Apartments
12-171	Thigpen, John	FL	Integra Realty Resources	11/15/12	Assisted Living Facility
12-172	Bissell, Charles	TX	Integra Realty Resources	12/4/12 to 12/18/12	Assisted Living Facility
12-173	White, Robert	VA	Hospitality Appraisals, Inc.	11/30/12 to 1/30/13	Lodging/Hospitality
12-174	Foster, Ronald	Ga	Ronald S. Foster & Co., Inc	12/7/12 to 1/31/13	Agricultural/Mining
12-175	Kovalsky, Stephen	NJ	McPherson & Associates, Inc.	12/8/12 to 12/9/12	Auto Dealership

### Temporary License Permits Issued FY 2013

Temporary Number	Name	Home State	Appraiser Company	Assignment Date	Property Type
12-176	Wright, Mark	IL	Valuation & Information Group	12/3/12 to 1/10/13	Hospital
12-177	Nicholas, Theofanis	IL	Hilco Real Estate Appraisers	11/20/12 to 4/19/2013	Restaurant
12-178	Keegan, Christopher	VA	Hotel and Club Associates	12/6/12 to 2/6/13	Commercial
12-179	Marous, Sarah	IL	Duff & Phelps	Not Viewing Property	Industrial
12-180	Clark III, Claude	AL	Clark-Davis, PC		Conservation Easement
12-181	Knight, Elizabeth	TX	Butler Burgher Group	12/12/12 to 6/12/13	Commercial
12-182	Rasmussen, Gerald	CT	Cushman & Wakefield	Not Viewing Property	Health Care Facility
12-183	Schleyer, Jarrett	GA	Ernest & Young	12/12 to 02/13	Cell Towers
12-184	Lees, Courtney	CT	Province Valuation Group, Inc.	12/17/12 to 1/15/13	Nursing Homes
12-185	Estep, Marshall	MN	Appraisal Services Group	12/17/12 to 1/3/13	Health Clubs
12-186	Daubner, Bruce	OH	Commercial Appraisal Mgmt.	12/21/12 to 1/3/13	Land
12-187	Uhler, Kurt	CA	Duff & Phelps	11/1/12 to 3/31/13	Nursing Homes

### Temporary License Permits Issued FY 2013

Temporary Number	Name	Home State	Appraiser Company	Assignment Date	Property Type
12-188	Gelbtuch, Howard	NY	Greenwich Realty Advisors	1/1/13 to 2/28/13	Industrial
12-189	Keegan, Christopher	VA	Hotel & Club	12/20/12 to 2/20/13	Commercial
12-190	Gibbs, Michael	GA	Duff & Phelps	12/12/12 to 12/27/12	Commercial
12-191	Louis, Christopher	MO	Marshall & Steven	12/12/12 to 03/13	Commercial
13-001	Griffin, Anthony	TX	Butler Burger	1/7/13 to 6/2/13	Commercial
13-002	Kellenburger, Scott	WI	American Appraisals	Desktop	Seven (7) Residential
13-003	Maiden, Keith	VA	CBRE, Inc.	1/8/13 to 1/9/13	Commercial
13-004	Wheeler, Alton	KY	Atlantic Appraisal	1/14/13 to 1/25/13	Medical Office Bldg.
13-005	Hogan, David	KY	Algeir Company	1/16/13 to 1/18/13	Commercial
13-006	Cowart, Adam	AL	Cowart Hospitality	1/11/13 to 1/20/13	Hotel
13-007	Gill, Casey	MO	Gill Group	1/22/13 to 2/5/13	Multi-Family
13-008	Mediavilla, Mark	NY	US Real Estate Advisors	1/17/ to 2/5/13	Self -Storage Facility

### Temporary License Permits Issued FY 2013

Temporary Number	Name	Home State	Appraiser Company	Assignment Date	Property Type
13-009	Marasco, Anthony	FL	Value Tech Realty	1/21/13 to 2/1/13	Commercial
13-010	Sirk, Charles	KY	Sirk Appraisal	1/15/13	Residential/Rental
13-011	Speraukas, Andrius	NC	Analytical Consultants	1/21/13 to 1/24/13	Commercial
13-012	Green, Michael	TN	Michael Green Associates	1/25/13 to 2/13/13	Commercial
13-013	Lane, William Scott	CA	Duff & Phelps	Desktop	Restaurants
13-014	Dahl, Phillip Erik	TX	Hopkins Appraisal	1/25/13 to 1/25/13	Gas Stations
13-015	Hoskins, Drew	CA	Duff & Phelps	1/24/13 to 4/30/13	Retail
13-016	Kirk, Charles E.	OH	Butler Burger	2/1/13 to 2/15/13	Industrial
13-017	Sipala, Paul	PA	Duff & Phelps	1/28/13	Fast Food Restaurants
13-018	Garland, Michael	MD	Integra Realty Resources	2/4/13 to 2/8/13	Land/Resort /Subdivision
13-019	Moon, William R.	SC	Integra Realty Resources	2/7/13 to 2/8/13	Proposed Retail
13-020	Knight, Elizabeth Allen	TX	Appraisal Services Group	2/8/13 to 2/18/13	Industrial Flex

### Temporary License Permits Issued FY 2013

Temporary Number	Name	Home State	Appraiser Company	Assignment Date	Property Type
13-021	Owens, Ronald K. Jr.	TX	Rims Central	2/8/13 to 2/18/13	Medical Office Building
13-022	Land, Roger	TX	Hopkins Appraisal	Desktop	Gas Station
13-023	Estep, Marshall Davis	MN	Appraisal Services Group	2/10/13 to 2/28/13	10 Industrial Locations
13-024	Hopkins, David Eldon	MO	Rims Central	Desktop	Convenience Stores
13-025	Kilpatrick, John Aaron	WA	Greenfield Advisors	2/12/13 to 2/15/13	Shopping Center
13-026	Shahk, Rajesh Prasad	OH	US Realty Consultants	3/2/13 to 3/3/13	Hotel
13-027	Walker, Jeffrey	OH	Rims Central	3/2/13 to 3/3/13	Hotel
13-028	Kang, Hiew Kuang	GA	Rims Central	2/14/13 to 6/30/13	Medical Office Building
13-029	Piehl, Jeffrey A.	CO	Cushman & Wakefield	2/18/13 to 2/20/13	Medical Building
13-030	Donan, David A.	KY	Algier Company	2/1/13 to 3/1/13	Commercial
13-031	Sirk, Charles	KY	Sirk Appraisal	2/20/13 to 2/22/13	Commercial
13-033	Lindsey, Jason	NC	Hotel Club	3/1/13 to 3/2/13	Golf Course

### Temporary License Permits Issued FY 2013

Temporary Number	Name	Home State	Appraiser Company	Assignment Date	Property Type
13-034	Lagrew, Jeffrey F.	KY	Rims Central	2/26/13 to 2/27/13	Vacant Commercial Land
13-035	Gordon, Hayden	VA	Hotel Club	3/1/13 to 3/15/13	Hotel/Commercial
13-036	Korth,	IL	Stout/Risius/Ross	Late Feb. to Early Mar.	Medical Facilities
13-037	Pierce, Joseph	OH	H & LA Hotel & Leisure Advisors	3/1/13 to 3/18/13	Hotel
13-038	Knight, Elizabeth Allen	TX	Appraisal Services Group	3/11/13 to 3/15/13	Industrial
13-039	Schelyer, Jarrett T.	GA	Ernest and Young	Desktop	Retail Strip
13-040	Wells, Robert Scott	WI	American Appraisals	3/11/13 to 3/15/13	Industrial
13-041	Lucas, James Edward	VA	James Lucas	3/20/13 to 3/25/13	Retail/Strip Shopping
13-042	Allison, Joshua C.	TX	Butler Burger	3/21/13 to 3/26/13	Office Building
13-043	Kang, Hiew Kuang	GA	Charlotte Kang	3/20/13 to 7/15/13	Retail
13-044	Sangree, David	OH	Appraisal Services Group	Desktop	Commercial
13-045	Dipetro, Joseph	MD	Appraisal Quality	3/20/13	Residential

### Temporary License Permits Issued FY 2013

Temporary Number	Name	Home State	Appraiser Company	Assignment Date	Property Type
13-046	Atkinson, Linda	IL	CBIZ Valuation Group, LLC	3/20/13 to 3/22/13	Publishing /Distribution Center
13-047	Wiseman, Scott Anthony	MO	Hopkins Appraisal	3/29/13	Convenience Stores
13-048	Porter, Ann	MO	Hopkins Appraisal	3/29/13	Convenience Stores
13-049	Kovach, Paul	FL	Kovach and Associates	4/7/13 to 4/21/13	Skilled Nursing Facility
13-050	Ross, David R.	OH	Appraisal Services Group	4/9/13 to 4/11/13	Apartments
13-051	De Millert, Roland	NY	Hotel Appraisals, Inc., LLC	3/28/13 to 3/30/13	Hotel
13-052	Carlson, Daniel P.	GA	Duff & Phelps	4/1/13 to 4/2/13	Retail/Fast Food
13-053	Karnes, John Michael	MO	Dockins Valuations	4/10/13 to 4/11/13	Post Office
13-054	Blumenthal, Colleen H.	FL	Health Trust	4/4/13 to 4/30/13	Senior Housing
13-055	Kear, Paul Bradley	KY	Appraisal Services Group	4/8/13 to 4/12/13	Hotel
13-056	Nicholas, Theofanis	IL	Hilco Real Estate Appraisal, LLC	Desktop	Commercial
13-057	Hensley, Marvin Alan	KY	Hensley Development	4/5/13	Industrial /Warehouse

### Temporary License Permits Issued FY 2013

Temporary Number	Name	Home State	Appraiser Company	Assignment Date	Property Type
13-058	Chandler, Brian	TX	Integra Realty Resources	4/10/13	Senior Housing
13-059	Bissell, Charles	TX	Integra Realty Resources	4/10/13	Senior Housing
13-060	Detlefsen, Hans David	IL	HVS Consulting and Valuation	Desktop	Hotel
13-061	Frank, Jill F.	MD	MRIS	4/10/13 to 10/10/13	Residential
13-062	Nell, Bruce F.	OH	Colliers International	4/23/13	Residential-Apartments
13-063	Kear, Paul Bradley	KY	Atlantic Appraisal	4/15/13 to 5/1/13	Restaurants
13-064	Horner, Thomas R.	OH		4/15/13 to 4/30/13	Apartments
13-065	Rasmussen, Gerald V.	CT	Appraisal Services Group	4/18/13 to 4/23/13	Skilled Nursing Facility
13-066	Blumenthal, Colleen H.	FL	Health Trust	4/22/13 to 4/29/13	Senior Housing
13-067	Macadam, James	PA	Valuation & Information	4/18/13 to 4/19/13	Skilled Nursing Facility
13-068	Bolton, Steve Eugene	OH	Bellweather Enterprise	5/1/13	Multi-Family
13-069	Kerner, Kevin Allan	MI	SRR	Desktop	Industrial

### Temporary License Permits Issued FY 2013

Temporary Number	Name	Home State	Appraiser Company	Assignment Date	Property Type
13-070	White, Robert Wayne	VA	Hospitality Appraisals	4/29/13 to 5/7/13	Hotel Development
13-071	Kempf, Scott	MI	C & W of Connecticut, Inc.	4/25/13 to 4/30/13	Commercial
13-072	Brady, Sid Harris	FL	Health Trust	4/24/13 to 4/25/13	Assisted Living
13-073	Winteres, Matthew Kyle	NC	Integra Realty Resources	4/29/13 to 5/17/13	Subdivision
13-074	Thonre, Oakleigh	MD	Thorne Consultants	05/13 to 12/31/13	Open Pit Coal Mine
13-075	Latella, Richard W.	PA	Ron Potts	Desktop	Commercial
13-076	Kapusta, Carolyn	VA	Cushman & Wakefield	5/7/13 to 6/30/13	Commercial
13-077	Aylesworth, Jolee Gay	TX	Deloitte	5/8/13 to 5/10/13	Call Center
13-078	Horner, Thomas R.	OH	Ohio Real Estate Consultants	5/6/13 to 5/17/13	Apartments
13-079	Nicholas, Theofanis	IL	Hilco Real Estate Appraisal, LLC	Desktop	Commercial
13-080	Reynolds, Carol	GA	Province Evaluation Group	5/15/13 to 5/20/13	Commercial
13-081	Gillespie, William K.	TX	Mountain Seed Appraisal Management	5/15/13 to 5/17/13	Federal Home

### Temporary License Permits Issued FY 2013

Temporary Number	Name	Home State	Appraiser Company	Assignment Date	Property Type
13-082	Owens, Ronald K. Jr.	TX	Butler Burger	5/15/13 to 5/24/13	Retail Building Development
13-083	Paradiso, Michael	VA	Cushman & Wakefield	5/20/13	Commercial
13-084	McCown, Kyle Paul	PA	PNC	5/20/13 to 5/24/13	Lumberyard
13-085	Johnson, Bradford L.	FL	Integra Realty Resources	5/20/13 to 5/28/13	Assisted Living
13-086	Snow, Paul L.	NC	Analytical Consultants	5/27/13 to 5/31/13	Low Income Housing
13-087	Nell, Bruce E.	OH	Colliers International	5/23/13 to 5/23/13	Multi-Family
13-088	Bilger, Matthew	OH	Colliers International	5/23/13 to 5/23/13	Multi-Family
13-089	McCrae, Patrick	FL	Integra Realty Resources	5/20/13 to 5/28/13	Assisted Living Facility
13-090	Henderson, Bryan A.	GA	Colliers International	5/22/13 to 5/22/13	Hotel
13-091	Wright, Mark	IL	Cushman & Wakefield	6/1/13 to 6/2/13	Hospital
13-092	Moon, William R.	SC	Upstate Appraisal, Inc.	5/22/13 to 5/30/13	Proposed Retail
13-093	Bilger, Matthew	OH	Colliers International	6/12/13 to 6/14/13	Multi-Family

### Temporary License Permits Issued FY 2013

Temporary Number	Name	Home State	Appraiser Company	Assignment Date	Property Type
13-094	Nell, Bruce E.	OH	Colliers International	6/12/13 to 6/14/13	Multi-Family
13-095	Cleven, Renee E.	IL	Hilco Real Estate Appraisal, LLC	Desktop	Restaurant
13-096	Solomon, John	VA	Deloitte	6/10/13 to 6/13/13	Commercial Buildings
13-097	Bender, William M.	PA	Dan McCown And Co., Inc.	6/3/13 to 6/6/13	Multiplex
13-098	Stablein, Anthony	FL	Health Trust	5/30/13 to 6/10/13	Senior Housing
13-099	Miller, Sarah	CT	Cushman & Wakefield	6/7/13 to 6/7/13	HUD Section 8
13-100	Rasmussen, Gerald V.	CT	Cushman & Wakefield	5/28/13 to 6/18/13	HUD Section 8
13-101	Allison, Joshua C.	TX	Butler Burger	5/30/13 to 5/31/13	Retail
13-102	Fatout, Troy	KS	Hopkins Appraisal	6/13/13 to 6/14/13	Gas Station
13-103	Macadam	CA	V&IG	6/12/13 to 6/14/13	Skilled Nursing Facility
13-105	Prindle, Ross	IL	Duff & Phe+D1lps	7/1/13 to 7/22/13	Residential Student Housing
13-106	Roach, Christopher S.	TX	Butler Burger	6/17/13 to 6/21/13	Retail Building Development

### Temporary License Permits Issued FY 2013

Temporary Number	Name	Home State	Appraiser Company	Assignment Date	Property Type
13-107	Roach, Christopher S.	TX	Butler Burger	6/17/13 to 6/21/13	Restaurants
13-108	Kelly, Brian	PA	Kelly-Reilly-Nell-Barna Associates, Inc.	6/25/13 to 6/30/13	Retail
13-109	McCown, Daniel L.	PA	Dan McCown And Co., Inc.	6/21/13 to 6/30/13	Commercial
13-110	Glasgow, Thomas	PA	Cushman & Wakefield	6/25/13 to 7/5/13	Auto Dealership
13-111	Kellenberger, Scott	WV	American Appraisals	Desktop	Industrial
13-112	Williams, Richard Eric	TX	National Appraisal	7/15/13 to 7/19/13	Retail/Pharmacy

## **Complaints**

- **Investigative Rules**
- **Fiscal Year 2012 Complaint Summary**
- **Fiscal Year 2013 Complaint Summary**

## 190CSR4

**TITLE 190**  
**PROCEDURAL RULE**  
**WEST VIRGINIA REAL ESTATE APPRAISER LICENSING & CERTIFICATION BOARD**  
**SERIES 4**  
**INVESTIGATIVE AND HEARING PROCEDURES**

**§190-4-1. General.**

1.1. Scope. -- This procedural rule establishes the investigative and hearing procedures to be followed by the board when there is a complaint filed against an appraiser.

1.2. Authority. -- W. Va. Code §§30-38-13; 30-38-14; 30-38-15.

1.3. Filing Date. -- January 25, 2012.

1.4. Effective Date. -- March 1, 2012.

**§190-4-2. Definitions.**

2.1. "Appraisal" shall mean an analysis, opinion or conclusion prepared by a real estate appraiser relating to the nature, quality, value or utility of specified interests in, or aspects of, identified real estate or identified real property.

2.2. "Appraisal Report" shall mean any communication, written or oral, of an appraisal.

2.3. "Appraiser" shall mean any person who holds a State real estate appraiser license or State certification as a real estate appraiser issued to him or her under W. Va. Code §30-38 et seq., or has submitted himself or herself to jurisdiction hereunder to applying for and exercising a temporary permit thereunder.

2.4. "Board" shall mean the Real Estate Appraiser Licensing and Certification Board established under W. Va. Code §30-38 et seq.

2.5. "Uniform Standards of Professional Appraisal Practice" means the Uniform Standards of Professional Appraisal Practice (USPAP), published by the appraisal foundation, which are incorporated by reference and on file with the board and the office of the Secretary of State for use by all appraisers in the preparation of appraisal reports. This incorporation by reference contains no future additions or amendments. A copy of the USPAP may be obtained from the appraisal foundation.

**§190-4-3. Causes for Denial of Licenses or Discipline of Licensees.**

3.1. The board may deny an application for license, place a licensee on probation, limit or restrict a license, suspend or revoke any license, or otherwise discipline any licensee in accordance with these rules and W. Va. Code §30-38-1, et seq., upon satisfactory proof that a licensee has been convicted of a felony or is engaged in conduct, or committed other acts, practices or acts constituting professional negligence or a willful departure from accepted standards of professional conduct in violation of W. Va. Code §30-38-1, et seq., or the rules of the board.

## 190CSR4

**§190-4-4. Standards Committee.**

4.1. The members of the standards committee shall be appointed by the chairperson of the board. The standards committee shall consist of at least four individuals, but no more than seven individuals. The chairperson of the board shall be the chairperson of the standards committee.

4.2. At least one member of the standards committee shall be an actively licensed certified general real estate appraiser; and at least one member of the standards committee shall not be a member of the board.

4.3. At the request of the board, the standards committee shall review and, if deemed necessary, investigate, or otherwise cause the investigation of, complaints submitted to the board against licensees.

4.4. The standards committee may contract with any appropriate person(s) or appoint a member of the standards committee to conduct an investigation of a complaint.

**§190-4-5. Disposition of Complaints.**

5.1. Except as otherwise specifically provided herein, the enforcement proceedings under this Rule shall be conducted in accordance with the contested case hearing procedures of the West Virginia Administrative Procedures Act as adopted in this State, and the board shall have all the powers granted therein.

5.2. A complaint which alleges that the appraiser has violated a rule of professional conduct promulgated by the board shall be lodged with the board. The complaint process may be instituted by any person, including members of the board, by written complaint, or on an affidavit form prescribed by the board, and filed with the board. The board may, upon its own motion, file a formal complaint against an appraiser.

5.3. Upon initiation or receipt of the complaint, the board shall provide a copy of the complaint to the licensee for his or her response to the allegations contained in the complaint. The accused party shall file an answer within twenty days of the date of service. Failure of the licensee to file a timely response may be considered an admission of the allegations in the complaint: Provided, That nothing contained herein shall prohibit the accused party from obtaining an extension of time to file a response, if the Board, its Executive Director or other authorized representative permits the extension.

5.4. Requests for a response to the allegations contained in a complaint, or requests for additional information will be considered properly served when sent to the licensee's last known address. It is the responsibility of the licensee or applicant to keep the board informed of his or her current address.

5.5. The board may, upon receipt of a written complaint or upon its own motion, review and investigate alleged acts or omissions which the board reasonably believes constitute cause for disciplinary action. The board may refer the review and investigation of the complaint to the standards committee. In order to determine if probable cause exists for a hearing on a complaint, the investigator(s) designated by board staff, the standards committee or the chairperson of the board, shall cause an investigation to be made into the allegations of the complaint. If the board determines that the complaint does not present facts which constitute a basis for disciplinary action, the board shall take no further action.

5.6. In connection with the investigation of a complaint, both the board and the standards committee are authorized to subpoena witnesses, books, papers, records and any other evidence to help it determine whether a contested case proceeding should be instituted.

5.7. The board or the standards committee may grant the appraiser an opportunity to appear before the

## 190CSR4

board or the standards committee for a voluntary informal discussion of the facts and circumstances of an alleged violation. An informal discussion constitutes a part of the investigation of a pending disciplinary case and the facts discussed at the informal discussion may be considered by the board or the standards committee in the event the matter proceeds to a contested case hearing. The board or the standards committee may seek a consent order at the time of the informal discussion.

5.7.a. Upon completion of the investigation, the board may:

5.7.a.1. Order the matter to be further investigated;

5.7.a.2. Allow the appraiser, who is the subject of the complaint, an opportunity to appear before the standards committee or the board for an informal discussion regarding the circumstances of the alleged violation;

5.7.a.3. Determine there is no probable cause to believe a disciplinary violation has occurred, and close the case; or

5.7.a.4. Determine there is probable cause to believe that a disciplinary violation has occurred and proceed with a contested case hearing or dispose of the matter through a consent agreement or otherwise.

5.8. In the event the standards committee investigates a complaint on behalf of the board, at the conclusion of the committee investigation, the standards committee shall develop and provide to the board a recommendation relating to the disposition of the complaint. In the discretion of the board, and by majority vote, the board may accept or reject the standards committee's recommendation.

#### **§190-4-6. Contested Case Hearing and Disposition.**

6.1. Hearings shall be conducted in accordance with the provisions of W. Va. Code §5-29A and the board's rules.

6.2. The board shall deliver to the parties a notice of hearing. The notice of hearing shall fix the time and place for hearing and shall contain those notice terms as required by the West Virginia Administrative Procedures Act. The notice shall also contain a statement requiring the appraiser to submit an answer to the complaint within twenty (20) days after receipt of the notice of hearing. A written notice of hearing, together with a statement of charges, shall be personally delivered or mailed to the appraiser by certified mail, return receipt requested, at least thirty (30) days before the hearing date.

6.3. The statement of charges shall set forth the acts or omissions with which the appraiser is charged, including standards of professional practice and professional conduct rule(s), W. Va. Code §30-38 et seq., or any rules of the board alleged to have been violated, and shall be in sufficient detail to enable the preparation of the appraiser's defense.

6.4. The answer shall contain the following information:

6.4.a. The name, address and telephone number of the appraiser;

6.4.b. Specific statement regarding any or all allegations in the complaint which shall be in the form of admissions or denial, and may also contain explanation, remarks or statement of mitigating circumstances; and

## 190CSR4

6.4.c. Any additional facts or information the appraiser deems relevant to the investigation and which may be of assistance in the ultimate determination of the case.

6.5. Discovery procedures shall consist of those procedures authorized under the State Administrative Procedures Act found in W. Va. Code §29A-5-1, et seq.

6.6. Hearings shall be held at a time and place determined by the board, but in no event less than thirty days after the notice of hearing is given.

6.7. Any member of the board has the authority to administer oaths and to examine any person under oath.

6.8. If a licensee, upon whom a proper notice of hearing has been served, fails to appear in person at the hearing, the board or presiding officer may proceed to conduct the hearing (or may enter such other order or judgement deemed appropriate) and the licensee shall be bound by the results of such hearing to the same extent as if the licensee were present.

6.9. Before testimony is presented, the record shall show the identity of any board members present, of the presiding officer, and of the primary parties and their representatives, and shall reflect that all testimony is being recorded. The licensee may challenge any member of the board for cause prior to the commencement of the hearing; the members of the board (with the challenged member abstaining) shall decide by the majority vote whether cause exists and whether the challenged member shall participate in the hearing. The board or presiding officer shall set dates, times and rules for hearings and shall rule on all issues. Hearings shall generally be conducted in the following order, subject to modification at the discretion of the board or presiding officer:

6.9.a. The presiding officer may read a summary of the charges and answers thereto, and other responsible pleadings filed by the licensee prior to the hearing.

6.9.b. The assistant attorney general representing the State's interest before the board may make a brief opening statement, which may include a summary of charges and the witnesses and documents to support such.

6.9.c. The licensee shall be offered the opportunity to make an opening statement.

6.9.d. The presentation of evidence on behalf of the State, including a summary at the close of the evidence on behalf of the State.

6.9.e. The presentation of evidence on behalf of the licensee.

6.9.f. Rebuttal evidence on behalf of the State, if any.

6.9.g. Rebuttal evidence on behalf of the licensee, if any.

6.9.h. Closing arguments, if any, by all interested parties on behalf of the board and on behalf of the licensee.

6.10. The board may grant immunity from disciplinary action to a witness, but only upon a majority vote of the board members present. If the hearing is being presided over by an administrative law judge or hearing examiner, the administrative law judge or hearing examiner shall have authority to grant immunity from

## 190CSR4

disciplinary action before the board to a witness. The official record of the hearing shall include the reasons for granting the immunity.

6.11. Admissibility of evidence at the hearing shall be governed by the terms of the West Virginia Administrative Procedure Act. Copies of documents offered as evidence at the hearing shall be provided to opposing parties. Copies must also be furnished to members of the board. Notwithstanding the foregoing, to the extent the licensee believes he or she is being asked to reply to accusations, charges, innuendoes, or facts for the first time in the hearing, the licensee shall be afforded the opportunity to respond to any such evidence to the board either in writing or at a subsequent scheduled meeting of the board; the assistant attorney general assigned to prosecute the case before the board shall, however, be allowed to continue to present evidence during the hearing.

6.12. When a majority of the board presides over the reception of evidence at the hearing, the decision is a final decision.

6.13. Upon the motion of the board or any party assigning error or omission in any part of any transcript, the board or its appointed administrative law judge or hearing examiner shall settle all differences arising as to whether such transcript truly discloses what occurred at the hearing and shall direct that the transcript be corrected and/or revised as appropriate so as to make it conform to the truth.

6.14. At the conclusion of any contested case hearing the board shall make Findings of Fact and Conclusions of Law and may:

6.14.a. Dismiss the charges. In the event the charges are dismissed, and before a decision by the board is reported, the file shall be confidential;

6.14.b. Impose one or more sanctions as considered appropriate in the circumstances for the discipline of a licensee. Available sanctions include, but are not limited to, denial of a license or renewal thereof, administrative fine not to exceed one thousand dollars per day per violation, probation, revocation, suspension, reexamination, restitution, require additional education, censure, denial of future license, downgrade of license, reprimand, impose all costs associated with the investigation and prosecution of the licensee upon the licensee, or any other sanction pursuant to W. Va. Code §30-38-1, et seq.

6.15. The board may elect to have an administrative law judge or hearing examiner conduct the hearing.

6.15.a. In such cases where the board elects to utilize an administrative law judge or hearing examiner, the administrative law judge or hearing examiner shall:

6.15.a.1. Be in control of the proceedings as presiding officer;

6.15.a.2. Have the authority to administer oaths;

6.15.a.3. Have the authority to admit or exclude testimony or other evidence; and

6.15.a.4. Have the authority to rule on all motions and objections.

6.15.b. At the conclusion of a hearing, the administrative law judge or hearing examiner shall prepare a proposed order which shall contain findings of fact and conclusions of law. The board may request that the administrative law judge or hearing examiner additionally prepare and submit proposed disciplinary action, if any and where warranted, to be taken against the licensee in the proposed order. The board may

**190CSR4**

accept, reject or modify the proposed decision of the administrative law judge or hearing examiner.

6.16. Contested case hearings shall be recorded either by mechanical or electrical means or by certified shorthand reporters. Contested case hearings or any part thereof shall be transcribed at the request of any party, with the expense of the transcription to be charged to the requesting party.

**§190-4-7. Subpoena Powers.**

7.1. Board subpoenas for books, papers, records, and other evidence will be issued to a party upon request. Subpoenas for witnesses may also be obtained. The executive director of the board, or other representative designated by the board, shall issue all subpoenas for both parties upon reasonable cause shown. The request must specify the documents sought to be obtained and the full names and addresses of the witnesses whose testimony is sought.

7.2. In the event of a refusal to obey a subpoena, either party or the board may petition the circuit court for its enforcement. If a proper showing is made, the circuit court shall order the person to obey the subpoena; if the person fails to obey the order of the court, the person may be found guilty of contempt of court.

**§190-4-8. Final Decision.**

8.1. The final decision of the board shall be filed with the executive director. A copy of the decision and order shall immediately be sent by certified mail, return receipt requested, to the appraiser's last known post office address or may be served in the manner of original notices upon the appraiser.

**§190-4-9. Judicial Review.**

9.1. Judicial review of the board's decision may be sought in accordance with the terms of the West Virginia Administrative Procedure Act.

**§190-4-10. Application for Reinstatement.**

10.1. Any person whose license or certification has been revoked or suspended by the board may apply to the board for reinstatement in accordance with the terms of the order of revocation or suspension. If the order of revocation or suspension does not establish terms upon which reinstatement might occur, an initial application for reinstatement may not be made until one (1) year has elapsed from the date the order becomes effective, and successive applications shall be made no more often than once every two (2) years. Prior to reinstatement of license or certification, any person requesting reinstatement of license or certification shall complete all continuing educational hours, and provide proof to the board thereof, as if the person had maintained active licensure or certification without interruption in license status.

**§190-4-11. Public Records and Publication of Decisions.**

11.1. The board shall maintain and keep open for public inspection during office hours a complete and properly indexed record of all applications for license or certification received, licenses and certificates issued, licenses and certificates renewed, and licenses and certificates revoked, canceled or suspended under the provisions of this act. A copy of any such record shall be made available to the public, upon application to the board, at such reasonable price per copy as may be fixed by the board.

11.2. Final decisions of the board relating to disciplinary actions, including consent agreements and

## 190CSR4

consent orders, may be transmitted to the appropriate professional association(s), other states, and news media.

**WV Appraiser Board Complaint Summary**  
**Complaints Received Fiscal Year 2012 (July 1, 2011 - June 30, 2012)**

Complaint Number	Date Received	Complainant	Complaint	Status/Disposition as of 11/15/2013
11-021	08/08/11	Government	Complainant states that after reviewing the appraisal there were concerns about possible deviancies its preparation and presentation as the appraisers used comps significantly out of the subject's neighborhood and area, some of which were out of state.	<b>09/26/2011. Closed.</b> Dismissed by Board. Appraiser adequately responded to items stated in complaint. Complaint determined to be a value complaint.
11-022	08/08/11	Government	Complainant states that after reviewing the appraisal there were concerns about possible deviancies its preparation and presentation as the appraisers used comps significantly out of the subject's neighborhood and area, some of which were out of state.	<b>09/26/2011. Closed.</b> Dismissed by Board. Appraiser adequately responded to items stated in complaint. Complaint determined to be a value complaint.
11-023	09/15/11	AMC	Complainant states appraiser estimated value of subject to be 44% higher than the most recent sale price of the subject 17 months earlier; did not adequately analyze and determine impact of subject's age in current market; includes poor comparable; opinion of value overstated; appraised value is not supported.	<b>03/14/2013. Closed.</b> Administrative Pre-Charge Diversion Agreement executed between appraiser and Board.
11-024	09/26/11	Consumer	Complainant states appraiser did not use comparisons in line with the property, which devalued the property.	<b>12/08/2012. Closed.</b> Dismissed by Board. Determined to be a value complaint.
11-025	09/07/11	Anonymous	Complainant requests report be reviewed by Board. Areas of concern highlighted within appraisal report.	<b>11/14/2013. Pending Hearing.</b> Investigation included informal meeting with appraiser before Standards Committee. Consent decree sent to appraiser on 10/24/2013, but no response was received from appraiser. Statement of Charges and Notice of Hearing sent to appraiser on 11/14/2013.
11-026	10/24/11	Consumer	Complainant states home was undervalued , disagreement regarding the value of the lot and objects to the ground floor being appraised as a full basement.	<b>03/09/2012. Closed.</b> Dismissed by board. Determined to be a value complaint.

Fiscal Year 2012 Complaint Summary

**WV Appraiser Board Complaint Summary**  
**Complaints Received Fiscal Year 2012 (July 1, 2011 - June 30, 2012)**

Complaint Number	Date Received	Complainant	Complaint	Status/Disposition as of 11/15/2013
11-027	10/30/11	Consumer	Complainant states several errors within the report that makes the appraisal appear to be fraudulent.	<b>06/14/2012. Closed.</b> Dismissed by Board. Investigation included informal meeting with appraiser before Standards Committee. Determined there was no probable cause for further investigation.
11-028	11/08/11	AMC	Complainant states the appraiser, along with another appraiser came to look at the home. It appears the appraiser didn't complete a final inspection and just looked at the areas.	<b>03/08/2012. Closed.</b> Dismissed by Board. Insufficient evidence to show that appraiser violated any of the laws and rules that regulate the appraisal profession in WV.
11-029	11/08/11	Consumer	Complainant states there is gross error as the value of the property as \$42,000 is correct for one-acre parcel, but the value of the 1/16 ownership is the remaining 304 acres, plus all the amenities gives an additional estimated \$120,000-\$125,000 value to the property.	<b>03/08/2012. Closed.</b> Dismissed by Board. Determined that appraiser had conformed to client's request that appraiser was not to include the 1/16 partial interest. The appraiser stated in the report the partial interest of the remaining acreage was not included in the final estimated market value.
11-030	11/15/11	Consumer	Complainant states two appraisals were completed. First appraisal was completed on 10/17/2011 for \$155,000. Second appraisal was completed on 11/08/2011 for \$138,000. Complainant feels the appraiser was influenced by the underwriter to change the value of the property.	<b>06/14/2012. Closed.</b> Dismissed by Board. Investigation included informal meeting with appraiser before Standards Committee.
11-031	11/21/11	Bank	Complainant states the appraiser violated USPAP Standards 1-4(a), 2-2 (b)(viii), 1-2(e)(i), 1-4(a) and 2-2(b)(viii).	<b>03/08/2012. Closed.</b> Dismissed by Board. Determined there was no justifiable cause to pursue further investigation.
11-032	12/01/11	Consumer	Complainant states appraisal included incorrect date, borrower name, appraised value of home. Also, the listed house does not have a patio/deck, calculations are incorrect and the final reconciliation is incorrect.	<b>03/08/2013. Closed.</b> Dismissed by Board. It appeared that appraiser identified the inconsistencies and omissions within the report, made corrections and submitted a corrected report to the client.

**WV Appraiser Board Complaint Summary**  
**Complaints Received Fiscal Year 2012 (July 1, 2011 - June 30, 2012)**

Complaint Number	Date Received	Complainant	Complaint	Status/Disposition as of 11/15/2013
11-033	12/22/11	Consumer	Complainant states appraiser violated, at a minimum the conduct section of USPAP, as well as USPAP Standards Rules 1-1(a),1-1(b), 1-19(c),1-4(c),2-1(b) and 2-1(c).	06/14/2011. <b>Closed.</b> Board dismissed complaint. Appears complaint is largely a value complaint.
12-001	01/09/12	Anonymous	Complainant states the appraiser states the highest and best use of the subject is a duplex, yet the report is done as a single family home with a gross rent multiplier. The home has been used as a single family home for the past 40 years. Also, states the appraiser claims he was forced to do a GRM.	06/14/2012. <b>Closed.</b> Dismissed by Board.
12-002	01/23/12	Consumer	Complainant states appraiser did not give him a fair appraisal, that comps were from 11-13 miles away, that his appraisal came in at \$235,000. Another appraiser valued his home at \$290,000.	06/14/2012. <b>Closed.</b> Dismissed by Board. Appears complaint is largely a value complaint.
12-003	02/01/12	WV Housing Development Fund	The review appraisal reported that the appraiser's opinion of market value was overstated and the appraiser utilized comparables that were not comparable to the subject.	06/14/2012. <b>Closed.</b> Dismissed by Board. Appears complaint is largely a value complaint.
12-004	02/28/12	Consumer	Complainant states house used on comparable #3 was sold that the owner put storage units on it. Listing #1 is incorrect. The house pictured on the appraisal is not the house at the address given in the report. Complainant states, this "is not an honest appraisal."	06/14/2012. <b>Closed.</b> Dismissed by Board. Appears complaint is largely a value complaint.
12-005	03/27/12	Lender	Complainant states three appraisal reports were submitted with the complaint. Complainant states in all three reports that the appraiser demonstrated a lack of market knowledge and on two of them, the appraiser submitted erroneous information and made false statements.	09/13/2012. <b>Closed.</b> Dismissed by the Board. From the information supplied, appraisal appeared to be in substantial compliance with USPAP and that further investigation appeared unwarranted. 11/30/2012. Board sent complaint back to Standards for reconsideration at request of complainant. 03/14/2013. <b>Closed.</b> Board voted to uphold its prior decision.

**WV Appraiser Board Complaint Summary**  
**Complaints Received Fiscal Year 2012 (July 1, 2011 - June 30, 2012)**

Complaint Number	Date Received	Complainant	Complaint	Status/Disposition as of 11/15/2013
12-006	03/28/12	Consumer	Complainant states the following: the appraiser completed an inaccurate appraisal, the home has 3 bedrooms and it has 4, comparables were used that are not comparable to the subject property, and there are several minor mistakes that further add to the incompetency of the appraiser.	<b>06/14/2012. Closed.</b> Dismissed by Board. Appears complaint is largely a value complaint.
12-007	04/11/12	AMC	Complainant states there are violations of Standards Rule 1-4(a) - the appraiser seemingly fails to consider many other comparable sales in the market area that are more comparable to the subject than those used; there are violations of Standards Rule 1-5 - the appraiser seemingly fails to analyze all agreements of sale, options and listings of the subject property current as of the effective date of the appraisal and analyze all sales of the subject's property that occurred within the three years prior to the effective date of the appraisal.	<b>06/14/2012. Closed.</b> Dismissed by Board. Appraisal took place in 2007 and license of appraiser expired in 2010, therefore it appears the Board has no jurisdiction to act on an expired license. Complaint will be placed in appraiser's file. In the event the appraiser should request re-instatement or apply for certification at a later date, the complaint can be re-addressed.
12-008	05/07/12	AMC	Complainant states appraiser reported as of 09/20/2011 that the appraiser's research did not reveal any prior sales or transfers of the subject property for the three years prior to the effective date. The client/lender received a repurchased demand from Freddie Mac stating the owner of public record was incorrect and the appraiser failed to analyze the prior sale/transfer of the subject property. The AMC contacted the appraiser regarding the discrepancies. The appraiser admitted to the lack of due diligence and the deficiencies and provided a revised appraisal report with the same effective date, but a revised signature date of 03/09/2012.	<b>09/13/2012. Closed.</b> Dismissed by the Board. Educational letter sent to appraiser recommending them to utilize better quality control standards,
12-009	05/01/12	Board	Board received information from US District Attorney/US Department of Justice, Eastern District of NC, regarding two civil cases filed against WV appraiser in 2006. Appraiser's renewal applications did not accurately reflect required information.	<b>09/13/2012. Closed.</b> Board found probable cause. License suspended pending hearing after informal hearing 06/29/2012 in view of apparent guilty plea to felony. <b>09/13/2013. License Revoked.</b>

**WV Appraiser Board Complaint Summary**  
**Complaints Received Fiscal Year 2012 (July 1, 2011 - June 30, 2012)**

Complaint Number	Date Received	Complainant	Complaint	Status/Disposition as of 11/15/2013
12-010	05/14/12	Anonymous	Complainant states appraiser has violated a number of USPAP and State Rules, grossly overvaluing the subject.	<b>06/13/2013. Closed.</b> Board found probable cause and voted to discipline appraiser. Consent Decree signed by appraiser on 10/29/2013.
12-011	05/16/12	Consumer	Complainant states despite repeated telephone calls they have not received appraisal they have paid for and that the appraiser failed to return their money or documents that were provided to the appraiser by the complainant.	<b>06/13/2013. Closed.</b> Board found probable cause and voted to discipline the appraiser. Consent Decree signed by the appraiser on 06/13/2013.
12-012	05/22/12	Consumer	Complainant states there are many errors within the original report and the amended appraisal report that reflect inconsistencies and lack of relevant property data.	<b>11/30/2012. Closed.</b> Dismissed by Board. Appraiser adequately addressed the complainant's concerns and from information provided, it appeared the appraisal was in compliance with USPAP.
12-013	06/28/12	Consumer	Complainant states the appraiser used the comparison approach in lieu of the cost approach. The three comparable sells were similar to the subject in size only and in no way similar to the interior and exterior of the subject home.	<b>11/30/2012. Closed.</b> Dismissed by Board. Appraisal appeared to be in substantial compliance with USPAP and no further investigation appeared warranted. Because of repeated telephone calls from complainant, Board Chair also personally phoned complainant. Board received letter from Senator Manchin requesting information on 10/09/2012 requesting information on this case, which was then provided. On 02/12/2013, Board received a request from complainant wishing to file an appeal of the Board's decision. On 03/14/2013, the Board read and considered the request, but found no credible information that would warrant a change in their original decision.

**WV Appraiser Board Complaint Summary**  
**Complaints Received Fiscal Year 2013 (July 1, 2012 - June 30, 2013)**

Complaint Number	Date Received	Complainant	Complaint	Status/Disposition as of 11/15/2013
12-014	8/6/2014	Consumer	Complainant states appraiser did not list the disposal, washer and dryer in the appraisal report; appraiser incorrectly listed garage as 2-car garage as opposed to 4-car garage (has 2 doors). Consumer requested refund of appraisal fee.	<b>11/30/2012: Closed.</b> Dismissed by Board. Appraiser adequately addressed complainant's concerns in response to Board. Refunding of appraisal fee, or other financial matters, are not within the jurisdiction of this Board.
12-015	7/11/2012	Bank	Complainant states several errors within the report.	<b>09/13/12: Pending WV Supreme Court of Appeals.</b> Board found probable cause (outside, independent review conducted) and moved to discipline appraiser. Case was pending disciplinary hearing.
12-016	8/14/2013	Anonymous	Complainant sent notification to Board that appraiser was arrested on felony drug charges of growing marijuana and weapon charges.	<b>09/13/2012: Closed.</b> Dismissed by Board due to lack of evidence.
12-017	8/14/2013	Anonymous	Complainant sent notification to Board that appraiser was arrested on felony drug charges of growing marijuana and weapon charges.	<b>09/13/2012: Closed.</b> Dismissed by Board due to lack of evidence.
12-018	9/5/2012	Other	Appraiser was assigned to complete a 2055 on 7/13/2012. When report was submitted, it was a near identical report for the order the appraiser completed on 1/17/2012. Appraiser failed to disclose that they had completed a prior assignment for them on the same property. July report contained exact same photos as the January report for the subject, company name was incorrect, REO Addendum was missing, used some sales from January, but gave inconsistent adjustments and appraiser failed to sign the report.	<b>03/14/2013. Closed.</b> Dismissed by Board. Investigation included informal meeting with appraiser before Standards Committee. Educational letter sent to appraiser encouraging them to maintain better record keeping.

Fiscal Year 2013 Complaint Summary

**WV Appraiser Board Complaint Summary**  
**Complaints Received Fiscal Year 2013 (July 1, 2012 - June 30, 2013)**

Complaint Number	Date Received	Complainant	Complaint	Status/Disposition as of 11/15/2013
12-019	8/15/2012	Anonymous	Two appraisal reports (different properties) were prepared. Complainant states they do not believe the appraiser is licensed to perform an appraisal on either property as both properties are more than 4 units and over \$100,000.	<b>11/30/2012 and 10/28/2013. Closed.</b> Dismissed by Board 11/30/2012. No clear violations of Practice Act had occurred. Educational letter sent to appraiser 10/28/2013 reminding them of the scope of their license.
12-020	9/11/2012	Consumer	Complainant is questioning the appraised purchase price of their property in 2008 (\$154,000) and current estimated market value (\$100,000 - \$120,000)	<b>03/14/2013. Closed.</b> Dismissed by Board. Appraisal appears to be adequately developed and supported. Assessor's appraisal(s) referenced in the complaint typically rely upon mass appraisal techniques and not usually a fundamental individual analysis of the property with complete interior inspection.
12-021	10/5/2012	Consumer	No positive adjustment made for second porch; subject has exterior of brick and siding, whereas comps did not. Comps #4 and #5 had not closed and shouldn't have been used, whereas a house around the corner closed on 09/12/12 and was not used. First visual inspection of subject was 09/10/12, second was on 09/14/12 to look at storage area over garage and appraisal was not completed until 09/20/12.	<b>11/30/2012: Closed.</b> Dismissed by Board. Determined to be a value complaint and that no serious violations of USPAP or State Law had occurred.
12-022	9/11/2012	Appraiser	Review appraiser concluded the value opinion was not adequately supported and is not credible.	<b>09/12/2013: Closed.</b> Dismissed by Board. Determined no clear violations of Practice Act had occurred. Educational letter sent to appraiser 10/11/2013 advising that appraiser should, 1) expand summary information to better support opinions and conclusions, and 2) be cognizant of Uniform Standards of Professional Appraisal Practice, 2012-13 Edition, page U-7 as it relates to client advocacy.

**WV Appraiser Board Complaint Summary**  
**Complaints Received Fiscal Year 2013 (July 1, 2012 - June 30, 2013)**

Complaint Number	Date Received	Complainant	Complaint	Status/Disposition as of 11/15/2013
12-023	10/22/2012	Consumer	"Original" appraiser unable to keep assignment and informed appointment and informed complainant she was sending another appraiser. Appraiser sent was not licensed; it appeared to the complainant the individual who performed the appraisal was not trained or licensed to perform that work and the information she signed was robo-signed by "original" appraiser to make it seem she performed it legitimately. Submitted appraisal appeared to have gross inaccuracies and misinformation.	<b>09/12/2013: Closed/Pending WV Supreme Court of Appeals.</b> Dismissed by Board. Determined after investigation that appraiser followed the client's request. However, respondent requested opinion by WV Supreme Court of Appeals.
12-024	10/30/2012	Appraiser	Appraiser performed assignment with bias; appraiser through his misrepresentations in his report, advocated the interests of his client; appraiser communicated assignment results with the intent to mislead; appraisal was performed in grossly negligent manner; appraiser violated Standards Rule 1-4 (c) (IV) and Standards Rule 2 (a)	<b>09/12/2013: Closed.</b> Dismissed by Board. Determined no clear violations of Practice Act had occurred. Educational letter sent to appraiser 10/11/2013 advising that appraiser should, 1) expand summary information to better support opinions and conclusions, and 2) be cognizant of Uniform Standards of Professional Appraisal Practice, 2012-13 Edition, page U-7 as it relates to client advocacy.
12-125	11/9/2012	Consumer	States a new house generator system was installed and it was not given any value; that there is a storm room in the basement and that no value was given; there is a full-size garage in the basement and no value was given; failure to mention high efficiency furnace and new hot water heater.	<b>03/14/2013: Closed.</b> Dismissed by Board. Determined that complaint is value based and related to difference of opinion, rather than having a basis of law or professional standards. Appraiser adequately complainants concern, including that purchase price plus cost of improvements does not always equate to an increased market value in real estate appraisal.

**WV Appraiser Board Complaint Summary**  
**Complaints Received Fiscal Year 2013 (July 1, 2012 - June 30, 2013)**

Complaint Number	Date Received	Complainant	Complaint	Status/Disposition as of 11/15/2013
12-026	11/2/2012	Consumer	States the appraiser claims there were no new improvements made to the home, however complainant states there were. Complainant also states comparables used were not comparable to the subject property, nor was a bathroom below grade level counted.	<b>03/14/2013: Closed.</b> Dismissed by Board. Board believes appraiser's response to Board adequately addressed each of the issues raised by complainant. Therefore, a copy of the appraiser's response will be attached to the dismissal letter to the complainant.
12-027	11/9/2012	Consumer	States the appraiser made several inaccurate statements and blatant omissions.	<b>03/14/2013. Closed.</b> Dismissed by Board. Board believes appraiser's response to Board adequately addressed issues raised by complainant.
12-028	11/13/2012	Anonymous	There are 4 appraisal reports. Appraiser's certification number is incorrect on all appraisal reports. Highest and best use is vague and not clearly identified on any of the reports, nor are the client and intended users. There are questionable size adjustments on all reports.	<b>04/13/2013. Closed.</b> Complaint combined with 12-029. Investigation included informal meeting with appraiser before Standards Committee. Board found probable cause and voted to discipline appraiser. Consent Decree signed by appraiser on 10/29/2013.
12-029	11/13/2012	Anonymous	There are 4 appraisal reports. Appraiser's certification number is incorrect on all appraisal reports. Highest and best use is vague and not clearly identified on any of the reports, nor are the client and intended users. There are questionable size adjustments on all reports.	<b>04/13/2013. Closed.</b> Complaint combined with 12-028. Investigation included informal meeting with appraiser before Standards Committee. Board found probable cause and voted to discipline appraiser. Consent Decree signed by appraiser on 10/29/2013.
13-001	1/10/2013	Consumer	There is a significant discrepancy between the appraisal performed 20 months earlier and this appraiser's appraisal on the value of the total basement square footage. There is inconsistency between the two appraisals for the depreciation of the cost approach to value. The value of a bath for the comparables was \$2,000 on the previous appraisal from 20 months ago and this appraiser shows \$3,000. The complainant feels the level of workmanship and diligence used in the report is lacking.	<b>04/10/2013: Closed.</b> Dismissed by Board. Discrepancies between two appraisals are not uncommon. While there may appear to be areas of omission, they appear to have minimal, if any, effect on the overall market value. No findings of substantial USPAP violations that would warrant further review.

**WV Appraiser Board Complaint Summary**  
**Complaints Received Fiscal Year 2013 (July 1, 2012 - June 30, 2013)**

Complaint Number	Date Received	Complainant	Complaint	Status/Disposition as of 11/15/2013
13-002	2/4/2013	Consumer	The appraiser noted the home as a one level ranch with one-car garage. The original home is a two-story brick cape cod, with a kitchen, bath and bedroom added on the rear of the home much later. The comps used were one-story aluminum sided ranches built in the 1970s, which is incorrect. The complainant questioned why the appraiser only noted a one-car garage. The complainant does not feel that the appraisal done on 10/02/12 is a true evaluation of the value.	<b>04/10/2013: Closed.</b> Dismissed by Board. Drastic changes within the real estate market over the last 5-6 years in the consumer's (geographic) area have an adverse effect on market trends and values of some properties, No substantial USPAP violations that would warrant further review.
13-003	3/13/2013	Consumer	The appraiser did not use comparables that compared in age and size. The complainant disagreed with the value given for square footage. The complainant also agreed with the cost approach.	<b>06/13/2013: Closed.</b> Dismissed by Board. No basis to support the allegations that the comparable were inappropriate for the assignment.
13-004	3/15/2013	Anonymous	The report included a number of errors: could not calculate size of subject from floor plan sketch (missing measurements); appears to have pushed value (large plus adjustments and small minus adjustments); comp one appears to be a sale and not a comparable; cost approach not developed, yet referred to Marshall & Swift as the source; inconsistent adjustment for room, bedroom and bath count; addendum section statement (full baths at \$5,000, while half-baths at \$7,000); basement adjustment inconsistent (comp 2) .	<b>09/13/2013: Closed.</b> Dismissed by Board. Investigation included informal meeting with appraiser before Standards Committee. Educational letter sent to appraiser recommending that in future they: expand comments to better support conclusions; not permit client to influence the report; maintain substantial involvement in the determination of the scope of you involvement; not exclude any approach to value if it is necessary to prepare creditable results.
13-005	3/15/2013	Anonymous	The report included a number of errors: inconsistent site adjustments new construction, while not developed, reference made as Marshall and Swift was source of data; also stated in the addendum that the age of the subject is the reason the cost approach was not developed (proposed construction).	<b>09/13/2013: Closed.</b> Dismissed by Board. Investigation included informal meeting with appraiser before Standards Committee. Educational letter sent to appraiser recommending that in future they: expand comments to better support conclusions; not permit client to influence the report; maintain substantial involvement in the determination of the scope of you involvement; not exclude any approach to value if it is necessary to prepare creditable results.

**WV Appraiser Board Complaint Summary**  
**Complaints Received Fiscal Year 2013 (July 1, 2012 - June 30, 2013)**

Complaint Number	Date Received	Complainant	Complaint	Status/Disposition as of 11/15/2013
13-006	3/25/2013	Anonymous	Geographic incompetence.	09/12/2013: Closed. Dismissed by Board. Determined to be a value and geographical issue.
13-007	4/3/2013	Consumer	Realtor performing Broker Price Opinions (BPOs), which are illegal in WV and using Real Estate Company's E&O Insurance.	06/13/2013: Closed. Referred to Real Estate Commission.
13-008	4/16/2013	Anonymous	Realtor performing valuation products without an appraisal license.	06/13/2013: Closed. Referred to Real Estate Commission.
13-009	4/10/2013	Board	Appraiser self-reported that they mistakenly conducted three appraisals in WV without obtaining a temporary permit because of a personnel issue in their office. They believed their past temporary permit to be valid.	06/13/2013: Closed. Dismissed by Board. Appraiser advised should this occur in the future they will be subject to disciplinary action and also encouraged to seek a reciprocal license if they will be working frequently in State.
13-010	4/5/2013	Anonymous	Partial appraisal submitted with a few notes written on it.	07/13/2013: Closed. Dismissed by Board due to lack of information.
13-011	5/22/2013	Consumer	The appraiser failed to communicate and complete an appraisal in time for the buyers to meet their scheduled "lock" date for their closing.	09/12/2013: Closed. Dismissed by Board. Board has no jurisdiction over the matter as no appraisal report was completed.

**Total**  
27 Complaints

**Source**  
12 Consumer  
10 Anonymous  
2 Appraiser  
1 Other  
1 Board  
1 Bank

## **Addendum**

- **2008 Appraisal Subcommittee  
Policy Statements**

## **Appraisal Subcommittee**

*Federal Financial Institutions Examination Council*

# **Appraisal Subcommittee Policy Statements**

---

**Policy Statements Regarding State Certification and Licensing of  
Real Estate Appraisers**

**October 2008**

## Table of Contents

Introduction .....	4
Purpose.....	5
Statement 1: State Regulatory Structure and Independence of Functions.....	6
Statement 2: Appraiser Classifications .....	8
A. State Certified Appraisers.....	9
B. State Licensed Appraiser.....	9
C. Trainee Real Property Appraiser .....	10
Statement 3: Appraisal Standards.....	11
Statement 4: Written Appraisal Reports .....	11
Statement 5: Temporary Practice .....	11
Statement 6: Reciprocity .....	13
Statement 7: Prohibition Against Discrimination.....	14
Statement 8: National Registry of State Certified and Licensed Appraisers.....	14
A. General Roster and Registry Fee Requirements .....	14
B. Description of National Registry.....	15
C. Registry Fee Policies .....	15
D. Data Submission Policies .....	16
E. Public Availability of Registry Data .....	16
Statement 9: Information Sharing.....	16
A. National Registry Data .....	16
B. Information Pertaining to Appraiser Conduct and Practices .....	17
1. State Agency/Lender Communications.....	17
2. Communications Among State Agencies .....	17
C. ASC Information “Clearing House” Operations .....	17
Statement 10: Enforcement.....	18
A. The Scope of State Agency Enforcement Programs .....	18
B. Audit of Experience and Education Submissions .....	18

C. Exemptions.....	18
D. Supervising Uncertified and Unlicensed Appraiser Assistants.....	18
E. <i>Effective, Consistent, Documented, and Timely Enforcement Process</i> .....	19
F. <i>Use of Affidavits or Other Affirmations Regarding Appraiser Experience and Education</i> .....	19
1. Background.....	19
2. Experience .....	20
3. Qualifying Education for Initial Certification .....	20
4. Qualifying Education to Upgrade to Certified Classifications.....	20
5. Continuing Education.....	20
G. <i>Validation of Experience Documentation for AQB Criteria Conformance and USPAP Compliance</i> ...	21
1. Validation of Qualifying Experience and Proper Use of Experience Logs .....	21
2. Determinations of USPAP Compliance.....	22
3. Determinations of Experience, Experience Hours and Time Periods .....	22
4. Applicability to Licensed Appraisers .....	22
5. Supporting Documentation .....	22

## Introduction

Title XI of the Financial Institutions Reform, Recovery, and Enforcement Act of 1989, as amended, (FIRREA) entitled the “Real Estate Appraisal Reform Amendments,” established the Appraisal Subcommittee of the Federal Financial Institutions Examination Council (ASC). The ASC consists of representatives appointed by the heads of the Board of Governors of the Federal Reserve System, the Federal Deposit Insurance Corporation, the Office of the Comptroller of the Currency, the Office of Thrift Supervision and the National Credit Union Administration (“Federal financial institutions regulatory agencies” or “Agencies”) and the Department of Housing and Urban Development.

The ASC, among other things, is charged with monitoring the certification and licensing programs for real estate appraisers in each State to determine whether the State’s policies, practices and procedures are consistent with Title XI and enforcing the State’s compliance with the requirements of Title XI. This statute also requires the ASC to maintain a National Registry of State licensed and certified appraisers and to ensure that each State appraiser certifying and licensing agency (State agency) transmits to the ASC a roster of State certified and licensed appraisers who are eligible to perform appraisals in federally related transactions, along with an annual registry fee. States may establish and maintain procedures for certifying, licensing, supervising and disciplining individuals who are qualified to perform real estate appraisals in connection with Federal financial and public policy interests, including a code of professional responsibility as evidenced by the Uniform Standards of Professional Appraisal Practice (USPAP), as adopted by the Appraisal Standards Board of the Appraisal Foundation (ASB). Title XI, and other Federal statutes and regulations<sup>1</sup> requiring the use of State certified or licensed appraisers necessarily rely on States to perform their real estate appraiser related duties in a responsible manner.

In exercising its oversight responsibilities, the ASC reviews each State’s overall appraiser regulatory program to determine compliance with Title XI. All of a State’s requirements and policies need not be specifically set forth in statutes, but may be established by regulation, procedure or practice. Conversely, an otherwise adequate set of statutes or regulations can be undermined by inadequate implementation. In general, the ASC considers each State appraiser regulatory program to be valid unless the ASC formally rejects or disapproves the program using the procedures in 12 U.S.C. 3347 and 12 CFR part 1102, subpart B.

In general, State agencies should take appropriate steps to ensure that each person seeking to qualify as a State certified or licensed appraiser has demonstrated his or her competency. To demonstrate competency, the ASC believes that States should ensure that appraisers meet appropriate education, testing and experience requirements. Moreover, State agencies should ensure that State certified or licensed appraisers continue to perform their assignments in a competent and ethical manner.

Federal or State statutes or regulations may prescribe which transactions must have an appraisal

---

<sup>1</sup> Two Federal statutes, Title XI and 12 U.S.C. 1708(e)(B), require the use of State certified or licensed real estate appraisers, as do certain Federal regulations and policies such as the Department of Transportation’s regulations implementing the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, Office of Management and Budget Circular No. A-129 and Bulletin No. 92-06, and the Uniform Standards for Federal Land Acquisitions.

performed by a State certified or licensed appraiser. For federally regulated financial institutions, Title XI generally requires that State certified real estate appraisers perform all appraisals in connection with federally related transactions over \$1 million and complex one-to-four family residential properties. The Agencies have adopted comprehensive regulations and policies specifying when appraisals by State certified or licensed appraisers must be obtained by regulated financial institutions.

## **Purpose**

The ASC is issuing these Policy Statements to assist the States in the continuing development and maintenance of appropriate organizational and regulatory structures for certifying, licensing and supervising real estate appraisers. These Statements reflect the general framework that the ASC is using to review a State's program for compliance with Title XI. These Statements: (1) supersede the ASC's Policy Statements that were adopted on August 4, 1993; (2) incorporate new Policy Statements 5 and 6 on temporary practice and reciprocity, which were published, respectively, at 62 FR 19755 (April 23, 1997) and 23777 (May 1, 1997); (3) include new guidance on several issues, such as the National Registry and Policy Statement 10G (October 1, 2008) and (5) reflect non-substantive, stylistic edits to the earlier version.

## **Statement 1: State Regulatory Structure and Independence of Functions**

The ASC does not impose any particular organizational structure upon the States. It is recognized that each State may have legal, fiscal, regulatory or other valid constraints that determine the structure and organization of its State agency. States, however, should adopt and maintain an organizational structure for appraiser certification, licensing and supervision that avoids conflicts of interest or the appearance of such conflicts. Ideally, States should maintain totally independent State agencies answerable only to the governor or a cabinet level official who has no regulatory responsibility for real estate licensing/certification, promotion, development or financing functions (realty related activities). A State, however, may choose to locate its State agency within an existing regulatory body. Any State with its appraiser regulatory function in a department that regulates realty related activities must ensure that adequate safeguards exist to protect the independence of the appraiser regulatory function.

A State agency may be headed by a board, commission or individual. The organizational structure should provide maximum insulation for the State agency from the influence of any industry or organization whose members have a direct or indirect financial interest in the outcome of the agency's decisions.

Persons appointing officials to a State agency should not be associated or affiliated with an affected industry, i.e., they should not have a direct or indirect financial interest in realty related activities. A State agency head, appointed by the governor and confirmed by the State legislature, would generally be considered independent.

The ASC believes that, as a matter of sound public policy, State appraiser boards or commissions should adequately represent the broad public interest by providing the public with a meaningful opportunity to participate in the agency's decision making process. A State agency should not be dominated in any way by any industry or profession and its board or commission should have one or more qualified public members. The ASC believes that domination of the State agency by representatives of affected industries would be inappropriate and inconsistent with Title XI. The ASC, however, recognizes that members of the appraisal industry should be significantly represented on the appraiser board or commission and believes that a board or commission may contain a majority of appraisers and still adequately represent the broad public interest. A State agency, board or commission, however, should reflect the interests of the State's entire community of appraisers and the general public and not the interests of any professional appraiser organization.

An individual heading a State agency should not be actively engaged in the appraisal business or in any realty related activity during his or her term of office or employment and for a reasonable period thereafter.

The ASC strongly urges that State agency decisions, especially those relating to license or certificate issuance, revocation and disciplinary actions, not be made by State officials who also are responsible for realty related activities. State officials should accept and implement the actions of the appraiser board unless they are inconsistent with the public interest and trust. Additionally, such State agency decisions should be final administrative actions subject only to appropriate judicial review.

Board or commission members and any persons in policy or decision-making positions (collectively, Board Members), including persons who support Board Member activities, must perform their responsibilities consistent with the highest ethical standards of public service as implemented by pertinent State statutes and regulations. In the absence of such statutes and regulations, the ASC expects Board

Members to comply with the following general principles:

- Public service is a public trust, requiring Board Members to place loyalty to the Federal and State Constitutions, statutes, regulations, and these ethical principles above private gain;
- Board Members shall not engage in financial transactions using nonpublic information or allow the improper use of such information to further any private interest;
- Board Members shall not solicit or accept any gift or other item of monetary value (other than nominal value) from any person or entity seeking official action from, doing business with, or conducting activities regulated by the State agency, or whose interests may be substantially affected by the performance or nonperformance of the Board Member's duties;
- Board Members shall put forth an honest effort in the performance of their duties;
- Board Members shall not knowingly make unauthorized commitments or promises of any kind purporting to bind the State agency;
- Board Members shall not use public office for private gain;
- Board Members shall act impartially and not give preferential treatment to any individual or private organization; and
- Board Members shall endeavor to avoid any actions creating the appearance of impropriety or that they may be violating the law or engaging in unethical or wrongful conduct or practices. Whether particular circumstances create such an appearance shall be determined from the perspective of a reasonable person with knowledge of the relevant facts<sup>2</sup>. [*Paragraph added 10/11/00, effective 1/1/01.*]

[*Following five paragraphs added 8/11/04, effective 1/1/05.*]

Some State agencies contract with private entities (i.e., third parties) to assist them in performing appraiser regulatory activities. Such arrangements can assist in managing costs and providing expertise that might not be available internally. At the same time, potentially reduced financial and operational control over a private entity's activities might pose certain risks. State agencies using private entities need to establish appropriate internal controls, procedures, and safeguards to assure that the entity performs its duties in an effective and consistent manner in compliance with the State's responsibilities under Title XI. The types of activities covered by this Statement include, but are not limited to:

- Receiving, reviewing, and/or approving applications for initial certification or licensure;
- Receiving, reviewing, and/or approving applications for credential renewals;
- Analyzing the qualifications of appraiser applicants;
- Reviewing and/or approving qualifying and continuing education courses;
- Administering initial appraiser credentialing examinations;
- Receiving, reviewing, and/or approving temporary practice and reciprocity applications;
- Answering inquiries related to the State's appraiser licensing and certification program;
- Assisting in the investigation/disciplinary process regarding certified or licensed appraisers; and
- Preparing and/or submitting ASC National Registry data submissions and related fee payments.

---

<sup>2</sup> These principles are based on 5 CFR § 2635.101(a) and (b), entitled Basic obligation of public service.

A State agency should exercise due diligence to identify and select a private entity. As part of this process, the State agency should determine its needs and objectives and convey them to prospective private entities. In selecting a private entity, the State agency should perform sufficient analysis to determine that the entity is competent and experienced in providing the activities that the State plans to outsource. This analysis should include an evaluation of an entity's ability, both operationally and financially, to meet the State agency's needs.

Any contract, agreement, or arrangement between a State agency and such a private entity needs to comply with State procurement requirements and be in writing. That document should:

- Clearly describe the duties, rights, and responsibilities of the parties, including specific quality standards and time frames for performing appraiser-regulatory services;
- Address how the parties will handle contingencies that could adversely affect the entity's performance;
- Ensure that adequate written procedural guidelines exist regarding how each appraiser regulatory activity will be performed;
- Ensure that the private entity provides adequate safeguards for records security, privacy of personal information, and confidentiality of documents;
- Provide that the private entity's appraiser-related operations, including any records relating to those operations (whether in physical or machine-readable form), at all times shall be available to the State; and
- Require that the records noted above are the property of the State agency and will be surrendered promptly to the State agency upon its request.

Finally, a State agency retains accountability for any private entity arrangement and for ensuring that its appraiser-related regulatory functions are in compliance with Title XI.

## **Statement 2: Appraiser Classifications**

Title XI established, and the ASC has recognized, two designations or titles for appraisers: "State licensed" and "State certified." The Appraiser Qualifications Board of the Appraisal Foundation (AQB) has approved a third designation, "certified residential appraiser," which the ASC also has recognized. Most of the States have adopted the certified residential appraiser classification. The ASC strongly urges States to use the federally recognized designations or titles, i.e., State certified general appraiser, State certified residential appraiser and State licensed appraiser. The use of other designations or titles increases the likelihood of confusion among users and could result in the employment of appraisers who do not have the required designation to perform the appraisal for which they are engaged. Use of other designations may complicate and confuse State temporary practice and reciprocity arrangements. States that choose to use other designations or titles should ensure that they can be easily distinguished from the Federal designations.

States also may experience problems if their statutes or regulations specify the types of real estate transactions for which State certified and licensed appraisers may conduct appraisals. In general, for federally regulated financial institutions, these determinations rest with the Federal financial institutions regulatory agencies as set forth under 12 U.S.C. 3341. These Agencies have issued regulations prescribing the types of transactions for which certified or licensed appraisers are required. State statutes and regulations should defer to the Agencies' regulations in this area.

Some States have specifically included in their statutes or regulations restatements of the requirements set

forth in the regulations issued by the Agencies relating to such matters as the value of transactions requiring certified or licensed appraisers, the specific skills of the appraisers and the complexity of appraisal assignments. These Federal requirements will probably be changed from time to time, thus creating conflicts with State requirements unless affected States act promptly to make conforming amendments to their statutes or regulations. The best way for States to avoid such problems is not to include any restatement of the requirements of the Agencies' regulations in State statutes or regulations.

Any State or Federal agency or other user of appraisal services may impose additional appraiser qualification requirements if they consider such qualifications necessary to carry out their responsibilities under Federal statutes and regulations. Additional State imposed requirements, however, must not unduly restrict the ability of persons to become State certified or licensed appraisers. Moreover, those requirements must not reduce appraiser certification qualifications below those established by the AQB or unduly burden temporary practice. They also should not hamper the creation of State reciprocity agreements.

The ASC will continue to review each State's education requirements to ensure, for licensing, that they are meaningful both as to the breadth of subject matter and length of required study, and, for certification, that they at a minimum conform to the requirements of the AQB.

#### **A. State Certified Appraisers**

Title XI generally requires a State certified general appraiser to be a person who: (1) meets at least the minimum AQB criteria for "Certified General Real Property Appraiser"; and (2) passes a State administered examination issued or endorsed by the AQB. While Title XI does not specifically mention the State Certified Residential Appraiser designation, it was adopted by the AQB, and the ASC has recognized it. A State certified residential appraiser is a person who: (1) meets at least the minimum AQB criteria for "Certified Residential Real Property Appraiser"; and (2) passes a State administered examination issued or endorsed by the AQB. The AQB occasionally has amended both sets of criteria since their adoption in 1990, with the most recent changes taking effect on January 1, 2008. Copies of the current certification criteria (as well as the AQB's suggested criteria for Licensed Real Property Appraisers and Trainee Real Property Appraisers) can be obtained from the Appraisal Foundation by contacting the Foundation via Internet at [www.appraisalfoundation.org](http://www.appraisalfoundation.org), by telephone at 202-347-7722 or through U.S. mail at 1155 15th Street N.W., Suite 1111 Washington, D.C. 20005.

#### **B. State Licensed Appraiser**

Title XI does not specifically set the qualifications requirements for licensing appraisers. Nor does it establish State appraiser licensing as an entry level or trainee designation. States are free to establish meaningful qualifications criteria for licensed appraisers, including education, testing, experience, and continuing education requirements that demonstrate knowledge and competency. If States choose, they may base their licensing standards on the AQB's "Licensed Real Property Appraiser" classification, and all States should require persons to pass a meaningful, State approved written test before receiving a license. Such a test may be one issued or endorsed by the AQB, but, in any event, a qualified source should independently review and validate the test.

The ASC acknowledges that the AQB's recommended experience and education criteria for "Licensed Real Property Appraiser" are meaningful and encourages States to adopt them. The ASC, however, recognizes that other meaningful ways exist for the States to ensure that persons of demonstrated competency qualify for State licensing by using different combinations of education and experience requirements in conjunction with an appraiser testing program. States may consider one or more of the following approaches:

- Less than the AQB-suggested hours of experience, if such experience was obtained under the direct supervision of a State certified or licensed appraiser;
- State agency review of a minimum number of appraisal reports prepared by the applicant;
- A practical examination consisting, for example, of the satisfactory completion of one or more appraisal reports from case studies or an actual field appraisal;
- A higher level of required education, such as a degree in real estate appraisal or similar degree; and
- A program in which the State agency grants a “trainee” license under the AQB’s suggested Trainee Real Estate Appraiser classification criteria or other reasonable method designed to enable an individual, who has the required education and has passed an appropriate examination, to obtain the experience [and training] necessary to demonstrate his or her competence within a limited period of time.

No matter the approach, the ASC believes that the time allowed to achieve the necessary hours of experience should not be limited to a set period.

The ASC believes that it is important for States to provide for appraisers’ continuing education as part of their licensing requirement. In that regard, the AQB’s continuing education recommendation for a Licensed Real Property Appraiser is reasonable.

During the initial period of implementing Title XI, the ASC accepted the concept of transitional licensing to allow practicing appraisers to continue in the profession although they did not meet all licensing qualifications. Transitional licensing enabled persons to become licensed when they passed the appropriate test but lacked either the educational or the experience requirements adopted by the State. States generally have required: (1) transitionally-licensed appraisers to satisfy the missing requirements within no more than two years after being tested and transitionally licensed by the State; and (2) each transitional license to indicate clearly its transitional nature, period of validity and a non-extendable termination date<sup>3</sup>.

The ASC believes that transitional licensing, as it has existed, is no longer necessary because practicing appraisers have had ample time and opportunity to meet the States’ requirements for experience and education. Therefore, the ASC believes that there is no longer a need for States to award transitional licenses or to extend or renew previously issued transitional licenses.

However, as set out above, the ASC recognizes that there is a need for programs to facilitate the entry of individuals into the profession and is encouraging States to create meaningful mechanisms to help ensure the entry of competent individuals into the appraisal profession.

### **C. Trainee Real Property Appraiser**

On August 3, 1993, the AQB adopted qualification criteria for a new Trainee Real Property Appraiser classification. The ASC endorses this classification and encourages the minority of States that have not

---

<sup>3</sup> Title XI requires that the States establish certification criteria that, at a minimum, are consistent with the AQB’s certification qualifications. These qualifications require persons to complete all education requirements before they can take a certification examination. Transitional or provisional certification is not consistent with the AQB’s requirements.

yet adopted the criteria to do so.

### **Statement 3: Appraisal Standards**

Real estate appraisals generally must be performed in accordance with generally accepted appraisal standards as evidenced by the appraisal standards promulgated by the ASB, i.e., USPAP. Each State, by statute or by regulation, has incorporated USPAP into State law. State agencies should take steps to ensure that State statutes or regulations automatically incorporate the latest version of USPAP, including related ASB Statements and Comments. In applying USPAP, State agencies should consider ASB Advisory Opinions and other written guidance on the meaning and application of USPAP, such as the ASB's Frequently Asked Questions, and, in general, should defer to the ASB, and, where appropriate, the Agencies, in those matters.

Some States have incorporated dated or limited versions of USPAP into their statutes or regulations. This can cause confusion and conflict for certified and licensed appraisers, who must comply with professional standards adopted by the ASB that are different than those adopted by their State. State agencies should apply and enforce identical provisions of USPAP. Therefore, the ASC urges all States to incorporate USPAP as the minimum appraisal standard by general reference into their laws or regulations. If State law prohibits a State agency from incorporating USPAP by general reference, the agency must take all necessary steps to ensure that the most current USPAP version is incorporated by specific reference by the date that version becomes effective.

Any State or Federal agency or other user of appraisal services may impose additional appraisal standards if they consider such standards necessary to carry out their responsibilities. Additional State imposed standards, however, must be consistent with USPAP and must not unduly restrict the ability of persons to become State certified or licensed appraisers. Moreover, those additional standards must not reduce the level of appraisal standards or practices below those established by the AQB or unduly burden temporary practice. They also should not hamper the creation of State reciprocity agreements.

### **Statement 4: Written Appraisal Reports**

Title XI specifically mandates that all appraisals performed in connection with federally related transactions be in written form. The written appraisal must adequately explain the certified or licensed appraiser's opinion of the property's value as of a specific date with a description of the property and presentation of the relevant market information with supporting analysis. This requirement has been incorporated into other Federal statutes and regulations, in particular, the Agencies' regulations.

### **Statement 5: Temporary Practice** *[Published at 62 F.R. 19755 (April 23, 1997)]*

Title XI requires a State agency to recognize on a temporary basis the certification or license of an appraiser from another State provided: (1) the property to be appraised is part of a federally related transaction; (2) the appraiser's business is of a temporary nature; and (3) the appraiser registers with the State appraiser regulatory agency in the State of temporary practice. Thus, a certified or licensed appraiser from State A, who has an assignment concerning a federally related transaction in State B, has a statutory right to enter State B, register with the State agency in State B and perform the assignment. Title XI does not require State B to offer temporary practice to persons who are not certified or licensed appraisers, including appraiser assistants not under the direct supervision of an appraiser certified or licensed in State

A. An out-of-State certified or licensed appraiser should register for temporary practice before beginning to perform an appraisal assignment in connection with a federally related transaction.

The ASC believes that “temporary” is best measured by one or more specific appraisal assignments. For temporary practice purposes, the ASC regards the term “assignment” as meaning one or more real estate appraisals and written appraisal reports which are covered by a contract to provide an appraisal.

Title XI also states that a State appraiser certifying or licensing agency shall not impose excessive fees or burdensome requirements, as determined by the ASC, for temporary practice. The ASC considers the following fees, acts and practices of the State of temporary practice to be “excessive fees” or “burdensome requirements”:

- Prohibiting temporary practice;
- Requiring temporary practitioners to obtain a permanent certification or license in the State of temporary practice;
- Taking more than five business days (after receipt of a complete temporary practice registration request) to issue a temporary practice permit (if issuance is required under State law) or to provide effective notice to the out-of-State appraiser regarding the status of his or her temporary practice request;
- Requiring out-of-State appraisers requesting temporary practice to satisfy the host State’s appraiser qualification requirements for certification which exceed the minimum required criteria for certification adopted by the Appraiser Qualifications Board (AQB);
- Limiting the valid time period of a temporary practice permit to less than six months after its issuance date or not providing a temporary practitioner with an effortless method of obtaining an extension of the time period;
- Limiting out-of-State certified appraisers to a single temporary practice permit per calendar year;
- Requiring temporary practitioners to affiliate with an in-State certified or licensed appraiser;
- Failing to take regulatory responsibility for a visiting appraiser’s unethical, incompetent or fraudulent practices performed while within the State;
- After taking disciplinary action against a visiting appraiser, failing to forward copies of available evidence and final disciplinary orders promptly to the appraiser’s home State agency; and
- Charging a temporary practice fee exceeding \$150.

In addition, the ASC will consider the following fees, acts and practices of the certified or licensed appraiser’s home State to be excessive or burdensome:

- Delaying the issuance of a written “letter of good standing” or similar document for more than five business days after the home State agency’s receipt of the related request; and
- Failing to take appropriate disciplinary action when one of its certified or licensed appraisers is disciplined by another State agency for unethical, incompetent or fraudulent practices under a temporary practice permit.

This listing is not exclusive. The ASC may find other excessive fees or burdensome practices while performing its State agency monitoring functions.

An out-of-State certified or licensed appraiser must comply with the host State’s real estate appraisal statutes and regulations. Each appraiser who receives temporary practice registration is subject to the State’s full regulatory jurisdiction and is governed by the State’s statutes and regulations respecting

appraiser certification or licensing. However, the out-of-State appraiser should be treated like any other appraiser within the State who wishes to perform an appraisal in a federally related transaction.

A State agency may establish by statute or regulation a policy that places reasonable limits on the number of times an out-of-State certified or licensed appraiser may exercise his or her temporary practice rights in a given year. If such an overall policy is not established, a State agency may choose not to honor an out-of-State certified or licensed appraiser's temporary practice rights if it has made a determination that the appraiser is abusing his or her temporary practice rights and is regularly engaging in real estate appraisal within the State.

Finally, some State agencies have sought to require that an appraiser register for temporary practice if the appraiser is certified or licensed in another State, performs a technical review of an appraisal in that other State and changes, or is authorized to change, a value in the appraisal. The ASC, however, has concluded that for federally related transactions the review appraiser need not register for temporary practice or otherwise be subjected to the regulatory jurisdiction of the State agency in which the appraisal was performed, so long as the review appraiser does not perform the technical review in the State within which the property is located.

**Statement 6: Reciprocity** [*Correction notice published at 62 F.R. 23777 (May 1, 1997).*]

Section 1122(b) of Title XI, 12 U.S.C. 3347(b), states that the ASC shall encourage the States to develop reciprocity agreements that readily authorize appraisers who are licensed or certified in one State (and who are in good standing with their State appraiser certifying or licensing agency) to perform appraisals in other States. Under reciprocity agreements, an appraiser who is certified or licensed in State A and is also reciprocally certified or licensed in State B must comply with both States' appraiser laws, including those requiring the payment of certification, licensing and National Registry fees and continuing education. Indeed, the appraiser for all intents and purposes is treated as if he or she were separately certified or licensed in each of the States.

Each State should work expeditiously and conscientiously with other States with a view toward satisfying the purposes of § 1122(b). The ASC monitors each State's progress towards this goal and encourages States to work out issues and difficulties.

Specifically, the ASC encourages States to enter into reciprocity agreements that, at a minimum, contain the following features:

- Accomplish reciprocity with at least all contiguous States. For States not sharing geographically contiguous borders with any other State, such as Alaska and Puerto Rico, those States should enter into reciprocity agreements with States that certify or license appraisers who perform a significant number of appraisals in the non-contiguous States;
- Readily accept other States' certifications and licenses without reexamining applicants' underlying education and experience, provided that the other State: (1) has appraiser qualification criteria that meet or exceed the minimum standards for certification and licensure as adopted by the AQB; and (2) uses appraiser certification or licensing examinations that are AQB endorsed;
- Eliminate retesting, provided that the applicant has passed the appropriate AQB-endorsed appraiser certification and licensing examinations in the appraiser's home State;
- Recognize and accept successfully completed continuing education courses taken to qualify for license or certification renewal in the appraiser's home State; and
- Establish reciprocal licensing or certification fees identical in amount to the corresponding fees for in-State appraisers.

## **Statement 7: Prohibition Against Discrimination**

State agencies should be aware that Title XI and the Agencies' regulations prohibit federally regulated financial institutions from excluding appraisers from consideration for an assignment solely by virtue of their membership, or lack of membership, in any appraisal organization. Federally regulated financial institutions should review the qualifications of appraisers to ensure that they are qualified for the assignment for which they are being considered. It is unacceptable to assume that an appraiser is qualified solely due to membership in, or designation from, an appraisal organization, or the lack thereof. The Agencies have determined that financial institutions' appraisal policies should not favor appraisers from one or more organizations or exclude individuals based on their lack of such membership. If a State agency learns that a certified or licensed appraiser allegedly has been a victim of such discrimination, the State agency should inform the Agency which has regulatory authority over the involved financial institution.

The ASC has determined that such discrimination also is inappropriate in the establishment and administration of a State's certification and licensing system. The ASC urges States to adopt legislation, regulations or other procedures to prohibit such discriminatory practices.

In addition, State agencies should avoid discriminatory practices regarding appraiser educational course providers. Some State agencies inappropriately: (1) have charged a course review fee to private course providers while not charging such a fee to certain professional appraiser organizations; (2) have delayed approval of private school appraisal courses while rapidly approving those of professional appraiser organizations; and (3) have forced non-affiliated proprietary schools to maintain and use fixed school room locations, while certain professional appraisal organizations have been allowed to teach courses at non-fixed commercial sites, such as hotels, motels and office locations. State agencies should review their internal procedures and take steps to ensure that all educational providers are afforded equal treatment in all respects, including course review fees, timeliness of review and course location requirements.

## **Statement 8: National Registry of State Certified and Licensed Appraisers**

### **A. General Roster and Registry Fee Requirements**

Title XI requires the States to transmit to the ASC no less than annually: (1) a roster listing individuals who have received a State certification or license to perform appraisals and (2) a \$25 Registry fee from individuals who have received certification or licensing. Fee and roster requirements apply to all individuals who receive State certifications or licenses originally or by reciprocity, whether or not the individuals in fact are performing, or plan to perform, appraisals in federally related transactions. If an appraiser is certified or licensed in more than one State, the appraiser is required to be on each State's roster of certified or licensed appraisers and a Registry fee is due from each State in which the appraiser is certified or licensed.

Only appraisers on the National Registry are eligible to perform appraisals in connection with federally related transactions. Some States may give State certified or licensed appraisers an option of not paying Registry fees. If a State certified or licensed appraiser chooses not to pay the fee, then the credentialing State agency must ensure that any potential user of that appraiser's services is aware that the appraiser's certificate or license is limited to performing appraisals in connection with non-federally related transactions. The State agency must place a conspicuous notice directly on the face of any evidence of the appraiser's authority to appraise stating, "Not Eligible To Appraise Federally Related Transactions."

## B. Description of National Registry

The ASC has provided the States with detailed specifications regarding the data elements that comprise the Registry and related reporting procedures. States must use systems for data input and maintenance that recognize specifications of the ASC system to ensure system compatibility.

To assist the States in recording and submitting data efficiently and cost effectively, the ASC has developed a personal computer software package. It is contained on diskettes and is provided at no charge. The ASC creates a National Registry Number for each appraiser and protects each appraiser's privacy rights. This unique identification number is provided to appropriate State and Federal regulatory agencies to simplify multi-State queries regarding specific appraisers.

## C. Registry Fee Policies

Each State must remit to the ASC a National Registry fee on an annual basis for each State certified or State licensed appraiser listed on the National Registry. The annual fee for each certified or licensed appraiser is \$25. Fees will not be prorated or refunds granted for partial year registrations. If a State has not transmitted an appraiser's annual fee to the ASC, that individual is not recorded in the Registry and is not eligible to perform appraisals in connection with federally related transactions. If a State issues multiple-year certifications and licenses and collects multiple-year fees, the State may choose to remit to the ASC the total amount of the multiple year National Registry fees. The ASC can only record individuals on the National Registry for the number of years paid<sup>4</sup>. If an appraiser, for any reason, becomes uncertified or unlicensed, the appraiser is entitled to a refund consisting of any remaining full-year portions of the appraiser's multiple year fees. When the ASC receives proper documentation of this loss in status from a State, the ASC will transmit those fees promptly to the State for refund to the appraiser. [Paragraph amended January 13, 1999.]

Upon receipt of a State's data submission, the ASC will process the data for inclusion in the National Registry. At the end of each month, the ASC will generate an invoice based on the data submissions received during the month from the State and will forward the invoice, with explanatory information, to the State. The State should review the invoice for accuracy immediately upon receipt and notify the ASC of any questions. The State must pay the invoice within 45 days from the invoice date. Interest will accrue on any unpaid amounts as specified by Federal law. Checks or electronic transfers should be made payable to the "Appraisal Subcommittee."

The ASC will consider an appraiser inactive if his or her certificate or license renewal fee is not received within 45 days of the invoice date. When in an inactive status, an appraiser is not authorized to perform appraisals in connection with federally related transactions, and the appraiser's listing in the National Registry will be removed. The ASC will change an appraiser from inactive to active status and reinstate his or her listing on the Registry only when it receives the renewal fee and appropriate renewal information from the State agency.

---

<sup>4</sup> The Comptroller General of the United States, in Decision B-279866.2 (November 3, 1998), prohibited the ASC from identifying appraisers on the National Registry as eligible to perform appraisals in connection with federally related transactions for years for which a State has collected fees but has not transmitted them to the ASC.

#### **D. Data Submission Policies**

The Registry's value and usefulness are largely dependent on the quality and frequency of State collected data. Accurate and frequent data submissions from all States are necessary to maintain an up-to-date Registry. States must submit appraiser data to the ASC no less frequently than monthly. If a State's data does not change during the month, the State agency must notify the ASC of that fact in writing. We encourage States to submit data as frequently as possible, up to daily. Each data submission must include the State's complete Registry-related appraiser database. This complete submission will be compared against existing Registry data to update appraiser information and to calculate Registry fees for generating invoices.

#### **E. Public Availability of Registry Data**

The releasable portions of National Registry information can be obtained via the Internet at the ASC website ([www.asc.gov](http://www.asc.gov)) or through the National Technical Information Service (NTIS). Certain personal information about an individual appraiser is protected by the Privacy Act, 5 U.S.C. 552a, and the ASC does not make it available through either source.

The ASC website provides free access to the public portion of the Registry. The entire public portion may be downloaded, and predefined queries and user-customized queries are available for all releasable information. Access to the full database, which includes some non-public data, e.g., certain disciplinary action information, is restricted to authorized State and Federal regulatory agencies.

Alternatively, public Registry information is available through NTIS. Subscriptions for database updates, as well as record sorts by factors such as State and zip code, may be obtained through NTIS. When requesting Registry data, refer to *The Real Estate Appraisers Registry*, the NTIS catalogue name. For additional information about the Registry database, please write:

U. S. Department of Commerce  
National Technical Information Service  
5301 Shawnee Road  
Alexandria, VA, 22312  
Telephone: (703) 605-6050  
Fax: (703) 605-6900

To ensure the accuracy and integrity of the National Registry, State agencies should designate a high ranking State agency administrative officer, such as an executive director, who will serve as the State agency's Registry contact official. The State agency should advise the ASC in writing regarding the selected designee and should ensure that the authorization is kept current. The ASC will accept inquiries and information relating to National Registry data from this authorized individual only.

### **Statement 9: Information Sharing**

The ASC believes that the routine exchange of certain information among lenders, State agencies and the ASC is essential to meeting the goals of Title XI.

#### **A. National Registry Data**

It is critical for State agencies to report expeditiously to the ASC any disciplinary action taken against an

appraiser. At a minimum, this information must be submitted with the State's monthly, or more frequent, Registry data submission. For the most serious disciplinary actions, i.e., suspensions and revocations, we strongly encourage the State to notify us immediately, and we will update the Registry database. States with Internet e-mail accounts will receive automated notification of all suspensions and revocations.

## **B. Information Pertaining to Appraiser Conduct and Practices**

### **1. State Agency/Lender Communications**

Title XI requires "any federally recognized entity," e.g., a federally regulated institution, to report any action of a State certified or licensed appraiser that is contrary to the purposes of Title XI to the appropriate State agency for disposition. In turn, the State agency must provide the ASC with a report regarding the disposition of such a matter.

The ASC believes that full implementation of this Title XI requirement is vital to the integrity of the system of State appraiser regulation. By promptly reporting instances of incompetent or unethical behavior of appraisers to State agencies, State agencies are able to investigate appraiser actions and ensure that a resulting suspension or revocation of an appraiser's certificate or license is communicated expeditiously to the ASC. At that point, the ASC removes the appraiser's name and related information from the National Registry, thereby preventing the appraiser from legally performing appraisals in connection with federally related transactions or for other transactions requiring the use of State certified or licensed appraisers. As part of its State agency monitoring process, the ASC evaluates the effectiveness with which each State agency follows up complaints from financial institutions and other persons who report instances of appraiser incompetence or unethical behavior.

### **2. Communications Among State Agencies**

Title XI contemplates the reasonably free movement of certified and licensed appraisers across State lines. This freedom of movement assumes, however, that certified and licensed appraisers are, in all cases, held accountable and responsible for their actions while performing appraisal activities. To ensure this accountability, State agencies need to establish routine ways to communicate with each other regarding matters of mutual interest, including the activities and status of persons who are certified or licensed in multiple States. The ASC website provides one such source of information and communication.

## **C. ASC Information "Clearing House" Operations**

To facilitate the development of reciprocity among the States and the creation of State appraiser trainee/apprentice/intern programs, the ASC is developing a database of information that will be available to State agencies outlining each State's reciprocity requirements and interstate agreements as well as the features of existing appraiser trainee/apprentice/intern programs. The ASC is urging: (1) each State to maintain with the ASC a listing of all reciprocity agreements with other States (together with copies of such agreements), and (2) each State with a trainee/apprentice/intern program to maintain with the ASC a current summary of the program's requirements and features. Information regarding reciprocity, trainee programs, and other issues, such as Temporary Practice provisions, is maintained on the ASC website.

## **Statement 10: Enforcement**

### **A. The Scope of State Agency Enforcement Programs**

In the ASC's view, Title XI intends that States supervise all of the activities and practices of persons who are certified or licensed to perform real estate appraisals in connection with all real estate appraisals involving real estate related financial transactions, and not just federally related transactions. The Federal agencies and all employers of appraisers must rely on the States to effectively regulate, supervise and discipline their certified and licensed appraisers—in other words, to assure their professional competence. Accordingly, a State agency with knowledge of inappropriate behavior by a certified or licensed appraiser committed in connection with an appraisal of a non-federally related transaction should take appropriate action to investigate that behavior and to discipline the appraiser.

As noted, other Federal statutes and regulations require the use of State certified or licensed appraisers in certain real estate transactions. A few State statutes, however, do not require the use of certified and licensed appraisers in those circumstances. The ASC recommends that State statutes or regulations authorize the State agency or another appropriate State authority to take action, as necessary, against an uncertified or unlicensed person who performs an appraisal for which a State certified or licensed appraiser is required under Federal statute or regulation. The ASC believes that, to preserve the integrity of the system for regulating the appraisal process, States should have sufficient legal tools, e.g., a State law prohibiting a person from misrepresenting his or her professional status and authority, to take such actions.

### **B. Audit of Experience and Education Submissions**

While the ASC has no preference for any specific methodology, State agencies, at a minimum, should have a reliable means of validating both education and experience credit claimed for certification or licensing. The ASC believes the lack of routine verification procedures is both an invitation to potential fraud and a threat to the integrity of a State's appraiser regulatory program. See Section F below for requirements applicable to the use of appraiser affidavits or other affirmations of compliance. (The preceding sentence was effective January 1, 2005.)

### **C. Exemptions**

Title XI and other Federal statutes and regulations specifically require the use of only State certified or licensed appraisers in connection with the appraisal of certain real estate-related financial transactions. A State may not exempt any individual or group of individuals from meeting the State's certification or licensing requirements if the individual or group member performs an appraisal where Federal statutes and regulations require the use of a certified or licensed appraiser. For example, an individual who has been exempted by the State from its appraiser certification or licensing requirements because he or she is an officer, director, employee or agent of a federally regulated bank, thrift or credit union would not be permitted to perform an appraisal in connection with a federally related transaction. States with exemption provisions should take steps to ensure that the provisions are not being used or interpreted to avoid the use of certified or licensed appraisers in transactions governed by Federal law.

### **D. Supervising Uncertified and Unlicensed Appraiser Assistants**

Title XI provides that an individual who is not a State certified or licensed appraiser may assist in the preparation of an appraisal if the assistant is under the direct supervision of a licensed or certified appraiser and the final appraisal is approved and signed by that appraiser. The ASC believes that this

provision should not be used to legitimize situations where one or more uncertified or unlicensed persons are not actively and directly supervised by a certified or licensed appraiser during the preparation of the significant aspects of the appraisal process, and the certified or licensed appraiser does not substantively review the appraisal in accordance with USPAP's requirements. The ASC believes that any cursory review should not qualify as direct supervision and that such activities would violate the intent and purposes of Title XI. The ASC, therefore, urges State agencies to ensure that their appraiser regulatory programs can identify situations where direct supervision is not present and to take appropriate steps to remedy them.

**E. Effective, Consistent, Documented, and Timely Enforcement Process** *[Section added 10/11/00, effective 1/1/01.]*

Each State agency must ensure that its entire system for processing and investigating complaints and sanctioning appraisers is administered in an effective, consistent, equitable, and well-documented manner. For the purposes of this paragraph, "well-documented" means that relevant documentation pertaining to a matter exists, and it will enable ASC investigators to understand the facts and determinations in the matter and the reasons for those determinations. Absent special documented facts or considerations, substantially similar cases must result in similar dispositions. State agencies must analyze each complaint to determine whether additional violations, especially those relating to USPAP, should be added to the complaint. Persons analyzing complaints for USPAP compliance must be knowledgeable about appraisal, appraisal methodology, and USPAP.

Dismissal of an alleged USPAP violation due to an "absence of harm to the public" is inconsistent with Title XI's purpose. That purpose "is to provide that Federal financial and public policy interests in real estate related transactions will be protected by requiring that real estate appraisals utilized in connection with federally related transactions are performed... in accordance with uniform standards, by individuals whose competency has been demonstrated and whose professional conduct will be subject to effective supervision." Financial loss or the lack thereof is not an element in determining whether there is a USPAP violation; the extent of such loss, however, should be a factor in determining the appropriate level of discipline. It is critical that State agencies investigate allegations of USPAP violations, and, if allegations are proven, take appropriate disciplinary or remedial action.

State agencies need to process complaints of appraiser misconduct or wrongdoing on a timely basis. Absent special documented circumstances, final State agency administrative decisions regarding complaints should occur within one year of the complaint filing date.

**F. Use of Affidavits or Other Affirmations Regarding Appraiser Experience and Education** *[Section added 8/11/04, effective January 1, 2005.]*

The following discussion provides guidance on the acceptance of affidavits and other affirmations by States in recognizing experience and education for initial certification, credential upgrade to certification, and certification renewal.

**1. Background**—Most States require applicants/appraisers to submit documentation supporting experience and education claimed to qualify for or renew a credential. These States review the documentation before determining whether to issue or renew the credential. In the ASC's review of State appraiser regulatory programs, the ASC has found that some States rely on affidavits (i.e., sworn statements or affirmations) from applicants/appraisers stating that they have obtained the experience and/or education required under State and/or Federal law to obtain their certificates or licenses initially (i.e., qualifying education or experience) or to renew their credentials (i.e., continuing education). In

States accepting affidavits, the applicant/appraiser usually does not submit documentation to support the claimed experience or education. The States accept the applicant/appraiser's affirmation that he or she has obtained the necessary experience or education. It is critical that States relying on such affidavits have effective procedures to verify that the appraiser has successfully met Federal and State law requirements.

Certified appraisers who obtain their credentials via affidavit, but have not completed the claimed education courses or experience, have not met Title XI's minimum requirements and are not legally eligible to perform appraisals in connection with federally related transactions and appraisals in connection with real estate related financial transactions involving Fannie Mac, Freddie Mac, and FHA.

**2. Experience**—States cannot accept experience-related affidavits from applicants for certification (i.e., Certified Residential or Certified General classifications). If a State accepts experience-related affidavits from applicants for licensure (i.e., any non-certified classification, such as Licensed or Trainee), upon the appraiser's application to upgrade to a certified classification, the State must require experience documentation to support the appraiser's qualification for the certified classification, not just the incremental amount of experience required to move from the non-certified to the Certified classification. For example, assume that a State accepts an experience affidavit from an appraiser to support the appraiser's initial hours to qualify for the Licensed classification. Subsequently, this appraiser applies to upgrade to the Certified Residential classification. The State must require documentation to support the full experience hours required for the Certified Residential classification, not just the difference in hours between the two classifications.

**3. Qualifying Education for Initial Certification**—States cannot accept education-related affidavits from applicants for initial certification without verifying that the applicant's claimed education courses are acceptable under AQB Criteria, and that the applicant has successfully completed the courses. States must ensure that applicants for certification meet AQB Criteria. Also, we recommend that States ensure that applicants for non-certified classifications meet the State's initial education requirements by reviewing each education course.

**4. Qualifying Education to Upgrade to Certified Classifications**—If a State accepts education-related affidavits from applicants for initial licensure in any non-certified classification, upon the appraiser's application to upgrade to a certified classification, the State must require documentation to support the appraiser's educational qualification for the certified classification, not just the incremental amount of education required to move from the non-certified to the Certified classification. (See paragraph two above for an example of a similar upgrading situation.)

**5. Continuing Education**—States may accept education-related affidavits from certified appraisers for credential renewal. Each State accepting affidavits for certified appraiser credential renewals must establish a reliable means of validating the affidavits, i.e., validation procedures.

**a. Validation Procedures**—For the purposes of this Policy Statement, validation procedures need to achieve at least two goals. First, the procedures must include a prompt post-approval audit of an adequate number of affidavits to have an acceptable chance of identifying appraisers who fail to comply with Federal and State law. The sample must include a reasonable representation of the appraiser population being sampled. Second, the procedures must be structured to permit acceptable projections of the sample results to the entire population of subject appraisers. It is necessary to achieve both goals to have reliable validation procedures.

**b. Credential Renewal Intervals**—States renew appraiser credentials at varying intervals. Some States schedule credentials to expire on a single date, e.g., December 31 each year, every other year, or every third year. Other States schedule expirations for month end or quarter end. Still other States

establish expirations based on the dates the credentials are issued and can have expirations almost every day of the year. Each approach presents its own challenges to the State.

For States that have a single expiration date for a portion or all of their appraisers, the appraiser population is easy to determine. This, in turn, makes the sample size easy to determine. States that have multiple expiration dates might have more difficulty in determining the appraiser population and the appropriate sample size and techniques. Nonetheless, it is incumbent on these States to ensure that they implement validation procedures for certified appraisers that conform to this policy statement.

**c. Auditing and Enforcement Requirements**—The State must audit the continuing education-related affidavit for each certified appraiser selected in the sampling procedure. The following minimum standards apply to these audits:

- Each affidavit audit must be completed within 60 days from the date the renewed credential is issued;
- The State must determine that the education courses claimed conform to AQB Criteria, and that the appraiser successfully completed each course;
- When a State determines that a certified appraiser does not meet the AQB's minimum continuing education criteria, the State must take appropriate action in the most expeditious manner to suspend the appraiser's eligibility to perform appraisals in Federally related transactions. Also, the State must notify the ASC expeditiously, by email or fax, of that fact so that the appraiser's record on the National Registry can be updated appropriately; and
- If a State determines that more than ten percent of the audited appraisers failed to meet the AQB Criteria, the State must take remedial action to address the apparent weakness of its affidavit process. Possible actions could include: auditing the affidavit submissions of every certified appraiser in the renewing population; abandoning the affidavit process; and/or prominently publishing the names of appraisers failing the audit to improve deterrence. The ASC will determine on a case-by-case basis whether remedial actions were effective and acceptable.

**d. List of Education Courses**—To promote accountability and deter fraud, we encourage States that accept continuing education-related affidavits for certified appraisers to require that the appraiser also submit a listing of courses to support the affidavit.

**e. Documentation**—To ensure that the ASC can determine State compliance with these standards, a State needs to maintain adequate documentation to support its affidavit renewal and audit procedures and actions.

## **G. Validation of Experience Documentation for AQB Criteria Conformance and USPAP Compliance** *[Section added 8/9/07; amended with effective date of 10/1/08.]*

The following discussion provides guidance regarding how State agencies can ensure that applicants for certification and licensure have the necessary experience to perform appraisals in connection with Federally related transactions and real estate related financial transactions that require the services of State licensed or certified real estate appraisers under Federal law.

**1. Validation of Qualifying Experience and Proper Use of Experience Logs**—Most States require applicants for licensure or certification to submit an experience log that lists, with some specificity, each of the appraisals claimed for experience credit. Reviewing experience logs is only the first step in evaluating an applicant's experience claims. States, in some reliable manner, must validate that the experience listed on the log actually exists. Therefore, it is necessary that each entry on an experience log

contains sufficient information to enable a State agency to validate the existence of the appraisal and to perform its duty to determine whether the applicant is capable of performing USPAP-compliant work.

States need to review a representative sample of the applicant's work product. For example, if the experience log for an applicant for the certified residential classification included both residential and non-residential assignments, the State must review a sampling of non-residential reports, in addition to the applicant's residential work. Similarly, if the experience log of an applicant for the certified general classification included both residential and non-residential assignments the State must review a sampling of the residential reports, in addition to the applicant's non-residential work.

**2. Determinations of USPAP Compliance**—Generally, for appraisal experience to be acceptable under AQB criteria, that experience must be USPAP-compliant. Appraisals, other than mass appraisals and tax assessment/ad valorem appraisals, must comply with USPAP Standards 1 and 2. Mass appraisals and tax assessment/ad valorem appraisals must comply with USPAP Standard 6. Therefore, States, under Title XI and the AQB's certification criteria, must determine, by some reasonable method, whether applicants are capable of performing appraisals that are USPAP compliant.

The only acceptable method of making this determination is by reviewing appraisal work product for each applicant. For most States, the most reasonable approach to making this determination would be to review specific work products and/or to require the applicant to perform appraisals of specified properties and prepare corresponding appraisal reports (e.g., demonstration reports). It is important to note that the State agency must select the work products to be reviewed. Allowing applicants to make the selection would significantly reduce the reliability of any validation approach. States must exercise due diligence in determining whether submitted experience is USPAP-compliant. States are free to tailor their methods of making this determination to fit their unique needs. The ASC will review each State's method on a case-by-case basis and determine whether that method is acceptable for Title XI compliance.

**3. Determinations of Experience, Experience Hours and Time Periods**—The experience hours and time period must comply with that prescribed by the AQB Real Property Appraiser Qualification Criteria for the credential. When measuring the beginning and ending of the experience period under AQB criteria (currently 24 and 30 months for certified residential and certified general, respectively), States need to review each appraiser's experience log (or other documentation) and note the dates of the first and last acceptable appraisal activities performed by the applicant. Then, the State needs to calculate the time period spanned between those appraisal activities. This span of time must comply with the AQB experience criteria.

**4. Applicability to Licensed Appraisers**—To reduce confusion and administrative inefficiencies, the ASC strongly encourages States to treat experience claims of applicants for licensure in the same manner as those submitted by applicants for certification.

**5. Supporting Documentation**—To ensure that the ASC can determine whether the State is appropriately validating experience documentation for AQB criteria conformance and USPAP compliance, a State needs to maintain adequate documentation to support its validation method or methods. The State should maintain information identifying each appraisal report reviewed by the State, notes, letters and/or reports prepared by the official(s) evaluating the report for USPAP compliance, and any correspondence exchanged with the applicant regarding the appraisal submitted. Documentation that should be retained for approved alternative methods of verification will be determined on a case-by-case

basis. The supporting documentation may be discarded upon the completion of the first ASC field review performed after the credential issuance or denial for that applicant.