# ANNUAL REPORT **2012-2013**





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# Annual Report at a Glance

### **EDUCATION**

- Adult Basic Education
- College Foundation of West Virginia (CFWV)
- Project ISAAC
- Regional Academic Competitions
- RESA 7 Additional Services
- Special Education
- Staff Development/Curriculum and Instruction
- Substitute Teacher Program
- Teaching American History Pathways through American History
- WV Workplace Education
- YouthReady

#### FINANCIAL BENEFIT

- Finance
- Medicaid Billing Services

#### **HEALTH & SAFETY**

- Adolescent Health
- Educational Audiology Services
- Public Service Training
- Regional School Wellness

#### **TECHNOLOGY**

- IT Support Services
- Technology Integration Services
- WVEIS
- WV Wood Technology

This report contains information about some of the activities of WV RESAs during the 2011-2012 school year. Not all RESAs provide all the services listed and all RESAs offer additional services as determined appropriate by each local RESA Council. Services not only differ from RESA to RESA, they also differ within each RESA from time to time. Being able to offer the right services at the right time allow RESAs to meet the needs of communities, schools and school systems as well as support WVDE and WVBE initiatives and goals. A complete Annual Report for each RESA may be found on each RESA's Web Site or hard copies may be obtained by contacting the individual RESA offices.

# **INTRODUCTION**





A powerful engine for education



# West Virginia Board of Education



# WEST VIRGINIA BOARD OF EDUCATION

L. Wade Linger Jr,, President
Gayle C. Manchin, Vice-President
Robert W. Dunlevy, Secretary
Lloyd G. Jackson II
Michael I. Green
William White
Lowell E. Johnson
Priscilla Haden
Jenny Phillips

Dr. Brian. E. Noland, Ex Officio Chancellor, West Virginia Higher Education Policy Commission

James Skidmore, Ex Officio Chancellor, West Virginia Council for Community and Technical College Education

> Dr. Jorea M. Marple, Ex Officio State Superintendent of Schools





# Regional Education Service Agency 7

# MISSION STATEMENT

To provide high quality, cost effective, life-long education programs and services to students, schools, school systems and communities.

# **VISION STATMENT**

To serve the educational needs of the total community.

# REGIONAL ADVISORY COUNCIL

### **Barbour County**

Dr. Joseph Super, Superintendent Bob Wilkins, Board Member

#### **Doddridge County**

Ora "Rick" Coffman, Superintendent Roger "Jack" Bell, Board Member

#### **Gilmer County**

Ron Blankenship, Superintendent Dr. William Simmons, Board Member

#### **Harrison County**

Susan Collins, Superintendent Gary Hamrick, Board Member

#### **Lewis County**

Dr. Joseph Mace, Superintendent Sylvia McNeish, Board Member

#### **Marion County**

Gary Price, Superintendent Rev. James Saunders, Board Member

#### **Monongalia County**

Dr. Frank Devono, Superintendent Dr. Clarence Harvey, Board Member

#### **Preston County**

Dr. Larry Parsons, Superintendent Tony Talerico, Board Member

### **Randolph County**

Terry George, Superintendent Edward Tyre, Board Member

#### **Taylor County**

C.R. "Bob" Maynard, Superintendent Richard Teagarden, Board Member

#### **Tucker County**

Dr. Eddie Campbell, Superintendent Jared Parsons, Board Member

#### **Upshur County**

Scott Lampinen, Superintendent Dr. Greenbrier Almond, Board Member

#### **West Virginia Department of Education**

Mr. Joe Panetta, Assistant State Superintendent

#### **Curriculum Director**

Mr. Jack Reger, Barbour County

### **Teacher Representative**

Cindi Primovero, Lewis County

#### **Principal Representative**

Rockie DeLorenzo, Marion County

### **Higher Education Representative**

Jeani Hawkins, Pierpont Community & Technical College

# PROGRAMS & SERVICES





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#### **PROGRAM TITLE:** Adolescent Health

**PURPOSE:** To improve the health status, health related behavior, and availability and utilization of preventive, acute and chronic care services among the adolescent population of West Virginia.

**FUNDING SOURCE:** Bureau of Public Health: Office of Maternal, Child, & Family Health

**CONTACT PERSON:** Name: Idress M. Gooden

Phone: (304) 624-6554 ext. 245 Email: <u>igooden@access.k12.wv.us</u>

#### **MAJOR ACCOMPLISHMENTS:**

- Conducted workshops and staff development sessions on "Understanding the Framework of Poverty," "Asset Development," "Understanding Adolescent Development," "BRIDGES Out of Poverty," "Meth Awareness," and "Bullying Awareness" throughout the region and for various state/regional conferences.
- Coordinated the Pathways to Wellness Program at RESA 7: yearly Health Screening, monthly wellness updates, and Flu Vaccine Clinic.
- Attended and provided support and follow-up for the Governor's Task Force on Substance Abuse Prevention regional meetings.
- Collaborated with WV Special Olympics to provide the Winter Games at Canaan.
- Facilitated community forums for Upshur County Schools on Drop-Out Prevention.
- Served as Co-Chair of state HIV Community Planning Group and facilitated quarterly meetings and development of the HIV Prevention Plan for WV.
- Active member of 6 county Family Resource Networks, 3 Substance Abuse Prevention Coalitions, 1 PATCH Coalition, and 4 Tobacco Prevention Coalitions.
- Served on WVU-Prevention Research Center's Community Advisory Board and was elected Co-Chair for the upcoming 2013-2014 term. Assisted with planning and submission of new 5-year Core Project for Centers for Disease Control.
- Provided exhibit information for 8 Health Fairs, Expo's, Children's Festival, etc. in various counties throughout the region.
- Served as an active member of the WV School Based Health Center Association and member of the Communications Team. Supported implementation of several school-based health centers throughout the region.
- Active member and supporter of the Healthy Kids & Families Coalition and the regional Community Policy Workshops.
- Served on the statewide Global AIDS Network Committee. Coordinated the AIDS Quilt and various activities in the region and statewide.

#### PERSONNEL SUPPORTED:

Deputy Director of Adolescent Health

#### **PROGRAM TITLE:** Adult Basic Education

**PURPOSE:** The Adult Basic Education program (ABE) provides assistance to the twelve counties of RESA 7 to develop and implement basic education programs. The ABE classes are intended to assist adults to refresh their academic skills to the level that they will successfully complete the GED examination. In addition, the ABE program assists students to enable them to secure employment, enroll in higher education or vocational training. ABE encourages the participant to heighten their level of self-worth and personal value so they may improve their quality of life. It is the role of the RESA 7 Adult Education Coordinator to provide technical assistance to the local programs in the areas of proposal development, financial reporting, and teacher training. Technical assistance is provided in the region to programs servicing incarcerated adults at the Pruntytown Correctional Center, Huttonsville Correctional Center, Tygart Valley Regional Jail, Kenneth Rubenstein Center, and North Central Regional Jail. Assistance is also provided to TANF and Vocational Skill training programs. RESA 7, in collaboration with the WV Department of Health and Human Resources, has implemented seven (7) SPOKES programs to assist referred individuals to enhance educational and employability skills to secure employment.

**FUNDING SOURCE:** Adult Basic Education/SPOKES

**CONTACT PERSON:** Name: Anne Johnson

Phone: (304) 624-6554, ext. 241 Email: anjohnso@access.k12.wv.us

#### **MAJOR ACCOMPLISHMENTS:**

- During FY 2012-2013, over 4,300 students were provided services in the 12 RESA 7 counties to learn skills leading to the completion of the GED or to satisfy personal goals to improve their quality of life.
- 785 students in the region satisfactorily completed the GED examination.
- Collaboration with DHHR in the region provides funding to continue seven SPOKES programs. These programs assist referred students to learn skills that assist them to gain employment. 410 students were served.
- Provided coordination toward the improvement of instructional effectiveness through implementing nine professional development sessions in the region.

In reviewing efforts conducted to meet the goals of the ABE Strategic Plan, I am very pleased to report that the ABE program performed outstandingly. The strategic plan submitted is founded on the goals of the ABE program in general. Each county program provides services to enable students to reach personal academic goals as well as to encourage personal growth. The accomplishments noted above result from the instructors' efforts to best serve their students. The program results are entered into the Adult Education Management System (AEMIS). Without doubt, the individual effort and dedication of the ABE instructors is superior. The 2012-2013 program year shows in AEMIS the success of the ABE program in each county served through RESA 7.

### PERSONNEL SUPPORTED:

ABE Regional Coordinator

ABE/SPOKES Assistant-50%

- 2 full-time ABE Instructors
- 9 full-time SPOKES Instructors
- 4 part-time ABE Instructors
- 3 part-time SPOKES Instructors
- 3 Career Development Consultants

Other personnel include a number of 9 substitutes for the SPOKES programs

**PROGRAM TITLE:** College Foundation of West Virginia (CFWV)

**PURPOSE:** RESA 7 has received a College Access Grant from The West Virginia Higher Education Policy to conduct, organize and implement professional development/training on the College Foundation of West Virginia (CFWV). The College Foundation of West Virginia (CFWV) is a one-stop shop to help students plan, apply and pay for education or training beyond high school. The CFWV web-portal is an integrated system designed to assist students in the college search, selection and application process.

**FUNDING SOURCE:** WV Higher Education Policy Commission Division of Student

Success and P-20 Initiatives

**CONTACT PERSON:** Name: Anna Casale

Phone: (304) 624-6554 ext. 262 Email: acasale@access.k12.wv.us

#### **MAJOR ACCOMPLISHMENTS:**

- Trained 143 counselors and K-12 Stakeholders in the 26 county region on the CFWV web-portal.
- Offered 12 regional trainings throughout the 26 county region.
- Supported College Application and Exploration Week state-wide with participation from 84 schools.
- Reached over 165,000 accounts created on the CFWV web-portal state-wide.
- Over 18,000 college applications were submitted statewide in 2012-2013.
- Reached over 18,000 email subscribers on the CFWV list-serve.
- Reached over 6.000 Adult Learners Accounts created in 2012-2013 statewide.

### **SUMMARY OF STRATEGIC PLAN RESULTS:**

RESA 7 was awarded a grant to provide training for the CFWV in RESAs 5, 6, and 7 and Braxton County. The goals in the grant are as follows:

- Conduct a minimum of 6 regional trainings and 1 training at Fairmont State on the College Foundation of West Virginia Web-portal.
- Train at least 3 people in each county served by RESA 5, 6, and 7 on the CFWV Web-portal.

RESA 7 has exceeded these goals. 10 regional trainings and 2 trainings at Fairmont State were offered. At least 3 people in the 26 county area were trained. Other activities included participation in financial aid nights, parent programs, and college fairs along with providing training for the ABE and SPOKES programs and WorkForce Centers. The Director also participated in the Pandora Campaign targeting students with 60 plus hours to help them complete an Associates and Bachelors degree program.

#### PERSONNEL SUPPORTED:

1 Full time College Access Training Director

### **PROGRAM TITLE:** Educational Audiology Services

PURPOSE: The educational audiology program provides audiometric (hearing) evaluations and educational management services to all children referred by each county who are known to have, or are suspected of having a hearing loss or an auditory processing disorder. Hearing screenings, audiometric evaluations, special auditory processing testing, hearing aid management services, cochlear implant support services, management of assistive listening technology, sound level surveys, classroom presentations, staff development, hearing conservation services, student observations with educational recommendations for individual I.E.P. development and equipment calibration are offered as part of a comprehensive hearing conservation program.

**FUNDING SOURCE:** Contracted by 10 county school systems

**CONTACT PERSON:** LuAnn B. Hendershot, AuD

(304) 624-6554, ext. 228 <u>lbhender@access.k12.wv.us</u>

#### **MAJOR ACCOMPLISHMENTS:**

During the year (**July 1, 2012 to June 30, 2013 – 200 day contract**), the RESA 7 Audiologist provided direct services for **2,409** students. Included in these services were:

- 84 days of school based hearing screenings. 2,326 students were screened.
- 113 complete audiometric evaluations and re-evaluations, special tests including hearing aid checks and acoustical analysis of hearing aid function, and auditory processing testing
- Report preparation regarding the diagnosis of hearing loss and/or auditory processing disorders, with suggestions for educational programming
- Personal FM device fitting
- IEP preparation and attendance
- Consultation with county personnel and parents concerning classroom management of students with hearing loss, cochlear implants or auditory processing difficulties
- Development of consistent county correspondence and referral protocol
- Technical assistance with the ordering, maintenance and management of assistive listening technology
- Training for county employees in the proper use of portable assistive listening devices
- Development and presentation of two (2) staff development programs
- Sound level surveys (2 days)
- Scheduling of annual equipment maintenance and calibration
- Supervision of county hearing screening services

- Supervision of Audiology Secretary
- Membership on the RESA 7 Assistive Device Committee

During the year (*July 1, 2012 to June 30, 2013 – 200 day contract*), the RESA 7 Audiologist provided direct screening and evaluation services consistent with the strategic plan to *2,409* students enrolled in the 10 county contracted area. School personnel received technical assistance with hearing aids, cochlear implants, assistive listening devices and the classroom acoustic environment. Staff development programs for educators supporting the needs of students with hearing loss or auditory processing disorders were designed, presented and evaluated. Screening and acoustic enhancement equipment was evaluated and maintained.

#### PERSONNEL SUPPORTED:

**Educational Audiologist** 

**PROGRAM TITLE:** Finance

**PURPOSE:** To monitor and maintain all accounting functions.

**FUNDING SOURCE:** Unrestricted State Aid

**CONTACT PERSON:** Name: Nicole Kemper, CPA

Phone: 304-624-6554 ext 230

E-Mail: nkemper@access.k12.wv.us

# **MAJOR ACCOMPLISHMENTS:**

• See Annual Financial Statement

# PERSONNEL SUPPORTED:

1 Director of Finance

1 Payroll Coordinator

1/2 Accounts Payable Coordinator

## **PROGRAM TITLE:** IT Support Services

**PURPOSE:** RESA 7 Computer Repair Services provides technical support to the schools and school districts throughout the region. Services are available using a network of technicians delivering on-site repair and maintenance for computers, peripheral devices, networks and telecommunications. In addition, RESA 7 supports statewide technology efforts in Basic Skills, WVEIS, SUCCESS, and the K-12 wide-area communications network.

**FUNDING SOURCE:** Computer Repair State Grant

**CONTACT PERSON:** Name: Ed Currey

Phone: (304) 624-6554 ext. 240 Email: ecurrey@access.k12.wv.us

#### **MAJOR ACCOMPLISHMENTS:**

- Provided local districts with purchasing recommendations of parts by identifying cost-effective options and vendors.
- Assisted local educators with evaluation of older equipment to help determine whether to invest in repairs or retire the equipment.
- Provided twenty-two thousand five hundred and forty-one (22,541) on-site computer and peripheral equipment repairs in twenty-two thousand one hundred and forty-seven (22,147) Man-hours of labor) to schools in the region at minimal cost
- Assisted with networking services, including cable installation, repair, and network evaluation.

#### **SUMMARY OF STRATEGIC PLAN RESULTS:**

Installing, maintaining and/or repairing education-related technology equipment and software by providing timely delivery of services using highly qualified technicians to all participating counties and schools.

#### PERSONNEL SUPPORTED:

One full-time supervisor/ router specialist/technician One full-time assistant supervisor/ technician Twenty four (24) full-time computer repair technicians **PROGRAM TITLE:** Medicaid Billing Services

**FUNDING SOURCE:** Medicaid Reimbursement Funds

**CONTACT PERSON:** Name: Kim Turner

Phone: (304) 624-6554 ext. 227 Email: <u>kturner@access.k12.wv.us</u>

#### **MAJOR ACCOMPLISHMENTS:**

• RESA 7 continues to assist counties by enrolling providers and by serving as the third-party billing agent for Medicaid-eligible services being provided within RESA 7.

- RESA 7 identifies those Special Education students who are also Medicaid eligible and enters the Medicaid information into WVEIS, allowing counties to know which students to bill Medicaid for. When service reports are turned in to RESA 7, they are put in order and entered into WVEIS. Then these claims are submitted electronically. This expedites the billing process and allows for a faster reimbursement. The RESA 7 Medicaid Coordinator then verifies that claims are accepted, and that any errors are corrected. Each week, Medicaid reimbursements are downloaded and notifications are sent to county treasurers. Follow up is done on denials, and those that can be rebilled are corrected and resubmitted.
- Training for new providers, as well as reviews and/or updates on the billing process, is completed upon request from individual counties. The RESA 7 Medicaid Coordinator visits counties monthly to ensure that proper documentation is being kept. Provider tracking is also provided to counties who request this service. This tracking allows counties to make sure that all eligible claims are being submitted. Various reports are provided to the RESA 7 Regional Council, county Special Education Directors, and county Treasurers on a monthly basis.
- RESA 7 also provides support for county Finance Directors with required Medicaid Quarterly Cost report and Special Education Directors with required Random Moment Time Studies.
- Major Accomplishments: The twelve (12) school districts of RESA 7 received \$7,360,503.20 in Medicaid Reimbursements from July 1, 2012 to June 30, 2013. The breakdown is as follows:

County	Amount Received
Barbour	\$246,191.33
Doddridge	\$129,065.89
Gilmer	\$175,334.58
Harrison	\$1,741,585.66
Lewis	\$406,141.96
Marion	\$1,248,509.47
Monongalia	\$1,141,953.80
Preston	\$708,014.48
Randolph	\$575,856.00
Taylor	\$481,831.10
Tucker	\$98,916.49
Upshur	\$407,102.20

RESA 7 assisted the 12 county school districts in obtaining nearly 8 million dollars in Medicaid reimbursements.

# PERSONNEL SUPPORTED:

- 1 Full time Medicaid Coordinator
- 2- ½ time billing specialists

**PROGRAM TITLE:** Project ISAAC (Increasing Student Achievement; Advancing Communities)

**PURPOSE:** Project ISAAC is an afterschool program funded by the WV Department of Education through four comprehensive 21<sup>st</sup> CCLC grants written by staff members at RESA 7. Students participate in small group instruction in reading and math; hands-on enrichment activities; structured recreation programs; homework assistance, and College 101. For the 2012-2013 academic school year; Project ISAAC served 12 schools in 6 counties.

**FUNDING SOURCE:** WVDE – 21<sup>st</sup> Century Community Learning Centers Grant

**CONTACT PERSON:** Name: Jeovanna Lacaria

Phone: (304)-624-6554; ext 222 Email: jlacaria@access.k12.wv.us

Name: C. Brooke Michael Phone: (304)-624-6554 ext 250 Email: <a href="mailto:bmichael@access.k12.wv.us">bmichael@access.k12.wv.us</a>

Name: Tricia Lopez Phone: (304)-624-6554

Email: tlopez@access.k12.wv.us

## **MAJOR ACCOMPLISHMENTS:**

- *Total Students served* 882
- Total Adults / Family Members Served 477
- Partner Participation
  - 6 County Boards of Education (Barbour; Doddridge; Harrison; Marion; Lewis; and Preston)
  - 4 Institutions of Higher Education (Fairmont State University; Pierpont Community & Technical College, Alderson Broaddus College; West Virginia University)
  - 8 County Agencies Barbour County Sherriff's Department; Harrison County Sherriff's Dept; West Virginia University Extension/Harrison County 4-H; Harrison County United Way; Marion County Parks and Recreation; Doddridge County Bi-County Nutrition; Doddridge County Library Services; and Doddridge County Substance Abuse Prevention Coalition.
  - o 1 National Organizations –Girl Scouts of America

- Other partnering organizations: WVU Extension Agency (including several local 4-H groups); Energy Express; NASA IV & V; Kids on the Block; WV State Police (various detachments); Mid-Atlantic Aerospace Complex; Steve Warner Federal Prosecutor; Safe & Drug Fee Schools Grant; and Title I; Parcs & New Holland; WV Farms Bureau; WV National Youth Leadership Initiative; Dairy Sensations; DeMary's Market; Dr. Ebert; McDonalds; PC's Pizza, Farm Credit of the Virginias; and WVU Women's Basketball.
- Community Service Projects Greeting cards for VA Hospital and long-term care patient; canned food drives; pet supply drives for local humane societies; holiday cards and blankets for long-term care patients; caroling for the holidays; entertaining at nursing homes; preparing cards and letters for troops serving overseas; raising money for United Way and the Red Cross; donating pennies for the Haiti earthquake disaster; participating in the beautification of school grounds; and many more.
- Special Enrichment Programs Foreign language; making "water whistles" to examine vibration in sound a pitch, participating in a science presentation by the SMART-Center, tangram activities, WebQuessts, learning about the importance of agriculture in WV, building and testing earthquake houses; building rockets; building and programming LEGO robots; putting on a student-written play based on a historical event; creating a protective cover for an egg drop and pumpkin drop; Girl Scouts; DARE; Internet safety for middle school students; field trips; RAZE presentations; bullying presentations; storytelling; cooking classes; yoga; GPS usage; martial arts; fine arts; scrapbooking; student newspaper publications; violence prevention presentations; hands-on STEM activities; WV Humanities Council presentations; Bingo for Books; and many more.
- Family Engagement Science & technology nights for the students to share computer and internet knowledge with their parents; craft and game nights; Healthy Harrison County Family Night; book walks; family holiday dinners; Read Aloud workshops; Doddridge County Substance Abuse Prevention Coalition "Keep A Clear Mind" program; Bingo for Books; Breast Cancer Awareness/WVU Pink Zone Basketball Game.

Schools Served —
Doddridge County Middle School
Doddridge County Elementary
School
Central Preston Middle School
Nutter Fort Primary/Intermediate
Schools
Philippi Elementary School
Preston High School
Rivesville Elementary / Middle
School

Robert L. Bland Middle School South Harrison Middle School Valley Elementary School West Fairmont Middle School West Milford Elementary School West Preston Middle School

A master list of students for tutoring has been established by site coordinators based on test scores, teacher referral, and benchmarking. The tutors have been preparing lessons to specifically address the deficiencies as evidenced by their daily lesson plans. Progress reports are sent home regularly to communicate the progress of each student. Each site has established a monthly listing of enrichment offerings provided to students in Project ISAAC as evidenced by daily lesson plans of enrichment instructors and monthly enrichment calendars. Each site enters attendance and activity data into EZ Reports; progress is monitored by the program directors. Each Project ISAAC site has a master roster in EZ Reports. The site coordinators and recreation instructors have evaluated the school's FitnessGram scores and have implemented activities to improve the competency in the basic skills where needed.

Each site has completed a minimum of four character education activities for the year as evidenced by the site checklist completed for the site coordinator evaluations. Each site has completed the minimum of two service learning projects for the year with 50% of the sites completing more.

#### PERSONNEL SUPPORTED:

77 Total Staff Members

Administrative Staff: 15% of RESA 7 Director of C&I, Project ISAAC Coordinator, Project ISAAC Specialist

Each of the 10 sites (some sites serve multiple schools) has a Site Coordinator; Site Assistant (except for Rivesville, Robert L. Bland, and Valley); at least two Tutors; an Enrichment Leader; a Homework Help Leader; and a Recreation Leader. In total, Project ISAAC employs 77 staff members.

## **PROGRAM TITLE:** RESA 7 Public Service Training

**PURPOSE:** Public Service Training primarily provides training to emergency service providers including EMS, Fire Service, Rescue, Law Enforcement, and others. Public Service Training offers cost effective training solutions for public and private sector needs. All Public Service Training instructors are state certified in the field in which they teach.

**FUNDING SOURCE:** West Virginia Department of Education

**CONTACT PERSON:** Name: Mike Freeman

Phone: (304)624-6554 ext. 225 Email: jmfreema@access.k12.wv.us

#### **MAJOR ACCOMPLISHMENTS:**

- Updated curriculum, course materials and guidelines for Emergency Medical Service courses to meet the new National EMS Educational Standards.
- Revised curriculum for fire and rescue classes to meet new NFPA guidelines.
- Submitted curriculum for fire and rescue classes to the State Fire Commission for approval under the new fire training legislation.
- Continue to revise state certification exams to meet current objectives of courses being taught in fire, rescue and hazardous materials.

The number of individuals enrolled in Public Service Training classes totaled 5760 during Fiscal Year 2012-2013. The following is enrollment per county and type of training offered:

Barbour County	836	Monongalia County	779
Doddridge County	105	Preston County	453
Gilmer County	32	Randolph County	352
Harrison County	1855	Taylor County	56
Lewis County	67	Tucker County	586
Marion County	394	Upshur County	98
		Other	147
Emergency Medical Training		4153	
Fire Service Training		1103	
Homeland Security Training		109	
Hazardous Materials Training		385	
Instructor Course & Other Public Service Training		vice Training 10	

Public Service Training receives its funding from the West Virginia Department of Education Office, of Adult Education and Workforce Development. We use this funding to provide cost effective training to local fire and EMS agencies. Agencies are provided with this training on an as requested basis. Results of this training are reported annually to the West Virginia Department of Education, Office of Adult Education and Workforce Development.

Public Service Training coordinates and schedules classes with school districts and emergency responders to better prepare these agencies when emergencies do occur. We provide safety, CPR/First Aid and other classes.

Throughout the year, we have developed, updated, and adopted several new curriculums that meet the ever changing needs of the individuals that we serve, and to keep our curriculums current with national and state standards. As curriculums are updated, we deliver instructor in-services and professional development opportunities to keep our field personnel up-to-date.

#### PERSONNEL SUPPORTED:

Public Service Training Director Public Service Training Specialist Part-Time Public Service Training Secretary Part-Time Public Service Training Instructors

# **PROGRAM TITLE:** Regional Academic Competitions

**RESA 7 Regional Science Bowl** - The 2012 RESA 7 Science Bowl was held on Friday, December 7th at Fairmont State University. The competition was hosted and sponsored in collaboration with RESA 7 and Fairmont State University. The final two teams in the competition participated in the West Virginia State Science Bowl competition on February 2, 2013 at the National Energy Technology Laboratory. The top team then competed in the U.S. Department of Energy National Science Bowl. On the regional level, Morgantown High School was 1<sup>st</sup> Place, Bridgeport High School was 2<sup>nd</sup> Place, and Fairmont Sr. High School was 3<sup>rd</sup> Place in this year's competition.

Regional Math Field Day – The 37th Annual Math Field Day was held at Robert C. Byrd High School on March 2, 2013. Approximately 275 students in grades 4-12 from Barbour, Doddridge, Gilmer, Harrison, Lewis, Marion, Monongalia, Preston, Randolph, Taylor, Tucker and Upshur counties participated. Each student completed a written test as well as competed in areas such as mental math, physical estimation and computation. First, second, and third place winners in grades 4 - 9 received trophies and advanced to the state competition. Ten students in grades 10, 11, and 12 advanced to the state competition by attaining the top individual scores in the high school level competition.

Regional Spelling Bee - The Annual RESA 7 Regional Spelling Bee was held at the Bridgeport Conference Center on Wednesday, March 20, 2013. Forty-two students in grades 4 – 8 from our ten counties participated. Ms. Carolyn Wilbourn served as the guest pronouncer. The first place winner was Louis Aldridge, a home schooled student from Harrison County. The runner-up was Connor Cantrell, a student from Lewis County.

<u>RESA 7 School Bus Rodeo</u> – School bus drivers throughout the region competed in the annual School Bus Rodeo held at Buckhannon-Upshur High School in June of 2012. Drivers completed 10 skill tests. The overall winner was determined by the highest points earned. First, second and third place winners all advanced to the State School Bus Rodeo.

Winners of all regional competitions were recognized at a council meeting of the RESA 7 Board of Directors. Results of regional competitions were also listed on the RESA 7 website.

**PROGRAM TITLE:** Regional School Wellness

**PURPOSE:** Promote a Coordinated School Public Health Approach

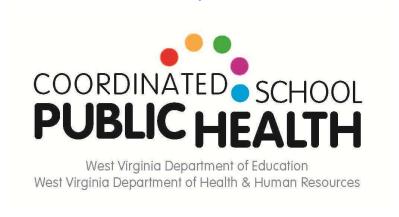
**FUNDING SOURCE:** Bureau for Public Health through the West Virginia

Department of Education Office of Healthy Schools

**CONTACT PERSON:** Name: Adrianne Marsh

Phone: (304) 624-6554

Email: aboyers@access.k12.wv.us



#### **MAJOR ACCOMPLISHMENTS:**

Continuation of the Coordinated School Public Health Approach

#### **SUMMARY OF STRATEGIC PLAN RESULTS:**

- Provided technical assistance on surveys and discipline management system to the four (4) Safe & Supportive Schools identified by the West Virginia Department of Education.
- Increased educator knowledge through the following trainings: discipline
  data/management system, health & physical education best practices, Policy 4373, SBIRT
  (Screening, Brief Intervention and Referral to Treatment), US Tennis Association, "It Does
  Matter" bullying prevention, ACAMS (Automated Critical Asset Management System),
  and Fuel Up to Play 60 grant writing.
- Provided Expected Behaviors in Safe & Supportive Schools (Policy 4373) Trainings to nine
  of our twelve counties.

**PERSONNEL SUPPORTED:** One Regional School Wellness Specialist

#### **PROGRAM TITLE:** RESA 7 Additional Services

<u>Regional Testing Out Program</u> – West Virginia Department of Education Policy 2510-Assuring the Quality of Education: Regulations for Education Programs (April 16, 2007)- states in section 5.6.8.c, "A county may develop tests for the purpose of moving students more quickly through the curriculum by "testing out."

Based on this provision in Policy 2510 and a RESA 7 Testing Out Policy developed by local school administrators, the counties in RESA 7 have chosen to offer a Testing Out program to enable students to seek alternative means of earning high school credit. RESA 7 personnel are responsible for administering the program, while teachers certified in the subject areas serve as proctors and scorers.

The 2013 Testing Out Program was held during the last week of July at two separate locations Bridgeport Middle School in Harrison County and Morgantown High School in Monongalia County. Twenty-five students from four counties registered for the program by the application deadline of May 14, 2013. Three students withdrew from the program by the required deadline of June 30, 2013. Twenty-two students from four counties were enrolled to complete exams during the test window. Two students failed to show for their scheduled exams. Twenty-three tests were administered in the following eight subjects:

English 10, English 12, Physical Science, Algebra I, Algebra II, Geometry, Civics, and Health.

19 exams earned a score of 75% or above. Additionally, 14 exams earned an 85% or higher. Nine students elected to receive high school credit.

**2013 Testing Out Overview** 

SUBJECT	NUMBER	NO-SHOWS
	REGISTERED	
English 10	3	
English 12	1	
Physical Science	4	
Algebra I	3	1
Algebra II	7	1
Geometry	2	
Civics	1	
Health	3	

#### Credits Earned

Subject	Credits
Algebra I	2
Algebra II	4
Geometry	1
Physical Science	2
Total Credits	9

**RESA 7 Website:** http://resa7.k12.wv.us – The RESA 7 website continues to serve as a communication link with schools and the community throughout the region. The website front page was redesigned to make for easier navigation.

Snowbird Reading Challenge – The Snowbird Reading Challenge completed its twelfth year in 2012-2013. Thirty-five (35) schools participated in the summer reading program which is jointly sponsored by RESA 7 and WBOY Channel 12. Twenty-six (26) schools reached their goal. All schools received a certificate provided by RESA 7. Schools that met their goals received a certificate provided by RESA 7 and a visit by Snowbird and Channel 12 staff members. In addition, students at each school that reached their goals participated in an assembly for the Snowbird where the top readers at each school were recognized. Several schools also held reward activities for participating students.

#### **PROGRAM TITLE:** Special Education

**PURPOSE:** To provide leadership to schools that are low-performing and use research-based practices to enable students with disabilities to experience improved results. Additionally, facilitate the provision of high quality, targeted professional development for all teachers and administrators in RESA 7 on research-based teaching and learning practices designed to enhance the performance and progress of students with disabilities.

**FUNDING SOURCE:** Office of Special Programs

**CONTACT PERSON:** Name: Lesa Hines

Phone: (304) 624-6554, ext. 229 Email: <a href="mailto:lhines@access.k12.wv.us">lhines@access.k12.wv.us</a>

#### **MAJOR ACCOMPLISHMENTS:**

- *Met monthly with the 12 LEA Special Education Directors in RESA 7.*
- *Met quarterly with 12 preschool LEA coordinators in RESA 7.*
- Conducted a needs assessment from all 12 counties to ascertain the professional development to offer for the 2012-2013 school year. A total of 80 workshops were offered for teachers, administrators and aides with 1330 participants.
- Made available more than 300 devices are available to all 12 counties and are listed in an online catalog on the RESA 7 website with a description of a detailed loaning process. Devices are available for a 60 day trial period prior to purchase. During the 2012-2013 school year a total of 49 devices were borrowed.
- Supervised the Medicaid reimbursement which amounted to \$7,360,503.20 for the RESA 7 counties.
- Facilitated the employment and supervision of 120 full-time, part-time and hourly employees for nine counties. The positions include: physical therapists, occupational therapists, speech language therapists, psychologist, interventionists, technology integration specialists, school improvement specialist, academic coaches, RTI specialists, student intervention specialists and job coaches.
- Trained 348 core team members in non-violent crisis intervention to comply with policy 4373.
- Submitted quarterly reports documenting attendance and agendas from LEA monthly meetings are maintained. This complies with the articles of agreement that were signed upon applying for the grant.

#### PERSONNEL SUPPORTED:

1.0 Director of Special Education

.5 Secretary for Special Education

**PROGRAM TITLE:** Staff Development / Curriculum and Instruction / Administrative Assistant

**PURPOSE:** RESA 7 provides professional grown opportunities for educators (administrators, teachers and service personnel) throughout the twelve-county service area. RESA 7 works closely with the West Virginia Department of Education and The Center for Professional Development to assist school systems in the implementation of state/federal mandates, standards, policies, and school improvement needs, as well as being responsive to individual county/school needs.

**FUNDING SOURCE:** Basic/Title V

**CONTACT PERSON:** Name: Jeovanna Lacaria

Phone: (304) 624-6554 ext. 222 Email: jlacaria@access.k12.wv.us

#### **MAJOR ACCOMPLISHMENTS:**

- Provided SES tutoring services at two Title 1 schools (Nutter Fort Intermediate and Mountain View Elementary School)
- 2 tutors were employed at each school to provide targeted services in Reading / Math
- 6 students enrolled at Nutter Fort Intermediate School (1 student transferred) as of March 45
- 4 students enrolled at Mountain View Elementary School 62 hours as of March
- Tutors completed an Individual Program of Instruction for each participating child, administered a pre-test, and sent home weekly progress reports. At the end of the SES program, tutors, will administer a post-test, and complete an end of year progress report. Individual data is incomplete as tutoring is still occurring at each site.
- Provided Level 1 IPI Trainings to all interested schools 36 attendees
- Conducted IPI codings at Buckhannon Academy, Roanoke Elementary, and Peterson Central
- Conducted faculty conversation at Roanoke Elementary School
- Provided IPI Overview at Bridgeport High School
- Conducted Culture Typology at Philippi Middle School
- Provided OEPA Mock Administrators Overview at Gilmer County Schools
- Organized and conducted OEPA Mock Audits at Union and French Creek Elementary Schools
- Organized and conducted 2012 Administrators' Forum
- Organized Educator Evaluation Training and Follow-up

- Assisted with the organization of the WV Regional Conference on Bullying
- Organized Policy 4373 training
- Provided and Organized Number Talks (K-2 and 3-5) and ELA NxG trainings (K-2 and 3-5)
- Organized the RESA 7 Instructional Materials Caravan for Social Studies
- Provided Principal Mentor Training
- Organized Policy 4373 Task Force and assisted with compilation of materials / resources
- Organized HB 4236 Task Force and assisted counties with the completion of their templates and submission
- Submitted Benedum Proposal for Think through Math Curriculum program to serve RESA 7 counties
- Organized RESA 7 Common Core County Committee and assisted with Rollout
- Provided NxG Professional Development for requested schools.
- Organized Math I Summer Academy (July 15-17)
- Organized and facilitated RESA 7 Math Curriculum Team Meetings
- Assist RESA 7 Special Education Director to conduct monthly CPI (Crisis Prevention Intervention Training) to participants as identified by policy 4373

Increase educator knowledge through providing professional development and or resources that are based on research and local achievement data, policy and or survey results through the documentation of program evaluation, participation logs, and mentoring sessions.

Providing technical assistance to low performing schools and school systems including Supplemental Educational Services and identified professional development opportunities as identified through a comprehensive needs assessment.

Provide leadership and equitable services for school improvement to schools and school districts to enable every learner to perform at higher levels of achievement.

Developing and or implementing other programs or services as directed by law or by the WV Board of Education.

#### PERSONNEL SUPPORTED:

Director of Curriculum and Instruction

# 2012-13 Regional Staff Development Council

**Barbour County:** 

Jeff Kittle – Coordinator

**Doddridge County:** 

Rick Oyler – Coordinator Dr. Greg Kuhns – County Chair

**Gilmer County:** 

Dr. Wendy Jo Halar – Coordinator

**Harrison County:** 

Wendy Imperial - Coordinator Daryl Maher - County Chair

**Lewis County** 

L.D. Skarzinski - Coordinator

**Marion County:** 

Randy Farley - Coordinator

**Monongalia County** 

Sandra DeVault – Coordinator Shelia Gallon - County Chair

**Preston County:** 

Phyllis McMillion – Coordinator

**Randolph County:** 

Pam Hewitt – Co -Coordinator Terry George – Co-Coordinator

**Taylor County:** 

Linda Casto – Coordinator

**Tucker County:** 

Dr. Diana Smith – Coordinator

**Upshur County:** 

John Haymond – Coordinator Sherry Dean – County Chair

**Higher Education** 

Fairmont State College Barbara Owens

WVU

Cheryl Crowley

**RESA 7:** 

Gabriel J. Devono - Executive Director Jeovanna Lacaria – Director of Curriculum and Instruction **PROGRAM TITLE:** Substitute Teacher Training Program

**FUNDING SOURCE:** State Allocation

**CONTACT PERSON:** Name: Mary Lewis

Phone: (304) 624-6554 ext 304 Email: <u>mlshull@access.k12.wv.us</u>

#### **PURPOSE:**

- Individuals with four-year college degrees who meet the eligibility requirements in accordance with State Policy 5202 are trained as substitutes through the RESA-7 Substitute Training Program
- Classroom management, content standards, lesson planning, instructional strategies, special education services, policies and procedures and a myriad of other topics are reviewed during the substitute training face-to-face certification session
- Prior to completion, participants complete a 6-hour focused observation and log 10 hours of online course work training before they are able to begin substituting
- A final 2-hour face-to-face session is held to assist substitutes in acquiring skills needed for successful substituting
- Passing a certification exam given at the face-to-face session determines whether a participant receives a RESA 7 Certificate of Completion which is then used at a county board of education to apply for employment

#### SUMMARY OF STRATEGIC PLAN RESULTS:

One face-to-face certification session was held each month for a total of 12 sessions for the 2012-2013 year. A total of 213 applicants registered from throughout all twelve RESA 7 counties. Of those registered, 156 applicants successfully completed the program and received their RESA 7 Certificate of Completion. Of those who successfully completed the program, 136 were first-time applicants and 20 were renewals who had worked previously in a RESA 7 county.

#### PERSONNEL SUPPORTED:

Substitute Training Program Director

**PROGRAM TITLE:** Teaching American History – Pathways through American History

**PURPOSE:** Pathways through American History is an extension of the Teaching American History Grant Program funded for a three year period by the federal government. The Pathways program is a multifaceted program that provides K-12 teachers in the district an opportunity to participate in a variety of school year and summer professional development activities and gain resources that are relevant to teaching American History. The program's mission is to improve educator content, pedagogy, and classroom teaching of American History.

**FUNDING SOURCE:** Teaching American History Grant

**CONTACT PERSON:** Name: James Rubal

Phone: (304) 624-6554, ext. 279 Email: jrubal@access.k12.wv.us

#### **MAJOR ACCOMPLISHMENTS:**

- 97% of participating teachers reported incorporating at least 10 hands-on or experiential instruction techniques and authentic assessment strategies that engage students in meaningful ways at least monthly according to information provided by Evantia, the grant evaluator.
- 100% of participating teachers integrated 21<sup>st</sup> century tools, techniques, and learning skills into the teaching of American History classes, as measured by pre- and post-teacher surveys.
- 90% of participating teachers reported sharing resources from the project with non-participating teachers in their own school/counties or in other counties.
- Recruited 6 new teachers to participate in the program.
- Provided trainings on the following including, but not limited to: Historical Thinking Skills, Learners online digital resource, on-site training at the Heinz History Center on using primary sources, Manifest Destiny and Westward Expansion, Reconstruction, Lesson planning with Next Generation/Common Core Standards, Three day on site visit to Washington D.C. to visit the Capitol, Monuments, and museums.
- *Online professional courses offered through Learners Online*
- Established an online professional learning community to support all regional teachers of American History

RESA 7 is partnered with the Teaching American History grant to provide staff development for the TAH Pathways teachers. The goals in the TAH Pathways program are:

Improve educator content understanding, pedagogy, and classroom teaching of American History.

Establish an online professional learning community to support all regional teachers of American History.

Increase use of 21<sup>st</sup> Century technology tools and skills in American History classrooms.

### PERSONNEL SUPPORTED:

Pathways through American History Director

# **PROGRAM TITLE:** Technology Integration Director

**PURPOSE:** The purpose of the Technology Integration Director is to provide resources, support, and professional development for teachers to successfully integrate technology into their classroom, as well as to provide technology trainings for all personnel in our twelve counties.

**FUNDING SOURCE:** RESA 7

**CONTACT PERSON:** Name: Shannon Carnes

Phone: (304) 624-6554 ext. 252 Email: scarnes@access.k12.wv.us

### **MAJOR ACCOMPLISHMENTS:**

- Provided technology support/professional development and provided workshops/trainings on Classroom Performance System (CPS Student Responders), Turning Point (Clickers), Google Documents, Microsoft 2003, 2007, and 2010, iPad & Sync Carts, Edline, Numonic Electronic Whiteboard, Interactive Websites, Eno Polyvision Electronic Board, SMART Board, Student Responders, Quia, BrainPOP, Interwrite Pad, MOBI, Thinkfinity, unitedstreaming, Poster Maker, Podcasting, Writing Roadmap 2 and Web 2.0 (Wikis, Blog, etc.).
- Attended the ISTE Technology Conference and WV State Technology Conference
- Collaborated with RESA 7 staff to create a RESA 7 Annual Report.
- Coordinated the RESA 7 Snowbird Reading Challenge
- Coordinated the RESA 7 Science Bowl Competition.
- Coordinated the RESA 7 Social Studies Fair.
- Provided summer trainings and technology in the classroom graduate classes.

#### **SUMMARY OF STRATEGIC PLAN RESULTS:**

Provide and/or facilitate professional development to enhance instruction and student achievement, as requested by counties/schools, including but not limited to:

Apple Products: iPad, iTunes, and Macbook; Software: Microsoft Word, Excel, Publisher,
PowerPoint, and Quick Tips on Microsoft 2007 and 2010; Student Responders: CPS and Turning
Point; Subscription Websites: Quia, BrainPOP, unitedstreaming, Writing Roadmap 2, and
CFWV; Other Technology Trainings: Podcasting, Internet Safety, Google Products, Live Grades,
Thinkfinity, Edmodo and Web 2.0; Whiteboards: SMART Board, Numonics Intelliboard,
Polyvision, Promethean and Team Board; Wireless Tablets: Numonics Wireless Tablet, MOBI,
and Interwrite Pad

#### PERSONNEL SUPPORTED:

Technology Integration Director

#### **PROGRAM TITLE:** West Virginia Education Information System (WVEIS)

**PURPOSE:** The West Virginia Education Information System, in compliance with West Virginia Code 18-2-8B, was implemented to centralize data processing for the schools and school districts throughout the state of West Virginia. Technical and software support is provided by the WVEIS staff at each RESA to the counties within their region.

**FUNDING SOURCE:** WVEIS State Grant

**CONTACT PERSON:** Name: Mike Harker

Phone: (304) 624-6554 ext. 239 Email: dharker@access.k12.wv.us

#### **MAJOR ACCOMPLISHMENTS:**

- WVEIS Staff Development/Training including school administrators, counselors, secretaries, nurses, speech pathologists, special education, and central office staff.
- Regular meetings with county contacts to discuss WVEIS problems and updates.
- Documentation and report development for county and school personnel.
- Specialized queries and form designs for various county/school reports.
- File backup and restoration.
- Bank reconciliation uploads.
- Telephone support/help desk for all WVEIS software and hardware issues.
- Maintenance of all user ids and assigned menus.
- System monitoring of submitted and interactive jobs and device status.
- WVEIS software installations.
- Data circuit problems and assistance.

### **SUMMARY OF STRATEGIC PLAN RESULTS:**

Regular meetings with the WVEIS contacts in each county were held to determine training needs and to keep them updated on software changes and state reporting requirements. Also, WVEIS staff continues to maintain support to end users through telephone help-line.

#### PERSONNEL SUPPORTED:

One full-time manager/trainer

One full-time coordinator/computer specialist

**PROGRAM TITLE:** West Virginia Wood Technology Center Training

**PURPOSE:** To offer specialized training for major facilities that need to employ people with industry related Safety skills and knowledge of industrial processes.

**FUNDING SOURCE:** WV Department of Education & Tuition

**CONTACT PERSON:** Name: Matt Wyatt/Robbie Morris

Phone: (304) 637-7500

Email: matt@wvwoodtech.com
Email: robbie@rcdawv.org

#### **MAJOR ACCOMPLISHMENTS:**

*Trained the following:* 

- 63 individuals in the OSHA 10 hr. General and Construction Industry Safety Course
- 61 individuals in CPR/First Aid courses
- 10 individuals in 8 hr,. Confined Space training
- 17 individuals in Shale NET Floorhand training
- 48 individuals in JLG Aerial Work Platform training
- 40 individuals in JLG Forklift training
- 22 individuals in the NHLA Lumber Grading Short Course
- 15 individuals in the National Safety Council Defensive Driving course
- 10 individuals in the National Safety Council Flagger Certification training
- 15 individuals in Fall Protection training
- 21 individuals in Meth Lab Recognition training
- 13 individuals in CNC/V-Carve Pro training
- 15 individuals in Epilog Laser training
- 36 individuals in Natural Gas 101 training
- 11 individuals in Microsoft Word training
- 47 individuals in Wastewater training
- 87 individuals in WV Division of Forestry BMP & Recertification training
- 13 individuals in the WV Division of Forestry Learning Tree event
- 25 individuals in the DMH M.O.S.T. course
- 27 individuals in the AFHA Americorp event
- 14 individuals in the Chamber of Commerce Workforce Freedom event

#### **SUMMARY OF STRATEGIC PLAN RESULTS:**

Cooperative and coordinated services for adult technical students throughout the state of West Virginia that is both cost effective and highly specialized for the adult student. Coordination of services delivered to West Virginia's wood products industry and small businesses in the region. Technical skills curriculum for non-college based students.

#### PERSONNEL SUPPORTED:

Director

**Training Coordinator** 

#### **PROGRAM TITLE:** West Virginia Workplace Education Program

**PURPOSE:** The West Virginia Workplace Education Program is a collaborative effort involving RESA 7 and the WV Department of Education/Division of Technical, Adult, and Institutional Education Services/Adult Education and Workforce Development. The goal is to provide customized, applied basic skill training for incumbent employees or potential employees of both new and existing businesses and industries statewide to create a quality workforce.

FUNDING SOURCE: WV Adult Basic Education

**CONTACT PERSON:** Name: Dr. Robin Asbury

Phone: (304) 695-1182

Email: wvworkplace@gmail.com

#### **MAJOR ACCOMPLISHMENTS:**

- Served 14 businesses statewide in 8 counties
- Trained 889 employees
- Presented at the National Association of Workforce Development Professional national conference on the success of the collaborative efforts of the Federal Bureau of Prisons, Region 1 Workforce Investment Board, the WV Workplace Education Program, and New River Community and Technical College
- Facilitated revision process of career readiness modules used by SPOKES program

#### **SUMMARY OF STRATEGIC PLAN RESULTS:**

During FY 12, the WV Workplace Education Program continued its membership in the Business Service Units in five of the seven WIB regions in the state. The program also worked with two businesses in north central West Virginia and has been in contact with a third business.

#### PERSONNEL SUPPORTED:

Deputy Director Workplace Education Specialist/Trainer .25 Secretary PROGRAM TITLE: 2012-2013 YouthReady In-School Program (RESA 7)

**PURPOSE:** Provide work readiness skills and services to enrolled program youth in thirteen counties in the Region VI WorkForce area. Encourage/enable the successful completion of secondary school and refer Adult Basic Education/Work Place Training programs to youth who withdraw from secondary school.

FUNDING SOURCE: WorkForce Investment Act, Region VI WorkForce Investment Board

**CONTACT PERSON:** Name: Dave Gooden

Phone: (304) 472-5480 x1034 Email: dgooden@access.k12.wv.us

#### **MAJOR ACCOMPLISHMENTS:**

- Provided In-school services to 84 youth, as well as Program Follow-Up services to 32 youths that successfully completed secondary school, were referred to partner providers, received employment search guidance via monthly phone contact, attended post-secondary education and/or entered the workforce.
- Properly managed and accounted for over \$184,000.00 in program funds.
- Trained over 51 In-School youth in work-readiness via the program's voluntary after school and Summer Work Component. Students placed in Paid/Unpaid Work Experience totaled 17.

#### **SUMMARY OF STRATEGIC PLAN RESULTS:**

The goals of the strategic plan for services provided to the in-school YouthReady participants were accomplished. Through funding sources of the YouthReady RESA 7 project, a total of 51 youth, experienced an after school and summer work component. In addition, each student worked on a jobsite earning \$7.50 per hour and the work experience also included a job readiness enrichment activity.

#### PERSONNEL SUPPORTED:

Two Full-Time Youth Advocates: Perform In-School services and associated program data paperwork and financial reports.

One Part-Time Youth Advocate: Performs In-School services/paperwork.

# PROFESSIONAL DEVELOPMENT & TRAINING

Regional Education Service Agencies

RESA . seven .

A powerful engine for education



# SATISFACTION & EVALUATION



A powerful engine for education



#### WV Board of Education Policy 3233

"Each RESA shall submit...an evaluation of the services provided within each respective region and their effectiveness. The evaluation is to be completed by schools, school systems and others using the RESA's services/programs and must include 1) an overall evaluation of the RESA's services/programs; 2) suggestions on methods to improve the utilization of existing services/programs; 3) suggestions on how existing services/programs may be enhanced; and 4) what new services/programs would be of benefit to schools and school systems."

#### **RESA 7 SATISFACTION SURVEY RESULTS**

Distributed Google Survey to RESA teachers, County Curriculum Directors, and all Coordinators in Programmatic Areas – based on overall RESA 7 Services

## RESA 7 Customer Satisfaction/Evaluation Survey Form

#### 2012-2013

You can help RESA 7 evaluate and improve services by completing this form. Please return the completed survey to the proper tray on the registration table.

### **PROGRAM USER**

#### Name of School/Organization:

The RESA 7 Customer Satisfaction Survey was distributed via Google to all RESA teachers, administrators, and all programmatic Coordinators to distribute to their respective areas.

Services/Programs used:

Project ISAAC Newsletter, Continuing education classes, RESA Training Sessions, Technology such as Intelliboards, Ipads, RESA Technicians, Training-Shannon Carnes, Next Generation Training, Technology courses in the summer, Professional Development (CPI/IPI/Common Core, etc.), OT, PT, & MI, Medicaid, WVEIS, Computer Repair, Assistive Technology Library, Audiology, Trainings organized and delivered by Jeovanna

Lacaria, Carnegie Math Training, Common Core Training, Interventionist to support Tier II and Tier III of SPL,
Administrators Forum, Teaching American History Grant, ABE Professional Development, Snowbird Reading
Challenge, Service Personnel Training, C&I Trainings, Prek Meetings, Curriculum Meetings, Support of Policy
4373 Implementation, Let's Move Assistance with Adrianne Marsh, Support with WVSIPP plans with Jeovanna,
Educator Evaluation Training, Project ISAAC, Fire / EMT Training, First Aid / CPR Classes and all Specialized Special
Education Training provided by Lesa Hines

#### PROGRAM EVALUATION

Circle a number on the scale below to indicate your overall evaluation of RESA Services / Programs. 5- Helpful, 4-

Somewhat Helpful, 3- No Opinion, 2- Somewhat Unhelpful, 1-Unhelpful



#### **PROGRAM SUGGESTIONS**

- 1. How can RESA improve the utilization of its programs?
- Keep doing what you're doing
- Monthly or weekly email to all teachers
- Provide more trainings throughout the year
- I would like to see a list on the website indicating the areas in which RESA 7 can help a school and who to contact about arranging that assistance.
- More current information that has direct application in the classroom.
- Offer follow up sessions to help after we play with things and find out questions to answer the new questions.
- Just need more parking, but try to accommodate with some off-site meetings where parking is better.
- Have an on-line forum, training request form, and or to sign up for a serve list to enable educators to request services or be informed of trainings/initiatives by RESA 7 without having to depend on the "trickle down" of information from central office contacts.
- Be here on consistent basis. Ex. 1 day every 2-3 weeks.
- Make upgrades and repairs to technology quicker. I don't know if the problem lies with RESA or at the school level, but streamlining requests for repairs would expedite this issue.
- Teachers need to encourage fellow teachers to participate in these informative free workshops.
- "More input by administrators as to staff development sessions offered.
- Email reminders to follow up on dates/times of sessions registered for."
- I don't know. I think you're doing a great job!

- Continue recruiting history and other types of teachers. I have used the resources from this program in all my RLA classes. This gives students a double whammy of the history era they are learning about. I keep in contact with either students or teachers and create my lessons around that era.
- I primarily communicate with Curriculum and Instruction Department at RESA 7. I am very pleased with the support and technical assistance provided. Technology and WVEIS, although not contacted by me personally quite as often, are very accommodating and helpful...absolutely no complaints.
- Communication is great, but sometimes I need more. I know we are adults and should be responsible, but sometimes if I don't have a reminder, it gets away from me.
- RESA is helpful in whatever I need. I can't think of anything that needs to be done to improve.
- We have several teachers that need good classroom manage strategies; however, with the NxG content standards we will not be able to offer any of this.
- More Techs
- Advertise at the classroom teacher level. Knowledge of RESA programs is available at the district level, but many teachers are not aware of all that RESA can do for us.
- With all that is offered and the quality of the professional development we've had, I'm not sure what could be improved. For several of the participants, I'd like to see them participate when they make the commitment when they say they will participate. I think it's awful when they say they will participate and they don't show up and don't give a reason.
- Develop a sustainability plan for current after school sites. Be more aggressive in attempts to maintain services in schools that are facing their last year. Regional Advisory meetings should occur more frequently if you are sincere in sustainability.
- Training classes are very important, just keeping the cost down for Volunteer's would always benefit our departments. With our department training requirements must be met before you can get on any fire apparatus. With the cost increasing it is harder for the departments to get additional equipment that could also improve firefighters fighting structure fires and Emergency Rescue on vehicle accidents. We hope that you will always consider the effects it will have on Volunteer's before you put addition charges on training classes.
- Better communication between staff members and more organization at site.
- I'm not sure that the Administrators in some counties appreciate how valuable these programs can be. I was the only educator in my county to take advantage of the Pathways program. I didn't find out about it until a month or two into the start of the program. Maybe it would be better to have the Board offices distribute the information directly to teachers?
- Possibly coming into the real classroom to model for the teacher
- More hands on activities scheduled for the students.
- The TAH program has been great keep it going
- Trainings at the office for half days have worked out nicely. Staying away from summer vacations in July would be helpful.
- Need to better market the programs to teachers and administrators.
- Not charging

- 2. How can existing programs be enhanced?
- Provide time to work on the things being trained on.
- Possible support sessions at school or RESA.
- Continue to combine counties for professional development to lower costs.
- In-services about new assistive devices/equipment
- Improve communication about RESA programs and offerings to all educators. Too often the educators that actually need the information do not receive it. RESA depends too heavily on the info being spread by central offices.
- Have more workshops available during the year.
- Provide more training on a variety of topics the technology programs led by Shannon Carnes are
  WONDERFUL. We need other areas to have similar practical, applicable trainings available reading
  comprehension instruction at high school level, basic math/problem solving skills, classroom
  management, improving parent involvement/communication, and increasing rigor/advance or honors
  courses.
- Follow up sessions
- I know you get the word out about RESA programs. I would do presentations with each department in high schools and each team in middle school and however elementary school set up their teachers.
- Find stipends for teachers or offer technology to those who attend.
- It would be helpful if there were more individuals available from RESA to assist counties. My understanding is that there will be additional staff hired to assist with our focus school which will be nice.
- More one on one instruction
- RESA VII was very helpful last year in establishing professional development with the WVDE that was tailored to our specific needs. It's great to have an organization like that to work with.
- Common Core Teams need more guidance prior to implementation in the schools. Too many people are lost on what is expected of them.
- New Evaluation system. The schools that implemented this year has had very little guidance as well as Board Office Employees, therefore we are not sure what ""next steps"" are? Do we finalize or save at the end of this year."
- Provide effective communication between WVDE and RESA so that RESA has the information they need to assist their districts.
- I can only give suggestions, but the field trip to Gettysburg was excellent. Everything we did on that trip was something we could use in our classrooms, from the tours to the reenactments to the different tents to Grant and Lee and their ""live"" activity to the shopping. Everything from those two days was very valuable. The Heinz History Center was great for someone like me who is from the area, but I'm not sure we got enough information that we could use in our classrooms. Looking at the time frame for next year, possibly the Holocaust and maybe a trip to the museum in Washington, D.C?
- All classes should follow a scripted outline with the Instructor having autonomy on how to implement
  the training plan/outline. Key points and bullets should be utilized that might refer to possible test
  questions or key knowledge areas.
- More flexibility at each after school site so that the needs of that particular school, community and most importantly students are met.
- More time with the learning/hands-on
- I have really enjoyed the Pathways Program and believe that the chance to share ideas with other educators across the RESA 7 area has been very beneficial to all involved. The presenters have been fantastic. The only change I would make to any future programs would be to contract one individual to

handle the program from beginning to end. Our first two facilitators were great but the third one was not as on top of things as the first two, I have yet to meet the fourth.

- We will need more opportunities to work on Next Gen and Smarter Balanced training.
- Lower level technology and computer classes are given to teachers, upper level classes need to offer also.
- It would be nice if the RESA people came out and did things with our students directly.
- 3. What new RESA programs would be of benefit to your school/organization?
- Cyber-bullying, common core, new evaluation system, new state testing requirements.
- CSO/Next Generation Standards Conversion"
- Apple Trainings
- How to use ipads and workshops to set up online class sites to support students especially over the winter months.
- As technology changes, address the new programs Prezi, etc.
- Personnel and resources to help with school improvement
- Develop an AAC team consisting of SLP's, OT, PT, special education teacher, etc. that could access many different pieces of equipment and go around to different schools and conduct in-depth AAC evaluations
- "More information about legislative changes
- More information and resources about implementing common core
- Clicker training with exam view
- I would like to attend a workshop on using Edmodo in the classroom
- information about Math 1, Math 2, Math 3 and Math 4
- Teachers' classroom management
- Mathematical Practice training
- Training in the TechSteps program
- The core and elective classes ABE teachers need would be nice to have some of them at RESA 7.
- More training on 4373. There are so many facets to the policy.
- Provide a review training of the New Evaluation Policy mid-year.
- We need modeling of SPL from teachers on videos.
- Principals need more guidance on how to move from a building manager to an Instructional Leader.
- Support in the area of Focus and Priority Schools
- Provide and maintain a professional development access database in order to broaden coverage of support throughout the region.
- Leader in Me training
- 7 Habits of Highly Effective People training
- Langford training
- On line EMS classes to help our staff obtain "Continuing Education" hours as required by the WVOEMS
- A good mine/fire service class meeting NFPA requirements would be handy as well as a good trench class in Monongalia County.
- Grant writing should be offered to the school staff and after school staff so that they may have greater chances for sustainability.

- Training classes pertaining to Emergency Medical and Fire/Rescue Classes.
- We need full school training for the IPI process. It would be very helpful for someone at RESA VII to be certified as a trainer.
- Assistance with priority and focus schools. (I know this is in the works)
- Smarter Balance Assessment
- 4. Other pertinent information/suggestions:
- Really appreciate the "customer service." People are polite when I call.
- More teacher input
- The RESA program helps our school with technology workers and provides trainings that are beneficial to the education of our students.
- Whenever I have had any contact with anyone from RESA 7, they have been extremely nice and helpful. I would just like the website to be a more user friendly so that I know whom to contact about what.
- "I'm always very satisfied with RESA programs. They are always applicable to technology/etc. that I need to utilize in my classes.
- Continue CPI
- Continue to offer sharing positions across counties for low incidence populations"
- "More frequent ""Administrator's Forums"". They are very beneficial and having that networking time to share answers and information about common issues is invaluable.
- On-line staff development that educators could participate after hours or administrators could set up for their staffs during ISE or CE days
- Excellent and knowledgeable presenters.
- Everyone is always helpful at RESA VII. Thank you
- Improve communication not all teachers in all counties are kept informed about programs by their administrations.
- Appreciate the workshops! A great way to earn the hours required for continuing education.
- Nice work...I think RESA VII is the best RESA in the state. Thanks for all that you do for us.
- More space for parking is needed
- I think RESA VII is great. You guys do a great job at everything you do. Unfortunately, teachers do not have the time to USE YOU like I believe you should be used.
- Every contact I have made through our RESA 7 has been positive. We just don't work enough to help teachers do their job better. As an administrator, I barely have time to evaluate and seldom time to train. A coach that would travel and spend a month in a school to evaluate teachers and work with them would be welcomed.
- Being a small county, I am especially grateful for the services and information provided by RESA 7.
- Make sure everyone knows what is offered, not just some people at school who may/may not pass the information on.
- RESA 7 needs to advertise what they are doing more.
- The staff at RESA does a great job! We have been particularly pleased to work with Shannon, Jeovanna and Mary. Thanks guys! (gals)

- I have found that our RESA is very accommodating to the needs of all the personnel in Lewis County. The entire staff is very professional and they go above and beyond to provide as much assistance as possible.
- RESA 7 has a staff that is willing to help as needed. I may not be able to think of some need that will come up during the school year. They are ready, however, with assistance when that need develops. The staff is helpful and responds quickly to any question that I have.
- Very good programs.
- I would like to see a program put together for the IPI data to be collected online county wide so Curriculum Directors can utilize that information to identify areas for necessary Professional Development.
- The Special Education support from RESA 7 is wonderful!!! If it wasn't for the support from RESA, the directors would not know what was going on throughout the state.
- I appreciate the help that RESA VII staff offers. They are all very kind and helpful.
- Stay the course and thank you.
- Mike, Nancy and the entire staff do a great job and are always very helpful. Keep up the good work!
- Please continue the TAH program.
- Lesa and her crew is a wonderful bunch to work with and very supportive!
- Continue to offer assistance with implementing new programs and initiatives.
- RESA does an excellent job in regards to servicing our computers. Oscar is wonderful.

## CONTACT INFORMATION





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