

STRATEGIC PLAN

2014-2015

*Regional Education
Service Agencies*

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Table of Contents

INTRODUCTION

West Virginia Board of Education3

Statute and Policy-WV Code §18-2-26 & WV Board of Education (WVBE) Policy 32334

Priorities5

Regional Council6

Mission and Vision7

AREAS OF SERVICE

Administrative.....10

Adolescent Health Initiative.....11

Adult Basic Education14

Professional Development25

Public Service Training.....45

Special Education/Pre-School.....47

West Virginia Education Information System50

CONTACT INFORMATION

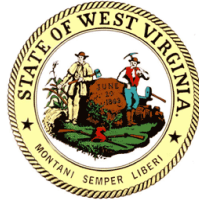
Personnel Contact Information52

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West Virginia Board of Education



West Virginia Board of Education

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Education

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State Superintendent of Schools

GLOBAL21
Students deserve it • The world demands it

MISSION

The West Virginia Board of Education establishes policies and rules to assure implementation of West Virginia's Education goals and to ensure the general supervision, oversight and monitoring of a thorough and efficient educational system.

VISION

All West Virginia students will exceed national educational standards and prepare for higher learning and the world of work through the programs, services and offerings of West Virginia's thorough, efficient, safe and nurturing education system.

STRATEGIC GOALS

The West Virginia Board of Education will provide a statewide system of education that ensures all students graduate from high school prepared for success in high-quality postsecondary opportunities in college and/or careers.

WV STATUTE §18-2-26

WV BOARD OF EDUCATION (WVBE) POLICY 3233

WV Code §18-2-26 and WV Board of Education (WVBE) Policy 3233 identifies six areas of services for RESAs which include:

1. Providing technical assistance to low-performing schools and school systems.
2. Providing high quality, targeted staff development designed to enhance the performance and progress of students;
3. Facilitating coordination and cooperation among county boards within their respective regions in such areas as cooperative purchasing; sharing of specialized personnel, communications and technology; curriculum development; and operation of specialized programs for exceptional children;
4. Installing, maintaining and/or repairing education related technology equipment and software with special attention to the state technology initiatives;
5. Receiving and administering grants under the provisions of federal and/or state law;
6. Developing and/or implementing any other programs or services as directed by law or by the State Board of Education.



Priorities

1. Create a system of accountability and accreditation for West Virginia districts and schools for promoting growth and improvement.
2. Establish an early learning system that results in third grade literacy for all students.
3. Create a seamless college and/or career preparation process that elevates aspirations and expands opportunities.
4. Realign duties and responsibilities to increase management and operational efficiencies.

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Regional Council

REGIONAL COUNCIL 2014-2015

Calhoun County

Timothy Woodward, Superintendent
Jacqueline Collins-Frail, Board Representative

Jackson County

Blaine Hess, Superintendent
Carroll Staats, Board Representative

Pleasants County

Michael Wells, Superintendent
Jim McKnight, Board Representative

Ritchie County

Ed Toman, Superintendent
Melanie Vogt-McCloy, Board Representative

Roane County

Jerry Garner, Superintendent
Greg Boggs, Board Representative

Tyler County

Robin Daquilante, Superintendent
Bonnie Henthorn, Board Representative

Wirt County

MaryJane Pope-Albin, Superintendent
Edward Powell, Board Representative

Wood County

John Flint, Superintendent
Lawrence Hasbargen, Board Representative

West Virginia Department of Education

Betty Jo Jordan, Executive Assistant to
State Superintendent

Higher Education

Dr. Cynthia Gissy, WVU-P

Teacher Representative

Stephanie Agee, Wirt County Primary

Principal Representative

Tricia Fieldmeier, A.I. Boreman Elementary – Tyler County

Chief Instructional Leader Representative

Deborah Bever, Ritchie County

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Mission & Vision

MISSION STATEMENT

Serving Lifelong Learners

VISION STATEMENT

RESA 5 services the educational needs of the total community.

AREAS OF SERVICE

Goal/Priority Sources for RESA Professional Development Strategic Planning

West Virginia RESA Goals:

1. Providing technical assistance to low-performing schools and school systems.
2. Providing high quality, targeted staff development designed to enhance the performance and progress of students;
3. Facilitating coordination and cooperation among county boards within their respective regions in such areas as cooperative purchasing; sharing of specialized personnel, communications and technology; curriculum development; and operation of specialized programs for exceptional children;
4. Installing, maintaining and/or repairing education related technology equipment and software with special attention to the state technology initiatives;
5. Receiving and administering grants under the provisions of federal and/or state law;
6. Developing and/or implementing any other programs or services as directed by law or by the State Board of Education.

WVDE STRATEGIC GOALS: KNOW - BEHAVE - ACCOMPLISH

1. To meet or exceed state, national and international curriculum standards that incorporate acquisition of 21st century skills through engaging opportunities in the arts, world languages, health and physical education, career/technical education as well as the core subjects of Reading/English/Language Arts, mathematics, science and social studies;
2. To develop the personal skills and dispositions of wellness, responsibility, cultural awareness, self-direction, ethical character and good citizenship in an environment that is caring and safe;
3. To graduate from high school prepared for post-secondary education and career success through personalized pathways and guidance that focus students on productive and satisfying lives.

WVBOE Professional Development Goals:

1. Deliver standards-based instruction in classrooms to ultimately improve student learning. Such instruction will exhibit an understanding of the Common Core State Standards for English/Language Arts and mathematics including how the new standards align to the WV 21st Century CSOs.
2. Apply their knowledge of the Common Core State Standards into professional practice with specific attention to: (1) addressing writing and text complexity, (2) designing school-wide efforts to improve literacy and numeracy, and (3) ensuring technology and science are integrated into improvement efforts.
3. Effectively apply the WV Professional Teaching Standards to ensure that all students in WV are served by high quality educators.
4. Exhibit increased leadership and collaboration to facilitate school improvement.

AREA OF SERVICE #3: Administration

Facilitating coordination and cooperation among county boards/cost savings.

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
RESA 5 will secure the bids for paper to be purchased by counties wanting to share in cost savings	<p>January: Collect from counties number of reams of paper needed for school year 2015-2016.</p> <p>February: Announce and open a bid window for companies to bid on being a paper supplier for counties in RESA 5.</p> <p>February: Bid Opening and contract award.</p>	<p>Successful awarding of bid</p> <p>Number of counties participating</p>	4	Joseph Oliverio Executive Director
RESA 5 will promote the use of AEPA as a cost savings initiative to county boards of education, government agencies, and non-profits	As available and/or requested, visit school district purchasing directors, county commissions, city councils, and non-profits to discuss the use of AEPA as a part of the cost savings plans for purchasing	Quarterly reports for AEPA vendors	4	Joseph Oliverio Executive Director

AREA OF SERVICE #2: Adolescent Health Initiative

Providing high quality, targeted staff development designed to enhance the performance and progress of students.

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
<p>RESA 5's Adolescent Health Initiative, in cooperation with the early childhood/youth population service providers, will assist with planning, coordinating and/or implementing school readiness programs or events for 1,500 children from July 1, 2014 – June 30, 2015</p>	<p>Brain Under Construction Zone</p> <p>Community Baby Showers: -Calhoun County (May) -Jackson County (March) -Pleasants County (October) -Ritchie County (April) -Roane County (April) -Wirt County (April) -Wood County (October/April)</p> <p>Serve on committees that impact school readiness: -Energy Express</p>	<p>Number of portfolios delivered quarterly, evaluations</p> <p>Number of attendees, evaluations</p> <p>Woodcock-Johnson Pre-and Post-Test</p>	<p>1</p>	<p>Adolescent Health Initiative – Stella Moon</p>

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
<p>RESA 5's Adolescent Health Initiative, in cooperation with the adolescent population service providers, will assist with planning, coordinating and/or implementing programs/events that promote positive behaviors for 8,000 adolescents from July 1, 2014- June 30, 2015</p>	<p>STARS (Schools Tackling At Risk Situations) -The Consequences of Choices handout – August -The Consequences of Choices Presentations –(September/ October) -I CAN Posters - Monthly</p>	<p>Number of students served, pre- and post- tests, evaluations</p>	<p>1</p>	<p>Adolescent Health Initiative – Stella Moon</p>
	<p>STARS (Super Teens Achieving Regional Success) (September/December/April)</p>	<p>Number of youth, pre- and post-tests, evaluations</p>	<p>1</p>	
	<p>Westbrook Health Services' Substance Abuse Prevention (SAP) Grant Health And Safety Events: -Calhoun County Teen Issues Day (March) -Calhoun County Family Fun Day (May) -Ritchie County Safety Fair (May)</p>	<p>Number of youth and/or attendees, pre- and post-tests (if applicable), evaluations</p>		
	<p>-City of Parkersburg Block Party / FootPower (September) -Evidenced based programs, when requested</p>	<p>Number of youth service agencies</p>		

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
	Serve on committees that promote positive youth behaviors: -Calhoun County Middle/High School Teen Issues Day Committee -Pleasants County Expanded School Based Mental Health Steering Committee -STARS Steering Committee -Wood County Commission on Crime, Delinquency and Correction(Serves 7 counties) -Governor’s Regional Substance Abuse Task Force – Region 3 Prevention Committee	Report on committee progress	1	
RESA 5’s Adolescent Health Initiative will assist with a minimum of three staff development/ technical assistance for those who serve children and youth from July 1, 2014 – June 30, 2015	Early Childhood Workshop (August) Social Media Graduate Class (June) Workshops, as needed: -40 Developmental Assets -Social Media -Board Role and Fiduciary Responsibility Technical Assistance, as needed Attend work-related seminars	Number of attendees, CEUs offered, evaluations Number of attendees, evaluations Number of attendees, evaluations	1,2,3 1,2,3 1,2,3	Adolescent Health Initiative, Stella Moon

AREA OF SERVICE #1: Adult Basic Education

Technical assistance to low-performing schools and school systems.

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
Identify low performing classes	<ul style="list-style-type: none"> -Examine AEMIS data to determine underperforming classes. -Confer with Instructors to determine why class is not meeting state mandated levels. -Determine multiple methods for class to attain mandated levels. 	<p>AEMIS data</p> <p>Regional Coordinator Community Contacts</p>	1,2,3,4	Regional Adult Education Coordinator or Designee
Cross Train instructors in multiple areas	<ul style="list-style-type: none"> -Collaborate with Public Service to train ABE instructors in FA/CPR/AED, Blood-borne pathogens, General Safety, and Fire Safety -Multiple Peer Trainers, STAR Mentors, TIS, Assessment Specialists, AEMIS Technical Support Assistants personnel within RESA 5 region 	<p>Cross trained instructors conduct trainings as needed for SPOKES, ABE, HTGR, Senior Citizens, and Workforce clients</p> <p>SPOKES instructor presents monthly workshop on budgeting at Wood County Workforce</p> <p>Instructors also present at state conferences – Scheduled to present October 20-23, 2014</p>	<p>1,2,3,4</p> <p>1,3,4</p>	

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
<p>Collaborate with RESA 5 Public Service, DHHR, DRS, Workforce Investment Board (WIB) Region 4, Workforce WV, WV Extension Office, WVUP, and additional partners to meet student needs</p>	<p>-Interagency referral system in place -ABE Instructors hold public seminars for partner clients -Partner agencies give presentations to ABE students -An ABE class (College Transitions) is offered at WVUP for WVUP students that need remedial assistance with developmental classes and/or assistance with the Accuplacer (college entrance assessment)</p>	<p>Maintain interagency communication on regular basis – Career Development Consultants (CDCs) attend WIB meeting twice monthly</p> <p>Regional Coordinator is a member of the One Stop Management Team</p> <p>RESA 5 holds the lease for the Mason County Workforce Building in Point Pleasant</p> <p>Building houses SPOKES, Workforce, Unemployment, and Bureau of Employment Programs</p> <p>RESA 5 Jackson SPOKES and ABE share the Jackson County Workforce Office by leasing adjoining space</p> <p>RESA 5 holds the lease</p>		

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
		<p>for 4100 sq ft building beside the Jackson County Workforce – houses ABE and SPOKES</p> <p>RESA 5 Roane SPOKES is housed in the Roane County Committee on Aging Building Workforce Investment Board monthly referral report submitted the 5th of each month Regional Coordinator is member of WVUP Tech Prep Consortium and Nursing Advisory Board, Workforce Board and One Stop Mgmt. Team and Adult Service Committee</p>		
Development of ABE Curriculum utilizing/matching the Common Core Measures	-Curriculum Team chosen by the WV Adult Ed. Director developed an ABE curriculum for FY15 that matches the State Common Core Measures – RESA 5 Regional Coordinator is a member	Completion of new curriculum Presentations by Curriculum Team Schoology information	1,2,3,4	

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
	<p>of the team: --Teacher Academy held June 2014 to train trainers to present new curriculum --Three RESA 5 TIS and three ABE Instructors attended --Schoolology chosen to post curriculum</p>			
<p>The RESA 5 office of Adult Basic Education will schedule and coordinate technology training sessions for Adult Basic Education (ABE), SPOKES, and Hit the Ground Running (HTGR) Instructors/classes, utilizing Technology Integration Specialist (TIS) personnel</p>	<p><u>Instructor Technology Instruction</u> -July 2014 – June 2015 TIS personnel will train instructors in usage of available technology in their region (RESA 5 & Workforce Region 4)</p> <p>-TIS personnel will train other regions of the state as requested: --SMARTboard Training --Responder Training --Elmo Training --MS Office 2010 --Google Calendars --AverMedia document cameras --Slide Rocket --iPad --Microsoft 365 email system -State assigned observers will visit classes to observe instructors using technology to present lesson (Tech-Show)</p>	<p>Evaluations are done at the end of each training</p> <p>Technology trainings will be scheduled on an as needed basis</p>	2,3,4	

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
	<p>-Remediation will be used as necessary to ensure instructors have minimal skill level</p> <p>-TIS personnel will present at WVAEA Conference at Lakeview Resort in October 2014</p> <p>-TIS personnel includes 2 SPOKES Instructors and 1 ABE Instructor</p> <p><u>Student Trainings:</u></p> <p>-MS Office 2010 – Emphasis on MS Word, Excel, and PowerPoint</p> <p>--Students will create documents in MS Word and Excel</p> <p>--Students will create and present PowerPoint presentations</p> <p>-SMARTboard usage</p> <p>--Students will use the SMARTboard in trainings</p> <p>--Students will use SMARTboard in presentations</p> <p>--Students will email to communicate with instructors – Email programs including Gmail, Hotmail, and Yahoo</p> <p>--Ready-to-Work Certificates</p> <p>--Customer Service Certificates</p> <p>--IC 3 and MS Office Specialist trainings (July 2014-June 2015)</p>	<p>October 20-23, 2014</p> <p>Technology trainings scheduled weekly in SPOKES classes</p> <p>Instructor logs</p> <p>DHHR daily and monthly reports</p> <p>WVBE monthly reports</p> <p>AEMIS data</p>	<p>1,3,4</p>	

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
Expose students to positive role models in order to transform students into productive members of society.	<ul style="list-style-type: none"> -Teachers lead by example -Life skills presentations by knowledgeable community leaders -Basic manners and professionalism are demonstrated and students are expected to follow appropriate behavior in classroom 	<ul style="list-style-type: none"> -AEC yearly evaluations -Student behavior observations -Student Achievement as tracked in AEMIS 	2	
Educate students on importance of voting and how it impacts society from local to national levels	<ul style="list-style-type: none"> -Demonstrating good citizenship -Research political candidates -Provide voter registration applications 	<ul style="list-style-type: none"> -Voter registration tracked in AEMIS -Improvement in student writing skills as determined by instructor evaluation 	2,6	
Community involvement	<ul style="list-style-type: none"> -Discussions and essays on government issues including politics and US History -Food Drives -Recycling project -Donate clothing -Assist other programs with fundraising, community awareness, and training opportunities 	<ul style="list-style-type: none"> -Classroom participation in community events -Recycle cans, plastic bottles, printer cartridges and toner, cell phones, and laptops -Clothes closet 	2,3,6	

AREA OF SERVICE #2: Adult Basic Education

Providing high quality, targeted staff development designed to enhance the performance and progress of students.

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
<p>Increase the percentage of educators who know and use the instructional practices of 21st Century teaching</p>	<p>-Mandatory staff meetings for all programs during 1st and 4th quarters of FY15 year to discuss changes or improvements to class and student documentation, WVABE Handbook, teaching strategies for new Common core curriculum and resources</p>	<p>Fall Mandatory Meeting held August 15, 2014 9:30 – 4:00P.M. at RESA 5 for ABE, Corrections, and SPOKES staff</p>	<p>1, 2, 3, 4</p>	<p>Regional Adult Education Coordinator or Designee</p>
	<p>-All Instructors in ABE will demonstrate understanding of content through Adult Education Management Information System (AEMIS) document reviews.</p>	<p>AEMIS reports: Professional Development, Desk Monitoring Report {DMR} and Class Profile Sheet {CPS}, checked monthly</p>	<p>2, 3, 4</p>	
	<p>-Class audits and visits are done throughout the year</p>	<p>Class audits compare data in AEMIS to student file</p>	<p>2,3</p>	
	<p>-TIS train personnel on new technologies.</p>	<p>-TIS observation -Instructor Projects integrating 21st</p>		

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
	-TIS show Instructors how to effectively teach 21st century skills through technology.	Century Technologies		
Instructors will meet minimum requirements for Professional Development	<ul style="list-style-type: none"> -Maintain certifications and credentials. -In-service classes offered through RESA 5. -WVAEA, Inc. Fall Conference -WV Dept. of Ed. Adult and Technical Education Summer Conference. -WV Statewide Technology Conference -Core and Elective trainings regularly scheduled throughout state 	<ul style="list-style-type: none"> -Professional Development recorded in AEMIS -Fall Mandatory meeting held August 15, 2014 -WVAEA Conference October 20-23, 2014 at Lakeview Resort -July 24-25, 2014 at Charleston Marriott -WVABE Professional Calendar online -Other WV CORE Regional In-service as needed 	2	

AREA OF SERVICE #4: Adult Basic Education

Installing, maintaining and/or repairing education related technology equipment and software.

Measurable Objectives	Action Plan/Activities	Progress/Evaluation Outcome(s)	WVBE Priority	Program/Person Responsible
Maintenance plan created by TIS to be followed by classroom Instructors	<ul style="list-style-type: none"> -Instructors will complete general cleaning of computers, keyboards, monitors, mice, and all peripherals on a regular schedule. -General computer maintenance and software updates will be completed on regular schedule to ensure computer longevity. 	Schedule checklist logs maintained	2,3,4	Regional Adult Education Coordinator or Designee
Procedure developed by TIS to report technical difficulties	<ul style="list-style-type: none"> -Instructors report technology issues within one week to TIS -TIS determines plan of action and contacts appropriate support personnel. -All new technology has 3 year warranty. 	Monitored by TIS personnel	2,3,4	

AREA OF SERVICE #6: Adult Basic Education

Developing and/or implementing any other programs or services as directed by law or by the State Board of Education.

Measurable Objectives	Action Plan/Activities	Progress/Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
<p>Meet or exceed the percentage of Adult Basic Education (ABE) students achieving Federal Core Indicators:</p> <p>1. Demonstrated improvements in literacy skill levels in reading, writing, speaking the English language, numeracy problem-solving, English Language acquisition, and other literacy skills</p> <p>2. Placement in, retention in, or completion of unsubsidized employment or postsecondary education/training</p>	<p>-Pre & Post TABE tests are used to determine increase in literacy functioning levels – Online TABE is used as an entrance assessment.</p> <p>-SPOKES and HTGR students will prepare by using WIM software to take WorkKeys Exam – online WorkKeys is being used.</p> <p>-SPOKES Programs – Students complete resume in 1st week of class, job search weekly, FSA completion if applicable, and TABE testing.</p>	<p>TABE results are entered into AEMIS</p> <p>Regional Coordinator or designee administers the test and maintains spreadsheet of results from July 2002 to present.</p> <p>Audit of student files/instructor logs/AEMIS</p>	<p>1,3</p> <p>1,3,4</p> <p>1,3</p>	<p>Regional Adult Education Coordinator or designee</p>

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
3. Receipt of secondary school diploma	-Instructors introduce all students to various training/postsecondary opportunities.	Audit of student files/instructor logs/AEMIS	1,3	Regional Adult Education Coordinator or designee
	-All SPOKES and ABE students will be given TABE testing, TRA for TASC, and sample ACT/SAT testing.	Audit of student files/instructor logs/AEMIS	1,3	
	-TASC test is administered in Calhoun, Jackson, Mason, Roane, and Wood Counties on a regular schedule. TASC test is administered in Ritchie County on an as needed basis.	Test takers social security numbers are data matched with Oklahoma Scoring Service quarterly	1,3,4	

AREA OF SERVICE #1: Professional Development

Technical assistance to low-performing schools and school systems.

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
<p>During the 2014-15 school year, the RESA 5 School Improvement Team will adhere to the WVDE School Improvement model as assistance is tailored to each of the 13 schools in the region designated as Focus schools.</p>	<p>August 1, 2014 Assign RESA lead contact to work collaboratively with each Focus school in the region.</p> <p>August 2014-June 2015 - Meet at least monthly with county level FAST members to guide the implementation of a shared decision making model with county central office and Focus Schools. -Meet at least quarterly with a steering committee principal, central office representative, and RESA PD staff to guide the implementation of a shared decision making model with the school Leadership Team.</p> <p>August 2014-June 2015 -Provide technical assistance to assigned school to: *Develop, implement and periodically adjust strategic plan as necessary.</p>	<p>RESA Liaison and Focus School Alignment Chart</p> <p>Attendance records for county FAST meetings</p> <p>Attendance record for school Trinity meetings and/or school leadership meetings</p> <p>-School strategic plan documentation on WV Strategic Plan Website</p> <p>-See details in each school's Decision and Action Record</p>	<p>1,2,3,4</p>	<p>Executive Director and Professional Development Director</p> <p>RESA Designee</p> <p>RESA Designee</p> <p>RESA Designee</p> <p>RESA Designee</p>

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
	<p>August 2014-June 2015</p> <ul style="list-style-type: none"> -Support the implementation of specific subgroup interventions. -Support the full implementation of the revised educator evaluation system. -Assist with the utilization of the High Quality Online Data Collection system to measure and monitor school improvement efforts 	<ul style="list-style-type: none"> -See details in each school's Decision and Action Record -Evidence on the High Quality Online Data Collection System 		RESA Designee

AREA OF SERVICE #2: Professional Development

Providing high quality, targeted staff development designed to enhance the performance and progress of students.

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
<p>The RESA 5 office of Professional Development, in cooperation with West Virginia University Center for Extended Learning, will schedule and coordinate a minimum of 15 class offerings that will enroll at least 175 educators between July 1, 2014 and June 30, 2015.</p>	<p><u>Fall Extended Learning Graduate Classes:</u></p> <p>July/August:</p> <ul style="list-style-type: none"> -Develop tentative schedule including class dates, times, location, & instructor -Secure instructors -Submit syllabi -Prepare contracts -Encumber contract costs -Get Office of WVU-Extended Learning Approval of Fall schedule -Distribute schedules -Build class lists from registrations -Deposit funds -Visit first class session (if needed) -Assist with registrations for graduate credit -Develop tentative Spring semester schedule 	<p>Review of enrollment numbers, feedback from participants. Develop a Gantt chart to track progress throughout the year.</p> <p>Projected profit from grad courses: \$6,925</p>	<p>2,3</p>	<p>Professional Development Director and RESA Designee</p>

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
	<p><u>Spring Extended Learning Graduate Classes:</u></p> <p>December/January -Develop tentative schedule including class dates, times, location & instructor -Secure instructors -Submit syllabi -Prepare contracts -Encumber contract costs -Get Office of WVU-Extended Learning Approval of Spring schedule -Distribute schedules -Build class lists from registrations -Deposit funds -Visit first class session (if needed) -Assist with registrations for graduate credit -Develop tentative Summer semester schedule</p> <p><u>Summer Extended Learning Graduate Classes</u></p> <p>February/March -Develop tentative schedule including class dates, times, location & instructor</p>		2	Professional Development Director and RESA Designee
			2	Professional Development Director and RESA Designee

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
	<p>-Add more technology courses to the summer schedule to aid educators in meeting their 3 hour technology course requirement</p> <ul style="list-style-type: none"> -Secure instructors -Submit syllabi -Prepare contracts -Encumber contract costs -Get office of WVU-Extended Learning Approval of Summer schedule <p>February/April</p> <ul style="list-style-type: none"> -Distribute schedules -Build class lists from registrations -Deposit funds <p>May</p> <ul style="list-style-type: none"> -Set registration cut-off date – tentatively May 23rd -Allow those registered in classes with insufficient registration numbers and opportunity to register in another course -Have all rosters completed by May 31st -If a class is definitely running and there is still room, allow late registrations 			

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
	<p>RESA 5 will provide follow-up support for trainers as they help teachers implement Next Generation Content Standards and Objectives</p> <ul style="list-style-type: none"> -Guided by the WV Standards for High Quality Schools Standard 3, RESA 5 will create modules/centers around specific relevant topics related focused curriculum, instruction and assessment -RESA 5 will provide technical assistance to schools to support implementation of Next Generation Content Standards and Objectives 	<ul style="list-style-type: none"> -Survey feedback from participants and trainers -Published RESA Professional Development Brochure -Decision and Action Record -Feedback Forms -Attendance Records 		
<p>Increase participation in the Exemplary Teacher Award by receiving nominations from each county within RESA 5 for the 2014-2015 school year.</p>	<p>November – December 2014</p> <ul style="list-style-type: none"> - Inform principals of the award and encourage each of them to submit a nomination to RESA 5 for the final regional selection process. <p>January 31, 2015</p> <ul style="list-style-type: none"> - Contact nominees and provide them with the necessary guidelines, location, time and application forms 	<ul style="list-style-type: none"> -Determine winner from each applicant's scoring forms - Survey principals and nominees for feedback -Publish results on RESA website 	1	Professional Development Director

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
	<p>July 2014 -RESA 5 will facilitate a Focus and Lead Workshop with low performing schools in Wood County.</p> <p>August – September 2014 -RESA 5 will collaborate with the WVDE Office of School Improvement to deliver a statewide Focus and Lead Workshop for low performing schools at the Priority Schools Conference in Morgantown.</p> <p>March 2015 - RESA 5 will facilitate one spring Focus and Lead Workshop for low performing schools within our region</p>	<ul style="list-style-type: none"> -Writing action steps -Developing the work plan -Evaluating process -Enrollment verification through registration link -Survey participants for feedback - Correlation chart review -Attendance records - Survey participants for feedback - Correlation chart review -Attendance records -Enrollment verification through registration link - Survey participants for feedback - Correlation chart review -Attendance records 	1, 2,3,4	<p>RESA 5 Professional Development Team</p> <p>RESA 5 Professional Development Team</p>

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
<p>The RESA 5 Office of Professional Development will provide at least seven opportunities for Strategies Instruction Model regional workshops during 2014-2015 to assist teachers/schools with meeting the needs of struggling learners in English Language Arts.</p>	<p>June 2014 -Collaborate with RESA 5 Professional Development Council to establish professional development needs to address struggling learners</p>	<p>-Survey results from Professional Development Council illustrating priorities</p>	2,3	Professional Development Director
	<p>July – October 2014 -Provide at least three elementary level and two middle level workshops using Sentence Writing Strategy materials</p>	<p>-Professional Development Calendar and participant feedback</p>		Professional Development Director
	<p>November and December 2014 -Provide at least two workshops for Grades 4-8 teachers using Word Identification Strategy materials -Provide on-site or electronic technical assistance support as needed throughout the school year for workshop participants</p>	<p>-Professional Development calendar and participant feedback</p>	2,3	Professional Development Director
		<p>May 2014 -Survey a random sample of participants to determine levels of confidence, knowledge and student progress after time has been spent for implementation</p> <p>-Survey results shared with Professional Development Council per June meeting minutes</p>		Professional Development Designee Professional Development Director

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
<p>The RESA 5 Professional Development office will provide high quality PD in the area of high quality learning designed to enhance performance/ progress of students through a David Langford Follow-up Workshop in the fall of 2014.</p>	<ul style="list-style-type: none"> -Set dates -Survey summer workshop participants about desired content -Send out registration - Secure funds - Attendance record -Participant feedback 	<ul style="list-style-type: none"> -Use Decision and Action record to monitor progress -Use RESA 5 Feedback forms to evaluate the event 	1, 2, 3	Professional Development Director and RESA Designees
<p>The RESA 5 Professional Development office will provide high quality PD designed to enhance performance/ progress of students through a David Langford 4-Day Quality Learning workshop during the Summer of 2015.</p>	<ul style="list-style-type: none"> -Set dates -Secure funding source - Create registration brochure -Attendance record -Participant feedback 	<ul style="list-style-type: none"> -Use Decision and Action record to monitor progress -Use RESA 5 Feedback forms to evaluate the event 	1,2,3	Professional Development Director and RESA Designees

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
The RESA 5 Professional Development office will provide high quality PD through Solution Tree's PLCs at Work Seminar.	<ul style="list-style-type: none"> -Set dates -Secure funding source - Create registration brochure -Attendance record -Participant feedback 	<ul style="list-style-type: none"> -Use Decision and Action record to monitor progress -Use RESA 5 Feedback forms to evaluate the event 		Professional Development Director and RESA Designees
RESA 5 Office of Professional Development will design, schedule and conduct monthly PLC meetings for administrators to improve leadership skills to support high quality teaching and learning as noted by both the Educator and Principal Evaluation system from October 2014 to May 2015.	<p>September 2014</p> <ul style="list-style-type: none"> -Survey administrators to determine needs -Create a focus for each Saturday session aligned with WV Standards for High Quality Schools -Create the monthly schedule in advance <p>October 2014-May 2015</p> <ul style="list-style-type: none"> -Assist with the utilization of data collection for OEPA as aligned with the WV Standards for High Quality Schools -Send periodic reminders to the principals and assistant principals with agendas for each session -Survey administrators in order to better create an outline for each Saturday session 	<ul style="list-style-type: none"> -Recruit administrators for PLC sessions and document with attendance sign in sheets -Analyze and use survey data to connect topics to standards -Send schedule for yearly meetings - Administrators will compile evidence of data aligned with documentation for OEPA - Send reminders with agendas at least one week prior to the session 	1,2, 3, 4	Executive Director and Professional Development Team

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
<p>The RESA 5 Office of Professional Development will host and Coordinate a Regional Spelling Bee for students in Grades 5-6 and Grades 7-8 with representation from at least 88% of the RESA 5 counties, in May 2015.</p>	<p>August -Set the date January/February - Send letter to county coordinators informing them of the date and time of the RESA 5 Spelling Bee. - Ask that county participation forms are sent back by _____. March -Request words from Marietta Times. -Secure judges/help. -After county participation forms are received, send coordinators student winner forms that should be filled out with their county winner information and sent back to us by _____. April -Reserve PA system from Wood County. -Send information about the RESA 5 Spelling Bee to the parents of the county winners. May -Purchase supplies. -Set up/host event</p>	<p>-Use Decision and Action record to monitor progress -Participant feedback -Results added to RESA 5 Website and newsletter -Registration and attendance records</p>	<p>1, 3</p> <p>1,3</p>	<p>Professional Development Director and RESA Designee</p>

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
<p>The RESA 5 Office of Professional Development will host and coordinate the Regional Science Bowl for students in Grades 9-12 with participants from at least 75% of RESA 5 High Schools in December 2014.</p>	<p>September -Set date and reserve rooms at RESA -Talk with WVSB Coordinator about rules, state requirements, changes, etc. -Send information to school Science contact requesting coach information. -Have participation forms sent back from school coaches.</p> <p>October -Recruit judges, timers, readers, etc. -Send reminder correspondence to coaches. -Have coaches send team participant information.</p> <p>November -Send reminders to volunteers and coaches. -Purchase any supplies needed</p> <p>December -Hold event</p>	<p>-Use Decision and Action record to monitor progress -Survey coaches to evaluate event -Results added to RESA 5 Website and newsletter -Registration and attendance records</p>	<p>1,3</p>	<p>Professional Development Director and RESA Designee</p>

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
<p>The RESA 5 Office of Professional Development will help coordinate the Regional Social Studies Fair for students in Grades 3-12.</p>	<p>September -Speak with Woody Wilson about date/location December -Find out from Woody Wilson who we are contracting with to help January -Create contracts for consultants -PO Requisitions for awards and catering February Order catering, awards -Gather needed materials</p>	<p>-Use Decision and Action record to monitor progress -Survey coaches to evaluate event -Results added to RESA 5 Website and newsletter -Registration and attendance records</p>	1,3	Professional Development Director and RESA Designee
<p>RESA 5 Office of Professional Development will partner with regional county liaisons to provide opportunities for students to participate in RESA 5 regional Edge Tests.</p>	<p>-Plan steps for setting up an Edge Test program with Regional Professional Development Council -Seek resources from other RESAs -Organize teacher teams for test development</p>	<p>-Use Decision and Action Record to monitor progress -Test Development Team Member Contracts</p>	1,3	Professional Development Director and RESA Designees

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
<p>The RESA 5 Office of Professional Development will guide and support PBIS (Positive Behavioral Interventions and Supports) Teams and schools with the implementation process to gain 80% teacher buy-in for the 2014-2015 school year.</p>	<p>-Assign RESA 5 liaisons to support schools selected to participate in WVDE Pilot PBIS School grant project. Belmont Elementary School Ripley Elementary School Harrisville Elementary School</p> <p>-Offer PBIS Training & Technical Assistance to county central offices and targeted schools needing to improve climate & culture October 21, 2014 -Conduct a PBIS Training for 5 Wood county schools 1 Wirt Co school</p>	<p>July 8-10, 2014 -RESA 5 PD liaisons will attend and support assigned PBIS schools in initial training @ Waterfront and Glade Springs. Collected each schools:</p> <ul style="list-style-type: none"> • PBIS Team Roster • Baseline-Benchmark of Quality • Action Plans <p>-Recorded dates of PBIS meeting attended/school. August 28, 2014 -Attend PBIS Coaches Meetings August 2014-June 2015 -PBIS Consensus, Evidence Coaches Report website, Evidence Reports, Agendas, Sign-ins, D&A Record, Activities, Photos, etc.</p>	<p>1,3, 4</p>	<p>RESA Designees</p> <p>RESA Designees</p> <p>RESA Designees</p>

AREA OF SERVICE #6: Public Service Training

Developing and/or implementing any other programs or services as directed by law or by the State Board of Education.

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
RESA 5's Public Service Training department will provide high quality, cost-effective training to Emergency Medical Service, Fire Safety, First Responders, Haz-Mat Staff, Law Enforcement, School Personnel, and other community organizations	Wood County Fire School EMT Training Firefighter Training Haz-Mat Training Safe School Training	July-December: -Wood County Fire School, Calhoun/Jackson/Pleasants/Ritchie/Roane/Wirt/Wood -Active ongoing classes on a monthly basis -CPR & First Aid/EMT/First Responder/Hazardous Materials Training/Fire Training/Safe School Active Shooter Training	5	Public Service Training Director: R.H. Gobble II Program Specialist: R. Armstrong Staff: PST Instructors
Provide technical assistance to the eight counties served by RESA 5	Provide Emergency Response Training for Fire & EMS to ensure training is met at the local level, technical centers, and also at a regional level with schools and statewide instructional methodology, and statewide meetings	Training is ongoing, and at conclusion test results will be evaluated and changes implemented if necessary	5,6	Public Service Training Director: R.H. Gobble II Program Specialist: R. Armstrong Staff: PST Instructors

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
Increase instructor and student awareness of computer adaptive testing (CAT) computer based testing (CBT)	<p>Conduct in-service training for instructors to facilitate computer based classes</p> <p>Conduct computer based Public Service classes such as EMT-B and Firefighting and Fire Officer</p>	Bi-Annual in-services to ensure information is disseminated as needed	5,6	<p>Public Service Training Director: R.H. Gobble II</p> <p>Program Specialist: R. Armstrong</p> <p>Staff: PST Instructors</p>
Fire Safety Training for K-6 th grades	In a coordinated effort with RESA 5 PST instructors and RESA 5 schools K-6 th grade, Public Service Training will provide Fire Safety Training in our region	Training is administered during September and October yearly	2	<p>Public Service Training Director: R.H. Gobble II</p> <p>Program Specialist: R. Armstrong</p> <p>Staff: PST Instructors</p>
Wood County Fire School	A collaborative effort with the Wood County Fire Fighters Association to have annual weekend Fire School.	Wood County Fire School held 18 classes with a combined total of 400 students and staff over a two-day school	5,6	<p>Public Service Training Director: R.H. Gobble II</p> <p>Program Specialist: R. Armstrong</p> <p>Staff: PST Instructors</p>
Safe Schools – PCII Protected Critical School Structure Information & Active Shooter Training	In a collaborative effort with Law Enforcement & Public Service Training the new Active Shooter Safe School endeavor will be rolled out to all schools serviced by RESA 5.	Training will be conducted ongoing throughout the school year		<p>Public Service Training Director: R.H. Gobble II</p> <p>Program Specialist: R. Armstrong</p>

AREA OF SERVICE #1: Special Education/Pre-School

Technical assistance to low-performing schools and school systems

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
1.1 During the 2014-2015 school year, RESA Special Education will adhere to the WVDE School Improvement model to provide assistance to designated Focus schools	July 2014 – Conduct Focus and Lead Training for Wood County Focus Schools	Completed	Increase deep content knowledge and proficiency in designing and delivering standards-driven instruction and assessments for all preK-12 West Virginia educators. Improve leadership competencies for principals and assistant principals in order to support high quality teaching and learning	RESA 5 School Improvement Team
	July 2014 to June 2015 – Attend FAST meetings for Wood and Roane Counties	Ongoing		Swain
	August 2014 to May 2015 - Attend SLT meetings Geary (Roane) and McKinley (Wood) Elementaries	Ongoing		
	August 2014 to May 2014 – Attend PLC meetings McKinley Elementary (Wood)	Ongoing		Swain
	October 22, January 14, April 15 – Conduct IPIs at Geary Elementary (Roane)	Ongoing		

AREA OF SERVICE #2: Special Education/Pre-School

Providing high quality, targeted staff development designed to enhance the performance and progress of students

Measurable Objectives	Action Plan/Activities	Progress/Evaluation Outcome(s)	WVBE Priority	Program/Person Responsible
2.1 During the 2014-2015 school year, RESA Special Education will provide (per Policy 2419) CPI training as requested by school districts	September 17 – Geary Elementary September 19 – Tyler County November 24 – Wood County Bus Aides September 2014 to June 2015 – at county request	Ongoing Ongoing Ongoing Ongoing	Improve leadership competencies for principals and assistant principals in order to support high quality teaching and learning.	Swain Fetty Swain & Fetty Swain & Fetty
2.2 During the 2014-2015 school year, RESA 5 Special Education will provide training and follow-up coaching to select PBIS schools	Summer 2014 – Attend PBIS training for pilot schools August 2014 to June 2015 – Provide PBIS coaching to Ripley Elementary August 28 – Attend PBIS Coach Meeting September 2014 to June 2015 – Participate in monthly PBIS conference call	Completed Ongoing Completed Ongoing	Improve leadership competencies for principals and assistant principals in order to support high quality teaching and learning.	Swain Swain Swain Swain

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
	<p>October 21 – Conduct PBIS training for 6 regional schools</p> <p>October 2014 to June 2015 – Provide PBIS coaching to Franklin Elementary Center</p>	<p>Ongoing</p> <p>Ongoing</p>		<p>RESA 5 School Improvement Team</p> <p>Swain</p>

AREA OF SERVICE #1: West Virginia Education Information System (WVEIS)

Technical assistance to low-performing schools and school systems

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
<p>Improve performance measure outcomes for students in low performing schools and school systems.</p>	<p>-Work in Partnership with OEPA/WVDE and county personnel to provide technical assistance to school and school districts identified for improvement through the Statewide System of Support (SSOS) -Continue to train teachers and administrative staff on WVEIS on the Web which gives them access to student data and test scores</p>		5,6	RESA 5 WVEIS Zane Gherke

AREA OF SERVICE #2: West Virginia Education Information System (WVEIS)

Providing high quality, targeted staff development designed to enhance the performance and progress of students

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
<p>Increase school system effectiveness through maintaining and operating the school component of the WVEIS System for RESA 5 school district.</p>	<ul style="list-style-type: none"> -Work with the WVDE to continuously monitor the successful operation of all WVEIS applications. -Provide staff development in the use of student and administrative software on the WVEIS AS400 system. -Continue to use Sequel to help provide the needed data as requested. -Continue to use FormsPrint to help provide the needed data as requested. 		5,6	<p>WVEIS Zane Gherke</p>



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