



ERIC HOUSEHOLDER
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

SAMANTHA WILLIS
PURCHASING DIRECTOR

WEST VIRGINIA STATE AGENCY FOR SURPLUS PROPERTY

TO: Legislative Auditor

FROM: Samantha Willis, Purchasing Director

DATE: Jan. 29, 2026

SUBJECT: Semi-Annual Report of Commodities Sold to Eligible Organizations

Pursuant to Article 5A-3-45 of the West Virginia Code, I am submitting a semi-annual report of all commodities sold to eligible organizations on behalf of the West Virginia State Agency for Surplus Property.

The report herein covers the period of July 1, 2025, to December 31, 2025, noting the information required above. I trust that this satisfies the statutory requirement. Should you have any questions or require additional information, please call me at 304-558-0492 or email me at Samantha.L.Willis@wv.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Samantha L. Willis".

Samantha Willis, Director & General Counsel
West Virginia Purchasing Division

SLW: ssk

Order#	County	Agency #	Agency	Amount	What was purchased
18283	Kanawha	039-09116	WEST VIRGINIA SYMPHONY ORCHESTRA	\$110.00	chair and desk
18312	Kanawha	039-HX-176	WV SOLID WASTE MANAGEMENT BOARD	\$135.00	credenza
18326	Kanawha	039-HX-072	SUPREME COURT OF APPEALS	\$100.00	credenza
18353	Raleigh	081-Ey-001	JACKIE WITHROW HOSPITAL	\$198.75	credenza
18380	Raleigh	081-NP-009	TRANSFORMING AFRICA INC	\$148.50	3 filing cabinets, desk, table
18381	Kanawha	039-CC-002	WEST VIRGINIA STATE UNIVERSITY	\$30.00	table
18394	Kanawha	039-HX-026	WEST VIRGINIA REAL ESTATE COMMISSION	\$200.00	desk
18395	Kanawha	039-HX-104	Office of Shared Administration - DHHR	\$450.00	5 desks
18400	Kanawha	039-09134	Heart of God Charleston	\$105.00	11 chairs table
18412	Kanawha	039-HX-139	WV OFFICE OF TECHNOLOGY	\$202.50	2 desk 1 table
18417	Kanawha	039-HX-168	WEST VIRGINIA DIVISION OF NATURAL RESOURCES	\$5,900.00	F-150
18474	Raleigh	081-NP-009	TRANSFORMING AFRICA INC	\$50.00	file cabinet
18488	Kanawha	039-HP-016	City of Nitro	\$80.00	4 file cabinets
18519	Kanawha	039-09097	NEW BEGINNINGS CHURCH OF THE NAZARENE	\$40.00	monitors
18608	Kanawha	039-CC-002	WEST VIRGINIA STATE UNIVERSITY	\$56.25	2 chairs 1 desk
18615	Kanawha	039-HX-183	WV DIVISION OF HIGHWAYS MCS&T MATERIALS DIVISION	\$50.00	2 heaters
18639	Kanawha	039-09097	NEW BEGINNINGS CHURCH OF THE NAZARENE	\$90.00	2 monitors 1 projector
18658	Kanawha	039-HX-104	Office of Shared Administration - DHHR	\$327.00	towing
18660	Kanawha	039-HX-104	Office of Shared Administration - DHHR	\$90.00	6 filing cabinets
18662	Kanawha	039-09095	ELK CITY RENEWAL ASSOCIATION INC	\$50.00	projector
18668	Kanawha	039-NP-208	APPALACHIAN CENTER FOR INDEPENDENT LIVING INC	\$77.00	2 chairs 2 file cabinets

Order#	County	Agency #	Agency	Amount	What was purchased
18675	Raleigh	081-Ey-001	JACKIE WITHROW HOSPITAL	\$225.00	2 book cases 1 table
18678	Kanawha	039-HM-001	Kanawha County Assessor	\$37.50	5 chairs
18682	Kanawha	039-HX-116	DEPT OF ADMINISTRATION-FINANCE DIVISION	\$160.00	table desk
18691	Boone	005-09122	INTERNATIONAL WORK THE WORD INC	\$337.50	8 bookcases
18694	Boone	005-09122	INTERNATIONAL WORK THE WORD INC	\$395.25	5 monitors
18702	Cabell	011-EY-002	WV VETERANS HOME	\$50.00	mail sorting station
18712	Kanawha	039-FX-001	WV Division of Corrections And Rehabilitation	\$200.00	desk
18730	Kanawha	039-CX-003	WV PUBLIC BROADCASTING	\$33.75	chair
18747	Kanawha	039-HX-033	DEPARTMENT OF VETERANS Assistance	\$425.00	34 monitors
18748	Kanawha	039-CX-017	Mountain State Educational Services Cooperative	\$187.50	2 desks 2 file cabinets
18756	Kanawha	039-09134	Heart of God Charleston	\$75.00	bookcase
18768	Cabell	011-EY-001	MILDRED MITCHELL-BATEMAN HOSPITAL	\$1,350.00	chair, evacuation chair, 3 bookcases
18777	Kanawha	039-HX-116	DEPT OF ADMINISTRATION-FINANCE DIVISION	\$216.25	desk, table, credenza, file cabinet
18783	Kanawha	039-FX-020	WV State Police Procurement	\$75.00	desk
18785	Kanawha	039-09134	Heart of God Charleston	\$50.00	bookcase, file cabinet
18790	Kanawha	039-HX-104	Office of Shared Administration - DHHR	\$56.25	2 monitors, desk
18794	Kanawha	039-HX-058	WEST VIRGINIA DEPARTMENT OF AGRICULTURE	\$20.00	cork board
18817	Kanawha	039-CC-002	WEST VIRGINIA STATE UNIVERSITY	\$100.00	shredder
18820	Kanawha	039-FX-001	WV Division of Corrections And Rehabilitation	\$75.00	book case

Order#	County	Agency #	Agency	Amount	What was purchased
18869	Kanawha	039-HP-014	CITY OF ST. ALBANS	\$4,600.00	F-150
18875	Kanawha	039-HX-027	WV Secretary of State	\$150.00	desk
18876	Kanawha	039-FX-020	WV State Police Procurement	\$80.00	cork board, file cabinet
18882	Kanawha	039-HX-018	WEST VIRGINIA JOINT COMMITTEE ON GOV/FINANCE	\$350.00	desk
18897	Kanawha	039-HM-001	Kanawha County Assessor	\$60.00	computer, envelops, chair, office supplies
18936	Kanawha	039-09102	Charleston Baptist Temple and New beginnings Preschool	\$175.00	credenza, bookcase
18944	Kanawha	039-HP-016	City of Nitro	\$100.00	2 file cabinets
18980	Kanawha	039-HX-176	WV SOLID WASTE MANAGEMENT BOARD	\$262.50	14 monitors
18988	Kanawha	039-HX-054	PURCHASING DIVISION	\$25.00	chair
18995	Cabell	011-EE-004	Prestera Center for Mental Health Services	\$165.00	22 chairs
19000	Kanawha	039-FX-001	WV Division of Corrections And Rehabilitation	\$198.00	66 food warmers
19009	Kanawha	039-HX-104	Office of Shared Administration - DHHR	\$845.00	towing
19010	Kanawha	039-HX-024	PUBLIC SERVICE COMMISSION of WV	\$125.00	desk
19011	Kanawha	039-FX-020	WV State Police Procurement	\$40.00	white board
19013	Kanawha	039-HX-178	St Albans Division of Highways	\$175.00	desk, file cabinet
19026	Kanawha	039-09102	Charleston Baptist Temple and New beginnings Preschool	\$50.00	table
19030	Kanawha	039-FX-020	WV State Police Procurement	\$168.75	desk, 3 chairs
19041	Kanawha	039-HX-183	WV DIVISION OF HIGHWAYS MCS&T MATERIALS DIVISION	\$75.00	bookcase
19054	Kanawha	039-HX-168	WEST VIRGINIA DIVISION OF NATURAL RESOURCES	\$6,000.00	Jeep Grand Cherokee
19055	Kanawha	039-HX-168	WEST VIRGINIA DIVISION OF NATURAL RESOURCES	\$1.50	binders

Order#	County	Agency #	Agency	Amount	What was purchased
19058	Kanawha	039-HX-072	SUPREME COURT OF APPEALS	\$50.00	2 chairs
19078	Kanawha	039-NP-223	TEN UP MINISTRIES INC	\$311.25	couch
19098	Nicholas	067-HP-001	CITY OF RICHWOOD	\$375.00	10 chairs
19147	Kanawha	039-HX-027	WV Secretary of State	\$105.00	2 tables, 4 chairs
19172	Kanawha	039-HX-072	SUPREME COURT OF APPEALS	\$50.00	stand up desk
19220	Kanawha	000-00-000	West Virginia State Agency for Surplus Property	\$7,000.00	fork truck
19225	Kanawha	039-HX-024	PUBLIC SERVICE COMMISSION of WV	\$11.25	3 chairs
19235	Greenbrier	025-HP-006	CITY OF RONCEVERTE	\$180.00	3 bookcases
19314	Kanawha	039-HK-002	Kanawha County Prosecutor's Office	\$310.50	3 desk, chair
19339	Kanawha	039-HX-116	DEPT OF ADMINISTRATION-FINANCE DIVISION	\$25.00	desk
19340	Clay	015-HX-002	CLAY SANITATION	\$105.00	3 cabinets
19387	Kanawha	039-HX-139	WV Office of Technology	\$325.00	2 desk
19396	Kanawha	039-HX-186	WV Board of Respiratory Care	\$145.00	3 file cabinets, lamp
19429	Kanawha	039-HX-104	Office of Shared Administration - DHHR	\$455.00	towing
19449	Kanawha	039-HX-012	WV Human Right Commission	\$10.00	file cabinet
19462	Kanawha	039-HX-027	facing hunger food bank inc	\$30.00	desk, chair
19434	Kanawha	039-FX-020	WV State Police Procurement	\$82.50	8 chairs
19433	Cabell	011-EY-001	MILDRED MITCHELL-BATEMAN HOSPITAL	\$303.75	7 desks
TOTAL				\$36,079.00	