

**WEST VIRGINIA
BOARD OF LICENSED DIETITIANS**

ANNUAL REPORT

JULY 1, 2008 – JULY 1, 2009



SUBMITTED BY

**HELEN LODGE, MA, MS, RD, LD
BOARD CHAIRMAN**

**WEST VIRGINIA BOARD OF LICENSED DIETITIANS
723 KANAWHA BLVD., EAST
ROOM 105 – UNION BUILDING
CHARLESTON, WV 25301
304-558-1024 – 304-3719 or 1-800-293-9832**



**WEST VIRGINIA
BOARD OF LICENSED DIETITIANS**

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**Chairman
HELEN F. LODGE, RD LD**

**Vice-Chairman/Treasurer
FRANK MARKUN, RD LD**

**Secretary
DEE BARTOE, RD LD**

**Professional Inquiries Liaison
BETTY FORBES, RD LD**

**Investigatory Liaison
RICK CALL – Lay Member**

December 1, 2009

**The Honorable Joe Manchin
Governor – State of West Virginia
Governor's Office – Capital Complex
1900 Kanawha Boulevard, East
Charleston, WV 25305**

Dear Governor Manchin:

Attached you will find a DVD of the Biennium Report – July 1, 2008 – July 1, 2009 for the West Virginia Board of Licensed Dietitians. A hard copy is filed in the Board office, located at the address on this letter.

WVBOLD is actively pursuing to contract with another West Virginia healthcare board for administrative duties, as provided by the WV Legislature during the 2009 Legislative Session.

Please advise if we can provide you with any additional information.

Sincerely,

**Helen Lodge, MA, MS, RD, LD
Board Chairman**

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BOARD MEMBERS

JULY 2008 - JULY 2009

2008 – 2009 WVBOLD BOARD MEMBERS

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DEE BARTOE, RD, LD – Resigned but, will remain to vote as necessary, especially as WVBOLD is pursuing another WV board to assume administrative duties, until replacement is named by Governor Joe Manchin

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2008 – 2009

MISSION STATEMENT

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Board of Licensed Dietitians

Mission

The purpose of the board is to protect the public interest through its licensure and professional discipline of dietitians and to provide a professional environment that encourages the delivery of quality nutritional information and medical nutrition therapy within the State of West Virginia.

Operations

The West Virginia Board of Licensed Dietitians is a regulatory and disciplinary body. It is the sole authority for the issuance of licenses to practice dietetics in the State of West Virginia.

The board is responsible for:

- * Promoting a code of professional ethics.
- * Maintaining a record of all proceedings of the board.
- * Submitting a biennial report to the Governor describing the activities of the board.
- * Setting minimum continuing education requirements and standards.
- * Examination, licensure, and renewal requirements of duly qualified applicants.
- * Conducts licensure examinations.
- * Issues and renews licenses, and issues interim permits.
- * Imposes and collects fees for the issuance and renewal of permits or licenses.
- * Establishing procedures and guidelines for the suspension or revocation of a license.
- * Suspend, revoke, and reinstate licenses.
- * Conducting hearings on licensing issues and any other matter within the jurisdiction of the board.

Goals/Objectives

- § Enhance the Web site by FY 2008 with application forms, frequently asked questions column, updated listing of all licensed dietitians, renewal of applications to allow for members to use their charge cards to pay for fees, and to revise the continuing education part of the application to add more columns.
- § Improve the turnaround time of issuing licenses from 15 business days to ten business days by FY 2008.
- § Add to web site by FY2009 the ability to have employers confirm status of members without having to go through the Board office.

Performance Measures

	Actual 2005	Actual 2006	Estimated 2007	Actual 2007	Estimated 2008	Estimated 2009		
Enhance the Web site by FY 2008 with application forms, frequently asked questions column, updated listing of all licensed dietitians, renewal of applications to allow for members to use their charge cards to pay for fees, and to revise the continuing education part of the application to add more columns.								
Progress on Web site enhancements			25%	50%	75%	75%	100%	N/A
Improve the turnaround time to issue licenses from 15 business days to ten business days by FY 2008.								
Turnaround time to issue licenses			N/A	15	12	12	10	N/A
Add to web site by FY2009 the ability to have employers confirm status of members without having to go through the Board office.								
Confirmation of member status			N/A	N/A	N/A	N/A	50%	100%

Miscellaneous Boards and Commissions

Board of Licensed Dietitians

Mission

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The board is responsible for:

- * Promoting a code of professional ethics.
- * Maintaining a record of all proceedings of the board.
- * Submitting a biennial report to the Governor describing the activities of the board.
- * Setting minimum continuing education requirements and standards.
- * Examination, licensure, and renewal requirements of duly qualified applicants.
- * Conducts licensure examinations.
- * Issues and renews licenses, and issues interim permits.
- * Imposes and collects fees for the issuance and renewal of permits or licenses.
- * Establishing procedures and guidelines for the suspension or revocation of a license.
- * Suspend, revoke, and reinstate licenses.
- * Conducting hearings on licensing issues and any other matter within the jurisdiction of the board.

Goals/Objectives

- § Enhance the Web site by FY 2008 with application forms, frequently asked questions column, updated listing of all licensed dietitians, renewal of applications to allow for members to use their charge cards to pay for fees, and to revise the continuing education part of the application to add more columns.
- § Improve the turnaround time of issuing licenses from 15 business days to ten business days by FY 2008.
- § Add to web site by FY2010 the ability to have employers confirm status of members without having to go through the Board office.

Performance Measures

<u>Fiscal Year</u>	<u>Actual 2005</u>	<u>Actual 2006</u>	<u>Actual 2007</u>	<u>Estimated 2008</u>	<u>Estimated 2009</u>	<u>Estimated 2010</u>
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Enhance the Web site by FY 2008 with application forms, frequently asked questions column, updated listing of all licensed dietitians, renewal of applications to allow for members to use their charge cards to pay for fees, and to revise the continuing education part of the application to add more columns.

Progress on Web site enhancements	25%	50%	75%	100%	100%	100%
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Improve the turnaround time to issue licenses from 15 business days to ten business days by FY 2008.

Turnaround time to issue licenses	N/A	15	12	10	10	10
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Add to web site by FY2010 the ability to have employers confirm status of members without having to go through the Board office.

Confirmation of member status 100%	N/A	N/A	N/A	33%	66%	
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Board of Licensed Dietitians

Mission

The purpose of the board is to protect the public interest through its licensure and professional discipline of dietitians and to provide a professional environment that encourages the delivery of quality nutritional information and medical nutrition therapy within West Virginia.

Operations

The West Virginia Board of Licensed Dietitians is a regulatory and disciplinary body. It is the sole authority for the issuance of licenses to practice dietetics in West Virginia.

- Promotes a code of professional ethics.
- Maintains a record of all proceedings of the board.
- Submits a biennial report to the Governor describing the activities of the board.
- Examines, issues, and renews licenses, and issues provisional permits to duly qualified applicants.
- Collects fees for the issuance and renewal of permits or licenses.
- Establishes procedures and guidelines for the suspension or revocation of a license and suspends, revokes, and reinstates those licenses.
- Conducts hearings on licensing issues and any other matter within the jurisdiction of the board.
- Sets minimum continuing education requirements and standards.

Goals/Objectives

- Enhance the Web site by FY 2011 with application forms, frequently asked questions column, updated listing of all licensed dietitians, renewal of applications to allow for members to use their charge cards to pay for fees, and with a revision of the continuing education part of the application to add more columns.
- Improve the average turnaround time to issue a license from 15 business days to eight by FY 2011.
- Add to the Web site during FY 2010 the ability to have employers confirm the status of members without having to go through the board office.

Performance Measures

Fiscal Year	Actual 2007	Actual 2008	Estimated 2009	Actual 2009	Estimated 2010	Estimated 2011
Enhance the Web site by FY 2011 with application forms, frequently asked questions column, updated listing of all licensed dietitians, renewal of applications to allow for members to use their charge cards to pay for fees, and with a revision of the continuing education part of the application to add more columns.						
Progress on Web site enhancements	75%	75%	100%	75%	90%	100%
Improve the average turnaround time to issue a license from 15 business days to eight by FY 2011.						
Average turnaround time to issue a license	12	10	10	10	9	8
Add to the Web site during FY 2010 the ability to have employers confirm the status of members without having to go through the board office.						
Confirmation of member status	N/A	50%	75%	75%	100%	N/A

OVERVIEW OF ACTIVITIES AND RESPONSIBILITIES OF WVBOLD

2008 - 2009

While the overview may appear to be the same as 2007-2008, changes and additions have been made where necessary.

As this is the audit year for WVBOLD, the Board would like to request a consideration to:

INCREASE APPLICATION FEE TO \$100.00 to move to a staffed administrative system.

INCREASE RENEWAL FEE TO \$150.00 FOR EVERY TWO YEARS to move to a staffed administrative system.

CHARGE \$10.00 FOR LICENSURE VERIFICATION to move to a staffed administrative system.

CHANGE CURRENT LAW (inadvertently states date for renewal of a Provisional License as one year from the original date) TO READ AS THE ACTIVE LICENSE.

LICENSE DIETETIC INTERNS – TO MIRROR THE PHARMACY BOARD'S RECENT ADDITIONS. This allows graduating students to go directly into the profession and change to an ACTIVE status upon completion of the CDR examination

WVBOLD is cognizant of the fact that some of the above requires approval of the WV Legislature.

IT IS THE INTENT OF THE WVBOLD TO CONTRACT ADMINISTRATIVE SERVICES FROM ANOTHER WV HEALTHCARE BOARD IN 2010

**OVERVIEW OF ACTIVITIES AND RESPONSIBILITIES
WEST VIRGINIA BOARD OF LICENSED DIETITIANS
2008 – 2009**

The West Virginia Legislature mandated the requirement to hold an active/valid license to practice dietetics in the State of West Virginia – West Virginia Code – Chapter 30 - Professions and Occupations – Article 35 – Board of Dietitians – commencing on July 1, 1997. The law, effective 90 days after March 9, 1996, mandated the formation of a Board as the WVBOLD. The WVBOLD is a regulatory and disciplinary body. It is the sole authority for the issuance of licenses to practice dietetics in the State of West Virginia. The purpose of the Board is to protect the public interest through its licensure and professional discipline of dietitians and to provide a professional environment that encourages the delivery of quality nutritional information and medical nutrition therapy in the State of West Virginia. The Board consists of five (5) members who are appointed by the Governor, by and with the consent of the Senate. Four of the members are experienced registered and licensed dietitians and one member is a layperson.

The WVBOLD maintains a code of ethics; establishes professional continuing education requirements and standards; establishes licensure and renewal requirements of duly qualified applicants; establishes procedures and guidelines for the suspension or revocation of a license; adopts procedural and interpretive rules in accordance with the provision of Chapter 29 of the code; adopts an official seal; renews licenses; issues interim provisional permits to duly qualified applicants; imposes and collects fees for the issuance and renewal of permits or licenses; suspends, revokes and reinstates license; conducts hearings on licensing issues and any other matter properly within the jurisdiction of the Board; utilizes available mechanisms/ methods to protect the health and well-being of the public in nutrition related issues; maintains a record of proceedings of the Board and submits a biennial report to the Governor describing activities of the Board.

WVBOLD established:

- Title 31 – Procedural Rule – Series 3 – Contested Case Hearing Procedure.
- Title 31 – Legislative Rule – Series 1 – Licensure and Renewal Requirements.
- Title 31 – Legislative Rule – Series 2 – Code of Professional Ethics.
- Title 31 – Legislative Rule – Series 4 – Disciplinary and Complaint Procedures.
- Title 31 – Legislative Rule – Series 5 – Continuing Professional Education Requirements

Licensed and registered dietitians are proficient in the science of nutrition. They are required to hold degrees in nutrition, dietetics, public health or related field such as biochemistry, medicine or a nutrition specialty in family and consumer sciences issued by accredited colleges and universities. After or during their education, they must complete a supervised internship and pass a comprehensive examination administered by the Commission on Dietetic Registration. WVBOLD renews a contract each year with the Commission on Dietetic Registration as the approved standards for nutrition education. Professional education credits are required (20 each two years) throughout a career to maintain licensure (page 3, para. 5).

The need for qualified providers of nutrition advice has become more focused within the past 20 years. As with the specialization of medicine, the science-based nutrition field has necessitated a higher understanding and communication of nutrition prescription and advice to those in need of this service. Physicians rely upon the expertise of dietitians as a critical member of the healthcare team. Dietitians specialize in medical nutrition arenas, as cardiology, oncology, pediatrics, neonatal, renal diseases, eating disorders, weight loss, gastroenterology, inborn errors of metabolism, geriatrics, sports medicine, osteoporosis' conditions, hypertensive issues, diabetes, trauma, enteral and parenteral nutrition and others. An example: Obesity is documented as a leading preceptor for diseases causing higher healthcare cost, as well as trauma to the patient and family members. As the WV Legislature moves to address these issues, dietetics will be in the forefront among the healthcare providers.

The RD status means that the individual possesses the skills and knowledge to translate nutrition science into practical meal planning. The individual can assist with eating disorders; work with healthcare teams to assist patients/clients to change eating plan pre-post surgery; assist in goal setting for athletic performance on various levels; prescribe and counsel patients and families with a myriad of disease entities and to assist physicians and healthcare providers in assessing a patient's needs and prescribing a nutrition therapy to best benefit the patient or client.

While the credential RD is significant it, unlike the credential LD, cannot be significantly regulated in the State of West Virginia. Initials following a name do not necessarily qualify an individual to provide nutrition services. Licensure and registration provide the only assurance the public has to judge that the individual is proficient in the science of nutrition.

Licensure in West Virginia provides the vehicle to file a complaint should anyone have reason to believe the person is not providing accurate nutrition advice or falsely claiming to be a qualified dietitian. The State of West Virginia, with licensure, can regulate the term "licensed dietitian" or "dietitian". States without licensure experience self-proclaimed persons claiming to be experts with little if any actual nutrition training or with only mail-order credentials. When an individual needs trusted, accurate, timely and practical nutrition advice, they should be able to identify the qualified professional.

WVBOLD utilizes the examination by the Commission on Dietetic Registration as one component to examining an applicant's qualifications, prior to issuance of a West Virginia license.

By law, when licensure began in 1997, the examination as a route to licensure was waived (as a one time opportunity) for those who were:

- ◆ (a) Currently registered with CDR as a Registered Dietitian.
- ◆ (b) BS or higher degree, with a major in human nutrition, dietetics or food systems management or equivalent and engages in the practice of dietetics or nutrition three (3) of the previous ten (10) years.
- ◆ (c) Licensed in another state with comparable requirements.

Exemptions include: Those marketing, distributing or providing information about food/ food materials or dietary supplements; healthcare providers - where nutrition was included in the profession's scope of practice; academic institutions; various government agencies - as Veterans' Administration or WIC - who have their own standards.

In 1997, 58 individuals were "Grandfathered", in accordance with waiver (b). At the end of the 2009-2010 renewal period, only nineteen (19) remain licenses and two (2) inactive. Under the reciprocity waiver (c), one Kentucky dietitian was later granted a WV license. Many have retired from their chosen profession, i.e.: County Home Demonstration Agents or WIC Nutritionist. Some have relocated and a couple found they did not require a license in their government-based employment. Two allowed their license to expire and, after some time, applied for renewal. Those were denied, per State law as being ineligible for licensure. WVBOLD handles the "Grandfather" status renewals as a routine renewal, giving due diligence to CEU credits.

All "Grandfathered" licensee folders are maintained in green folders. This is done, not to single out – but, to alert any office staff that once the license has lapsed, it cannot be reactivated without proper credentials (consistent with other state boards). For the same reason, all provisional license information is kept in red files and those revoked, denied or deceased are filed in purple folders.

Licenses are issued throughout the year. Renewal applications must be postmarked June 30th of each year. It has been the practice of the WVBOLD Board Chairman to personally contact those not having complied with renewal in the last week of June or first week of July. Out-of-state dietitians often express surprise and are pleased to have this personal service.

WVBOLD monitors licensure compliance with continuing competence requirements of twenty (20) hours in each designated two year reporting period. A reporting of Continuing Professional Education Credits serves to ascertain the completion of the twenty hours by licensees. The applicant renewing licensure is charged with the responsibility of reporting educational activities (date, event and CEU credits) on the CEU Form accompanying the renewal application. A visual scanning is performed by the Board Chairman and Board Secretary prior to issuance of the renewed license. At the completion of the Renewal Period, a listing of all licensees required to submit the CEU credits in that given two year period is compiled. The list is, then, submitted to a Huntington-based company, with whom the WVBOLD has an agreement. 10% of the list is randomly selected to have a full audit of their CEUs. The audit is conducted by Board Member and Professional Inquiries Liaison – Betty Forbes – Director of Dietetic Education at West Virginia University.

WVBOLD is committed to collaboration with other healthcare related licensing agencies and organizations in West Virginia and nationally. The purpose is to identify needs and to improve public access to and information about education, licensure, practice, discipline and accountability for healthcare professionals.

WVBOLD developed a website and maintains a toll-free public telephone line. The telephone number is published in all telephone blue page directories in West Virginia and promotes the use of the credential “LD” as a means for the public to identify those qualified to deliver nutrition advice and counseling.

The American Dietetic Association and the West Virginia Dietetic Association issues press releases to West Virginia newspapers encouraging them to recognize the term “LD” and the qualified provider of nutrition information.

A complaint form is found on the website. Efforts are ongoing to refine the process for complaint management. While complaints are rare, numerous inquiries are received from healthcare institutions and the public with questions concerning acceptable duties of other nutrition personnel, i.e.: Certified Dietary Managers, Diet Technicians, etc. Inquiries from dietitians assist them in the assignment of duties to the same personnel.

The presence of the WVBOLD has increased public awareness of the services of a qualified dietitian tremendously. By the number of inquiries one can safely say that the public needs are being addressed. Nursing Homes, Personal Care Homes, Exercise Entrepreneurs and hospitals utilize the Board to determine what duties can be performed by their nutrition staff members.

OFFICIERS AND RESPONSIBILITIES OF THE BOARD:

The Board maintains an office at 723 Kanawha Blvd., East – Room 105 – Union Building - Charleston, WV 25301.

In accordance with State law, open meetings are conducted. Board meetings are posted in the State Register. The agenda for each meeting accompanies each posting. Notice of each meeting and the agenda are posted on the office door. Officers are elected annually.

The Board Chairman is elected to preserve order and conduct all proceeding by parliamentary rules and insures conformity thereto by members, appoints all committees and signs required documents. The office is not staffed with an Executive Director or Secretarial Services however, the Board Chairman serves in both capacities on a continuous basis. This involves a presence at least three times a week and as inquiries or requests are received. The telephone rolls over to the Board Chairman’s home where all inquiries and request (verification of license, inquiries as to licensure requirements, inquiries from the public who are selecting a qualified dietitian and request of State agencies) are met in a timely manner. Licensed dietitians utilize this service from 7:00 am to 10:00 pm. E-mails are monitored daily. During the renewal periods the Board Chairman assumes the responsibility of obtaining the renewal applications from the State Treasurer’s Office and is in the office on a daily basis. The 2009 goal is to

provide a listing of licensed dietitians on the website.

The Vice-Chairman also serves as the Board Treasurer. This person acts as Chairman in the absence of the Board Chairman and call special or emergency meeting of the Board by joint action with the Chairman. As Treasurer, this position maintains all financial records to be in compliance with the requirements of the State of West Virginia.

The Board Secretary is to maintain the database, prepare documents - as licenses and rosters, prepare and process meeting minutes and is active in the renewal process.

The Professional Inquiries Liaison fields questions pertaining to Continuing Education Credits, talks with the public concerning the educational route to licensure and audits the 10% chosen annually, at random for the auditing of their CEUs.

The Lay Member is a vital part of the WVBOLD. The person currently in this position is cognizant of the need for licensure of the profession of dietetics. He was formerly a healthcare foodservices representative of one of the largest companies in the United States and remains in the healthcare field. The person represents the citizens of the State of West Virginia in all actions of the Board. He votes on new applicants, discusses the need for changes in procedures and speaks to the public needs.

Board members of the WVBOLD are active participants in meetings and activities across the country on matters of licensing, professional regulation and changing healthcare as it relates to dietetic and nutrition.

Two members of the WVBOLD hold membership in the Association for West Virginia Boards. This enables a healthy exchange of ideas and discussions on key issues facing boards in West Virginia.

Board members attend the Annual Training Seminar for WV State Licensing Boards by the State Auditor's Office. They find this most helpful in the operation of the Board.

The Board Chairman served on the American Dietetic Association's Political Action Board 2002-2005, serving as chairman of ADAPAC 2003-2004. The Board Chairman serves as the Public Policy Coordinator for the West Virginia Dietetic Association. This group is responsible for promoting dietitians as the nutrition experts and advising the WV elected U. S. Congressional officials in such issues and concerns. In this role, the WVBOLD keeps abreast of issues surrounding not only dietetics but, the entire healthcare delivery system.

Four Board members are members of and some attend the annual meeting of the American Dietetic Association (FNCE), West Virginia Dietetic Association, Educational Alliance and serve on other healthcare coalition groups.

The WVBOLD maintains close working relationships, often making decisions that do not require formal Board actions. The Board Chairman and Vice-Chairman are in frequent contact in regards to routine Board business and for various State offices request. The Board Chairman and the Board Secretary meet at the Board Office periodically to conduct all secretarial type duties, such as issuing licenses, licensure verification and processing mail. The Board Chairman has contact with the Professional Inquiries Liaison, cognizant that this individual is best qualified to assist the issues relating to the Continuing Professional Education arena and to advise inquirers who are considering the dietetic profession. The Lay Board member is a very involved individual, with contact 2-3 times weekly.

While it is not the duty or responsibility of the WVBOLD to recommend dietitians to the public, the Board receives numerous inquiries as to how to locate a qualified dietitian for nutrition or medical nutrition therapy. The inquirer is referred, according to the need, as to the nearest medical facility or dietitian(s). The Board continues to give assistance to WV hospitals and nursing homes, PEIA programs and the WV Department of Health and Human Resources. The Board has been contacted by these groups for a listing of licensed dietitians for the creation of a

bid list for licensed dietitians in a designated area. Other institutions have requested and received the same service. It is the intent of the WVBOLD to continue to grow with the professional needs of dietitians as related to the public interest, to attend training as offered by the State of West Virginia and to fully comply with State codes.

All applicants are voted on by ALL Board members prior to issuance of a license. This keeps Board members quite involved in the daily business of the Board. Board members act in a volunteer role for such actions. This eliminates the need for formal Board meeting during certain periods of time. Actions requiring Board votes is, again, voted on at the scheduled Board meeting. Minutes of Board meeting are posted promptly on the website by the Board Secretary.

NOTE: THE 2009 AUDITOR'S SEMINAR REVEALED THAT THE BOARD IS NOT TO CONDUCT BUSINESS VIA THE INTERNET AND VOTE AGAIN AT THE FOLLOWING BOARD MEETING. TO COMPLY WITH THIS NEW INFORMATION, THE WVBOLD WILL ADDRESS THIS ISSUE AT THE JANUARY 12, 2010 BOARD MEETING.

It should be noted that all WVBOLD members, except the Chairman (who is available most days and most times), are engaged in demanding full-time positions – in leadership roles. In addition, the Board does not employ clerical or managerial staff. Most of the work is done, without compensation, as a dedication to the licensing of the profession and ultimately as a service to the citizen of the State of West Virginia.

COMPLAINTS IN 2008-2009:

Dietitians continue to call the Board with questions regarding the Scope of Practice for dietitians, often questions about Wellness Centers and nutrition counseling. Two identified calls were from dietitians with questions concerning the counseling in Wellness Centers in a specific location. The dietitians asked if they could talk with the Centers to determine whether or not there was a violation. In both cases, the dietitians were asked to submit formal complaints. No complaints were received and an informal conversation with both determined that the Centers appreciated being informed as to nutrition counseling practices.

One call was received from a hospital administrator questioning a contract dietitian (with an LLC Dietetic/Food Services company) permitting a Diet Technician to prescribe/caluate tube feedings. The following day the dietitian for that facility called with the same question. A formal complaint was requested and received. WVBOLD Board Chairman called the contracting dietitian (a former president of WVDA) to apprise her that a letter was being sent for clarification. A reply indicated that competencies for diet technicians had been underway. The contracting dietitians answered formally that no dietetic personnel.— except a licensed dietitian would prescribe or calculate tube feedings.

One pharmacist called to ask about a member of his company to provide nutrition counseling because, he saw so much obesity and his employee had been successful in losing weight. The professional scope of practice as it relates to physicians, nurses and pharmacist was explained, along with the scope of practice for dietitians.

Five calls were received from persons considering dietetics – online education. These calls were referred to Board member – Professional Liaison, Betty Forbes.

For the reasons listed above, the Board believes it has changed the policies for the questioned issues, without the expense of a formal complaint. It is made clear to the caller in each incident that the formal complaint process is available to them.

In December 2009, a call was received from a North Carolina hospital administrator to verify a license. Inquiry revealed that the person did not hold and never held a WV license. The number given had not been assigned in 1998. The reason for verification was questionable dietetic practices. One week later a WV dietitian, employed by a state agency, called to verify his license, asking what year WV Grandfathered dietitian—that he had been

Grandfathered. The WV dietitian was alerted to the issue. As a result this person did not gain employment in WV.

Notes of 2008-2009:

The Board would, again, like to express appreciation that the WV Legislature mandated an Annual Training Seminar for West Virginia State Licensing Boards by the State Auditor's Office. This has proven to be most beneficial to the "WVBOLD. This, also, allows for interaction between boards.

WV Treasurer's Office E-Government was utilized for the 2009-2010 renewals. The majority of dietitians utilized this service. Unfortunately, many dietitians did not adhere to the policy of submitting the CEUs or they submitted when it was not their year. This will be more strongly addressed in the 2010-2011 process. Discussion with other WV boards reveal the same issues – incomplete applications, etc. Any "problems" identified with the WV Treasurer's Office will be corrected in the next renewal process.

Calls were made to 37 persons not renewing. Most were appreciative. A few bordered on abusive behavior. The 2010-2011 renewal process will only send a certified letter to those not renewing that their license has been placed in the Lapsed Status. It will be emphasized in newsletters that the Board should be notified of any change in address. A "I changed my address" is often heard as the "reason" a license was not renewed in a timely manner.

Perhaps of interest to auditors: Numerous/many caller to West Virginia are amazed at the quick turn-around time for new applicants or verification of licensure. One caller asked how long it would take to verify a license. When told "I can get back to you within thirty minutes", the called said "thirty days". "No, thirty minutes". This was met with shock and the statement "No other state does it that fast". Similar statement have been made concerning the approval of an application. The comment "Most states say two months" is a common one.

IMPORTANT: 2010 GOAL:

The Board is actively searching for another state board to contract for administrative duties. The goal is to complete this in 2010.

**BOARD MEETING MINUTES
2008 – 2009**

**September 24, 2008
November 17, 2008
February 16, 2009
May 18, 2009**

and

October 28, 2009

West Virginia
Board of Licensed Dietitians
Board Meeting
723 Kanawha Blvd. East
Room 105 – Union Building
Charleston, WV

Date: September 24, 2008

Members Present:

x Helen Lodge	x Frank Markun
x Dee Bartoe	Rick Call
x Betty Forbes via conference call	

Call to Order: This meeting was called to order at 5:10 p.m. by Helen Lodge.

A quorum was established.

Approval of Minutes: Minutes from the meeting of 6/9/08 were approved. Frank motioned to approve and Betty seconded.

Treasurer's Report:

Financial Information July 1, 2008

Cash Balance 7/1/08	\$42,316.46
YTD Gross Revenue	850.00
Revenue Refunds	50.00
13 Month Expenditures	2,022.98
2009 PFY Expenditures	261.81
Revenue Refunds	0.00
Cash Balance End of July 2008	\$40,831.67

We had an end of the year balance over our allotted funds and Frank had to complete a Funds Transfer Voucher to the General Revenue Fund of \$2,493.48

The August Statement was \$37,723.04

Frank also completed an urgent request by the State Auditors Office to confirm that Helen Lodge is the Chief Officer and Frank Markun is the Treasurer.

Frank will complete the 2010 Appropriations on-line. Frank should receive a budget package in October or November for completion.

Annual Audit

As per previous minutes, Adam Ray will need to submit an additional 20 hours of CEU's for the 08 audit.

The following names were randomly selected for this year's audit:

504 Jenna Rose
457 Heather Rice
541 Lucille Duba
653 Megan Ahebwa
591 Marianne Marek
652 Lindsay Smith
505 Sara Clark
657 Yvonne Gilders
527 Shawnea Alberston
546 Shelly Moran
647 Cathy Ricker
520 Alyson Likar

Applications approved via board e-mail:

The following dietitian have applied for licensure from 6/10/08 – 9/24/08

708	Laura Lemoire	Provisional	6-9-08
709	Jessica Jackson	Provisional	7-9-08
710	Angel Casto	Provisional	7-3-08
711	Courtney Caswell	Active	8-21-08
712	Jenna Gwinn	Provisional	6-28-08
713	Pamela DuRousseau	Active	6-26-08
714	Heidi Linebach	Active	6-26-08
715	Kathryn O'Neal	Provisional	7-9-08
716	Anthony Cline	Provisional	7-5-08
717	Kayla Hargis	Provisional	7-10-08
718	Pamela Ford	Provisional	7-12-08

719	Brice Suprenant	Provisional	7-14-08
720	Timothy Bender	Provisional	7-24-08
721	Katherine Boyd	Provisional	7-19-08
722	Sara Kuykendall	Active	7-26-08
723	LeNora Moeckel	Pending receipt of verification	
724	Amy Murray	Active	8-16-08
725	Shannon Smith	Active	8-6-08
726	Lucinda Hoover	Provisional	8-30-08
727	Megan Govindan	Provisional	8-30-08
728	Jaime Sexton	Provisional	8-28-08
729	Kayleigh Dye	Provisional	9-24-08
730	Hollie Best	Active	9-24-08

The following dietitians were granted reinstatement after their late fees/renewals were received: Catherine Vandermer, Pamela Hamilton, Coleen Darling, Amy Sowers, Jessica Bandy and Lorrie Knarr

Melinda Weaver was granted In-Active status

Approval of all applicants and renewals to date - Motion by Frank Markun and second by Betty Forbes.

Renewal Process

Te renewal process for 2009 will be completed on-line again. A post card will be sent to all Licensed Dietitians informing them of the process for on-line renewal. Should anyone prefer to renew by mail there will be a \$5.00 fee for shipping and handling of the renewal package.

This process change will also be addressed in the next newsletter from the WVBOLD

Late Renewal Clarification:

For renewals received after JULY 1st, the following MUST be received BEFORE the renewal can be processed:

\$50.00 renewal fee plus \$25.00 late fee = \$75.00

A NEW application that has all areas completed and notarized

A notarized copy of CDR card.

License Verification On-line

Helen has been speaking with the Speech Therapy Board and will have information to present at the next board meeting.

Electronic filing of annual report

Helen has begun gathering data for filing the annual report.

Question submitted to the WVBOLD concerning Diet Techs and tube feeding calculations

A call was received from a hospital administrator concerning the role that DTR's were taking in their facility with tube feedings and was concerned if this was allowed within the scope of DTR practice or whether this was the role of a LD. With direction from the board, Helen will submit a request to Diane Keegan to submit either in writing or in person some information concerning the role and responsibility she is conferring to her DTR's concerning tube feeding calculations and competencies.

Safety Training

Helen will provide the board members with the website data that the board members should go to for their annual Drivers Safety Training.

Applicant requesting to take the CDR exam

Betty Forbes has reviewed the education requirements from Cheryl Kimlim and determined that she has met the educational requirements to sit for the CDR exam to become a licensed dietitian. The CDR has been contacted and they will send the application to Cheryl. If she passes the exam, Cheryl may be granted Licensed Dietitian status in the State of West Virginia. She will not be considered a Registered Dietitian. The question arose that if Cheryl was a LD if she could then be a director at a Nursing Home. The answer to that question would lie with the Nursing Home and what their qualifications for the job would be i.e. RD, LD or just LD.

New Business

File Cabinet

The board granted Helen Lodge permission to purchase a new FIREPROOF Vertical File for the Office. It was determined that the files would be at risk under the present storage conditions. The files and the computer are located in the same office – severely restricting access to any information should there be another fire in the office building.

DSL

Helen had had DSL installed in her home office and will take care of obtaining the same service for the Board Office.

Next Board Meeting Date

November 17, 2008 5:00 pm.

Adjournment

6:30 pm

Submitted by: Dee Bartoe RD, LD
Secretary, WVBOLD
9-30-08

West Virginia
Board of Licensed Dietitians
Board Meeting
723 Kanawha Blvd. East
Room 105 – Union Building
Charleston, WV

Date: November 17, 2008

Members Present:

x Helen Lodge	x Frank Markun
x Dee Bartoe	Betty Forbes
x Rick Call via conference call	

Call to Order: This meeting was called to order at 5:15 p.m. by Helen Lodge.

A quorum was established.

Approval of Minutes: Minutes from the meeting of 9/24/08 were approved.

Treasurer's Report:

Financial Information July 1, 2008

Cash Balance 7/1/08	\$42,316.46
2009 Gross Revenue	1,875.00
Revenue Refunds	50.00-
13 Month Expenditures	2,022.98
2009 PFY Expenditures	3,861.10
Revenue Refunds	0.00
Cash Balance End of September 2008	\$38,257.38

Treasurer's report approved as submitted.

Frank also has completed the Liability Questionnaire and forwarded to DeeAnn Turley.

Annual Audit

Letters are being sent out to the dietitians selected for this year's annual audit Betty Forbes will report the results at the next meeting.

Applications approved via board e-mail:

The following dietitian have applied for licensure from 9/24/08 – 11/17/08

Hollie Best	730	9/24/08
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Kayleigh Dye	729	9/24/08
Bethany Hitchcock	687	10/12/08

The following dietitian was granted reinstatement after she submitted a new application:

Beverly Blough

Renewal Process

Reminder:

The renewal process for 2009 will be completed on-line again. A post card will be sent to all Licensed Dietitians informing them of the process for on-line renewal. Should anyone prefer to renew by mail there will be a \$5.00 fee for shipping and handling of the renewal package.

This process change will also be addressed in the next newsletter from the WVBOLD

Helen will be working with James Doughty to get the WVBOLD files on-line where we can then go forward with On-line Verification.

License Verification On-line

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We will pursue getting DSL for the office.

Electronic filing of annual report

Helen has begun gathering data for filing the annual report.

Newsletter

Helen has prepared a rough draft of the news newsletter. The contents were reviewed and suggestions made for additional information to be included. The goal is to have the newsletter ready for the mail on Friday November 28, 2008

Safety Training

All Board members will be **required** to complete the Defensive Driving course for the WV Board of Risk & Insurance Management

Login Instructions:

1. go to www.safetyserve.com/wvbrim
2. Click on returning student.

3. Type in your EMAIL ADDRESS as your Login ID and WVBRIM as your password and click on "Login"
4. You will be presented with the "My Place" page. Click on **Safety** and then click on **NSC Defensive Driving Course** under available courses to begin the course.

(You can complete the course in multiple sittings. The course will bookmark your progress upon exiting. Simply follow the same instructions to re-enter the site and return to the course.)

After successful completion of the course, you will have the option to print out a generic certificate from the website for your records.

Old Business

File Cabinet

Helen is pursuing the purchase of the fire proof cabinet.

Question submitted to the WVBOLD concerning Diet Techs and tube feeding calculations

Response was received from the company concerned. The matter has been considered closed.

New Business

Keith Investigations

We have received a request from Keith Investigations looking for a Delores J. Dingess. She has never been licensed as a dietitian in the state of WV. No license # was provided therefore we were unable to see if the name had been changed. Helen responded that we could check further if a license number was available.

Next Board Meeting Date

Meeting will be scheduled in the spring and notice sent out.

Adjournment

6:00 pm

Submitted by: Dee Bartoe RD, LD
Secretary, WVBOLD
11/21/08

WV BOARD OF LICENSED DIETITIANS - FEBRUARY 16, 2009

ATTENDANCE: Richard Call, Betty Forbes – via telephone, Helen Lodge and Frank Markun
ABSENT: Dee Bartoe

The meeting was called to order by Helen Lodge, President. A quorum was established.

Frank Markun introduced two Marshall University Dietetic Interns as guest.

Minutes from the previous meeting were submitted by Rick Call, substituting as secretary in the absence of Dee Bartoe. Minutes were approved as circulated.

Frank Markun submitted a Treasurer's Report....approved as attached.

Applicants having been approved by the Board at the time of request were approved:

Julie Snell – 731 – 11-30-08

Julie Wiensch Thurnau – 732 – 12-12-08

Lorita Nibert – 733 – 12-03-08

Sarah Snider – 736 – 2-13-09

Reinstate: Linda Yeradi – 403 – 2-13-09

Pending Verification from NY – Irina Smolyar

Dee Bartoe, Board Secretary submitted her resignation due to professional responsibilities at Thomas Memorial. As the Board is in the process of seeking a merger with another healthcare board for administrative duties, the Board has asked Dee to remain on the WVBOLD for the purpose of assisting with this process. Helen Lodge will assume the administrative duties completed previously by Dee. She will, also, complete the Renewal Process – May 1, 2009 to June 30, 2009 and wrap up the process by July 30, 2009. A list will be prepared of those dietitians subject to CEU auditing by July 30, 2009.

The Renewal application and CEU reporting forms were approved as submitted. Renewals will be on-line by the WV Treasurer's Office – Lella Miller. Post cards will be mailed the first week of May, stating that a paper-renewal would be available for a fee of \$5.00. The WV Treasurer's Office will be given the database the last of April.

Lodge updated the Board as to the Chapter 30 changes in the WV Code, permitting a board to affiliate with other WV boards for administrative purposes. The WV Legislature is expected to pass it.

Lodge reported to the Board that talks were ongoing with selected boards to consider a merger of administrative duties. Specifically, the boards of: Physical Therapy, Pharmacy, Medicine, Medical Imaging and Osteopathic. At this time, there is nothing to report.

Lodge reported that a correction to the Complaint Form on the website had been made. For some unknown reason....another professional board's name had gotten into the form.

A request regarding Diet Technicians and scope of practice prompted Frank Markun to request the Board's interpretation be attached to the website under Frequently Asked Questions. This will be discussed with the webmaster for the WVBOLD.

On-line verification has been discussed with the Treasurer's Office. A date to be determined

Lodge reviewed the filing of all licensed dietitians in WV...Active, Provisional, Inactive, Lapsed, Revoked, Retired (Lapsed) and Deceased (Lapsed) and the transfer to the new fireproof filing cabinet. All current licensees are stored in a hanging brown file folder; Provisional in a Red folder; Grandfathered in a green file (as an alert should the person be Lapsed – meaning they could not reactive unless they met the current requirements). All Inactive (eligible for a three year period) are stored in alphabetical order in large yellow hanging folders by the three-year limits. All Lapsed are filed, in alphabetically order, under such label – Lapsed.

The Board approved some computer assistance – as deemed necessary the Board Chairman – during the Renewal Period. This was left to the Chairman's discretion, with the best practices as the rule.

No old or new business was presented.

The next Board meeting will be May 18, 2009 at 5:00 pm.

Submitted: Rick Call, Acting Secretary

MINUTES – WVBOLD – May 18, 2009 – 5:30 pm – 723 Kanawha Blvd., Room 105 Union Building, Charleston, WV

The meeting was called to order by Chairman Helen Lodge and a quorum established.

Attending: Rick Call, Betty Forbes, Helen Lodge and Frank Markun

Approval of minutes from Feb. 16, 2009 – accepted.

Treasurer's Report – Frank Markun

Approval of recent licenses – approved by e-mail prior to May 18th meeting:

February 26, 737 – Kathryn Hawkins – Active

March 30 – 126 – Jennifer Galloway – Reinstated

April 15 -735 – Emily Greenhill – Active

Approved as of May 18, 2009 for licensure May 11 – 739 - Heather Hadix – Active

I. DIETITIANS INDEPENDENT PRACTICE.

Submitted by Jill Johnston, LD – This would require a change to the Scope of Practice..Licensed Independent Practitioners – such as Nurse Practitioners or Physician Assistants are licensed to write orders on patient charts. Dietitians require a co-signature from a physician for all orders (including oral supplements, diet changes, TF, TPN, etc). The definition of an LIP from TJC is “Any individual permitted by law and by the organization to provide care and services, without direction or supervision, within the scope of the individual’s license and consistent with individually granted clinical privileges”.

ACTION: At this time, healthcare institutions have such privileges approved by the said medical staff. When the code is revised, at a later date, this should be considered.

II. REVIEW OF RENEWAL PROCESS

ACTION: The WV Treasurer's Office will mail postcards to licensed dietitians by May 1st apprising licensees of the online availability. Those requesting a paper copy will be required to submit a check for \$5.00.

III. Licensure Verification Online.

ACTION: Once renewals are complete, the database will be submitted to the WV Treasurer's Office to post online.

IV. AUDITING OF ALL LICENSEES FILES

ACTION: An audit is being performed to verify that the database and files are consistent as they are placed into the fireproof file cabinet.

V. WV LEGISLATURE PASSES ADDITION TO CHAPTER 30 CODE.

ACTION: Acknowledgement that boards can legally merge administrative duties in an efficiency move.

VI. FALL WV AUDITOR'S SEMINAR FOR ALL WV BOARDS ANNOUNCED.

ACTION: All Board members are encouraged to attend the WV Auditor's Seminar in October.

VII. WVBOLD NEWSLETTER PROPOSAL

ACTION: The WVBOLD newsletter will, in the future, contain various stories of interest to dietitian – to follow the trend with other newsletters of Dietetic Boards in the US.

VIII. REPORT OF DISCUSSIONS WITH OSTEOPATHIC BOARD FOR MERGING ADMINISTRATIVE DUTIES.

ACTION: No action as the Osteopathic Board is planning a move to Charleston. They are interviewing for an Executive Director and are not interested in taking on another board at this time.

VIV. ELECTION OF BOARD OFFICERS.

ACTION: As the Board will not meet until Fall 2009, an election was held for Board officers. At this time WVBOLD is exploring having another board to merge/assume administrative duties. While a couple other boards have expressed interest, it is the position of the WVBOLD that the merger should be with another healthcare board. It was the consensus of the WVBOLD Board that the current officers remain in their positions until a decision is completed.

SAFETY ISSUE: WVBOLD is in the process of transferring all licensee files to a fireproof cabinet. Other boxed materials will be transferred to the old file – as a protection of records.

The fire escape is now operating – the Kanawha Boulevard exit or the exit on the ground floor...caution is to be exercised as exiting to Kanawha Boulevard and the stairwell is to be utilized to access the ground floor.

OLD BUSINESS:

Reminder of Driver's Education online class....www.safetyserve.com/wvbrim...ask for an e-mail...password – BRIM

NEW BUSINESS not covered above:

Next meeting date will be determined at a later date, following the Renewal Process of Licensing WV Dietitians.

Submitted:

Rick Call & Helen Lodge
Acting Secretaries

West Virginia Board of Licensed Dietitians

**723 Kanawha Blvd., East
Room 105 Union Building
Charleston, West Virginia 25311
5:30 pm**

October 28, 2009

Call meeting to order

Establish Quorum – Attending: Frank Markun, Helen Lodge, Rick Call, Betty Forbes

Approved minutes from May 18, 2009 Board meeting.

Treasurer's Report

Comments of Board Chairman – Helen Lodge

I would like to thank the Board members for the cooperation I received as I reviewed the renewal applications for completion and the correct reporting of CEUs. This was the most difficult renewal period. 37 dietitians had not renewed on June 30th. I, personally, made complimentary calls to each of the 37. In most cases, the dietitians were quite grateful...in others, it was outright verbal abuse. It is suggested that in 2010 only a certified letter stating that the individual license has expired be mailed to the lapsed status individuals. 31 renewals were returned due to not reporting CEUs.

I would, especially, like to thank the Board members for their prompt replies addressing the new applications, renewal issues on an individual basis, special request, numerous questions, etc.

Each file, some 750, are being checked for accuracy in the original date of licensure, education, etc. Many computer dates (mistakes) have been discovered. You will recall that records were kept in boxes during the early years of licensure – perhaps the reason for some errors. An attempt was made to correct the database, with the best information available. A log was kept of time spent – 39+hours.

The reviewed database, to date, is believed to be accurate and up-to-date. This delayed the listing to be submitted for the 10% auditing selection. I appreciate the cooperation and understanding on this issue.

I appreciate all the good wishes during my surgery, starting with testing in August, surgery on September 22nd and recovery in October and continuing. I can assure you the functions of the Board did not suffer. Even while hospitalized for two days, the mail was picked up on one of the days. I had surgery on Tuesday and came to the office on Saturday afternoon. Telephone calls were monitored. Fortunately, no action was required.

An order was submitted to have DSL attached to the office computer to facilitate on-line licensure verification. Verizon had promised to come between 8 am and 12 pm. I was at the office at 7:30 am, called for a verification at 10:30, was told we were next, waited until 1:20 pm, called them that I was in the office alone, just exhausted from waiting and would have to leave. I left my cell phone number and did not hear from Verizon. I will contact them next week to arrange for another appointment.

While I attended the FNCE on October 19 and 20th, mail was picked up and opened as we were expecting a verification from an applicant who was licensed in 8 states. Again, there was no mail requiring immediate action. Telephone calls were, again, monitored.

I am in the process of addressing the request of the Auditing of the WVBOLD. Please note that I will be requesting information shortly for this report...including the past three years.

We have attempted to function with Dee not being able to come to the office for routine chores. At this time, as we have no action on merging our administrative duties with another board, I suggest that we accept the resignation and request an appointment be made by the Governor's office. It is, further, suggested that the applicant be from the immediate area to be accessible to the office.

Approval of licenses requesting renewal status during the period ending July 1, 2009

Approval of new applicants, provisional to active status since May 18, 2009

- 739 - Irina Smolyar – Charlestown, WV - Active – 6-02-09
- 738 - Frank Davis – Arnold, MD - Active – 6-02-09
- 741 - Heather Baughn – Wash. Courthouse, OH - Active – 6-09-09
- 742 - Constance Gottshall – Caldwell, WV – Active – 6-09-09
- 743 - Elizabeth Parsons – Morgantown, WV – Prov. – 6-09-09
- 723 - Amy McFann – Ona, WV – Active – 7-02-09
- 744 - Sandra Baker – Hagerstown, MD – Active – 7-08-09
- 745 - Kimberly Fisher – Gallipolis Ferry, WV – Prov. – 7-13-09
- 746 - Aislinn Crovak – Smithfield, VA – Prov. – 7-17-09
- 747 - Laura Thompson – Weston, WV – Prov. -7-17-09
- 748 - Heather Jarvis – Charleston, WV – Prov. – 7-20-09
- 749 - Jennifer Eiselt, Morgantown, WV – Prov. – 7-20-09 – Active – 10-22-09
- 750 - Deloris Dingess – Harts, WV – Prov. – 7-18-09
- 751 – Martha Demaree – Marion, VA – Active – 8-24-09
- 752 – Elise Trombetta – Irwin, PA - Prov. ~~7-18-09~~ 9-19-09
- 756 – Ann Koutsavlis – Pittsburgh, PA – Active – 10-03-09
- 432 – Jessica Prater – SouthPoint, OH – Active – 9-21-09
- 753 – Nissan Kassis – Bridgeport, WV - Prov. 9-09-09
- 754 – Kara Gilreath – Crosslanes, WV - Prov. -9-18-09
- 755 – Stephanie Doxakis – Fairmont, WV – Prov. – 9-18-09
- 423 – Rebecca Schneider – Frostburg, MD - Active - 9-21-09
- 417 - Nicholas Meade – Huntington, WV – Active – 9-18-09
- 757 – Suzanne Runtz – Mt. Pleasant, SC – Active - 10-03-09
- 758 – Georgeann Freimuth – Martinsburg, WV - Active 10-13-09
- 759 – Fritha Dinwiddie - Stone Mt., VA - Active – 10- -09

Review of 2009-1010 licensure renewal:

Complaint – Provisional Licenses Expiration on an annual basis. This will require a change in the law.

Unusual number of reinstatement licenses not completed in their entirety.

Unusual number of renewals did not submit educational hours as required – necessitated lots of telephone calls and additional work.

Courtesy calls made to all licensees who did not renew – abuse to caller.
8371.25 CEU Credits/Hours reported
Overall consensus – dietitians felt the procedure a smooth one.

Update of Verification of Licensure online. Lelia Miller, State Treasurer's Office is working with WVBOLD to complete this in 2009. It is necessary to complete the database review prior to this action. Action: Helen will continue to verify the database with information in each file.

Completion of review of ALL files – 759. Lila Miller had observed that a few numbers were issued twice and some not issued at all. A quick review revealed that this was in the early years of licensure. Action: Helen will, again, review ALL files and correct as necessary. A letter and new license will be sent to those needing correction.

Resignation of Board Member Dee Bartoe. Action: Accepted. WVDA will be asked to recommend dietitians for this position. One name is currently in Governor Manchin's possession – Marsha Duke. Dee, again, was asked to serve (in a limited capacity) until a replacement is made. This is especially important as the WVBOLD seeks to contract with another WV board for administrative duties. Dee has been a long-time Board member and would be able to offer insight and suggestion during the selection process.

Number assigned to applicants not eligible for license or withdrawn application. Currently they are filed in that category. Action: A number will be assigned to those individuals and the files will be treated as any other applicant's file.

Report of boards contacted for merging administrative tasks, with Action:
Board of Medicine – not interested..too many responsibilities at this time.
Board of Pharmacy – not interested..too many responsibilities at this time.
Board of Physical Therapists – WVBOLD did not feel this is a good “fit”.
Board of Medical Imaging – not interested.
Board of Optometry – WVBOLD did not feel this is a good “fit”.
Board of Licensed Practical Nurses – most viable at this time. Further conversation is to take place.

Discussion – CRD applicant – Cheryl Kimlin – request to take CDR exam for 3rd time.
Action: A written request will be secured, prior to registration with CDR.

Dissussion – Active License applicant – Tripura Ganti, does not have a Social Security number – requesting a letter stating that she meets the qualification, except SS, for WV licensure. Action: WVBOLD will adhere to its policy that a social security number is required. Inquiry was made to the office of Senator John D. Rockefeller, IV, with information to support the Board's decision.

WVBOLD Audit in 2010 Legislative Session – Request for various reports – Interview to take place after November 23rd.

Safety Issue: Flu Prevention Tips – Prevent H1N1 at Work – Review of Emergency Warning Signs....information provided by Kanawha Charleston Health Department

Adjourn.

**Minutes submitted:
Helen Lodge and Rick Call
Acting Secretaries**

NOTE: WVBOLD was told, at an Auditor's Seminar, a few years ago that business could be conducted via e-mail and, then, voted on at the next Board meeting and entered into the minutes (making it a legal decision).

While attending the December 2009 Auditor's Seminar, the question came up during one of the presentations. The legal opinion was that business cannot be conducted via e-mail. With this new information, the Chairman and Vice-Chairman made (realizing it was not done by a Board vote) the decision to discuss the matter at the January 12, 2010 Board meeting. Especially important is the acceptance of new applicants. In the past, a new applicant's credentials have been summarized by the Board Chairman and e-mailed to each Board member for a vote. It will be suggested that the Board Chairman make the decision and act accordingly (sending the license) and the vote will be taken at the next Board meeting. While this may or may not be acceptable to the Board members, it will open dialogue for discussion at the January meeting.

It will, also, be suggested that certain matters/issues that arise between meetings – needing a decision – will be addressed by the Board Chairman and voted on at the next meeting. It will, further, be suggested that the Board Chairman could and should e-mail or call any Board member for advice between meetings.

All the above is just a suggestion at this point however, will definitely be addressed at the January 12, 2010 Board meeting.

Submitted as an addendum to the October 28th meeting and, more importantly, to apprise the Auditor's of this issue.

Safety Issue: Flu Prevention Tips – Prevent H1N1 at Work – Review of Emergency Warning Signs....information provided by Kanawha Charleston Health Department

Adjourn.

**Minutes submitted:
Helen Lodge and Rick Call
Acting Secretaries**

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BUDGET

**FISCAL YEAR ENDING
JUNE 30, 2009**

BUDGET FINANCIAL INFORMATION

West Virginia Board of Licensed Dietitians
 Financial Information
 July 1, 2008–June 30, 2009
 (Fiscal Year Ending June 30, 2009)

Revenue

\$18,705.00

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Expenses:

001 – Personal Services (with payroll deductions)	\$ 2,885.16
011 - Social Security Matching	114.76
020 – Office Expenses	1,974.11
021 – Printing and Binding	601.80
022 – Rental	1,444.63
024 – Telecommunications (telephones/FAX)	1,074.35
025 – Contractual and Professional (attorney fees and other)	100.00
026 – Travel	538.91
027 – Computer Services (processing fee and other)	2,295.99
032 – Insurance	2,728.00
042 – Hospitality	0.00
051 – Miscellaneous	885.00
052 – Training and Development	198.00
053 – Postal and Freight	1,455.98
054 – Computer Supplies	0.00
058 – Miscellaneous Equipment Purchases	0.00
070 - Office and Communication Equipment	2,598.30
089 - <u>Bank Costs</u>	78.76
096 – Miscellaneous For Charges	15.48
100 - Fund Transfer	<u>2,493.48</u>
Account YTD Total	<u>\$21,482.71</u>
Cash Balance 07/01/08	\$42,316.46
<u>YTD Gross Revenue</u>	<u>18,705.00</u>
<u>Thirteenth Month Expenditures</u>	<u>0.00</u> (rolled over from previous year)
<u>YTD Expenditures</u>	<u>21,482.71</u>
<u>Revenue Refunds</u>	<u>0.00</u>
<u>Cash Balance End of June 2009</u>	<u>\$39,538.75</u>

Deleted:

Submitted By:

Frank O. Markun, RD, LD, DHCFA
 Vice Chair/Treasurer
 October 22, 2009

SUMMARY OF RECEIPTS AND DISBURSEMENTS
Fiscal Year 2009

- Appropriated Federal Funds Accounts (Listed in Budget Act)
- Appropriated Special Revenue Accounts (Listed in Budget Act)
- Appropriated Lottery Funds (Listed in Budget Act)
- Federal Block Grants (Listed in Budget Act)
- Other Federal Funds
- Other Special Revenue Accounts

Page No. 2

Spending Unit WV Board of Mental Dietitians
Department/Bureau of Misc. Boards and Commissions

Amendment Date _____

Amendment No. _____

Account Name	WVIMS No. (Fund-Org-Act-Src)	Estimated Balance 06/30/2008	ESTIMATED RECEIPTS					ESTIMATED DISBURSEMENTS					Estimated Balance 06/30/2009
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	
Dietitians Mentals Bevel Fund	8060-2009-0836 096-640	30,000.00	15,000.00	2,000.00	1,200.00	700.00	18,900	10,096.00	5,000.00	2,500.00	1,400.00	18,996	29,904
TOTAL		30,000.00	15,000.00	2,000.00	1,200.00	700.00	18,900.00	10,096.00	5,000.00	2,500.00	1,400.00	18,996	29,904

**ESTIMATE OF REVENUE BY REVENUE SOURCE
Fiscal Year 2009**

- Appropriated Federal Funds Accounts (Listed in Budget Act)
- Appropriated Special Revenue Accounts (Listed in Budget Act)
- Appropriated Lottery Funds (Listed in Budget Act)
- Federal Block Grants (Listed in Budget Act)
- Other Federal Funds
- Other Special Revenue Accounts

Page No. 3
Amendment Date _____
Amendment No. _____

Spending Unit: WV Board of Licensed Dietitians WVFIMS Account No. _____
 Department/ Misc. Sds and Commissions Fund 8680
 Bureau of: _____ FY 2009
 Org 0936

Name of Account: Dietitians License Board Fund

Revenue Name	Revenue Source No.	Amount
<u>Other, Collections, fees, licenses & Income</u>	<u>696</u>	<u>18,900</u>

Total Revenue 18,900

ESTIMATE OF DISBURSEMENTS
Fiscal Year 2009

- Appropriated Federal Funds Accounts (Listed in Budget Act)
- Appropriated Special Revenue Accounts (Listed in Budget Act)
- Appropriated Lottery Funds (Listed in Budget Act)
- Federal Block Grants (Listed in Budget Act)
- Other Federal Funds
- Other Special Revenue Accounts

Page No. 4
Amendment Date _____
Amendment No. _____

Spending Unit: WV Board of Licensed Dietitians
Department/ Bureau of: Misc. Bds and Commissions

WVFIMS Account No.
Fund 8680
FY 2009
Org 0436

Name of Account: Dietitians License Board Fund
Is this Account Established by Statute? Yes No Statutory Reference 30-35-5

Purpose of this Account: To regulate dietitians in the State of West Virginia

Activity	Item of Expenditure	
0936	PERSONAL SERVICES*	
	Number of Budgeted FTE Positions	
	Personal Services	3,000.00
	Annual Increment	
	TOTAL PERSONAL SERVICES	5,000.00
	EMPLOYEE BENEFITS	
	10 - Personnel Division & Public Employees' Insurance	
	11 - Social Security Matching	300.00
	12 - Public Employees' Insurance	
	13 - Other Health Insurance	
	14 - Workers' Compensation (Rate:)	
	15 - Unemployment Compensation	
	16 - Pension & Retirement	
	TOTAL EMPLOYEE BENEFITS	300.00
	CURRENT EXPENSES	
	20 - Office Expenses	500.00
	21 - Printing & Binding	1,500.00
	22 - Rental Expense	1,800.00
	23 - Utilities	
	24 - Telecommunications	1,000.00
	25 - Contractual & Professional	1,000.00
	26 - Travel	1,800.00
	27 - Computer Services	1,800.00
	28 - Higher Education Interagency Contract Agreements/Fees	
	29 - Vehicle Rental	
	30 - Rentals (Machine & Miscellaneous)	
	31 - Association Dues & Professional Memberships	
	32 - Fire, Auto, Bond & Other Insurance	2,800.00
	33 - Food Products	
	34 - Clothing, Household & Recreational Supplies	
	35 - Advertising & Promotional	
	36 - Vehicle Operating Expense	
	37 - Research, Educational & Medical Supplies	
	38 - Routine Maintenance Contracts/Warranties	
	39 - Manufacturing Supplies	
	40 - Merchandise for Resale	
	41 - Cellular Charges	
	42 - Hospitality	
	43 - Educational Training (Stipends)	
	45 - Farm Expense	
	46 - Subsistence	
	48 - Discharge & Parole Allowance	
	49 - Inmate Per Diem Expense	
	51 - Miscellaneous	
	52 - Training & Development	300.00
	53 - Postal & Freight	1,300.00
	54 - Computer Supplies & Equipment	
	56 - Attorney Legal Service Payments	
	57 - Attorney Reimbursable Expenses	
	58 - Miscellaneous Equipment Purchases	
	59 - Student Activities	
	TOTAL CURRENT EXPENSES	13,600.00

* If amounts for Personal Services are to be paid from this account, include total here and submit detail on Personal Services expenditure schedule worksheet.

**Estimate of Disbursements
(Continued)
Fiscal Year 2009**

Page No. 5
Amended Date _____
Amend. No. _____

Spending Unit WV Board of Retarded Deafblinds
Department/Bureau of Misc. Bds and Commissions

WVFIMS Account No. _____
Fund 8680
FY 2009
Org 0936

Activity		
<u>096</u>	REPAIRS AND ALTERATIONS	
	061 - Office & Communication Equipment Repairs	
	062 - Research, Educational & Medical Equipment Repairs	
	063 - Building & Household Equipment Repairs	
	064 - Routine Maintenance of Buildings	
	065 - Vehicle Repairs	
	066 - Routine Maintenance of Grounds	
	067 - Farm & Construction Equipment Repairs	
	068 - Other Repairs and Alterations	
	TOTAL REPAIRS AND ALTERATIONS	<u>0</u>
<u>096</u>	ASSETS	
	070 - Office & Communication Equipment	
	071 - Medical Equipment	
	072 - Research & Educational Equipment	
	073 - Household Equipment & Furnishings	
	074 - Building Equipment	
	075 - Vehicles	
	076 - Livestock, Farm & Construction Equipment	
	077 - Books & Periodicals	
	078 - Other Capital Equipment	
	092 - Building Construction	
	120 - Contractor Payments for Capital Asset Projects	
	121 - Purchase of Materials & Supplies	
	122 - Consultant Payments for Capital Asset Projects	
	143 - Building Improvements	
	144 - Reclamation of State Owned Property	
	148 - Land Improvements	
	149 - Land Purchases	
	150 - Building Purchases	
	157 - Leasehold Improvements	
	170 - Computer Equipment	
	171 - Computer Software	
	TOTAL ASSETS	<u>0</u>
	OTHER DISBURSEMENTS	
	<u>089 BANK COSTS</u>	<u>96</u>
	TOTAL OTHER DISBURSEMENTS	<u>96</u>
	TOTAL EXPENDITURES/APPROPRIATIONS	<u>18,996.00</u>

**COMPLAINTS, INQUIRIES, INVESTIGATIONS
AND CLARIFICATIONS**

2008 - 2009

COMPLAINTS IN 2008-2009:

Dietitians continue to call the Board with questions regarding the Scope of Practice for dietitians, often questions about Wellness Centers and nutrition counseling. Two identified calls were from dietitians with questions concerning the counseling in Wellness Centers in a specific location. The dietitians asked if they could talk with the Centers to determine whether or not there was a violation. In both cases, the dietitians were asked to submit formal complaints. No complaints were received and an informal conversation with both determined that the Centers appreciated being informed as to nutrition counseling practices.

One call was received from a hospital administrator questioning a contract dietitian (with an LLC Dietetic/Food Services company) permitting a Diet Technician to prescribe/calculate tube feedings. The following day the dietitian for that facility called with the same question. A formal complaint was requested and received. WV BOLD Board Chairman called the contracting dietitian (a former president of WVDA) to apprise her that a letter was being sent for clarification. A reply indicated that competencies for diet technicians had been underway. The contracting dietitians answered formally that no dietetic personnel—except a licensed dietitian would prescribe or calculate tube feedings.

One pharmacist called to ask about a member of his company to provide nutrition counseling because, he saw so much obesity and his employee had been successful in losing weight. The professional scope of practice as it relates to physicians, nurses and pharmacist was explained, along with the scope of practice for dietitians.

Five calls were received from persons considering dietetics – online education. These calls were referred to Board member – Professional Liaison, Betty Forbes.

For the reasons listed above, the Board believes it has changed the policies for the questioned issues, without the expense of a formal complaint. It is made clear to the caller in each incident that the formal complaint process is available to them.

In December 2009, a call was received from a North Carolina hospital administrator to verify a license. Inquiry revealed that the person did not hold and never held a WV license. The number given had not been assigned in 1998. The reason for verification was questionable dietetic practices. One week later a WV dietitian, employed by a state agency, called to verify his license, asking what year WV Grandfathered dietitian—that he had been Grandfathered. The WV dietitian was alerted to the issue. As a result this person did not gain employment in WV.

WEST VIRGINIA BOARD OF LICENSED DIETITIANS

COMPLAINT CASE ID # 2008 - 1

RESOLUTION TO COMPLAINT

The administrator from Stonewall Jackson Hospital called about September 1, 2008 about a Diet Technician or Dietary Manager (perhaps a Nutrition Therapy Assistant) being allowed to calculate tube feedings. The administrator stated that the dietitian contracted to supply dietitians to the hospital was Diane Keegan from Keegan Associates. A couple days later (September 4, 2008), Evangeline Samples (licensed dietitian at that hospital) e-mailed the WVBOLD with the same question – can a Nutrition Therapy Assistant prescribe and calculate tube feedings. It was her understanding that Nutrition Therapy Assistants would have introduced into their competency level the calculation of tube feedings....to quote “Correctly calculates the nutritional components of tube feeding formulas”. Evangeline stated that Diane has strongly urged her to “teach them tube feedings”....that she wanted them to calculate the feeding and then make recommendations without Evangeline’s input.

The WVBOLD asked the Board Chairman to contact Diane Keegan, apprising her that a letter was being mailed to her for clarification. A call was made to Diane, who felt the request has been misinterpreted. The letter was sent on October 8, 2009. Diana immediately replied to the satisfaction of the Board. A letter was sent, and copied to Ms. Samples (November 4, 2008) that the matter had been investigated and that it is the belief of the Board that Ms. Keegan understands the scope of practice to practice dietetics in the State of West Virginia. Any further concerns should be submitted to the Board, who would immediately investigate.

The case was considered closed.

DATE: November 8, 2008

BY: Helen Lodge



NEWSLETTERS

WINTER 2008-2009
NOVEMBER 2009

WEST VIRGINIA BOARD OF LICENSED DIETITIANS

723 KANAWHA BLVD., EAST—ROOM 105 UNION BUILDING
CHARLESTON, WEST VIRGINIA 25301

Telephone: 304-559-1024—304-926-3719 — 1-800-293-9832

VOLUME 12, ISSUE 1
WINTER 2008-9

ARE YOU SCHEDULED TO BE AUDITED FOR THE 2009-2010 RENEWAL PERIOD?

How to know if you are to report CEUs? If your original date of licensure occurred in: 1997, 1998, 1999, 2001, 2003, 2005 or 2007 you are to submit 20 hours/credits of CEUs.

If so, pull out those CEU credits, organize them according to date, record the program and the number of CEU credits.

You will receive a postcard about May 1, 2009 giving you instructions for renewing online. If you require a paper renewal form, send a check for \$5.00 to WVBOLD to the Board office. A paper application will be mailed to you.

Online renewal is strongly encouraged. Once your renewal is confirmed, the WV Treasurer's Office will process your charge and forward, via U.S. Postal Services, your renewal and CEUs (if applicable). WVBOLD will review your CEUs—a quick scan—check for a change in name, address, telephone number, cell phone number, FAX and employer. Any changes will be made in the database and a 2009-2010 license mailed to you.

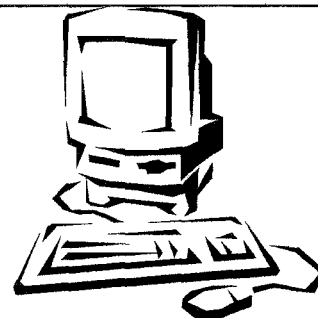
Be certain to list the CEUs in chronological order. If you require an extension, make the request in writing to the WVBOLD. Allow time for the Board to consider your request—keeping in mind that you must hold a valid license to practice dietetics in the State of West Virginia on July 1, 2009.

Remember there IS NO GRACE PERIOD. When the "BIG BEN" strikes 12: 00 am on July 1, 2009, you must be licensed.

Once the Renewal Period is completed, a listing is compiled of all dietitians with CEUs due this year. This list is sent to a Huntington firm, where 10% of the list will be randomly selected for audit. If selected, you will be notified to send all supporting materials to Betty Forbes. Do not send your only copy—send a copy to Betty. She will evaluate and apprise you of the acceptance of your CEUs.

ADA/CDR CODE OF ETHICS 'FOR FURTHER READING' LIST

The Ethics Committee educates members, credentialed practitioners, students and the public about the ethical principles contained in the ADA/CDR Code of Ethics. Bi-annually the committee updates the "For Further Reading" List. The most recent update is now available on-line using the following link: ADA Code of Ethics "For Further Reading" List. The purpose of this list is to provide members and credentialed practitioners with basic information on how the ADA/CDR Code of Ethics relates to the daily practice of dietetics. Please share this resource with your organizational unit and colleagues. Question should be sent to ethics@eatright.org. Accessed 9/10/08



ethics@eatright.org



CERTIFIED LETTER TAKE LONGER TO ARRIVE!!!!!!!

PLEASE BE CAUTIONED ABOUT MAILING APPLICATIONS, ETC., REQUIRING A TIMELY ANSWER, BY CERTIFIED MAIL. AS THE OFFICE IS NOT STAFFED ON A DAILY BASIS, THE POSTAL SERVICES LEAVES A SLIP FOR DELIVERY ON THE OFFICE DOOR. WHEN I GO ACROSS TOWN TO THAT POST OFFICE, I AM TOLD THAT THE DELIVERY PERSON HAS THE LETTER OUT. THIS IS REPEATED FOR THREE DAYS. THEREFORE, IT LENGTHENS THE DELIVERY TO THE BOARD BY ABOUT FOUR-FIVE DAYS.

TO EXPEDITE YOUR SERVICE, YOU MAY MAIL IT TO THE BOARD ADDRESS OR, IF CERTIFIED OR OVERNIGHT, MAIL IT TO THE HOME OF THE BOARD CHAIRMAN—HELEN LODGE, 4106 VIRGINIA AVENUE, CHARLESTON, WV 25304. PLEASE APPRISE HER THAT YOU ARE SENDING AN ENVELOPE TO HER—304-925-8828 OR 304-558-1024 OR 304-926-3719.

MARCH 11, 2009 IS NATIONAL DIETITIAN'S DAY. GOVERNOR JOE MANCHIN IS SIGNING A PROCLAMATION FOR THAT DAY AND FOR MARCH AS NATIONAL NUTRITION MONTH. Many of you will recall the Herculean efforts made to obtain licensure in the State of West Virginia. Remember the PURPOSE of WVBOLD IS TO PROTECT THE PUBLIC INTEREST THROUGH ITS LICENSURE AND PROFESSIONAL DISCIPLINE OF DIETITIANS AND TO PROVIDE A PROFESSIONAL ENVIRONMENT THAT ENCOURAGES THE DELIVERY OF QUALITY NUTRITION INFORMATION AND MEDICAL NUTRITION THERAPY WITHIN THE STATE OF WEST VIRGINIA.

WEST VIRGINIA BOARD OF LICENSED DIETITIANS

723 KANAWHA BLVD., EAST

ROOM 105 UNION BUILDING

CHARLESTON, WV 25301

WVBOLD

Volume 12, Issue II
November 2009

723 KANAWHA BLVD., EAST
ROOM 105 UNION BUILDING
CHARLESTON, WV 25301

TELEPHONE: 304-558-1024 — 304-926-3719 — 1-800-293-9832

MESSAGE FROM THE CHAIRMAN

We are pedaling as fast as we can. 358 dietitians renewed their license to practice dietetics in the State of West Virginia during the 2009-2010 Renewal Period. Of those, 255 were from WV counties and 103 out-of-state. Counties included:

Barbour—2
Berkeley—4
Cabell—30
Fayette—5
Grant—3
Greenbrier—5
Hancock—4
Harrison—14
Jackson—5
Jefferson—2
Kanawha—45
Lewis—1
Logan—2
Marion—6
Marshall—1
Mason—4
Mercer—5
Mineral—4

Monongalia—42
Nicholas—1
Pendleton—2
Pocahontas—2
Preston—2
Putnam—11
Raleigh—13
Randolph—1
Richie—2
Summers—2
Taylor—11
Upshur—1
Wayne—4
Wood—9

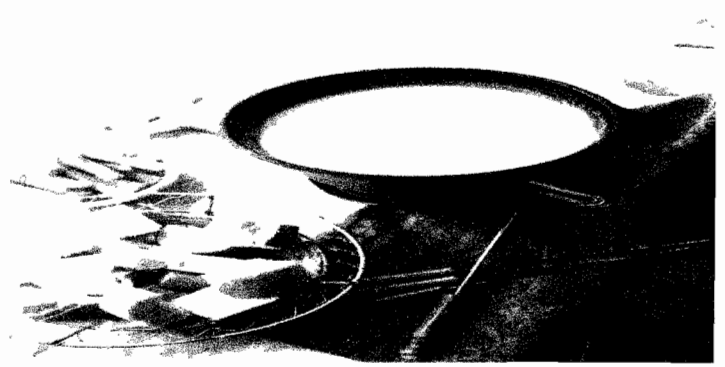
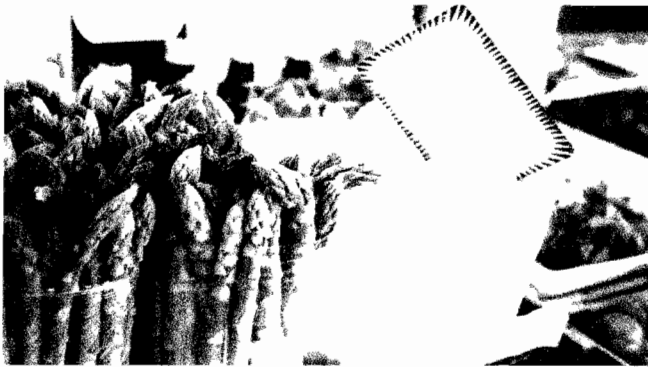
The names of dietitians, subject to this year's audit, were sent to a firm for the 10% to be chosen. This list has been forwarded to Betty Forbes, who will notify those persons of their selection.

As we prepare for on-line verification, each of the 772 files are being reviewed for accuracy of the complete file — to include information stored in the database. We have found that in (perhaps 4) applications, the same number was issued to two dietitians. This is being corrected and the dietitians whose number is affected is being written a letter—with a new number—and a new license. Files also revealed that the original date of licensure may not correspond with the application date—these are being corrected and will be reflected on the next set of labels for mailing.

DIETITIANS: I promise a more informative newsletter in Spring 2010. The WVBOLD has processed over 30 applications this year. We are in the process of preparing for an audit by the Research Division of the Performance Evaluation and Research Division. Lastly, your Board Chairman had an adrenalectomy on September 22—less than a month before going to FNCE in Denver to receive an ADA Medallion Award—more about that in the next newsletter—I am blessed!

ON-LINE VERIFICATION

WVBOLD has worked with the WV Treasurer's staff for over a year. First, we had to join the waiting list. Then, we went through two Renewal Periods. We have, about, completed our internal audit for accuracy of the database. The Treasurer's office will be rolling out a "trial" on-line shortly. Yes, Virginia, it is going to happen!!!



National Nutrition Month is in March 2010

National Registered Dietitian Day is March 10, 2010.

Celebrate your uniqueness and your profession by contacting your local news media to inform them of the day. This is your opportunity to make the public aware of the profession of dietetics and all it has to offer the public. Emphasize the term "LICENSED DIETITIAN" AS THE EXPERT IN NUTRITION—THE PUBLIC HAS THE RIGHT TO KNOW.

QUESTIONS OF THE BOARD—YOU HAVE THE RIGHT TO KNOW! CALL. E-MAIL OR FAX ANY OF THE BOARD MEMBERS.

WEST VIRGINIA BOARD OF LICENSED DIETITIANS
723 KANAWHA BLVD., EAST
ROOM 105 UNION BUILDING
CHARLESTON, WV 25301

**2008 – 2009
to January 1, 2010**

**ROSTER OF
ACTIVE AND PROVISIONAL LICENSES**

NOTE:

Weeks of time and labor were spent reviewing each of the 772 files to determine the accuracy of each record.

This was done to confirm information prior to going on-line to the public.

The reasons for this procedure:

In the early days of licensure, the WVBOLD did not have an office – records were kept in hospital offices and home of the Board Secretary (in boxes). Once an office was obtained, the records were placed in file cabinet however, never checked for accuracy. The term of the Board Secretary expired and the new one had a full-time profession.

In March 2009, the Board Chairman took on the responsibility of reviewing each file for accuracy, completing “A’s” to “R’s”. The 2009-2010 Renewal Period started in May 2009, necessitating the attention of the Board Chairman. With many file changes: new licensed dietitians, inactive licensees changing to active, active changing to inactive and some moved into lapsed status – it became necessary to start with “A’s” again.

This has been done since September, having the files up-to-date and as correct as possible for the WV Treasurer’s Office to post “ON-LINE” verification for the Public.

- **Lila Miller, WV Treasurer’s Office, informed WVBOLD that the program will be rolled out for the WVBOLD to “play” with for a couple weeks prior to going on-line to the public - anticipated in early January 2010.**

**WVBOLD 2008-2009
LICENSED DIETITIANS
BY WV COUNTIES & OTHER STATES**

Other States:

**Georgia – 1
Kentucky – 10
Maryland – 9
North Carolina – 1
Ohio – 36
Pennsylvania – 21
South Carolina – 2
Tennessee – 1
Virginia – 22
TOTAL: 103**

**OUT-OF-STATE: 103
WV: 255**

TOTAL LICENSEES: 358

WV Counties:

**Barbour - 2
Berkeley - 4
Cabell - 30
Fayette - 5
Grant - 3
Greenbrier - 5
Hancock - 4
Harrison - 14
Jackson - 5
Jefferson - 2
Kanawha - 45
Lewis - 1
Logan - 2
Marion - 6
Marshall - 1
Mason - 4
Mercer - 5
Mineral - 4
Monongalia - 42
Nicholas - 1
Onion - 11
Pendleton - 2
Pocohantas - 2
Preston - 2
Putnam - 11
Raleigh - 13
Randolph - 1
Richie - 2
Summers - 1
Taylor - 11
Upshur - 1
Wayne - 4
Wood - 9
TOTAL: 103**

License	Last Name	First Name	Address	City	County	State	Postal Cod	Home Phone	Work Phone	Membership Status	Date Joined
554	Adkins	Zalina	1220 East West Highway #318	Silver Spring	Montgomery	MD	20910-	(301) 589-0827	(301) 442-3396	Active - 04/18/03	4/18/2003
653	Ahebwa	Megan	120 Middle Coach Rd.	Hurricane	Putnam	WV	25526-	(304) 542-4537	(304) 526-1286	Active - 09/06/06	9/6/2006
527	Alberston	Shawnea	1205 Country Club Road	Oak Hill	Fayette	WV	25901-	(304) 465-5523	(304) 469-8646	Active - 07/09/02	7/9/2002
493	Alie	Kathryn	809 Mayflower Dr.	Charleston	Kanawha	WV	25311-	(304) 542-6430	(304) 766-4282	Active - 08/06/01	8/6/2001
36	Anderson	Ramona	129 Cheyenne Trail	Ona	Cabell	WV	25545-97	(304) 736-8274	(304) 429-6741	Active - 04/16/97	4/16/1997
364	Andis	Monica	1120 Denver Ave.	Morgantown	Monongalia	WV	26505-	(304) 296-3216	(304) 293-4692	Active - 06/29/98	6/29/1998
110	Andrews	Margaret	#1 High Meadow Drive	Charleston	Kanawha	WV	25311-	(304) 344-8319	(304) 388-3416	Active - 05/01/97	5/1/1997
618	Angus	Kristin	3243 Old River Road	Millwood	Jackson	WV	25262-	(304) 638-3281	(304) 216-3277	Active - 06/24/05	6/24/2005
674	Archer	Jacqueline	1653 Glenway Lane	Huntington	Cabell	WV	25701-	(304) 840-4242	(304) 302-2013	Active - 04/02/07	4/2/2007
232	Argabrite	Cynthia	304 Rebecca Lane	Beaver	Raleigh	WV	25813-	(304) 763-3229	(304) 890-3689	Active - 05/06/97	5/6/1997
66	Arnold	Susan	1283 Kings Road	Morgantown	Monogalia	WV	26508-	(304) 284-9278	(304) 293-2105	Active - 04/29/97	4/29/1997
102	Ashcraft-Carr	Lisa	Rte. 3 Box 248 - B	Bridgeport	Taylor	WV	26330-94	(304) 592-2162	(304) 624-2506	Active - 05/09/97	5/9/1997
373	Bailey	Karen	6 North May Ave.	Athens	Athens	OH	45701-	(740) 592-0589	(304) 420-0390	Active - 07/09/98	7/9/1998
363	Baker	Suzanne	23460 St. Rte. 339	Beverly	Washington	OH	45715-	(740) 984-1471	(304) 424-4271	Active - 06/30/98	6/30/1998
407	Baker	Jennifer	215 Mercer St	Beckley	Raleigh	WV	25801-	(304) 252-3107	(304) 255-2121	Active - 04/24/99	4/24/1999
649	Baker	Brooke	401 1/2 Adams Ave.	Huntington	Cabell	WV	25701-	(304) 634-5866	(304) 720-9887	Active - 08/04/06	8/4/2006
744	Baker	Sandra	11832 Bradford Drive	Hagerstown	Washington	MD	21742-	(240) 291-4388		Active - 07/08/09	7/8/2009
416	Ball	Linda	103 Westminster Dr.	St. Clairsville	Belmont	OH	43950-	(740) 695-0683	(30) 242-1093	Active - 09/20/99	9/20/1999
637	Bandy	Jessica	135 Baby Sttreet # 2	Tazewell	Tazewell	VA	24651-	(276) 964-1524	(304) 425-8128	Active - 05/18/06	5/18/2006
704	Barnes-Douglass	Judi	PO Box 1102	Gallipolis	Gallia	OH	45631-	(740) 974-5080	(859) 623-5096	Active - 04/12/08	4/12/2008
692	Barrick	Meredythe	HC 72 Box 396	Keyser	Mineral	WV	26726-	(304) 788-6760	(304) 788-4200	Active - 09/20/07	9/20/2007
517	Barry	Anita	105 Sunny Way	Thurmond	Frederick	MD	21788-	(301) 271-2364	(301) 797-4020	Active - 04/15/02	4/15/2002
6	Bartoe	Dee	9 Lakeview Dr	Nitro	Kanawha	WV	25143-17	(304) 755-7859	(304) 766-3412	Active - 04/17/97	4/17/1997
612	Barton	Teresa	1521 Moffett St.	Winchester	Frederick	VA	22601-	(540) 722-4635	(304) 724-1101	Active - 03/11/05	3/11/2005
741	Baughn	Heather	930 Dayton Avenue	Washington Court Hse	Fayette	OH	43160-	(740) 636-0773	(609) 524-2954	Active - 06/09/09	6/9/2009
210	Baxter	Lisa	1202 Second Ave.	New Cumberland	Hancock	WV	26047-95	(304) 564-3394	(412) 200-3389	Active - 05/02/97	5/2/1997
693	Bebb	Jessica	2713 Emmons Ave.	Huntington	Cabell]	WV	25702-	(740) 707-2900	(304) 526-1129	Active - 11/26/07	11/26/2007
720	Bender (P)	Timothy	#10 Lost Valley Dr.	Huntington	Cabell	WV	25705-	(304) 733-9655	(304) 696-4336	Prov. - 07/24/08	7/24/2008
298	Bennett	Janet	5257 S Olde 3-C Highway	Westerville	Delaware	OH	43082-	(614) 882-8736		Active - 05/02/97	5/2/1997
269	Berardinelli	Jan	155 Ash Circle	Wheeling	Ohio	WV	26003-	(304) 277-3048	(304) 234-3888	Active - 06/10/97	6/10/1997
372	Bertram	Melanie	2945 Glendale Rd.	Marietta	Washington	OH	45750-	(740) 376-0980	(304) 420-0390	Active - 06/02/98	6/2/1998
730	Best	Hollie	5400 10th Ave.	Vienna	Wood	WV	26105-	(304) 991-1937	(304) 485-7374	Active - 09/24/08	9/24/2008
184	Bland	Bonnie	1810 National Rd. Bldg 3B Apt	Wheeling	Ohio	WV	26003-	(304) 218-8198	(304) 242-6200	Active - 05/08/97	5/8/1997
320	Bowen	Elaine	12 Meadowview Lane	Morgantown	Monongalia	WV	26508-	(304) 594-2838	(304) 293-2796	Active - 06/25/97	6/25/1997
712	Boytek	Jenna	700 Lee Adkins Road	Chauncey	Greenbrier	WV	25612-	(304) 204-4957	(304) 417-0794	Active - 06/28/08	6/28/2008
347	Brehm	Metessa	104 Northwestern Ave.	Beckley	Raleigh	WV	25801-	(304) 237-7962	(304) 255-3273	Active - 08/08/03	8/8/2003
336	Bright	Robin	HC 84 Box 26	Burlington	Mineral	WV	26710-	(304) 289-3357	(304) 788-3415	Active - 09/11/97	9/11/1997
386	Brown	Pamela	2402Mentor Road	Louisville	Blount	TN	37777-	(304) 488-4030	(865) 545-4592	Active - 09/28/98	9/28/1998
254	Buckner	Diane	1238 Peacock Ln.	Fairmont	Marion	WV	26554-23	(304) 367-1330	(304) 367-1330	Active - 05/07/97	5/7/1997

License#	Last Name	First Name	Address	City	County	State	Postal Cod	Home Phone	Work Phone	Membership Status	Date Joined
95	Bullins	Natalie	317 Hickory Heights	Olive Hill	Carter	KY	41164-	(606) 286-6493	(304) 429-6755	Active - 04/14/97	4/14/1997
381	Burgess	Rebecca	1001 Overlook Drive	Beckley	Raleigh	WV	25801-	(304) 252-5596	(304) 254-3052	Active - 08/19/98	8/19/1998
275	Burks	Mary	170 Quailwood Dr.	Princeton	Mercer	WV	24740-	(304) 425-1575	(304) 323-3831	Active - 06/13/97	6/13/1997
604	Campbell	Tina	504 Bovard-Luxor Rd.	Greensburg	Westmoreland	PA	15601-	(724) 837-5184	(330) 495-1465	Active - 11/12/04	11/12/2004
160	Campbell	Lynn	102 Windsor Dr	Butler	Butler	PA	16002-	(724) 287-3685	(412) 826-2728	Active - 05/07/97	5/7/1997
710	Casto	Angel	2602 Monroe Ave.	St. Albans	Kanawha	WV	25177-	(304) 421-4337	(304) 831-1853	Active - 07/03/08	7/3/2008
358	Cheng	Julieann	136 Meadowlands Circle	Youngstown	Mahoning	OH	44511-	(330) 301-8516	(304) 344-1623	Active - 05/04/98	5/4/1998
505	Clark	Sara	13 Greentree Drive	Morgantown	Monongalia	WV	26508-	(304) 594-1320	(304) 291-6537	Active - 01/04/02	1/4/2002
716	Cline	Anthony	111 Rural St.	Paden City	Tyler	WV	26159-	(304) 771-4880	(304) 623-3461	Active - 07/05/08	7/5/2008
128	Conner	Judith	175 Stover Rd.	Mount Hope	Raleigh	WV	25880-95	(304) 239-0129	(304) 252-9270	Active - 04/08/97	4/8/1997
434	Copley	Marsha	2218 Lenora Street	Milton	Cabell	WV	25541-	(304) 743-6247	(304) 399-4116	Active - 03/07/00	3/7/2000
29	Craze	Karen	217 Quick Rd.	Elkview	Kanawha	WV	25071-89	(304) 965-3461	(304) 926-1654	Active - 04/17/97	4/17/1997
314	Cross	Elizabeth	679 North Mountain Road	Swoope	Augusta	VA	24479-	(540) 885-7023	(540) 885-7023	Active - 07/01/97	7/1/1997
746	Crovak	Aislinn	26 Riverside Drive	Smithfield	Isle of Wight	VA	23430-	(757) 869-8244	(724) 799-2705	Active - 07/17/09	7/17/2009
610	Curran	Tiffany	213 Concord St.	Clarksburg	Harrison	WV	26301-	(304) 517-9774	(304) 367-4843	Active - 03/08/05	3/8/2005
122	Dailey	Laurie	3401 Earl Core Rd.	Morgantown	Monongalia	WV	26508-	(304) 292-6167	(304) 598-1479	Active - 05/08/97	5/8/1997
642	Daniel	Megan	2821 Holt St.	Ashland	Boyd	KY	41101-	(606) 923-4951	(304) 526-8907	Active - 03/18/06	3/18/2006
679	Darling	Colleen	PO Box 6	Bastian	Bland	VA	24314-	(304) 952-3151	(304) 688-0014	Active - 05/02/97	5/2/2007
228	Daubman	Sandra	917 Chittum Lane	South Charleston	Kanawha	WV	25309-	(304) 768-4823	(304) 558-0030	Active - 04/24/97	4/24/1997
337	Davis	Anna	300 Sappire Circle	Morgantown	Monongalia	WV	26508-	(304) 296-4264	(304) 598-1100	Active - 08/26/97	8/26/1997
120	Daye	Barbara	117 Greenbrier Lane	Dunbar	Kanawha	WV	25064-19	(304) 768-6430	(412) 824-3397	Active - 05/06/97	5/6/1997
678	de la Garza	Judith	6003 Woodlands Bluff	Morgantown	Monongalia	WV	26508-	(304) 598-0695		Active - 05/17/07	5/17/2007
751	Demaree	Martha	619 Sherwood Drive	Marion	Smyth	VA	24354-	(276) 759-6990	(276) 628-3380	Active - 08/24/09	8/24/2009
225	DeWilde	Linda	Rt.2 Box 239	Fort Ashby	Mineral	WV	26719-	(304) 298-3609	(304) 788-1693	Active - 05/13/97	5/13/1997
750	Dingess	Delores	Rt. 1. Box 631AA	Harts	Logan	WV	25524-	(304) 855-0157	(304) 752-1550	Prov. - 07/18/09	7/18/2009
573	Dlugos	Jeremy	18 Wilson St.	Ravenswood	Jackson	WV	26164-	(304) 377-7546	(304) 292-1002	Active - 08/19/03	8/19/2003
291	Dowler	Elizabeth	186 Bethany Pike	Wheeling	Ohio	WV	26003-	(304) 232-4040	(304) 234-3888	Active - 06/10/97	6/10/1997
700	Dowler	Linda	370 Cole Coffman Road	Marietta	Washington	OH	45750-	(740) 374-3454	(740) 373-1867	Active - 03/06/08	3/6/2008
755	Doxakis	Stephanie	2295 Sunrise Lane	Fairmont	Marion	WV	26554-	(304) 365-0221		Active - 09/18/09	9/18/2009
418	Drane	Jennifer	212 Frederick St	Burgettstown	Washington	PA	15021-	(724) 947-1949	(304) 797-6230	Active - 06/05/97	6/5/1997
43	Druga	Diana	408 Simpson Ave.	Clarksburg	Harrison	WV	26301-40	(304) 622-5812	(304) 641-5812	Active - 04/17/97	4/17/1997
541	Duba	Lucille	418 9th Ave.	Huntington	Cabell	WV	25701-	(304) 697-9862	(304) 696-6913	Active - 10/18/02	10/18/2002
752	Dugan	Stacy	401 South Laurel Ave.	Berkeley Springs	Morgan	WV	25411-	(304) 258-9648	(304) 258-1234	Active - 08/24/09	8/24/2009
7	Duke	Marsha	P.O. Box 11497	Charleston	Kanawha	WV	25339-14	(304) 345-1726	(304) 526-2000	Active - 04/14/97	4/14/1997
673	Duncan	Shelly	2014 Ices Ferry Dr.	Morgantown	Monongalia	WV	26500-	(304) 699-2127		Active - 04/05/97	4/5/2007
103	Duncan-McDavid	Alice	88 Everman Creek	Grayson	Carter	KY	41143-	(606) 474-4037	(800) 827-8244	Active - 05/05/97	5/5/1997
729	Dye	Kayleigh	2 Graham Lane	Mineral Wells	Wood	WV	26150-	(304) 615-1064		Active - 09/24/08	9/24/2008
165	Eagan	Denise	319 South Walnut St.	Huntington	Cabell	WV	25705-35	(304) 525-8789	(304) 558-0030	Active - 05/08/97	5/8/1997
92	Eavenson	Sue	RR 3 Box 240	Bruceeton Mills	Preston	WV	26525-96	(304) 379-3361	(303) 598-5184	Active - 05/05/97	5/5/1997

License	Last Name	First Name	Address	City	County	State	Postal Cod	Home Phone	Work Phone	Membership Status	Date Joined
771	Eddy-Thorne	Kristan	715 Fir Spring Drive	Waynesboro	Franklin	PA	17268-	(717) 372-7716	(717) 765-4000	Active - 12/16/09	12/16/2009
648	Edwards	Sarah	9 Buchanan St.	Westover	Monongalia	WV	26501-	(304) 292-1594	(304) 598-4391	Active - 08/04/06	8/4/2006
749	Eiselt	Jennifer	325 Ashworth Lane	Morgantown	Monongalia	WV	26508-	(651) 442-0879	(304) 598-4105	Active - 07/20/09	7/20/2009
486	Fagan	Lori	1010 Autumn Ave	Morgantown	Monongalia	WV	26508-	(304) 322-0601	(304) 598-1479	Active - 07/09/01	7/9/2001
389	Fedak	Lorraine	204 Spring Park	St. Clairsville	Belmont	OH	43950-	(740) 695-0953	(304) 243-6843	Active - 11/14/98	11/14/1998
213	Ferencak	Christine	113 Hickman St.	Jefferson	Greene	PA	15344-	(724) 883-2316	(304) 598-4105	Active - 04/29/97	4/29/1997
37	Ferguson	Steven	126-M Riverview Rd	Fraziers Bottom	Mason	WV	25082-	(304) 937-3174	(304) 429-6755	Active - 04/12/97	4/12/1997
115	Ferris	Denise	1532 Ravina Road	Charleston	Kanawha	WV	25314-18	(304) 342-8224	(304) 558-7066	Active - 04/18/97	4/18/1997
196	Fields	Shelia	6225 Highland Drive	Huntington	Cabell	WV	25705-23	(304) 736-7160	(304) 525-7801	Active - 05/01/97	5/1/1997
745	Fisher	Kimberly	P. O. Box 453	Gallipolis Ferry	Mason	WV	25515-	(304) 675-5125	(304) 766-3412	Prov. - 07/13/09	7/13/2009
143	Fisher	Brenda	517 Tom's Run Road	Morgantown	Monongalia	WV	26508-	(304) 292-1684	(304) 598-5184	Active - 04/30/97	4/30/1997
93	Fogle	Stephanie	65 East Cardinal Ave.	Wheeling	Ohio	WV	26003-46	(304) 232-0743	(304) 243-6843	Active - 05/09/97	5/9/1997
44	Forbes	Betty	276 Richland Ave.	Morgantown	Monongalia	WV	26505-73	(304) 599-6393	(304) 292-2631	Active - 04/22/97	4/22/1997
718	Ford	Pamela	1547 Smith St.	Milton	Cabell	WV	25541-	(304) 617-1769	(304) 469-4335	Active - 07/12/08	7/12/2008
144	Foster	Rebecca	19 Panther Path	Fairmont	Marion	WV	26554-93	(304) 363-8440	(304) 624-2273	Active - 05/01/97	5/1/1997
70	Foster	Susan	RR 1 Box 185A	Flemington	Taylor	WV	26347-97	(304) 842-5590	(304) 623-1147	Active - 05/09/97	5/9/1997
179	Franz	Cynthia	1541 Clark Rd	Charleston	Kanawha	WV	25314-	(304) 342-3131	(304) 388-3487	Active - 05/09/97	5/9/1997
758	Freimuth	Georgeann	74 Ritter Drive	Martinsburg	Berkley	WV	25404-	(301) 491-1402		Active - 10/23/09	10/23/2009
632	Freshour	Annette	86 Bryles Way	Morgantown	Monongalia	WV	26505-	(304) 281-2726	(304) 293-2096	Active - 01/08/05	11/8/2005
759	Fritha	Dinwiddie	5505 East Mountain Street	Stone Mountain	Debaik	GA	30083-	(678) 485-3308	(678) 485-3308	Active - 10/28/09	10/28/2009
405	Gagilardo	John	114 Liberty Avenue	Weirton	Hancock	WV	26062-	(304) 794-9625	(304) 797-6469	Active - 05/24/99	5/24/1999
126	Galloway	Jennifer	11033 Meadow Lane	Ashland	-----	KY	41102-	(606) 929-5209	(304) 526-1286	Active - 05/06/97	5/6/1997
438	Gannon	Amy	4520 Country Club Blvd.	South Charleston	Kanawha	WV	25309-	(304) 768-5582	(304) 696-2507	Active - 05/03/00	5/3/2000
107	Gay	Cynthia	63 Mountain Meadow Dr.	Morgantown	Monongalia	WV	26508-17	(304) 598-6306	(304) 598-6306	Active - 05/10/97	5/10/1997
173	Ghiardi	Karen	1141 Eisenhower Street	Morgantown	Monongalia	WV	26505-37	(304) 292-6080	(304) 292-4981	Active - 05/08/97	5/8/1997
644	Ghiz	Natalie	1209 10th St.	Vienna	Wood	WV	26105-	(304) 615-8929	(304) 424-2375	Active - 06/13/06	6/13/2006
9	Gibson	Grace Ann	804 Bridge Road	Charleston	Kanawha	WV	25314-	(304) 345-3944	(304) 757-6999	Active - 05/02/97	5/2/1997
657	Gilders	Yvonne	6501 Wright Rd.	Athens	Athens	OH	45701-	(740) 662-3212	(304) 424-2375	Active - 10/18/06	10/18/2006
754	Gilreath	Kara	5436 Longview Drive	Cross Lanes	Kanawha	WV	25313-	(304) 776-4736	(304) 347-6611	Prov. - 09/11/09	9/11/2009
506	Glass	Kellie	1916 Ashland Ave	Ashland	Boyd	KY	41101-	(606) 615-2585		Active - 10/10/01	10/10/2001
79	Godfrey Jennelle	Jane	1356 Van Voorhis Rd	Morgantown	Monongalia	WV	26505-95	(304) 726-0125	(304) 599-4200	Active - 04/10/97	4/10/1997
404	Gordon	Walter	1619 County Rd. 58	South Point	Lawrence	OH	45680-	(740) 894-1446	(304) 526-2000	Active - 06/02/99	6/2/1999
742	Gottshall	Constance	Hc 30 - Bpx 75	Caldwell	Greenbrier	WV	24925-	(304) 647-9650	(304) 536-4870	Active - 06/09/09	6/9/2009
324	Gould	Mary	1514 Upland Place	Huntington	Cabell	WV	25701-	(304) 697-0176	(304) 696-3364	Active - 07/03/97	7/3/1997
727	Govindan	Megan	WVU P. O. Box 6108	Morgantown	Monongalia	WV	26063-	(304) 280-3429	(304) 598-1168	Active - 08/28/08	8/28/2008
206	Graham	Marcia	17 Williamsburg Circle	Wheeling	Ohio	WV	26003-	(304) 230-1183	(304) 242-7770	Active - 04/18/97	4/18/1997
236	Graley	Margaret	2709 Daniels Ave	South Charleston	Kanawha	WV	25303-	(304) 746-9278	(304) 766-4329	Active - 04/28/97	4/28/1997
46	Gravely	Marie	5100 Thomas Ridge Road	Leon	Mason	WV	25123-96	(304) 895-3710	(304) 482-6016	Active - 04/22/97	4/22/1997
406	Greenbaum	Mitchell	20506 Shaheen Lane	Hagerstown	Washington	MD	27142-	(301) 766-9121	(304) 267-5477	Active - 06/15/99	6/15/1999

License	Last Name	First Name	Address	City	County	State	Postal Cod	Home Phone	Work Phone	Membership Status	Date Joined
735	Greenhill	Emily	106 Edwards Rd.	Freeport	Armstrong	PA	16229-	(724) 295-2989	(724) 799-2705	Active - 04/15/09	4/15/2009
687	Gregorich	Bethany	328 Hawthorne Drive	Charleston	Kanawha	WV	25302-	(304) 541-9923	(304) 347-6500	Active - 10/12/08	10/12/2008
185	Griffin	Renee	20 Lenox Ave.	Wheeling	Ohio	WV	26003-58	(304) 243-9076	(304) 242-9355	Active - 05/08/97	5/8/1997
116	Grose	Ann	1508 Rockford Court	Charleston	Kanawha	WV	25314-	(304) 346-0576	(304) 388-8248	Active - 05/06/97	5/6/1997
670	Grossman	Suzanne	315 Maple Ave.	Grafton	Taylor	WV	26354-	(304) 672-6148	(304) 624-2602	Active - 04/02/07	4/2/2007
379	Gunter	Murlene	2139 Crooked Oak Road	Hillsville	Carroll	VA	24343-	(276) 398-2708	(304) 425-5888	Active - 08/05/98	8/5/1998
218	Hairston	Kimberly	727 Drew St	St. Albans	Kanawha	WV	25177-	(304) 727-2089	(304) 757-1774	Active - 05/05/97	5/5/1997
195	Hale	Susan	2133 Paradise Lane	Ashland	Boyd	KY	41102-	(606) 325-0808	(304) 526-2000	Active - 04/24/97	4/24/1997
465	Hall	Sharon	22 Warwick Rd	Pt. Pleasant	Mason	WV	25550-	(304) 675-4859	(304) 675-4340	Active - 01/05/01	1/5/2001
209	Halterman	Patricia	HC 84 Box 56	Lahmansville	Grant	WV	26731-97	(304) 749-8460	(304) 257-4936	Active - 04/24/97	4/24/1997
537	Hamilton	Pamela	RR 4 Box 136A	Grafton	Taylor	WV	26354-	(304) 290-5444	(304) 367-4297	Active - 10/05/01	10/5/2001
175	Handley-Davis	Treva	2 Congressional Way	Huntington	Cabell	WV	25705-	(304) 617-8502	(304) 617-8502	Active - 05/09/97	5/9/1997
424	Hanna	Deanna	452 Mansfield Ave.	Morgantown	Monongalia	WV	26505-	(304) 598-7515	(304) 291-7524	Active - 12/13/99	12/13/1999
739	Hardik	Heather	201 North Chestnut Street	Scottdale	Westmorland	PA	15683-	(724) 806-0311	(304) 598-4105	Active - 05/11/09	5/11/2009
717	Hargis (P)	Kayla	1709 10th Ave/	Huntington	Cabell	WV	25701-	(304) 416-3308	(304) 388-6054	Prov. - 07/10/08	7/10/2008
149	Harper	M. Denise	323 Karen St.	South Charleston	Kanawha	WV	25303-21	(304) 744-6336	(304) 347-6611	Active - 05/02/97	5/2/1997
244	Hartman	Barbara	172 Flat Rabbit Lane	Kearneysville	Jefferson	WV	25430-	(304) 263-0811	(304) 263-0811	Active - 05/07/97	5/7/1997
178	Hartshorn	Mary	1851 Needy Road	Martinsburg	Berkeley	WV	25401-93	(304) 267-2818	(304) 264-1000	Active - 05/07/97	5/7/1997
737	Hawkins	Kathryn	7840 Edmunds Way	Elkridge	Howard	MD	21075-	(410) 579-1762	(443) 517-9899	Active - 02/26/09	2/26/2009
169	Hawthorne	Brenda	2199 County Road 69	Proctorville	Lawrence	OH	45669-	(740) 886-8291	(304) 526-1948	Active - 05/08/97	5/8/1997
121	Hawthorne	Tracy	3630 Co. Rd. 70	Proctorville	Lawrence	OH	45669-	(740) 886-8653	(304) 691-1662	Active - 04/25/97	4/25/1997
645	Hay	Faith	41 Private Dr. 8006 - Apt. B	South Point	Lawrence	OH	45680-	(304) 617-7198	(304) 429-6755	Active - 06/13/06	6/13/2006
359	Henderson	Sandra	2401 Verdun Heights	Bluefield	Mercer	WV	24701-	(304) 324-0516	(304) 487-7000	Active - 04/28/98	4/28/1998
5	Hettlinger	Katheryn	6165 Birkewood Rd.	Huntington	Cabell	WV	25705-	(304) 736-3673	(304) 526-2037	Active - 04/29/97	4/29/1997
614	Hillenbrand	Jennifer	105 Woodstone Dr.	Scott Depot	Putnam	WV	25560-	(304) 382-4234	(304) 347-6611	Active - 05/24/05	5/24/2005
410	Hobbs	Elizabeth	2120 Dressler Dr.	Covington	Allegheny	VA	24426-	(540) 962-8902	(540) 862-4419	Active - 08/05/99	8/5/1999
549	Holladay	Sharlene	10202 Malvern Ct	Manassas City	Manassas	VA	20110-	(703) 368-2573	(703) 331-3890	Active - 02/14/03	2/14/2003
11	Hollen	Eloise	Rt. 2 Box 618	Philippi	Barbour	WV	26416-	(304) 457-4663	(304) 637-3173	Active - 04/14/97	4/14/1997
667	Holliday	Wendy	377 Cedar Hill Lane	Ronceverte	Greenbrier	WV	24970-	(304) 645-7166	(304) 641-5812	Active - 02/01/07	2/1/2007
197	Holsclaw	Patricia	1274 Crestwood Drive	Morgantown	Monongalia	WV	26505-	(304) 599-4206	(304) 293-3402	Active - 04/25/97	4/25/1997
229	Hoover	Regina	1589 B Windsor Dr	Charleston	Kanawha	WV	25311-	(304) 345-5476	(304) 588-0440	Active - 04/21/97	4/21/1997
726	Hoover (P)	Lucinda	1109 W. Addition Street	Martinsburg	Dauphin	WV	25401-	(717) 554-6000	(304) 264-1000	Prov. - 08/30/08	8/30/2008
571	Howerton	Mary	314 Willow Oak Dr.	Princeton	Mercer	WV	24740-	(304) 487-0317	(304) 558-5388	Active - 08/19/03	8/19/2003
580	Hoyt	Jennifer	484 Williamsport Pike #333	Martinsburg	Berkeley	WV	25420-	(304) 229-4212	(304) 263-0964	Active - 03/18/04	3/18/2004
370	Ingold	Elizabeth	407 Abbey Dr.	Charleston	Kanawha	WV	25314-	(304) 347-9228	(304) 395-2076	Active - 06/14/98	6/15/1998
374	James	Tisha	2406 Wilderness Road	Bland	Bland	VA	24315-	(276) 928-0206	(304) 487-7000	Active - 07/07/98	7/7/1998
748	Jarvis	Heather	2180-A Oakridge Drive	Charleston	Kanawha	WV	25311-	(304) 342-5267	(304) 388-9533	Prov. - 07/20/09	7/20/2009
447	Johnson	Annette	207 Private Drive 10461	Proctorville	Lawrence	OH	25704-	(740) 886-4536	(304) 429-6755	Active - 07/05/00	7/5/2000
35	Johnson	Patrice	800 West Shannon Rd.	Bridgeport	Harrison	WV	26330-	(304) 842-3248	(304) 624-5155	Active - 04/18/97	4/18/1997

License	Last Name	First Name	Address	City	County	State	Postal Cod	Home Phone	Work Phone	Membership Status	Date Joined
400	Johnson	Jeanne	PO Box 234	Hannibal	Monroe	OH	43931-	(740) 483-1271	(304) 386-2611	Active - 02/20/99	2/20/1999
172	Johnston	Jill	101 Willowdale Road	Morgantown	Monongalia	WV	26505-45	(304) 296-8563	(304) 598-4105	Active - 04/24/97	4/24/1997
592	Jones	Jenni	602 6th St.	Nitro	Kanawha	WV	25143-	(304) 755-1701	(304) 388-7428	Active - 07/12/04	7/12/2004
560	Jones	Natasha	1840 Tolley Dr	Sissonville	Kanawha	WV	25320-	(304) 988-0063	(304) 558-0030	Active - 06/24/03	6/24/2003
464	Jones	Lisa	HC 63 Box 42	Red House	Putnam	WV	25168-	(304) 543-2944	(304) 720-2222	Active - 01/30/01	1/30/2001
207	Judy	Lorna	P.O. Box 76	Riverton	Pendleton	WV	26814-	(304) 567-2522	(304) 358-2207	Active - 04/22/97	4/22/1997
72	Kaminski	Lynn	51 Ginger Drive	Triadelphia	Ohio	WV	26059-	(304) 242-0744	(304) 243-3699	Active - 05/07/97	5/7/1997
511	Kandala	Praveena	5313 Terrace View Dr.	McDonald	Allgheny	PA	15057-	(412) 914-0299	(304) 797-6000	Active - 02/26/02	2/26/2002
753	Kassis	Nissan	33 Carriage Lane	Bridgeport	Harrison	WV	26531-	(304) 308-1247		Prov. - 09/09/09	9/9/2009
67	Keech	Carolyn	457 Lawnview Dr.	Morgantown	Monongalia	WV	26505-21	(304) 599-2339	(304) 598-4105	Active - 05/09/97	5/9/1997
301	Keefer	Victoria	119 Greenbrier Drive	Ripley	Jackson	WV	25271-	(304) 372-4676	(304) 372-8525	Active - 07/27/97	7/27/1997
8	Keegan	Diane	P.O. Box 208	Dellslow	Monongalia	WV	26531-02	(304) 292-7514	(304) 292-1002	Active - 04/08/97	4/8/1997
543	Kelly	Sheila	8 Monmouth Drive	Cranberry Twp.	Butler	PA	16066-	(724) 772-4892	(304) 234-1764	Active - 09/21/02	9/21/2002
734	Kerns-Smith	Sharon	PO Box 454	Berkeley Springs	Morgan	WV	25411-	(410) 615-0984	(304) 263-0811	Active - 02/10/08	12/10/2008
697	Kifer	Abbi	PO Box 120	Mt. Strom	Grant	WV	26739-	(304) 693-7696	(304) 334-6960	Active - 02/08/08	2/8/2008
201	Kimberling	Evelyn	8007 Southridge Way	Hurricane	Putnam	WV	25526-	(304) 562-5913	(304) 344-4268	Active - 04/08/97	4/8/1997
698	Kinsey	Jill	45024 Cameron Rd.	Wellsville	Columbiana	OH	43968-	(330) 532-4873	(304) 527-1100	Active - 01/04/08	1/4/2008
89	Kittridge	Donna	127 Wilhaven Dr.	McMurray	Washington	PA	15317-	(724) 941-2167	(304) 797-6097	Active - 05/05/97	5/5/1997
646	Koloski	Alicia	1388 National Rd. #3	Wheeling	Ohio	WV	26003-	(304) 830-2652	(724) 223-3081	Active - 07/06/06	7/6/2006
569	Koskie	Joseph	PO Box 7234	Erie	Warren	PA	16510-	(814) 460-9516	(304) 372-2731	Active - 08/19/03	8/19/2003
756	Koutsavlis	Ann	175 Inglewood Drive	Pittsburgh	Allegheny	PA	15228-		(412) 491-4843	Active - 10/03/09	10/3/2009
252	Kozak	Megan	946 Mathews Ave.	Charleston	Kanawha	WV	25302-	(304) 419-4849	(304) 344-9642	Active - 04/30/97	4/30/1997
581	Kropka	Trina	84 Joan Street. Apt. C	Wheeling	Ohio	OH	26003-	(304) 233-3930	(740) 633-4341	Active - 04/04/04	4/4/2004
371	Krupenevich	Susan	241 Cranbrook Ct.	Newport News	City of Newport New	VA	23602-	(757) 249-8760	(757) 315-3682	Active - 03/17/07	3/17/2007
164	Kurucz	Desiree	5 Fairway Acres	Parkersburg	Wood	WV	26104-	(304) 422-1423	(304) 422-1423	Active - 04/15/97	4/15/1997
722	Kuykendall	Sara	161 Skylar Lanes Way	Winchester	-----	VA	22603-	(540) 888-4701	(540) 536-3041	Active - 7/26/08	7/26/2008
350	Lander	Kathy	2189 Co. Rd. 14	Rayland	Jefferson	OH	43943-	(740) 859-6910	(304) 845-3211	Active - 01/21/98	1/21/1998
57	Lavery	Margaret	208 Sandalwood Dr.	Huntington	Cabell	WV	25705-37	(304) 522-8515		Active - 04/25/97	4/25/1997
217	Lee	Tava	376 Rotary Street	Morgantown	Monongalia	WV	26505-	(304) 906-9785	(304) 598-4105	Active - 05/98/97	5/8/1997
500	Leef	Elise	70 Loudermilk Rd,	Clintonville	Greenbrier	WV	24931-	(304) 392-5041	(888) 454-3928	Active - 09/24/01	9/24/2001
708	Lemoine	Laura	565 Garrison Avenue	Charleston	Kanawha	WV	25302-	(304) 205-4697	(860) 933-6267	Active - 06/09/08	6/9/2008
111	Lennerhag	Anders	373 Dunkard Ave.	Morgantown	Monongalia	WV	26501-	(304) 598-5807	(304) 292-1002	Active - 04/28/97	4/28/1997
471	Leonard	Heather	33 Greenwood Ave	Wheeling	Ohio	WV	26003-	(304) 243-0623	(304) 242-9355	Active - 03/28/01	3/28/2001
23	Lind	Mary Beth	Rte. 3. Box 241-B	Philippi	Barbour	WV	26416-	(304) 457-1420	(304) 636-8100	Active - 04/09/97	4/9/1997
714	Linebach	Heidi	4618 Johnson Creek Rd.	Covington	Alleghany	VA	24426-	(540) 962-6721	(304) 647-6077	Active - 06/26/08	6/26/2008
88	Linnenkohl	Susan	1 Martha Court	Barboursville	Cabell	WV	25504-	(304) 736-9415	(304) 696-6641	Active - 05/08/97	5/8/1997
17	Lister	Susan	RR 2 Box 39E Lake Floyd	Salem	Harrison	WV	26426-	(304) 782-3341	(304) 623-3461	Active - 04/18/97	4/18/1997
1	Lodge	Helen	4106 Virginia Ave. SE	Charleston	Kanawha	WV	25304-16	(304) 925-8828	(304) 558-1024	Active - 05/09/97	5/9/1997
565	Louisos	Christopher	311 Crescent Rd	Beckley	Raleigh	WV	25801-	(304) 237-2323	(304) 255-3273	Active - 07/23/03	7/23/2003

Licenses	Last Name	First Name	Address	City	County	State	Postal Cod	Home Phone	Work Phone	Membership Status	Date Joined
681	Lovelace	Peggy	2 Martin Trail	Fairfield	Adams	PA	17320-	(717) 642-0020	(304) 258-2889	Active - 05/02/07	5/2/2007
621	Lowry	Jennifer	Rt 1 Box 254-A	Flemington	Taylor	WV	26347-	(304) 518-9938	(304) 598-4105	Active - 07/08/05	7/8/2005
55	MacBride	Anne	3306 Darrah Ave	Morgantown	Monongalia	WV	26508-	(304) 292-1385	(304) 598-5188	Active - 04/25/97	4/25/1997
690	Mace	Erin	38 Michael Circle	Hurricane	Putnam	WV	25526-	(304) 757-0671	(304) 526-2000	Active - 08/23/07	8/23/2007
467	Malik	Mary Sue	6231 A Highland Dr.	Huntington	Cabell	WV	25705-	(304) 736-5202	(394) 675-4340	Active - 01/23/01	1/23/2001
68	Mann	Beverly	12 Barrington Rd	Nitro	Kanawha	WV	25143-11	(304) 776-5143	(304) 388-4975	Active - 05/05/97	5/5/1997
591	Marek	Marianne	13689 Lincoln Way	Irwin	Westermoreland	PA	15642-	(304) 692-5055	(304) 599-9654	Active - 07/10/04	7/10/2004
2	Markun	Frank	37 Woodhaven Dr.	Huntington	Cabell	WV	25701-	(304) 525-9009		Active - 04/18/97	4/18/1997
688	Marshall	Mary	160 Cannonburry Court-Apt. J	Kettering	Kanawha	OH	45429-	(419) 549-6048	(937) 208-2353	Active - 08/03/07	8/3/2007
249	Mason	LaDonna	510 Spotswood Rd.	Charleston	Kanawha	WV	25303-28	(304) 744-5241	(304) 345-7322	Active - 05/31/97	5/31/1997
4	Maynard	Sharon	144 Beaumont Lane	Hurricane	Putnam	WV	25526-	(304) 562-3963	(304) 766-3678	Active - 04/08/97	4/8/1997
452	McCarty	Andrea	467 Petrich Rd.	Morgantown	Monongalia	WV	26508-	(304) 216-3663	(304) 598-0763	Active - 08/22/00	8/22/2000
159	McCormick	Terri	15 Flat Top Lake Road	Ghent	Raleigh	WV	25843-	(304) 787-3789	(304) 255-2121	Active - 05/07/97	5/7/1997
60	McDowell	Darby	30 Clark Rd	Morgantown	Monongalia	WV	26508-	(304) 282-2212	(304) 598-4105	Active - 04/17/97	4/17/1997
723	McFann	Amy	Rt. 2, Box 346	Ona	Cabell	WV	25545-	(304) 743-4633	(304) 743-8904	Active - 07/01/09	7/1/2009
360	McGinnis	Adrian	4483 Woodrums Lane	Charleston	Kanawha	WV	25313-23	(304) 744-4088	(304) 766-3431	Active - 05/11/98	5/11/1998
428	McMillen	Camilla	Route 1 Box 349 B	Bruceeton Mills	Preston	WV	26525-	(304) 598-4000	(304) 598-4000	Active - 01/21/00	1/21/2000
235	McMillion	Mary	4113 Staunton Ave.	Charleston	Kanawha	WV	25304-	(304) 881-0714	(304) 388-9989	Active - 11/11/02	11/11/2002
763	Meade	Nicholas	6443 Country Club Drive	Huntington	Cabell	WV	25705-	(304) 736-8827	(304) 553-6017	Active - 09/18/09	9/18/2009
659	Melonas	Christopher	149 Valley Manor Lane	Williamstown	Wood	WV	26187-	(304) 481-7791	(304) 684-3047	Active - 01/30/07	1/30/2007
315	Mihopoulos	John	49728 High Street Ext.	St. Clairsville	Belmont	OH	43950-	(740) 699-0206	(304) 234-8415	Active - 06/06/97	6/6/1997
507	Mingus	Ellen	3678 Harris Ave. NW	Canton	Stark	OH	44708-	(740) 591-7926	(304) 485-6455	Active - 01/25/02	1/25/2002
295	Mitchell	Rebecca	Rte. 1 Box 39A	Prichard	Wayne	WV	25555-	(304) 486-5181	(304) 429-6741	Active - 05/12/97	5/12/1997
695	Mitchell	April	2531 Larwood Dr.	Charleston	Kanawha	WV	25302-	(304) 343-2460	(304) 307-6201	Active - 01/06/07	11/6/2007
546	Moran	Shelly	708 James St.-Apt. D	Bridgeport	Harrison	WV	26330-	(304) 694-1172	(304) 623-3461	Active - 01/07/02	11/7/2002
595	Morse, Jr.	Calvin	1852 West 11 St.	Erie	Erie	PA	16505-	(814) 490-8230	(304) 255-2121	Active - 07/19/04	7/19/2004
640	Moyers	Christina	622 Hughes St.	Summersville	Nicholas	WV	26651-	(304) 872-9388	(304) 619-7315	Active - 05/18/06	5/18/2006
584	Moyers	Kara	2297 Larwood Dr.	Charleston	Kanawha	WV	25302-	(304) 345-7249	(304) 347-6611	Active - 05/13/04	5/13/2004
658	Muhs	Martha	105 Willow Lane	Lewisburg	Greenbrier	WV	24901-	(304) 645-5054	(304) 647-7430	Active - 01/30/07	1/30/2007
634	Mullins	Jeremy	16 Presidio Pointe	Cross Lanes	Kanawha	WV	25313-	(304) 208-3742		Active - 12/10/05	12/10/2005
724	Murray	Amy	14013 Woodsedge Rd.	Fort Asby	Mineral	WV	26719-	(304) 790-4441	(304) 692-2022	Active - 08/16/08	8/16/2008
34	Myers	Linda	272 Kesterson Road	Parkersburg	Wood	WV	26101-	(304) 428-7821	(740) 373-6400	Active - 04/18/97	4/18/1997
177	Naylor	Patricia	711 10th Ave	Huntington	Cabell	WV	25701-27	(304) 529-2482	(740) 867-4471	Active - 04/23/97	4/23/1997
145	Neel	Donna	2020 Lee Ave.	Bluefield	Tazewell	VA	24605-	(276) 922-1276	(304) 436-8428	Active - 04/21/97	4/21/1997
339	Nestor	Deanna	146 Scenery Rd	Wheeling	Ohio	WV	26003-	(304) 780-9533		Active - 04/23/97	4/23/1997
661	Nguyen	Jason	647 West Virginia Ave.	Morgantown	Monongalia	WV	26501-	(304) 296-7205	(304) 598-5100	Active - 12/20/06	12/20/2006
733	Nibert	Lorita	RR 5 Box 160	Grafton	Taylor	WV	26354-	(304) 265-0804	(304) 782-3000	Active - 12/03/08	12/3/2008
194	Norris	Terri	107 Cove St.	South Point	Lawrence	OH	45680-	(304) 654-0032	(304) 526-1286	Active - 04/24/97	4/24/1997
40	Oakley	Marjorie	509 Main St.	Logan	Logan	WV	25601-	(304) 688-9779	(304) 752-8723	Active - 04/21/97	4/21/1997

License	Last Name	First Name	Address	City	County	State	Postal Cod	Home Phone	Work Phone	Membership Status	Date Joined
82	O'Brien	Mary	1 Sherrard St	Marlinton	Pocahontas	WV	24954-	(304) 799-4848	(304) 558-0050	Active - 04/21/97	4/21/1997
662	Oliver	Jamie	501 Pond Court	Fraziers Bottom	Putnam	WV	25082-	(304) 937-2477	(304) 388-1541	Active - 03/20/97	3/20/2007
715	O'Neal (P)	Kathryn	PO Box 7	Glen Jean	Fayette	WV	25846-	(304) 237-3914	(304) 388-3416	Prov. - 07/09/08	7/9/2008
383	Onestak	Paula	75 Sedgewood Manor	Bluefield	Tazewell	VA	24605-	(276) 326-2670	(304) 327-1126	Active - 09/24/98	9/24/1998
113	Orr-Bronsak	Anna	538 Hillcrest Circle	Bridgeport	Harrison	WV	26330-	(304) 657-8165	(304) 367-7100	Active - 05/05/97	5/5/1997
654	Orth	Ronelle	8012 Amberly Circle NW	North Canton	Stark	OH	44720-	(330) 495-1465	(610) 925-4181	Active - 09/07/06	9/7/2006
598	Packard, Jr.	Richard	420 Orchard Ave.	Beckley	Raleigh	WV	25801-	(304) 541-2196	(304) 256-4193	Active - 09/02/04	9/2/2004
393	Page	Angela	Rt. 3 Box 186	Hurricane	Putnam	WV	25526-	(034) 727-8123	(304) 388-3398	Active - 12/29/98	12/29/1998
743	Parsons	Elizabeth	944 Bakers Ridge Road	Morgantown	Monongalie	WV	26003-	(304) 270-5024		Prov. - 06/09/09	6/9/2009
168	Peatross	Paula	5300 Midway Lane	Huntington	Cabell	WV	25705-	(304) 638-7116	(304) 638-7116	Active - 05/08/97	5/8/1997
148	Peggs	Celeste	840 Stover St.	St. Albans	Kanawha	WV	25177-37	(304) 727-9884	(304) 558-2708	Active - 04/30/97	4/30/1997
390	Perkins	Anna	18435 Silver Run	Cattlettsburg	Boyd	KY	41129-	(606) 739-5643	(304) 429-6755	Active - 11/17/98	11/17/1998
24	Peters	Rebecca	112 Trenton Street	Petersburg	Grant	WV	26847-	(304) 257-1229	(304) 257-1229	Active - 04/15/97	4/15/1997
572	Phares	Sonya	1029 Hunters Trace	Mt. Pleasant	Charleston	SC	29464-	(713) 705-5287		Active - 08/19/03	8/19/2003
141	Phillips	Ernestine	1026 Jones Ave	Oak Hill	Fayette	WV	25901-20	(304) 575-0658		Active - 04/25/97	4/25/1997
520	Piot	Alyson	202 Maplewood Drive	Bridgeport	Harrison	WV	26330-	(412) 445-8285	(304) 624-1921	Active - 05/30/02	5/30/2002
329	Plymale	Susan	3230 Piedmont Rd	Huntington	Wayne	WV	25704-	(304) 429-2744	(606) 325-2192	Active - 07/02/97	7/2/1997
22	Poindexter	Susan	300 Swarthmore Ave.	Charleston	Kanawha	WV	25302-	(304) 388-9520	(304) 388-9520	Active - 04/14/97	4/14/1997
764	Prater	Jessica	5547 County Road 15	South Point	Lawrence	OH	45680-	(304) 638-1383		Active - 09/21/09	9/21/2009
396	Pulliam	Alise	3352 Star Creek Ct.	Suffolk	Suffolk	VA	23435-	(757) 538-0796	(757) 934-4793	Active - 12/09/02	12/9/2002
134	Quintana	Elizabeth	1417 Dogwood Ave	Morgantown	Monongalia	WV	26505-23	(304) 598-9788	(304) 293-7246	Active - 04/23/97	4/23/1997
526	Ray	Adam	206 Manor Dr.	Beckley	Raleigh	WV	25801-	(304) 654-3779	(304) 256-6422	Active - 07/03/02	7/3/2002
625	Ray	Kathryn	1270 Gladys Ave.	Lakewood	Cuyahoga	OH	44107-	(216) 226-2975	(419) 252-5500	Active - 08/31/05	8/31/2005
189	Ray	Maria	100 Juniper St.	Nitro	Kanawha	WV	25143-21	(304) 755-5823	(304) 388-9533	Active - 04/28/97	4/28/1997
297	Retton	Darla	305 White Ave.	Fairmont	Marion	WV	26554-	(304) 363-4623	(304) 598-5181	Active - 05/14/97	5/14/1997
377	Rhodes	Angela	519 Lewis Pointe Drive	Vincent	Washington	OH	45784-	(740) 678-2492	(304) 485-6477	Active - 08/14/98	8/4/1998
109	Rhodes	June	705 Locust St.	Parkersburg	Wood	WV	26101-62	(304) 422-2322	(304) 428-3688	Active - 05/07/97	5/7/1997
694	Rice	Vallery	273 Malcolm Lane	Kenova	Wayne	WV	25530-	(304) 544-9878	(304) 526-2000	Active - 01/06/07	11/6/2007
457	Rice	Heather	703 Big Bend Road	Barboursville	Cabell	WV	25504-	(304) 736-8672	(304) 638-3309	Active - 10/28/00	10/28/2000
375	Rittinger	Cheryl	4005 Farmington Drive	Hurricane	Putnam	WV	25526-	(304) 932-8585	(304) 744-4761	Active - 06/17/08	6/17/1998
45	Robbins	Susan	31 Carriage Rd.	Charleston	Kanawha	WV	25314-	(304) 342-9943	(304) 610-4867	Active - 04/22/97	4/22/1997
707	Robinson	Amy	32 Private Dr.#1270	Proctorville	Lawrence	OH	45669-	(740) 886-5438	(304) 634-2600	Active - 05/29/08	5/29/2008
617	Romanchak	Marcia	PO Box 417	Shady Spring	Raleigh	WV	25918-	(304) 763-0333	(304) 255-2121	Active - 07/08/05	7/8/2005
503	Roper	Dawn	577 Sir Johns Run Rd.	Berkeley Springs	Morgan	WV	25411-	(304) 258-4392	(304) 263-0811	Active - 10/05/01	10/5/2001
504	Rose	Jenna	786 Eastwood Dr.	Huntington	Cabell	WV	25705-	(304) 697-8815	(304) 302-2013	Active - 01/14/02	1/14/2002
86	Rowe	Deborah	5448 Falls Branch Rd.	Lavalette	Wayne	WV	25535-	(304) 697-3805	(304) 633-8931	Active - 05/09/97	5/9/1997
757	Runtz	Suzanne	1727 Deer Path Drive	Mt. Pleasant	Charleston	SC	29464-	(843) 216-3384	(612) 716-8463	Active - 10/03/09	10/3/2009
333	Sagle	Carolyn	6226 Mondell Rd. PO Box 29	Sharpsburg	Washington'	MD	21782-	(301) 432-2779	(304) 728-1689	Active - 08/20/97	8/20/1997
127	Sallie	Vicki	223 W. Forestdale Rd	Ashland	Boyd	KY	41102-	(600) 928-4820	(304) 526-1129	Active - 05/06/97	5/6/1997

License	Last Name	First Name	Address	City	County	State	Postal Cod	Home Phone	Work Phone	Membership Status	Date Joined
501	Samples	Evangeline	Route 1 Box 70	Salem	Harrison	WV	26426-	(304) 782-1546	(304) 292-1002	Active - 11/05/01	11/5/2001
15	Sandala	Mary Beth	11 Good Shepherd Rd	Bluemont	Clarke	VA	20135-47	(540) 554-2036	(304) 283-0930	Active - 04/09/97	4/9/1997
167	Sanders	Jane	HC 64 Box 502D	Hillsboro	Pocahontas	WV	24946-	(304) 704-2314	(304) 704-2314	Active - 05/09/97	5/9/1997
651	Sapp	Donette	Rte 3 Box 205	Grafton	Taylor	WV	26354-	(304) 265-4949	(304) 265-0095	Active - 08/04/06	8/4/2006
685	Saucerman	Mary	Maier Village 101 29th St. Apt.	Charleston	Monongalia	WV	25304-	(304) 575-5795	(304) 598-3339	Active - 07/09/07	7/9/2007
300	Saunders	Elizabeth	137 Hazelwood Place	Huntington	Cabell	WV	25705-26	(304) 733-1507	(304) 526-2000	Active - 04/29/97	4/29/1997
52	Savio	Laura	1290 Fairfield St.	Morgantown	Monongalia	WV	26505-21	(304) 599-8494	(304) 291-9210	Active - 04/24/97	4/24/1997
616	Scarberry	Kelley	1524 Valley Dr.	South Charleston	Kanawha	WV	25303-	(304) 483-3200	(304) 388-8248	Active - 07/08/05	7/8/2005
152	Schaffer	Donna	102 Park Dr.	Pennsboro	Richie	WV	26415-10	(304) 659-3488	(304) 377-6710	Active - 05/05/97	5/5/1997
38	Schmauss	Jeanne	HC 73 Box 165-A Old Brick	Pence Springs	Summers	WV	24962-01	(304) 466-4421	(304) 487-7249	Active - 04/09/97	4/9/1997
765	Schneider	Rebecca	615 Walnut Sdrive	Frostburg	Garrett	MD	21532-	(301) 689-3945	(304) 788-4200	Active - 09/21/09	9/21/2009
705	Schoepflin	Tami	3570 Castlebury Dr.	Chester	Chesterfield	VA	23831-	(804) 706-9446	(804) 334-7331	Active - 03/31/08	3/31/2008
532	Schrader	Karen	48 Fairlawn Dr.	Buckhannon	Upshur	WV	26201-	(304) 472-5035	(304) 472-5035	Active - 07/10/02	7/10/2002
198	Scritchfield	Susan	Rt. 3 Box 224C	Bridgeport	Taylor	WV	26330-98	(304) 534-3692	(304) 623-1147	Active - 04/29/97	4/29/1997
575	Seelig	Ronda	1229 Glencairn Rd.	Weirton	Hancock	WV	26062-	(304) 748-2705	(304) 424-2375	Active - 12/16/03	12/16/2003
412	Semmens	Elizabeth	600 Tom's Run Road	Morgantown	Monongalia	WV	26508-	(304) 291-5056	(304) 598-1546	Active - 08/23/99	8/23/1999
446	Sentz	Brandi	177 Township Rd. 1357	South Point	Lawrence	OH	45680-	(740) 867-0982	(304) 412-2530	Active - 07/07/00	7/7/2000
682	Sesek	Ann	3870 Edge Road	Brentwood	Allegheny	PA	15227-	(412) 965-1321	(304) 293-8577	Active - 07/03/07	7/3/2007
53	Severino	James	106 Edgewood Ln.	Elkins	Randolph	WV	26241-32	(304) 637-5601	(304) 637-3173	Active - 04/29/97	4/29/1997
728	Sexton	Jamie	828 Watson Rd.	Bidwell	Gallia	OH	45614-	(740) 339-2710	(304) 424-4177	Active - 08/28/08	8/28/2008
608	Seymour	Kristin	189 Evergreen Lane	Bluemont	Clarke	VA	20135-	(540) 955-1999	(304) 264-1000	Active - 02/18/05	2/18/2005
42	Shaffer-Palmer	Deborah	13 Virginia Oaks	Moundsville	Marshall	WV	26041-	(304) 845-2450	(304) 843-4400	Active - 04/21/97	4/21/1997
770	Shannon	Williamson	126 Central Oaks Road	Clemmons	Davidson	NC	27012-	(336) 692-2338		Active - 12/13/09	12/13/2009
677	Shaver	Dorothy	409 Washington Ave. SW	Roanoke	Roanoke	VA	24016-	(540) 815-6937	(540) 561-3341	Active - 05/17/07	5/17/2007
171	Shaw	Catherine	7 New England Circle	Fairmont	Taylor	WV	26554-	(304) 363-3362	(304) 363-5633	Active - 05/07/97	5/7/1997
689	Shulman	Marilyn	43 Garden Lane	Morgantown	Monongalia	WV	26501-	(304) 328-8050		Active - 08/01/07	8/1/2007
590	Siemiaczko	Angela	174 Riverview Dr. PO Box 392	Charlton Heights	Fayette	WV	25040-03	(304) 549-4810	(304) 549-4810	Active - 07/11/04	7/11/2004
20	Simbra	Norma	800 Briarwood Rd.	Morgantown	Monongalia	WV	26505-	(304) 599-0840	(304) 599-1555	Active - 04/14/97	4/14/1997
701	Skinner	Stephanie	PO Box 1282	Marion	Smyth	VA	24354-	(276) 781-0667	(304) 292-1002	Active - 04/17/08	4/17/2008
445	Smith	Jessica	206 Harvey Ave.	Oak Hill	Fayette	WV	25901-	(304) 465-1059	(304) 256-4073	Active - 07/03/00	7/3/2000
725	Smith	Shannon	11412 Phelps 632 Rd.	Phelps	Pike	KY	41553-	(606) 456-8029	(304) 235-2500	Active - 08/06/08	8/6/2008
652	Smith	Lindsay	Rte. 1 Box 186	Mt. Alto	Jackson	WV	25264-	(304) 895-3011	(304) 420-7136	Active - 07/11/06	7/11/2006
101	Smith	Patricia	2506 Plum St	Parkersburg	Wood	WV	26101-	(304) 422-7628	(304) 424-2378	Active - 05/06/97	5/6/1997
551	Smith	Stephanie	138 Maple Lake	Bridgeport	Harrison	WV	26330-	(304) 842-4825	(304) 623-3461	Active - 01/27/03	1/27/2003
738	Smolyar	Irina	15 Bedford Court	Charles Town	Jefferson	WV	25414-	(304) 725-4563	(304) 264-1000	Active - 06/02/09	6/2/2009
731	Snell	Julia	1373 Neel St.	Huntington	Cabell	WV	25701-	(559) 960-5026	(859) 623-5096	Active - 11/30/08	11/30/2008
736	Snider	Sarah	1112 Arkwright Avenue	Morgantown	Monongalia	WV	26505-	(502) 762-4022	(304) 598-5181	Prov. - 02/13/09	2/13/2009
530	Sowards	Amy	PO Box 161	Huntington	Cabell	WV	25701-	(304) 654-6632	(304) 633-1396	Active - 07/09/02	7/9/2002
603	Sowers	Jennifer	579 Chinquapin Trail	Hillsville	Carroll	VA	24343-	(276) 728-9938	(276) 728-6765	Active - 10/28/04	10/28/2004

License	Last Name	First Name	Address	City	County	State	Postal Cod	Home Phone	Work Phone	Membership Status	Date Joined
521	Spadafora	Amy	1504 Village Dr	South Charleston	Kanawha	WV	25309-	(304) 768-0767	(304) 388-2199	Active - 06/09/02	6/9/2002
355	Spagnuolo	Cheryl	604 King St.	Clarksburg	Harrison	WV	26301-	(304) 623-5825	(304) 624-2645	Active - 02/19/98	2/19/1998
639	Spangler	Jill	RR 1 Box 182 B	Moundsville	Ohio	WV	26041-	(304) 238-8969	(304) 243-3699	Active - 05/10/06	5/10/2006
299	Spiker	Karen	201 Ruffed Grouse Drive	Bridgeport	Harrison	WV	26330-	(304) 626-3828	(304) 269-1210	Active - 05/24/97	5/24/1997
246	St. Clair	Linda	859 Sherwood Rd	Charleston	Kanawha	WV	25314-38	(304) 346-4959	(304) 558-3396	Active - 05/09/97	5/9/1997
226	Stanley	Kelly	Rt. 1 Box 115	Harrisville	Richie	WV	26362-	(304) 643-2550	(304) 643-2550	Active - 05/01/97	5/1/1997
413	Stanley	Teresa	382 Bucksaw Jct.	Grayson	Carter	Ky	41143-	(606) 474-4131	(304) 429-6741	Active - 09/08/99	9/8/1999
699	Starliper	Joan	54 Nathaniel Dr.	Martinsburg	Berkley	WV	25403-	(304) 754-6875	(304) 264-1000	Active - 01/04/08	1/4/2008
202	Stout	Georgette	206 Oak Drive	Hurricane	Putnam	WV	25526-95	(304) 562-9327		Active - 04/30/97	4/30/1997
84	Strimel	Denise	718 Alpine Dr.	Canonsburg	Washington	PA	15317-	(724) 746-3871	(304) 242-7770	Active - 05/05/97	5/5/1997
132	Stuart	Angela	216 Wilgus St.	Proctorville	Lawrence	OH	45669-50	(740) 886-5638	(304) 276-3785	Active - 05/05/97	5/5/1997
630	Sulkowski	Donald	1565 E. Beau St.	Washington	Washington	PA	15301-	(724) 222-2652	(304) 234-0783	Active - 11/09/05	11/9/2005
268	Summers	Sally	7 Windsong Way	Fraziers Bottom	Putnam	WV	25082-	(304) 937-2767		Active - 06/19/97	6/19/1997
719	Suprenant	Brice	712 W. V. Ave. - Apt. B	Morgantown	Monongalia	WV	26501-	(304) 639-2368	(304) 692-2022	Active - 07/14/08	7/14/2008
579	Svidron	Trisha	1307 Sandstone Dr.	Tarentum	Allegheny	PA	15084-	(724) 265-8043	(724) 388-3190	Active - 04/26/04	4/26/2004
96	Swartz	Paul	504 Jamescrest Dr.	Beckley	Raleigh	WV	25801-21	(304) 890-3642	(304) 890-3642	Active - 05/13/97	5/13/1997
304	Taylor	Donna	1012 Quincy St	Parkersburg	Wood	WV	26101-	(304) 428-1315	(304) 428-3688	Active - 06/25/97	6/25/1997
760	Thomas	Jaimee	#15 - 201 Providence Hill Drive	Ashland	Boyd	KY	41101-	(715) 410-1398		Active - 11/07/09	11/7/2009
747	Thompson	Laura	3560 Old Mill Road	Weston	Lewis	WV	26452-	(304) 544-0319	(304) 424-2375	Active - 07/17/09	7/17/2009
478	Thornberry	Nanci Jo	926 Monticello Place	East Liverpool	Columbiana	OH	43920-	(330) 385-7683	(330) 386-2079	Active - 04/26/01	4/26/2001
73	Tilko	Paula	105 Fairlane Ave.	Fairmont	Marion	WV	26554-12	(304) 366-5960	(304) 367-7100	Active - 04/29/97	4/29/1997
408	Todd	Daniel	609 Albert St.	Charleston	Kanawha	WV	25302-	(304) 342-8636	(304) 558-3396	Active - 06/11/99	6/11/1999
762	Trombetta	Elise	607 Walnut Street	Irwin	Westmoreland	PA	15642-	(724) 863-4468	(304) 797-6097	Active - 09/19/09	9/18/2009
166	Turner	Brenda	109 W. 1st. St.	Westover	Monongalia	WV	26501-	(304) 296-7250	(304) 598-1479	Active - 05/08/97	5/8/1997
262	Tuttle	Lisa	1914 Redstone Road	South Charleston	Kanawha	WV	25309-	(304) 421-4405	(304) 414-4460	Active - 06/06/97	6/6/1997
611	Ultsch	Lyn	155 Carol Dr,	McMurray	Washington	PA	15317-32	(724) 941-9852	(304) 292-1002	Active - 04/03/05	4/3/2005
270	Vandale	Shelly	823 Willow Drive	South Charleston	Kanawha	WV	25309-	(304) 744-2416	(304) 340-3562	Active - 08/13/97	8/13/1997
558	Vandermer	Catherine	114 Cottonwood Ave	Stephens City	Frederick	MD	22655-	(540) 869-1967	(304) 876-5149	Active - 04/22/03	4/22/2003
61	Vangieson	Debra	P.O. Box 4595	Bridgeport	Harrison	WV	26330-	(304) 592-2155	(304) 598-4105	Active - 04/28/97	4/28/1997
665	Vass	Gentry	438 Norway Ave.	Huntington	Cabell	WV	25705-	(304) 360-4878		Active - 01/25/07	1/25/2007
119	Vaughn	Arnold	PO Box 618	Mabscott	Raleigh	WV	25871-	(304) 256-0501	(304) 252-5305	Active - 05/05/97	5/5/1997
391	Wade	Laura	47169 Unionvale Road	Cadiz	Harrison	OH	43907-	(740) 942-4508	(304) 243-3925	Active - 12/10/98	12/10/1998
224	Wadsworth	Kirstie	28 Greenview Drive	Fairmont	Marion	WV	26554-	(304) 366-3012	(304) 598-5181	Active - 05/14/97	5/14/1997
257	Wagner	Gloria	Rt. 1 Box 57	Thornton	Taylor	WV	26440-	(304) 266-7445	(304) 293-2796	Active - 06/04/97	6/4/1997
14	Walker	Tamara	250 Allenwood Place	Princeton	Mercer	WV	24740-	(304) 425-6853	(304) 574-1176	Active - 04/09/97	4/9/1997
170	Wall	Valerie	396 Lower Terrace	Huntington	Cabell	WV	25705-37	(304) 522-6470	(304) 522-0032	Active - 04/21/97	4/21/1997
675	Ward	Jacqueline	2632 North Terrace	Huntington	Cabell	WV	25705-	(304) 634-6983	(304) 529-6031	Active - 04/05/07	4/5/2007
307	Warzynski	Barbara	231 Booker St	Weirton	Hancock	WV	26062-	(304) 723-2007	(304) 723-3153	Active - 06/26/97	6/26/1997
684	Webber	Melissa	222 Redsky Rd. Apt 9	Princeton	Mercer	WV	24740-	(304) 322-0133	(304) 487-7639	Active - 06/29/07	6/29/2007

License	Last Name	First Name	Address	City	County	State	Postal Cod	Home Phone	Work Phone	Membership Status	Date Joined
481	Wellman	Stacy	Rte 1 Box 173A1	Flemington	Taylor	WV	26347-	(304) 626-5500	(304) 265-6436	Active - 06/26/01	6/26/2001
181	Wheeler	Karen	720 Green Rd.	South Charleston	Kanawha	WV	25309-	(304) 746-0831	(304) 388-9533	Active - 05/09/97	5/9/1997
319	Wick	Debra	85 Pueblo Lane	Columbiana	Columbiana	OH	44408-	(330) 386-2079	(330) 386-2079	Active - 06/30/97	6/30/1997
303	Wilkes	Janis	149 Pvt. Dr. 266 TWP Rd. 1386	Proctorville	Lawrence	OH	45669-	(740) 886-6251	(304) 302-2013	Active - 06/27/97	6/27/1997
544	Wilkins	Jennie	171 Rhode Island Ave.	Westover	Monongalia	WV	26501-	(304) 296-2269	(304) 293-7332	Active - 11/07/02	11/7/2002
263	Williams	Kelli	433 Private Drive 10461	Proctorville	Lawrence	OH	45669-	(740) 886-5902	(304) 696-4336	Active - 06/02/97	6/2/1997
117	Wilson	Betsy	9604 County Rd. 107 #8	Proctorville	Lawrence	OH	45669-	(740) 886-7399	(304) 528-5771	Active - 05/05/97	5/5/1997
463	Wood	Gina	10 Carriage Hill Lane	Ripley	Jackson	WV	25271-	(304) 675-6619	(304) 558-1702	Active - 01/09/01	1/9/2001
426	Woodburn	Leah	204 Sumac Circle	Morgantown	Monongalia	WV	26505-	(304) 657-8955	(304) 598-4000	Active - 12/31/99	12/31/1999
18	Yanosik	Maryanne	914 Perdue St.	Morgantown	Monongalia	WV	26501-	(304) 292-2364	(304) 598-4549	Active - 04/08/97	4/8/1997
403	Yerardi	Linda	6106 Baldrige Terrace	Frederick	Frederick	MD	21701-	(301) 471-2756	(609) 524-2950	Active - 03/07/99	3/7/1999
30	Yokum	Laura	HC 59 Box 4	Seneca Rocks	Pendleton	WV	26884-95	(304) 567-2488	(304) 257-4936	Active - 04/21/97	4/21/1997
491	Yow III	John	910 Second St	Radford	Radford	VA	24141-	(540) 731-3128	(304) 327-1126	Active - 07/16/01	7/16/2001
180	Zsoldos	Marlena	22 Dove Lane	Beckley	Raleigh	WV	25801-36	(304) 252-8179		Active - 05/07/97	5/7/1997