

Division of
**CRIMINAL
JUSTICE
SERVICES**
Department of Military Affairs
& Public Safety



September 3, 2008

The Honorable Joe Manchin III
Governor
State of West Virginia
Capitol Complex
1900 Kanawha Boulevard East
Charleston, West Virginia 25305

Re: FY 2008 Annual Report
Law Enforcement Training Subcommittee

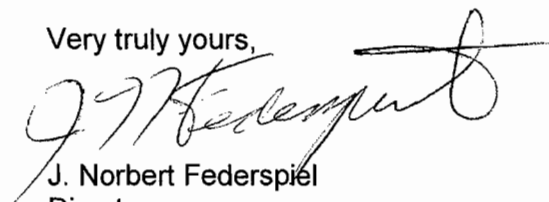
Dear Governor Manchin:

Pursuant to Section 30, Article 29, Chapter 3, of the West Virginia Code, I am pleased to present on behalf of the Governor's Committee on Crime, Delinquency and Correction, the Fiscal Year 2008 Law Enforcement Training Subcommittee Annual Report.

This annual report reflects the commitment of the Committee and staff to the proper training of law enforcement officers in West Virginia which is vital if we are to control crime in our state and provide necessary police services for our communities and citizens.

Should you have any questions regarding this report, please contact Jeffrey D. Estep, of my staff, at (304) 558-8814, extension 267, or Chuck Sadler, at extension 214.

Very truly yours,



J. Norbert Federspiel
Director

JNF/bjw
Enclosure
c: Secretary James W. Spears



Division of
**CRIMINAL
JUSTICE
SERVICES**
Department of Military Affairs
& Public Safety

September 3, 2008

The Honorable Earl Ray Tomblin
President of the Senate
West Virginia State Senate
Capitol Complex, Room M-227
1900 Kanawha Boulevard East
Charleston, West Virginia 25305

Re: FY 2008 Annual Report
Law Enforcement Training Subcommittee

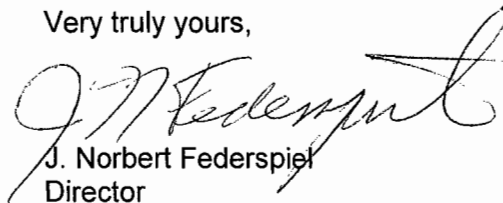
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J. Norbert Federspiel
Director

JNF/bjw
Enclosure
c: Secretary James W. Spears



September 3, 2008

The Honorable Richard Thompson
Speaker of the House
West Virginia House of Delegates
Capitol Complex, Room M-234
1900 Kanawha Boulevard East
Charleston, West Virginia 25305

Re: FY 2008 Annual Report
Law Enforcement Training Subcommittee

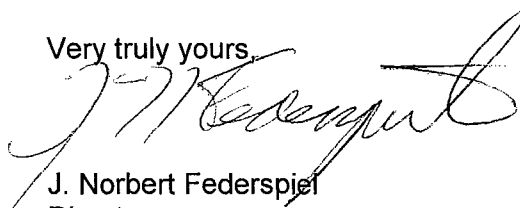
Dear Speaker Thompson:

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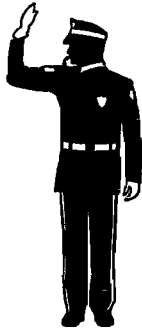
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Very truly yours,



J. Norbert Federspiel
Director

JNF/bjw
Enclosure
c: Secretary James W. Spears



2008 West Virginia Law Enforcement Training Annual Report



§30-29-3, sub-part (j) of the West Virginia State Code stipulates:

...Upon recommendation of the subcommittee, the governor's committee shall...submit, on or before the thirtieth day of September of each year, to the governor, and upon request to individual members of the Legislature, a report on its activities during the previous year and an accounting of funds paid into and disbursed from the special revenue account establish[ed] pursuant to section four of this article.

In furtherance of this directive, the West Virginia Division of Criminal Justice Services is submitting the following information concerning the 3,415 individuals who are working as sworn law enforcement officers within the State of West Virginia on behalf of the Governor's Committee on Crime, Delinquency and Correction:

During the reporting period of July 10, 2007, through July 9, 2008, the Law Enforcement Training (LET) Subcommittee of the Governor's Committee on Crime, Delinquency and Correction, met eleven (11) times as per its regular annual schedule for monthly meetings, with no meeting held during the month of November.

During this reporting period Colonel David Murphy, West Virginia Division of Natural Resources – Law Enforcement Section, stepped down as Chair of the Law Enforcement Training (LET) Subcommittee after an extended period of service in that position. This decision was due to his increased responsibilities with his promotion to Colonel and Chief of the Law Enforcement Section. He remains a valued member of the LET Subcommittee. The members recognized and commended the work and effort that he put forward during his tenure as Chair. Sergeant Curt Tilley, West Virginia State Police - Director of Training, was unanimously selected to serve as Chair.

There remains one vacancy on the LET Subcommittee, the Public-at-Large Member. Requests have been made for the position to be filled.

A summary of the actions of the LET Subcommittee is provided on the following pages, with detailed minutes of individual meetings available upon request. Questions concerning the LET Program should please be directed to Retired Captain Chuck Sadler at 558-8814, ext 214 or Charles.A.Sadler@wv.gov General information on the LET Program may be found at www.wvdcjs.com

1.	Number of law enforcement officers granted law enforcement certification by the LET Subcommittee:		172
	A. City, County and WV DNR	143	
	B. State Police	29	
2.	Number of officers who completed training requirements for Recertification		2
3.	Number of officers who completed training requirements for equivalent certification		6
4.	Number of law enforcement certifications suspended by the LET Subcommittee:		0
5.	Number of law enforcement certifications rescinded by the LET Subcommittee:		3
6.	Number of requests for training/certification as a private citizen approved by the LET Subcommittee:		4
7.	Number of requests for equivalent certification as a law enforcement officer considered by the LET Subcommittee.		19
	A. Requests approved	12	
	B. Requests denied	7	
8.	Number of appeals from individuals aggrieved by a decision of the LET Subcommittee:		2
9.	Number of applicants for admission to a basic entry level training program reviewed by the LET Subcommittee due to prior arrest.		3
	A. Reviewed and approved	3	
	B. Reviewed and denied	0	
10.	Number of accommodations for the physical ability test made by the LET Subcommittee:		0
11.	Number of requests for accommodation for the medical entry standards:		0
12.	Number of requests for accommodation of physical fitness training standards during academy training:		0
13.	Number of requests to waive the 90-day requirement (CSR149-2-8.2.a.) heard by the LET Subcommittee:		2
	A. Reviewed and approved	0	
	B. Reviewed and denied	2	
14.	Number of current and active law enforcement instructors in the State:		535
15.	Number of individuals who were either granted law enforcement instructor certification or approved for additional areas of expertise by the LET Subcommittee.		80
	A. Approved as new instructors	49	
	B. Approved with additional areas	31	
16.	Number of individuals testing for credit in lieu of attending any of		15

the classes required for recertification/equivalent certification:

Supervisory In-Service Training Summary:

17. Number of Supervisory In-Service Training Programs approved by the LET Subcommittee:	57
18. Number of Supervisory In-Service Training Programs scheduled:	79
19. Number of individuals attending Supervisory In-Service Training Programs:	724

Annual In-Service Training Summary:

20. Number of Annual In-Service Training Programs approved by the LET Subcommittee:	443
21. Number of Annual In-Service Training Programs scheduled:	806
22. Number of individuals attending Annual In-Service Training Programs:	8,047

**Personal In-Service Training Summary:
(Formerly referred to as Out-Of-State Training)**

23. Number of Personal Training Programs approved by the LET Subcommittee.	275
A. Annual level in-service	191
B. Supervisory level in-service	48
24. Number of law enforcement officers who completed personal in-service training classes.	810

Additionally:

25. Six (6) grant awards and/or supplemental grant awards were recommended for approval to the Governor's Committee on Crime, Delinquency and Correction totaling **\$804,580**. The following awards were recommended in support of the law enforcement training effort.

- A. **\$143,310** for the operation of the 132nd Basic Academy Class.
- B. **\$128,674** for the operation of the 133rd Basic Academy Class.
- C. **\$124,701** for the operation of the 134th Basic Academy Class.
- D. **\$123,678** for the operation of the 135th Basic Academy Class.
- E. **\$88,595** for salaries for civilian support staff at the Academy for 2008 Training Year.
- F. **\$195,622** for salaries for civilian support staff at the Academy for 2009 Training Year.

26. Addressed funding levels within the LET Fund by seeking to identify new funding sources. The fund levels continue to require that only requests for funding relating to the entry level training programs be approved. Without the receipt of the funds allocated under the Governor's plan concerning the allocation of the Perdue Pharma forfeiture funds the LET Fund would have been unable to meet the expenditures required for the operation of the 135th Basic Class that began June 16, 2008 and the funding of the civilian support staff salaries during the 2009 Training Year. There continues to be a need to identify new funding sources to address training needs once the forfeiture funds are no longer available.

27. Approved the 58th Cadet Training Program as an entry level training program.

28. Approved the training schedules for the 132nd through 135th Basic Academy Classes.
29. Scheduled and held one make-up training program for officers who did not complete their 2007 Training Year in-service requirements.
30. Approved a proposal that physical fitness training become a skills related class during the entry level training program at the Academy.
31. Received and acted upon two appeals of individuals as a result of decisions made by the members of the LET Subcommittee. One appeal addresses the revocation of an individual's certification as an officer in this state as a result of a criminal court action and the other addresses the denial of the individual to participate in the equivalent certification program. The review of those appeals has been referred to an Administrative Law Judge.
32. Completed a rules review of Legislative Rules Series 149, Title 2 by making proposed changes. These changes have been filed with the Secretary of State's Office and Legislative Rules Making Review Committee with a public comment period opened. No public comments were received and applicable notice has been filed for the proposed changes to be considered by the members of the West Virginia Legislature during its 2009 session.

Report Attachments:

33. **Attachment 1:** Law Enforcement Training Financial Summary
34. **Attachment 2:** Law Enforcement Training Subcommittee Membership

Attachment 1
Law Enforcement Training Fund
Financial Summary

SPECIAL REVENUE
FY2008 LET,ACCT. #6801

19-Jun-08

CASH FLOW ANALYSIS

Cash Balance Beginning Fiscal Year 2008	\$ 420,378.49
ADD: CASH RECEIPTS FISCAL YEAR 2008	<u>\$ 537,622.78</u>
TOTAL RECEIPTS	\$ 958,001.27
LESS: CASH DISBURSEMENTS, YEAR 2008	\$ 485,172.34
CASH BALANCE (COH), AS OF 19-Jun	<u><u>\$ 472,828.93</u></u>

FY2008 LET,ACCT. #6801

CASH FUNDS STATEMENT FOR PERIOD ENDED

19-Jun-08

UNAWARDED BALANCE, 07-01-07	\$ 157,876.96
ADD:	
FEES COLLECTED	\$ 304,287.78
TUITION DEPOSITS*	\$ 190,835.00
GRANT RECEIPTS (GCDDP)	\$ 42,500.00
 GROSS RECEIPTS 2008	 <u>\$ 537,622.78</u>
TOTAL UNAWARDED BALANCE before FY 2008 awards] \$ 695,499.74
PLUS: DEOBLIGATIONS	+ \$ 76,919.18
LESS: GRANT AWARDS AND SUPPLEMENTS	- \$ 698,466.00
LESS: CREDITS ON ACCOUNT	- \$ 600.00
<u>UNAWARDED BALANCE AS OF THIS DATE</u>	<u>\$ 73,352.92</u>

GRANT AWARDS FOR FISCAL YEAR 2008 (07/01/07 THRU 06/30/08)

WV STATE POLICE	08-102	\$ 89,500.00
WV STATE POLICE	08-103	\$ 143,319.00
WV STATE POLICE	08-104	\$ 128,673.00
WV STATE POLICE	08-105	\$ 124,701.00
WV STATE POLICE	08-106	\$ 123,678.00
	TOTAL GRANT AWARDS...	<u>\$ 609,871.00</u>

SUPPLEMENTAL AWARDS FOR FISCAL YEAR 2008

WV STATE POLICE	08-102	<u>\$ 88,595.00</u>
	TOTAL SUPPLEMENTAL AWARDS...	<u>\$ 88,595.00</u>

TOTAL AWARDS AND SUPPLEMENTS:

\$ 698,466.00

Attachment 2

Membership

Law Enforcement Training Subcommittee

LAW ENFORCEMENT TRAINING SUBCOMMITTEE

Last Name	First Name	MI	Suffix	Title	Company Name	Address 1	City	Zip	Phone & Fax
Walker	H.	Stephen		President	West Virginia Fraternal Order of Police	5395 Partridge Drive	Charleston	25313	539-3670(Cell) 776-1000, x1207
Singleton	Suzan				West Virginia Municipal League	401 Wheeling Ave.	Glen Dale	26038	845-5511 845-5581
Hamilton	Patricia	L.		Executive Director	West Virginia Association of Counties	2211 Washington Street, East	Charleston	25311	346-0591 346-0592
Lemmon	D.	L.		Superintendent	West Virginia State Police	725 Jefferson Road	So.Charleston	25309	746-2111 746-2246
Laird	William	R.	IV	Sheriff	Fayette County Sheriff's Department	Post Office Box 509	Fayetteville	25840	574-4259 574-2796
Lee	Ivin	B.		Executive Director	West Virginia Human Rights Commission	1321 Plaza East Room 104-206	Charleston	25301	558-2616 558-0085
Miller	Terry	L.		President	West Virginia Deputy Sheriffs Association	Post Office Box 2746	Charleston	25330	482-1517
Murphy	David	E.		Colonel	Department of Natural Resources	Building 3, Room 669 1900 Kanawha Blvd.E	Charleston	25305	558-2784 558-1170
Gessler	Kevin			President	West Virginia Chiefs of Police Association	1500 Chapline Street	Wheeling	26003	234-3663 234-3624
Miller	Rodney			President	West Virginia Sheriff's Association	Boone Co. Sheriffs Dept. 206 State Street	Madison	25130	369-7341 369-7369