

CHILD PROTECTIVE SERVICES WORKFORCE ALLOCATIONS

Calendar Year 2024

2024 Allocation of Child Protective Service Workers

As required by W. Va. Code §§ 9-2-6(23) and 49-2-102, the West Virginia Department of Human Services (DoHS), Bureau for Social Services (BSS) analyzed the allocation of child protective service workers (CPSW) and child protective service seniors (CPS Seniors)¹ throughout West Virginia. The analysis reviewed the average number of cases by county for the months of January through May 2024, the percentage of total caseload per region and judicial circuit, current allocated CPSW and CPS Seniors combined, and the population by county based on the 2020 census. Workers needed based on census data averaged with the number of workers needed to achieve a caseload standard of 10 indicates the need for an additional 136 positions, 86 for the northern region and 50 for the southern region. The attached spreadsheet reflects which counties will receive these positions upon receipt.

Unless new positions are provided, the allocation of workers will remain the same. Pursuant to W. Va. Code §49-2-102, “the allocation may not decrease below the bureau’s allocation of January 1, 2023.”

Definitions of Columns

CPSW & Senior: This column indicates the allocated number of CPSW and CPS Senior positions as of May 31, 2024.

Average Cases (January to May 2024): Caseload data thus far for calendar year 2024 was utilized to determine the average number of cases. Case total is determined by two reports: PSS-ITK0020 Referral Activity, which reflects all referrals accepted for investigation each month, and PSS-MGT0030 Child Protective and Youth Services Ongoing, which provides the total number of open cases by month. The totals are added and divided by the total number of months used in the calculation, which is five (January 2024 to May 2024), for an average workload in each county.

% of Total Caseload: The percentage of the total statewide caseload (6,716) in each county.

Workers Needed Per C: This column indicates the total number of workers needed per the average caseload (C) to achieve 10 cases per worker.

Increase Per C: The increase of workers needed to achieve a caseload (C) of 10.

2020 Population: Population based on 2020 census data.

% Total P: The percentage of the total statewide population (1,793,716) in each county.

Workers Needed Per P: The number of workers needed per the percent of the population (P) utilizing the May 31, 2024, allocated staff (522).

Workers Per C & P Average: Total workers needed using the average of those needed per caseload (C) and per population (P).

¹A CPS Senior is a CPSW who has a minimum of two years of experience and mentors new CPSWs while maintaining a caseload. A CPS Senior is not a supervisor.

Increase Per C & P: The increase of workers needed from current allocation (CPSW & Senior) to achieve the workers needed per the average caseload (C) and population (P).

SOUTH											
Judicial District	County	CPSW & Senior 5.31.24	Average Cases (Jan-May 2024)	% Total Caseload	Workers Needed Per C	Increase Per C	2020 Population	% of Total P	Workers Needed Per P (5.31.24 Staffing)	Workers Per C & P Average	Increase Per C & P
District 25 Total		23	152	0.02	15	0	42272	0.0236	12	14	0
	BOONE	13	91	0.01	9	0	21809	0.0122	6	8	0
	LINCOLN	10	61	0.01	6	0	20463	0.0114	6	6	0
District 29 Total	PUTNAM	9	124	0.02	12	3	57440	0.032	17	15	6
District 7 Total	LOGAN	13	153	0.02	15	2	32567	0.0182	10	13	0
District 30 Total	MINGO	8	88	0.01	9	1	23568	0.0131	7	8	0
District 5 Total		26	310	0.05	31	7	73501	0.041	21	27	5
	JACKSON	11	116	0.02	12	1	27791	0.0155	8	10	0
	ROANE	4	53	0.01	5	1	14028	0.0078	4	5	1
	CALHOUN	6	38	0.01	4	0	6229	0.0035	2	3	0
	MASON	5	103	0.02	10	5	25453	0.0142	7	9	4
District 6 Total	CABELL	31	350	0.05	35	4	94350	0.0526	27	31	0
District 24 Total	WAYNE	13	135	0.02	14	1	38982	0.0217	11	13	0
District 13 Total	KANAWHA	64	1297	0.19	130	66	180745	0.1008	53	92	28
District 12 Total	FAYETTE	17	156	0.02	16	0	40488	0.0226	12	14	0
District 28 Total	NICHOLAS	10	89	0.01	9	0	24604	0.0137	7	8	0
District 10 Total	RALEIGH	21	183	0.03	18	0	74591	0.0416	22	20	0
District 11 Total		11	172	0.03	17	8	40846	0.0228	12	15	5
	GREENBRIER	8	161	0.02	16	8	32977	0.0184	10	13	5
	POCAHONTAS	3	11	0	1	0	7869	0.0044	2	2	0
District 31 Total		3	43	0.01	4	2	24335	0.0136	7	6	3
	MONROE	2	12	0	1	0	12376	0.0069	4	3	1
	SUMMERS	1	31	0	3	2	11959	0.0067	3	3	2
District 9 Total	MERCER	23	351	0.05	35	12	59664	0.0333	17	26	3
District 8 Total	MCDOWELL	9	89	0.01	9	0	19111	0.0107	6	8	0
District 27 Total	WYOMING	9	76	0.01	8	0	21382	0.0119	6	7	0
	SOUTH TOTALS:	290	3768	0.56	377	106	848446	0.473	247	317	50

	CPSW & Senior 5.31.24	% Total Caseload	Workers Needed Per C	Increase Per C	% of Total P	Workers Needed Per P (5.31.24 Staffing)		Workers Per C & P Average	Increase Per C & P
*North	234	0.44	295	81	0.527	274		297	86
*South	288	0.56	377	106	0.473	247		317	50
Total	522	100%	672	187	100%	521		614	136

*Data copied from the North and South totals that included county breakdown and rounding up or down.									