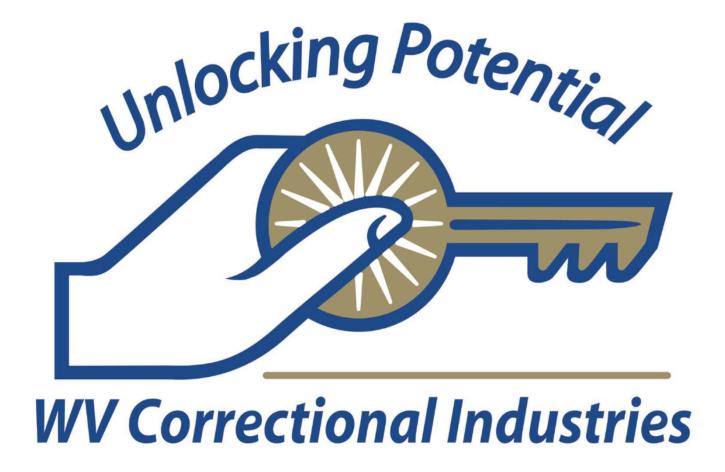
West Virginia Correctional Industries Annual Report



For the Fiscal Year ended June 30, 2022

West Virginia Correctional Industries



Year To Date Report - Period Ended June 30, 2022

West Virginia Correctional Industries

617 Leon Sullivan Way Charleston, WV 25301 Phone: 304-558-6054

Jim Justice Governor

Jeff S. Sandy, CFE, CAMS Cabinet Secretary Military Affairs & Public Safety

Brad T. Douglas Acting Commissioner

Ed N. Long Director



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STATE OF WEST VIRGINIA DEPARTMENT OF HOMELAND SECURITY DIVISION OF CORRECTIONS AND REHABILITATION



BRAD DOUGLAS ACTING COMMISSIONER JEFF S. SANDY, CFE, CAMS CABINET SECRETARY

BUM

Office of the Commissioner 1409 Greenbrier Street Charleston, WV 25311 304-558-2036 Telephone 304-558-5367 Fax

The last couple of years have presented us with various new challenges that have forced us to adapt. COVID resulted in teamwork and adaptation throughout Correctional Industries whether it was assisting with PPE supplies at the onset of the pandemic, altering work practices, or now with the attempt to resume some type of normalcy. CI has shown they are working towards growth.

In 2018, the West Virginia Division of Corrections ceased to exist, but through the consolidation of Jails, Juveniles, and Prisons the West Virginia Division of Corrections and Rehabilitation emerged. CI is a prime example of the efforts that go into the Rehabilitation aspect of the Division. CI provides offenders with real-life work experience to help them develop the skills needed to assist them with a career after incarceration.

Unlocking Potential, no other two words could better express what CI stands for. CI provides structure, guidance, and training to lead offenders to a different path. Through teamwork and adaptation CI will continue to lead offenders and unlock their potential.

Thank you to all CI employees and workers for adapting and moving forward with the mission.



STATE OF WEST VIRGINIA DEPARTMENT OF HOMELAND SECURITY DIVISION OF CORRECTIONS AND REHABILITATION



BRAD DOUGLAS ACTING COMMISSIONER JEFF S. SANDY, CFE, CAMS CABINET SECRETARY

Correctional Industries 617 Leon Sullivan Way Charleston, WV

Correctional Industries is a self-sustaining special revenue business entity and a corrections program that is responsible for efficient and effective operation of the various manufacturing facilities within the Division of Corrections and Rehabilitation. CI produces numerous products including office furniture, license plates, validation decals, signs, inmate clothing, printed materials and more. It is imperative that CI be focused on customers, products, and our civilian and inmate workforce, especially during these Covid trying times.

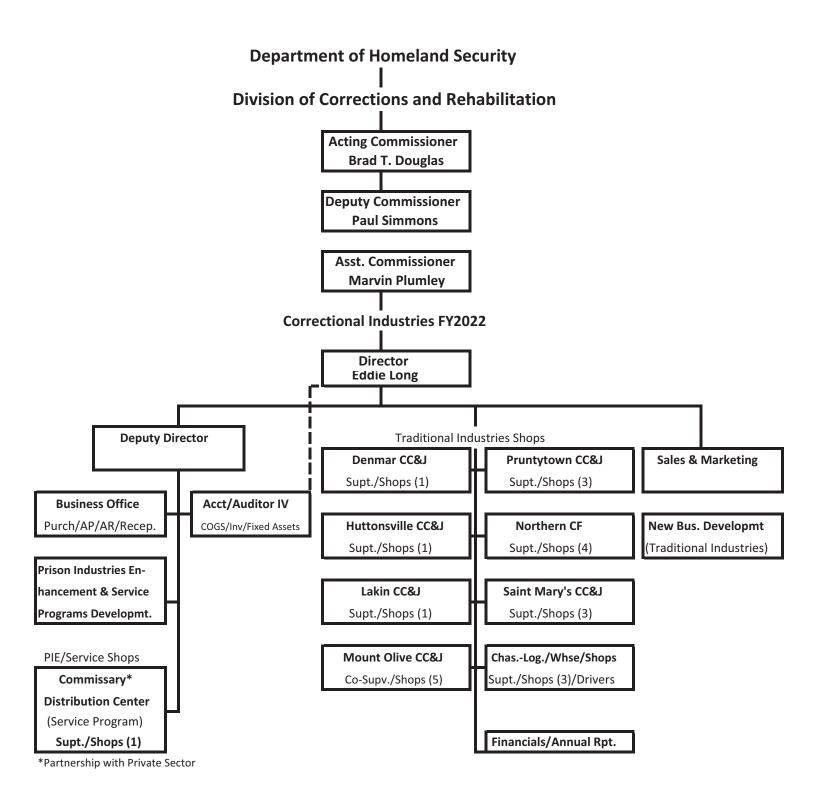
Significant accomplishments and highlights in F2022 include:

- Continued to serve as central warehouse for DCR Covid PPE and to produce masks for DCR.
- Held most product prices steady in face of inflationary pressures will need to revise pricing in F23.
- CI shops continued to stay open and operate in order to produce items needed by State agencies.
- Revised job descriptions (pending at DOP) to attract additional applicants Hired new Sales Rep.
- Continued to emphasize ongoing continuous improvement and other lean manufacturing concepts designed to improve product quality and customer service.

Revenues for F2022 were \$7.6 million with operating income of \$318K. This was down from \$8.2 million in 2022 and operating income of \$154K. Revenues, volumes and earnings affected by ongoing Covid business interruptions and \$73K of DCR PPE usage. In addition, Correctional Industries is once again able to transfer monies to the DCR to be used for various maintenance and construction projects - \$148K. This is now a total of \$6.5 million that has been transferred back to the DCR/State since July 2012.

Sincerely,

Eddie N. Long - Director



MANAGEMENT'S DISCUSSION AND ANALYSIS

Management of West Virginia Correctional Industries (WVCI) provides this Management's Discussion and Analysis of WVCI's General Purpose Financial Report for readers of the financial statements. This narrative overview and analysis of the financial activities of WVCI is for the fiscal year ended June 30, 2022. We encourage readers to consider this information in conjunction with the additional information that is furnished in the footnotes which can be found following our financial statements. It should be noted that these financial reports are unaudited and for management purposes only.

It should be noted that these financial reports were produced in accordance with Governmental Accounting Standards Board's Statement No. 34 "Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments" and Statement No. 38 "Certain Financial Statement Note Disclosures" which are two of the most significant changes in the history of governmental accounting. These standards impact all governmental accounting units effective in three phases beginning in the first fiscal year ending after June 15, 1999, and is a major change from prior years.

WVCI is an in-house service provider. As such we are an Internal Service Type Activity currently accounted for in the General Fund of the State's Comprehensive Annual Financial Report (CAFR). Internal Service Type Activities account for the operations of those state agencies that provide goods and services to other state agencies and governmental units on a cost-reimbursement basis. For the most part these entities operate similar to private sector businesses. They are intended to recover all or a significant portion of their costs through user fees or charges to external users for goods and services. WVCI is expected to recover all its costs.

Financial Highlights

Operating income for the year was \$318K million on sales revenue of \$7.6 million. 2022 Net Assets – the assets of WVCI exceeded its liabilities for the fiscal year ended June 30, 2022 by \$7.5 million (presented as "net assets"). Of this amount, \$6.5 million was reported as "unrestricted net assets". Unrestricted net assets represents the amount available to be used to meet the organizations ongoing obligations to citizens and creditors.

Financial Section

West Virginia Correctional Industries Statement of Net Assets For the Year Ended June 30, 2022

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Cash & Cash Equivalents \$ 2,195,930 Receivables 1,089,982 Inventories 3,569,019 Total Current Assets 6,854,931 Noncurrent Assets 4,101,674 Less Accumulated Depreciation (3,047,954) Total Noncurrent Assets 1,053,720 Total Assets \$ 7,908,651 LIABILITIES Current Liabilities: 247,170 Accrue & Other Liabilities 11,047 Total Current Liabilities: 258,217 Noncurrent Liabilities: 397,221 Noncurrent Liabilities 397,221 NET ASSETS Invested in Capital Assets, Net of Related Debt 1,053,720 Unrestricted 6,457,710 Total Net Assets \$ 7,511,430	Current Assets:		
Receivables		¢	2 105 020
Inventories	-	Ф	
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Noncurrent Assets: Capital Assets			
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Less Accumulated Depreciation (3,047,954) Total Noncurrent Assets 1,053,720 Total Assets \$ 7,908,651 LIABILITIES Current Liabilities: 247,170 Accounts Payable 247,170 Accrue & Other Liabilities 11,047 Total Current Liabilities 258,217 Noncurrent Liabilities: 139,003 Total Noncurrent Liabilities 139,003 Total Liabilities 397,221 NET ASSETS Invested in Capital Assets, Net of Related Debt 1,053,720 Unrestricted 6,457,710	Noncurrent Assets:		
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Total Assets \$ 7,908,651 LIABILITIES Current Liabilities:	Less Accumulated Depreciation		(3,047,954)
LIABILITIES Current Liabilities: Accounts Payable 247,170 Accrue & Other Liabilities 11,047 Total Current Liabilities 258,217 Noncurrent Liabilities: Compensated Absences 139,003 Total Noncurrent Liabilities 139,003 Total Liabilities 397,221 NET ASSETS Invested in Capital Assets, Net of Related Debt 1,053,720 Unrestricted 6,457,710	Total Noncurrent Assets		1,053,720
Current Liabilities: Accounts Payable 247,170 Accrue & Other Liabilities 11,047 Total Current Liabilities 258,217 Noncurrent Liabilities: Compensated Absences 139,003 Total Noncurrent Liabilities 139,003 Total Liabilities 397,221 NET ASSETS Invested in Capital Assets, Net of Related Debt 1,053,720 Unrestricted 6,457,710	Total Assets	\$	7,908,651
Accounts Payable 247,170 Accrue & Other Liabilities 11,047 Total Current Liabilities 258,217 Noncurrent Liabilities: Compensated Absences 139,003 Total Noncurrent Liabilities 139,003 Total Liabilities 397,221 NET ASSETS Invested in Capital Assets, Net of Related Debt 1,053,720 Unrestricted 6,457,710	LIABILITIES		
Accrue & Other Liabilities 11,047 Total Current Liabilities 258,217 Noncurrent Liabilities: Compensated Absences 139,003 Total Noncurrent Liabilities 139,003 Total Liabilities 397,221 NET ASSETS Invested in Capital Assets, Net of Related Debt 1,053,720 Unrestricted 6,457,710	Current Liabilities:		
Total Current Liabilities 258,217 Noncurrent Liabilities: Compensated Absences 139,003 Total Noncurrent Liabilities 139,003 Total Liabilities 397,221 NET ASSETS Invested in Capital Assets, Net of Related Debt 1,053,720 Unrestricted 6,457,710	Accounts Payable		247,170
Noncurrent Liabilities: Compensated Absences	Accrue & Other Liabilities		11,047
Compensated Absences 139,003 Total Noncurrent Liabilities 139,003 Total Liabilities 397,221 NET ASSETS Invested in Capital Assets, Net of Related Debt 1,053,720 Unrestricted 6,457,710	Total Current Liabilities		258,217
Total Noncurrent Liabilities 139,003 Total Liabilities 397,221 NET ASSETS Invested in Capital Assets, Net of Related Debt 1,053,720 Unrestricted 6,457,710	Noncurrent Liabilities:		
Total Noncurrent Liabilities 139,003 Total Liabilities 397,221 NET ASSETS Invested in Capital Assets, Net of Related Debt 1,053,720 Unrestricted 6,457,710	Compensated Absences		139,003
NET ASSETS Invested in Capital Assets, Net of Related Debt Unrestricted 1,053,720 6,457,710	÷		
Invested in Capital Assets, Net of Related Debt Unrestricted 1,053,720 6,457,710	Total Liabilities		397,221
Unrestricted 6,457,710	NET ASSETS		
Unrestricted 6,457,710			1,053,720
	- · · · · · · · · · · · · · · · · · · ·		
	Total Net Assets	\$	

The accompanying notes are an integral part of the financial statements.

Unaudited For Management Purposes Only

West Virginia Correctional Industries Statement of Revenues, Expenses, and Changes in Fund Assets For the Year Ended June 30, 2022

Operating Revenues:	
Sales	\$ 7,553,931
Total Operating Revenues	7,553,931
Operating Expenses:	
Cost of Goods Sold	3,986,730
General & Administrative	1,015,674
Payroll & Benefits	2,074,261
Depreciation	159,471
Total Operating Expenses	\$ 7,236,136
Operating Income (Loss)	\$ 317,794
Retirements Gain/(Loss)	(36,117)
Income (Loss) Before Transfers	\$ 281,677
Transfers - Cash Sweep DOC 07/01/21	(517,966)

Change in Net Assets:

Total Net Assets - Beginning7,747,719Total Net Assets - Ending7,511,430

(236,289)

The accompanying notes are an integral part of the financial statements.

Unaudited For Management Purposes Only

Net

West Virginia Correctional Industries Statement of Cash Flows For the Year Ended June 30, 2022

Cash Flows From Operating Activities	
Receipts from Customers	\$ 7,574,110
Payments to Suppliers	(4,200,703)
Payments to Employees	(2,087,206)
Other receipts (payments)	(973,730)
Net cash provided (used) by Operating Activities	 312,471
Cash Flows From Capital and Related Financing Activities	
Purchase of Capital Assets	(116,541)
DCR 07/01/21 Cash Sweep	(517,966)
Net cash provided (used) by Capital/Financing	 (634,507)
Net increase (decrease) in cash & cash equivalents	\$ (322,036)
Cash and Cash equivalents - beginning of the period	\$ 2,517,966
Cash and Cash equivalents - end of the period	\$ 2,195,930
Reconciliation of operating income (loss) to net cash provided (used) by operating activities Operating Income (Loss)	\$ 317,794
Adjustments to reconcile operating income to net cash	
Depreciation Expense	159,471
Change in assets and liabilities	
Receivables	20,179
Inventories	(317,241)
Accounts Payable	145,213
Accrued and Other liabilities	805
Compensated Absences	(13,750)
Gain/Loss on Disposal	
Net cash provided (used) by Operating Activities	\$ 312,471

The accompanying notes are an integral part of the financial statements.

Unaudited For Management Purposes Only

WV Virginia Correctional Industries Statement of Net Assets - By Quarter For the Year Ended June 30, 2022

ASSETS	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Current Assets:				
Cash & Cash Equivalents \$	2,427,455	2,614,831	2,570,170	2,195,930
Receivables	1,216,337	1,262,677	1,045,569	1,089,982
Inventories	3,221,972	3,230,938	3,074,543	3,569,019
Total Current Assets	6,865,765	7,108,445	6,690,282	6,854,931
Noncurrent Assets:				
Capital Assets	4,205,867	4,201,432	4,215,016	4,101,674
Less Accumulated Depreciation	(3,105,068)	(3,142,076)	(3,166,019)	(3,047,954)
Total Noncurrent Assets	1,100,799	1,059,356	1,048,997	1,053,720
Total Assets \$	7,966,564	8,167,801	7,739,280	7,908,651
LIABILITIES				
Current Liabilities:				
Accounts Payable \$	513,705	541,740	181,202	247,170
Accrue & Other Liabilities	0	18,431	6,088	11,047
Total Current Liabilities	513,705	560,171	187,290	258,217
Noncurrent Liabilities:				
Compensated Absences	143,603	127,048	127,048	139,003
Total Noncurrent Liab.	143,603	127,048	127,048	139,003
Total Liabilities \$	657,308	687,219	314,337	397,221
NET ASSETS				
Invested in Capital Assets, Net/Debt	1,100,799	1,059,356	1,048,997	1,053,720
Unrestricted	6,208,457	6,421,226	6,375,945	6,457,710
Total Net Assets \$	7,309,256	7,480,582	7,424,943	7,511,430

The accompanying notes are an integral part of the financial statements.

Unaudited For Management Purposes Only

West Virginia Correctional Industries Statement of Revenues, Expenses, and Changes in Fund Assets - By Quarter For the Year Ended June 30, 2022

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total
Operating Revenues: Sales	1,862,681	1,868,312	1,643,169	2,179,768	7,553,931
Total Operating Revenues	1,862,681	1,868,312	1,643,169	2,179,768	7,553,931
Operating Expenses:					
Cost of Goods Sold	898,895	891,328	1,012,939	1,183,568	3,986,730
General & Administrative	281,541	251,331	163,169	319,633	1,015,674
Payroll & Benefits	561,616	512,883	481,408	518,354	2,074,261
Depreciation	41,127	40,750	40,921	36,673	159,471
Total Operating Expenses	1,783,179	1,696,292	1,698,437	2,058,229	7,236,136
Operating Income (Loss)	79,502	172,020	(55,267)	121,540	317,794
Retirements Gain/(Loss)	0	(693)	(372)	(35,052)	(36,117)
Income (Loss) Before Trf.	79,502	171,327	(55,640)	86,488	281,677

WEST VIRGINIA CORRECTIONAL INDUSTRIES NOTES TO THE FINANCIAL STATEMENTS FOR THE QUARTER ENDED JUNE 30, 2022

NOTE 1

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The accompanying general purpose financial statements of West Virginia Correctional Industries (WVCI) conform to accounting principles generally accepted in the United States (GAAP) for governments. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for governmental accounting and financial reporting.

The general purpose financial statements have been prepared primarily by the Financial Reporting and Auditing Section (FRAS) from accounts maintained by the State Auditor's Office, the State Treasurer's Office, and the Investment Management Board (IMB). Additional data has been derived from reports and data prepared by the various shops based on accounting records maintained by them.

The Reporting Entity

WVCI is an entity within the Division of Corrections and Rehabilitation, Department of Homeland Security and was established by the Legislature for the purpose of providing adequate, regular and suitable employment for the convicts of this State, consistent with proper penal purposes; to further utilize the labor of convicts for self-maintenance and for reimbursing this State for expenses incurred by reason of their crimes and imprisonment; and to effect the requisitioning and disbursement of prison products directly through established State authorities with no possibility of private profits there from. Sale of prison made goods on the open market is prohibited and is confined to agencies or political subdivisions of this State.

Measurement Focus and Basis of Accounting

The accrual basis of accounting, with a flow of economic resources measurement focus is utilized for the financial statements. Under this accounting basis, revenues are recognized when earned and expenses are recognized when incurred. Under GASB Statement No. 20 "Accounting and Financial Reporting for Proprietary Funds and Other Governmental Funds that Use Proprietary Fund Accounting," WVCI has elected not to adopt Financial Accounting Standards Board (FASB) Statements or Interpretations issued after November 30, 1989, unless the GASB specifically adopts such FASB Statements or Interpretations.

Assets and Liabilities

Cash

The State Treasurer deposits WVCI's cash in investment pools maintained by the IMB, and such deposits are generally available with overnight notice.

Inventories

Inventories are valued at cost, using the first-in, first-out flow method and expenses are recognized using the consumption method (i.e., when used or sold).

Capital Assets

Capital assets are recorded at historical cost, or at estimated historical cost if actual historical cost is not available. Donated capital assets are recorded at fair market value or estimated fair market value at the time of the donation. In accordance with the capitalization policy adopted by WVCI for financial reporting, equipment in excess of \$1,000 is capitalized.

Capital assets are depreciated using the straight-line depreciation method over various lives, ranging from 3-15 years.

Capital Leases

Leases that transfers substantially all of the benefits and risks of ownership to the lessee are accounted for as capital leases.

Compensated Absences

Vested or accumulated vacation leave is recorded as an expense and a liability as the benefits accrue to employees.

West Virginia Correctional Industries Receivables For Period Ending June 30, 2022

Net Receivables by type and shop as of June 30, 2022, consisted of the following

					C	component	Fiduciary	(Other	
	Gov	ernmental	Bus	siness Type		Unit	Fund	Gov	ernmental	
Shop	A	ctivities	A	Activities		Activities	Activities	A	ctivities	Total
CO-Charleston Chairs-8310	\$	105,361			\$	5,222		\$	2,757	\$ 113,340
MOCC-Janitorial-8312	\$	7,640			\$	14,190				\$ 21,830
MOCC-Licenses Plant-8313	\$	56,589								\$ 56,589
CO-Filing Cabinets-8314	\$	13,890			\$	908		\$	1,272	\$ 16,070
MOCC-Screened Signs-8315	\$	18,058			\$	1,387		\$	1,288	\$ 20,732
CO-Intensive Use-8316	\$	2,851								\$ 2,851
MOCC-Engraving-8317	\$	2,511	\$	9	\$	22		\$	1,989	\$ 4,531
MOCC-Metal Products-8318	\$	1,015			\$	19,215		\$	1,015	\$ 21,245
HCC-Braille-8320	\$	3,111						\$	2,036	\$ 5,148
HCC-Furniture Manufacturing-8321	\$	88,047			\$	2,069		\$	957	\$ 91,074
PCC-Janitorial-8331	\$	3,980			\$	25,212				\$ 29,192
PCC-Linens-8332	\$	4,973			\$	75,290		\$	275	\$ 80,539
PCC-Seating-8333	\$	20,486						\$	4,147	\$ 24,633
NCC-Printing-8341	\$	81,387	\$	11,326	\$	1,011		\$	7,944	\$ 101,668
DCC-Inmate Clothing-8353	\$	17,217			\$	535				\$ 17,752
SMCC-Inmate Clothing-8362	\$	14,476			\$	5,140				\$ 19,616
SMCC-Mattress-8363	\$	4,213			\$	57,475				\$ 61,688
SMCC-Validation Decals-8364	\$	69,718								\$ 69,718
SMCC-Embroidery-8370	\$	13,587	\$	98	\$	510		\$	943	\$ 15,138
Quick Copy-8371	\$	20,843						\$	899	\$ 21,743
Central Stockroom-8372										\$ -
Commissary-8464										\$ -
Lakin-8373	\$	1,681			\$	83,205				\$ 84,886
National Guard - Mask Production	\$	210,000								\$ 210,000
Total	\$	761,636	\$	11,433	\$	291,391	\$ -	\$	25,523	\$ 1,089,982

CAPITAL ASSETS

For the 4th Qtr. FY-2022 changes in Capital Assets by shop were as follows:

Be		

	Balance				Ending
Shops	As Adjusted	Additions	Deletions		Balance
CAPITAL ASSETS:	7107101000	71441115115	Beletions		Balance
Administration	\$ 24,243			\$	24,243
Transportation	366,277		(105,972)	\$	260,305
MOCC - Janitorial Shop	243,917			\$	243,917
MOCC - License Tags Shop	572,400	1,119		\$	573,519
MOCC - Screened Signs Shop	280,681			\$	280,681
MOCC - Engraving Shop	38,715			\$	38,715
MOCC-Welding Shop	292,838	1,042		\$	293,880
NCF- Braille Shop	88,380			\$	88,380
HCC - Furniture Manufacturing	154,024	11,350	(12,000)	\$	153,374
PCC - Janitorial Supply	2,011			\$	2,011
PCC - Linens	72,139		(6,006)	\$	66,133
PCC - Seating	27,432		(6,532)	\$	20,900
NCF- Printing	1,522,566		(22,747)	\$	1,499,819
DCC - Upholstery	15,589		(1,607)	\$	13,982
DCC - Inmate Clothing	129,966	28,839	(31,024)	\$	127,781
SMCC - Inmate Clothing	24,559			\$	24,559
SMCC - Mattress Shop	94,108	29,448	(1,607)	\$	121,949
NCF - Embroidery	88,990			\$	88,990
Quick Copy	78,746			\$	78,746
Central Stockroom	11,698			\$	11,698
Lakin	85,281	4,650	(2,295)	\$	87,636
HCC - Commissary	458			\$	458
Total Capital Assets	4,215,018	76,448	(189,790)		4,101,676
Less Accumulated Depreciation:					
Administration	(23429)	(20)		\$	(23,449)
Transportation	(307658)	(10,319)	88,144	\$	(229,833)
MOCC - Janitorial Shop	(243916)	-		\$	(243,916)
MOCC - License Tags Shop	(496635)	(1,981)		\$	(498,616)
MOCC - Screened Signs Shop	(224346)	(1,930)		\$	(226,276)
MOCC - Engraving Shop	(26115)	(289)		\$	(26,404)
MOCC-Welding Shop	(107569)	(4,433)		\$	(112,002)
NCF- Braille Shop	(67813)	(635)		\$	(68,448)
HCC - Furniture Manufacturing	(71419)	(1,738)	12,000	\$	(61,157)
PCC - Janitorial Supply	(2007)	-		\$	(2,007)
PCC - Linens	(25642)	(979)	6,006	\$	(20,615)
PCC - Seating	(20340)	(217)	6,301	\$	(14,255)
NCF - Printing	(1265420)	(8,236)	14,926	\$	(1,258,730)
DCC - Upholstery	(15589)	-	1,607	\$	(13,982)
DCC - Inmate Clothing	(70403)	(1,582)	22,005	\$	(49,980)
SMCC - Inmate Clothing	(5354)	(401)	,	\$	(5,755)
SMCC - Mattress Shop	(61649)	(1,059)	1,607	\$	(61,101)
NCF- Embroidery	(9098)	(1,483)	,	\$	(10,581)
Quick Copy	(78742)	-		\$	(78,742)
Central Stockroom	(8817)	(71)		\$	(8,888)
Lakin	(33606)	(1,300)	2,142	\$	(32,764)
HCC Commissary	(456)	-	_,	\$	(456)
Total Accumulated Depreciation	(3,166,023)	(36,673)	154,739	_	(3,047,957)
Total Capital Assets, Net	\$ 1,048,995	\$ 39,775	\$ (35,051)	\$	1,053,719

4th Qtr. FY-2022 Depreciation expense was charged to shops as follows:

Administration	20
Transportation	10,319
MOCC - Janitorial Shop	-
MOCC - License Tags Shop	1,981
MOCC - Screened Signs Shop	1,930
MOCC - Engraving Shop	289
MOCC-Welding Shop	4,433
HCC - Braille Shop	635
HCC - Furniture Manufacturing	1,738
PCC -Janitorial Supply	-
PCC - Linens	979
PCC - Seating	217
NCF- Printing	8,236
DCC - Upholstery	-
DCC - Inmate Clothing	1,582
SMCC- Inmate Clothing	401
SMCC - Mattress Shop	1,059
SMCC - Embroidery	1,483
Quick Copy	-
Central Stockroom	71
Lakin	1,300
HCC Commissary	
Total	\$ 36,673

Administrative Offices

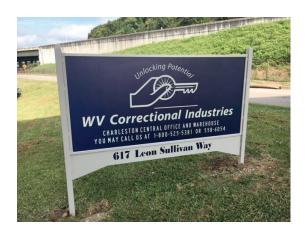
Correctional Industries Administrative Offices are located at 617 Leon Sullivan Way, Charleston, West Virginia, approximately one mile from the State Capitol. We have 10 staff members reporting out of this office. Periodically, we will employ inmate workers from the Charleston Correctional Center to work in our offices.

Director of WV Correctional Industries – Eddie Long was hired as Director of Correctional Industries in January 2010. The Director, along with the Deputy Director, oversees and directs 32 civilian employees and approximately 265 inmates at eight facilities throughout West Virginia. The two biggest challenges facing WVCI is maintaining and improving traditional industries operations and customer service and capitalizing on Prison Industries Enhancement programs, commonly known as PIE.

Business Office –This office consists of the Deputy Director, Accountant/Auditor, Accounts Payable and Accounts Receivable. The primary responsibilities include, but are not limited to, accounts payable, accounts receivable, procurement, inventory, monitoring and auditing expenses and purchases and supplying accurate data, for the financial reports.

Warehouse/Transportation –This area reports to the Director and consists of a Warehouse Superintendent, three drivers and four inmate workers. All deliveries to the customers from all of our shops are scheduled on a weekly basis and a transportation schedule is issued. This is quite an undertaking for our drivers since deliveries are required throughout the State of West Virginia. On average WVCI vehicles travel over 12,000 miles per month.

Sales and Marketing – Our sales force is constantly exploring new markets within state agencies as well as local government entities. The WVCI sales team is available for onsite help with large furniture and seating purchases. WVCI has a website: www.wvcorrectionalindustries.com and a product showroom located at 617 Leon Sullivan Way, Charleston.



Administration/Transportation Statement of Revenues, Expenses, & Changes in Fund Assets For the Year Ended June 30, 2022

Operating	Revenues:
------------------	------------------

Sales	\$ 210,000
Total Operating Revenues	 210,000
Operating Expenses:	
Cost of Goods Sold	0
General & Administrative	376,810
Payroll & Benefits	579,419
Depreciation	53,958
Total Operating Expenses	1,010,186
Operating Income (Loss)	\$ (800,186)
Retirements	(17,828)
Income (Loss) Before Transfers	\$ (818,014)

Chairs/Filing Cabinets/Other Furniture

Located in the Administrative Offices in Charleston, West Virginia.

Chairs – Assembling of various office and guest chairs.





Filing Cabinets – Offering Lateral and Vertical Filing Cabinets in a variety of colors.

Other Furniture – Authorized distributor of Norix products.



Charleston CO Chairs/File Cabinets/Other Statement of Revenues, Expenses, & Changes in Fund Assets For the Year Ended June 30, 2022

Sales	\$ 615,111
Total Operating Revenues	615,111
Operating Expenses:	
Cost of Goods Sold	\$ 509,518
General & Administrative	\$ 11,862
Payroll & Benefits	\$ -
Depreciation	\$ -
Total Operating Expenses	521,379
Operating Income (Loss)	\$ 93,732
Retirements	\$ -
Income (Loss) Before Transfers	\$ 93,732

Charleston CO Chairs Statement of Revenues, Expenses, & Changes in Fund Assets For the Year Ended June 30, 2022

Operating	Revenues:
------------------	------------------

Sales	\$ 444,588
Total Operating Revenues	444,588
Operating Expenses:	
Cost of Goods Sold	371,532
General & Administrative	281
Payroll & Benefits	0
Depreciation	0
Total Operating Expenses	371,813
Operating Income (Loss)	\$ 72,775
Retirements	0
Income (Loss) Before Transfers	\$ 72,775

Charleston Filing Cabinets Statement of Revenues, Expenses, & Changes in Fund Assets For the Year Ended June 30, 2022

Sales	\$ 61,574
Total Operating Revenues	61,574
Operating Expenses:	
Cost of Goods Sold	66,407
General & Administrative	0
Payroll & Benefits	0
Depreciation	0
Total Operating Expenses	 66,407

Income (Loss) Before Transfers \$ (4,832)

(4,832)

0

The accompanying notes are an integral part of the financial statements.

Operating Income (Loss)

Retirements

Operating Revenues:

Charleston Other Statement of Revenues, Expenses, & Changes in Fund Assets For the Year Ended June 30, 2022

Sales	\$ 108,949
Total Operating Revenues	 108,949
Operating Expenses:	
Cost of Goods Sold	71,579
General & Administrative	11,581
Payroll & Benefits	0
Depreciation	0
Total Operating Expenses	83,159
Operating Income (Loss)	\$ 25,790
Retirements	0
Income (Loss) Before Transfers	\$ 25,790

Mt. Olive Correctional Complex

Mt. Olive Correctional Complex is located in Mt. Olive, West Virginia which is approximately 40 miles east of Charleston. There are five shops, four civilian employees and fifty-five inmate workers at this location.

Tag Plant – This shop produces aluminum license plates. There are several different types of aluminum plates made for both vehicles and motorcycles.



Sign Shop – We produce numerous types of signs in this shop, aluminum road signs, plastic signs, banners, stencils, table covers, etc. Two methods, auto cad and silk screen process, are used in the manufacturing of items. The silk screen for license plates is done in this shop.



Welding Shop — Manufactures and designs custom made items per customer request. In addition, we manufacture metal bunk beds for the prisons and other customers. Other items produced in this shop include fire rings, park benches and grills.

Engraving Shop – Name tags, desk plates, door plates, directories, plaques, engraved signs and parking permits are produced in the engraving shop.

Janitorial Shop – This shop produces bar soap, liquid hand soap, dish washing liquid, 3 In 1 product, powdered laundry detergents and powdered bleach

Mount Olive Correctional Center & Jail Statement of Revenues, Expenses, & Changes in Fund Assets For the Year Ended June 30, 2022

Operating Revenues:

Sales	\$ 1,714,834
Total Operating Revenues	1,714,834
Operating Expenses:	
Cost of Goods Sold	\$ 523,382
General & Administrative	\$ 228,485
Payroll & Benefits	\$ 325,802
Depreciation	\$ 33,931
Total Operating Expenses	1,111,600
Operating Income (Loss)	\$ 603,234
Retirements	\$ -
Income (Loss) Before Transfers	\$ 603,234

MOCC&J Janitorial Supplies Statement of Revenues, Expenses, and Changes in Fund Assets For the Year Ended June 30, 2022

Operating Revenues:

Sales	\$ 147,204
Total Operating Revenues	147,204
Operating Expenses:	
Cost of Goods Sold	\$ 55,597
General & Administrative	\$ 18,960
Payroll & Benefits	\$ 67,373
Depreciation	\$ -
Total Operating Expenses	141,930
Operating Income (Loss)	\$ 5,274
Retirements	\$ -
Income (Loss) Before Transfers	\$ 5,274

MOCC&J License Tag Shop Statement of Revenues, Expenses, and Changes in Fund Assets For the Year Ended June 30, 2022

Sales	\$ 1,268,738
Total Operating Revenues	1,268,738
Operating Expenses:	
Cost of Goods Sold	\$ 358,804
General & Administrative	\$ 51,797
Payroll & Benefits	\$ 93,032
Depreciation	\$ 7,359
Total Operating Expenses	510,992
Operating Income (Loss)	\$ 757,746
Retirements	\$ -
Income (Loss) Before Transfers	\$ 757,746

MOCC&J Sign Shop Statement of Revenues, Expenses, and Changes in Fund Assets For the Year Ended June 30, 2022

Sales	\$ 85,591
Total Operating Revenues	85,591
Operating Expenses:	
Cost of Goods Sold	\$ 25,311
General & Administrative	\$ 21,360
Payroll & Benefits	\$ 69,266
Depreciation	\$ 7,720
Total Operating Expenses	123,656
Operating Income (Loss)	\$ (38,066)
Retirements	\$ -
Income (Loss) Before Transfers	\$ (38,066)

MOCC&J Engraving Shop Statement of Revenues, Expenses, and Changes in Fund Assets For the Year Ended June 30, 2022

Operating Revenues:

Sales	\$ 67,128
Total Operating Revenues	67,128
Operating Expenses:	
Cost of Goods Sold	\$ 5,232
General & Administrative	\$ 15,650
Payroll & Benefits	\$ 6,135
Depreciation	\$ 1,156
Total Operating Expenses	28,173
Operating Income (Loss)	\$ 38,955
Retirements	\$ -
Income (Loss) Before Transfers	\$ 38,955

MOCC&J Welding Shop Statement of Revenues, Expenses, and Changes in Fund Assets For the Year Ended June 30, 2022

Operating revenues.	Op	erating	Revenues:
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Sales	\$ 146,174
Total Operating Revenues	146,174
Operating Expenses:	
Cost of Goods Sold	\$ 78,439
General & Administrative	\$ 120,718
Payroll & Benefits	\$ 89,996
Depreciation	\$ 17,696
Total Operating Expenses	 306,849
Operating Income (Loss)	\$ (160,675)
Retirements	\$ -
Income (Loss) Before Transfers	\$ (160,675)

Huttonsville Correctional Center

Huttonsville Correctional Center is actually located in Huttonsville, West Virginia (just outside of Elkins, West Virginia). We have one traditional industries shop at this location, with three civilian employees and twenty-four inmate workers.

Furniture Manufacturing – We manufacture all types of furniture, from desks and other office furniture to kitchen cabinets. The majority of the furniture is custom built to fit your space requirement.



Huttonsville CC&J Furniture Shop Statement of Revenues, Expenses, and Changes in Fund Assets For the Year Ended June 30, 2022

Operating Re	evenues:
---------------------	----------

Sales	\$ 494,526
Total Operating Revenues	494,526
Operating Expenses:	
Cost of Goods Sold	\$ 270,283
General & Administrative	\$ 70,970
Payroll & Benefits	\$ 194,735
Depreciation	\$ 6,060
Total Operating Expenses	542,048
Operating Income (Loss)	\$ (47,523)
Retirements	\$ -
Income (Loss) Before Transfers	\$ (47,523)

Pruntytown Correctional Center

Pruntytown Correctional Center is located in Grafton, West Virginia. There are three shops at this location, with two civilian employees and seventeen inmate workers.

Seating Shop – Assembling and covering of various kinds of seating, including but not limited to: office chairs, guest chairs, lobby seating (which includes guest chairs, sofas and settees).





Janitorial Shop – This is our PortionPac® shop. We offer a wide range of the PortionPac® products for the cleaning needs of correctional facilities, state hospitals, etc.

Linen Shop – The sewing of all kinds of personal use items such as towels, wash cloths, face cloths; bed linens that include flat and fitted sheets, pillowcases and blankets; kitchen linens that include dish towels and dish cloths. We have also manufactured various types of drapery work.



Pruntytown Correctional Center & Jail Statement of Revenues, Expenses, & Changes in Fund Assets For the Year Ended June 30, 2022

Operating Revenues:

Sales	\$ 1,150,144
Total Operating Revenues	1,150,144
Operating Expenses:	
Cost of Goods Sold	\$ 713,077
General & Administrative	\$ 11,736
Payroll & Benefits	\$ 129,634
Depreciation	\$ 4,848
Total Operating Expenses	859,296
Operating Income (Loss)	\$ 290,848
Retirements	\$ (231)
Income (Loss) Before Transfers	\$ 290,617

PCC&J Janitorial Supplies Statement of Revenues, Expenses, and Changes in Fund Assets For the Year Ended June 30, 2022

Operating Revenues:

Sales	\$	426,905
Sales	Ψ	420,703
Total Operating Revenues		426,905
Operating Expenses:		
Cost of Goods Sold	\$	340,166
General & Administrative	\$	1,299
Payroll & Benefits	\$	43,211
Depreciation	\$	-
Total Operating Expenses		384,676
Operating Income (Loss)	\$	42,229
Retirements	\$	-
Income (Loss) Before Transfers	\$	42,229

PCC&J Linen Shop Statement of Revenues, Expenses, and Changes in Fund Assets For the Year Ended June 30, 2022

Sales	\$ 539,877
Total Operating Revenues	539,877
Operating Expenses:	
Cost of Goods Sold	\$ 233,827
General & Administrative	\$ 2,372
Payroll & Benefits	\$ 43,211
Depreciation	\$ 3,917
Total Operating Expenses	283,327
Operating Income (Loss)	\$ 256,550
Retirements	\$ -
Income (Loss) Before Transfers	\$ 256,550

PCC&J Seating Shop Statement of Revenues, Expenses, and Changes in Fund Assets For the Year Ended June 30, 2022

Operating R	evenues:
-------------	----------

Sales	\$ 183,362
Total Operating Revenues	183,362
Operating Expenses:	
Cost of Goods Sold	\$ 139,085
General & Administrative	\$ 8,066
Payroll & Benefits	\$ 43,211
Depreciation	\$ 931
Total Operating Expenses	191,293
Operating Income (Loss)	\$ (7,931)
Retirements	\$ (231)
Income (Loss) Before Transfers	\$ (8,162)

Northern Correctional Facility

Northern Correctional Facility is located in Moundsville, West Virginia. We have four shops at this location. We employ 3 civilian staff and 36 inmate workers.

Print Shop – Prints business cards, letterheads, envelopes, business forms, NCR forms, brochures, flyers, newsletters, booklets and books. A full service bindery is available offering multiple options to finish the printed product. Custom design, foil stamping and die cutting are additional services available to our customers.



Quick Copy – We now have both black and white and digital color copy capabilities to better serve our customers. This allows for the quick turn around times necessary for our customers to meet the demand of their offices. Both units are fitted with complete finishing lines so that booklets and books can be finished easily and quickly.



Braille Shop – Braille is the only shop where we are allowed to sell to customers outside the State of West Virginia. Many braille products can be produced in this shop, braille books and other products made here are used in institutions for the blind nationwide.



Embroidery – This shop is able to embroider custom text or logos on banners, blankets, hats, vests, shirts, patches, jackets, bags, totes, table throws, pillows, etc.



Northern Correctional Facility Statement of Revenues, Expenses, & Changes in Fund Assets For the Year Ended June 30, 2022

Sales	\$ 866,336
Total Operating Revenues	866,336
Operating Expenses:	
Cost of Goods Sold	\$ 435,315
General & Administrative	\$ 246,368
Payroll & Benefits	\$ 307,678
Depreciation	\$ 42,428
Total Operating Expenses	1,031,790
Operating Income (Loss)	\$ (165,454)
Retirements	\$ (7,821)
Income (Loss) Before Transfers	\$ (173,275)

Northern Correctional Faciltiy Print Shop Statement of Revenues, Expenses, and Changes in Fund Assets For the Year Ended June 30, 2022

Operating R	evenues:
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Sales	\$ 668,849
Total Operating Revenues	668,849
Operating Expenses:	
Cost of Goods Sold	\$ 382,137
General & Administrative	\$ 234,956
Payroll & Benefits	\$ 185,585
Depreciation	\$ 33,956
Total Operating Expenses	836,634
Operating Income (Loss)	\$ (167,785)
Retirements	\$ (7,821)
Income (Loss) Before Transfers	\$ (175,606)

NCF Quick Copy Center Statement of Revenues, Expenses, and Changes in Fund Assets For the Year Ended June 30, 2022

Operating R	evenues:
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Sales	\$	79,088
Total Operating Revenues		79,088
Operating Expenses:	•	
Cost of Goods Sold	\$	5,951
General & Administrative	\$	1,650
Payroll & Benefits	\$	30,523
Depreciation	\$	-
Total Operating Expenses		38,124
Operating Income (Loss)	\$	40,964
		,
Retirements	\$	-
Income (Loss) Before Transfers	\$	40,964

NCF Braille Shop Statement of Revenues, Expenses, and Changes in Fund Assets For the Year Ended June 30, 2022

Operating Re	evenues:
---------------------	----------

Sales	\$ 17,090
Total Operating Revenues	17,090
Operating Expenses:	
Cost of Goods Sold	\$ 514
General & Administrative	\$ 3,705
Payroll & Benefits	\$ 30,523
Depreciation	\$ 2,540
Total Operating Expenses	37,282
Operating Income (Loss)	\$ (20,193)
Retirements	\$ -
Income (Loss) Before Transfers	\$ (20,193)

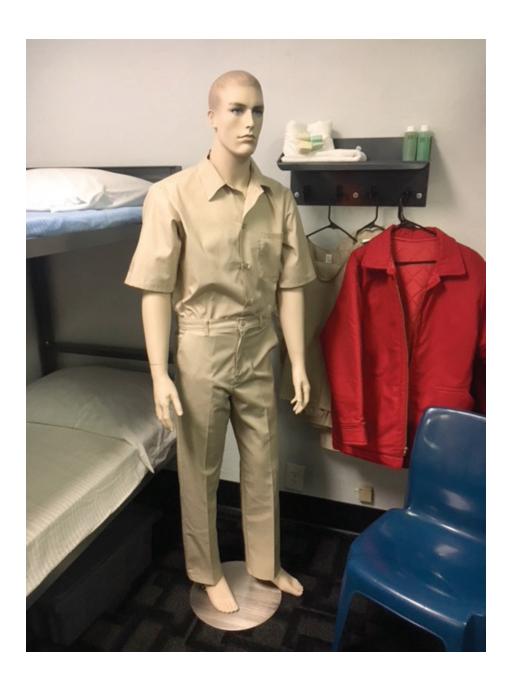
NCF Embroidery Shop Statement of Revenues, Expenses, and Changes in Fund Assets For the Year Ended June 30, 2022

Sales	\$ 101,309
Total Operating Revenues	101,309
Operating Expenses:	
Cost of Goods Sold	\$ 46,714
General & Administrative	\$ 6,058
Payroll & Benefits	\$ 61,047
Depreciation	\$ 5,932
Total Operating Expenses	119,750
Operating Income (Loss)	\$ (18,441)
Retirements	\$ -
Income (Loss) Before Transfers	\$ (18,441)

Denmar Correctional Center

Denmar Correctional Center is located in Hillsboro, West Virginia. There is one shop at this location, with two civilian employees and thirty-nine inmate workers.

Inmate Clothing – This is our main inmate clothing shop. We manufacture inmate shirts, pants, and underwear.



Denmar CC&J Inmate Clothing Statement of Revenues, Expenses, and Changes in Fund Assets For the Year Ended June 30, 2022

Operating R	evenues:
-------------	----------

Sales	\$ 277,364
Total Operating Revenues	277,364
Operating Expenses:	
Cost of Goods Sold	\$ 147,933
General & Administrative	\$ 34,073
Payroll & Benefits	\$ 143,909
Depreciation	\$ 7,152
Total Operating Expenses	333,067
Operating Income (Loss)	\$ (55,704)
Retirements	\$ (9,391)
Income (Loss) Before Transfers	\$ (65,095)

St. Mary's Correctional Center

St. Mary's Correctional Center is located in St. Mary's, West Virginia. This location has four shops with two civilian employees and twenty-seven inmate workers.

Inmate Items - Inmate socks, laundry and personal hygiene bags (in a variety of sizes and colors) are produced and sold from this shop.





Mattress Shop – We manufacture both foam and innerspring mattresses and pillows in this shop.

Validation Decal Stickers – The annual license plate sticker is produced at this shop and sold by the Division of Motor Vehicles to WV residents when licenses are renewed. Inventory tags and various parking permits/decals are also manufactured.



Saint Mary's Correctional Center & Jail Statement of Revenues, Expenses, & Changes in Fund Assets For the Year Ended June 30, 2022

Sales	\$ 1,412,540
Total Operating Revenues	1,412,540
Operating Expenses:	
Cost of Goods Sold	\$ 1,036,299
General & Administrative	\$ 14,950
Payroll & Benefits	\$ 149,591
Depreciation	\$ 5,391
Total Operating Expenses	1,206,230
Operating Income (Loss)	\$ 206,310
Retirements	\$ -
Income (Loss) Before Transfers	\$ 206,310

SMCC&J Mattress Shop Statement of Revenues, Expenses, and Changes in Fund Assets For the Year Ended June 30, 2022

Sales	\$ 980,629
Total Operating Revenues	980,629
Operating Expenses:	
Cost of Goods Sold	\$ 787,341
General & Administrative	\$ 5,035
Payroll & Benefits	\$ 49,443
Depreciation	\$ 3,787
Total Operating Expenses	845,605
Operating Income (Loss)	\$ 135,024
Retirements	\$ -
Income (Loss) Before Transfers	\$ 135,024

SMCC&J Validation Decals Statement of Revenues, Expenses, and Changes in Fund Assets For the Year Ended June 30, 2022

Sales	\$ 295,643
Total Operating Revenues	295,643
Operating Expenses:	
Cost of Goods Sold	\$ 173,481
General & Administrative	\$ 2,095
Payroll & Benefits	\$ 47,490
Depreciation	\$ -
Total Operating Expenses	223,065
Operating Income (Loss)	\$ 72,577
Retirements	\$ -
Income (Loss) Before Transfers	\$ 72,577

SMCC&J Inmate Clothing Statement of Revenues, Expenses, and Changes in Fund Assets For the Year Ended June 30, 2022

Sales	\$ 136,269
Total Operating Revenues	136,269
Operating Expenses:	
Cost of Goods Sold	\$ 75,477
General & Administrative	\$ 7,820
Payroll & Benefits	\$ 52,658
Depreciation	\$ 1,604
Total Operating Expenses	137,560
Operating Income (Loss)	\$ (1,291)
Retirements	\$ -
Income (Loss) Before Transfers	\$ (1,291)

PPE Stock Statement of Revenues, Expenses, and Changes in Fund Assets For the Year Ended June 30, 2022

Operating Revenues:

•	Sales		\$ (69,541)
	Tota	Operating Revenues	(69,541)
Opera	ting Expenses:		
	Cost of Goods S	Sold	\$ 73,026
	General & Adm	ninistrative	\$ -
	Payroll & Bene	fits	\$ -
Depreciation		\$ 284	
	Tota	Operating Expenses	73,310
	Oper	rating Income (Loss)	\$ (142,851)
	Retin	rements	\$ -
	Inco	me (Loss) Before Transfers	\$ (142,851)

Lakin Correctional Center

Lakin Correctional Center is located near Point Pleasant, West Virginia. There are two shops at this location, with two civilian employees and fifty-two inmate workers.

Inmate Clothing and Linens- We manufacture inmate clothing (elastic waist pants and v-neck shirts in the following colors: red, khaki, orange, white, and yellow). We also manufacture female pajamas and robes for inmates incarcerated in the state prison system.





Upholstery- We reupholster furniture (couches, chairs, weight equipment, exam tables, barber chairs, etc.) We will attempt to put new fabric on almost anything we can salvage, plus replace the foam. With state budget cuts, this shop is becoming very busy because it is less expensive for the customer to have items upholstered rather than buy new.

Lakin CC&J Inmate Clothing/Upholstery Shop Statement of Revenues, Expenses, and Changes in Fund Assets For the Year Ended June 30, 2022

Operating Revenues:

Sales	\$ 658,640
Total Operating Revenues	658,640
Operating Expenses:	
Cost of Goods Sold	\$ 277,898
General & Administrative	\$ 20,420
Payroll & Benefits	\$ 161,817
Depreciation	\$ 5,419
Total Operating Expenses	465,554
Operating Income (Loss)	\$ 193,086
Retirements	\$ (846)
Income (Loss) Before Transfers	\$ 192,240

HCC Commissary Distribution Center

Correctional Industries entered into a partnership with Keefe Group to pack commissary orders and SecurePak package program orders for various Division of Corrections and Regional Jail locations. The center, located in the K building at Huttonsville Correctional Center, packages for shipment approximately 1,375 commissary and package orders to the DOC facilities each week and 335 package orders to the RJA facilities. Keefe currently has two onsite staff members overseeing the production and quality control of the orders. The operation employs 15 inmate workers and one Correctional Industries Supervisor. The shop operates from 7:00 a.m. until 3:30 p.m. each day, Monday through Friday.





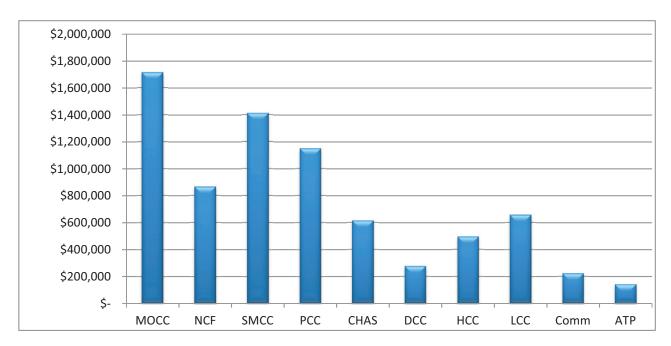
HCC&J Commissary Distribution Center Statement of Revenues, Expenses, and Changes in Fund Assets For the Year Ended June 30, 2022

Sales	\$ 223,976
Total Operating Revenues	223,976
Operating Expenses:	
Cost of Goods Sold	\$ -
General & Administrative	\$ -
Payroll & Benefits	\$ 81,676
Depreciation	\$ -
Total Operating Expenses	81,676
Operating Income (Loss)	\$ 142,301
Retirements	\$ -
Income (Loss) Before Transfers	\$ 142,301

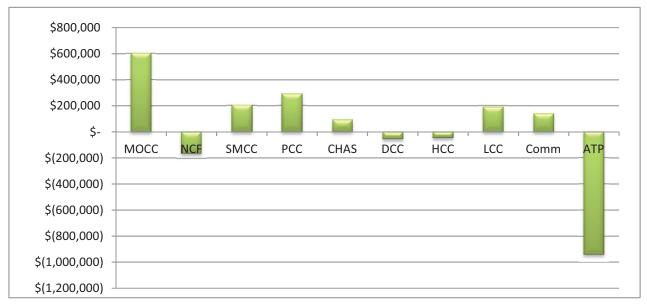
WVCI-Stats/Graphs

Revenue - Profit / Expense / Inmate Headcount - Inmate \$

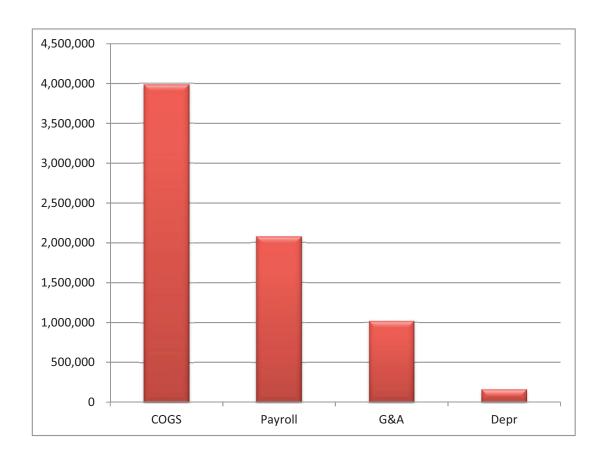
Revenues By Location



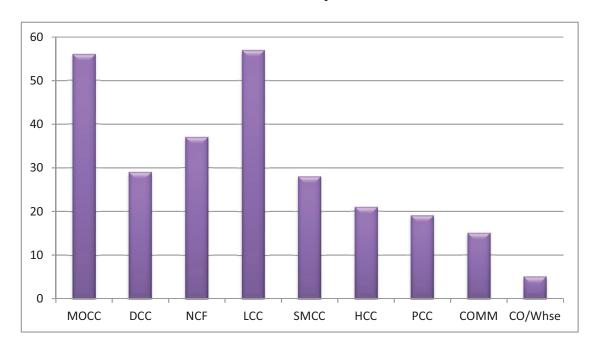
Profit By Location



Expense \$ By Type



Inmate Headcount By Location



\$ - Inmates Pay By Location

