
**COALFIELD COMMUNITY
ACTION PARTNERSHIP, INC.**

**FINANCIAL STATEMENTS
WITH SUPPLEMENTAL INFORMATION**

YEARS ENDED APRIL 30, 2024 AND 2023

AND

INDEPENDENT AUDITOR'S REPORTS



**Suttle &
Stalnaker**

Certified
Public
Accountants

A Professional Limited Liability Company



C O N T E N T S

	Page
INDEPENDENT AUDITOR’S REPORT	3 - 5
FINANCIAL STATEMENTS	
Statements of Financial Position	6
Statements of Activities	7
Statements of Functional Expenses	8 - 9
Statements of Cash Flows	10
Notes to Financial Statements	11 - 19
SUPPLEMENTAL INFORMATION	
Schedule of Federal, State and Other Support, Expenditures, and Changes in Net Assets	21 - 22
Schedules of Grant Support, Revenue, and Expenditures Compared to Grant Budgets (Non-GAAP Basis)	23 - 27
Schedule of Direct State Grant Awards	28
Schedule of Expenditures of Federal Awards	29
Notes to the Schedule of Expenditures of Federal Awards	30
Summary Schedule of Prior Year Audit Findings	31
Independent Auditor’s Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed In Accordance with <i>Government Auditing Standards</i>	32 - 33
Independent Auditor’s Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance	34 - 36
Schedule of Findings and Questioned Costs	
Section I - Summary of Auditor’s Results	37
Section II - Financial Statement Findings Section	38
Section III - Federal Award Findings and Questioned Costs Section	39

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Coalfield Community Action Partnership, Inc.
Williamson, West Virginia

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Coalfield Community Action Partnership, Inc. (CCAP), (a nonprofit organization), which comprise the statements of financial position as of April 30, 2024 and 2023, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of CCAP as of April 30, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of CCAP and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Change in Accounting Principle

As discussed in Note 1 to the financial statements, during the year ended April 30, 2024, CCAP implemented Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) No. 2016-13, *Financial Instruments - Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments*. Our opinion is not modified with respect to that matter.

The Virginia Center
1411 Virginia Street, East
Suite 100
Charleston, WV 25301

MAIN (304) 343-4126
FAX (304) 343-8008

The Rivers Office Park
200 Star Avenue
Suite 220
Parkersburg, WV 26101

MAIN (304) 485-6584
FAX (304) 485-0971

Suncrest Towne Centre
453 Suncrest Towne Centre Drive
Suite 201
Morgantown, WV 26505

MAIN (304) 554-3371
FAX (304) 554-3410

The Somerville Building
501 5th Avenue
Suite 1
Huntington, WV 25701

MAIN (304) 525-0301
FAX (304) 522-1569

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about CCAP's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of CCAP's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about CCAP's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplemental Schedule of Federal, State and Other Support, Expenditures, and Changes in Net Assets on pages 21 – 22, Schedules of Grant Support, Revenue, and Expenditures Compared to Grant Budgets (Non-GAAP Basis) on pages 23 – 27, and the Schedule of Direct State Grant Awards on page 28 are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying Schedule of Expenditures of Federal Awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented on page 29 for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 9, 2024, on our consideration of CCAP's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of CCAP's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering CCAP's internal control over financial reporting and compliance.



Charleston, West Virginia
October 9, 2024

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
STATEMENTS OF FINANCIAL POSITION
APRIL 30, 2024 AND 2023

6

ASSETS	2024	2023
Current assets		
Cash and cash equivalents	\$ 816,949	\$ 1,219,824
Grants receivable	973,752	987,276
Other receivables	105,429	284,354
Prepaid expenses	8,820	-
Total current assets	<u>1,904,950</u>	<u>2,491,454</u>
Noncurrent assets		
Property and equipment, net	3,604,461	3,095,210
Operating lease right-of-use assets	303,246	126,323
Total noncurrent assets	<u>3,907,707</u>	<u>3,221,533</u>
Total assets	<u>\$ 5,812,657</u>	<u>\$ 5,712,987</u>
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable	\$ 257,103	\$ 287,293
Accrued salaries and benefits	313,080	156,806
Accrued retirement payable	64,370	7,916
Accrued annual leave	139,470	140,119
Current portion of operating lease liabilities	49,770	33,068
Refundable advances	46,130	24,494
Total current liabilities	<u>869,923</u>	<u>649,696</u>
Noncurrent liabilities		
Noncurrent portion of operating lease liabilities	254,407	93,587
Total noncurrent liabilities	<u>254,407</u>	<u>93,587</u>
Total liabilities	1,124,330	743,283
Net assets		
Without donor restrictions	4,541,100	4,544,974
With donor restrictions	147,227	424,730
Total net assets	<u>4,688,327</u>	<u>4,969,704</u>
Total liabilities and net assets	<u>\$ 5,812,657</u>	<u>\$ 5,712,987</u>

The Accompanying Notes Are An Integral
Part Of These Financial Statements

STATEMENTS OF ACTIVITIES
YEARS ENDED APRIL 30, 2024 AND 2023

	2024	2023
Changes in net assets without donor restrictions		
Support and revenue		
Federal direct and pass-through grant revenue	\$ 9,226,281	\$ 8,254,217
State grant revenue	2,183,186	2,023,729
Donated services, use of facilities, and other	1,742,484	1,616,897
Food reimbursements	111,309	110,502
Program income	29,713	4,913
Other income	94,766	24,505
Net assets released from restrictions	307,421	286,149
Total support and revenue	13,695,160	12,320,912
Expenses		
Salaries and wages	6,261,355	5,534,086
Fringe benefits	1,870,092	1,739,110
Donated services, use of facilities, and other	1,742,484	1,616,897
Consumable supplies	568,593	472,587
Travel	214,450	226,119
Training	149,758	110,620
Vehicles and equipment	112,689	113,245
Repairs and maintenance	156,439	237,627
Contractual and consultants	816,977	769,420
Telephone and utilities	275,233	250,030
Operating expenses	153,159	115,507
Insurance	140,442	87,162
Occupancy	100,528	69,989
Transportation	79,985	89,437
Meals	346,808	360,400
Other expenses	353,102	178,681
Depreciation expense	356,940	347,578
Total operating expenses	13,699,034	12,318,495
Change in net assets without donor restrictions	(3,874)	2,417
Changes in net assets with donor restrictions		
State grant revenue	29,918	318,945
Net assets released from restrictions	(307,421)	(286,149)
Change in net assets without donor restrictions	(277,503)	32,796
CHANGE IN TOTAL NET ASSETS	(281,377)	35,213
Net assets, beginning of year	4,969,704	4,934,491
Net assets, end of year	\$ 4,688,327	\$ 4,969,704

The Accompanying Notes Are An Integral
Part Of These Financial Statements

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED APRIL 30, 2024

	Head Start Program	Weatherization Program	Title III Programs	CSBG Program	Personal Care Programs	Other Programs	Total Program Expense	Management and General	Total
Salaries and wages	\$ 3,326,036	\$ 781,562	\$ 121,695	\$ 140,894	\$ 720,693	\$ 568,621	\$ 5,659,501	\$ 601,854	\$ 6,261,355
Fringe benefits	999,245	317,073	32,868	60,018	159,990	133,003	1,702,197	167,895	1,870,092
Donated services, use of facilities, and other	1,723,975	-	18,509	-	-	-	1,742,484	-	1,742,484
Consumable supplies	145,022	333,704	33,360	5,255	9,431	25,660	552,432	16,161	568,593
Travel	93,929	124	660	877	49,867	63,847	209,304	5,146	214,450
Training	105,533	24,059	48	4,570	786	7,423	142,419	7,339	149,758
Vehicles and equipment	54,665	8,913	-	34	-	6,134	69,746	42,943	112,689
Repairs and maintenance	112,443	13,795	4,063	5,374	199	20,565	156,439	-	156,439
Contractual and consultants	12,515	763,137	-	965	-	-	776,617	40,360	816,977
Telephone and utilities	164,847	16,402	24,175	12,206	1,627	49,029	268,286	6,947	275,233
Operating expenses	14,192	2,065	891	4,349	1,750	128,607	151,854	1,305	153,159
Insurance	79,809	23,710	8,922	3,625	8,225	14,709	139,000	1,442	140,442
Occupancy	45,191	29,600	2,520	-	-	19,800	97,111	3,417	100,528
Transportation	39,513	30,792	7,047	2,411	180	42	79,985	-	79,985
Meals	166,745	-	141,141	24,000	-	14,922	346,808	-	346,808
Other expenses	286,008	6,440	3,180	11,641	9,836	19,752	336,857	16,245	353,102
Depreciation expense	275,160	46,012	10,824	11,301	1,985	1,998	347,280	9,660	356,940
	<u>\$ 7,644,828</u>	<u>\$ 2,397,388</u>	<u>\$ 409,903</u>	<u>\$ 287,520</u>	<u>\$ 964,569</u>	<u>\$ 1,074,112</u>	<u>\$ 12,778,320</u>	<u>\$ 920,714</u>	<u>\$13,699,034</u>

The Accompanying Notes Are An Integral
Part Of These Financial Statements

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED APRIL 30, 2023

	Head Start Program	Weatherization Program	Title III Programs	CSBG Program	Personal Care Programs	Other Programs	Total Program Expense	Management and General	Total
Salaries and wages	\$ 3,002,335	\$ 577,061	\$ 108,966	\$ 149,381	\$ 615,574	\$ 518,592	\$ 4,971,909	\$ 562,177	\$ 5,534,086
Fringe benefits	981,024	248,229	28,376	53,867	151,327	118,778	1,581,601	157,509	1,739,110
Donated services, use of facilities, and other	1,616,897	-	-	-	-	-	1,616,897	-	1,616,897
Consumable supplies	163,152	219,002	40,081	5,735	5,305	29,666	462,941	9,646	472,587
Travel	116,539	964	2,552	3,518	52,917	41,909	218,399	7,720	226,119
Training	93,755	7,305	75	2,627	425	2,545	106,732	3,888	110,620
Vehicles and equipment	48,870	10,116	428	-	-	4,725	64,139	49,106	113,245
Repairs and maintenance	199,260	4,538	11,688	4,167	1,207	16,767	237,627	-	237,627
Contractual and consultants	23,154	709,341	407	5,446	-	-	738,348	31,072	769,420
Telephone and utilities	143,647	18,085	22,311	11,723	1,841	45,262	242,869	7,161	250,030
Operating expenses	12,597	3,283	621	3,636	2,513	90,479	113,129	2,378	115,507
Insurance	46,382	21,308	15,540	2,064	1,178	186	86,658	504	87,162
Occupancy	25,052	18,700	3,735	-	-	19,085	66,572	3,417	69,989
Transportation	50,807	28,576	6,335	2,884	40	795	89,437	-	89,437
Meals	153,114	-	177,712	-	-	29,574	360,400	-	360,400
Other expenses	132,855	1,295	8,862	9,859	12,890	8,213	173,974	4,707	178,681
Depreciation expense	278,167	41,043	3,910	11,258	1,809	1,998	338,185	9,393	347,578
	<u>\$ 7,087,607</u>	<u>\$ 1,908,846</u>	<u>\$ 431,599</u>	<u>\$ 266,165</u>	<u>\$ 847,026</u>	<u>\$ 928,574</u>	<u>\$ 11,469,817</u>	<u>\$ 848,678</u>	<u>\$12,318,495</u>

The Accompanying Notes Are An Integral
Part Of These Financial Statements

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
STATEMENTS OF CASH FLOWS
YEARS ENDED APRIL 30, 2024 AND 2023

10

	2024	2023
Cash flows from operating activities		
Change in net assets	\$ (281,377)	\$ 35,213
Adjustments to reconcile change in net assets to net cash provided by operating activities		
Depreciation	356,940	347,578
Loss on disposal of property and equipment	115,571	-
(Increase) decrease in operating assets		
Grants receivable	13,524	91,469
Other receivables	178,925	(74,472)
Operating lease right-of-use assets	(176,923)	27,777
Prepaid expenses	(8,820)	-
Increase (decrease) in liabilities		
Accounts payable	(30,190)	41,965
Accrued salaries and benefits	156,274	(9,468)
Accrued retirement payable	56,454	1,445
Accrued annual leave	(649)	35,485
Operating lease liabilities	177,522	(27,445)
Refundable advances	21,636	(14,512)
Net cash provided by operating activities	<u>578,887</u>	<u>455,035</u>
Cash flows from investing activities		
Purchase of property and equipment	<u>(981,762)</u>	<u>(345,451)</u>
Net cash used in investing activities	<u>(981,762)</u>	<u>(345,451)</u>
Net change in cash and cash equivalents	(402,875)	109,584
Cash and cash equivalents, beginning of year	<u>1,219,824</u>	<u>1,110,240</u>
Cash and cash equivalents, end of year	<u><u>\$ 816,949</u></u>	<u><u>\$ 1,219,824</u></u>
Supplemental Disclosures of Cash Flows Information		
Operating right-of-use assets obtained in exchange for lease liabilities	<u><u>\$ 215,215</u></u>	<u><u>\$ 154,100</u></u>

The Accompanying Notes Are An Integral
Part Of These Financial Statements

NOTE 1 -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

NATURE OF OPERATIONS - Coalfield Community Action Partnership, Inc. (CCAP) is a nonprofit community action agency located in Williamson, West Virginia created to provide services to low income individuals, families and the elderly primarily in Mingo and surrounding counties in West Virginia. During the fiscal years ended April 30, 2024 and 2023, CCAP was also responsible for the Head Start Program in Mingo and McDowell Counties, West Virginia as well as the Weatherization Programs in Boone, Clay, Kanawha, and Mingo Counties, and the Senior Programs in Mingo County. Additionally, CCAP was responsible for the Title III Nutrition and In-Home Care Programs in Southern Wayne County. CCAP is funded primarily through grants and other agreements with the federal and state government.

NET ASSETS WITH DONOR RESTRICTIONS - Net assets with donor restrictions are comprised of funds whose use has been limited by donors to a specific time period and/or purpose. When donor restrictions expire, net assets with donor restrictions are reclassified to net assets without donor restrictions and are reported in the statements of activities as net assets released from restrictions.

NET ASSETS WITHOUT DONOR RESTRICTIONS - Net assets without donor restrictions are comprised of funds whose use is limited only to the extent that CCAP's by-laws limit the activities of CCAP. Contributions with donor-imposed restrictions that are met in the same year in which the contribution is recognized are reported as changes in net assets without donor restrictions.

USE OF ESTIMATES - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

ACCOUNTS RECEIVABLE - Accounts receivable are stated at the amount management expects to collect from outstanding balances. The allowance for credit losses is estimated based on CCAP's historical losses, the existing economic conditions in the industry, and the financial stability of its grantors and clients combined with current conditions and reasonable and supportable forecasts of future losses in order to determine an estimated credit loss. Management believes all receivables are fully collectible at April 30, 2024 and 2023. Consequently, no allowance for credit losses has been established.

REVENUE AND SUPPORT RECOGNITION - Contributions and grants with donor imposed restrictions that also have conditions are reported as revenue when qualifying expenses have been incurred or other conditions have been met. Cash received but not yet expended for these conditional grants is recorded as refundable advances. Use of this cash is restricted to the purposes of the grant contribution. Grants and contributions without donor restrictions are recorded as revenue in the period received.

CCAP recognizes revenue from client service fees in accordance with FASB Accounting Standards Update (ASU) No. 2014-09, *Revenue from Contracts with Customers* (ASC Topic 606), which provides comprehensive guidance on the recognition of revenue from contracts with customers arising from the transfer of goods and services. Under ASC Topic 606, CCAP must identify the contract with a customer, identify the performance obligations in the contract, determine the transaction price, allocate the transaction price to the performance obligations in the contract, and recognize revenue when (or as) CCAP satisfies a performance obligation.

NOTE 1 -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

CCAP has evaluated the nature of its contracts with clients in regards to client services provided. CCAP determined that further disaggregation of revenue from contracts into more granular categories beyond what is presented in the statements of activities was not necessary. CCAP fully satisfies its performance obligations on its contracts with customers at a point in time when the services are provided, which management considers an output method. The transaction prices are based on a fixed price depending on the services provided. Because performance obligations for contracts with clients are satisfied at a point in time and the transaction prices are fixed prices, there is little judgment in applying Topic 606 that significantly affects the determination of the amount and timing of revenue from contracts with third-party payers. A portion of CCAP's revenues also come from grants and various other miscellaneous sources that are outside the scope of Topic 606.

PROPERTY AND EQUIPMENT - Property and equipment with a cost of \$1,000 or more are capitalized at cost and depreciated over the estimated useful lives of the assets. Useful lives are 5 to 7 years for office equipment and vehicles, and 7 to 39 years for land improvements, buildings, and building renovations. Contributed assets are recorded at estimated fair value at date of donation.

OPERATING INCOME - Operating income includes all support and revenue less operating expenses. Depreciation expense and other post employment benefits, representing amounts billed but for which payment was not required (see Note 6), are not included as operating income or expenses.

CONTRIBUTED SERVICES AND SPACE - Contributions of services are recognized if the services received create or enhance nonfinancial assets, or require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. Contributed services and promises to give services that do not meet the above criteria are not recognized. Contributed services which are recognized are valued at the estimated cost that would have been incurred by CCAP to purchase similar services. Donated space is valued at the estimated fair rental value.

CONTRIBUTIONS - Contributions are recognized in the period in which CCAP received assets with or without donor restrictions or unconditional promises of future donations. Contributions are classified as increases in net assets with donor restrictions or net assets without donor restrictions based on the existence or absence of such restrictions. Unconditional promises to give that are to be collected within one year are recorded at fair value less any reserve for uncollectable promises, as estimated by management. Unconditional promises to give that are collectible in excess of one year are recorded at their discounted net present value and recorded up to the date.

INCOME TAXES - CCAP is a nonprofit corporation classified under Section 501(c)(3) of the Internal Revenue Code and is exempt from income taxes derived from its nonprofit activities. For the years ended April 30, 2024 and 2023, management believes that CCAP has no material uncertain tax positions to be accounted for in the financial statements. As of April 30, 2024, tax years ending on or after April 30, 2021 remain subject to examination.

CASH AND CASH EQUIVALENTS - For purposes of the statements of cash flows, CCAP considers all unrestricted highly liquid investments with an original maturity of three months or less to be cash equivalents.

NOTE 1 -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

INVENTORY - Inventory is considered immaterial and, therefore, is charged to expense in the period during which it is purchased instead of being recognized as an asset and being expensed as it is used.

ADVERTISING COSTS - Advertising costs are expensed as incurred. Total advertising costs for the years ended April 30, 2024 and 2023 were \$8,786 and \$8,834, respectively.

FUNCTIONAL ALLOCATION OF EXPENSES - Expenses are allocated among program services and management and general based on the purposes for which the expenses have been incurred. CCAP incurs certain joint costs which are not specifically attributable to a particular component of activities. Joint costs are allocated primarily on the basis of estimates of time and effort.

LEASES - Leases are evaluated at inception to determine if an arrangement is or contains a lease. Operating leases are included in operating lease right-of-use (ROU) assets and operating lease liabilities in the statements of financial position. CCAP has no finance leases. Short-term leases (i.e. leases with an initial term of twelve months or less that do not contain a purchase option that is likely to be exercised) are not recorded in the statements of financial position. Operating lease ROU assets represent CCAP's right to use an underlying asset for the lease term, and operating lease liabilities represent CCAP's obligation to make lease payments arising from the lease. Operating lease ROU assets and liabilities are recognized at commencement date based on the present value of the future lease payments over the lease term.

The leases do not provide an implicit rate, so CCAP used market rates in effect at the commencement date as the discount rate in determining the present value of lease payments. The discount rate is reevaluated upon lease modification. Lease terms may include options to extend or terminate the lease when it is reasonably certain that the option will be exercised.

Lease agreements may have lease and non-lease components, which are accounted for separately with amounts allocated to the lease and non-lease components based on stand-alone prices. Certain lease agreements also include provisions for variable rent payments, which may be adjusted periodically for inflation, which are not determinable at lease commencement and not included in the measurement of lease assets and liabilities.

NEWLY IMPLEMENTED ACCOUNTING STANDARD - In June 2016, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) No. 2016-13, *Financial Instruments - Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments*. ASU 2016-13 revises the accounting requirements related to the measurement of credit losses and requires organizations to measure all expected credit losses for financial assets based on historical experience, current conditions, and reasonable and supportable forecasts about collectability. Assets must be presented in the financial statements at the net amount expected to be collected. During 2019, the FASB issued additional ASUs amending certain aspects of ASU 2016-13. On May 1, 2023, CCAP adopted the new accounting standard and all of the related amendments using the modified retrospective method. As of January 1, 2023, adoption of ASC 326 resulted in no impact to the financial statements. CCAP does not expect ASC 326 to have a significant impact on its financial condition or results of operations on an ongoing basis.

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
NOTES TO THE FINANCIAL STATEMENTS
YEARS ENDED APRIL 30, 2024 AND 2023

14

NOTE 1 -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

RECLASSIFICATIONS - Certain items previously reported have been reclassified to conform to the current year's classification. The reclassification had no effect on the change in net assets or total net assets.

SUBSEQUENT EVENTS - In preparing these financial statements, CCAP has evaluated events and transactions for potential recognition or disclosure through October 9, 2024, the date the financial statements were issued.

NOTE 2 -- CASH AND CASH EQUIVALENTS

Federal Deposit Insurance Corporation (FDIC) coverage is \$250,000 for accounts. CCAP maintains the cash balance in their account above this amount; however, CCAP obtains collateral from the bank to secure their deposits. The balance in CCAP's accounts at April 30, 2024 and 2023 was fully FDIC insured or collateralized.

NOTE 3 -- PROPERTY AND EQUIPMENT

A summary of property and equipment at April 30, 2024 and 2023 is as follows:

	2024	2023
Land	\$ 187,115	\$ 187,115
Land Improvements	273,331	279,217
Buildings	3,006,288	2,897,287
Vehicles & equipment	3,081,122	3,546,817
Construction in progress	144,093	-
	<u>6,691,949</u>	<u>6,910,436</u>
Less: Accumulated depreciation	(3,087,488)	(3,815,226)
Property and equipment	<u>\$ 3,604,461</u>	<u>\$ 3,095,210</u>

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
NOTES TO THE FINANCIAL STATEMENTS
YEARS ENDED APRIL 30, 2024 AND 2023

15

NOTE 4 -- REFUNDABLE ADVANCES

Refundable advances, which consist of grant funds received by CCAP but not yet expended for qualifying expenses, is comprised of the following at April 30, 2024 and 2023:

<u>Description</u>	<u>2024</u>	<u>2023</u>
Weatherization assistance program	\$ 15,636	\$ -
Supportive services for veteran families program	-	1,650
In-home care	30,494	22,844
Total	<u>\$ 46,130</u>	<u>\$ 24,494</u>

NOTE 5 -- CONCENTRATIONS OF CREDIT RISK

CCAP provides various services to the elderly and low income individuals on a third-party reimbursement basis. CCAP bills the various funding sources in accordance with contractual agreements without requiring collateral or any other security. Grants and other receivables have been adjusted for all known uncollectible accounts. An allowance for credit losses has not been set up as the amount is not considered material.

NOTE 6 -- RETIREMENT PLANS

West Virginia Public Employees Retirement System - CCAP is a participating employer in the West Virginia Public Employees Retirement System (PERS). This is a cost sharing, multi-employer public employee retirement system which covers employees of the state of West Virginia and various other governmental and non-profit entities. Under this plan, all full-time employees contribute 4.5% of their salary. Effective July 1, 2015, the employee contribution increased to 6% for new hires. Effective July 1, 2022, employer contribution rates were 9.0%. Trend information showing the progress of the system in accumulating sufficient assets to pay benefits when due is presented in their annual financial report. Copies can be obtained from the State.

West Virginia Retiree Health Benefits Trust Fund - CCAP participates in the West Virginia Retiree Health Benefits Trust Fund (RHBT) to provide certain other post employment benefits (OPEB). RHBT is a cost-sharing, multiple-employer defined benefits post-employment healthcare plan administered by the West Virginia Public Employees Insurance Agency (PEIA). RHBT provides medical benefits to eligible retired employees of participating employers. Eligibility is primarily established through participation in certain defined benefit plans. RHBT issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to: West Virginia Retiree Health Benefits Trust (RHBT), 601 57th Street, SE, Suite 2, Charleston, WV 25304-2345 or <https://peia.wv.gov>.

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
NOTES TO THE FINANCIAL STATEMENTS
YEARS ENDED APRIL 30, 2024 AND 2023

16

NOTE 6 -- RETIREMENT PLANS (Continued)

Funded Status of plans - The funded status of each plan as of the most recent actuarial valuation date, is as follows (total plan assets and accumulated benefit obligation dollar amounts in thousands):

Pension Fund	Total Plan Assets (in thousands)	Accumulated Benefit Obligation (in thousands)	Percentage Funded	Paid Contributions of CCAP		
				2024	2023	2022
PERS	\$8,084,685	\$8,179,835	> 80%	\$379,055	\$276,251	\$273,195
RHBT	\$1,795,666	\$1,637,417	> 80%	\$10,220	\$58,816	\$83,780

RHBT/OPEB Liability - All retired employees are eligible to obtain health insurance coverage through PEIA with the retired employee's premium contribution established by the Finance Board. The Finance Board has allowed retirees to obtain health insurance coverage at essentially the same premium rate as active employees with the difference between the retirees' premium contributions and the cost of providing health care to retirees subsidized by the State. It is this subsidy that has created the major portion of the OPEB unfunded accumulated benefit obligation.

In 2018, the RHBT changed its method of accounting based on new Government Accounting Standards. In conjunction with this change, the RHBT ceased billing participating employers for their portions of the ARC, and also withdrew/forgave all prior unpaid and outstanding ARC billings. As a result, CCAP is no longer required by professional standards to record a liability for its unpaid ARC billings or for its allocated portion of the plan's unfunded accumulated benefit obligation.

Following is a summary of OPEB expense included as part of fringe benefits in the statements of activities for the years ended April 30, 2024 and 2023.

	2024	2023
Current "pay as you go" amounts	\$ 10,220	\$ 58,816

At April 30, 2024 and 2023, the unfunded (funded) accumulated benefit obligation allocated by RHBT to CCAP was \$(97,425) and \$79,307, respectively. Since all unpaid prior ARC billings have been withdrawn/forgiven, and it is not considered probable that CCAP will withdraw from the plan and be required to make any payments in excess of the "pay as you go" amounts for their allocated portion of the unfunded (funded) accumulated benefit obligation, this amount is not required to be recorded as a liability (asset) by CCAP.

The West Virginia Legislature has passed legislation to provide alternate funding sources for the RHBT/OPEB unfunded accumulated benefit obligation. In addition, the PEIA Finance Board imposed limits on the retiree subsidy currently provided for PEIA premiums for retirees. Future increases in the subsidy will be limited to no more than 3% per year. These actions are expected to ultimately fund the full accumulated benefit obligation.

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
NOTES TO THE FINANCIAL STATEMENTS
YEARS ENDED APRIL 30, 2024 AND 2023

17

NOTE 6 -- RETIREMENT PLANS (Continued)

Other - CCAP also sponsors a defined contribution pension plan for those employees who are not eligible to participate in the West Virginia Public Employees Retirement System. Contributions to the plan for 2024 and 2023 were \$6,992 and \$7,873, respectively.

NOTE 7 -- DONATED SERVICES, USE OF FACILITIES, AND OTHER

During the years ended April 30, 2024 and 2023, CCAP received donated services from unpaid volunteers and the use of facilities without charge. Contributions of services are recognized if the services received create or enhance nonfinancial assets, or require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. Contributed services and promises to give that do not meet the above criteria are not recognized. CCAP is provided the use of various buildings for the Head Start program. CCAP estimated the fair value of the space utilized based on comparable rental price in the city's real estate market. CCAP did not monetize any contributed nonfinancial assets and contributed nonfinancial assets did not have donor restrictions. Such amounts have been recorded as both revenue and expenses by the following programs in the accompanying financial statements for the years ended April 30, 2024 and 2023:

2024			
	Volunteer Labor	Facilities	Total
Head Start	\$ 1,503,667	\$ 220,308	\$ 1,723,975
Title III-C1	-	5,304	5,304
Title III-C2	-	13,205	13,205
Total	<u>\$ 1,503,667</u>	<u>\$ 238,817</u>	<u>\$ 1,742,484</u>
2023			
	Volunteer Labor	Facilities	Total
Head Start	\$ 1,433,549	\$ 183,348	\$ 1,616,897
Total	<u>\$ 1,433,549</u>	<u>\$ 183,348</u>	<u>\$ 1,616,897</u>

NOTE 8 -- CONTINGENT LIABILITIES

CCAP's programs are generally funded from federal, state, and local sources, principal of which are programs of the U.S. Department of Health and Human Services and the U.S. Department of Agriculture. Federal and state grants received for specific purposes are subject to audit and review by grantor agencies. Such audits and reviews could result in requests for reimbursement to grantor agencies for expenditures disallowed under the terms of the grants. The amount, if any, of expenditures which may be disallowed by grantor agencies cannot be determined at this time.

NOTE 9 -- LEASES

As of April 30, 2024, the operating lease right-of-use (ROU) asset had a balance of \$303,246; the lease liability is included in current portion of operating lease liabilities (\$49,770) and noncurrent portion of operating lease liabilities (\$254,407). As of April 30, 2023, the operating lease right-of-use (ROU) asset had a balance of \$126,323; the lease liability is included in current portion of operating lease liabilities (\$33,068) and noncurrent portion of operating lease liabilities (\$93,587). The operating lease assets and liabilities were calculated utilizing market rates available at lease commencement (or implementation), according to CCAP's elected policy. Leases may include one or more options to renew, with renewal terms that can extend the lease term an additional year. Any options to renew are not considered in the lease term unless CCAP is reasonably certain that it will exercise its option to renew the lease. Any variable payments included in the lease agreements not included in the measurement of lease assets and liabilities.

Under ASU 2016-02, *Leases (Topic 842)*, a lessee may elect not to apply the recognition requirements to short-term leases. Instead, a lessee may recognize the lease payments in profit or loss on a straight-line basis over the lease term and variable lease payments in the period in which the obligation for those payments is incurred. CCAP has elected to make this accounting policy election. Therefore, there is no right-of-use asset or lease liability recorded in the financial statements related to short-term leases. CCAP leases office equipment and space for their operations under short-term rental agreements. Short-term rental expense for the year ended April 30, 2024 and 2023 was \$54,621 and \$34,474. The short-term lease expense reasonably reflects CCAP's short-term lease commitments.

Additional information about CCAP's leases is as follows for the year ended April 30, 2024:

Lease expense	2024	2023
Operating lease expense	\$ 49,909	\$ 40,209
Short-term lease expense	54,621	34,474
Total lease expense*	\$ 104,530	\$ 74,683

*Total lease expense is recorded in the occupancy and operating expenses on the statements of activities.

Other Information	2024	2023
Cash paid for amounts included in the measurement of lease liabilities		
Operating cash flows from operating leases	\$ 49,309	\$ 36,557
ROU assets obtained in exchange for new operating lease liabilities	\$ 215,215	\$ 154,100
Weighted-average remaining lease term in years for operating leases	5.76	5.17
Weighted-average discount rate for operating leases	6.50%	6.50%

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
NOTES TO THE FINANCIAL STATEMENTS
YEARS ENDED APRIL 30, 2024 AND 2023

19

NOTE 9 -- LEASES (Continued)

Maturities of operating lease liabilities as of April 30, 2024 are as follows:

2025	\$ 67,709
2026	62,892
2027	63,892
2028	57,914
2029	56,557
Thereafter	<u>55,763</u>
Total undiscounted cash flows	364,727
Less: present value discount	<u>(60,550)</u>
Total operating lease liabilities	<u><u>\$ 304,177</u></u>

NOTE 10 -- NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions consisted of the following at April 30, 2024 and 2023.

	<u>2024</u>	<u>2023</u>
Donor restricted net assets available for In-Home Care program	<u>\$ 147,227</u>	<u>\$ 424,730</u>
	<u><u>\$ 147,227</u></u>	<u><u>\$ 424,730</u></u>

NOTE 11 -- LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

As of April 30, 2024 and 2023, financial assets available within one year to meet cash needs for general expenditure are as follows:

	<u>2024</u>	<u>2023</u>
Cash and cash equivalents	\$ 816,949	\$ 1,219,824
Grants receivable	973,752	987,276
Other receivables	<u>105,429</u>	<u>284,354</u>
	<u><u>\$ 1,896,130</u></u>	<u><u>\$ 2,491,454</u></u>

As part of CCAP's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. None of the financial assets are subject to contractual or other restrictions that make them unavailable for general expenditure within one year of the statement of financial position date.

SUPPLEMENTAL INFORMATION

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
SCHEDULE OF FEDERAL, STATE AND OTHER SUPPORT, EXPENDITURES, AND CHANGES IN NET ASSETS
YEAR ENDED APRIL 30, 2024

Federal Grantor	Department of Health and Human Services											Department of Energy
	West Virginia Department of Health and Human Resources											
State Grantor	N/A	West Virginia Bureau of Senior Services						West Virginia Department of Economic Development				
Pass-Through Grantor	N/A	WVSC Metro Area Agency on Aging					N/A	N/A	N/A	N/A	N/A	N/A
Program Title	Head Start/ USDA	Title IIIB Senior Citizens	Title IIIC-1 Nutrition Services	Title IIIC-2 Nutrition Services	Title IIID Preventative Health	Title IIIE Caregiver	SHIP	MIECHV	CSBG	DHHR Weatherization	Weatherization ERRP	DOE Weatherization
<u>Support and Revenue</u>												
Federal, including pass-through	\$ 5,982,317	\$ 45,876	\$ 3,046	\$ 46,988	\$ 2,336	\$ 17,141	\$ 6,500	\$ 174,330	\$ 312,431	\$ 883,221	\$ 769,298	\$ 728,381
State, including pass-through	-	41,763	33,396	131,230	-	(94)	-	-	-	-	-	-
Donated services, use of facilities, and other	1,723,975	-	5,304	13,205	-	-	-	-	-	-	-	-
Food reimbursements	108,835	-	-	-	-	-	-	-	-	-	-	-
Program income	-	-	-	-	-	-	-	-	-	-	-	-
Other income	-	-	4	-	-	-	-	-	-	292	-	-
Total support and revenue	7,815,127	87,639	41,750	191,423	2,336	17,047	6,500	174,330	312,431	883,513	769,298	728,381
<u>Expenditures</u>												
Salary and wages	3,314,052	52,488	25,252	31,245	-	12,710	4,700	103,008	140,894	305,316	59,635	329,156
Fringe benefits	996,974	20,200	4,353	6,151	-	2,164	929	19,421	60,018	209,080	11,353	94,682
Donated services, use of facilities, and other	1,723,975	-	5,304	13,205	-	-	-	-	-	-	-	-
Consumable supplies	141,253	-	9,738	21,113	2,509	-	-	4,043	5,255	170,190	4,191	61,448
Travel	93,929	-	646	14	-	-	107	18,713	877	-	124	-
Training	85,128	-	48	-	-	-	-	7,398	4,570	2,155	-	21,904
Vehicles and equipment	7,336	-	-	-	-	-	-	29	34	6,098	-	2,815
Repairs and maintenance	20,819	-	666	3,397	-	-	-	-	5,374	10,277	-	302
Consultant/contractual	8,727	-	-	-	-	-	-	-	965	57,484	680,412	20,188
Telephone and utilities	161,542	-	8,131	16,044	-	-	-	1,692	12,206	13,038	-	422
Operating expenses	12,278	-	-	891	-	-	-	375	4,349	1,791	138	-
Insurance	79,481	-	5,783	3,139	-	-	-	-	3,625	11,099	1,684	10,069
Occupancy	25,510	-	2,520	-	-	-	-	-	-	16,600	-	5,000
Transportation	39,051	-	2,501	4,546	-	-	-	42	2,411	12,570	1,379	9,434
Meals	138,052	-	80,466	60,675	-	-	-	65	24,000	-	-	-
Other	251,919	1,089	1,347	744	-	-	-	2,691	11,641	5,920	109	251
Subtotal	7,100,026	73,777	146,755	161,164	2,509	14,874	5,736	157,477	276,219	821,618	759,025	555,671
Allocation of indirect costs	534,052	8,468	4,081	5,049	2	2,106	728	16,497	22,593	49,078	9,614	36,852
Total expenditures	7,634,078	82,245	150,836	166,213	2,511	16,980	6,464	173,974	298,812	870,696	768,639	592,523
Total support and revenue over (under)expenditures	181,049	5,394	(109,086)	25,210	(175)	67	36	356	13,619	12,817	659	135,858
Depreciation expense under GAAP	(244,531)	-	(10,824)	-	-	-	-	(1,527)	(11,301)	(46,012)	-	-
Transfer in (out)	120,191	(5,611)	162,024	(118,724)	-	-	-	-	-	-	-	-
CHANGE IN NET ASSETS	\$ 56,709	\$ (217)	\$ 42,114	\$ (93,514)	\$ (175)	\$ 67	\$ 36	\$ (1,171)	\$ 2,318	\$ (33,195)	\$ 659	\$ 135,858

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
SCHEDULE OF FEDERAL, STATE AND OTHER SUPPORT, EXPENDITURES, AND CHANGES IN NET ASSETS (Continued)
YEAR ENDED APRIL 30, 2024

Federal Grantor	N/A	N/A				N/A	Department of Veterans Affairs	N/A		
							West Virginia Department of Health and Human Resources Bureau of Medical Services	N/A	N/A	
State Grantor		West Virginia Bureau of Senior Services								
Pass-Through Grantor	N/A	WVSC Metro Area Agency on Aging				N/A	WV Community Action Partnerships	N/A		
			In-Home Care Sliding Fee	Respite	Lighthouse	In-Home Direct Care Services	SSVF	Board of Education	Other	Totals
Program Title	Weatherization APCO DSM	LIFE								
<u>Support and Revenue</u>										
Federal, including pass-through	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 254,416	\$ -	\$ -	\$ 9,226,281
State, including pass-through	245,696	246,208	-	64,229	335,710	755,335	-	296,337	63,294	2,213,104
Donated services, use of facilities, and other	-	-	-	-	-	-	-	-	-	1,742,484
Food reimbursements	-	-	-	-	-	-	-	-	2,474	111,309
Program income	-	-	27,863	-	-	-	-	-	1,850	29,713
Other income	-	-	-	-	-	-	1,650	1,589	91,231	94,766
Total support and revenue	245,696	246,208	27,863	64,229	335,710	755,335	256,066	297,926	158,849	13,417,657
<u>Expenditures</u>										
Salary and wages	87,455	87,753	17,250	30,056	169,663	720,693	82,679	11,984	73,512	5,659,501
Fringe benefits	1,958	23,609	3,550	6,447	35,847	159,990	16,043	2,271	27,157	1,702,197
Donated services, use of facilities, and other	-	-	-	-	-	-	-	-	-	1,742,484
Consumable supplies	97,875	14,627	-	-	-	9,431	2,800	3,769	4,190	552,432
Travel	-	448	5,756	281	30,145	49,867	7,916	-	481	209,304
Training	-	25	-	-	-	786	-	20,405	-	142,419
Vehicles and equipment	-	6,086	-	-	-	-	19	47,329	-	69,746
Repairs and maintenance	3,216	20,565	-	-	-	199	-	91,624	-	156,439
Consultant/contractual	5,053	-	-	-	-	-	-	3,788	-	776,617
Telephone and utilities	2,942	44,611	-	-	-	1,627	2,419	3,305	307	268,286
Operating expenses	136	10	-	-	13	1,750	127,247	1,914	962	151,854
Insurance	858	6,623	-	-	-	8,225	448	328	7,638	139,000
Occupancy	8,000	19,800	-	-	-	-	-	19,681	-	97,111
Transportation	7,409	-	-	-	-	180	-	462	-	79,985
Meals	-	1,238	-	-	-	-	-	28,693	13,619	346,808
Other	160	2,127	20	188	188	9,836	995	34,089	13,543	336,857
Subtotal	215,062	227,522	26,576	36,972	235,856	962,584	240,566	269,642	141,409	12,431,040
Allocation of indirect costs	31,212	14,374	2,855	4,830	27,248	116,125	13,441	11,849	-	911,054
Total expenditures	246,274	241,896	29,431	41,802	263,104	1,078,709	254,007	281,491	141,409	13,342,094
Total support and revenue over (under)expenditures	(578)	4,312	(1,568)	22,427	72,606	(323,374)	2,059	16,435	17,440	75,563
Depreciation expense under GAAP	-	-	-	-	-	(1,985)	(471)	(30,629)	(9,660)	(356,940)
Transfer in (out)	-	5,048	-	(14,434)	(40,968)	42,568	-	(120,191)	(29,903)	-
CHANGE IN NET ASSETS	\$ (578)	\$ 9,360	\$ (1,568)	\$ 7,993	\$ 31,638	\$ (282,791)	\$ 1,588	\$ (134,385)	\$ (22,123)	\$ (281,377)

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
SCHEDULE OF GRANT SUPPORT, REVENUE, AND EXPENDITURES
COMPARED TO GRANT BUDGETS (NON-GAAP BASIS)
OLDER AMERICANS ACT - TITLE III-B, III-D, AND III-E - GRANT NUMBER 22136
GRANT PERIOD OCTOBER 1, 2022 TO SEPTEMBER 30, 2023

23

	<u>Budget</u>	<u>Actual</u>	(Over) Under <u>Budget</u>
Support and revenue			
Federal/pass-through grant revenue	\$ 62,629	\$ 62,629	\$ -
State grant revenue	33,135	33,135	-
In-kind contributions	13,665	36,345	(22,680)
Total support and revenue	<u>109,429</u>	<u>132,109</u>	<u>(22,680)</u>
Expenses			
Salaries and wages	58,380	58,380	-
Fringe benefits	19,454	19,454	-
In-kind contributions	13,665	36,345	(22,680)
Consumable supplies	2,515	2,515	-
Other expenses	5,676	5,676	-
Indirect costs	9,739	9,739	-
Total expenses	<u>109,429</u>	<u>132,109</u>	<u>(22,680)</u>
Increase (decrease) in net assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
SCHEDULE OF GRANT SUPPORT, REVENUE, AND EXPENDITURES
COMPARED TO GRANT BUDGETS (NON-GAAP BASIS)
OLDER AMERICANS ACT - TITLE III-C - GRANT NUMBER 23236
GRANT PERIOD OCTOBER 1, 2022 TO SEPTEMBER 30, 2023

24

	<u>Budget</u>	<u>Actual</u>	(Over) Under <u>Budget</u>
Support and revenue			
Federal/pass-through grant revenue	\$ 120,857	\$ 120,857	\$ -
State grant revenue	185,143	185,143	-
In-kind contributions	<u>20,964</u>	<u>26,804</u>	<u>(5,840)</u>
Total support and revenue	<u>326,964</u>	<u>332,804</u>	<u>(5,840)</u>
Expenses			
Salaries and wages	55,010	55,010	-
Fringe benefits	9,809	9,809	-
In-kind contributions	20,964	26,804	(5,840)
Consumable supplies	27,002	27,002	-
Repairs and maintenance	8,989	8,989	-
Telephone and utilities	22,245	22,245	-
Occupancy	2,730	2,730	-
Vehicles and equipment	428	428	-
Travel	7,637	7,637	-
Other expenses	17,349	17,349	-
Operating expenses	145,225	145,225	-
Indirect costs	<u>9,576</u>	<u>9,576</u>	<u>-</u>
Total expenses	<u>326,964</u>	<u>332,804</u>	<u>(5,840)</u>
Increase (decrease) in net assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
SCHEDULE OF GRANT SUPPORT, REVENUE, AND EXPENDITURES
COMPARED TO GRANT BUDGETS (NON-GAAP BASIS)
LEGISLATIVE INITIATIVES FOR THE ELDERLY (LIFE) - GRANT NUMBER 23203
GRANT PERIOD JULY 1, 2022 TO JUNE 30, 2023

25

	<u>Budget</u>	<u>Actual</u>	(Over) Under <u>Budget</u>
Support and revenue			
State grant revenue	\$ 208,146	\$ 208,146	\$ -
Total support and revenue	<u>208,146</u>	<u>208,146</u>	<u>-</u>
Expenses			
Salaries and wages	76,198	76,198	-
Fringe benefits	15,606	15,606	-
Consumable supplies	13,947	13,947	-
Repairs and maintenance	21,799	21,799	-
Telephone and utilities	40,079	40,079	-
Occupancy	19,800	19,800	-
Vehicles and equipment	6,817	6,817	-
Travel	436	436	-
Other expenses	567	567	-
Indirect costs	<u>12,897</u>	<u>12,897</u>	<u>-</u>
Total expenses	<u>208,146</u>	<u>208,146</u>	<u>-</u>
Increase (decrease) in net assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
SCHEDULE OF GRANT SUPPORT, REVENUE, AND EXPENDITURES
COMPARED TO GRANT BUDGETS (NON-GAAP BASIS)
LIGHTHOUSE IN-HOME CARE - GRANT NUMBER IH2360 AND IH2323
GRANT PERIOD JULY 1, 2022 TO JUNE 30, 2023

26

	<u>Budget</u>	<u>Actual</u>	(Over) Under <u>Budget</u>
Support and revenue			
State grant revenue	\$ 263,719	\$ 263,719	\$ -
Total support and revenue	<u>263,719</u>	<u>263,719</u>	<u>-</u>
Expenses			
Salaries and wages	144,359	144,359	-
Fringe benefits	31,174	31,174	-
Travel	21,349	21,349	-
Other expenses	41,196	41,196	-
Indirect costs	<u>25,641</u>	<u>25,641</u>	<u>-</u>
Total expenses	<u>263,719</u>	<u>263,719</u>	<u>-</u>
Increase (decrease) in net assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
SCHEDULE OF GRANT SUPPORT, REVENUE, AND EXPENDITURES
COMPARED TO GRANT BUDGETS (NON-GAAP BASIS)
ALZHEIMER'S RESPITE CARE - FAIR - GRANT NUMBER IH2360 AND IH2323
GRANT PERIOD JULY 1, 2022 TO JUNE 30, 2023

27

	<u>Budget</u>	<u>Actual</u>	(Over) Under <u>Budget</u>
Support and revenue			
State grant revenue	\$ 68,077	\$ 68,077	\$ -
Total support and revenue	<u>68,077</u>	<u>68,077</u>	<u>-</u>
Expenses			
Salaries and wages	38,701	38,701	-
Fringe benefits	7,678	7,678	-
Travel	240	240	-
Other expenses	14,719	14,719	-
Indirect costs	<u>6,739</u>	<u>6,739</u>	<u>-</u>
Total expenses	<u>68,077</u>	<u>68,077</u>	<u>-</u>
Increase (decrease) in net assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
SCHEDULE OF DIRECT STATE GRANT AWARDS
YEAR ENDED APRIL 30, 2024

28

<u>Grantor Name/Program Title</u>	<u>Grant Identification</u>	<u>Award Amount</u>	<u>Receivable (Refundable) 4/30/2023</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Receivable (Refundable) 4/30/2024</u>
WV Bureau of Senior Services:						
In Home Service Funds	IH2323	\$ 312,524	\$ 32,207	\$ 312,524	\$ 312,524	\$ -
In Home Service Funds	IH2360	19,272	3,015	19,272	19,272	-
In Home Service Funds	IH2423	342,531	-	226,936	291,669	64,733
In Home Service Funds	IH2460	50,812	-	19,755	29,133	9,378

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED APRIL 30, 2024

29

Federal Grantor/Pass-Through Grantor/Program Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Federal Expenditures	Expenditures to Subrecipients
U.S. Department of Health and Human Services				
Head Start Cluster				
Head Start	93.600	N/A	\$ 5,706,383	\$ -
COVID: Head Start	93.600	N/A	275,934	-
Head Start Cluster total			<u>5,982,317</u>	<u>-</u>
Passed through WVSC Metro Area Agency on Aging				
Aging Cluster				
Special Programs for the Aging - Title III, Part B Grants for Supportive Services and Senior Centers	93.044	23136, 24136	45,876	-
Special Programs for the Aging - Title III, Part C Nutrition Services	93.045	23236, 24236	50,034	-
Aging Cluster total			<u>95,910</u>	<u>-</u>
Special Programs for the Aging - Title III, Part D Disease Prevention and Health Promotion Services	93.043	23136, 24136	2,336	-
National Family Caregiver Support, Title III, Part E	93.052	23136, 24136	17,141	-
Passed through WV Department of Economic Development				
Low-Income Home Energy Assistance	93.568	DHHRWX2302	421,285	-
Low-Income Home Energy Assistance	93.568	DHHRWX2402	461,936	-
Low-Income Home Energy Assistance	93.568	23ERRP-F03	479,624	-
Low-Income Home Energy Assistance	93.568	24ERRP-G03	289,674	-
CSBG Cluster				
Community Services Block Grant	93.569	23CSBG-F03	172,558	-
Community Services Block Grant	93.569	24CSBG-F03	96,557	-
Community Services Block Grant	93.569	22CSBG-D03	33,021	-
Community Services Block Grant	93.569	23CSBG-DT03	9,852	-
Community Services Block Grant	93.569	24CSBG-DT03	443	-
CSBG Cluster total			<u>312,431</u>	<u>-</u>
Passed through WV Bureau of Senior Services				
Centers for Medicare and Medicaid Services (CMS) Research, Demonstrations and Evaluations	93.779	N/A	6,500	-
Passed through WV Department of Health and Human Resources				
Maternal, Infant, and Early Childhood Home Visiting Program	93.870	G230632	74,009	-
Maternal, Infant, and Early Childhood Home Visiting Program	93.870	G240982	100,321	-
U.S. Department of Energy				
Passed through WV Department of Economic Development				
Weatherization Assistance for Low-Income Persons	81.042	DOEWX2202	45,853	-
Weatherization Assistance for Low-Income Persons	81.042	DOEWX2302	283,396	-
Weatherization Assistance for Low-Income Persons	81.042	DOEWX22 02 T	3,151	-
Weatherization Assistance for Low-Income Persons	81.042	BILWX22 02	395,981	-
U.S. Department of Agriculture, Food and Nutrition Service				
Passed through WV Department of Education, Office of Child Nutrition				
Child and Adult Food Care Program	10.558	N/A	108,835	-
Summer Food Service Program	10.559	N/A	2,474	-
U.S. Department of Veterans Affairs				
Passed through West Virginia Community Action Partnerships, Inc.				
VA Supportive Services for Veteran Families Program	64.033	N/A	254,416	-
Total Expenditures of Federal Awards			<u>\$ 9,337,590</u>	<u>\$ -</u>

The Accompanying Notes Are An Integral
Part Of The Schedule Of Expenditures Of Federal Awards

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED APRIL 30, 2024

30

NOTE 1 -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule of Expenditures of Federal Awards (the Schedule) are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 2 -- INDIRECT COST RATE

CCAP has not elected to use the 10% de minimis indirect cost rate allowed under Section 200.414 of the Uniform Guidance.

NOTE 3 -- BASIS OF PRESENTATION

The accompanying Schedule includes the federal award activity of CCAP under programs of the Federal government for the year ended April 30, 2024. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of CCAP, it is not intended to and does not present the financial position and changes in net position of CCAP.

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS
YEAR ENDED APRIL 30, 2024

31

Program	Findings/Noncompliance	Questioned Cost
---------	------------------------	--------------------

There were no prior year audit findings.

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Directors
Coalfield Community Action Partnership, Inc.
Williamson, West Virginia

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Coalfield Community Action Partnership, Inc. (CCAP), which comprise the statement of financial position as of April 30, 2024, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 9, 2024.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered CCAP's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of CCAP's internal control. Accordingly, we do not express an opinion on the effectiveness of CCAP's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

The Virginia Center
1411 Virginia Street, East
Suite 100
Charleston, WV 25301
MAIN (304) 343-4126
FAX (304) 343-8008

The Rivers Office Park
200 Star Avenue
Suite 220
Parkersburg, WV 26101
MAIN (304) 485-6584
FAX (304) 485-0971

Suncrest Towne Centre
453 Suncrest Towne Centre Drive
Suite 201
Morgantown, WV 26505
MAIN (304) 554-3371
FAX (304) 554-3410

The Somerville Building
501 5th Avenue
Suite 1
Huntington, WV 25701
MAIN (304) 525-0301
FAX (304) 522-1569

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether CCAP's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering CCAP's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Seattle & Stalnak, PLLC".

Charleston, West Virginia

October 9, 2024

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL
CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Board of Directors
Coalfield Community Action Partnership Inc.
Williamson, West Virginia

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Coalfield Community Action Partnership Inc.'s (CCAP's) compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of CCAP's major federal programs for the year ended April 30, 2024. CCAP's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, CCAP complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended April 30, 2024.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of CCAP and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of CCAP's compliance with the compliance requirements referred to above.

The Virginia Center
1411 Virginia Street, East
Suite 100
Charleston, WV 25301

MAIN (304) 343-4126
FAX (304) 343-8008

The Rivers Office Park
200 Star Avenue
Suite 220
Parkersburg, WV 26101

MAIN (304) 485-6584
FAX (304) 485-0971

Suncrest Towne Centre
453 Suncrest Towne Centre Drive
Suite 201
Morgantown, WV 26505

MAIN (304) 554-3371
FAX (304) 554-3410

The Somerville Building
501 5th Avenue
Suite 1
Huntington, WV 25701

MAIN (304) 525-0301
FAX (304) 522-1569

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to CCAP's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on CCAP's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about CCAP's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding CCAP's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of CCAP's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of CCAP's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Charleston, West Virginia
October 9, 2024

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED APRIL 30, 2024

37

SECTION I - SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued: Unmodified Opinion

Internal control over financial reporting:

Material weakness(es) identified?	<u> </u> yes	<u> X </u> no
Significant deficiency(ies) identified?	<u> </u> yes	<u> X </u> none reported

Noncompliance material to financial statements noted? yes X no

Federal Awards

Internal control over major programs:

Material weakness(es) identified?	<u> </u> yes	<u> X </u> no
Significant deficiency(ies) identified?	<u> </u> yes	<u> X </u> none reported

Type of auditor's report issued on compliance for major programs: Unmodified Opinion

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? yes X no

Identification of major programs:

Federal Assistance Listing

<u>Number(s)</u>	<u>Name of Federal Program or Cluster</u>
93.600	Head Start Cluster
93.568	Low-Income Home Energy Assistance Program

Dollar threshold used to distinguish between Type A and Type B programs: \$750,000

Auditee qualified as low-risk auditee? yes X no

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED APRIL 30, 2024

38

SECTION II

FINANCIAL STATEMENT

FINDINGS SECTION

None

SECTION III

FEDERAL AWARD FINDINGS
AND QUESTIONED COSTS SECTION

None