



# FY 2006-07 ANNUAL REPORT

*Joe Manchin III*  
Governor

*James W. Spears*  
Secretary of DMAS

*Jim Rubenstein*  
Commissioner



*STATE OF WEST VIRGINIA  
DEPARTMENT OF MILITARY AFFAIRS & PUBLIC SAFETY  
DIVISION OF CORRECTIONS*



*JOE MANCHIN III  
GOVERNOR*

*JIM RUBENSTEIN  
COMMISSIONER*

*JAMES W. SPEARS  
SECRETARY*

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December 2007

Honorable Joe Manchin III  
Governor of West Virginia

Capitol Building  
1900 Kanawha Blvd., East  
Charleston, WV 25305

Dear Governor Manchin,

In accordance with Chapter § 5-1-20 of the West Virginia Code, the Division of Corrections respectfully submits its annual report for the fiscal year 2006-2007.

We hope that this report will serve to illustrate the Division's progress during the year as well as providing a valuable reference source for DOC statistics and information.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jim Rubenstein".

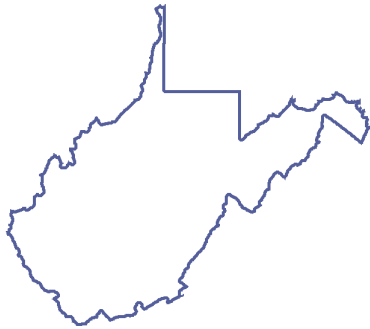
Jim Rubenstein  
Commissioner



Jim Rubenstein  
Commissioner

William S. Haines  
Deputy Commissioner

Jan Chamberlain  
Assistant Commissioner



# Table of Contents

<b>Overview</b>	<b>3</b>
Message From the Secretary of Military Affairs and Public Safety	4
Message From the Commissioner of the Division of Corrections	5
Vision, Mission, Core Values, Accomplishments, & Goals	6
DOC Institution Locations	10
Organizational Chart	11
<b>Office of The Commissioner</b>	<b>12</b>
Leadership Biographies	12
Legislative Issues	15
Administration	16
Human Resources	17
Legal Services	18
Programs & Grants	19
Office of Information Technology	20
Victim Services	21
Construction Management	22
Interstate Compact & Central Records	23
Inmate Movement	24
Hearing Examiner	25
Contractual Services	26
Investigative Unit	27
Security	28
Correctional Industries	29
Parole Services	30
Research & Planning	31
WV Corrections Academy	32
Internal Auditor	33
<b>Correctional Institutions</b>	<b>34</b>
Anthony Correctional Center	35
Beckley Correctional Center	36
Charleston Work/Study Release Center	37
Denmar Correctional Center	38
Huntington Work/Study Release Center	39
Huttonsville Correctional Center	40
Lakin Correctional Facility for Women	41
Martinsburg Correctional Center	42
Mount Olive Correctional Complex	43
Northern Correctional Facility	44
Ohio County Correctional Center	45
Pruntytown Correctional Center	46
St. Marys Correctional Center	47
<b>Research &amp; Statistics</b>	<b>48</b>
Training	48
Fiscal & Budget	49
Institutional Statistics	50
Parole Services Statistics	61
Employees of the Year	64
Phone/Address Directory	66
Tables & Charts Index	68



# Message from the Secretary of MAPS

Another year of continuing success for the Department of Military Affairs and Public Safety and the Division of Corrections; this year, like the two past years, continues to present unique and interesting challenges.

The prison population continues to be an issue. Building another prison facility must be considered, but it is costly and does not adequately address the issue long term. As a state, we cannot only look to build our way out of the problem; we must focus on alternative measures and creative applications to the growing inmate population. With that in mind, I applaud Commissioner Rubenstein and his staff for their efforts to establish prison work camps that are currently targeted for three areas around the state. These camps take low-risk inmates out of the prisons, freeing bed space, and places them in established DOC facilities, with appropriate supervision, that will benefit communities with a dedicated labor workforce.

Additionally, the Division of Corrections continues to innovatively deal with various issues regarding the recruitment and retention of the correctional workforce that saw a media campaign developed to assist in recruiting. Division leadership also was instrumental in ensuring staff received an across-the-board \$5,000 pay raise over three years that will assist with retention efforts among the DOC workforce.

Several other initiatives include DOC's focus on the health and well-being of inmates and all DOC staff. The Division continues to work with the Department's Healthy Lifestyle Council to make all DOC facilities and campuses a tobacco-free environment. DOC has spearheaded an effort to reduce heating bills by sharing natural gas resources with other agencies and promoting natural gas exploration on state land. Furthermore, division leadership helped DOC quickly deal with the unexpected, but necessary, move of the correctional training academy to a suitable location so to minimize gaps in continuing professional development for DOC staff.

My focus as Cabinet Secretary continues to be to ensure Commissioner Rubenstein and all DOC staff have the necessary tools to safely, effectively, and efficiently operate the States' 14 correctional facilities. To do this, we must continue to consider all possible options at our disposal to ensure the most benefit to West Virginia.

I look forward to the coming year; meeting the tremendous challenges of providing efficient and cost-effective leadership while striving to provide an equal balance of control and treatment of the State's incarcerated population.

James W. Spears  
Cabinet Secretary  
West Virginia Department of  
Military Affairs and Public Safety



# Message from the Commissioner



I am pleased to present this Annual Report on behalf of the employees of the West Virginia Division of Corrections. This report will serve to highlight in greater detail the responsibilities, accomplishments, and goals of the West Virginia Division of Corrections as well as providing a valuable source of useful information.

As Commissioner I am tasked with the responsibility of overseeing the entire Division of Corrections and striving to improve the agency's housing and security capabilities, day to day operations and public image. I am fortunate to work in partnership with the most dedicated staff. Their hard work and professionalism is evidenced in this report.

We continue to collaborate with Governor Joe Manchin III's initiative to focus on customer service, efficiency and team strategies and have diligently employed these goals as a part of our work ethic.

To this end we have begun an intense Leadership Training Program for all supervisors so that we not only enhance the skills employed by our current supervisory staff, but that we begin a mentoring program to grow the leaders of tomorrow.

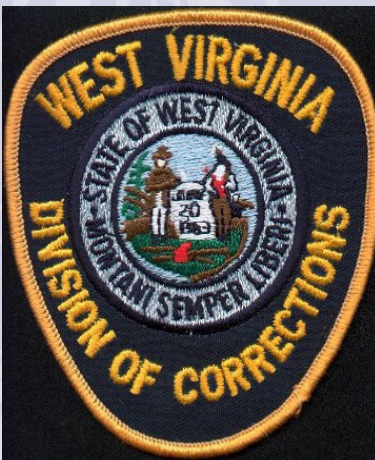
We have achieved greater communication with staff as they share their thoughts and ideas through our employee surveys and Leadership meetings.

We strive for excellence in all aspects of our responsibilities. Recently, our Victim's Services Program and the Corrections Integrated Defense System were recognized nationally.

Corrections staff work day-in and day-out to ensure the safety and security of fellow staff and the citizens of West Virginia while promoting the rehabilitation and success of the offenders and parolees in our charge.

As we move forward into the next year, it is my goal that we continue to improve these efforts and overcome any challenges and obstacles that we may encounter.

Jim Rubenstein, Commissioner  
West Virginia Division of  
Corrections





# *Vision and Mission Statement*

## *VISION*

The Vision of the West Virginia Division of Corrections is to be recognized as an innovative leader in providing quality correctional services.

## *MISSION*

The Mission of the West Virginia Division of Corrections is to enhance public safety by providing a safe, secure, humane correctional system, including an effective community supervision program, opportunities to prepare for successful reentry, and sensitivity and responsiveness to victims of crime.



## CORE VALUES

- Our highest priority is the protection of the public, staff, and offenders through the highest degree of professional performance at all times.
- Our integrity is above reproach, as we are accountable to the public, staff, and offenders alike.
- We correct offender behavior first and foremost by modeling appropriate behavior.
- We provide and encourage staff to seek out opportunities that develop or enhance professional knowledge, skills, and abilities.
- We treat all employees, the public, and offenders with fairness, honesty, consideration, and dignity while recognizing diversity.
- We empower our employees to effectively perform their duties to the best of their abilities through training, trust, and teamwork.
- We take pride in maintaining the quality of our organization through performance, appearance, and education.
- We embrace professional service over personal desire and provide correctional services, as appropriate, which will positively affect offender management and reentry.
- We are sensitive to the needs of crime victims and their families and aid them in personal empowerment.
- We exhibit the highest degree of ethical behavior, professional excellence, quality, and competence in all that we do.
- We resolve all situations, in which the course of action is in doubt, by erring on the side of security and public safety.



# Strategic Goals

In late 2005, WVDOC decided to consolidate its many initiatives, objectives, and projects into six “Strategic Goals,” that would guide the agency’s priorities throughout the next few years. In order, the WVDOC’s six Strategic Goals are as follows:

**1. Overcrowding:** The most important goal for the Division is to address and control prison overcrowding to the extent possible. This includes a variety of issues such as construction, movement, classification, and others.

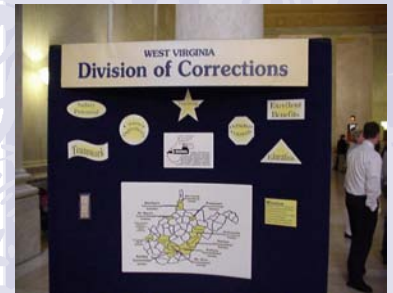
**2. Human Resources Improvements:** The Division’s second priority is to investigate methods for which to improve employee retention, facility/unit staffing, increase recruitment efforts, and improve employee compensation.

**3. Capital Improvements:** The third strategic goal for the agency is to begin a series of capital improvement efforts, including: new Central Office, new WV Corrections Academy, and renovations to existing buildings in order to meet fire safety and other standards.

**4. Reentry:** The fourth priority for Corrections is to continue to develop, implement and perform programs and methods designed to improve an offender’s chances of successfully reentering society.

**5. Information Technology Improvements:** The fifth strategic goal of the agency is to begin a program of improvements to the division’s existing information technology resources. This includes staffing level improvements, budget/funding acquisition, customer service, and functionality/equipment concerns.

**6. Women Offenders:** The sixth strategic goal of the agency is to ensure consistent gender appropriate protocol for the supervision and treatment of women offenders.





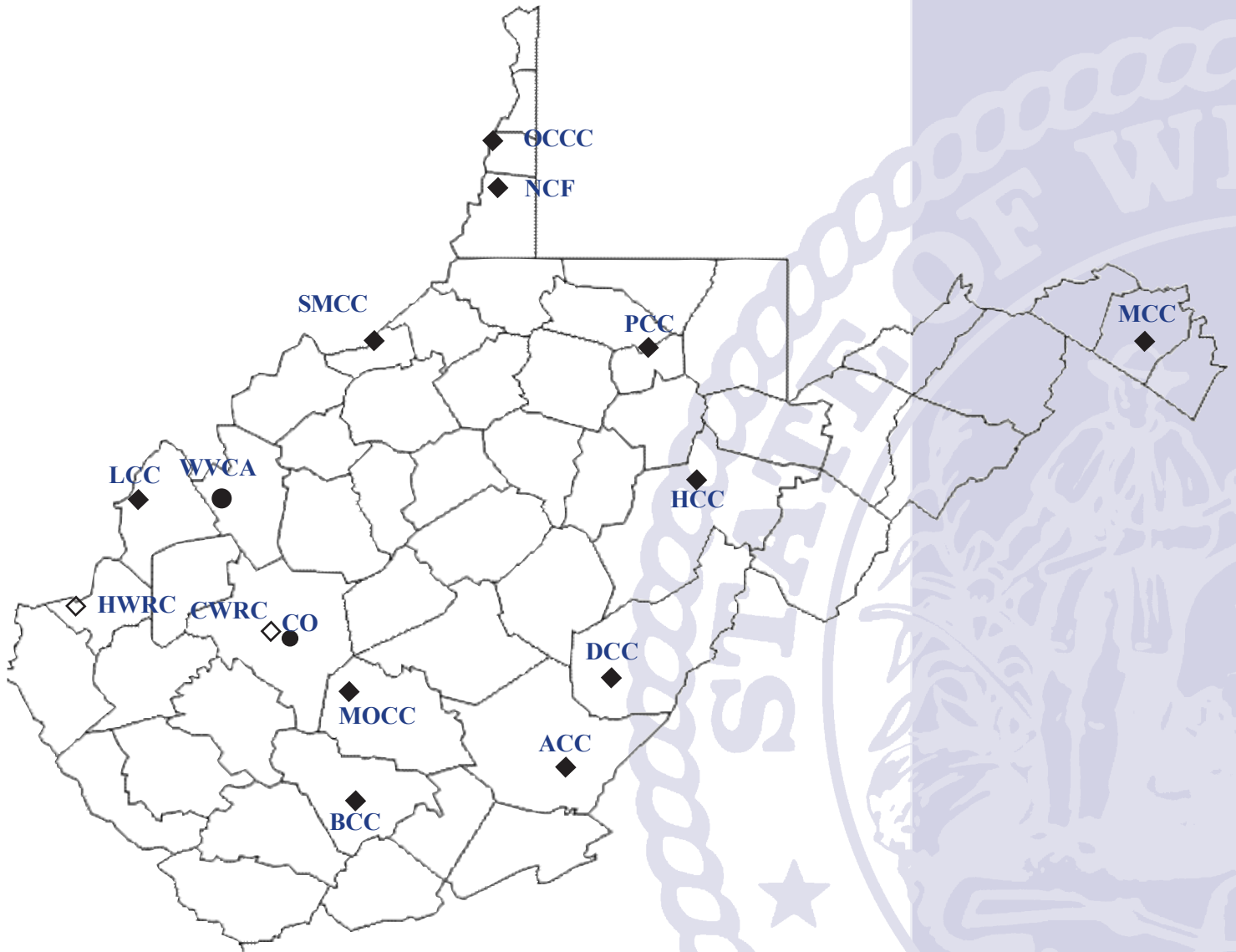
# Major Accomplishments



- Construction was completed at LCC on a 124-bed housing unit and a 9,500 square foot building to house Correctional Industries and a teaching kitchen.
- 200 beds were added to HCC as well as other improvements to the dormitories and major upgrades and repairs.
- A comprehensive agency-wide recruitment plan was developed and implemented.
- Many repairs and renovations to existing facilities were completed, including: Denmark fire alarm system, Pruntytown fire alarm system, St. Marys roof replacement, and Northern District Office roof replacement.
- The West Virginia Corrections Academy moved from Maclin Hall at WVU-IT to Parchment Valley in Ripley.
- A new division wide internet and intranet website was completed.
- A total of 441,465 community service hours were performed this fiscal year (includes parole services).
- A new K-9 building was constructed at MOCC.
- Six Parole Officers were deputized by United States Marshals to serve as Special Deputy Marshals to participate in local fugitive task forces.
- All PCC female prisoners were transferred to LCC without incident.
- An employee survey was conducted to provide data about the opinions and experiences of staff and will serve as a valuable resource to Corrections Leadership.



# WVDOC Institution Locations

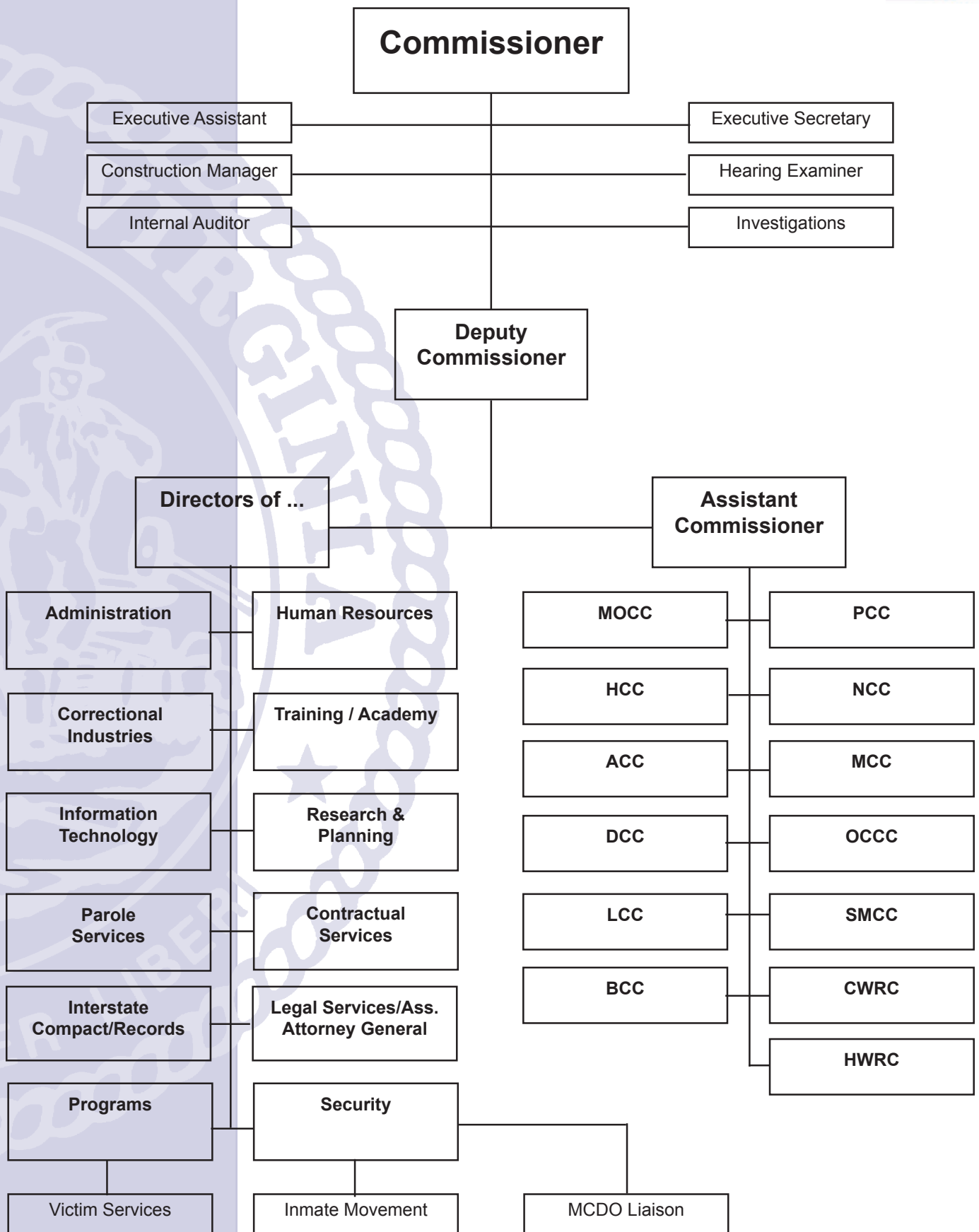


**LEGEND:**

- ◆ Correctional Institution
- ◇ Work/Study Release Center
- Other Offices or Buildings

- CO: Central Office
- ACC: Anthony Correctional Center
- BCC: Beckley Correctional Center
- CWRC: Charleston Work/Study Release Center
- DCC: Denmar Correctional Center
- HWRC: Huntington Work/Study Release Center
- HCC: Huttonsville Correctional Center
- LCC: Lakin Correctional Complex
- MCC: Martinsburg Correctional Center
- MOCC: Mount Olive Correctional Complex
- NCF: Northern Correctional Facility
- OCCC: Ohio County Correctional Center
- PCC: Pruntytown Correctional Center
- SMCC: St. Marys Correctional Center
- WVCA: West Virginia Corrections Academy

# Organizational Chart





# WVDOC Leadership

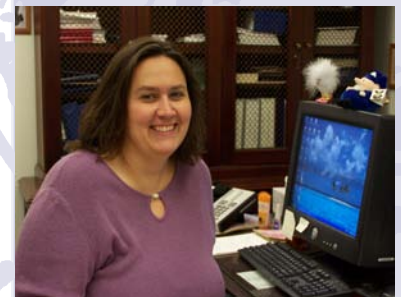
## Commissioner Jim Rubenstein

Jim Rubenstein was appointed Commissioner of the West Virginia Division of Corrections in June 2001 after serving as Acting Commissioner since February 2001, and is tasked with the responsibility to oversee the day to day operations of the Division of Corrections throughout the entire State of West Virginia.

Mr. Rubenstein has over three decades in the corrections profession. Mr. Rubenstein began his career with Corrections in 1973 as a Correctional Officer at the Forestry Camp for Boys. He also served as a Recreation Coordinator, a Correctional Officer, and a Counselor at the WV Industrial School for Boys. Mr. Rubenstein went on to serve as a Corrections Case Manager and Corrections Unit Manager at Pruntytown Correctional Center. In 1994, Mr. Rubenstein was named Superintendent of Anthony Correctional Center. In late 1998, he was named Deputy Warden of St. Marys Correctional Center and was instrumental in the conversion of that facility from a state hospital to a medium security correctional institution. On June 1, 1999, Mr. Rubenstein was appointed to the position of Deputy Commissioner of Institutional Operations and served in that position until his appointment as Commissioner.

His qualifications and skills offer him a unique opportunity to bring insight and experience to the DOC. His career in corrections has prepared him with the management abilities, training and development skills, and interpersonal communications expertise necessary to promote programs, technology and training within the DOC.

Commissioner Rubenstein is affiliated with the following organizations: Member of the Association of State Correctional Administrators (ASCA), member of the American Correctional Association (ACA), Secretary for the Regional Jail and Correctional Facility Authority Board, member and former President of the WV Association of Correctional Employees (WV ACE), member of Southern States Correctional Association (SSCA), member of the WV Interstate Compact for Supervision of Adult Offenders, member of Holley Strength Systems, Buckhannon Power Team, United States Powerlifting Federation and National Association of Strength Athletes.





## Deputy Commissioner William S. Haines



William S. Haines was appointed as Deputy Commissioner for the Division of Corrections on November 15, 2006. He began his career with the West Virginia Division of Corrections in 1998, as the Warden of the Huttonsville Correctional Center in Huttonsville, WV.

During his tenure as Warden, Mr. Haines was active in community affairs. He was a member of the planning committee for the Randolph County Children's Advocacy Center and later served as President of the Board of Directors. He also served on the Board of Directors of the Mountain State Forest Festival and attended quarterly commanders meetings at the Randolph County Prosecuting Attorneys Office. He is a member of the International Association of Chiefs of Police, WV Chiefs of Police, WV Troopers Association, FBI National Academy Graduates Association, and Randolph County Family Resource Association.



Mr. Haines began his law enforcement career with the WV State Police in 1968 as a trooper in Martinsburg. In July 1977 he was promoted to Corporal in charge of the Glenville Detachment. In December 1977 he was transferred to Elkins and as such was in charge of WV State Police operations in Randolph County. In 1991 he was promoted to District Commander and supervised operations in Randolph, Tucker and Pendleton Counties. In 1993 he was promoted to Captain at Elkins and was responsible for the administration of one-fourth of the geographic area of WV. This area was comprised of thirteen counties, including those in the Eastern Panhandle. In August 1997 he was promoted to Deputy Superintendent under Colonel Gary Edgell where he served until his retirement in December 1997 at the rank of Lt. Colonel. While serving with the WV State Police Mr. Haines was a state certified law enforcement instructor, a member of several task forces and attended numerous training schools.



Mr. Haines earned his Regents Bachelor of Arts Degree from Fairmont State College in Fairmont, WV in 1990. He also graduated from the Federal Bureau of Investigation National Academy, Quantico, VA in 1994. He has received extensive training and education throughout his career with the Division of Corrections and the WV State Police and has excelled in all areas.



In 1989 he received an Achievement Award from the Boy Scouts of America and was awarded the WV Safety Council's Instructor of the Year.



# WVDOC Leadership Continued...

## Assistant Commissioner

### Jan Chamberlain

A thirty-six year veteran of the West Virginia Division of Corrections, Mr. Chamberlain initially began his career as a Counselor at the former West Virginia Penitentiary. He was instrumental in the establishment of a Classification Unit for the facility.

Prior to the closing of the West Virginia Penitentiary and following an upgrade to the position of Corrections Program Manager I, Mr. Chamberlain became directly responsible for preparing Operational Procedures for both the Northern Regional Jail and Correctional Facility and the Mount Olive Correctional Complex prior to their opening. He also responded to requests for information as directed by the Warden and/or Deputy Warden.

Upon the opening of the Northern Regional Jail and Correctional Facility, he continued to draft, update, and disseminate Operational Procedures for the facility. In addition to completing special projects at the request of the Warden, he also served as the Project Manager for the ACA accreditation process. As the Project Manager, he was responsible for the coordination of efforts of staff members involved in the accreditation process by ensuring compliance with mandated standards.

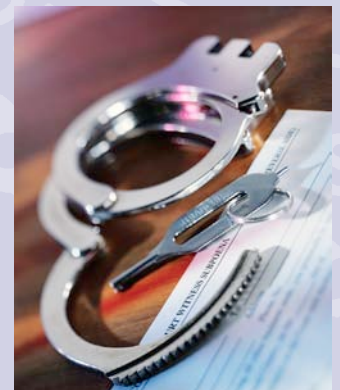
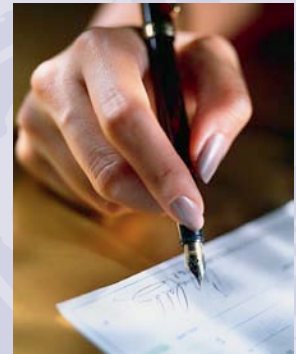
In July of 1999, Mr. Chamberlain was appointed Assistant Commissioner for the Northern District of West Virginia. In addition, he coordinates the work effort of both Division of Corrections' ACA Accreditation Managers as they pursue accreditation and Directors of Classification statewide. As directed by the Commissioner, he has assumed responsibility for drafting, revising, and issuing the Division's Policy Directives.

Mr. Chamberlain's educational background includes a Bachelor of Arts Degree from West Liberty State College. In honor of his years of dedication and service to the Division, he was selected as the Employee of the Year for 1998 at the Northern Regional Jail and Correctional Facility.



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## Legislative Liaison

*Loita Butcher, Executive Assistant to Commissioner*



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The Commissioner's Office is committed to working with the executive and legislative leadership to update WV Code as it pertains to the Division of Corrections and respond to requests for information related to sentencing and other issues that impact the agency's responsibilities. The Executive Assistant to the Commissioner has been tasked with this duty. The following lists a few highlights of legislation that was passed during FY 2006-2007 that affects the Division of Corrections.

**Senate Bill 411** (nurseries in prison) creates the West Virginia Correctional Center Nursery Act. Under the act, the Division of Corrections can create correctional center nurseries where an eligible inmate and her children can live together. The child must be born while the inmate is incarcerated and a participating inmate must comply with any education or counseling offered to her. An inmate can be removed from the program if she fails to comply with rules, if her child becomes seriously ill or if a court orders someone other than the mother parental rights. The Bureau of Child Support Enforcement will collect child support payments for the mother and child, if any are due, and then forward the payments to the Division of Corrections. Ten percent of the money will be placed in a mandatory savings account for the mother, and the remaining money will be used for items not covered by program funds. The Department of Health & Human Resources will regulate the program funds.

**House Bill 2422** (medical reimbursements) provides a cost-saving measure for regional jails and correctional facilities. As of July 2007, it limits the amount of money an outside medical provider can be reimbursed for services provided to an incarcerated person to 73 percent of the billed charges and 85 percent of the charges for critical access hospitals. After July 2008, the reimbursement rate will be established by legislative rule of the Bureau for Medical Services within the Department of Health and Human Resources, with compensation for critical access hospitals decreasing to 75 percent. However, the 2008 modification will only occur if the Department of Military Affairs and Public Safety and the Department of Health and Human Resources set up an inter-agency agreement that will allow the medical providers to process the services and payments electronically. Under this bill, reimbursement applies to all medical care services, goods, prescriptions and medication provided outside of the correctional facility.



# Central Office Staff / Units, continued...

## Administration

*Nancy Swecker, Director*

The Administration Unit serves a major function within the Division of Corrections and is responsible for the following :

- Manage and coordinate the development of the agency's annual budget request to ensure congruence with the agency's vision, mission and strategic plan
- Ensure all agency financial resources are managed effectively and efficiently which support the implementation of the agency's vision, mission and goals
- Monitor and analyze all agency accounts and provide analytical expenditure forecasting to ensure fiscal integrity & accountability
- Submit budget modifications to the Department of Administration as necessary to ensure proper allocation of critical funding levels
- Develop, manage and provide oversight of agency's procurement functions to ensure compliance with State Purchasing Procedures and best practices, including the P-card program
- Manage agency's payroll and benefit functions to ensure compliance with rules and regulations
- Compile and submit the agency's annual GAAP report
- Manage the agency's fleet program
- Manage the agency's fixed asset function to ensure the appropriate recording of all equipment
- Prepare all requests for new leases, modifications to current leases and cancellation of leases
- Compile and prepare fiscal year end financial report for all agency accounts
- Compile agency's monthly cost savings report to the Cabinet Secretary
- Audit and approve all payables for agency
- Provide financial management of all Federal grants



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## Human Resources

*Wayne Armstrong, Director*



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Fiscal Year 2007 was an eventful year for the Human Resources Department. The following is a list of the highlights:

**WORKFORCE West Virginia Recruiting Initiative** – An ongoing partnership was created with the Bureau of Employment Programs, One Stop Division, that focuses on one aspect of our first annual Facility Recruiting Plan. This initiative allows for the administration of the Correctional Officer Video Exam at the twenty-one (21) WORKFORCE West Virginia locations throughout West Virginia. Eleven hundred seventy-nine applicants for employment have been given the Correctional Officer Video Examination for placement on civil service registers. This, along with radio advertising and the West Virginia Division of Personnel's efforts, has allowed the agency to fill our vacant positions in most cases.

An aggressive Equal Employment Opportunity (EEO) Supervisory Training Program was established. This program ensures that supervisory personnel fully understand their duties and responsibilities. It takes the level of professionalism among staff a step further by informing supervisors of their responsibility and reaffirming our zero tolerance approach to Equal Employment Opportunity. The programs were delivered at the facility level by Ms. Terri Arthur of the DOC Human Resources Section and Mr. Donald Raynes of the State EEO Office.

The Human Resources Department chaired a Task Force that included the West Virginia Division of Corrections, the Regional Jail and Correctional Facility Authority, the Division of Juvenile Services and the Communication Workers of America. This workgroup produced a document, "A Salary & Retention Enhancement Program" that was presented to the Office of the Secretary of Military Affairs and Public Safety.

Ms. Becky Ferrell of the Human Resources Section was named as Coordinator of the Agency's Record Retention Program.

Mr. Chuck Mankins continues to manage the Division of Corrections Workers' Compensation Program and provide physical plant safety guidance to the various facilities. Since Mr. Mankins became a member of the Human Resources Section, claim management has been a priority and as a result, time off from work has improved dramatically and cooperation with third party rehabilitation providers has allowed us the ability to return injured employees more expeditiously.

The Human Resources Section once again processed over 1400 personnel transactions in FY 2006-2007.

Three interns were hired to assist Central Office for the summer. Shown to the left are Jessica Green, Megan Brown, and Niki Davis.



## Legal Services

*Charles Houdyschell Jr., Director*

Legal Services of the WV Division of Corrections is composed of 5 individuals. Charles Houdyschell Jr. is the Senior Assistant Attorney General, John Boothroyd - Assistant Attorney General, Diane Coleman-Legal Secretary, Christina Steele-Legal Secretary and Charlene Sotak-Corrections Programs Specialist Senior. Although there is a paper distinction in some of the titles, Corrections fully considers, and holds its legal section out to be a part of its team like any other employee, as far as expectations and needs are concerned. Legal Services is also quite happy to be part of the same.

Legal Services maintains about 500 active matters at any given time. In a one year period legal will oversee the handling of around 1000 inmate grievances and/or other correspondence. Legal Services further coordinates the processing of medical respites; prepares various documents, including non-standard contracts; attends various meetings to provide advice; provides training on various issues when requested. Legal Services has additionally handled matters for other MAPS divisions when called upon, and despite its large case load serves as the MAPS Privacy Officer.

Additionally, the changes in the state employee grievance procedures will pose new and interesting challenges, given the already high demands. With the new procedure now providing for two appearances before the Grievance Board, one being mediation, intense demands on attorney time are expected.

The following is a breakdown of Legal Services more legal oriented functions:

- \*Litigation
- \*Prison Litigation
- \*Employee Litigation
- \*Negligence Claims
- \*Human Rights Cases
- \*Habeas Corpus
- \*Legal Instrument Drafting
- \*Litigation by Third Parties
- \*Administrative Legal Advice
- \*Analysis & Advice on investigations
- \*Preparation & Review of Contracts
- \*Court of Claims
- \*Mandamus
- \*EEO Cases



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## Programs

*Teresa McCourt, Director*



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Correctional programming is an important component to incarceration in West Virginia. Research indicates that a significant portion of the offender population within state prisons will one day be released to live in communities. Correctional interventions that couple supervision with treatment services have been found to be the most meaningful in reducing the likelihood of future victimization and the return of prisoners to correctional facilities (Washington State Institute for Public Policy, 2006). Since 2002, the WV Division of Corrections has strived to develop programs and interventions that meet “best” and “evidence-based” practices and can be sustained with limited resources and funding.

The Office of the Director of Programs is responsible for providing leadership in four major areas within the Division of Corrections: the Unit Management System, Grant Management, Offender Programs & Services, and the WV Reentry Initiative.

During Fiscal Year 2007, the Division of Corrections maintained \$1,211,919.00 in federal grant funds. These funds were used to support residential substance abuse treatment units, services to victims of crimes, and the West Virginia Reentry Initiative.

Offender programs within correctional facilities are provided through partnerships between the Division of Corrections, the Department of Education- Office of Institutional Education Programs, and PSIMED CORRECTIONS, Inc., a contracted mental health service provider. As offenders advance through the system to less secure, community-based facilities, services and programs are provided through partnerships with local service providers (i.e. One Stop Center, Boards of Education, local behavioral health providers, etc.). All programs provided within facilities are rooted in cognitive-behavioral approaches and social learning theory, which have been shown to be most meaningful in reducing risk.

The Division of Corrections focuses offender programs in an individualized manner, prescribing programs and services to the individual offender based on each offender’s profile of risk and need. A full range of assessments are completed on each offender to ensure appropriate matching of the resources with level of need, and each assessment instrument utilized by the agency has been validated and normed to appropriate criminal justice populations.



# Central Office Staff / Units, continued...

## Information Technology

*Carl Graves, Director*

The Information Technology (IT) Department consists of the Director, a Network Manager, five Information System Coordinators, and three Programmer/Analysts. The third programmer was hired June 2007. Six of these employees are based at the Central Office and the rest work as field staff in the institutions.

IT is responsible for the personal computers, printers, and network support of: Corrections Central Office, Training Academy, Correctional Industries, Parole Board (Outside Agency), two work releases, one work camp, thirteen correctional centers, and fifteen parole offices. They are not only responsible for the installation of this equipment, but also the maintenance and programming.

The office maintains network equipment composed of 32 routers, 60 switches, 16 wireless access points, 800+ PC's and 200+ printers. This department additionally supports 800+ email accounts, IMIS (Inmate Management Information System), and our internet and intranet website (<http://www.wvdoc.com>).

IT hired two temporary contract programmers to assist in updating the IMIS program to a newer software version. The contract employees will complete their six month assignment October 19, 2007.

The Division of Corrections contracted with Dream Catcher of Charleston WV, to design a new Corrections internet and intranet website which was completed in June 2007. IT programming staff are now maintaining and updating the new site as needed.

Charles "Chuck" Schmidt, Programmer Analyst II, recently implemented a new IMIS report server providing some initial pre-configured reports. They plan to add other designed reports as completed by the Programmer, and implement ad hoc reporting capabilities in the near future.

The IT Department serves in a "behind the scenes" role for the Division of Corrections but is vital to successful operations throughout the entire division.



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## Victim Services

*Sandi Jaynes, Manager*



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The West Virginia Division of Corrections is committed to the promise that crime victims are to be treated with respect, dignity, and sensitivity. Therefore, the Office of Victims Services was created in June 2001. A Victim Service Manager was selected along with a Victim Service Representative at each institution. Soon thereafter VINE (Automated Victim Information and Notification Everyday) was implemented. Victims may call 1-866-WV4-Vine to find custody status information on inmates in the Division of Corrections or to register to receive notification when an offender's status changes.

During this fiscal year, 7,044 victims registered to receive notification from VINE, bringing total VINE registration to 29,001. Vine received 4,350 telephone inquiries about offenders and 19,786 outgoing telephone notifications. WV is the only state to have someone available 24/7 to answer victims' questions. 2,156 victims received direct services, which are broken down by crimes. The majority of victims who received direct services were victims of violent crime. There were 373 victims of homicide, 33 adult sexual assault, 360 child sexual assault, 50 domestic violence, 102 DUI/death, 126 robbery, 194 assault, and 58 child physical abuse. Eighty-six of these victims attended parole hearings. There were 750 victims of all other crimes who received direct services.

The Corrections Victim Advisory Committee awarded the "Commissioner's Award of Excellence in Victim Services" to Ohio County Correctional Center and Lakin Correctional Center. These facilities were chosen for their outstanding work in raising awareness of the plight of victims to staff, inmates, and their respective communities.

Sandi Jaynes, Manager of Victim Services, received a Certificate of Recognition from Governor Joe Manchin III for her work with Lisa Tyler, Survivor of Domestic Violence. In addition, she received the Joe Kegan Award for Victim Services in Probation/Parole and was recognized with a House of Delegates Citation for this accomplishment.

All facilities participated in the "Operation Reach Out".



# Central Office Staff / Units, continued...

## Construction

*Bill Wimer, Manager*

The DOC Construction Manager is responsible for overseeing Corrections' construction projects across the State of West Virginia. The following are the projects that were underway this fiscal year:

### **Huttonsville Correctional Center**

Construction began on a \$15 million project for renovations and upgrades to the facility in April 2005. Construction consisted of converting Units "D" and "F" from dormitories to cells which added 200 beds, re-roofing several buildings, new security fencing and other upgrades/repairs to the facility. All funding for this project has been through the WV Regional Jail and Correctional Facility Authority by sale of bonds. Bids were also submitted for the replacement of two boilers and the contract was awarded to Johnson Boiler Co. at a cost of \$1,077,312.00. The funding for this project was by a supplemental appropriation.

### **Lakin Correctional Center**

Construction was completed on a \$6.2 million Phase II project, that consisted of a 124-bed minimum housing unit, a 9,500 square foot building to house WV Correctional Industries and a teaching kitchen. All funding for this project has been through the WV Regional Jail and Correctional Facility Authority by sale of bonds. Four modular housing units were also added at a cost of \$363,000.00 and was funded by Lakin.

### **Pruntytown Correctional Center**

A new fire alarm system was completed which brought the facility in compliance with National Fire Protection Association (NFPA) and the State Fire Code. Progressive Electric Co. from Charleston was the installing contractor at a cost of \$198,900.00 which was completed August 2006. Construction was started in May 2007 on replacing the roofing on the Administration Building at a combined cost of \$150,817.00 with the removal of asbestos shingles included. This project was funded by capital outlay.

### **Denmar Correctional Center**

A new fire alarm system was completed which brought the facility in compliance with NFPA and the State Fire Code.

### **St. Marys Correctional Center**

A new roof was installed on Central Control at a cost of \$54,000.00



### Contact Information

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(304) 558-6055 Phone  
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## Central Records & Interstate Compact

*Henry Lowery, Director*



### STAFF

Diann Skiles, Records Manager  
 Terri VanFossen, Records Assistant  
 Steven Fox, Records Assistant  
 Mary Ashby, Records Assistant  
 Judith Ann Leydon, Interstate Compact Assistant  
 Elizabeth "Libby" Quarles, Supervision Fee  
 Michelle Douglas, Weapon Terminal Operator/Interstate Compact Assistant

### Contact Information

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The West Virginia Adult Interstate Compact Office was formed pursuant to West Virginia Code 28-7-1, and is responsible for coordinating the interstate transfer and supervision of adult offenders. Interstate transfer encompasses both adult offenders transferred from WV to other states for supervision; and the transfer of adult offenders from other states to WV for supervision. In addition, this office is responsible for returning escapees, parole violators, and sentenced inmates under the Uniform Extradition Act.



In FY 2007, the Interstate Compact Office received 963 requests for transfer from other states. Of the 963 requests, 193 were for parolees, and 770 were for probationers desiring to transfer to WV. The investigation of the 963 transfer requests received resulted in 546 being approved for transfer and 342 being denied transfer with 75 pending on June 30, 2007. On June 30, 2007, WV was supervising 788 probationers and 171 parolees for a total of 959 offenders from other states. In addition, WV had 433 offenders supervised by other states.



The Central Records Office maintains files on all DOC inmates in DOC custody, DOC inmates in a regional jail, DOC contracted institutions, DOC inmates in federal or another state's custody, DOC parolees both in and out of state, and probationers and parolees transferred to or out of WV pursuant to the Interstate Compact. On June 30, 2007, the Central Records Office was maintaining approximately 8,760 active records.

The Central Records Office is also responsible for the record keeping of all supervision fees collected from parolees & probationers.



# Central Office Staff / Units, continued...

## Inmate Movement

*Rita Albury, Coordinator*

The main responsibility of the Inmate Movement Coordinator is to monitor bed availability within the Division of Corrections and coordinate movement to fill these beds. This includes movement of all inmates, both male and female, sentenced for diagnostic evaluation, technical and felony parole violators, Anthony Center young adults, and those sentenced to the custody of the WV Division of Corrections. The office monitors bed availability in the intake centers and coordinates the movement of inmates from the regional and county jails to the intake centers in the most expeditious manner without compromising public or institutional security. Issues such as sentencing orders, security issues, medical or mental health concerns, parole eligibility dates and transportation coordination factor into the movement of inmates.

Another responsibility is to coordinate movement between Division of Corrections facilities. Transfers between institutions, transfers to work release, disciplinary moves, medical or mental health moves, separation issues, Interstate Compact transfers, humanitarian visits (deathbed and funeral), and court ordered transports are examples of some of the moves that are coordinated through this office.

The Movement Coordinator also interacts with inmate families, regional jails, attorneys, probation and parole officers, WV Parole Board, all Division of Corrections institutions, and also responds to inmate letters regarding movement issues. Ms. Albury also serves on committees that impact on movement, for example classification issues.

During the fiscal year this office coordinated the administration of psychological testing to inmates waiting in the regional jails to expedite their admissions to Division of Corrections facilities. 532 inmates were classified before their admission to the DOC, thus speeding up the process of classification and movement from the regional jails into the Division of Corrections by months.

The Movement Coordinator facilitated 2,766 admissions to the Division of Corrections during this fiscal year.

This office also coordinated the assignment of 384 additional beds added to the DOC bed count during this fiscal year.



### Contact Information

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## Hearing Examiner

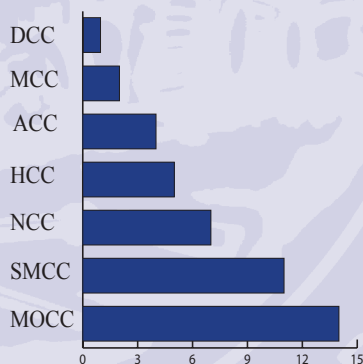
*Paula Gardner, Hearing Examiner*



### Contact Information

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Level III Grievances by Institution



The Division of Corrections Hearing Examiner holds all preliminary parole violation hearings statewide. Decisions at these hearings are made on whether or not a parole officer has enough evidence to detain a parolee in jail. Should probable cause be found, the case is forwarded to the Parole Board for revocation proceedings.

The Hearing Examiner, as the Commissioner's representative, conducts all grievance hearings throughout the Division of Corrections. If the grievant is not satisfied with the decision made at this level they may appeal to the State Employees Grievance Board. During this Fiscal Year the Level IV Grievance Board upheld 99% of the decisions made at Level III.

A total of 44 Level III grievance hearings were scheduled at the following locations:

• Anthony Correctional Center	4
• Denmar Correctional Center	1
• Huttonsville Correctional Center	5
• Martinsburg Correctional Center	2
• Mount Olive Correctional Complex	14
• Northern Correctional Center	7
• St. Marys Correctional Center	11

Six of the grievances were settled/withdrawn during the Level III process. Two of the grievances were granted. The remaining grievances were denied or waived to Level IV. The reason for most grievances was written reprimands followed by suspensions.

One hundred fifty preliminary parole violation hearings were scheduled. Thirty-two were conducted, 103 waived, 13 clients were reinstated or held in abeyance by the parole officer, 1 was handled by the Parole Board before the preliminary hearing and 1 was discharged prior to the preliminary hearing. The Hearing Examiner also conducts EEO investigations as appointed by the Commissioner.



# Central Office Staff / Units Continued...

## Contractual Services

*Kate Lucas, Director*

This office was created by Commissioner Rubenstein in June 2003, with the stated mission of consolidating and coordinating contracts throughout the Agency. The Division of Corrections contracts approximately twenty percent of its operational dollars annually. The major contracts include critical and potentially litigious inmate services such as the provision of medical and mental health care, dietary requirements, law libraries and telephone services. Additionally, agreements enable this department to maintain vital security systems and equipment in our facilities; provide electronic monitoring in the community; and to support our commitment to victims' services through the Victim's Information Notification Everyday system.

The major goals of this department are:

- To promote fiscal responsibility by identifying potential savings through contracting of goods and services.
- To eliminate duplication of effort and realize savings through consolidation agency wide.
- To educate and assist the Agency in the development of service proposals.
- To liaison with Agency personnel and vendors to create and enhance mutually beneficial partnerships.
- To ensure vendor accountability to the Agency and the State of West Virginia through contract monitoring.

During FY07, accomplishments included a consolidated contract award to Aramark Correctional Services to provide comprehensive on-site food services to Mount Olive Correctional Complex, Huttonsville Correctional Center and Lakin Correctional Center.

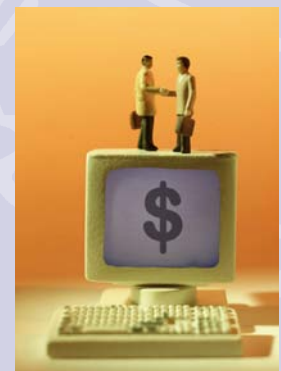
Additionally, an inclusive Contractual Database was created by the Office of Contractual Services in order to maintain a more efficient and effective means of monitoring over one hundred seventy agreements within the agency.

An ongoing purchasing initiative with Corrections, Regional Jails and Juvenile Services continues to examine opportunities to consolidate purchases where feasible.



### Contact Information

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## Corrections Investigations

*Brad Hudson, Director*



### Contact Information

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Moundsville, WV 26041  
(304) 843-4143 Phone  
(304)843-4144 Fax



The Corrections Investigation Division (CID) was created in February 2005 by Commissioner Rubenstein. Currently CID is staffed by a Director who reports directly to the Commissioner, and seven investigators. These investigators are located at Northern Correctional Facility, St. Marys Correctional Center, Pruntytown Correctional Center, Lakin Correctional Center, Huttonsville Correctional Center, and Mount Olive Correctional Complex.

Two additional investigators were added to the CID in the past year, one at St. Marys Correctional Center and a second at Mt. Olive Correctional Complex. It is anticipated that additional investigators will be added in the coming year. Also, progress is being made on the acquisition of a much needed case management and tracking system. Two CID investigators were certified as Computer Voice Stress Analysts (CVSA) and a second CVSA laptop was purchased.

CID investigates all allegations of criminal and administrative misconduct occurring within DOC facilities. These investigations deal with a wide range of violations and inquiries, from background investigations, staff and inmate violations of policy, Computer Voice Stress examinations, to escapes, sexual assault, arson, drug trafficking, etc. CID investigators also act as Division of Corrections liaisons to all local, state and federal law enforcement agencies.

During the past year the CID investigators also conducted investigations at Parole Services and the Regional Jail Authority.

During this fiscal year the CID conducted 401 investigations.





# Central Office Staff / Units Continued...

## Security

*Michael Coleman, Director*

The Division of Corrections Special Operations Group consists of three components:

**CERT:** The Corrections Emergency Response Team is the department's special weapons and tactics unit and includes the Marksman/Observer Unit. Capt. Paul Simmons is the Northern Regional CERT Commander, Capt. Ronnie Williams is the Southern Regional CERT Commander and Cpl. Leonard Barnett is the Marksman/Observer Coordinator.

**K9:** The K9 Unit is comprised of two major areas of specialization, CDS or Controlled Dangerous Substance and Patrol. CDS canines are trained to passively alert to the odor of illegal drugs. Patrol canines are trained in physical security, escapee tracking, felony apprehension and partner protection. Lt. Chuck Collett is the Officer-in-Charge of the K9 Training Center.

**CNT:** The Crisis Negotiations Unit is trained to conduct crisis negotiations ranging from a single agitated inmate to hostage situations involving multiple hostage takers and hostages. Their training also prepares CNT to provide intelligence and information gathering support and analysis to CERT in situations which do not involve hostages. Paul Lyttle is the CNT Commander.

**Special Operations Group major deployments during FY 2007:**

**September/October 2006:** Institutional search operation at McDowell County Corrections.

**October 2006:** U.S. Marshals Service Operation FALCON III [Federal And Local Cops Organized Nationally] fugitive dragnet. K9 Unit officers tracked and apprehended an armed fugitive.

**April 2007:** Apprehended three escapees from the Pruntytown Correctional Center.

**June 2007:** Institutional disturbance/power failure at Pruntytown Correctional Center.

**Special Operations Group major training activities during Fiscal Year 2007:**

- Two, 2 week CERT Basic Operator Courses
- One, 2 week CERT Senior Operator Course
- One, 2 week CNT Basic Negotiator Course
- One, 2 week Marksman/Observer Course
- One, 14 week CDS K9 Basic Course
- One, 14 week Patrol K9 Basic Course

25 officers from the Special Operations Group participated in a Homeland Security Drill in September 2006 at John Marshall High School in Marshall County simulating a pandemic preventive mass inoculation for approximately 1,500 people.

**Special Operations Competitions:**

May 2007 Office of Law Enforcement Technology Commercialization (OLETC) Mock Prison Riot – In a two-day competition with 20 teams from around the U.S., the West Virginia Division of Corrections Special Operations Group took 3rd Place in the Tactical Team Skills Competition, which included a 1st place finish in one of the four skills events.



### Contact Information

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## Correctional Industries

*George Hampton, Director*



### Contact Information

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(304) 558-6056 Fax



West Virginia Correctional Industries was established in 1939, as a correctional program and a business entity. The purpose of Correctional Industries is to supply the needs of government, provide skills and training to inmates, and reduce inmate idleness and recidivism. Correctional Industries furnishes items to any government and/or non-profit organization in West Virginia.

Correctional Industries is a subdivision of the WV Division of Corrections and employs 43 civilians and 230 inmates. This department produces numerous product lines including the road signs that are seen traveling throughout WV as well as the license plates & validation stickers on our vehicles. This results in less tax dollars spent on the production of these items since inmate labor is used. This is also true with other products that are purchased by state government agencies and political subdivisions.

WV Correctional Industries had revenues of \$6,976,929 and expenditures of \$ 4,605,122 (on a cash basis) as of June 30, 2007. These figures were obtained from the State's Financial Information Management System and does not include administrative or transportation costs.

Correctional Industries recently renegotiated the equipment/service contract for our Quick Copy Center. The new contract will result in a reduction of \$20,000.00 in monthly expenses. This contract will also reduce the cost of our color copies.

WV Correctional Industries spent considerable time and resources on its newest shop at the Lakin Correctional Center, which was opened and operational this fiscal year. This operation makes pajamas, robes for female inmates and inmate clothing for the Regional Jails.

This fiscal year is viewed as a stable foundation for growth for the next fiscal year.



# Central Office Staff / Units Continued...

## Parole Services

*Delbert Harrison, Director*

West Virginia is divided into 2 parole districts. The Northern District is under the supervision of Lori Nohe and the Southern District is under the supervision of Douglas Workman.

In the Northern District the offices are located in Wheeling, Ripley, Parkersburg, Buckhannon, Clarksburg, Martinsburg & Keyser. The Southern District consists of offices in Charleston, Oak Hill, Beaver, Welch, Lewisburg, Princeton, Logan, & Huntington. Thirty-seven full time parole officers and 10 support staff are employed to supervise approximately 2,170 parolees/probationers (Statistics from WVDOC June 2007 Report) from all over the country as well as West Virginia parolees.

During this fiscal year six parole officers were deputized by the United States Marshal Service as special duty marshals in order to participate in local fugitive task forces. These parole officers participated in Operation Falcon III (Federal and Local Cops Organized Nationally) during October 22 and October 28, 2006. The operation was a massive fugitive dragnet that removed some of the country's most dangerous criminals and gang members off the street. Falcon III primarily focused on violent offenders and sexual offenders. 10,733 fugitives were arrested nationally and 232 firearms were seized.

Parole Services collected \$833,922.44 in offender supervision fees this fiscal year. The money that is collected is used to provide treatment and supervision enhancements to parole operations, thus requiring those who cost the citizens of WV so much in crime related expenses to repay a portion of that cost. In April 2007, all contracted sex offender counselors working within parole services were required to attend mandatory training. This major undertaking was necessary and is the first step in standardizing sex offender treatment which is being provided to all sexual offenders under supervision.

The Department of Parole Services continues to play a major role in the WV Reentry Initiative.

A list of all West Virginia Parole Officers and their contact information is located in the back of this report.



### Contact Information

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## Research & Planning

*Brad Douglas, Director*



### Contact Information

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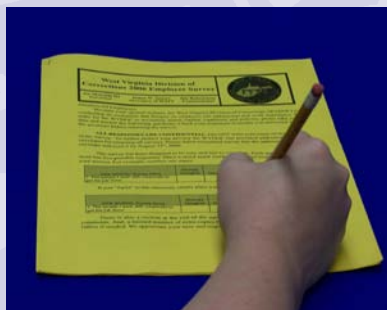
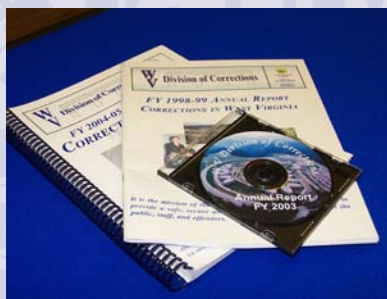
The Office of Research and Planning is responsible for the collection and analysis of inmate and corrections information, as well as, the production of various reports and projects. The office routinely compiles and archives population statistics, commitment vs. release statistics, inmate and parolee demographic information, crime statistics, and more. Much of this information is detailed starting on page 48 of this report.

The office is also involved in numerous special projects such as information requests from Legislators, Inmate Population Forecasting, and specialized research publications. This Annual Report is one such publication, and the office is responsible for its production.

The office consists of: Brad Douglas, Director; Jared Bauer, Research Analyst; Karen Nichols, Research Assistant; and Stephanie Boyd, Secretary.

### Accomplishments:

- The Office served as staff for The West Virginia Sexually Violent Predator Management Task Force. The Office assisted by providing data and information to the members as well as editing and publishing the Task Force's final report.
- Another huge accomplishment this year was the design, delivery, analysis, and report publication of the 2006 WVDOC Employee Satisfaction Survey. The Survey report provided data about the opinions and experiences of staff and will serve as a valuable resource to Corrections Leadership.
- The Office continued the production of the Monthly Performance Indicator Reports for institutions and parole services. The reports give managers an easy way to monitor routine statistics on the operations of their unit/institution.
- The West Virginia Division of Criminal Justice Services – Statistical Analysis Center published the 2005-2015 Correctional Population Forecast in 2006. The Office of Research and Planning assisted their efforts by providing the data necessary to the project.
- In our ongoing effort to assist and support the WV Offender Reentry Initiative, the office provided statistics and organizational support to a contracted research service (Mountain State Criminal Justice Research Services) as they conducted employee and inmate surveys as part of reentry grant requirements.





## Corrections Academy

*Randy Perdue, Director*

Staff development within the West Virginia Division of Corrections provides a four-phase training program for sworn and civilian staff. Basic, Orientation, In-service and Specialized Training comprise these facets of development. Correctional officers/employees and parole officers employed by the state (to include McDowell County Correctional Center) complete basic training and attend specialized training programs sponsored or conducted by the Academy.

Prior to 1981, the Division of Corrections training function was administered and operated through the West Virginia State Police Academy. In 1981, then Commissioner of Corrections, W. Joseph McCoy, recognized the need for positive changes in the division's organizational culture and line operations. One of the actions taken to effect these changes was the creation of the West Virginia Corrections Academy (WVCA). WVCA is now located at Parchment Valley in Ripley, WV.

The Corrections Academy has continued to offer up-to-date curricula and promulgate positive change in the Division of Corrections. The WVCA curricula has been recognized as being among the best in the nation. This fiscal year 316 employees completed the basic training class. In addition, 1,604 employees completed their in-service training hours that are required by policy. A total of 251,696 training hours were completed by employees. In addition to basic training, the following is a list of some key training courses conducted by the Academy during this fiscal year:

- |                                           |                               |
|-------------------------------------------|-------------------------------|
| Prison Rape Elimination Act               | Fundamentals of Supervision   |
| Integration of the Reentry Philosophy     | Case Management Training      |
| CERT Phase I & II                         | Marksman (Precision Rifleman) |
| Weapons Response Tactics (Supervisors)    | Staff Sexual Misconduct       |
| Integrated Defensive System (Instructors) | Training for Trainers         |
| Principle Centered Leadership             | Training for Parole Officers  |
| Lead Masters                              | OC Training                   |
| Fundamentals of Correctional Leadership   | Firearms Instructor Course    |

The first fully integrated CERT (Corrections Emergency Response Team) training manual with detailed instructions and photos was developed by the Academy as well as the curriculum as a whole.



### Contact Information

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## Internal Auditor

*Staci Boggess*



### Contact Information

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The purpose of the Internal Audit Division is to assist the Commissioner of the WV Division of Corrections in fulfilling the fiduciary oversight responsibilities with respect to the internal audit process. The Internal Audit Division, partnered with the management and staff, continues the effort to improve the efficient, effective and economical administration of the WV Division of Corrections.

The Internal Audit Division consists of one internal auditor and two facility auditors, Staci Boggess, Internal Auditor at Central Office; Dave Phillips, Auditor II at Huttonsville Correctional Center; and Jeff Burdette, Auditor I at Mt. Olive Correctional Complex. The facility auditors are also often times assigned special audits to assist the Division's internal auditor in statewide initiatives or as needed.

This division assists management in the development, maintenance, and improvement of effective internal controls. The Internal Audit Division aids management in the identification of applicable laws and regulations and the implementation of systems designed to achieve compliance with those laws and regulations.

In taking an agency-wide view and adopting a more progressive approach to auditing, the Internal Audit Division focuses on WV Division of Corrections unit goals, strategies and risk management processes. The internal audit's evolving role is business focused, process-based, and provides continual risk reassessment coverage.

The primary role of the Internal Audit Division is fraud prevention. The Internal Audit Division is here to constantly monitor and provide an independent and objective opinion. The ultimate job of an internal auditor is to be a change facilitator, by helping people understand the changes that need to take place. Some examples of the statewide initiatives that the Internal Audit Division is addressing are: Document Retention & Destruction Schedule, standardization and consistency in Payroll & Human Resources, and Overtime Audits.



### Did you know?

Mount Olive Correctional Complex has its own zip code-25185.

Ohio County Correctional Center's Inmate Recreation Yard is located on top of the facility.

Institutions give back to their respective communities each year by contributing thousands of dollars/hours to charity.

Approximately 300 inmates leave DOC facilities every weekday to work on road crews and perform community service, returning in the evening.

Lakin Correctional Center has a program called Rover Rehab that does basic training for puppies. 4-paws for Ability then completes the training that allows the puppies to be service dogs for the disabled. One of the puppies is pictured to the right with a diploma.

Huttonsville Correctional Center has and maintains a cemetery on its property. If an inmate at HCC or any other facility dies and has no one to receive the remains, then he/she is buried there.

Northern Correctional Center shares its physical plant with the Northern Regional Jail. This is the only facility of its kind in the state.

Denmar Correctional Center's physical structure was once a Tuberculosis Sanitarium and a Long Term Care Facility.

According to the Taylor County Historical Society, in 1845 the Taylor County Jail was located where one section of Pruntytown Correctional Center (PCC) now sits. During the Civil War, slaves being held in this jail were to be set free as one of the conditions to granting West Virginia statehood in its endeavor to secede from Virginia. This jail burned soon thereafter and the building that replaced it remains standing today and is still a part of PCC.



## Anthony Correctional Center

*Scott Patterson, Warden*



### Contact Information

Box N-1 HC 70  
White Sulphur Springs  
WV 24986  
(304) 536-3911 Phone  
(304) 536-3916 Fax



The Anthony Correctional Center (ACC) is located in Neola, West Virginia on Route 92 in Greenbrier County, 15 miles north of White Sulphur Springs. The construction of a new facility was started in December 1996 and was completed and opened in August 1998. In addition, an existing dormitory was renovated to house 64 residents in a structured, intensive substance abuse program. At the present time, ACC has a capacity of up to 220.

The overall program of the ACC is within the guidelines set forth by the State Legislature in West Virginia Code, Chapter 25, Section 4, Article 4. This Code directs the ACC Program to include at a minimum:

1. Work program
2. Educational program
3. Recreational program
4. Counseling program with an emphasis on substance abuse and life skills

Each resident is committed to ACC as a result of their sentencing judge suspending the original sentence of their specific crime and handing down a sentence of six months to two years at ACC. Those sentenced to ACC must have committed their crime on or after their 18<sup>th</sup> birthday and be sentenced prior to their 23<sup>rd</sup> birthday. This time frame is set by the State Legislature as outlined in State Code, Chapter 25, Section 4, Article 6. This applies to any crime other than an offense punishable by life sentence. If, in the opinion of the Warden, the offender proves to be an unfit person to remain in ACC, the offender is returned to the committing court to be dealt with further according to law. ACC also houses a minimal amount of adult female inmates.

The programs department at ACC was recently reorganized. The departments that had traditionally been programs & security were combined and placed under one Associate Warden. A Captain's position was created by this restructuring. These changes made a positive impact on the facility.

During FY 2007, ACC successfully completed their ACA Audit and have been re-accredited, at 100% compliance.



## *Institutions, continued...*

### *Beckley Correctional Center*

*Jamie Estep, Administrator*

Established in 1974 as Beckley Work Release Center, the facility was reorganized in 1997 and renamed Beckley Correctional Center (BCC). BCC is a minimum-security community correctional facility located on the grounds of Pinecrest State Hospital. BCC has a current capacity of 68 including both male and female inmates. Inmates assigned to BCC must be within 18 months of possible release.

On April 1, 2006, the DUI Program at BCC was discontinued. In its place, a Residential Substance Abuse Treatment (RSAT) Unit was implemented. Without changing current classification and risk assessment guidelines, BCC began accepting eligible inmates into our RSAT Unit directly from Therapeutic Communities at other DOC facilities.

Under this model, RSAT Unit inmates participate in a semi-autonomous aftercare program that allows for a continuation in an inmate's lifestyle based on the principles of cognitive-behavioral interventions and relapse intervention learned in Therapeutic Community Programs. RSAT Unit inmates receive a minimum of ninety (90) days of structured, intensive treatment based upon a continuation of the goals, objectives, principles, values and concepts which are learned in Therapeutic Community Programs.

In September of 2006, Jamie Estep was named the Acting Administrator of BCC, soon thereafter he obtained the position of Administrator. In October of 2006 a Sergeant position was allocated to relieve the Unit Manager of security related tasks. This was a two-fold accomplishment for the facility as it enhanced security and allowed the Unit Manager to focus on his primary duties.

In maintaining the Division of Corrections' commitment to being fiscally responsible, BCC is proud to report that through more efficient operations and inmate collections, they were able to save taxpayers a grand total of **\$135,884.37** for Fiscal Year 2007.

In keeping with Governor Manchin's commitment to the citizens of West Virginia in maintaining a clean and beautiful state, BCC inmates contributed 11,705.5 hours of community service this fiscal year. This amount of labor calculated at the minimum wage rate of \$5.15 per hour would have cost \$60,283.33.



#### Contact Information

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## Charleston Work/Study Release Center

*Jeff Stinnett, Administrator*



### Contact Information

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(304) 558-1537 Fax



The Charleston Work/Study Release Center is located in the heart of downtown Charleston. On a daily basis the center is tasked with providing housing for minimum-security inmates. Not only does the center provide services for the inmates, it is the only after-hours and weekend contact for Central Office. It receives and records Duty Officer Reports from all the DOC facilities, as well as reports from other law enforcement agencies from around the country. This year 916 Duty Officer Reports were recorded, compiled and forwarded to the appropriate Central Office staff to determine proper action. Calls may range from minor disturbances at institutions, to calls from law enforcement agencies, parole & probation agencies, to death & disturbance reports.

The daytime hours are filled with community service commitments, fleet maintenance, & administrative duties. However, facility security is always the first concern. One of the major accomplishments this fiscal year was the accommodations made to the facility to allow for inmate gender fluctuations. The building was modified in such a way to allow for male or female availability needs. The rooms can be altered to accommodate more of either gender without causing any security or privacy risks or issues. This aids the parent institutions in transferring the approved individuals down to the work release level when they are eligible more efficiently.

Approximately \$34,066.44 in court costs and restitution was collected this year from the residents. While the majority of child support payments were collected by the inmate's employer, CWRC collected over \$3,878.68 in child support payments also.

The Charleston Work/Study Release Center is always a hub of activity. Our officers also provide security for parole hearings at the Regional Jail Authority as well as assist the Victim Services Representative at these hearings. The officers also assist with needed security at the Charleston hospitals when a DOC inmate is hospitalized.

CWRC is a great stepping stone for the West Virginia Reentry Initiative, as it assists inmates in their gradual return to society.



# Institutions, continued...

## Denmar Correctional Center

Mark Williamson, Warden

The Denmar Correctional Center (DCC) is located near Hillsboro in Pocahontas County, West Virginia. The facility originally opened as a state hospital for treatment of tuberculosis patients, the hospital was later utilized as a long-term health care facility for the chronically ill. The Denmar Hospital was closed in 1990.

In February 1993, the Pocahontas County Commission conveyed the deed for the former Denmar Hospital to the West Virginia DOC for conversion to a state correctional institution. During the 1993 session of the West Virginia Legislature, funds were appropriated to the DOC for renovation of the facility now known as Denmar Correctional Center.

During the FY 2007, the DCC Inmate Work Crews accumulated approximately 85,029 hours of community service for the Division of Highways, Town of Marlinton, Watoga State Park, local schools & churches. These duties include: cutting brush, repairing roads, painting, cutting firewood, mowing, sidewalk/streetlight repair, and repairing underground water lines, drains and sewer lines. These inmate work crews provide a vast amount of needed services to the communities surrounding DCC.

Renovations continue at Denmar. The maintenance department continues to work toward improvements on the compound, including renovating existing structures so that they may be utilized. During this fiscal year a new roof was installed on the water plant. Installing a new roof will assist in the endeavor of making the water plant operational for many years to come. A new fire alarm system was installed also.

The following list is a few of the projects organized at the facility during this fiscal year:

- The Clothesline Project
- Community Crime Victim Awareness
- Crime Victims Rights Day
- Domestic Violence Fund Raiser
- The Quilt Project for Domestic Violence

Last but not least, DCC complied with instructions & standards of the US Department of Justice-Americans with Disabilities Act.



### Contact Information

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 Hillsboro WV 24946  
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 (304)653-4855 Fax



## Huntington Work/Study Release Center

*Rena Stubblefield, Administrator*



### Contact Information

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Huntington WV  
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Huntington Work/Study Release Center (HWRC) is a minimum-security facility that houses 66 inmates (12 females and 54 males) charged with non-violent crimes, who have a year or less of their minimum sentence to serve before being interviewed by the Parole Board.

HWRC was established in October 1983 and began operation in February 1984. The three-story brick building is located in downtown Huntington, West Virginia. The first floor of the facility contains the control room, administrative offices, resident library, female dormitory, dining hall, and kitchen. The second floor houses four male dormitories and the third floor accommodates storage for filing and supplies.

The following are some of the significant accomplishments credited to the Huntington Work/Study Release Center for the Fiscal Year 2007.

- HWRC created a strong community service base whereby the facility provided 9,184 community service hours to various non-profit agencies.
- Strong ties with community leaders opened a door of opportunity for homeless residents. The Midway Christian Housing Program, a transitional housing program created exclusively for Huntington Work Release Center residents, assisted four inmates with adequate housing this year.
- A strong belief in the reentry initiative assisted HWRC in helping offenders become responsible for themselves and to help take care of their families. HWRC implemented a new program published in part by the Hazeldon Foundation, an internationally respected nonprofit organization founded in 1949, called Design for Living (DFL). DFL is a highly effective program for educating and treating offenders who are substance abusers and chemically dependent.
- The financial component of the reentry process tendered \$43,952 in child support, fines & restitution; and \$76,061 in rent collection.
- The facility produces their own Residential Orientation Video containing the facility rules & regulations as well as divisional policies to help guide the inmate successfully through the work release program. The video is mandated for all new residents to view.



## Huttonsville Correctional Center

*Teresa Waid, Warden*

The Huttonsville Correctional Center (HCC) is located near Huttonsville in Randolph County, approximately 18 miles south of Elkins, WV on U.S. Route 250. It was created by an Act of the Legislature in 1937 to relieve overcrowding at the West Virginia Penitentiary. It remained a branch of the parent institution until 1947, at which time the Legislature established it as a separate entity – the West Virginia Medium Security Prison. In 1970, HCC received its current name by a Legislative Act.

The Huttonsville Correctional Center kitchen serves approximately 2500 meals on any given day. So the renovation of the kitchen at this facility was a major endeavor. A mobile kitchen from Mobile Kitchen USA, based out of California, was rented and placed at the back of the institution. The closure of the facility kitchen required major changes in the facility’s operational schedule as well as inmate movement in and out of the facility. Needless to say, because of staff dedication, cooperation, and hard work this was accomplished for approximately 10 months-until the kitchen floors were repaired.

The six dormitories that have been under construction and converted to two-man and six-man cells opened on 20 June 2007-WV Day. This raised the bed capacity to 1,118. Efforts to fill these beds was a cooperative effort between the staff at HCC , Central Office Movement Coordinator, and other institutions. HCC is now the largest capacity institution in the state.

The K-9 Unit Training Center is located on the grounds of the Huttonsville Correctional Center. The HCC K-9 Unit assisted the Pruntytown Correctional Center during an escape where the patrol dogs were utilized to track and apprehend an escaped felon. In addition, Sgt. Kevin Vandevander and Cpl. Allen Simmons of the HCC K-9 Unit assisted the US Marshal Service in “Operation Falcon”, which was a nationwide operation by the US Marshal Service to arrest felons with “high risk” warrants. The operation took place in the Southern District of West Virginia and was a multi-law enforcement operation.

HCC is now under the leadership of Warden Teresa Waid. The previous Warden, William S. Haines, left to pursue his career as Deputy Commissioner at the WVDOC Central Office. HCC remains in good hands!



### Contact Information

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## Lakin Correctional Center

*David Ballard, Warden*



### Contact Information

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W. Columbia WV  
25287

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Lakin Correctional Center for Women is the only all female prison in the State of West Virginia. It is located six miles north of Point Pleasant on State Route 62.

A local family donated the land on which Lakin Correctional Center sits to the state in the early 1920's. The state built Lakin State Hospital on the land in 1926. There were three buildings sitting in the spot where the facility is now. The medical center and rehabilitation center buildings were both torn down and the activity building was incorporated into the facility, which is now the gymnasium.

Phase I of construction began in February 1999 and was completed in August 2002. Lakin received its first female inmates in January 2003.

Lakin expanded its facility during this fiscal year to an additional 124-bed dormitory style housing unit and a Correctional Industries Building which opened this fiscal year. With this expansion, a great number of females housed in the regional jails were able to be moved into the system. All of the Pruntytown female inmates were also transferred to Lakin.

Governor Joe Manchin III signed into law Senate Bill 411, creating the Correctional Center Nursery Act. Under this act, selected pregnant inmates giving birth during incarceration are permitted to keep their infants for up to 18 months in a specially designed unit separate from the general population of the prison. WV became the 6th state in the nation to adopt this concept.

In keeping with the Governor's commitment to the citizens of WV in maintaining a clean and beautiful state, Lakin is proud to report that a grand total of 3,021 community service hours were performed by inmates at this facility during this fiscal year. Additionally, Lakin recently entered into an agreement to provide inmate labor to the Division of Forestry at the Clements State Tree Nursery located at Lakin.

In May 2007 Lakin was found to be in 100% compliance with required national standards and granted accreditation from the American Correctional Association.



# Institutions, continued...

## Martinsburg Correctional Center

*Scott Paugh, Warden*

The Martinsburg Correctional Center (MCC) is a 120-bed facility located approximately one half mile east of Martinsburg, off of State Route 19. The facility's main objective is to serve as the male offender intake unit for the West Virginia Division of Corrections. These inmates are convicted felons and sentenced to serve one or more years in the custody of the DOC. A psychological evaluation is conducted and a determination is made whether they will serve their sentence at a minimum, medium, or maximum-security facility. Program recommendations are made along with a medical needs assessment. The inmates remain at this facility for a short time, approximately 60-90 days. Due to the short stay of the offender, there is no visitation and limited inmate programs. During this fiscal year, 615 inmates received from the regional jails were classified and transferred to other facilities.

Efforts to recruit staff have brought MCC from the bottom of the DOC in terms of employee vacancies to near the top. MCC has attended numerous job fairs and has held open houses for on-site Correctional Officer I testing. The facility currently has a much larger applicant pool from which to choose. A part of this effort included greater community awareness as well as creating work schedules that are attractive to perspective employees.

Along the lines of community awareness as mentioned above, MCC developed a Christmas program (Operation Christmas Teen) to help provide Christmas gifts to needy children ages 13-17. This program involves making the community aware that gifts may be dropped off at MCC or at the local K-Mart under a designated Christmas tree. Shortly before Christmas, the gifts are collected and brought to the facility where they are sorted into gender and age groups. The items are then distributed to needy families. During Christmas 2006, gifts were provided to 144 teens.

MCC staff have saved thousands of dollars of taxpayer money by doing the work in-house on assorted improvements to the facility. They recently used maintenance personnel and security staff to install a replacement cutter cartridge for the sewage grinder. They were able to improvise with equipment they had available rather than renting items used to pull the old cartridge out of the ground and replace it with a new one. Staff also have completed 75% of our closed circuit TV system utilizing maintenance and security personnel as they had sufficient manpower available, and by using the expertise of Lt. Roger Dodson who has past experience with CCTV.



### Contact Information

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25405

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## Mount Olive Correctional Complex

*Tom McBride, Warden*



### Contact Information

One Mountainside Way  
Mt. Olive WV 25185  
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(304) 442-7225 Fax



The Mount Olive Correctional Complex was built as a replacement for the aging West Virginia Penitentiary at Moundsville. Mount Olive Correctional Complex (MOCC) is situated on a 120-acre site near the Mount Olive Church in Fayette County. Total construction costs for the project were \$61.8 million. The facility's 19 buildings are encompassed by a secure perimeter fence approximately one mile long. Approximately 80 acres are inside the secure perimeter. Extensive use is made of both electronic and manual security controls with provisions for central control.

The transfer of inmates from the West Virginia Penitentiary at Moundsville began during February 1995. Transfers were completed during March 1995 without incident and the West Virginia Penitentiary at Moundsville was closed.

MOCC is comparable to a small town with a population of 1,350 (inmates/1000-staff/350). It has its own post office, school, exchange/store, medical facility, etc. The economic structure of the outlying towns and businesses have indeed been positively affected from the construction/opening of this facility and will continue for many years to come.

The following are a few of the accomplishments that took place at MOCC during this fiscal year:

Correctional Medical Services was awarded National Commission for Correctional Health Care Accreditation for compliance with the standards for Health Services.

The WV Library Commission awarded MOCC the Shirley Smith Award in recognition for timely submission of library annual report data.

Cheryl Chandler, Executive Assistant, was awarded the US Dept. of Justice Award for Public Assistance to victims and witnesses of crime.

WVDOC K-9 Competition held at HCC awarded MOCC's Cpl. Randall Harvey and Canine Partner Rowdy-1st Place, Wesley Williams and Canine Partner Batman-2nd Place, and Sgt. Jarrod Wilson and Canine Partner Sirius-3rd Place.

The WV Dept. of Education was awarded Accreditation with 100% compliance for the 4th time. WV is one of three states in the US that has all correctional facility schools accredited by the Correctional Education Association.



# Institutions, continued...

## Northern Correctional Center

*Evelyn Seifert, Warden*

Northern Correctional Center and Northern Regional Jail are housed in the combined Northern Regional Jail and Correctional Center in Moundsville and employs approximately 127 people. The facility is the only one of its combined nature in West Virginia. It was dedicated in August 1994.

Northern Correctional Center employees are committed to maintaining excellent standards of operation and rehabilitation as demonstrated by American Correctional Association Accreditation. In addition, the Education Department has been accredited by the Correctional Education Association and PrintEd. Medical Services has been accredited by the National Commission of Correctional Health Care. NCC's inmate custody levels range between minimum custody (Level I) and maximum custody (Level V). The inmate population is solely comprised of adult male felons.

NCC operates under a unit management philosophy, wherein inmate-housing pods are divided into separate units. Each unit has an assigned team of treatment and security staff who are under the general supervision of a Unit Manager.

In addition to providing jobs, the following are some community service projects that have a positive economic impact to the surrounding areas.

- Toys for Tots Program
- Red Cross Blood Drive
- Relay for Life
- Muscular Dystrophy Association Lockup
- Mock Riot Participation
- Provided support and donations to our military troops
- Provided educational tours
- School "Bullying" project for local grade schools
- Whitegate Cemetery beautification & lawn preservation
- Job Fairs
- Various Task Forces

During this fiscal year the facility had no escapes, suicides, serious injuries/assaults, or drug violations.



### Contact Information

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 Moundsville WV  
 26041  
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## Ohio County Correctional Center

*William Yurcina, Administrator*



### Contact Information

1501 Eoff Street  
Wheeling WV 26003  
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The Ohio County Correctional Center (OCCC) is located in Wheeling, West Virginia and was opened in April 1998. The West Virginia Division of Corrections began leasing the old Ohio County Jail (built in 1974) for the purpose of housing female offenders. During the next five years, the facility supervised female offenders with varying classification levels to include segregation and Behavior Improvement Unit (BIU) status offenders. The facility continued with this mission until the opening of the Lakin Correctional Center for Women in 2003.

The facility currently operates as a minimum-security institution that houses up to 55 male offenders. OCCC employs approximately 29 full-time staff.

During the past fiscal year the Ohio County Correctional Center was able to complete and be reviewed for all primary and secondary standards as they pertain to ACA. Because of this accomplishment, OCCC will be applying for ACA accreditation and hopes to be audited sometime in 2008.

OCCC continues to provide 5 community service crews for the local communities. These crews not only work for the Department of Highways, but they do extensive services for the community such as churches, schools and clean up.

The following are some of the community service projects the facility participated in during this fiscal year:

- School Supplies for Domestic Violence Shelter
- Raised approximately \$500.00 for Domestic Violence
- Secret Santa Program
- Donated Easter Baskets to the Domestic Violence Shelter
- Supervised numerous ROPE Programs (Realities of Prison Environment)
- Operations Outreach
- Blood Drive during Crime Victim Rights Week
- Harmony House Balloon Release
- Community Clean-up day
- Donated stuffed animals to Ohio County Sheriffs Dept. and Harmony House
- Held fund raisers and donated \$1213.00 worth of items for crisis care kits for the Sexual Assault Help Center.



## *Institutions, continued...*

### *Pruntytown Correctional Center*

*Jim Ielapi, Warden*

The Pruntytown Correctional Center, formerly known as the West Virginia Industrial Home for Boys, is located in Pruntytown near Grafton in Taylor County. The facility, which first opened in 1891, operated as a state correctional institution for delinquent boys until January 1983, when it was closed and the juveniles were transferred to the West Virginia Industrial Home for Youth near Salem. Pruntytown remained vacant and idle until midyear 1985.

After much renovation and remodeling, the facility was reopened as Pruntytown Correctional Center (PCC) in November 1985, to house minimum-security male inmates. In December 1988, the Division of Corrections began moving sixty female inmates to the PCC, creating a coed facility. These females had previously been housed under contract with the Federal Correctional Institution for Women in Alderson, WV. On January 9th and 10th of this fiscal year, all female inmates housed at PCC were transferred to Lakin Correctional Center, making PCC a male only facility for the first time since 1988.

With the departure of the female inmates, the Residential Substance Abuse Treatment Unit was moved into the unit left vacant, allowing for more inmates to participate and also for inmates classified as Level III to participate.

During this fiscal year PCC installed a much needed fire alarm system in all buildings that did not have such a system. During this time frame PCC also purchased and implemented the Morse Watchman's Key Watcher System.

In September 2006, PCC received the West Virginia Division of Corrections Commissioner's Award of Excellence for "Outstanding Service to Victims" for the year of 2005. Pruntytown was selected in the category of small facilities.

PCC successfully completed the initial Correctional Educational Association's audit with 100% compliance.

This facility continues to excel in the area of Residential Substance Abuse Treatment and is a major stepping stone for an inmates reintegration into society.



#### Contact Information

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## St. Marys Correctional Center

*William Fox, Warden*



### Contact Information

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(304)684-5506 Fax



The St. Marys Correctional Center (SMCC) is located three miles north of St. Marys on State Route 2 in Pleasants County. It was formerly known as the Colin Anderson Center, which was established in 1932 by an Act of the Legislature. The Colin Anderson Center was closed in the spring of 1998, at which time funding was provided to renovate the facility to a correctional center.

In the early spring of 1998, the DOC began the preparations needed to house adult male minimum to medium-security inmates at SMCC and in November of the same year, Phase I of the construction was underway. A security fence was installed around the perimeter and the institution tapped into the local water system. It continues to be an adult male minimum to medium-security facility.

Expansion has been an ongoing project since the opening of the facility in December 1999. With the ever growing inmate population in West Virginia, expansion of the facility will continue. This fiscal year the roof was replaced on Building 79, which houses the Associate Warden of Security, operations office, central control, tool room, key control, and the tactical room. The roof was also replaced on the maintenance building, using the labor of the building maintenance personnel along with inmate workers.

A racquetball court was constructed for the inmates and paid for by the inmate benefit fund.

Construction of the St. Marys Correctional Center Bell Project was completed. The Bell was located in the old school building of the former Colin Anderson Center and is now in the center core, outside the Administration Building.

This fiscal year a new phone system was installed in the facility. The system was installed by Access Systems. All personnel were trained with the new equipment and are extremely happy with its various features.

SMCC received the Commissioners Award of Excellence for Outstanding Services to Victims for 2006.



## Training Statistics

Each year, the West Virginia Division of Corrections requires every employee to complete a designated amount of training. Training hours are earned by attending classes, seminars, and various other events. The West Virginia Corrections Academy provides aggressive training in order to develop exemplary corrections professionals. Both basic training and required training hours enhance job performance, sharpen skills, and improve the overall professionalism of the DOC.

**Table 1:** DOC Employees completing Basic Training, FY 2007.

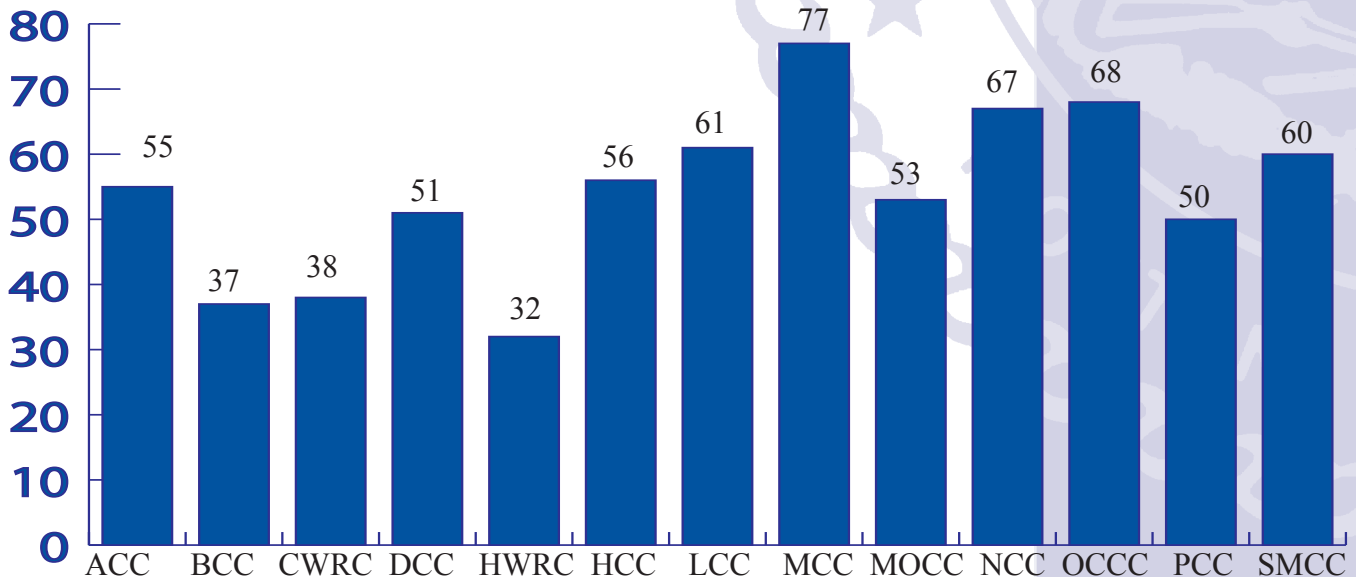
Employees Completing Basic Training	
Correctional Officer	266
Non-Uniformed Staff	50
<b>Total</b>	<b>316</b>

**Table 2:** DOC Employees completing Required Training, FY 2007.

Location	# of employees completing training	# of employees not completing training
ACC	88	2
BCC	16	0
CWRC	17	0
DCC	91	0
HCC	293	15
HWRC	14	0
LCC	171	2
MCC	70	0
MOCC	303	50
NCC	121	3
OCCC	27	1
PCC	131	6
SMCC	224	16
WVCA	20	0
CO	46	0
Parole Services	44	0
Corr. Industries	21	3
<b>Total</b>	<b>1697</b>	<b>98</b>

## Fiscal & Budget

**Chart 1:** Daily cost in dollars of inmate population by institution, FY 2007.







## Fiscal & Budget Continued....

**Table 3:** General Revenue Expenditures by Category Inclusive of Institutions, Parole Services, Academy, Central Office, and Special Services, FY 2007.

General Revenue Expenditures by Category	Expenditures	% of Budget Expended
Personnel Services (Payroll)	\$45,058,560	32.5%
Annual Increment	\$590,059	0.4%
Inmate Payroll	\$725,442	0.5%
Employee Benefits	\$20,144,492	14.5%
Utilities	\$5,358,733	3.9%
Food	\$5,868,722	4.2%
Other Operating Expenses	\$17,550,774	12.7%
Repairs & Alterations	\$971,664	0.7%
Equipment	\$786,012	0.6%
Inmate Medical	\$20,080,692	14.5%
Payments to Regional/County Jails and Federal Bureau of Prisons	\$25,487,518	18.4%
Board of Risk Insurance Premium	\$874,457	0.6%
Less Reimbursements	(\$5,020,454)	-3.6%
<b>Total Expenditures</b>	<b>\$138,476,671</b>	<b>100%</b>

**Table 4:** DOC Medical/Mental Health Expenditures, FY 2007.

Medical/Mental Health Category	Cost
Total Expenditures	\$20,080,692
Annual Cost Per Inmate	\$4,987
Cost Per Inmate Per Day	\$13.65

**Table 5:** Cost Per Inmate, Exclusive of Medical cost which is reflected in Table 5, Parole Services, Central Office Administrative Cost and Payments to jails, FY 2007.

Institution	Total Expenditures	Annual Cost Per Inmate	Daily Cost Per Inmate	Food Cost Per Day	Notes
Anthony Correctional Center	\$4,272,752	\$20,250	\$55.44	\$3.00	
Beckley Correctional Center	\$895,767	\$13,572	\$37.18	\$3.81	C
Charleston Work/Study Release Center	\$862,335	\$13,909	\$38.11	\$2.68	C
Denmar Correctional Center	\$3,813,518	\$18,512	\$50.68	\$3.46	
Huntington Work/Study Release Center	\$764,774	\$11,766	\$32.23	\$3.27	C
Huttonsville Correctional Center	\$17,208,878	\$20,511	\$56.15	\$4.55	A
Lakin Correctional Center	\$7,628,686	\$22,306	\$61.07	\$2.78	A
Martinsburg Correctional Center	\$3,126,351	\$28,165	\$77.11	\$4.61	
Mount Olive Correctional Complex	\$18,958,048	\$19,484	\$53.34	\$3.61	A
Northern Correctional Center	\$6,165,598	\$24,467	\$66.98	\$2.70	A, B, C
Ohio County Correctional Center	\$1,445,756	\$24,927	\$68.24	\$2.73	A, C
Pruntytown Correctional Center	\$6,164,269	\$18,237	\$49.93	\$2.83	
St. Marys Correctional Center	\$11,073,907	\$21,972	\$60.15	\$3.52	
<b>Total/Average Expenditures</b>	<b>\$82,380,639</b>	<b>\$20,457</b>	<b>\$56.01</b>	<b>\$3.35</b>	

A - Contracted Food Service.

B - Northern Correctional Facility is operated jointly by the Division of Corrections and the Regional Jail and Correctional Facility Authority. Data reflects the cost to DOC and some services to RJA inmates.

C - The cost per day is offset by inmate reimbursements at this institution.



## DOC Prison Population Statistics

Table 6 and Chart 2 show the total average inmate population in DOC institutions and the total average inmate population that have been committed to the DOC, but were awaiting prison space in county/regional jails during the past 16 years. During that period, the inmate population held in DOC institutions has increased by a total of 2,321 inmates.

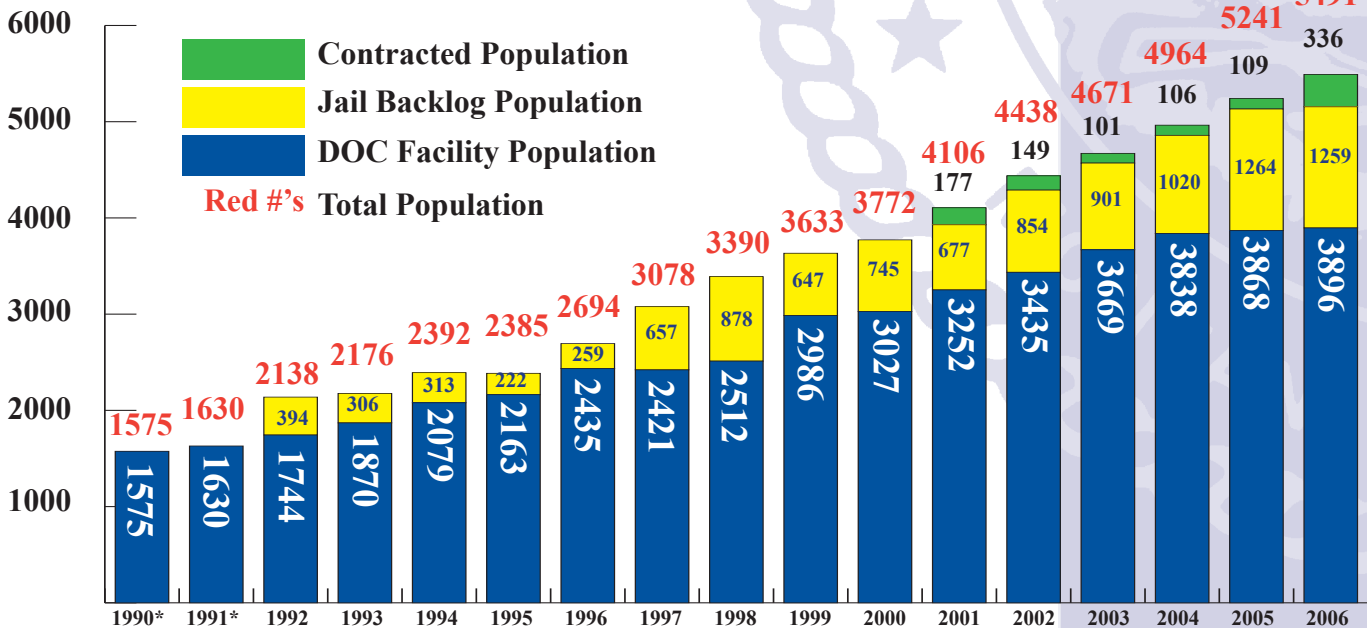
Inmates that were committed to the DOC but were waiting in county/regional jails for bed space in DOC facilities increased by a total of 870 inmates since record keeping began in 1992.

The DOC also houses inmates in the McDowell County Correctional Center on a per diem contract basis; this population is represented in the “Contracted” column. This segment has increased by 159 inmates in the last 5 years.

**Table 6:** DOC average yearly inmate population, Calendar Year 1991-2006.

Calendar Year	Prisons	Jails	Contracted	Total
1990	1575			1575
1991	1630			1630
1992	1744	394		2138
1993	1870	306		2176
1994	2079	313		2392
1995	2163	222		2385
1996	2435	259		2694
1997	2421	657		3078
1998	2512	878		3390
1999	2986	647		3633
2000	3027	745		3772
2001	3252	677	177	4106
2002	3435	854	149	4438
2003	3669	901	101	4671
2004	3838	1020	106	4964
2005	3868	1264	109	5241
2006	3896	1259	336	5491

**Chart 2:** Average DOC inmate population by Calendar Year, 1990-2006.



\*Jail Population not recorded until 1992.

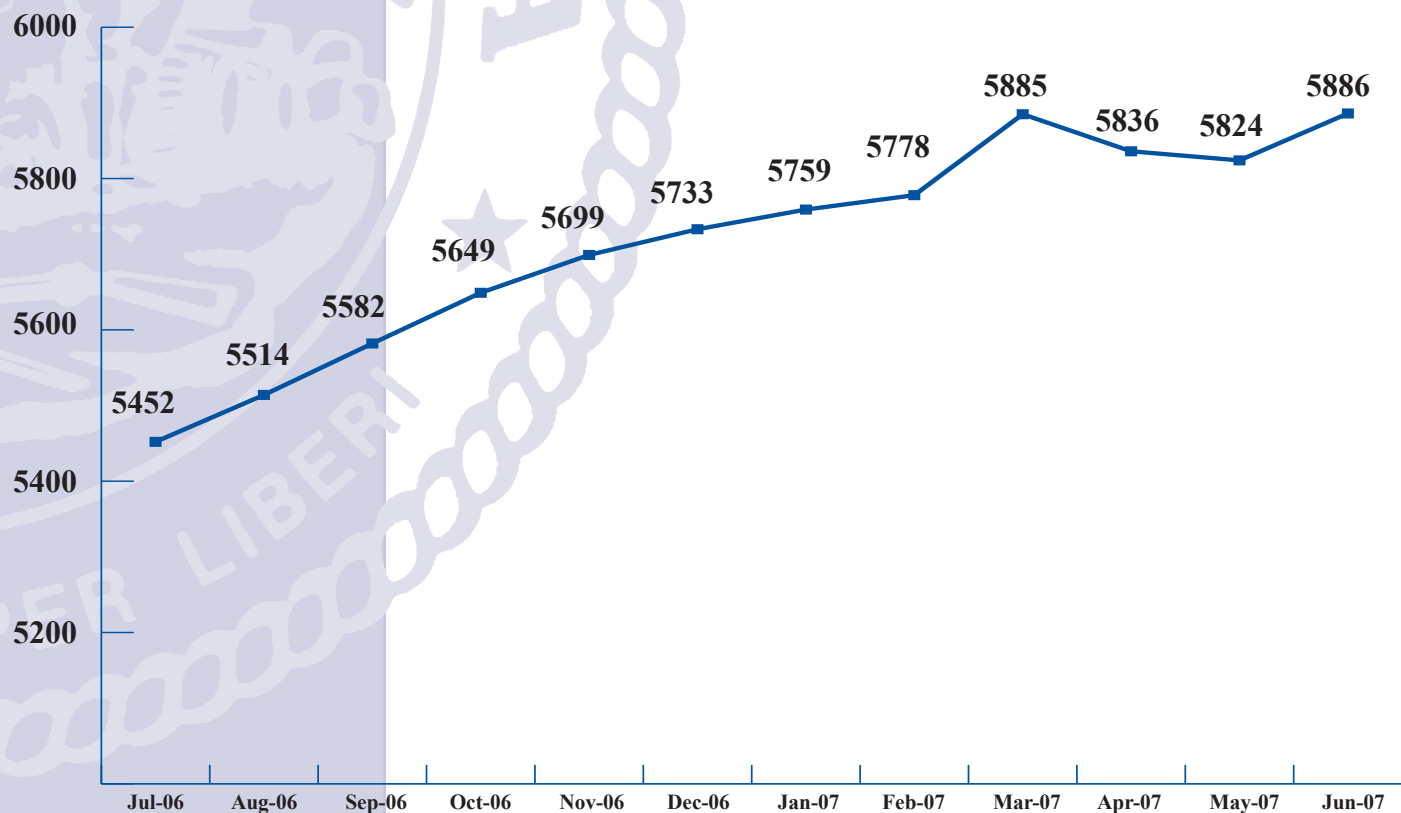
## DOC Prison Population Statistics, continued...

Table 7 and Chart 3 show the end of the month inmate population in DOC institutions and the end of the month inmate population that have been committed to the DOC, but are awaiting prison space in regional jails during FY 2006-2007.

Table 7: DOC End of Month Population Figures, FY 2006-2007.

Month	Prison	Jail	Total
Jul-06	4291	1161	5452
Aug-06	4324	1190	5514
Sep-06	4375	1207	5582
Oct-06	4397	1252	5649
Nov-06	4364	1335	5699
Dec-06	4367	1366	5733
Jan-07	4370	1389	5759
Feb-07	4445	1333	5778
Mar-07	4574	1311	5885
Apr-07	4609	1227	5836
May-07	4615	1209	5824
Jun-07	4647	1239	5886

Chart 3: End of Month inmate population by Month, FY 2007.



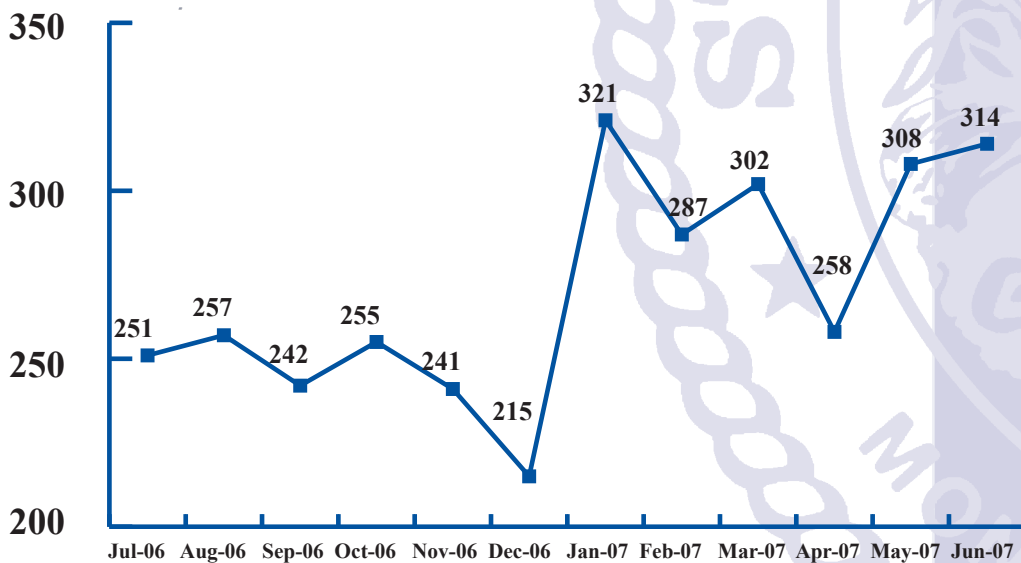


## Commitments to DOC

Table 8: Inmate commitments to DOC custody, FY 2007.

Month	Regular	Diag	PVT	PVF	Home Conf. Rev.	Home Conf. Par. Rev.	Prob. Felony	Prob. Viol. Tech.	AC	Esc. Returned	Returned As Fit	Total
Jul-06	131	4	53	0	5	0	4	40	14	0	0	251
Aug-06	132	3	37	5	10	1	2	53	13	0	1	257
Sep-06	128	2	36	4	7	0	4	39	22	0	0	242
Oct-06	148	10	30	3	8	0	4	26	25	0	1	255
Nov-06	135	7	37	1	9	0	1	38	13	0	0	241
Dec-06	109	4	44	0	11	1	4	30	12	0	0	215
Jan-07	178	17	45	2	13	0	4	36	25	0	1	321
Feb-07	154	12	44	2	6	0	6	37	26	0	0	287
Mar-07	182	15	31	1	9	2	7	49	6	0	0	302
Apr-07	134	13	35	2	7	2	5	37	22	0	1	258
May-07	165	18	47	2	7	4	3	47	15	0	0	308
Jun-07	185	13	43	0	5	1	1	36	30	0	0	314
<b>Totals</b>	<b>1781</b>	<b>118</b>	<b>482</b>	<b>22</b>	<b>97</b>	<b>11</b>	<b>45</b>	<b>468</b>	<b>223</b>	<b>0</b>	<b>4</b>	<b>3251</b>

Chart 4: Inmate commitments to DOC custody, FY 2007.



### Abbreviation Guide:

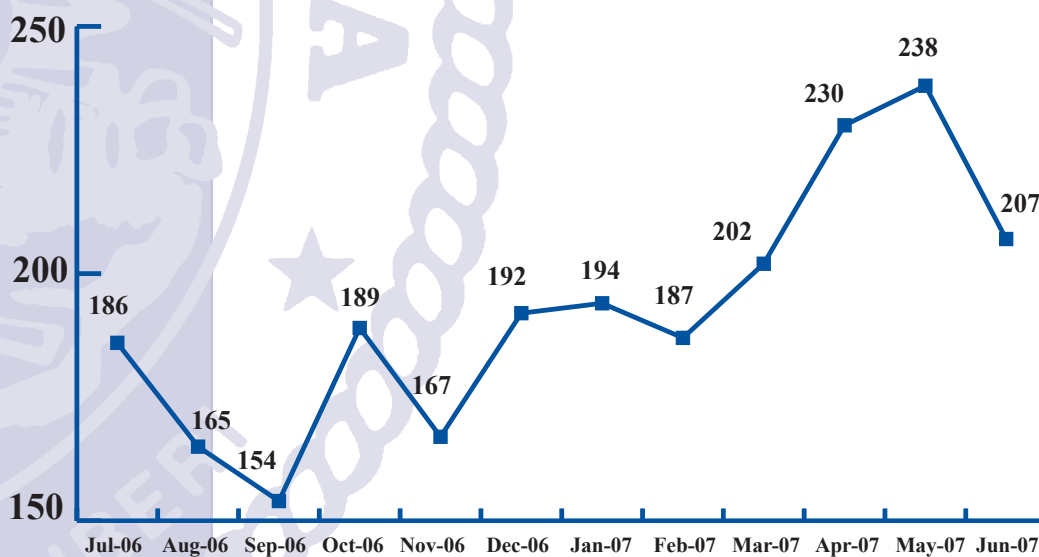
- Regular:** Regular Commitment to a DOC facility of an appropriate security level.
- Diagnostic:** Commitment for evaluation purposes in order to assist Judges in making sentencing decisions.
- PVT:** Commitment returning a parolee to prison for a technical revocation.
- PVF:** Commitment returning a parolee to prison for a new felony.
- Home Conf. Rev.:** Commitment for revoked home confinement, supervised by local jurisdiction.
- Home Conf. Par Rev.:** Commitment for revoked home confinement - parole.
- AC:** Commitment to the young adult facility, Anthony Correctional Center.
- Esc. Returned :** Escaped from DOC facility and returned to complete sentence.
- Returned as Fit:** Returned by Court to Anthony Correctional Center to complete program.

## Releases from DOC

Table 9: Inmate releases from Division of Corrections prisons, FY 2007.

Month	# of Inmates Paroled	Medical Respite	Conditional Pardon	Full Pardon	Diagnostic Releases*	Escape	Death	# of Inmates Discharged	Court Ordered Release**	Total
Jul-06	81	0	0	0	7	0	1	70	27	186
Aug-06	73	0	0	0	15	1	0	41	35	165
Sep-06	65	0	0	0	15	0	0	50	24	154
Oct-06	101	0	0	0	3	1	3	54	27	189
Nov-06	75	0	0	0	12	1	4	51	24	167
Dec-06	103	0	0	0	10	2	2	53	22	192
Jan-07	111	0	0	0	15	0	2	49	17	194
Feb-07	94	0	0	0	10	0	1	50	32	187
Mar-07	114	0	0	0	17	0	2	48	21	202
Apr-07	109	0	0	0	12	3	5	61	40	230
May-07	143	0	0	0	19	1	0	55	20	238
Jun-07	114	0	0	0	14	1	2	54	22	207
<b>Totals</b>	<b>1183</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>149</b>	<b>10</b>	<b>22</b>	<b>636</b>	<b>311</b>	<b>2311</b>

Chart 5: Inmate releases from DOC prisons, FY 2007.



**\*Diagnostic Releases:** Diagnostic commitments to the DOC are typically for a temporary period of 60 days after which the inmate is released and reconsidered by the Court.

**\*\*COR:** Court Ordered Release; Although an inmate can be released from prison by court order for various reasons, the data in this column typically indicates releases from Anthony Correctional Center, a special young adult correctional institution.



## Crime Statistics

The data presented in this report was gathered from the DOC Inmate Management Information System (IMIS) on June 30, 2007. This report includes data on those inmates in the legal custody of the DOC as of June 30, 2007. Unless otherwise noted, each inmate is represented only once in each table.

**Table 10:** Crime Categories with specific offenses, FY 2007.

Offense	#	%
<b>Arson</b>		
Attempt To Commit; Fourth Degree Arson	5	0.1%
Burning, Or Attempting To Burn, Insured Property	1	0.0%
Causing Injuries During An Arson-Related Crime	231	3.9%
Causing Serious Injuries During An Arson-Related Crime	3	0.1%
First Degree Arson	29	0.5%
Second Degree Arson	10	0.2%
Third Degree Arson	10	0.2%
Willfully, Unlawfully And Maliciously Setting Fire	1	0.0%
<b>Arson Total</b>	<b>290</b>	<b>4.9%</b>
<b>Assault</b>		
Assault During Commission/Attempt To Commit A Felony	8	0.1%
Battery Police Officers, Etc 3rd Offense	1	0.0%
Disarming Officer Acting In Official Capacity	3	0.1%
Domestic Violence - Third Offense	61	1.0%
Malicious Assault	75	1.3%
Malicious Assault; Police Officers, Etc.	5	0.1%
Stalking; 2nd Offense	1	0.0%
Unlawful Assault	68	1.1%
Unlawful Assault; Police Officers, Etc	5	0.1%
Wanton Endangerment Involving A Firearm	70	1.2%
Wanton Endangerment; Destructive Device	1	0.0%
<b>Assault Total</b>	<b>298</b>	<b>5.1%</b>
<b>Burglary/Breaking and Entering</b>		
Breaking And Entering	385	6.5%
Burglary; Daytime Without Breaking	156	2.7%
<b>Burglary/Breaking and Entering Total</b>	<b>541</b>	<b>9.2%</b>

<b>Child Abuse/Neglect</b>		
Abuse Or Neglect Of Incapacitated Adult.	2	0.0%
Child Abuse By Parent Resulting In Injury	19	0.3%
Child Abuse By Parent W/Serious Bodily Injury	5	0.1%
Child Abuse W/ Risk Of Serious Bodily Injury Or Death	7	0.1%
Child Neglect By Parent Resulting In Death	1	0.0%
Exposure of Children to Methamphetamine	3	0.1%
Gross Neglect - Substantial Risk Serious Bod Injury Or Death	20	0.3%
Neglect By Parent Causing Injury	24	0.4%
Neglect By Parent Causing Serious Bodily Injury	7	0.1%
Parent Or Custodian Permits Death Of Child By Abuse	2	0.0%
<b>Child Abuse/Neglect Total</b>	<b>90</b>	<b>1.5%</b>
<b>Counterfeiting/Forgery</b>		
Alteration Of Title/Registration/Permit	1	0.0%
Counterfeiting	1	0.0%
Forgery Of Official Seals	1	0.0%
Forgery Of Public Record	7	0.1%
Forging Or Uttering Other Writing	302	5.1%
Possession Of Counterfeit With Intent To Utter	3	0.1%
<b>Counterfeiting/Forgery Total</b>	<b>315</b>	<b>5.4%</b>
<b>Destruction/Damage/Vandalism of Property</b>		
Removal, Injury To Or Destruction Of Property	3	0.1%
<b>Destruction/Damage/Vandalism of Property Total</b>	<b>3</b>	<b>0.1%</b>
<b>Drug/Narcotic Offenses</b>		
Distribution To Persons Under The Age Of Eighteen Sch I,II Narcotic	6	0.1%
Distribution To Persons Under The Age Of Eighteen Sch I,II,III Controlled Substance	4	0.1%
Manufacture/Deliver Counterfeit I,II Controlled Narcotic Substance	2	0.0%
Manufacture/Deliver Counterfeit I,II,III Controlled Substance	6	0.1%
Manufacture/Deliver Counterfeit IV Controlled Substance	1	0.0%
Manufacture/Deliver Sch I,II Controlled Narcotic Substance	258	4.4%
Manufacture/Deliver Sch I,II,III Controlled Substance	242	4.1%
Manufacture/Deliver Sch IV Controlled Substance	19	0.3%
Obtain Controlled Substance By Fraud, Etc.	23	0.4%
Operating Or Attempting To Operate Clandestine Drug Laboratories	83	1.4%
Transportation Of Sch I,II Narcotic Controlled Substance	1	0.0%
Transportation Of Sch I,II,III Controlled Substance	1	0.0%
<b>Drug/Narcotic Offenses Total</b>	<b>646</b>	<b>11.0%</b>



## Crime Statistics, continued...

<b>DUI</b>		
Driving While License Suspended Or Revoked for DUI	49	0.8%
DUI - Third Offense	92	1.6%
<b>DUI Total</b>	<b>141</b>	<b>2.4%</b>
<b>Embezzlement</b>		
Embezzlement - Banking Institution	21	0.4%
Embezzlement By Carrier Or Other Person	1	0.0%
<b>Embezzlement Total</b>	<b>22</b>	<b>0.4%</b>
<b>Extortion/Blackmail</b>		
Extortion	1	0.0%
<b>Extortion/Blackmail Total</b>	<b>1</b>	<b>0.0%</b>
<b>Fraud</b>		
Access Computer Fraudulently Obtain Money	1	0.0%
Attempt Fraudulent Use, Traffic Credit Card	12	0.2%
Forgery Credit Card	18	0.3%
Fraud With Access Device - Felony	7	0.1%
Fraudulent Schemes	40	0.7%
Obtaining Money, Property Services By False Pretenses	30	0.5%
Taking Identity Of Another Person	6	0.1%
Welfare Fraud - Felony	2	0.0%
Wrongful Seeking Workers' Compensation; False Testimony	1	0.0%
<b>Fraud Total</b>	<b>117</b>	<b>2.0%</b>
<b>Homicide</b>		
Attempt To Commit A Felony Punishable W/Life	22	0.4%
Attempt To Kill Or Injure By Poison	2	0.0%
Convicted Twice Before (Habitual)	19	0.3%
Death Of A Child By Parent, Guardian By Child Abuse	3	0.1%
DUI With Death - Reckless Disregard - Felony	28	0.5%
First Degree Murder	542	9.2%
Second Degree Murder	158	2.7%
Voluntary Manslaughter	60	1.0%
<b>Homicide Total</b>	<b>834</b>	<b>14.2%</b>

<b>Kidnapping/Abduction</b>		
Abduction Of Person, Kidnapping/Concealing Child For Other Purposes	56	1.0%
Abduction Of Person, Kidnapping/Concealing Child W/Purpose Of Defiling	20	0.3%
Concealment Or Removal Of Minor Child To Deprive Custodian Of Custody	2	0.0%
Penalty For Kidnapping Where Victim Returned Unharmmed After Ransom	3	0.1%
Penalty For Kidnapping Where Victim Returned Unharmmed Before Ransom Paid	8	0.1%
Kidnapping, Life W/Mercy	10	0.2%
Kidnapping, Life W/O Mercy	2	0.0%
Threats To Kidnap Or Demand Ransom.	1	0.0%
<b>Kidnapping/Abduction Total</b>	<b>102</b>	<b>1.7%</b>
<b>Larceny/Theft Offenses</b>		
Failure To Pay For Gasoline-Grand Larceny	1	0.0%
Grand Larceny	277	4.7%
Second Conviction For Petit Larceny	17	0.3%
Shoplifting, 3rd Offense	39	0.7%
<b>Larceny/Theft Offenses Total</b>	<b>334</b>	<b>5.7%</b>
<b>Motor Vehicle Theft</b>		
Unlawful Taking Of Vehicle	1	0.0%
<b>Motor Vehicle Theft Total</b>	<b>1</b>	<b>0.0%</b>
<b>Other</b>		
Accessory	3	0.1%
Attempt To Commit A Felony Punishable W/Term Less Than Life	172	2.9%
Bigamy	1	0.0%
Conspiracy To Commit A Felony	171	2.9%
Escape From Custody Of Division Of Corrections	1	0.0%
Escape Of Persons In Custody Of Jail	9	0.2%
Failure To Appear After Having Been Released On Bond	11	0.2%
Failure To Meet An Obligation To Provide Support To Minor	18	0.3%
Failure To Register as a Sex Offender	40	0.7%
Fleeing From Officer; Vehicle - DUI - Felony	43	0.7%
Fleeing From Officer; Vehicle - Injury - Felony	3	0.1%
Hindering Or Obstructing Firefighter	1	0.0%
Leave Accident Involving Death - Felony	3	0.1%
Perjury And Subordination Of Perjury	1	0.0%
Retaliate - Juror Or Witness	1	0.0%
Retaliate - Public Official	1	0.0%
Sexual Predator Failure To Register; Felony	3	0.1%
<b>Other Total</b>	<b>482</b>	<b>8.2%</b>



## Crime Statistics, continued...

<b>Pornography/Obscene Material</b>		
Distribution And Exhibiting Of Material	4	0.1%
Employment Or Use Of Minor To Produce Obscene Matter Or Assist In Doing Sexually Explicit Conduct	1	0.0%
Photographing Minors In Sexually Explicit Conduct	3	0.1%
Preparation, Distribution Or Exhibition Of Obscene Matter To Minor	2	0.0%
Use Of Obscene Matter With Intent To Seduce Minor-1st Offense	2	0.0%
<b>Pornography/Obscene Material Total</b>	<b>12</b>	<b>0.2%</b>
<b>Prostitution</b>		
Prostitution-2nd Offense	2	0.0%
<b>Prostitution Total</b>	<b>2</b>	<b>0.0%</b>
<b>Robbery</b>		
Aggravated Bank Robbery - Weapon Specification	1	0.0%
Bank Robbery	7	0.1%
First Degree Robbery; Physical Violence	364	6.2%
First Degree Robbery; Weapons Specification	48	0.8%
Robbery Or Attempted Robbery	10	0.2%
Second Degree Robbery	142	2.4%
<b>Robbery Total</b>	<b>572</b>	<b>9.7%</b>
<b>Sex Offenses, Forcible</b>		
Child Sexual Abuse By Parent	220	3.7%
Sexual Abuse In The First Degree	165	2.8%
Sexual Abuse In The Second Degree	1	0.0%
Sexual Assault In The First Degree	284	4.8%
Sexual Assault In The Second Degree	121	2.1%
<b>Sex Offenses, Forcible Total</b>	<b>791</b>	<b>13.5%</b>
<b>Sex Offenses, Non-forcible</b>		
Incest	45	0.8%
Sexual Assault In The Third Degree	153	2.6%
<b>Sex Offenses, Non-forcible Total</b>	<b>198</b>	<b>3.4%</b>
<b>Stolen Property</b>		
Bringing Into This State, Receiving Or Disposing Of Stolen Property	5	0.1%
Receiving Or Transferring Stolen Goods	28	0.5%
Receiving Or Transferring Stolen Vehicle	12	0.2%
<b>Stolen Property Total</b>	<b>45</b>	<b>0.8%</b>

<b>Weapon Law Violations</b>		
Carrying Deadly Weapon Without License Or Other Authorization-2nd Offense	5	0.1%
Delivers Firearm, Drugs, Alcohol, Etc To A Defendant In Jail	1	0.0%
False Reports Concerning Bombs Or Other Explosive Devices	1	0.0%
Illegal Possession Of Destructive Devices	3	0.1%
Persons Prohibited From Possessing Firearms	15	0.3%
Possessing Deadly Weapons On Premises Of Education	1	0.0%
Transports Firearm, Drugs, Alcohol, Etc Onto Grounds of a Correctional Facility	6	0.1%
<b>Weapon Law Violations Total</b>	<b>32</b>	<b>0.5%</b>
<b>Grand Total</b>	<b>5869</b>	<b>100.0%</b>

Table 11: Crime Categories, FY 2007.

Category	#	%
Arson	290	4.9%
Assault	298	5.1%
Burglary/Breaking and Entering	541	9.2%
Child Abuse/Neglect	90	1.5%
Counterfeiting/Forgery	315	5.4%
Destruction/Damage/Vandalism of Property	3	0.1%
Drug/Narcotic Offenses	646	11.0%
DUI	141	2.4%
Embezzlement	22	0.4%
Extortion/Blackmail	1	0.0%
Fraud	117	2.0%
Homicide	834	14.2%
Kidnapping/Abduction	102	1.7%
Larceny/Theft Offenses	334	5.7%
Motor Vehicle Theft	1	0.0%
Other	482	8.2%
Pornography/Obscene Material	12	0.2%
Prostitution	2	0.0%
Robbery	572	9.7%
Sex Offenses, Forcible	791	13.5%
Sex Offenses, Nonforcible	198	3.4%
Stolen Property	45	0.8%
Weapon Law Violations	32	0.5%
<b>Grand Total</b>	<b>5869</b>	<b>100.0%</b>





## Crime Statistics, continued...

### Sentence Type

Table 12: Inmates by sentence type FY 2007

Sentence Type	#	%
Anthony Center	204	3.5%
Diagnostic	31	0.5%
Habitual Life	39	0.7%
Life With Mercy	322	5.5%
Life Without Mercy	251	4.3%
Regular	5022	85.6%
<b>Grand Total</b>	<b>5869</b>	<b>100.0%</b>

Table 12 shows inmates by sentence type as of June 30, 2007. Life with mercy and life without mercy sentences are typically for first degree murder. However, kidnapping offenses can carry a life without mercy sentence as well. Habitual life offenders are serving life with mercy sentences for repeat offenses.

### Security Classification

Table 13: Inmates by Classification FY 2007.

Security Class	#	%
Community	68	1.5%
Minimum	1101	23.6%
Medium	1597	34.2%
Close	1251	26.8%
Maximum	296	6.3%
Receiving/Intake	352	7.5%
<b>Grand Total</b>	<b>4665</b>	<b>100.0%</b>

Table 13 shows the security classification breakdown for those inmates held in DOC prisons on June 30, 2007. Inmates classified as Receiving/Intake have not been through the formal classification process and are still assigned to an intake/diagnostic unit.

### Inmate Demographics

The following Tables show demographic information of inmates in DOC prisons at midyear, 2007.

Table 14: Inmates by Race and Gender.

Race	Gender	#	%
American Indian/Alaska Native	F	1	0.0%
	M	6	0.1%
Asian	M	4	0.1%
	F	46	1.0%
Black	M	591	12.7%
	M	23	0.5%
Hispanic or Latino	F	2	0.0%
	M	18	0.4%
Multi-Racial or Other	F	2	0.0%
	M	1	0.0%
Native Hawaiian or Pacific Islander	F	2	0.0%
	M	1	0.0%
White	F	427	9.2%
	M	3477	74.5%
Unknown	F	15	0.3%
	M	52	1.1%
<b>Grand Total</b>		<b>4665</b>	<b>100.0%</b>



## Inmate Demographics, continued...

**Table 15:** Inmates by Age Group FY 2007.

Age Category	#	%
Under 20	21	0.4%
20 - 29	1980	33.7%
30 - 39	1705	29.1%
40 - 49	1303	22.2%
50 - 59	623	10.6%
60 - 69	201	3.4%
70 - 79	35	0.6%
80 and Over	1	0.0%
<b>Grand Total</b>	<b>5869</b>	<b>100.0%</b>

**Table 16:** Inmates by Education Level FY 2007.

Education Category	#	%
Did Not Graduate High School	1661	35.6%
GED	1508	32.3%
High School Diploma	1256	26.9%
Post High School Education	240	5.1%
<b>Grand Total</b>	<b>4665</b>	<b>100.0%</b>

**Table 17:** Inmates by Marital Status FY 2007.

Marital Status	#	%
Divorced	1116	23.9%
Married	868	18.6%
Separated	176	3.8%
Single	2336	50.1%
Widow/er	104	2.2%
Unknown	65	1.4%
<b>Grand Total</b>	<b>4665</b>	<b>100.0%</b>

Please note that Tables 16 & 17 only contain information on inmates that are incarcerated in DOC prisons. It does not include information on DOC inmates in the regional jails.

## Community Service

**Table 18:** Community Service Completed by Inmates and Parolees by Category, FY 2007.

	Local Church	Community Cleanup	DOH Crews	County Commissions	Other MAPS Agencies	Other State Agencies	Schools	Charity Organizations	Cities/Towns	State Parks	Adopt-A-Highway	Farm Commission	Humane Society	Crime Victim Awareness	Other	Total
ACC	80	0	0	0	0	0	80	0	1640	0	40	0	0	0	20	1860
BCC	0	0	0	0	1148	0	0	4006	4064	2378	96	0	0	0	14	11706
CWRC	50	31	1304	0	0	8784	0	782	528	0	0	0	0	0	13	11492
DCC	240	0	19160	0	59920	0	844	8	0	4688	18	0	0	16	135	85029
HWRC	1402	96	0	0	0	0	0	6640	839	0	51	0	0	157	84	9269
HCC	0	2093	8852	0	0	66	112	0	0	7067	20958	0	0	0	0	39148
LCC	84	22	0	830	114	197	311	0	211	0	40	0	230	982	0	3021
MOCC	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
NCC	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
OCCC	40	100	41100	100	4200	0	900	60	600	0	0	0	0	200	100	47400
PCC	0	600	131040	0	14360	20320	1320	1043	18790	920	0	8160	0	75	0	196628
SMCC	0	0	9888	0	6	0	23	0	187	0	0	0	0	0	8	10112
PAROLE	2303	398	0	85	949	1090	111	1724	1497	0	0	0	220	0	1482	9859

**Total Hours of Community Service = 425,524**



# Inmate Classes/Educational Programs

Table 19: Classes/Educational Programs Completed by Inmates, FY 2007.

		Anger Management	ALADRUE I	ALADRUE II	ALADRUE III	Residential Substance Abuse Program	Batters Intervention & Prevention	Sex Offender Program Phase I	Sex Offender Program Phase II	Sex Offender Program Phase III	Crime Victim Awareness (CVA)	Cognitive Skills	Life Skills	Transition Skills	ABE/GED Preparation	Vocational Training	A Woman's way through 12 Steps	Helping Women Recover	Domestic Violence Intervention & Prevention	Trauma Recovery & Empowerment	Totals
ACC	Enrolled	50	224	58	65	0	31	0	0	17	224	0	194	194	160	639	12	12	0	4	1884
	Successfully Completed	42	217	57	65	0	16	N/A	0	0	212	0	194	194	128	603	10	11	0	4	1753
BCC	Enrolled	0	0	44	40	0	0	0	0	0	50	0	0	0	72	0	7	18	0	0	231
	Successfully Completed	0	0	33	27	0	0	0	0	0	38	0	0	0	7	0	6	7	0	0	118
CWRC	Enrolled	0	0	0	50	0	3	0	0	0	83	0	0	0	32	3	5	16	0	0	192
	Successfully Completed	0	0	0	39	0	0	0	0	0	52	0	0	0	0	2	5	15	0	0	113
DCC	Enrolled	16	60	65	74	0	32	13	14	18	78	37	46	164	56	168	0	0	0	0	841
	Successfully Completed	13	52	61	68	0	28	11	1	0	69	28	30	129	33	68	0	0	0	0	591
HWRC	Enrolled	4	0	0	44	0	0	0	0	0	8	0	0	0	0	0	8	10	0	0	74
	Successfully Completed	4	0	0	31	0	0	0	0	0	4	0	0	0	0	0	6	5	0	0	50
HCC	Enrolled	59	200	200	60	111	59	63	76	10	84	182	116	747	315	479	0	0	0	0	2761
	Successfully Completed	40	82	48	6	50	29	19	N/A	10	17	110	42	430	104	295	0	0	0	0	1282
LCC	Enrolled	0	162	0	0	79	N/A	0	0	0	62	107	N/A	435	129	450	84	56	0	0	1564
	Successfully Completed	0	93	0	0	10	0	0	0	0	51	75	0	172	22	134	45	39	0	0	641
MOCC	Enrolled	10	86	30	27	130	4	37	5	0	55	163	99	412	200	251	0	0	0	0	1509
	Successfully Completed	2	33	19	14	34	0	14	0	0	39	105	77	246	14	54	0	0	0	0	651
NCC	Enrolled	9	39	32	6	0	7	19	12	0	48	16	8	0	103	0	0	0	0	0	299
	Successfully Completed	8	32	27	6	0	0	5	0	0	31	6	7	0	10	0	0	0	0	0	132
OCCC	Enrolled	0	46	33	32	0	0	0	0	0	11	0	14	0	18	0	0	0	0	0	154
	Successfully Completed	0	46	33	31	0	0	0	0	0	10	0	13	0	6	0	0	0	0	0	139
PCC	Enrolled	53	111	134	68	68	36	0	4	0	140	203	48	540	168	1547	59	24	61	0	3264
	Successfully Completed	52	109	129	65	61	20	0	4	0	105	151	38	540	56	1363	50	22	48	0	2813
SMCC	Enrolled	113	197	174	0	0	35	30	94	128	259	0	307	0	213	524	0	0	0	0	2074
	Successfully Completed	76	150	164	0	0	18	27	0	0	227	0	205	0	34	386	0	0	0	0	1287

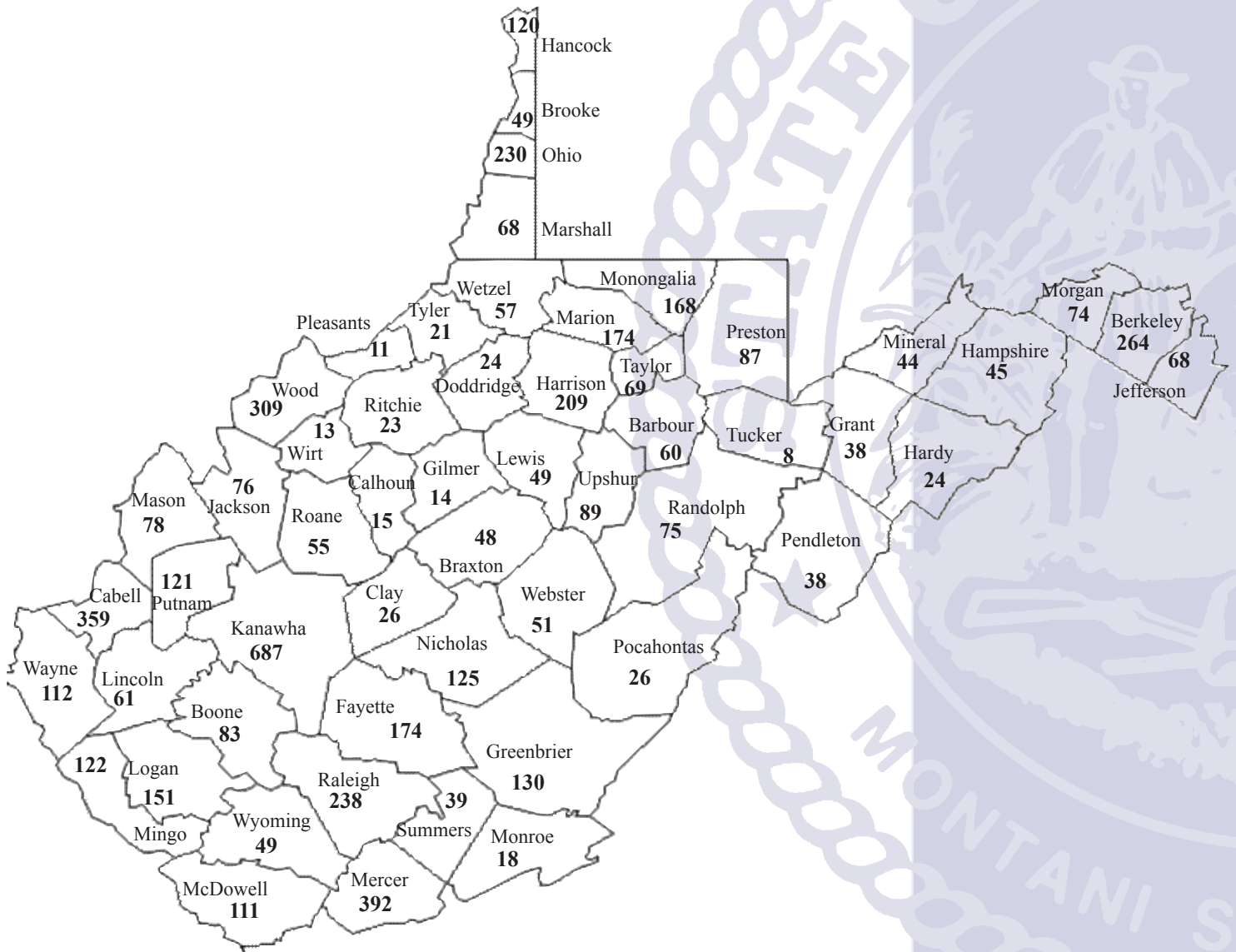
\*Classes are ongoing with many inmates currently enrolled, unable to have completed successfully at time of reporting



## County of Commitment of DOC Inmates in Prison

Chart 6 shows the County of Commitment for DOC Inmates June 30, 2007 by most serious crime. Kanawha County currently has the most sentenced offenders in DOC prisons, followed by Mercer, Cabell, and Wood Counties. The two Counties with the least sentenced offenders in DOC prisons were Tucker (8) and Pleasants (11).

Chart 6: County of Commitment of DOC inmates in Prison June 30, 2007.



## DOC Parole & Probation Population Statistics

On June 30, 2007, there were 2,170 total clients under the supervision of the DOC Parole Services. This was a slight decrease over the previous year. The number of total cases dropped by 8. Of those 2,170 clients it should be noted that 959 are out of state cases. The majority of cases were male and Caucasian (1,560). Caucasians accounted for a total of 1,924 of the client population, while African Americans comprised 242 of the total clients. Males made up 82.04% of the client population, while females comprised 17.96% of the total clients.

Table 20: Parole Services Clients on June, 30 2007 by type.

Client Type	#	%
West Virginia Parolees	1211	55.8%
Out of State Probationers	788	36.3%
Out of State Parolees	171	7.9%
<b>Total</b>	<b>2170</b>	<b>100%</b>

Chart 7: Client percentages by type - June 30, 2007.

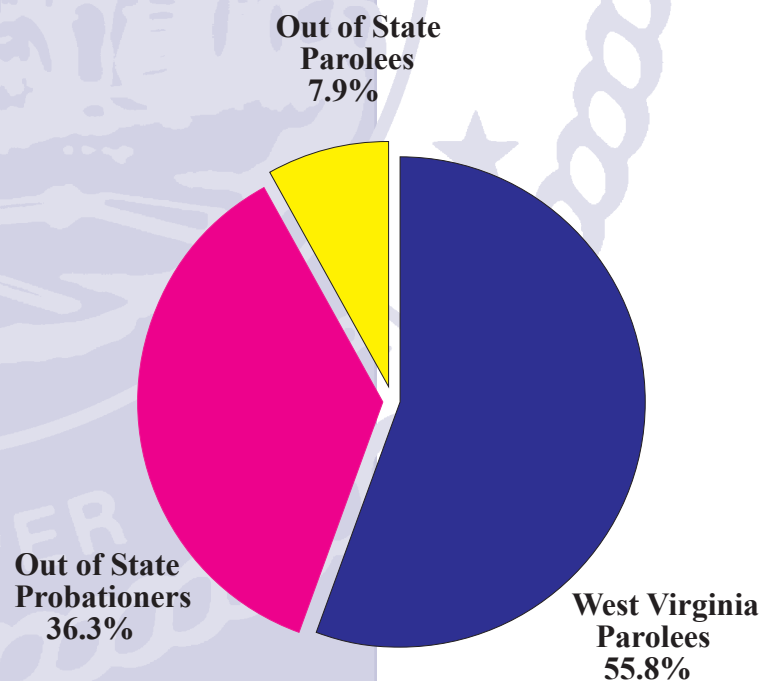


Table 21: Parole Services Clients by Race & Gender on June 30, 2007.

Race & Gender	#	%
African American Male	217	10.0%
African American Female	25	1.2%
American Indian Male	1	0.1%
American Indian Female	0	0.0%
Caucasian Male	1560	71.9%
Caucasian Female	364	16.8%
Hispanic Male	0	0.0%
Hispanic Female	1	0.1%
Other Male	2	0.1%
<b>Total</b>	<b>2170</b>	<b>100%</b>

Table 22: Parole Services Clients by Age Categories on June 30, 2007.

Age Category	#	%
Under 20	2	0.1%
20-29	738	34.0%
30-39	700	32.3%
40-49	466	21.5%
50-59	191	8.8%
60-69	60	2.8%
70 and Over	13	0.6%
<b>Total</b>	<b>2170</b>	<b>100%</b>

Table 23: Parole Services Clients by Education Categories on June 30, 2007.

Education Category	#	%
Did not Graduate High School	621	28.6%
GED	605	27.9%
High School Diploma	664	30.6%
Post High School Education	280	12.9%
<b>Total</b>	<b>2170</b>	<b>100%</b>

Table 24: Parole Services Clients by Marital Status on June 30, 2007.

Marital Status	#	%
Divorced	472	21.8%
Married	508	23.4%
Separated	123	5.7%
Single	1035	47.7%
Widow/Widower	32	1.5%
<b>Total</b>	<b>2170</b>	<b>100%</b>



## Parole Services Client Crime Statistics

The following statistics represent those WV Parolees, Out of State Parolees, and Out of State Probationers that DOC Parole Services had under their supervision as of June 30, 2007. Each client is represented by their most serious crime.

**Table 25:** Crime Categories, June 30, 2007.

Crime Category	#	%
Against the Person	480	22.1%
Against Property	660	30.4%
Against Public Order	497	22.9%
Drug Offenses	533	24.6%
<b>Total</b>	<b>2170</b>	<b>100%</b>

**Table 26:** Against the Person Offenses, June 30, 2007.

Against the Person	#	%
Aggravated Robbery	80	3.7%
Child Abuse	21	1.0%
Domestic Violence	14	0.6%
Malicious Assault/ Wounding	76	3.5%
Kidnapping/Abduction	15	0.7%
Murder	75	3.5%
Sex Crimes	111	5.1%
Stalking	5	0.2%
Robbery	32	1.5%
Vehicular Homicide	7	0.3%
Wanton Endangerment	9	0.4%
Habitual Offender	6	0.3%
Battery/Assault	29	1.3%
<b>Total</b>	<b>480</b>	<b>22.12%</b>

**Table 27:** Property Offenses, June 30, 2007.

Against Property	#	%
Arson	18	0.8%
Breaking and Entering	150	6.9%
Burglary	190	8.8%
Embezzlement	25	1.2%
Grand Larceny	137	6.3%
Shoplifting	30	1.4%
Theft/Stolen Property	104	4.8%
Miscellaneous	6	0.3%
<b>Total</b>	<b>660</b>	<b>30.4%</b>

**Table 28:** Against Public Order Offenses, June 30, 2007.

Against Public Order	#	%
Credit Card Fraud	24	1.1%
Fraudulent Schemes	68	3.1%
Making Worthless Checks	13	0.6%
Forgery/Uttering	171	7.9%
DUI	93	4.3%
Weapons Offenses	26	1.2%
Miscellaneous	58	3.1%
Attempt/Conspiracy	44	2.0%
<b>Total</b>	<b>497</b>	<b>22.9%</b>

**Table 29:** Drug Offenses, June 30, 2007.

Drug Offenses	#	%
Drug Offenses	533	24.6%
<b>Total</b>	<b>533</b>	<b>24.6%</b>

**Table 30:** Parole Services Clients Offense Type, June 30, 2007.

Offense Type	#	%
Felony Offenses	2141	98.7%
Misdemeanor Offenses	29	1.3%
<b>Total</b>	<b>2170</b>	<b>100%</b>

## Monthly Average Parole Services Caseload by County

Chart 8: Monthly Average Parole Services Caseloads by County FY 2007.

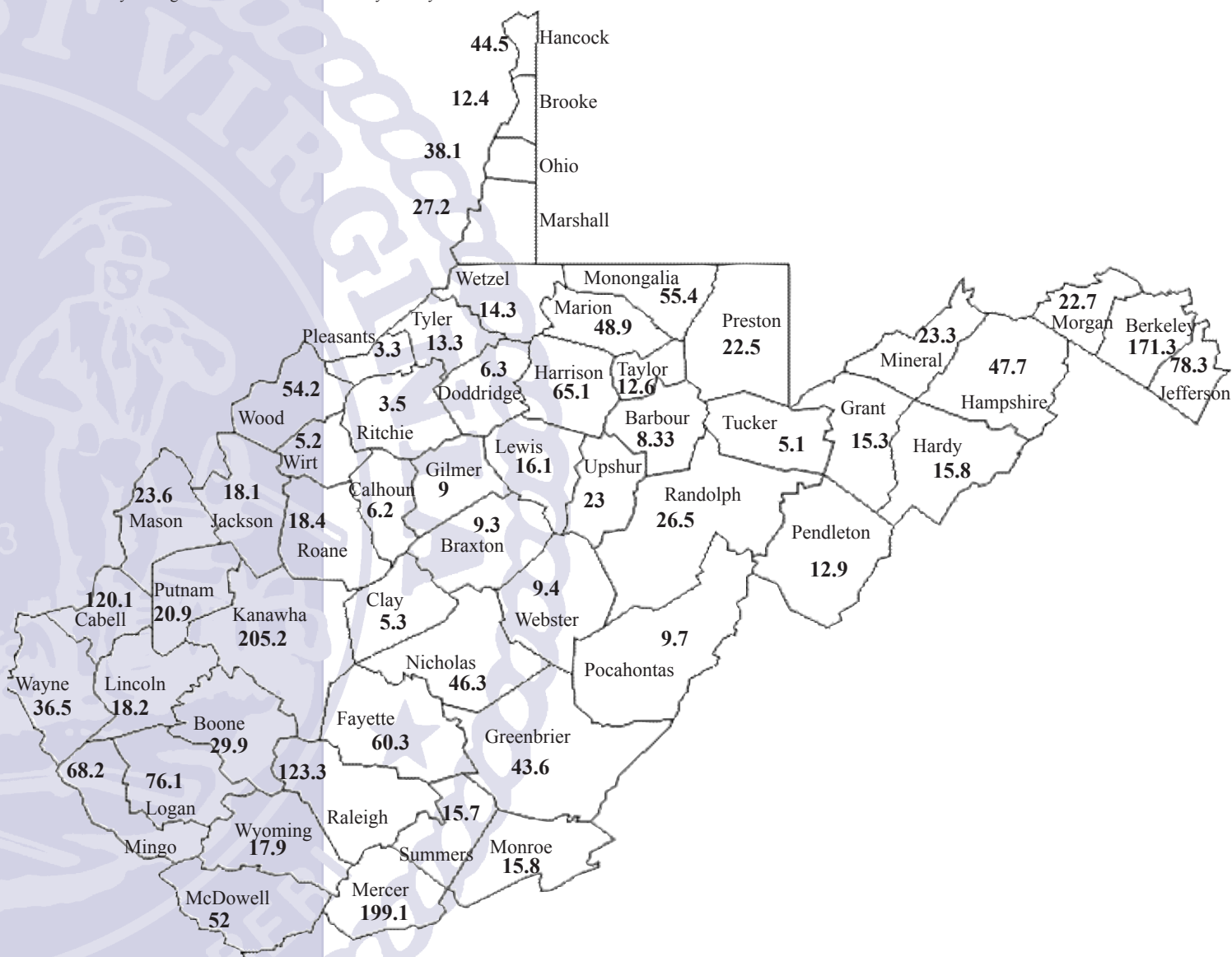


Chart 8 shows the average monthly Parole Services caseloads by county for FY 2007. Kanawha County had the highest monthly average, followed by Mercer, Berkeley, Raleigh, and Cabell Counties. Some reasons for these high numbers are the fact that Kanawha, Cabell, and Raleigh have high populations compared to the rest of the state, while Berkeley and Mercer border other states and supervise a large number of interstate compact cases.

Pleasants County had the lowest monthly average caseload, followed by Ritchie and Tucker Counties.



## Employees of the Year...



Each year an employee of the year is selected from each institution. These employees have went beyond the call of duty and were honored at an awards presentation held at the West Virginia Corrections Academy, Ripley, WV. The following gives the institution and the name of the person chosen for that award. Presenting the distinguished awards were Jim Rubenstein-Commissioner, William Haines-Deputy Commissioner and Jan Chamberlain-Assistant Commissioner. Congratulations to all the deserving employees.

ACC-Rodney White  
DCC-Scott Haney  
LCC-Brenda Livingston  
NCC-Mark Parker  
SMCC-Russell Maston  
Parole-Justina Young

BCC-Dave Thomas  
HWRC-Tammy Mays  
MCC-Roger Dodson  
OCCC-Michael Hill  
Academy-Amy Elliott

CWRC-Pam Baldwin  
HCC-Theresa Curry  
MOCC-Howard Montgomery  
PCC-Daniel Jenks  
Industries-George Hill



# WVDOC Employee of the Year...



*Commissioner Jim Rubenstein and Pamela Baldwin*

Pamela Baldwin, Unit Manager at the Charleston Work Release Center was chosen as the Employee of the Year for this fiscal year. Pamela began her career with the Division of Corrections as a Parole Officer in the northern part of the state in 1991. She remained there until 1994 at which time she transferred to the Charleston Parole Office. In 2004 she accepted the position of Unit Manager at the Charleston Work Release Center. While serving as a Parole Officer, Pam was directly involved in several pilot programs. Since coming to the work release she has been instrumental in the operation of the facility. Her parole experience was adapted to the work release setting and resulted in several improvements in the operation of the facility. She is honest, hard working, has a strong work ethic, and is always willing to go the extra mile. She is the type of employee that, if given a task, you can rest assured it will be completed. The WV Division of Corrections, as well as the State of West Virginia are fortunate to have an employee of Pam Baldwin's character on the job.



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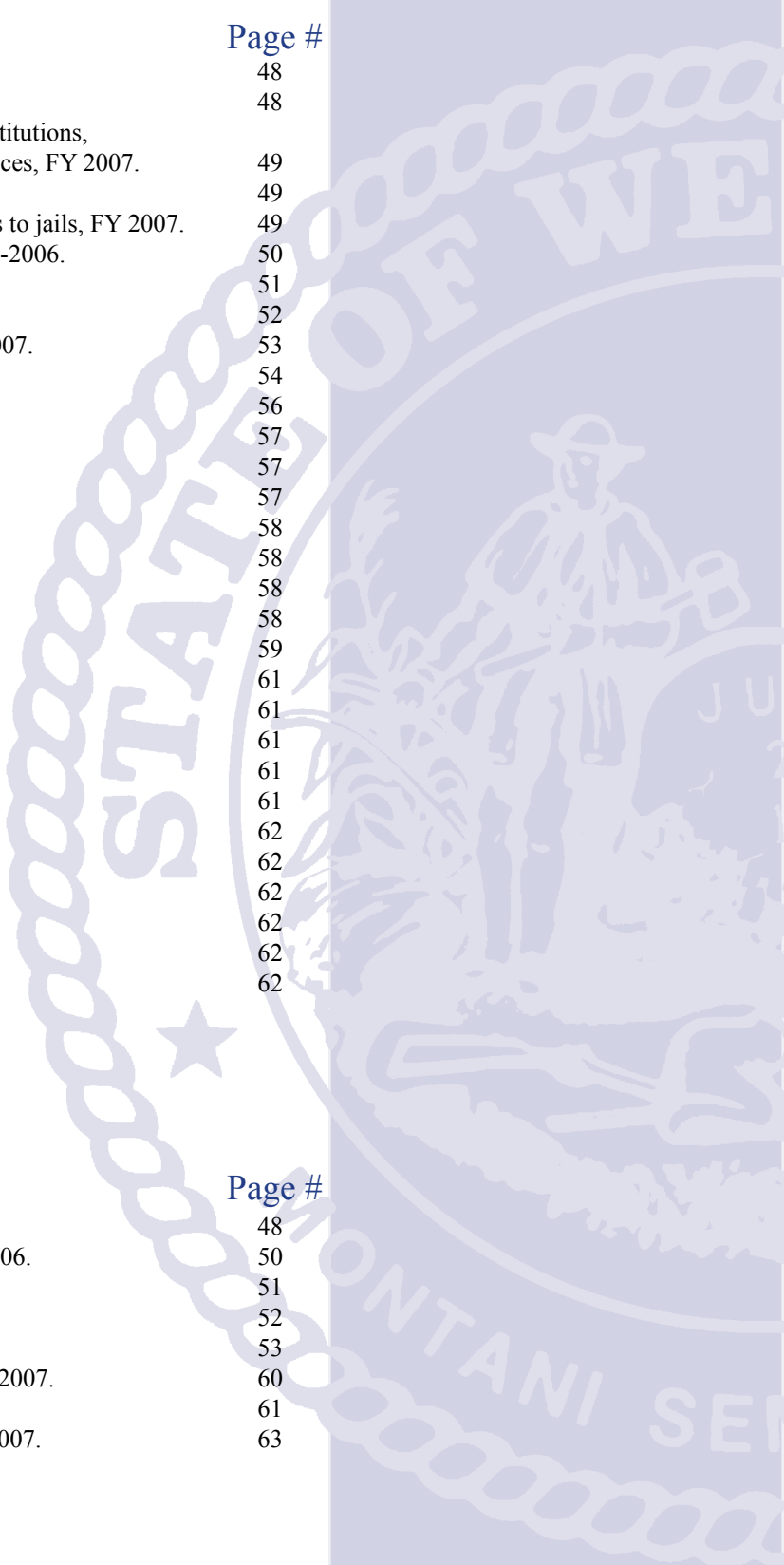
# Tables and Charts Index

## Tables Index

	Page #
Table 1. DOC Employees completing Basic Training, FY 2007.	48
Table 2. DOC Employees completing Required Training, FY 2007.	48
Table 3. General Revenue Expenditures by Category Inclusive of Institutions, Parole Services, Academy, Central Office, and Special Services, FY 2007.	49
Table 4. DOC Medical/Mental Health Expenditures, FY 2007.	49
Table 5. Cost Per Inmate, Exclusive of Parole Services and Payments to jails, FY 2007.	49
Table 6. DOC average yearly inmate population, Calendar Year 1991-2006.	50
Table 7. DOC End of Month Population Figures, FY 2006-2007.	51
Table 8. Inmate commitments to DOC custody, FY 2007.	52
Table 9. Inmate releases from Division of Corrections prisons, FY 2007.	53
Table 10. Crime Categories with Specific Offenses.	54
Table 11. Crime Categories.	56
Table 12. Inmates by Sentence Type.	57
Table 13. Inmates by Security Classification.	57
Table 14. Inmates by Race & Gender.	57
Table 15. Inmates by Age Group.	58
Table 16. Inmates by Education Level.	58
Table 17. Inmates by Marital Status.	58
Table 18. Community Service Hours.	58
Table 19. Educational Classes.	59
Table 20. Parole Services Clients by Type.	61
Table 21. Parole Services Clients by Race & Gender.	61
Table 22. Parole Services Clients by Age.	61
Table 23. Parole Services Clients by Education.	61
Table 24. Parole Services Clients by Marital Status.	61
Table 25. Parole Services Crime Categories.	62
Table 26. Crimes Against the Person-Parole Services.	62
Table 27. Property Offenses-Parole Services.	62
Table 28. Crimes Against Public Order-Parole Services.	62
Table 29. Drug Offenses-Parole Services.	62
Table 30. Number of Felony & Misdemeanor Offenses.	62

## Charts Index

	Page #
Chart 1. Daily Cost of inmate by institution, FY 2007.	48
Chart 2. Average DOC inmate population by Calendar Year, 1990-2006.	50
Chart 3. End of Month inmate population by Month, FY 2007.	51
Chart 4. Inmate commitments to DOC custody, FY 2007.	52
Chart 5. Inmate releases from DOC prisons, FY 2007.	53
Chart 6. County of Commitment of DOC inmates in Prison June 30, 2007.	60
Chart 7. Client percentages by type - June 30, 2007.	61
Chart 8. Monthly Average Parole Services case load by County FY 2007.	63



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Without the cooperation and hard work of DOC staff at each institution this endeavor would not have been possible. In addition to the Wardens, Administrators and Directors, the following people are especially worthy of mention, however, we also thank the many other DOC employees who contributed to this report:

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Lisa McDowell-SMCC  
Susan Harding-CO  
Timothy "Adam" Taylor-WVCI

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