



STATE BOARD OF LANDSCAPE ARCHITECTS

179 Summers Street, Suite 715

Charleston, WV 25301

FY2024 Annual Report of the WV State Board of Landscape Architects

Jason Testman, Chairman

Nathaniel Greene, Secretary

John Rudmann, Treasurer

Submitted 3/3/2022

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AFFIDAVIT

I, Jason Testman, do hereby certify the information contained within the following 2024 Annual Report of the West Virginia State Board of Landscape Architects is true and correct to the best of my knowledge.

Signature: _____

Title: Chairman of the Board

About the Board

The mission of the West Virginia State Board of Landscape Architects is to protect the health, safety interest and welfare of the public and to provide for the regulation of landscape architecture in this state.

The Board is composed of three members, two landscape architects and one lay person. Appointed by the Governor and with the advice and consent of the Senate, members serve for staggered terms of three years.

Board Officers

Jason Testman, Secretary
valleygardensjt@gmail.com
(Term expires 8/30/2021)

Charleston
Kanawha County

Nathaniel Greene,
Secretary
nathan@allstarecology.com
(Term expires 8/30/2021)

Fairmont
Marion County

John Rudmann, Treasurer
rudmannj777@yahoo.com
(Term expires 8/30/2021)

Morgantown
Monongalia County

Contact Us

The West Virginia Board of Landscape Architects invites you to contact us via any of the methods below for any questions or comments you have regarding our board or this website.

Address: 179 Summers Street, Ste 715
Charleston, WV 25301
(304) 558-3527

Email: Wv.la.board@gmail.com

AFFIDAVIT

REGISTRATION REPORTING

July 1, 2023 – June 30, 2024

Individuals *

New Licenses Granted in FY2024 (by exam or comity) = 13

Active Landscape Architects on June 30, 2024 = 103

July 1, 2022 – June 30, 2023

Individuals *

New Landscape Architect Licenses Granted in FY 2023 (by exam or comity) = 9

Reinstated: 1

Active Landscape Architects on June 30, 2023 = 91 (this number may have been slightly lower with a few late renewals in July).

Expenses and Revenue

REVENUE FY 2024	DEPOSIT								
DATE		RENEWAL	NEW COA	COA RENEW	NEW APP	INACTIVE	REINSTATE	LATE FEE	MSC
7/6/2023	3,730	2400	150	1130		50			
7/14/2023	300	200						50	
7/25/2023	275	100			100	25		50	
7/31/2023	1100	500	150			25	175	250	
8/14/2023	350	100				25	175	50	
8/28/2023	600	100			100		350	50	
9/12/2023	135			30	100				RETIRED 5
9/21/2023	559.81						350		CREDIT 209.81
10/31/2023	250	100			100			50	
11/16/2023	350						350		
1/3/2024	215		15		200				
3/5/2024	450				100		350		
3/22/2024	150		150						
3/27/2024	150		150						
4/17/2024	100				100				
5/7/2024	1000	600	150	150		100			
5/7/2024	300	200			100				
5/21/2024	1105	300		780		25			
6/4/2024	830	800		30					
6/17/2024	1700	1400		300					
6/27/2024	2880	2100		630					
6/28/2024	100	100							
TOTAL	16,429.81	9000	765	3050	900	250	1750	500	214.81

BOARD OF LANDSCAPE ARCHITECTS		
FY 2024 EXPENDITURES		
LINE		
1201	BENEFITS / PER DIEM	\$7,832.00
2202	SOCIAL SECURITY	\$599.11
3200	OFFICE EXPENSE	\$25.98
3204	PHONE	\$298.17
3205	CONTRACTURAL SERV.	\$920.99
3207	ATTORNEY FEES	\$144.00
3213	COMPUTER & OASIS FEE	\$51.21
3214	EXTERNAL COMPUTER SRVC.	\$45.00
3219	INSURANCE	\$2,860.00
3229	ROUTINE MAINTENANCE CONTRACTS	\$214.00
3244	POSTAL	\$74.51
3246	COMPUTER SUPPLIES	\$90.00
3324	TREASURER'S FEES	\$340.00
	TOTALS:	\$13,494.97

Complaints Filed in FY 2022, 2023, and 2024

None.

**ROSTER OF
WV LICENSED LANDSCAPE
ARCHITECTS**

NUMBER	FIRST NAM	M	LAST
151	RICHARD	G	DRUM
158	ANTHONY	B	BORDA, JR
171	JOSEPH	E	BIRD
202	JOHN		MELHAM
215	STEVEN	D	STAATS
226	GREGORY	D	FOX
228	NANCY		LONNETT
231	DAVID	P	HILL
237	ROGER		KENNEDY
241	DENNIS	D	DIXON
243	MICHAEL	J	MURPHY
245	STEPHEN	T	LONG
247	DAVID		GILMORE
248	ROBERT	T	SCHOOLCRAFT
250	CHARLES	D	FORNI
251	DELMAS	L	BENNETT JR
252	KIM	A	KAUFFMAN
253	MICHAEL		BIAFORE
259	Kelly	L	Estep
260	JOSEPH	E	LOOBY
261	WILLIAM	G	HAYS
263	PETER	J	WILLIAMS
267	JOSE		ALMINANA
276	KEVIN	J	TANKERSLEY
279	WILLIAM	M	ERNSTES, JR
280	NATHAN	C	GREENE
282	MARK	A	DYCK
283	JOSEPH	H	YOUNG
286	SARA	W	MOORE
289	THOMAS	A	HALL, JR.
295	LEAH	G	HALES
297	JAMES	R	KLEIN
303	TOBI	L	KESTER
308	SARA	B	SAURINO
310	ROBERT	C	BOYD
321	LINDA	R	BAGBY
327	BRIAN	P	KINZELMAN
328	ROBERT	S	RYAN
335	LAURA	L	COX
341	JOHN		RUDMANN
342	JASON		TESTMAN
343	WILLIAM	R	MECHNICK
345	CHRISTOPHER		SCHEIN
350	ROBERT	M	NAYLOR
352	PATRICK	D	HOAGLAND
356	JOSEPH	M	GURNEY

357	DAVID	W	JUDD,JR
360	TIMOTHY	J	STROMBERG
378	BRIAN		CHAPMAN
387	RYAN	A	SEACRIST
393	Vaike		Haas
398	Nicole	M	OELER
399	DANTE	C.	CELLITTI
406	MICHAEL		BLACKBURN
408	DANIEL	R	ERLANDSON
410	HAROLD		WHITE
411	CARRIE	E	READ
413	SAMUEL	A	RICH
414	James	R	Christie II
415	RICHARD	P	CELENDER
416	MICHAEL	J	ROSS
417	JACOB	A	BURNS
418	DAVID		FRANK
419	JAMES	C	YOST
420	ADAM	J	STEINER
420	MARCUS	I	CARNEGIE
422	NINA		CHASE
424	Ray		MYERS
425	JAYNE	O	SPECTOR
426	JAMES	T	SAUER
430	Matthew	R	PIZATELLA
431	GEORGE	A	OATES
433	JoAnn	C	Trach Tongson
434	CASEY	M	KIGHT
435	KIRK	D	BEREUTER
437	COLLEEN	E	VACELET
438	Joshua	A	Gulick
439	Jackson	T	Gardner
440	Melanie	R	Voelker
441	MICHAEL	P	TARRANT
442	DAVID	A	FOSTER
444	Lesley	C	Conroy
445	Charles	A	Gotherman
447	PAUL	D	MAWICKE
448	Stephen	A	Seth
449	ERIC	A	SCHULTZ
450	ERIC	R	WITTMER
451	John	T	Rudolph
452	WILLIAM	H	MADSEN
453	Dean	W	Gowen
454	Andrew	J	Schwartz
455	Adrienne		MCCRAY
456	Christophe	S	Kingsbury

457	Jesse	A	Jean
458	Joseph	F	Powell
459	JAMES	R	SKAGGS
460	JOSEPH	E	DUGGAN
461	Tadd	B	Kreun
462	Christian	A	Yensen
463	Darren	R	Curtis

**ROSTER OF
WV CERTIFICATES OF
AUTHORIZATIONS**

1 AB Consultants	MD
4 Burgess & Niple Inc	WV
5 Civil & Environmental Consultants Inc (CEC)	PA
7 E.L. Robinson Engineering	WV
10 Freeland and Kauffman Inc	TX
12 Hord Coplan Macht Inc	MD
13 Kimley-Horn And Associates inc	NC
16 MKSK	OH
17 Natural by Design	WV
20 Sports Fields Inc	GA
21 Studio on Stony Run	WV
22 Terradon Corporation	WV
23 Thomas Arnold Hall Jr	TX
24 The Thrasher Group	WV
25 TRC Engineers Inc	CT
26 The John R McAdams Co Inc	NC
27 Wallace Pancher Inc	PA
29 Chapman Technical Group	WV
33 Brandstetter Carroll Inc	KY
34 ALLSTAR ECOLOGY	WV
35 J2 Engineers Inc	VA
36 Merritt Chase LLC	PA
37 Stromberg/Garrigan & Associates Inc	VA
40 McKinley Architecture and Engineering Inc	WV
41 HPLA studio LLC/Humphreys & Partners L.A	TX
42 Biafore Landscape Development LLC	WV
43 Charles Forni	FL
44 Melham Associates	PA
45 Langan Engineering & Environmental SVCS	NJ
46 Laura Cox	WV
47 Morris Knowles & Associates Inc	PA
50 HTNB	MO
52 RVE INC	MI
55 Integrity Federal Services Inc	WV
56 Destination by Design	NC
65 Valley Gardens	WV
66 Gresham Smith	TN
67 CPL ARCH.ENG.LA.DESIGN PROF CORP	NY
68 GAI Consultants	FL

Meeting Agendas and Minutes FY24

WV Board of Landscape Architects Agenda

July 10, 2023

- I. Call to order
- II. Previous meeting minutes
- III. Treasurer's report

OLD BUSINESS

- I. Incomplete Applications
 - A. Paul Mawicke, received reciprocity from MD
 - B. Stephen Seth – Received license verification
 - C. William Madsen – Filing for reciprocity, no license verification, no CLARB record
 - D. Andrew Schwartz
- II. CLARB Fees

NEW BUSINESS

- I. Applications
 - a. All uniform CLARB apps
 - i. Dean Gowen
 - ii. Michael McIntyre
 - iii. Eric Schultz
 - iv. Eric Wittmer
- II. Renewals
 - a. Late Fees
 - b. Audits
- III. Annual Report
- IV. Next Board Meeting
- V. Public Comments - There are no public comments.

WV Board of Landscape Architects Meeting –July 10, 2023

The meeting opens at 11:30 am, in attendance are Board President Jason Testman, Board Treasurer John Rudmann, Board Secretary Nathan Greene, and Kendra Zamora.

11:31-11:33 Opening Statements

Call to order

Previous meeting minutes - Minutes from the previous meeting are approved.

Treasurer's report – SFY balance - \$11,756.16, ending cash balance \$14,883.32. CLARB expenses are by far the biggest expense. John will contact CLARB for assistance.
Treasure's report is approved.

11:33-11:39 Old Business

Incomplete applications:

Mawicke – now complete, license #447 has been issued.

Seth - now complete, license #448 has been issued.

11:39-11:53 New Business

New applicants:

Madsen – filing for reciprocity, application incomplete, no action at this time.

Schwartz – application incomplete, no action at this time.

Gowen – application incomplete, no action at this time.

McIntyre – application incomplete, no action at this time.

Schultz – temporary license to be issued.

Wittmer – temporary license to be issued.

Late fees will be applied to late filing applicants for renewal.

The board will perform audits with regard to CEUs.

Annual report will be submitted as soon as possible.

The next Board meeting will be in July following the license renewal period.

Public Comments - There are no public comments.

Further Business

No further business at this time.

This concludes all major business. Jason adjourns the meeting at 11:54.

WV Board of Landscape Architects Agenda

September 28 2023

- I. Call to order
- II. Previous meeting minutes
- III. Treasurer's report

OLD BUSINESS

- I. CLARB Fees
- II. Audits
- III. Late Fees
- IV. Applications
 - a. Eric Schultz
 - b. Eric Wittmer

NEW BUSINESS

- I. Applications
 - i. John Rudolph
 - ii. William Madsen
 - iii. Andrew Schwartz
- II. Renewals
 - a. Late Fees
 - b. Audits
- III. Annual Report
- IV. Next Board Meeting
- V. Public Comments - There are no public comments.

WV Board of Landscape Architects Meeting –September 28, 2023

The meeting opens at 11:30 am, in attendance are Board President Jason Testman, Board Treasurer John Rudmann, Board Secretary Nathan Greene, and Kendra Zamora.

11:33-11:35 Opening Statements

Call to order (John absent)

Previous meeting minutes - Minutes from the previous meeting are approved.

Treasurer's report – delayed.

11:35-11:49 Old Business

Incomplete applications:

Schultz – now complete, license #449 has been issued.

Wittmer - now complete, license #450 has been issued.

McIntyre – still incomplete, Board will contact.

CLARB fees – Need to look into options, ask legislature for help, possibly raising fees (COA fees?). Need to look into what fees are in surrounding states.

Late fees – Kendra has made progress collecting late fees.

Website need updated with licensees and application for licensure.

11:49-12:06 New Business

New applicants:

John Rudolph – no CLARB record, temporary license issued (#451).

William Madsen – application complete, approved, license #452 has been issued.

Andrew Schwartz – application incomplete (no verification of PA license), he has been contacted.

Gowen – application complete, approved, license #453 issued.

Audits – We need to look into performing some CEU audits.

Annual report – Jason is working on it.

The next Board meeting will be in December to review annual report.

Public Comments - There are no public comments.

Further Business

No further business at this time.

This concludes all major business. Jason adjourns the meeting at 12:06.

WV Board of Landscape Architects Agenda

December 1, 2023

- I. Call to order
- II. Previous meeting minutes
- III. Treasurer's report

OLD BUSINESS

- I. CLARB Fees
 - a. Still waiting for CLARB to make a decision
 - b. How do we get test scores without CLARB affiliation?
- II. Audits
 - a. Request sent out this morning
- III. Applications
 - a. McIntyre
 - b. Andrew Schwartz
 - c. John Rudolph

NEW BUSINESS

- I. Applications
 - a. Adrienne McCray
- II. Annual Report
 - a. Jason needs to coordinate with Kendra on roster every July 1 going forward.
 - b. Fiscal concerns
 - c. We need clearer reporting on changes from Active to inactive, tracking temporary licensure to permanent licensure, etc.
- III. Next Board Meeting
- IV. Public Comments - There are no public comments.

WV Board of Landscape Architects Meeting –December 1, 2023

The meeting opens at 11:30 am, in attendance are Board President Jason Testman, Board Treasurer John Rudmann, and Board Secretary Nathan Greene.

11:31-11:34 Opening Statements

Call to order (Kendra absent)

Previous meeting minutes - Minutes from the previous meeting are approved.

Treasurer's report – approved.

11:34-11:43 Old Business

Incomplete applications:

Schwartz – now complete, license #454 has been issued.

Rudolph – still incomplete, awaiting further info.

McIntyre – still incomplete, no word yet.

CLARB fees – still awaiting CLARB decision (need to inform them we can pay when cash balance is above \$30k).

Look into how we can get test scores without CLARB.

11:49-12:00 New Business

New applicants:

Adrienne McCray – application complete, approved, license #455 issued.

Annual report – Jason needs affidavits by the 31st (sooner preferably).

Roster - moving forward Jason to coordinate with Kendra every July 1.

Fiscal concerns - payroll higher than expected, need to raise fees?

Licensee status – need clearer reporting on changes from active to inactive licenses and tracking temporary to permanent licensure, etc.

The next Board meeting will be in March 2024t.

Public Comments - There are no public comments.

Further Business

No further business at this time.

This concludes all major business. Jason adjourns the meeting at 12:00.

WV Board of Landscape Architects Agenda

March 8, 2024

- I. Call to order
- II. Previous meeting minutes
- III. Treasurer's report
 - a. It seems we are losing \$3,000 annually.

OLD BUSINESS

- I. CLARB Fees
 - a. No word from CLARB
 - i. Raise renewal fees? With 80 licensees, \$50 would increase revenue by \$4,000 annually.
- II. Applications
 - a. McIntyre – CLARB transmittal, uniform application. Fee?
 - b. John Rudolph – no CLARB record, but verification of licensure in KY, three references, two of which are landscape architect, and from multiple businesses.

NEW BUSINESS

- I. Applications
 - a. Kingsbury – no work history
 - b. Jesse Jean – complete, test scores?
 - c. Joseph Powell – complete, references, license verification
 - d. Confirm new applications have employers with COA.
- II. Renewals
- III. Should go out in April
- IV. Next Board Meeting
- V. Public Comments - There are no public comments.

WV Board of Landscape Architects Meeting –March 8, 2024

The meeting opens at 11:30 am, in attendance are Board President Jason Testman, Board Treasurer John Rudmann, Board Secretary Nathan Greene, and Kendra Zamora.

11:31-11:34 Opening Statements

Call to order

Previous meeting minutes - Minutes from the previous meeting are approved.

Treasurer's report – We are losing about \$3k annually, CLARB dues are major expense, Treasurer's report approved.

11:34-11:43 Old Business

Incomplete applications:

Rudolph – complete, license #451 issued.

McIntyre – still incomplete, fee has not been received.

CLARB fees – still awaiting CLARB decision. Increase COA fee to \$50 would increase revenue by \$4k annually.

11:49-12:00 New Business

New applicants:

Jesse Jean – application complete, approved, license #457 issued.

Joseph Powell – application complete, approved, license #458 issued.

Kingsbury – complete (work history arrived late), approved, license #456 issued.

Renewal notices –will be going out in April.

The next Board meeting will be in July 2024 after renewal period.

Public Comments - There are no public comments.

Further Business

No further business at this time.

This concludes all major business. Jason adjourns the meeting at 12:00.