179 Summers Street, Suite 715 Charleston, WV 25301

## FY2022 Annual Report of the WV State Board of Landscape Architects Due 12/31/2022

Jason Testman, Chairman
Nathaniel Greene, Secretary
John Rudmann, Treasurer

#### Submitted 3/3/2022

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## AFFIDAVIT

I, <u>John Rudmann</u>, do hereby certify the information contained within the following 2022 Annual Report of the West Virginia State Board of Landscape Architects is true and correct to the best of my knowledge.

Signature:

Title: Treasurer of the Board

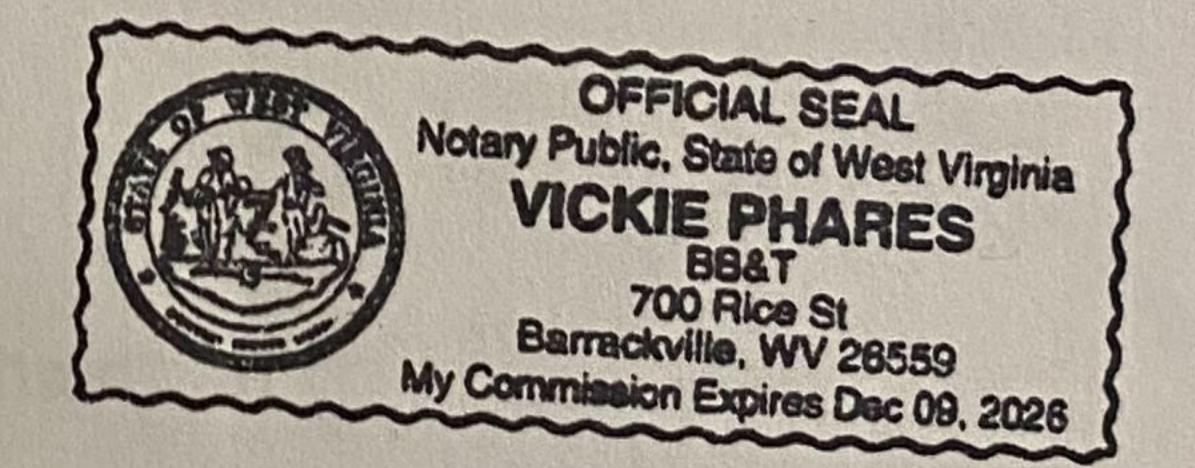
State of West Virginia

County of Marion

Given under my hand this 30 day of 960. 2022

My commission expires: /2

Notary Public: MMH T MMH



#### **About the Board**

The mission of the West Virginia State Board of Landscape Architects is to protect the health, safety interest and welfare of the public and to provide for the regulation of landscape architecture in this state.

The Board is composed of three members, two landscape architects and one lay person. Appointed by the Governor and with the advice and consent of the Senate, members serve for staggered terms of three years.

#### **Board Officers**

Jason Testman, Secretary Charleston

valleygardensjt@gmail.com Kanawha County

(Term expires 8/30/2021)

Nathaniel Greene, Fairmont

Secretary Marion County

nathan@allstarecology.com (Term expires 8/30/2021)

Morgantown

John Rudmann, Treasurer Monongalia County

rudmannj777@yahoo.com (Term expires 8/30/2021)

#### **Contact Us**

The West Virginia Board of Landscape Architects invites you to contact us via any of the methods below for any questions or comments you have regarding our board or this website.

Address: 179 Summers Street, Ste 715

Charleston, WV 25301

(304) 558-3527

Email: Wv.la.board@gmail.com

#### **REGISTRATION REPORTING**

#### <u>July 1, 2021 – June 30, 2022</u>

Individuals \*

New Landscape Architect Licenses Granted in FY 2022 (by exam or comity) = 8

Reinstated: 1

Active Landscape Architects on June 30, 2022 = 90

#### July 1, 2020 – June 30, 2021

Individuals \*

New Landscape Architect Licenses Granted in FY 2021 (by exam or comity) = 9 Active Landscape Architects on June 30, 2021 = 81

#### Companies \*

COAs Granted to Companies in FY2022 (by application or renewal) = 29 COAs
Granted to Companies in FY2021 (by application or renewal) = 1

### **Expenses and Revenue**

#### WV Board of Landscape Architects FY 2022

FY '	วก	17	2

OBJECT CODE	EXPENDITURES	
1201	BENEFITS / PER DIEM	1500
1202	PAYROLL REIMBURSEMENT	4,088
2202	SOCIAL SECURITY	114.75
3202	RENT	197.25
3207	ATTORNEY FEES	68.25
3214		15
3218	ASSOC. DUES/PROF.MEMBERSHIP	6175
3219	INSURANCE	2787
3244	POSTAL	133.04
3324	WVSTO Fees	480
	TOTALS:	15,558.29

#### Revenues 2022

Item	Deposit
License Renewals	11,100.00
COA Renewals	2,210.00
New Licenses	900.00
New COAs	195.00
Inactive/Retired	155.00
Late Fees	675.00
Reinstatement	760.00
Total	15,995.00

#### **Complaints Filed in FY 2020 and FY2021**

None.

# ROSTER OF WV LICENSED LANDSCAPE ARCHITECTS

151 RICHARD DRUM 158 ANTHONY BORDA, JR 171 JOSEPH BIRD 202 JOHN MELHAM 215 STEVEN STAATS 221 JOHN LEWIS 226 GREGORY FOX 228 NANCY LONNETT 231 DAVID HILL 237 ROGER KENNEDY 241 DENNIS DIXON 243 MICHAEL MURPHY 245 STEPHEN LONG 247 DAVID GILMORE 248 ROBERT SCHOOLCRAFT 250 CHARLES FORNI 251 DELMAS BENNETT JR 252 KIM KAUFFMAN 253 MICHAEL BIAFORE 260 JOSEPH LOOBY 263 PETER WILLIAMS 267 JOSE ALMINANA 276 KEVIN TANKERSLEY 279 WILLIAM ERNSTES, JR 280 NATHAN GREENE 282 MARK DYCK 283 JOSEPH YOUNG 289 THOMAS HALL, JR. 295 LEAH HALES 297 JAMES KLEIN 299 SCOTT SCARFONE 303 TOBI KESTER 308 SARA SAURINO 310 ROBERT BOYD 311 CHRISTOPHEF CAMP 320 JOHN SEKERAK, JR 321 LINDA BAGBY 327 BRIAN KINZELMAN 335 LAURA COX 336 ROBERT RYAN 335 LAURA COX 336 ROBERT RYAN 343 WILLIAM MECHNICK 345 CHRISTOPHER SCHEIN 340 NATHAN MECHNICK 345 CHRISTOPHER SCHEIN 340 WILLIAM MECHNICK 345 CHRISTOPHER SCHEIN 340 WILLIAM MECHNICK 345 CHRISTOPHER SCHEIN 340 WILLIAM MECHNICK 345 CHRISTOPHER SCHEIN 350 ROBERT NAYLOR	1:- #	First Name	Loot Nove
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KIM KAUFFMAN  Z53 MICHAEL BIAFORE  Z60 JOSEPH LOOBY  Z63 PETER WILLIAMS  Z67 JOSE ALMINANA  Z76 KEVIN TANKERSLEY  Z79 WILLIAM ERNSTES, JR  Z80 NATHAN GREENE  Z82 MARK DYCK  Z83 JOSEPH YOUNG  Z89 THOMAS HALL, JR.  Z95 LEAH HALES  Z97 JAMES KLEIN  Z99 SCOTT SCARFONE  303 TOBI KESTER  308 SARA SAURINO  310 ROBERT BOYD  311 CHRISTOPHEF CAMP  320 JOHN SEKERAK, JR  321 LINDA BAGBY  327 BRIAN KINZELMAN  328 ROBERT RYAN  328 ROBERT RYAN  335 LAURA COX  336 ROBERT HARDING  341 JOHN RUDMANN  342 JASON TESTMAN  343 WILLIAM MECHNICK  345 CHRISTOPHER SCHEIN	250	CHARLES	FORNI
MICHAEL BIAFORE  260 JOSEPH LOOBY  263 PETER WILLIAMS  267 JOSE ALMINANA  276 KEVIN TANKERSLEY  279 WILLIAM ERNSTES, JR  280 NATHAN GREENE  282 MARK DYCK  283 JOSEPH YOUNG  289 THOMAS HALL, JR.  295 LEAH HALES  297 JAMES KLEIN  299 SCOTT SCARFONE  303 TOBI KESTER  308 SARA SAURINO  310 ROBERT BOYD  311 CHRISTOPHEI CAMP  320 JOHN SEKERAK, JR  321 LINDA BAGBY  327 BRIAN KINZELMAN  328 ROBERT RYAN  328 ROBERT RYAN  328 ROBERT HARDING  341 JOHN RUDMANN  342 JASON TESTMAN  343 WILLIAM MECHNICK  345 CHRISTOPHER SCHEIN	251	DELMAS	BENNETT JR
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JOSEPH YOUNG THOMAS HALL, JR. LEAH HALES JAMES KLEIN SCARFONE SCOTT SCARFONE SCARFONE TOBI KESTER SOBERT BOYD CHRISTOPHEI CAMP JOHN SEKERAK, JR JOHN SEKERAK, JR ROBERT RYAN ROBERT HARDING AND RUDMANN	280	NATHAN	GREENE
THOMAS HALL, JR.  LEAH HALES  JAMES KLEIN  SCARFONE  SCOTT SCARFONE  TOBI KESTER  SARA SAURINO  ROBERT BOYD  CHRISTOPHEF CAMP  CHRISTOPHEF CAMP  LINDA BAGBY  ROBERT RYAN  ROBERT RYAN  LAURA COX  ROBERT HARDING  ROBERT HARDING  AUGUST HARD	282	MARK	DYCK
295 LEAH HALES 297 JAMES KLEIN 299 SCOTT SCARFONE 303 TOBI KESTER 308 SARA SAURINO 310 ROBERT BOYD 311 CHRISTOPHEI CAMP 320 JOHN SEKERAK, JR 321 LINDA BAGBY 327 BRIAN KINZELMAN 328 ROBERT RYAN 328 ROBERT RYAN 335 LAURA COX 336 ROBERT HARDING 341 JOHN RUDMANN 342 JASON TESTMAN 343 WILLIAM MECHNICK 345 CHRISTOPHER SCHEIN	283	JOSEPH	YOUNG
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303 TOBI KESTER 308 SARA SAURINO 310 ROBERT BOYD 311 CHRISTOPHEI CAMP 320 JOHN SEKERAK, JR 321 LINDA BAGBY 327 BRIAN KINZELMAN 328 ROBERT RYAN 335 LAURA COX 336 ROBERT HARDING 341 JOHN RUDMANN 342 JASON TESTMAN 343 WILLIAM MECHNICK 345 CHRISTOPHER SCHEIN	297	JAMES	KLEIN
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<ul> <li>JOHN RUDMANN</li> <li>JASON TESTMAN</li> <li>WILLIAM MECHNICK</li> <li>CHRISTOPHER SCHEIN</li> </ul>	335	LAURA	COX
<ul><li>JASON TESTMAN</li><li>WILLIAM MECHNICK</li><li>CHRISTOPHER SCHEIN</li></ul>	336	ROBERT	HARDING
<ul><li>343 WILLIAM MECHNICK</li><li>345 CHRISTOPHER SCHEIN</li></ul>	341	JOHN	RUDMANN
345 CHRISTOPHER SCHEIN	342	JASON	TESTMAN
	343	WILLIAM	MECHNICK
350 ROBERT NAYLOR	345	CHRISTOPHE	R SCHEIN
	350	ROBERT	NAYLOR

352	PATRICK	HOAGLAND
356	JOSEPH	GURNEY
357	DAVID	JUDD,JR
360	TIMOTHY	STROMBERG
371	JAMES	SCHMIDT JR
372	LYDIA	KIMBALL
378	BRIAN	CHAPMAN
387	RYAN	SEACRIST
391	RANDALL	HUGHES
392	THOMAS	WOLTZ
393	Vaike	Haas
398	Nicole	OELER
399	DANTE	CELLITTI
402	ANDREW	STREAGLE
405	BRADY	HALVERSON
406	MICHAEL	BLACKBURN
408	DANIEL	ERLANDSON
410	HAROLD	WHITE
411	CARRIE	READ
413	SAMUEL	RICH
414	LESLEY	CONROY
415	RICHARD	CELENDER
416	MICHAEL	ROSS
417	JACOB	BURNS
418	DAVID	FRANK
419	JAMES	YOST
420	ADAM	STEINER
421	MARCUS	CARNEGIE
422	NINA	CHASE
423	MARK	DAWSON
424	Ray	MYERS
425	JAYNE	SPECTOR
426	JAMES	SAUER
427	ROBERT	STEIN
428	CALEB	ROBINSON
429	MICHAEL	CRAWFORD
430	Matthew	PIZATELLA
431	GEORGE	OATES
432	SARAH	WALTER
433	JoAnn	Trach Tongson
434	CASEY	KIGHT
435	KIRK	BEREUTER
436	BANG	SHON
437	COLLEEN	VACELET

# ROSTER OF WV CERTIFICATES OF AUTHORIZATIONS

<ul> <li>Burgess &amp; Niple Inc</li> <li>Civil &amp; Environmental Consultants Inc (CEC)</li> </ul>
5 Civil & Environmental Consultants Inc (CEC)
5 CIVIL & LITVITOTITIETICAL COTISUITATIES THE (CEC)
6 D. A. Hogan & Associates
7 E.L. Robinson Engineering
10 Freeland and Kauffman Inc
12 Hord Coplan Macht Inc
15 Mahan Rykiel Assocaites
16 MKSK
19 Pennoni Associates
20 Sports Fields Inc
21 Studio on Stony Run
22 Terradon Corporation
23 Thomas Arnold Hall Jr
24 The Thrasher Group
25 TRC Engineers Inc
28 William H Gordon & Associates
29 Chapman Technical Group
32 Terracare Inc
33 Brandstetter Carroll Inc
34 ALLSTAR ECOLOGY
35 J2 Engineers Inc
36 The John R McAdams Co Inc
37 Stromberg/Garrigan & Associates Inc
40 J.T. Sauer & Associates
41 Humphreys & Partners L.A. former studio sprawl
42 Biafore Landscape Development LLC
43 Charles Forni
44 Melham Associates
46 Laura Cox

### MEETING OF THE WEST VIRGINIA BOARD OF LANDSCAPE ARCHITECTS

August 12 – 12:30am

#### **AGENDA:**

#### I. OLD BUSINESS

- a. Minutes: Review and approval, posting to website
- b. Financial Report from Treasurer:
- c. COAs Jason and Kendra
- d. Kendra moving offices -Vote on new MOA.

II.

- a. Legislation
  - i. Rule Changes
  - ii. Plant Exam
  - iii. HB 207
- b. License Renewals and Roster
- c. COA renewals and Roster

#### III. NEW BUSINESS

- a. Any legislative update?
- b. Applications

#### STATUS OF APPLICATIONS

Applicant Name	Status	Outstanding item	Notes
Tony Oates	Vote	None – application is complete	
Sarah Walter	Vote	None – application is complete	
Joann Trach Tongson	Vote	None – see Clarb Record	
Josh Gulick	Hold	Waiting for 4th Reference	
		Waiting for 4th Reference and	
Lesley Conroy	Hold	licensure verification	

- IV. PUBLIC COMMENTS
- V. NEXT MEETING

#### WV Board of Landscape Architects Meeting 8-12-21

The meeting opens at 12:30 pm, in attendance are Board President Jason Testman, Board Treasurer John Rudmann, Board Secretary Nathan Greene, and Kendra Zamora.

#### 12:30-12:37 Opening Statements and Old Business

Call to order at 12:33

Previous meeting minutes - Minutes from previous meeting Nathan motions to approve, John 2nds the motion. The previous meeting minutes are approved unanimously.

Treasurer's report - Beginning FY Cash Balance \$14,779.98

Ending Cash Balance \$22,424.73

Net Income \$7,644.75 Total Expenditures \$1,980.25

Nathan motions to approve the Treasurer's report, Jason 2nds the motion. The Treasurer's report is approved unanimously.

COAs – Still working on list of firms, need to send COA renewal forms out to licnesees with license renewals.

New office, update to MOA – Kendra will be moving to a new office, MOA to be updated, rent will be \$30 per month more, phone number should be the same. Nathan motions to approve, John seconds, the motion is approved unanimously.

Legislation update – The plant ID exam requirement has been removed.

HB 207 will not affect this board.

We need to change the reference requirement to be the same

as CLARB, we will vote on this in the future.

License / COA renewals and roster – Jason and Kendra to audit to see which individuals and / or firms have not renewed

#### 12:40-12:44 New Business

New applications:

Applicants with complete records and applications:

Tony Oates – unanimously approved, license #431.
Sarah Winter – unanimously approved, license #432.

Joann Trach Tongson – unanimously approved, license #433.

Applicants with incomplete records and applications:

Josh Gulick – needs 4<sup>th</sup> reference, no action at this time Lesley Conroy – needs 4<sup>th</sup> reference, no action at this time.

#### 12:44 Public Comments

Public Comments - There are no public comments at this time.

#### 12:45 <u>Further Business</u>

Next meeting – TBD likely 4<sup>th</sup> quarter of 2021 or 1<sup>st</sup> quarter of 2022.

No further business at this time.

This concludes all major business. Jason adjourns the meeting at 12:46.

#### **WV Board of Landscape Architects Agenda**

March 21, 2022

- I. Call to order
- II. Previous meeting minutes
- III. Treasurer's report

#### **OLD BUSINESS**

I. Rules Change

#### **NEW BUSINESS**

I. Applications
Randall William Hughes
Kirk Daniel Bereuter
Colleen Erin Vaulet
Joshua Abraham Gulick
Lesley Lyons Conroy
Casey Matthew Kight
Bang Shon

#### WV Board of Landscape Architects Meeting March 21, 2022

The meeting opens at 11:01 am, in attendance are Board President Jason Testman, Board Treasurer John Rudmann, Board Secretary Nathan Greene, and Kendra Zamora.

#### 11:01-11:06 Opening Statements and Old Business

Call to order at 11:01

Previous meeting minutes - Minutes from previous meeting John motions to

approve, Nathan 2nds the motion. The previous meeting minutes are approved unanimously.

Treasurer's report - John is currently out of town and is unable to provide a report

at this time. A report will be provide at the next meeting.

Change of rules - Should WV require 3 references instead of 4 to match CLARB's

requirement. Nathan motions to approve, John 2nds, the

motion is approved unanimously.

Legislation update – No upcoming bills at this time.

#### 11:06-11:14 New Business

New applications:

Applicants with complete records and applications:

Randall William Hughes – unanimously approved. Kirk Daniel Bereuter– unanimously approved. Colleen Erin Vaulet – unanimously approved.

Applicants with incomplete records and applications:

Joshua Abraham Gulick – No CLARB transmittal, Jason will contact Lesley Lyons Conroy – no verification of licensure, no action at this time. Casey Matthew Kight – no verification from MD, no action at this time. Bang Shon – missing a reference, no verification, no action at this time.

#### 11:14 Further Business

Next meeting – TBD likely in May to prepare for upcoming renewals and COAs..

No further business at this time.

#### 11:16 <u>Public Comments</u>

Public Comments - There are no public comments at this time. This concludes all major business. Jason adjourns the meeting at 11:17.

#### **WV Board of Landscape Architects Agenda**

May 13, 2022

- I. Call to order
- II. Previous meeting minutes
- III. Treasurer's report

#### **OLD BUSINESS**

- I. Rules Change
- II. Incomplete Applications from March
  - a. Casey Kight
  - b. Leslie Conroy
  - c. Joshua Gulick
  - d. Bang Shon
  - e. Gardner

#### **NEW BUSINESS**

- I. Renewals
- II. COAs
- III. Kelly Estep

#### WV Board of Landscape Architects Meeting –May 13, 2022

The meeting opens at 11:33 am, in attendance are Board President Jason Testman, Board Treasurer John Rudmann, Board Secretary Nathan Greene, and Kendra Zamora.

#### 11:33-11:40 Opening Statements

Call to order

March 2022 meeting minutes - Minutes from previous meeting John motions to approve, Nathan 2nds the motion. The previous meeting minutes are approved.

Treasurer's report - Beginning FY Cash Balance \$14,780

Ending Cash Balance \$11,064

Short fall is due mostly to CLARB dues and BRIM Insurance

#### 11:40-11:47 Old Business

Rules Change Update – once the public notice expires paper work can be filed, should be complete by September.

Legislation Rules Changes – No bills forthcoming at this time.

**Incomplete Applications** 

Casey Kight – approved, license #434

Leslie Conroy – approved, license #435

Joshua Gulick – still no council record, CLARB is working on sending it to the board, extend temp

license until the next meeting.

Bang Shon – approved, license #436

Gardner – no test results

#### 11:47-12:01 New Business

License renewals went out this week

COAs will go out next week

We need to monitor renewals and COAs to make sure they offset our current expenditures.

Reinstatement of Kelly Estep – she needs 32 hours of CEUs, based on extenuating circumstances and letter on her behalf from Joseph Byrd with Chapman Technical Group, the board is willing to reduce the requirement to 16 hours.

Kendra needs a copy of the COA renewal letter next week and will cross reference firms and individuals.

The next Board meeting is anticipated to be in August 2022.

Public Comments - There are no public comments.

#### 12:01-12:02 Further Business

No further business at this time.

This concludes all major business. Jason adjourns the meeting at 12:02.