

West Virginia Board of Occupational Therapy



Annual Report

FY 2014 – FY 2015

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West Virginia Board of Occupational Therapy

**Annual Report
2014-2015**

Board Members

West Virginia Board of Occupational Therapy
1063 Maple Dr., Suite 4B
Morgantown, WV 26505
304-285-3150
www.wvbot.org

Board Members:

Kathy Quesenberry, OTR/L
President / Chairperson
12/31/10

Martin Douglas, OTR/L
Secretary / Treasurer
12/31/05

Phil Simpson, OTR/L
12/31/10

Bambi Hill, COTA/L
12/31/11

Gene Brooks
Consumer Member
12/31/07

Staff:

Vonda Malnikoff
Executive Secretary

West Virginia Board of Occupational Therapy

**Annual Report
2014-2015**

Financial

West Virginia Board of Occupational Therapy
1063 Maple Dr., Suite 4B
Morgantown, WV 26505
304-285-3150
www.wvbot.org

Receipts / Disbursements FY 2014 / 2015

<u>7/1/2013-6/30/2014</u>	<u>Receipts</u>	<u>Disbursements</u>
July	\$ 3,910.00	\$ 6,286.38
August	\$ 4,875.00	\$ 5,084.28
September	\$ 1,560.00	\$ 4,727.51
Quarter Total:	\$10,345.00	\$16,098.17
October	\$ 7,240.00	\$ 8,062.67
November	\$10,330.00	\$ 5,721.02
December	\$42,170.00	\$ 7,078.44
Quarter Total:	\$59,740.00	\$20,862.13
January	\$ 6,870.00	\$ 5,543.25
February	\$ 2,160.00	\$ 6,176.23
March	\$ 2,030.00	\$ 5,891.08
Quarter Total:	\$11,060.00	\$17,610.56
April	\$ 1,640.00	\$ 5,080.52
May	\$ 1,930.00	\$ 6,419.96
June	\$ 2,670.00	\$ 8,354.37
Quarter Total:	\$ 6,240.00	\$19,854.85
Grand Total:	\$ 87,385.00	\$74,425.71

7/1/2014-6/30/2015

Receipts

Disbursements

July	\$ 1,880.00	\$ 6,050.86
August	\$ 2,965.00	\$ 11,561.27
September	\$ 2,390.00	\$ 6,270.37
Quarter Total:	\$ 7,235.00	\$ 23,882.50
October	\$ 6,765.00	\$ 6,756.68
November	\$ 15,460.00	\$ 7,177.14
December	\$ 44,908.00	\$ 6,443.53
Quarter Total:	\$ 67,133.00	\$ 20,377.35
January	\$ 7,260.00	\$ 7,523.13
February	\$ 1,680.00	\$ 6,737.94
March	\$ 1,780.00	\$ 7,025.79
Quarter Total:	\$ 10,720.00	\$ 21,286.86
April	\$ 1,390.00	\$ 18,734.17
May	\$ 2,100.00	\$ 6,337.09
June	\$ 3,325.00	\$ 6,380.69
Quarter Total:	\$ 6,815.00	\$ 31,451.95
Grand Total:	\$ 91,903.00	\$ 96,998.66

West Virginia Board of Occupational Therapy

**Annual Report
2014-2015**

Board Meeting Minutes



3041 University Avenue
2nd Floor, Suite 6
Morgantown, WV 26505
304-285-3150
www.wvbot.org

WVBOT MINUTES: September 20, 2013

MEMBERS PRESENT: Bambi Hill, Phil Simpson, Kathy Quesenberry, Marty Douglas

ABSENT: Gene Brooks

ALSO PRESENT: Vonda Malnikoff

MEETING CALLED TO ORDER: 11:15 a.m.

Bambi motioned to enter Executive Session at 11:15 p.m. to discuss licensee issues. Marty seconded. Vote 4-0.

EXECUTIVE SESSION

Issue 2013 #05 – Complaint

Issue 2013 #06 – OT Application

Issue 2013 #07 – LP Void

Issue 2013 #08 – LP Expired

Issue 2013 #09 – LP Expired

Issue 2013 #10 – LP Expired

Bambi motioned to end Executive session at 11:50 pm. Phil seconded. Vote 4-0.

Issue 2013#05 Phil motioned to dismiss complaint due to lack of sufficient evidence of violation, with reminder to licensee of the importance of accurate documentation for their protection and the welfare of the patient. Bambi seconded. Vote 4-0.

Issue 2013 #06 Marty motioned to require applicant to re-apply after end of probation period, with no additional fee required. Bambi seconded. Vote 4-0.

Phil motioned to approve May 17, 2013 minutes as written. Bambi seconded. Vote 4-0.

OLD BUSINESS

TOPIC: Records Retention and Disposal Schedule

FINDINGS/CONCLUSIONS: Proposed schedule reviewed. Marty motioned to approve schedule and submit to State Records Administrator. Bambi 2nd. Vote 5-0. Minor revision made to schedule per suggestion from Director of Archives and History. Revised schedule submitted to State Records Administrator. Approval process is underway. Revised schedule submitted 4/26/12 per request of Dept. of Admin. **Schedule approved 9/13/13.**

ACTION/FOLLOW-UP: None.

TOPIC: Applications for OTR Board position

FINDINGS/CONCLUSIONS: Board reviewed applications received. All resumes mailed to Governor's office with letter requesting re-appointments and appointment of OTR representative. Multiple emails have been sent regarding status. No appointments made per 9/16/13 email.

ACTION/FOLLOW-UP: Continue to follow up with Governor's office regarding status.

TOPIC: Legislative Performance Audit

FINDINGS/CONCLUSIONS: Package of information sent in response to letter requesting information for entrance conference. Entrance conference held 3/21 via phone. Expect to complete audit process in June. Audit report presented to Interim Committee 10/9/12. Audit report reviewed by Board. Mailed CD with past Annual Reports to Governor's office 1/25/13.

ACTION/FOLLOW-UP: Continue to follow up on auditor recommendations as appropriate. Work with STO to explore alternative cash receipts handling methods (i.e. credit card payments, scanning of checks, lockbox, etc.)

TOPIC: Online renewal applications

FINDINGS/CONCLUSIONS: Initial discussions with STO have raised a few issues, i.e. inability to attach documents or photos, OTR unable to sign COTA applications, convenience fee to cover merchant fees to accept credit cards. Board agreed the convenience fee could be absorbed by the Board. Also agreed the OTR signature is an important requirement for COTA renewals. Agreed to explore other options to gain OTR approval of COTA applications.

ACTION/FOLLOW-UP: Attended presentation by System Automation 9/12/13. Follow up with Association of Licensing Boards regarding interest in pursuing.

NEW BUSINESS

TOPIC: Safety Training

FINDINGS/CONCLUSIONS: Reviewed safety policy and defensive driving tips.

ACTION/FOLLOW-UP: Complete BRIM Loss Control Questionnaire

TOPIC: NBCOT Annual Conference

FINDINGS/CONCLUSIONS: Scheduled for November 8-9 in Cincinnati OH.

ACTION/FOLLOW-UP: Register Phil or Marty to attend.

TOPIC: Annual Report

FINDINGS/CONCLUSIONS: Electronically filed on Legislative website 8/6/13; CD sent to Governor's office.

ACTION/FOLLOW-UP: None.

TOPIC: FY2015 Appropriation Request

FINDINGS/CONCLUSIONS: Filed in OASIS on 8/27/13 at same spending/revenue level as FY2014 budget.

ACTION/FOLLOW-UP: None.

TOPIC: CLEAR Board Member training

FINDINGS/CONCLUSIONS: Scheduled for Friday, November 22, in Charleston. Registration due by 11/1/13.

ACTION/FOLLOW-UP: Notify board members of date of Auditor's Licensing Board Seminar before making decision.

PURCHASE CARD TRANSACTIONS

The Board reviewed all purchases made on the Purchase Card since the last board meeting. Bambi motioned to accept all purchases. Phil seconded. Vote 4-0.

TREASURER’S REPORT

Cash Balance as of August 31, 2013

\$ 190,197.55

MAY - AUGUST DEPOSITS

5/06	\$ 330.00	6/03	\$ 220.00	7/15	\$ 540.00	8/20	\$ 360.00
5/07	270.00	6/06	170.00	7/18	290.00	8/22	330.00
5/09	25.00	6/11	30.00	7/23	360.00	8/23	450.00
5/13	300.00	6/12	360.00	7/26	460.00	8/26	695.00
5/14	270.00	6/13	340.00	7/30	230.00	8/28	450.00
5/15	240.00	6/17	150.00	8/05	530.00	8/29	200.00
5/17	100.00	6/19	420.00	8/07	450.00		
5/21	30.00	6/20	100.00	8/08	130.00		
5/22	130.00	7/01	850.00	8/12	720.00		
5/23	440.00	7/03	60.00	8/14	280.00		
5/28	650.00	7/08	930.00	8/15	30.00		
5/30	300.00	7/10	190.00	8/19	250.00		
TOTAL DEPOSITS							\$ 13,660.00

MAY - AUGUST DISBURSEMENTS

May	\$ 6,183.72
June	6,052.31
July	6,286.38
August	5,084.28

Financial

VENDOR	DATE REC'D	AMOUNT	NOTE
* 1 AG's office	5/28/2013	\$142.50	April support from AG's office
* 2 AG's office	6/17/2013	\$209.00	May support from AG's office
* 3 AG's office	7/15/2013	\$389.50	June support from AG's office
* 4 AG's office	7/15/2013	\$19.00	June support from AG's office
** 5 Auditor's Office	6/10/2013	\$15.00	May 2013 transactions
** 6 Auditor's Office	7/15/2013	\$8.00	June 2013 transactions
7 Auditor's Office	8/15/2013	\$9.00	July 2013 transactions
8 AG's office	8/19/2013	\$47.50	July support from AG's office
9 Auditor's Office	9/9/2013	\$9.00	August 2013 transactions

* paid 7/24/13 per AG office request; approved by Marty

** paid 8/1/13 per Auditor's office request; approved by Marty

Phil motioned to pay all bills. Bambi seconded. Vote 4-0.

Correspondence

	<u>correspondence</u>	<u>date rec'd</u>	<u>issue</u>
1	Kate Campbell	5/23/2013	Order re: appropriate charges for FOIA requests
2	AOTA	5/30/2013	2013 Number of Licensed OT/OTAs by state
3	Purchasing	6/3/2013	The Buyers Network - June 2013
4	NPDB-HIPDB	6/5/2013	Data Bank News - June 2013
5	DHHR	6/11/2013	Discrimination Complaint & subsequent response
6	NPDB-HIPDB	7/3/2013	Data Bank News - July 2013
7	State Treasurer's Office	7/15/2013	Summer 2013 newsletter
8	NBCOT	7/23/2013	New Provider Registry announcement
9	NPDB-HIPDB	8/7/2013	Data Bank News - August 2013
10	State Auditor/Treasurer	8/8/2013	WV pay card to replace paper payroll checks
11	Governor's office	8/8/2013	Stateline - Summer 2013
12	Wheeling Jesuit Univ.	8/6/2013	CE courses
13	Jordan Burgess	7/29/2013	FOIA / Records Request and response
14	Brickstreet	Aug-13	Inside Brickstreet - Summer 2013
15	ACOTE	9/5/2013	August Accreditation Actions - New River Community & Technical College – Action deferred
16	BRIM	9/9/2013	On-line defensive driver training course for 2014

Meeting adjourned at 2:30 p.m. after the signing of licensure applications. The next regular Board meeting is scheduled for Friday, November 15th, 2013 at 11:00 a.m. at the Morgantown office.



3041 University Avenue
2nd Floor, Suite 6
Morgantown, WV 26505
304-285-3150
www.wvbot.org

WVBOT MINUTES: November 15, 2013

MEMBERS PRESENT: Bambi Hill, Phil Simpson, Gene Brooks, Marty Douglas

ABSENT: Kathy Quesenberry

ALSO PRESENT: Vonda Malnikoff

MEETING CALLED TO ORDER: 11:10 a.m.

Bambi motioned to enter Executive Session at 11:15 a.m. to discuss licensee issues. Phil seconded. Vote 4-0.

EXECUTIVE SESSION

Issue 2012 #05

Issue 2013 #05 – Closed

Issue 2013 #06 – Closed

Gene motioned to end Executive session at 11:20 pm. Phil seconded. Vote 4-0.

Gene motioned to approve September 20, 2013 minutes as written. Bambi seconded. Vote 4-0.

OLD BUSINESS

TOPIC: Applications for OTR Board position

FINDINGS/CONCLUSIONS: Board reviewed applications received. All resumes mailed to Governor's office with letter requesting re-appointments and appointment of OTR representative. Multiple emails have been sent regarding status. No appointments made per 9/16/13 email. **No response to 11/14/13 email.**

ACTION/FOLLOW-UP: Continue to follow up with Governor's office regarding status.

TOPIC: Legislative Performance Audit

FINDINGS/CONCLUSIONS: Package of information sent in response to letter requesting information for entrance conference. Entrance conference held 3/21 via phone. Expect to complete audit process in June. Audit report presented to Interim Committee 10/9/12. Audit report reviewed by Board. Mailed CD with past Annual Reports to Governor's office 1/25/13.

ACTION/FOLLOW-UP: Continue to follow up on auditor recommendations as appropriate. Work with STO to explore alternative cash receipts handling methods (i.e. credit card payments, scanning of checks, lockbox, etc.)

TOPIC: Online renewal applications

FINDINGS/CONCLUSIONS: Initial discussions with STO have raised a few issues, i.e. inability to attach documents or photos, OTR unable to sign COTA applications, convenience fee to cover merchant fees to accept credit cards. Board agreed the convenience fee could be absorbed by the Board. Also agreed the OTR signature is an important requirement for COTA renewals. Agreed to explore other options to gain OTR approval of COTA applications. Attended presentation by System Automation 9/12/13.

ACTION/FOLLOW-UP: Follow up with Association of Licensing Boards regarding interest in pursuing licensing software.

TOPIC: Safety Training

FINDINGS/CONCLUSIONS: Reviewed safety policy and defensive driving tips. **Completed BRIM Loss Control Questionnaire 9/24/13.**

ACTION/FOLLOW-UP: None.

TOPIC: NBCOT Annual Conference

FINDINGS/CONCLUSIONS: Scheduled for November 8-9 in Cincinnati OH. **Marty attended conference.**

ACTION/FOLLOW-UP: None.

TOPIC: CLEAR Board Member training

FINDINGS/CONCLUSIONS: Scheduled for Friday, November 22, in Charleston. Registration due by 11/1/13. No members attending CLEAR training. Kathy and Phil will attend Auditor’s Licensing Board seminar.

ACTION/FOLLOW-UP: None.

NEW BUSINESS

TOPIC: AG Office email regarding NC Dental Board case

FINDINGS/CONCLUSIONS: Phil motioned to send email to Assistant AG regarding potential impacts to the Board. Gene seconded. Vote 4-0.

ACTION/FOLLOW-UP: Vonda to send email to Kate Campbell.

PURCHASE CARD TRANSACTIONS

The Board reviewed all purchases made on the Purchase Card since the last board meeting. Bambi motioned to accept all purchases. Phil seconded. Vote 4-0.

TREASURER’S REPORT

Cash Balance as of October 31, 2013

\$ 186,207.37

SEPTEMBER - OCTOBER DEPOSITS

9/3	\$ 180.00	10/7	\$ 270.00
9/4	180.00	10/10	430.00
9/9	60.00	10/15	1,540.00
9/11	150.00	10/17	990.00
9/13	310.00	10/18	320.00
9/23	230.00	10/21	1,160.00
9/26	360.00	10/23	490.00
9/30	90.00	10/25	450.00
		10/27	770.00
		10/31	820.00
TOTAL DEPOSITS			\$ 8,800.00

SEPTEMBER - OCTOBER DISBURSEMENTS

September	\$ 4,727.51
October	8,062.67

financial

	VENDOR	DATE REC'D	AMOUNT	NOTE
1	Auditor's Office	10/7/2013	\$14.00	September 2013 transactions
2	AG's office	10/24/2013	\$66.50	September support from AG's office
3	IS&C	10/31/2013	\$125.00	EDP Accounting Svcs - 1st Qtr 2012
4	Auditor's Office	11/4/2013	\$9.00	October 2013 transactions

Gene motioned to pay all invoices. Bambi seconded. Vote 4-0.

correspondence

	<u>correspondence</u>	<u>date rec'd</u>	<u>issue</u>
1	State Treasurer's Office	9/26/2013	WV Currency Notes Fall 2013

Meeting adjourned at 12:30 p.m. after the signing of licensure applications. The next regular Board meeting is scheduled for Friday, January 17th, 2014 at 11:00 a.m. at the Morgantown office.



3041 University Avenue
2nd Floor, Suite 6
Morgantown, WV 26505
304-285-3150
www.wvbot.org

WVBOT MINUTES: January 17, 2014

MEMBERS PRESENT: Bambi Hill, Phil Simpson, Gene Brooks, Marty Douglas, Kathy Quesenberry

ABSENT:

ALSO PRESENT: Vonda Malnikoff

MEETING CALLED TO ORDER: 11:00 a.m.

Phil motioned to enter Executive Session at 11:00 a.m. to discuss licensee issues. Bambi seconded. Vote 5-0.

EXECUTIVE SESSION

Issue 2012 #05 – Case closed.

Bambi motioned to end Executive session at 11:05 pm. Phil seconded. Vote 5-0.

Marty motioned to approve November 15, 2013 minutes as written. Gene seconded. Vote 5-0.

OLD BUSINESS

TOPIC: Applications for OTR Board position

FINDINGS/CONCLUSIONS: Board reviewed applications received. All resumes mailed to Governor's office with letter requesting re-appointments and appointment of OTR representative. Multiple emails have been sent regarding status. No appointments made per 9/16/13 email. **No response to 11/14/13 email.**

ACTION/FOLLOW-UP: Continue to follow up with Governor's office regarding status.

TOPIC: Legislative Performance Audit

FINDINGS/CONCLUSIONS: Package of information sent in response to letter requesting information for entrance conference. Entrance conference held 3/21 via phone. Expect to complete audit process in June. Audit report presented to Interim Committee 10/9/12. Audit report reviewed by Board. Mailed CD with past Annual Reports to Governor's office 1/25/13.

ACTION/FOLLOW-UP: Continue to follow up on auditor recommendations as appropriate. Work with STO to explore alternative cash receipts handling methods (i.e. credit card payments, scanning of checks, lockbox, etc.)

TOPIC: Online renewal applications

FINDINGS/CONCLUSIONS: Initial discussions with STO have raised a few issues, i.e. inability to attach documents or photos, OTR unable to sign COTA applications, convenience fee to cover merchant fees to accept credit cards. Board agreed the convenience fee could be absorbed by the Board. Also agreed the OTR signature is an important requirement for COTA renewals. Agreed to explore other options to gain OTR approval of COTA applications. Attended presentation by System Automation 9/12/13.

ACTION/FOLLOW-UP: Follow up with Association of Licensing Boards regarding interest in pursuing licensing software.

TOPIC: AG Office email regarding NC Dental Board case

FINDINGS/CONCLUSIONS: Phil motioned to send email to Assistant AG regarding potential impacts to the Board. Gene seconded. Vote 4-0. WV Attorney General, along with AG's in 9 other states, filed amicus brief in the U.S. Supreme Court supporting the NC Dental Board.

ACTION/FOLLOW-UP: None.

NEW BUSINESS

TOPIC: Election of Officers

FINDINGS/CONCLUSIONS: Phil motioned to retain current officers. Bambi seconded. Vote 5-0.

ACTION/FOLLOW-UP: None.

TOPIC: Infineon name change / contract renewal

FINDINGS/CONCLUSIONS: New name Tekswift Inc.; no change to monthly rate of \$48.90 for website hosting and online backup. Marty motioned to renew contract. Gene seconded. Vote 5-0.

ACTION/FOLLOW-UP: Renew contract with Tekswift Inc.

TOPIC: Office Lease

FINDINGS/CONCLUSIONS: Responded to email from Real Estate Division regarding office lease; current lease expires 5/31/14. Real Estate Division will initiate communication with lessor.

ACTION/FOLLOW-UP: Work with Real Estate Division / lessor to renew lease.

PURCHASE CARD TRANSACTIONS

The Board reviewed all purchases made on the Purchase Card since the last board meeting. Gene motioned to accept all purchases. Marty seconded. Vote 5-0.

TREASURER'S REPORT

Cash Balance as of December 31, 2013

\$ 225,907.91

NOVEMBER - DECEMBER DEPOSITS

11/4	\$ 940.00	12/2	\$1,900.00	12/19	\$2,850.00
11/6	660.00	12/4	5,160.00	12/20	1,360.00
11/7	640.00	12/5	1,460.00	12/23	3,130.00
11/12	1,280.00	12/6	2,130.00	12/24	520.00
11/14	770.00	12/9	4,410.00	12/26	2,000.00
11/18	950.00	12/10	1,900.00	12/27	800.00
11/19	1,310.00	12/11	820.00	12/30	2,320.00
11/20	570.00	12/12	4,420.00	12/31	780.00
11/21	890.00	12/16	1,690.00		
11/25	2,040.00	12/17	3,520.00		
11/26	280.00	12/18	1,780.00		

TOTAL DEPOSITS \$ 53,280.00

NOVEMBER - DECEMBER DISBURSEMENTS

November \$ 5,721.02

December 7,078.44

Financial

VENDOR	DATE REC'D	AMOUNT	NOTE
1 AG's office	11/25/2013	\$104.50	October support from AG's office
2 AG's office	12/23/2013	\$9.50	11/1/13 support from AG's office
3 AG's office	12/23/2013	\$19.00	11/18/13 support from AG's office
4 Auditor's Office	12/9/2013	\$13.00	November 2013 transactions
5 Auditor's Office	1/9/2014	\$9.00	December 2013 transactions
6 IS&C	1/17/14	175.00	EDP Accounting Svcs 2 nd Qtr

Gene motioned to pay all invoices. Marty seconded. Vote 5-0.

	<u>correspondence</u>	<u>date rec'd</u>	<u>issue</u>
1	NPDB	12/5/2013	Data Bank News - Dec 2013
2	AOTA	12/9/2013	New and revised official documents
3	Brickstreet	12/23/2013	Inside Brickstreet - Winter 2013
4	AOTA	1/8/2014	ACOTA December 2013 Accreditation Actions
5	Distinctive Homecare	1/9/2014	OT/OTA positions at Ft. Bragg
6	Grady Bowyer	1/15/2014	Bill Tracking List - 2014 Legislative session

Meeting adjourned at 12:45 p.m. after the signing of licensure applications. The next regular Board meeting is scheduled for Friday, March 7th, 2014 at 11:00 a.m. at the Morgantown office. Tentative meeting date in May scheduled for Friday, the 16th.



3041 University Avenue
2nd Floor, Suite 6
Morgantown, WV 26505
304-285-3150
www.wvbot.org

WVBOT MINUTES: March 7, 2014

MEMBERS PRESENT: Bambi Hill, Phil Simpson, Gene Brooks, Marty Douglas, Kathy Quesenberry

ABSENT:

ALSO PRESENT: Vonda Malnikoff

MEETING CALLED TO ORDER: 11:05 a.m.

Phil motioned to enter Executive Session at 11:05 a.m. to discuss licensee issues. Marty seconded. Vote 5-0.

EXECUTIVE SESSION

Issue 2014 #01 – NSF Renewal check

Phil motioned to end Executive session at 11:10 pm. Bambi seconded. Vote 5-0.

Bambi motioned to approve January 17, 2014 minutes as written. Phil seconded. Vote 5-0.

OLD BUSINESS

TOPIC: Applications for OTR Board position

FINDINGS/CONCLUSIONS: Board reviewed applications received. All resumes mailed to Governor's office with letter requesting re-appointments and appointment of OTR representative. Multiple emails have been sent regarding status. No appointments made per 9/16/13 email. No response to 11/14/13 email. **No communication from Governor's office.**

ACTION/FOLLOW-UP: Continue to follow up with Governor's office regarding status.

TOPIC: Legislative Performance Audit

FINDINGS/CONCLUSIONS: Package of information sent in response to letter requesting information for entrance conference. Entrance conference held 3/21 via phone. Expect to complete audit process in June. Audit report presented to Interim Committee 10/9/12. Audit report reviewed by Board. Mailed CD with past Annual Reports to Governor's office 1/25/13.

ACTION/FOLLOW-UP: Continue to follow up on auditor recommendations as appropriate. Work with STO to explore alternative cash receipts handling methods (i.e. credit card payments, scanning of checks, lockbox, etc.)

TOPIC: Online renewal applications

FINDINGS/CONCLUSIONS: Initial discussions with STO have raised a few issues, i.e. inability to attach documents or photos, OTR unable to sign COTA applications, convenience fee to cover merchant fees to accept credit cards. Board agreed the convenience fee could be absorbed by the Board. Also agreed the OTR signature is an important requirement for COTA renewals. Agreed to explore other options to gain OTR approval of COTA applications. Attended presentation by System Automation 9/12/13.

ACTION/FOLLOW-UP: Follow up with Association of Licensing Boards regarding interest in pursuing licensing software.

TOPIC: Infineon name change / contract renewal

FINDINGS/CONCLUSIONS: New name Tekswift Inc.; no change to monthly rate of \$48.90 for website hosting and online backup. Marty motioned to renew contract. Gene seconded. Vote 5-0. **Notified by Tekswift of reduction in rate due to actual backup storage used.**

ACTION/FOLLOW-UP: Renew contract with Tekswift Inc.

TOPIC: Office Lease

FINDINGS/CONCLUSIONS: Responded to email from Real Estate Division regarding office lease; current lease expires 5/31/14. Real Estate Division will initiate communication with lessor.

ACTION/FOLLOW-UP: Work with Real Estate Division / lessor to renew lease.

NEW BUSINESS

TOPIC: Review of CE courses

FINDINGS/CONCLUSIONS: Reviewed letter from licensee requesting Board review EMT course for CE credit. Phil motioned to allow 12 hours. Bambi seconded. Vote 5-0. Board also reviewed OTA Refresher Course from St. Catherine University for posting on website. Marty motioned to approve posting. Phil seconded. Vote 5-0.

ACTION/FOLLOW-UP: Communicate with licensee regarding EMT course; post OTA refresher course link on website.

TOPIC: On-line Defensive Driver Training

FINDINGS/CONCLUSIONS: Board members and staff required to complete online defensive driver training from WV BRIM.

ACTION/FOLLOW-UP: Complete training by July 1, 2014.

TOPIC: Regulation of Athletic Trainers

FINDINGS/CONCLUSIONS: During the Legislative session, it was requested that a study be authorized on the regulation of athletic trainers, based on the introduction of HB 4413. The Board reviewed the proposed changes of HB 4413 as related to the regulation of athletic trainers and expressed concerns with the broad, vague definition of the "Practice of athletic training" as "services performed for physically active patients..." and the lack of detail as to "appropriate education and training". Without further clarity as to the scope of practice, this definition would allow the opportunity to easily infringe on the practice of occupational therapy. The Board is also concerned that occupational therapy was not included in the list of professions protected from the practice of athletic trainers. Phil motioned the Board send letter during appropriate comment period expressing concerns. Bambi seconded. Vote 5-0.

ACTION/FOLLOW-UP: Research process for submitting comments during study. Follow study and submit concerns at the appropriate time.

PURCHASE CARD TRANSACTIONS

The Board reviewed all purchases made on the Purchase Card since the last board meeting. Gene motioned to accept all purchases. Marty seconded. Vote 5-0.

TREASURER'S REPORT

Cash Balance as of February 28, 2013

\$ 223,218.43

JANUARY - FEBRUARY DEPOSITS

1/2	\$2,610.00	2/4	\$ 460.00
1/6	1,010.00	2/6	440.00
1/8	120.00	2/10	510.00
1/9	240.00	2/12	130.00
1/13	130.00	2/18	240.00
1/15	280.00	2/20	150.00
1/16	220.00	2/25	60.00
1/23	620.00	2/26	390.00
1/27	860.00		
1/29-CB	(220.00)		
TOTAL DEPOSITS			\$ 8,250.00

JANUARY - FEBRUARY DISBURSEMENTS

January	\$ 5,543.25
February	6,176.23

financial

VENDOR	DATE REC'D	AMOUNT	NOTE
1 Auditor's Office	2/6/2014	\$14.00	January 2014 transactions

Gene motioned to pay all invoices. Bambi seconded. Vote 5-0.

correspondence

	<u>correspondence</u>	<u>date rec'd</u>	<u>issue</u>
1	WV Treasurer's Office	1/22/2014	Winter 2014 Currency Notes
2	Purchasing Dept	2/4/2014	February 2014 Buyers Network
3	NPDB	2/5/2014	February 2014 Data Bank News
4	NPDB	3/5/2014	March 2014 Data Bank News

Meeting adjourned at 1:00 p.m. after the signing of licensure applications. The next regular Board meeting is scheduled for Friday, May 16th, 2014 at 11:00 a.m. at the Morgantown office.



3041 University Avenue
2nd Floor, Suite 6
Morgantown, WV 26505
304-285-3150
www.wvbot.org

WVBOT MINUTES: May 16, 2014

MEMBERS PRESENT: Bambi Hill, Phil Simpson, Gene Brooks, Marty Douglas, Kathy Quesenberry (via phone)

ABSENT:

ALSO PRESENT: Vonda Malnikoff

MEETING CALLED TO ORDER: 11:05 a.m.

Phil motioned to enter Executive Session at 11:05 a.m. to discuss licensee issues. Bambi seconded. Vote 5-0.

EXECUTIVE SESSION

Issue 2014 #01 – NSF Renewal check; **Case closed.**

Issue 2014 #02 – Complaint

Gene motioned to end Executive session at 11:25 pm. Bambi seconded. Vote 5-0.

Issue 2014#02 Phil motioned to dismiss complaint due to lack of sufficient evidence of violation to require further action. Bambi seconded. Vote 4-0.

Phil motioned to approve March 7, 2014 minutes as written. Bambi seconded. Vote 5-0.

OLD BUSINESS

TOPIC: Applications for OTR Board position

FINDINGS/CONCLUSIONS: Board reviewed applications received. All resumes mailed to Governor's office with letter requesting re-appointments and appointment of OTR representative. Multiple emails have been sent regarding status. No appointments made per 9/16/13 email. No response to 11/14/13 email. **No response from Governor's office to May 6th email.**

ACTION/FOLLOW-UP: Continue to follow up with Governor's office regarding status.

TOPIC: Legislative Performance Audit

FINDINGS/CONCLUSIONS: Package of information sent in response to letter requesting information for entrance conference. Entrance conference held 3/21 via phone. Expect to complete audit process in June. Audit report presented to Interim Committee 10/9/12. Audit report reviewed by Board. Mailed CD with past Annual Reports to Governor's office 1/25/13.

ACTION/FOLLOW-UP: Continue to follow up on auditor recommendations as appropriate. Work with STO to explore alternative cash receipts handling methods (i.e. credit card payments, scanning of checks, lockbox, etc.)

TOPIC: Online renewal applications

FINDINGS/CONCLUSIONS: Initial discussions with STO have raised a few issues, i.e. inability to attach documents or photos, OTR unable to sign COTA applications, convenience fee to cover merchant fees to accept credit cards. Board agreed the convenience fee could be absorbed by the Board. Also agreed the OTR signature is an important requirement for COTA renewals. Agreed to explore other options to gain OTR approval of COTA applications. Attended presentation by System Automation 9/12/13.

ACTION/FOLLOW-UP: Research systems recently purchased by Board of Osteopathic Medicine, Board of Medicine, and Engineering Board.

TOPIC: Infineon name change / contract renewal

FINDINGS/CONCLUSIONS: New name Tekswift Inc.; no change to monthly rate of \$48.90 for website hosting and online backup. Marty motioned to renew contract. Gene seconded. Vote 5-0. **Notified by Tekswift of reduction in rate due to actual backup storage used. Contract renewed.**

ACTION/FOLLOW-UP: None.

TOPIC: Office Lease

FINDINGS/CONCLUSIONS: Responded to email from Real Estate Division regarding office lease; current lease expires 5/31/14. Real Estate Division will initiate communication with lessor. **Lease renewed through July 2015 for \$565/month.**

ACTION/FOLLOW-UP: None.

TOPIC: Review of CE courses

FINDINGS/CONCLUSIONS: Reviewed letter from licensee requesting Board review EMT course for CE credit. Phil motioned to allow 12 hours. Bambi seconded. Vote 5-0. Board also reviewed OTA Refresher Course from St. Catherine University for posting on website. Marty motioned to approve posting. Phil seconded. Vote 5-0. Communicate with licensee regarding EMT course; post OTA refresher course link on website. **Complete.**

ACTION/FOLLOW-UP: None.

TOPIC: On-line Defensive Driver Training

FINDINGS/CONCLUSIONS: Board members and staff required to complete online defensive driver training from WV BRIM. **Kathy, Bambi, and Vonda have completed training.**

ACTION/FOLLOW-UP: Complete training by July 1, 2014.

TOPIC: Regulation of Athletic Trainers

FINDINGS/CONCLUSIONS: During the Legislative session, it was requested that a study be authorized on the regulation of athletic trainers, based on the introduction of HB 4413. The Board reviewed the proposed changes of HB 4413 as related to the regulation of athletic trainers and expressed concerns with the broad, vague definition of the "Practice of athletic training" as "services performed for physically active patients..." and the lack of detail as to "appropriate education and training". Without further clarity as to the scope of practice, this definition would allow the opportunity to easily infringe on the practice of occupational therapy. The Board is also concerned that occupational therapy was not included in the list of professions protected from the practice of athletic trainers. Phil motioned the Board send letter during appropriate comment period expressing concerns. Bambi seconded. Vote 5-0.

ACTION/FOLLOW-UP: Research process for submitting comments during study. Follow study and submit concerns at the appropriate time.

NEW BUSINESS

TOPIC: FY2015 Budget

FINDINGS/CONCLUSIONS: Budget submitted through WVOasis.

ACTION/FOLLOW-UP: None.

TOPIC: Board sponsored CE conference

FINDINGS/CONCLUSIONS: Information received from Flatwoods Conference Center regarding facility/meal prices.

ACTION/FOLLOW-UP: Contact Days Inn to hold September board meeting at conference center to view facility and discuss details. Set tentative date for late March/April 2015 avoiding Easter/Spring Break/AOTA National Conference. Contact AOTA regarding potential speaker.

TOPIC: Spring Newsletter

FINDINGS/CONCLUSIONS: Reviewed draft of newsletter.

ACTION/FOLLOW-UP: Add information regarding CE conference to be held Spring 2015 and Title 13, Series 5 Legislative Rule.

TOPIC: NBCOT e-verify

FINDINGS/CONCLUSIONS: Reviewed NBCOT's new e-verify to determine whether to accept for licensure verification requirement. The Board agreed to continue to require current Verification of Certification for licensure.

ACTION/FOLLOW-UP: None.

PURCHASE CARD TRANSACTIONS

The Board reviewed all purchases made on the Purchase Card since the last board meeting. Gene motioned to accept all purchases. Marty seconded. Vote 5-0.

TREASURER'S REPORT

Cash Balance as of April 30, 2013

\$ 215,916.83

MARCH - APRIL DEPOSITS

3/5	\$ 250.00	4/3	\$ 120.00
3/10	450.00	4/8	420.00
3/11	220.00	4/10	190.00
3/18	590.00	4/14	170.00
3/20	30.00	4/22	110.00
3/24	220.00	4/24	90.00
3/27	270.00	4/28	280.00
		4/29	130.00
		4/30	130.00
TOTAL DEPOSITS			\$ 3,670.00

MARCH - APRIL DISBURSEMENTS

March	\$ 5,891.08
April	5,080.52

financial

VENDOR	DATE REC'D	AMOUNT	NOTE
1 Auditor's Office	3/10/2014	\$7.00	February 2014 transactions
2 Auditor's Office	4/8/2014	\$13.00	March 2014 transactions
3 Auditor's Office	5/7/2014	\$8.00	April 2014 transactions

Bambi motioned to pay all invoices. Gene seconded. Vote 5-0.

Due to WV Oasis conversion at year end, Gene motioned to approve payment of bills received in June prior to year end closing. Phil seconded. Vote 5-0.

correspondence

<u>correspondence</u>	<u>date rec'd</u>	<u>issue</u>
1 Purchasing Dept	4/1/2014	April 2014 Buyers Network
2 NBCOT	4/10/2014	Spring Newsletter
3 Brickstreet	5/1/2014	Annual Report 2013
4 State Auditor	5/12/2014	OASIS conversion to bi-weekly pay

Meeting adjourned at 1:15 p.m. after the signing of licensure applications. The next regular Board meeting is scheduled for Friday, September 19, 2014 at 11:00 a.m. at the Days Inn conference center in Flatwoods.



3041 University Avenue
2nd Floor, Suite 6
Morgantown, WV 26505
304-285-3150
www.wvbot.org

WVBOT MINUTES: September 19, 2014

MEMBERS PRESENT: Bambi Hill, Phil Simpson, Gene Brooks, Marty Douglas, Kathy Quesenberry

ABSENT:

ALSO PRESENT: Vonda Malnikoff

MEETING CALLED TO ORDER: 11:05 a.m.

Gene motioned to enter Executive Session at 11:10 a.m. to discuss licensee issues. Phil seconded. Vote 5-0.

EXECUTIVE SESSION

Issue 2014 #02 – Complaint; **Case closed.**

Issue 2014 #03 – Complaint

Marty motioned to end Executive session at 11:20 pm. Bambi seconded. Vote 5-0.

Issue 2014#03 Board voted to find probable cause. Phil motioned to offer Consent Agreement. Bambi seconded. Vote 5-0.

Phil motioned to approve May 16, 2014 minutes as written. Bambi seconded. Vote 5-0.

OLD BUSINESS

TOPIC: Applications for OTR Board position

FINDINGS/CONCLUSIONS: Board reviewed applications received. All resumes mailed to Governor's office with letter requesting re-appointments and appointment of OTR representative. Multiple emails have been sent regarding status. No appointments made per 9/16/13 email. No response to 11/14/13 email. No response from Governor's office to May 6th email.

ACTION/FOLLOW-UP: Determine new contact in Governor's office. Continue to follow up regarding status of appointments.

TOPIC: Legislative Performance Audit

FINDINGS/CONCLUSIONS: Package of information sent in response to letter requesting information for entrance conference. Entrance conference held 3/21 via phone. Expect to complete audit process in June. Audit report presented to Interim Committee 10/9/12. Audit report reviewed by Board. Mailed CD with past Annual Reports to Governor's office 1/25/13.

ACTION/FOLLOW-UP: Continue to follow up on auditor recommendations as appropriate. Work with STO to explore alternative cash receipts handling methods (i.e. credit card payments, scanning of checks, lockbox, etc.)

TOPIC: Online renewal applications

FINDINGS/CONCLUSIONS: Initial discussions with STO have raised a few issues, i.e. inability to attach documents or photos, OTR unable to sign COTA applications, convenience fee to cover merchant fees to accept credit cards. Board agreed the convenience fee could be absorbed by the Board. Also agreed the OTR signature is an important requirement for COTA renewals. Agreed to explore other options to gain OTR approval of COTA applications. Attended presentation by System Automation 9/12/13.

ACTION/FOLLOW-UP: Research systems recently purchased by Board of Osteopathic Medicine, Board of Medicine, and Engineering Board.

TOPIC: On-line Defensive Driver Training

FINDINGS/CONCLUSIONS: Board members and staff required to complete online defensive driver training from WV BRIM. **Kathy, Bambi, Vonda, and Phil completed training.**

ACTION/FOLLOW-UP: None.

TOPIC: Regulation of Athletic Trainers

FINDINGS/CONCLUSIONS: During the Legislative session, it was requested that a study be authorized on the regulation of athletic trainers, based on the introduction of HB 4413. The Board reviewed the proposed changes of HB 4413 as related to the regulation of athletic trainers and expressed concerns with the broad, vague definition of the “Practice of athletic training” as “services performed for physically active patients...” and the lack of detail as to “appropriate education and training”. Without further clarity as to the scope of practice, this definition would allow the opportunity to easily infringe on the practice of occupational therapy. The Board is also concerned that occupational therapy was not included in the list of professions protected from the practice of athletic trainers. Phil motioned the Board send letter during appropriate comment period expressing concerns. Bambi seconded. Vote 5-0.

ACTION/FOLLOW-UP: Research process for submitting comments. Follow study and submit concerns at the appropriate time. Contact Legislative Auditor’s office regarding status and to determine where the bill originated.

TOPIC: Board sponsored CE conference

FINDINGS/CONCLUSIONS: Information received from Flatwoods Conference Center regarding facility/meal prices. Dates not available at Flatwoods. Inquired about dates at Bridgeport Conference Center, Stonewall Jackson Resort, and Charleston Marriott. Received quotes from BCC and Marriott. Contacted NBCOT and AOTA regarding speakers.

ACTION/FOLLOW-UP: Board agreed to hold conference on Friday, March 27, 2015 at the Bridgeport Conference Center, due to the central location.

NEW BUSINESS

TOPIC: Safety Policy Review

FINDINGS/CONCLUSIONS: Board reviewed safety policy.

ACTION/FOLLOW-UP: None.

TOPIC: NBCOT Annual Conference

FINDINGS/CONCLUSIONS: Conference scheduled for October 24-25, 2014 in Alexandria, VA.

ACTION/FOLLOW-UP: Marty to check schedule and get back to Vonda. As of 9/23, all rooms were sold out at conference hotel. Same weekend as WVOTA conference. Will not send representative this year.

TOPIC: OT’s role in medication management.

FINDINGS/CONCLUSIONS: Board reviewed emails from COTA expressing concerns regarding medication management expectations. Also reviewed information obtained from supervising OT, AOTA, and Director of Regulations at facility, who also noted that the COTA is no longer working there. Board found no issues with how the role of occupational therapy in medication management was being applied at the facility.

ACTION/FOLLOW-UP: Send response to COTA.

TOPIC: OccupationalTherapy.com

FINDINGS/CONCLUSIONS: Board reviewed request to add link to website.

ACTION/FOLLOW-UP: Gene motioned to add link to continuing education section of website. Bambi seconded. Vote 5-0.

TOPIC: Purchasing & Pcard audits

FINDINGS/CONCLUSIONS: Both audits initiated last week of August.

ACTION/FOLLOW-UP: Respond to findings as necessary.

PURCHASE CARD TRANSACTIONS

The Board reviewed all purchases made on the Purchase Card since the last board meeting. Gene motioned to accept all purchases. Bambi seconded. Vote 5-0.

TREASURER'S REPORT

Cash Balance as of August 31, 2014
\$ 192,975.37

MAY - AUGUST DEPOSITS

5/01	\$ 150.00	6/19	\$ 180.00	8/07	\$ 60.00
5/05	180.00	6/23	130.00	8/12	830.00
5/08	120.00	6/26	240.00	8/13	165.00
5/12	540.00	6/30	630.00	8/18	690.00
5/14	150.00	7/03	30.00	8/20	280.00
5/19	240.00	7/07	210.00	8/21	30.00
5/22	330.00	7/09	130.00	8/25	550.00
5/29	100.00	7/10	30.00	8/28	30.00
5/30	120.00	7/14	210.00		
6/03	270.00	7/17	440.00		
6/04	30.00	7/22	270.00		
6/06	450.00	7/24	160.00		
6/11	220.00	7/25	60.00		
6/13	160.00	7/28	240.00		
6/16	210.00	7/31	100.00		
6/17	150.00	8/04	330.00		

TOTAL DEPOSITS \$ 9,445.00

MAY - AUGUST DISBURSEMENTS

May	\$ 6,419.96
June	8,354.37
July	6,050.86
August	11,561.27

financial

VENDOR	DATE REC'D	AMOUNT	NOTE	
1 Auditor's Office	6/4/2014	\$12.00	May 2014 transactions	E001037815
2 IS&C	5/30/2014	\$175.00	EDP Acctg Svcs - 3rd qtr 2014	E001037813
3 IS&C	7/14/2014	\$100.00	EDP Acctg Svcs - 4th qtr 2014	1500000433
4 Auditor's Office	7/22/2014	\$13.00	June 2014 transactions	1500001492
5 AG's Office	7/31/2014	\$28.50	June 2014 services	1500002614
6 Treasurer's Office	8/14/2014	\$5,742.50	excess cash transfer	1500000401

Due to WV Oasis conversion at year end, Gene motioned at May meeting to approve payment of bills received in June prior to year end closing. Phil seconded. Vote 5-0. July and August invoices from other state agencies were paid as received in OASIS.

Phil motioned to pre-approve payment of regularly occurring inter-agency invoices as received. Bambi seconded. Vote 5-0.

correspondence

Correspondence	date rec'd	issue
1 AOTA	5/22/2014	Occupational Therapy Practice Framework: Domain & Process 3rd edition
2 BRIM	5/22/2014	Severe Weather Mitigation Preparedness Guide
3 AOTA	6/3/2014	Link to current set of Advisory Opinions from AOTA Ethics Commission
4 Brickstreet	8/25/2014	Inside Brickstreet - Summer 2014
5 AOTA	9/3/2014	Code of Ethics input & feedback request
6 ACOTE	9/8/2014	August 2014 Accreditation Actions

Meeting adjourned at 2:20 p.m. after the signing of licensure applications. The next regular Board meeting is scheduled for Friday, November 7, 2014 at 11:00 a.m. at the Morgantown office.



3041 University Avenue
2nd Floor, Suite 6
Morgantown, WV 26505
304-285-3150
www.wvbot.org

WVBOT MINUTES: November 7, 2014

MEMBERS PRESENT: Bambi Hill, Phil Simpson, Gene Brooks, Marty Douglas, Kathy Quesenberry

ABSENT:

ALSO PRESENT: Vonda Malnikoff

MEETING CALLED TO ORDER: 11:05 a.m.

Phil motioned to enter Executive Session at 11:10 a.m. to discuss licensee issues. Bambi seconded. Vote 5-0.

EXECUTIVE SESSION

Issue 2014 #03 – Complaint

Bambi motioned to end Executive session at 11:12 pm. Gene seconded. Vote 5-0.

Gene motioned to approve September 19, 2014 minutes as written. Phil seconded. Vote 5-0.

OLD BUSINESS

TOPIC: Applications for OTR Board position

FINDINGS/CONCLUSIONS: Board reviewed applications received. All resumes mailed to Governor's office with letter requesting re-appointments and appointment of OTR representative. Multiple emails have been sent regarding status. No appointments made per 9/16/13 email. No response to 11/14/13 email. No response from Governor's office to May 6th email. New contact is Melissa Parsons.

ACTION/FOLLOW-UP: Info regarding expired terms sent to Grady Bowyer 10/29/14 to forward to Legislature and Governor's office.

TOPIC: Legislative Performance Audit

FINDINGS/CONCLUSIONS: Package of information sent in response to letter requesting information for entrance conference. Entrance conference held 3/21 via phone. Expect to complete audit process in June. Audit report presented to Interim Committee 10/9/12. Audit report reviewed by Board. Mailed CD with past Annual Reports to Governor's office 1/25/13.

ACTION/FOLLOW-UP: Continue to follow up on auditor recommendations as appropriate. Work with STO to explore alternative cash receipts handling methods (i.e. credit card payments, scanning of checks, lockbox, etc.)

TOPIC: Online renewal applications

FINDINGS/CONCLUSIONS: Initial discussions with STO have raised a few issues, i.e. inability to attach documents or photos, OTR unable to sign COTA applications, convenience fee to cover merchant fees to accept credit cards. Board agreed the convenience fee could be absorbed by the Board. Also agreed the OTR signature is an important requirement for COTA renewals. Agreed to explore other options to gain OTR approval of COTA applications. Attended presentation by System Automation 9/12/13.

ACTION/FOLLOW-UP: Research systems recently purchased by Board of Osteopathic Medicine, Board of Medicine, and Engineering Board.

TOPIC: Regulation of Athletic Trainers

FINDINGS/CONCLUSIONS: During the Legislative session, it was requested that a study be authorized on the regulation of athletic trainers, based on the introduction of HB 4413. The Board reviewed the proposed changes of HB 4413 as related to the regulation of athletic trainers and expressed concerns with the broad, vague definition of the "Practice of athletic training" as "services performed for physically active patients..." and the lack of detail as to "appropriate education and training". Without further clarity as to the scope of practice, this definition would allow the opportunity to easily infringe on the practice of occupational therapy. The Board is also concerned that occupational therapy was not included in the list of professions protected from the practice of athletic trainers. Phil motioned the Board send letter during appropriate comment period expressing concerns. Bambi seconded. Vote 5-0.

ACTION/FOLLOW-UP: Contacted Legislative Auditor's office 10/29/14; bill originated in House Gov Org; doesn't appear to have passed; not aware of a study being done. No response received from emails sent to Steve Thompson in House Gov Org 10/30 and 11/6.
Monitor 2015 Legislative session for further action.

TOPIC: Board sponsored CE conference

FINDINGS/CONCLUSIONS: Information received from Flatwoods Conference Center regarding facility/meal prices. Dates not available at Flatwoods. Inquired about dates at Bridgeport Conference Center, Stonewall Jackson Resort, and Charleston Marriott. Received quotes from BCC and Marriott. Contacted NBCOT and AOTA regarding speakers. Board agreed to hold conference on Friday, March 27, 2015 at the Bridgeport Conference Center, due to the central location.

ACTION/FOLLOW-UP: Reviewed online registration form and potential speakers. Continue to line up speakers and finalize registration form. Explore possible vendors/employers to attend.

TOPIC: Purchasing & Pcard audits

FINDINGS/CONCLUSIONS: Both audits initiated last week of August. **No findings from Purchasing audit. Conference call held with Pcard auditor; no major findings.**

ACTION/FOLLOW-UP: None.

PURCHASE CARD TRANSACTIONS

The Board reviewed all purchases made on the Purchase Card since the last board meeting. Marty motioned to accept all purchases. Phil seconded. Vote 5-0.

TREASURER'S REPORT

Cash Balance as of October 31, 2014

\$ 189,103.32

SEPTEMBER - OCTOBER DEPOSITS

9/03	\$ 60.00	10/01	\$ 400.00
9/04	150.00	10/03	160.00
9/08	670.00	10/09	305.00
9/10	150.00	10/14	1,160.00
9/11	200.00	10/15	520.00
9/15	180.00	10/16	560.00
9/18	60.00	10/20	1,220.00
9/22	390.00	10/22	830.00
9/24	350.00	10/23	170.00
9/29	180.00	10/27	1,280.00
		10/28	170.00
		10/30	140.00
Chargeback: returned check		10/13	(150.00)

TOTAL DEPOSITS \$9,155.00

SEPTEMBER - OCTOBER DISBURSEMENTS

September	\$ 6,270.37
October	6,756.68

Correspondence

	<u>correspondence</u>	<u>date rec'd</u>	<u>issue</u>
1	Purchasing	10/1/2014	The Buyer's Network - October 2014
2	NBCOT	10/23/2014	Links to conference presentations available at nbcot.org
3	Purchasing	11/3/2014	The Buyer's Network - November 2014
4	Office of Technology	11/3/2014	Cyber Security Newsletter - Phishing
5	NPDB	11/5/2014	November 2014 Data Bank News
6	AOTA	11/3/2014	Request for Review of AOTA Document

Marty motioned to adjourn meeting after the signing of licensure applications. Bambi seconded. Vote 5-0. The next regular Board meeting is scheduled for Friday, January 16, 2015 at 11:00 a.m. at the Morgantown office, with a snow date of January 30th.



3041 University Avenue
2nd Floor, Suite 6
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304-285-3150
www.wvbot.org

WVBOT MINUTES: January 16, 2015

MEMBERS PRESENT: Bambi Hill, Phil Simpson, Gene Brooks, Marty Douglas, Kathy Quesenberry

ABSENT:

ALSO PRESENT: Vonda Malnikoff, Sarah Black

MEETING CALLED TO ORDER: 11:00 a.m.

PUBLIC COMMENT

Sarah Black, President of WVOTA, gave an update on their current efforts related to the Athletic Training bill that was not passed in the last legislative session, but is expected to be re-introduced this year. WVOTA is also looking into making CE offerings available on their website, and is considering making meetings available online to increase participation. They also plan to have a table at the CE Conference being sponsored by the Board in March.

Marty motioned to enter Executive Session at 11:25 a.m. to discuss licensee issues. Gene seconded. Vote 5-0.

EXECUTIVE SESSION

Issue 2014 #03 – Complaint – Closed

Issue 2014 #04 – Complaint

Bambi motioned to end Executive session at 11:30 pm. Phil seconded. Vote 5-0.

Phil motioned to approve November 7, 2014 minutes as written. Bambi seconded. Vote 5-0.

OLD BUSINESS

TOPIC: Applications for OTR Board position

FINDINGS/CONCLUSIONS: Board reviewed applications received. All resumes mailed to Governor's office with letter requesting re-appointments and appointment of OTR representative. Multiple emails have been sent regarding status. No appointments made per 9/16/13 email. No response to 11/14/13 email. No response from Governor's office to May 6th email. New contact is Melissa Parsons.

ACTION/FOLLOW-UP: Info regarding expired terms sent to Grady Bowyer 10/29/14 to forward to Legislature and Governor's office.

TOPIC: Legislative Performance Audit

FINDINGS/CONCLUSIONS: Package of information sent in response to letter requesting information for entrance conference. Entrance conference held 3/21 via phone. Expect to complete audit process in June. Audit report presented to Interim Committee 10/9/12. Audit report reviewed by Board. Mailed CD with past Annual Reports to Governor's office 1/25/13.

ACTION/FOLLOW-UP: Continue to follow up on auditor recommendations as appropriate. Work with STO to explore alternative cash receipts handling methods (i.e. credit card payments, scanning of checks, lockbox, etc.)

TOPIC: Online renewal applications

FINDINGS/CONCLUSIONS: Initial discussions with STO have raised a few issues, i.e. inability to attach documents or photos, OTR unable to sign COTA applications, convenience fee to cover merchant fees to accept credit cards. Board agreed the convenience fee could be absorbed by the Board. Also agreed the OTR signature is an important requirement for COTA renewals. Agreed to explore other options to gain OTR approval of COTA applications. Attended presentation by System Automation 9/12/13.

ACTION/FOLLOW-UP: Research systems recently purchased by Board of Osteopathic Medicine, Board of Medicine, and Engineering Board.

TOPIC: Regulation of Athletic Trainers

FINDINGS/CONCLUSIONS: During the Legislative session, it was requested that a study be authorized on the regulation of athletic trainers, based on the introduction of HB 4413. The Board reviewed the proposed changes of HB 4413 as related to the regulation of athletic trainers and expressed concerns with the broad, vague definition of the “Practice of athletic training” as “services performed for physically active patients...” and the lack of detail as to “appropriate education and training”. Without further clarity as to the scope of practice, this definition would allow the opportunity to easily infringe on the practice of occupational therapy. The Board is also concerned that occupational therapy was not included in the list of professions protected from the practice of athletic trainers. Phil motioned the Board send letter during appropriate comment period expressing concerns. Bambi seconded. Vote 5-0. Contacted Legislative Auditor’s office 10/29/14; bill originated in House Gov Org; doesn’t appear to have passed; not aware of a study being done. No response received from emails sent to Steve Thompson in House Gov Org 10/30 and 11/6.

ACTION/FOLLOW-UP: Monitor 2015 Legislative session for further action.

TOPIC: Board sponsored CE conference

FINDINGS/CONCLUSIONS: Information received from Flatwoods Conference Center regarding facility/meal prices. Dates not available at Flatwoods. Inquired about dates at Bridgeport Conference Center, Stonewall Jackson Resort, and Charleston Marriott. Received quotes from BCC and Marriott. Contacted NBCOT and AOTA regarding speakers. Board agreed to hold conference on Friday, March 27, 2015 at the Bridgeport Conference Center, due to the central location. **All speakers confirmed. Reviewed and made modifications to registration form. Agreed on purchase of Certificates, name badges, portfolios.**

ACTION/FOLLOW-UP: Explore possible vendors/employers to attend. Mail Registration form to all licensees. Finalize online registration process. Order necessary supplies.

PURCHASE CARD TRANSACTIONS

The Board reviewed all purchases made on the Purchase Card since the last board meeting. Bambi motioned to accept all purchases. Phil seconded. Vote 5-0.

TREASURER’S REPORT

Cash Balance as of December 31, 2014
\$ 235,850.65

NOVEMBER - DECEMBER DEPOSITS

11/3	\$1,120.00	12/1	\$4,730.00	12/22	\$1,900.00
11/5	690.00	12/3	3,400.00	12/23	2,350.00
11/6	1,120.00	12/4	2,220.00	12/24	780.00
11/10	1,260.00	12/5	2,718.00	12/27	1,720.00
11/12	1,230.00	12/8	750.00	12/29	3,180.00
11/13	550.00	12/9	3,720.00	12/30	520.00
11/17	2,300.00	12/10	450.00		
11/19	1,960.00	12/11	2,780.00		
11/20	980.00	12/15	5,650.00		
11/24	2,360.00	12/16	2,580.00		
11/25	640.00	12/17	3,020.00		
11/26	1,250.00	12/18	2,440.00		

TOTAL DEPOSITS \$ 60,368.00

NOVEMBER - DECEMBER DISBURSEMENTS

November	\$ 7,177.14
December	6,443.53

NEW BUSINESS

TOPIC: License Renewal update

FINDINGS/CONCLUSIONS: Total renewals mailed: 366 OT's, 236 OTA's; Non-renewals as of 1/7/15: 65 OT's (18%), 35 OTA's (15%); Number of licensees as of 1/7/15: 653 OT's, 436 OTA's.

ACTION/FOLLOW-UP: None.

TOPIC: NBCOT Primary Source Verification / NPDB Agent

FINDINGS/CONCLUSIONS: Marty motioned to accept new online NBCOT verification as primary source verification required for licensure. Phil seconded. Vote 5-0. Phil motioned to decline interest at this time to NBCOT request to act as NPDB Agent for the Board. Board will further discuss purpose / benefits with NBCOT representative at March board meeting. Marty seconded. Vote 5-0.

ACTION/FOLLOW-UP: Discuss for clarification with Shaun Conway (NBCOT) at March meeting.

TOPIC: Election of Officers

FINDINGS/CONCLUSIONS: Gene motioned to keep current officers. Bambi seconded. Vote 5-0.

ACTION/FOLLOW-UP: None.

Correspondence

1	Brickstreet	12/16/14	Inside Brickstreet - Winter 2014
2	Anonymous email	11/9/14	concern over new OTA program in Beckley area
3	email from AOTA	12/18/14	Request for Voluntary Withdrawal of Candidacy Status
4	ACOTE	1/7/15	December 2014 Accreditation Actions
5	ACOTE	1/8/15	Letter to New River re: voluntary withdrawal of candidacy status
6	Purchasing	12/1/14	The Buyers Network - Dec 2014
7	Purchasing	1/5/15	The Buyers Network - Jan 2015
8	NPDB WV Ethics	1/7/15	January 2015 Data Bank News
9	Commission	1/13/2015	Instructions for filing Financial Disclosure Statements

Phil motioned to adjourn meeting after the signing of licensure applications. Gene seconded. Vote 5-0. The next regular Board meeting is scheduled for Thursday, March 26, 2015 at 7:00 p.m. at the Bridgeport Conference Center.



3041 University Avenue
2nd Floor, Suite 6
Morgantown, WV 26505
304-285-3150
www.wvbot.org

WVBOT MINUTES: March 26, 2015

MEMBERS PRESENT: Bambi Hill, Phil Simpson, Gene Brooks, Marty Douglas, Kathy Quesenberry

ABSENT:

ALSO PRESENT: Vonda Malnikoff, Suzanne Holsen, Joan Hawkins, Shaun Conway (NBCOT), Deb Slater (AOTA)

MEETING CALLED TO ORDER: 7:20 p.m.

PUBLIC COMMENT

Shaun Conway, NBCOT, thanked the Board for the invitation to speak at the CE conference and attend the Board meeting.

Marty motioned to approve January 16, 2015 minutes as written. Bambi seconded. Vote 5-0.

OLD BUSINESS

TOPIC: Applications for OTR Board position

FINDINGS/CONCLUSIONS: Board reviewed applications received. All resumes mailed to Governor's office with letter requesting re-appointments and appointment of OTR representative. Multiple emails have been sent regarding status. No appointments made per 9/16/13 email. No response to 11/14/13 email. No response from Governor's office to May 6th email. New contact is Melissa Parsons. Info regarding expired terms sent to Grady Bowyer 10/29/14 to forward to Legislature and Governor's office.

ACTION/FOLLOW-UP: None.

TOPIC: Legislative Performance Audit

FINDINGS/CONCLUSIONS: Package of information sent in response to letter requesting information for entrance conference. Entrance conference held 3/21 via phone. Expect to complete audit process in June. Audit report presented to Interim Committee 10/9/12. Audit report reviewed by Board. Mailed CD with past Annual Reports to Governor's office 1/25/13.

ACTION/FOLLOW-UP: Continue to follow up on auditor recommendations as appropriate. Work with STO to explore alternative cash receipts handling methods (i.e. credit card payments, scanning of checks, lockbox, etc.)

TOPIC: Online renewal applications

FINDINGS/CONCLUSIONS: Initial discussions with STO have raised a few issues, i.e. inability to attach documents or photos, OTR unable to sign COTA applications, convenience fee to cover merchant fees to accept credit cards. Board agreed the convenience fee could be absorbed by the Board. Also agreed the OTR signature is an important requirement for COTA renewals. Agreed to explore other options to gain OTR approval of COTA applications. Attended presentation by System Automation 9/12/13.

ACTION/FOLLOW-UP: Research systems recently purchased by Board of Osteopathic Medicine, Board of Medicine, and Engineering Board.

TOPIC: Regulation of Athletic Trainers

FINDINGS/CONCLUSIONS: During the Legislative session, it was requested that a study be authorized on the regulation of athletic trainers, based on the introduction of HB 4413. The Board reviewed the proposed changes of HB 4413 as related to the regulation of athletic trainers and expressed concerns with the broad, vague definition of the "Practice of athletic training" as "services performed for physically active patients..." and the lack of detail as to "appropriate education and training". Without further clarity as to the scope of practice, this definition would allow the opportunity to easily infringe on the practice of occupational therapy. The Board is also concerned that occupational therapy was not included in the list of professions protected from the practice of athletic trainers. Phil motioned the Board send letter during appropriate comment period expressing concerns. Bambi seconded. Vote 5-0. Contacted Legislative Auditor's office 10/29/14; bill originated in House Gov Org; doesn't appear to have passed; not aware of a study being done. No response received from emails sent to Steve Thompson in House Gov Org 10/30 and 11/6. **No action taken in 2015 Legislative session.**

ACTION/FOLLOW-UP: No further action required at this time.

TOPIC: Board sponsored CE conference

FINDINGS/CONCLUSIONS: Information received from Flatwoods Conference Center regarding facility/meal prices. Dates not available at Flatwoods. Inquired about dates at Bridgeport Conference Center, Stonewall Jackson Resort, and Charleston Marriott. Received quotes from BCC and Marriott. Contacted NBCOT and AOTA regarding speakers. Board agreed to hold conference on Friday, March 27, 2015 at the Bridgeport Conference Center, due to the central location. All speakers confirmed. Reviewed and made modifications to registration form. Agreed on purchase of Certificates, name badges, portfolios.

ACTION/FOLLOW-UP: Review evaluation forms at next Board meeting.

PURCHASE CARD TRANSACTIONS

The Board reviewed all purchases made on the Purchase Card since the last board meeting. Gene motioned to accept all purchases. Phil seconded. Vote 5-0.

TREASURER’S REPORT

\$ 230,529.58

JANUARY - FEBRUARY DEPOSITS

1/2/15	\$1,070.00	2/3	\$ 30.00
1/5	2,980.00	2/5	130.00
1/6	440.00	2/9	260.00
1/8	150.00	2/11	210.00
1/9	330.00	2/12	220.00
1/13	480.00	2/18	530.00
1/15	930.00	2/24	60.00
1/20	250.00	2/25	240.00
1/22	30.00		
1/26	500.00		
1/29	100.00		
TOTAL DEPOSITS			\$ 8,940.00

JANUARY - FEBRUARY DISBURSEMENTS

January	\$ 7,523.13
February	6,737.94

NEW BUSINESS

TOPIC: Legislative Update

FINDINGS/CONCLUSIONS: Reviewed various bills from 2015 Legislative Session related to Licensing Boards. No bills passed that will impact the Board.

ACTION/FOLLOW-UP: None.

TOPIC: NBCOT Primary Source Verification / NPDB Agent

FINDINGS/CONCLUSIONS: Marty motioned to accept new online NBCOT verification as primary source verification required for licensure. Phil seconded. Vote 5-0. Phil motioned to decline interest at this time to NBCOT request to act as NPDB Agent for the Board. Board will further discuss purpose / benefits with NBCOT representative at March board meeting. Marty seconded. Vote 5-0. **Shaun Conway further clarified NBCOT’s goal of maintaining a nationwide database to collect and disseminate disciplinary action from all states. They would act as the reporting agency to NPDB. One remaining question is the impact this will have on meeting current filing deadlines.**

ACTION/FOLLOW-UP: Discuss at May board meeting.

TOPIC: TekSwift contract

FINDINGS/CONCLUSIONS: Marty motioned to renew contract through April 2016 at increased rate of \$63.95 per month to accommodate increase in size of online backup required due to scanning of licensee files. Bambi seconded. Vote 5-0.

ACTION/FOLLOW-UP: None.

TOPIC: Web-based OT services in school system

FINDINGS/CONCLUSIONS: It has been brought to the Board’s attention that at least one county school board is considering replacing current OT personnel with contracted telehealth OT services. The Board, along with input from Shaun Conway and Deb Slater, discussed potential impact to services and regulation related to the increased use of telehealth in OT. Shaun will send contact information for other state boards who have dealt with this issue.

ACTION/FOLLOW-UP: Gene motioned to send a letter of inquiry to the Superintendent and Board of Education in Wayne County, and RESA 2, requesting details and clarification of their plan. Phil seconded. Vote 5-0.

Correspondence

	<u>correspondence</u>	<u>date rec'd</u>	<u>Issue</u>
1	AOTA	2/24/2015	2014 Number of licensees by state
2	Office of the AG	2/26/2015	Supreme Court opinion in NC Dental Board case
3	NPDB	3/10/2015	March 2015 NPDB News
4	NBCOT	2/5/2015	New Continuing Competency Tools
5	NBCOT	3/19/2015	Webinar on US Supreme Court ruling in NC Dental Board case
6	NBCOT	3/23/2015	Annual conference update & additional resources

Gene motioned to enter Executive Session at 8:45 p.m. to discuss licensee issues. Bambi seconded. Vote 5-0.

EXECUTIVE SESSION

- Issue 2014 #04 – Complaint
- Issue 2007 #27a – License re-instatement
- Issue 2012 #05 – Consent Agreement

Phil motioned to end Executive session at 9:00 pm. Bambi seconded. Vote 5-0.

Issue 2014 #04 Phil motioned to offer Consent Agreement with same conditions as similar previous case. Bambi seconded. Vote 5-0.

Issue 2007 #27a Gene motioned to issue Order for Full Reinstatement of License at end of probationary period. Phil seconded. Vote 5-0.

Phil motioned to adjourn meeting after the signing of licensure applications. Gene seconded. Vote 5-0. The next regular Board meeting is scheduled for Friday May 15, 2015 at 11:00 a.m. at the Morgantown office.



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2nd Floor, Suite 6
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304-285-3150
www.wvbot.org

WVBOT MINUTES: May 15, 2015

MEMBERS PRESENT: Bambi Hill, Phil Simpson, Marty Douglas, Kathy Quesenberry

ABSENT: Gene Brooks

ALSO PRESENT: Vonda Malnikoff

MEETING CALLED TO ORDER: 11:04 a.m.

Bambi motioned to enter Executive Session 11:05. Phil seconded. Vote 4-0.

EXECUTIVE SESSION

Issue 2014#04 – Complaint / Consent Agreement

Phil motioned to end Executive Session 11:10. Bambi seconded. Vote 4-0.

Phil motioned to revise Consent Agreement. Bambi seconded. Vote 3-0.

Marty motioned to approve March 26, 2015 minutes as written. Phil seconded. Vote 4-0.

OLD BUSINESS

TOPIC: Applications for OTR Board position

FINDINGS/CONCLUSIONS: Board reviewed applications received. All resumes mailed to Governor's office with letter requesting re-appointments and appointment of OTR representative. Multiple emails have been sent regarding status. No appointments made per 9/16/13 email. No response to 11/14/13 email. No response from Governor's office to May 6th email. New contact is Melissa Parsons. Info regarding expired terms sent to Grady Bowyer 10/29/14 to forward to Legislature and Governor's office.

ACTION/FOLLOW-UP: None.

TOPIC: Legislative Performance Audit

FINDINGS/CONCLUSIONS: Package of information sent in response to letter requesting information for entrance conference. Entrance conference held 3/21 via phone. Expect to complete audit process in June. Audit report presented to Interim Committee 10/9/12. Audit report reviewed by Board. Mailed CD with past Annual Reports to Governor's office 1/25/13.

Continue to follow up on auditor recommendations as appropriate. Work with STO to explore alternative cash receipts handling methods (i.e. credit card payments, scanning of checks, lockbox, etc.)

ACTION/FOLLOW-UP: Replace and combine this item with Online renewal applications into new item "Purchase of Licensure Management Database System", which will include credit card payment system.

TOPIC: Online renewal applications

FINDINGS/CONCLUSIONS: Initial discussions with STO have raised a few issues, i.e. inability to attach documents or photos, OTR unable to sign COTA applications, convenience fee to cover merchant fees to accept credit cards. Board agreed the convenience fee could be absorbed by the Board. Also agreed the OTR signature is an important requirement for COTA renewals. Agreed to explore other options to gain OTR approval of COTA applications. Attended presentation by System Automation 9/12/13. **Researched systems recently purchased by Board of Osteopathic Medicine, Board of Medicine, Dental, Engineering, and Veterinarian Boards. Reviewed scope & estimated cost at meeting on 5/15/15. Marty motioned to issue RFQ to purchase Licensure Management Database System. Bambi seconded. Vote 4-0.**

ACTION/FOLLOW-UP: Work with purchasing to issue RFQ.

TOPIC: Board sponsored CE conference

FINDINGS/CONCLUSIONS: Information received from Flatwoods Conference Center regarding facility/meal prices. Dates not available at Flatwoods. Inquired about dates at Bridgeport Conference Center, Stonewall Jackson Resort, and Charleston Marriott. Received quotes from BCC and Marriott. Contacted NBCOT and AOTA regarding speakers. Board agreed to hold conference on Friday, March 27, 2015 at the Bridgeport Conference Center, due to the central location. All speakers confirmed. Reviewed and made modifications to registration form. Agreed on purchase of Certificates, name badges, portfolios. **Reviewed summary of Evaluation forms.**

ACTION/FOLLOW-UP: None.

TOPIC: NBCOT Primary Source Verification / NPDB Agent

FINDINGS/CONCLUSIONS: Marty motioned to accept new online NBCOT verification as primary source verification required for licensure. Phil seconded. Vote 5-0. Phil motioned to decline interest at this time to NBCOT request to act as NPDB Agent for the Board. Board will further discuss purpose / benefits with NBCOT representative at March board meeting. Marty seconded. Vote 5-0. Shaun Conway further clarified NBCOT's goal of maintaining a nationwide database to collect and disseminate disciplinary action from all states. They would act as the reporting agency to NPDB. One remaining question is the impact this will have on meeting current filing deadlines.

ACTION/FOLLOW-UP: Keep item open pending further information regarding implementation from NBCOT.

TOPIC: Web-based OT services in school system

FINDINGS/CONCLUSIONS: It has been brought to the Board's attention that at least one county school board is considering replacing current OT personnel with contracted telehealth OT services. The Board, along with input from Shaun Conway and Deb Slater, discussed potential impact to services and regulation related to the increased use of telehealth in OT. Shaun will send contact information for other state boards who have dealt with this issue. Gene motioned to send a letter of inquiry to the Superintendent and Board of Education in Wayne County, and RESA 2, requesting details and clarification of their plan. Phil seconded. Vote 5-0. **Letter sent 4/13/15. Received phone call from Superintendent 4/15/15; no plans to implement Telehealth contract for OT services; staffing decisions to share resources among counties based on need.**

ACTION/FOLLOW-UP: None.

PURCHASE CARD TRANSACTIONS

The Board reviewed all purchases made on the Purchase Card in March and April 2015. Bambi motioned to approve all purchases in March and April. Marty seconded. Vote 4-0.

TREASURER'S REPORT

Cash Balance as of April 30, 2015

\$ 207,939.62

MARCH - APRIL DEPOSITS

3/3/15	\$ 140.00	4/2	\$270.00
3/9	290.00	4/7	60.00
3/11	250.00	4/13	160.00
3/12	200.00	4/16	60.00
3/17	490.00	4/17	60.00
3/19	130.00	4/20	200.00
3/23	60.00	4/23	200.00
3/26	30.00	4/27	380.00
3/30	190.00	4/30	30.00

TOTAL DEPOSITS \$ 3,200.00

MARCH - APRIL DISBURSEMENTS

March	\$ 7,025.79
April	18,734.17

NEW BUSINESS

TOPIC: NBCOT Navigator PDU's

FINDINGS/CONCLUSIONS: Discussed whether to recognize these for WV license renewal CE requirements. Phil motioned to include as Formal Self-Study credits for renewal requirements. Bambi seconded. Vote 4-0.

ACTION/FOLLOW-UP: Contact NBCOT to see if the system will prevent licensees from repeating modules and earning duplicate credit. Include Board decision in Newsletter.

TOPIC: Mid-Year Newsletter

FINDINGS/CONCLUSIONS: Reviewed draft newsletter.

ACTION/FOLLOW-UP: Make changes and mail by the end of May.

TOPIC: FY16 Expenditure Schedule

FINDINGS/CONCLUSIONS: Reviewed Expenditure schedules submitted 4/28/15. Included \$ for another CE conference in 2016 and lump-sum payment for contract award for Licensure Management system.

ACTION/FOLLOW-UP: None.

TOPIC: Purchasing Card Evaluation Report

FINDINGS/CONCLUSIONS: Reviewed draft evaluation report.

ACTION/FOLLOW-UP: Respond to report and hold final conference.

TOPIC: Telehealth Position Statement

FINDINGS/CONCLUSIONS: Distributed information regarding Telehealth from AOTA and various states. Reviewed draft position statement.

ACTION/FOLLOW-UP: Make revisions to position statement and email to Board members to review prior to September meeting.

correspondence

	<u>correspondence</u>	<u>date rec'd</u>	<u>issue</u>
1	NPDB	4/6/2015	NPDB News - April 2015
2	Purchasing	4/30/2015	The Buyers Network - May 2015
3	AG's Office	5/5/2015	HB 2636 - FOIA changes
4	NPDB	5/6/2015	NPDB News - May 2015
5	AG's Office	5/11/2015	NC Dental Board case and it's impact on WV Regulatory Boards
6	Purchasing	5/12/2015	Agency Procurement Designation - New Training requirement ***

Bambi motioned to adjourn meeting at 1:00 after the signing of licensure applications. Phil seconded. Vote 4-0. The next regular Board meeting is scheduled for Friday, September 25, 2015 at 11:00 a.m. at the Morgantown office.

West Virginia Board of Occupational Therapy

**Annual Report
2014-2015**

Newsletters

WV Board of Occupational Therapy



2014 Renewal Newsletter

WVBOT

3041 University Ave.

2nd Floor, Suite 6

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304-285-3150

www.wvbot.org

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Board Members

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Chairperson
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MS, OTR/L
Secretary / Treasurer
- Phil Simpson
MS, OTR/L
- Bambi Hill
COTA/L
- Gene Brooks
Consumer Member

License Renewal



If your current license expires 12/31/13, it is now time to renew your license to continue practicing Occupational Therapy in WV. If you are due for renewal, you will find the renewal application and information related to continuing competency requirements enclosed.

If you did not receive a renewal application in this packet, your current license should be valid through 12/31/14. If not, please call the office immediately at the number shown above.

As noted at the top of the application, the fee for a two-year license renewal is \$140 for an OT license and \$120 for a COTA license.

Your renewal application and associated fee must be returned to the Board office prior to the issuance of new license cards. You may not practice Occupational Therapy in WV after December 31, 2013 without the actual license cards in your possession.

To assure receiving your new license cards prior to January 1, 2014, submit your properly completed application not later than December 1, 2013. The Board recommends that you make copies of your renewal application before mailing it. Renewal applications must be postmarked by December 31, 2013 to avoid late fee.

Please do not mail your renewal application via an express or overnight service that requires a signature for delivery. This may delay delivery of your application.

Continuing Education

License renewal requires 24 hours of continuing education and competency activities, as it has been two years since your last renewal. If you obtained your initial WV license in 2012, you only need 12 hours of continuing education hours.

The enclosed summary of the broad variety of activities you may claim is included to aid in the completion of your renewal application. Please note that there is a maximum allowable credit for some activities. This is intended to encourage a varied competency experience. Six (6) excess contact hours may carry over from one licensure period to the next immediate renewal period. Therefore, if you have excess CE hours from 2011, you may list up to six of these hours on your renewal application.

Disciplinary Actions

Investigations into complaints continue to be conducted as necessary to assure compliance to licensure laws and to protect the public. The following disciplinary actions have been taken for violations of the Practice Act and/or Legislative Rules governing the practice of occupational therapy in WV.

Jeramey Bair, COTA

License C1795 Suspended

The Board conducts a random audit of continuing education credits annually. If you have been selected to participate in this audit, further instructions are attached to your renewal application. Copies of continuing education documents are only required to be returned with your renewal application if you have been selected for this audit.

WVBOT does not require a licensee or provider to obtain pre-approval of courses by the Board. Acceptable courses must be related to the practice and theory of occupational therapy and be relevant to the licensee's area of practice.

Courses that *do not* meet the CE requirements include ethics courses, training in coding, billing, and payment systems, such as Medicare courses, CPR, and first aid training. Although these courses may be beneficial, and the Board certainly does not discourage them, please do not submit them on your renewal application to fulfill your continuing competency requirements.

Practice Act Exam

Many licensees have taken the online Practice Act exam and earned 1 hour of continuing education credit. The exam is available at www.wvbot.org for new licensees or those who have not yet taken the exam for CE credit.

**LEGISLATIVE RULES, (§13-4-1.), OF THE WEST VIRGINIA BOARD
OF OCCUPATIONAL THERAPY CONTINUING COMPETENCY
ACTIVITIES FOR RENEWAL OF WV LICENSE.**

Requirement: 24 contact hours per two year renewal period through participation in:

<u>Activity</u>	<u>Page#</u>	<u>Rule #</u>	<u>Maximum Allowed</u>
Workshop, Seminar, Conference	3	3.8.b.1	No maximum
University Courses, College Courses	3	3.8.b.2	No maximum
Vo. Tech Adult Education Courses	3	3.8.b.2	No maximum
Education Telecommunication Courses	3	3.8.b.3	No maximum
Videotaped Presentation of Courses, Seminars, Workshops, or Conferences	3	3.8.b.4	No maximum
In-service Training	3	3.8.b.5	No maximum
Presentations of OT Education Programs, Workshops, Seminars, In-services, Conferences or Guest Lectures	3	3.8.b.6	No maximum for presenting, but maximum of 6 continuing competency credits allowed for reviewing presentations.
Publications and other media	4	3.8.b.7	Maximum of <u>10</u> hours for authorship/editorship; Maximum of <u>3</u> hours for authorship of an article, book review or abstract in a weekly periodical or professional newsletter. Maximum of <u>6</u> hours for development of other media, such as video, slides, etc. for public and professional viewing.
Research Projects	4	3.8.b.8	6 hours/project
Quality Assurance Studies/Publisher	4	3.8.b.9	4 hours/study
Paper and Proposals for Conference presentation	4	3.8.b.10	2 hours/paper
Formal Self-Study	4	3.8.b.11	the full contact hour that is awarded by provider
Informal Self-Study	4	3.8.b.12	.5 hrs per activity up to 6 total hours
Clinical Student Instruction	4	3.8.b.13	2 hours/level 1 student (Max. of 3 students) 6 hours/level 2 student (Max. of 2 students)

For more detailed information please consult the Legislative Rules of the Board of Occupational Therapy (§13-4-1.).

--A contact hour is defined as 1 hour spent in a continuing education activity. It excludes breaks, receptions, meals, social events, etc.

--6 **excess** contact hours may carry over from one consecutive licensure period to the next immediate renewal period.

--Licensees must obtain a certificate of completion or other record of providers of continuing education providers stating the:

Date of completion
Title and location of the course
Name of participant and provider
Number of hours for the course
Signature of provider

Core job specific, job related requirements of your chosen industry of occupational therapy DO NOT count toward continuing competency requirements for licensure renewal. Examples will include CPR, first aid training, documentation in-services, ethics courses, training in the implementation of coding, billing, payment systems, facility or organization specific accreditation requirements, etc. These types of activities do not meet the intent of the continuing competency requirements related to contributing to the development of the professional and updating competency in Occupational Therapy Theory and Practice.

Continuing competency audits may be performed by WVBOT members or the Board's certified complaint investigator.

WV Board of Occupational Therapy



Midyear 2014 Newsletter

WVBOT
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COTA/L
- Gene Brooks,
Consumer Member

CONTINUING EDUCATION and COMPETENCY

Many of the questions received by the Board relate to the rules regarding continuing education and competency requirements and what does or does not qualify.

Per W.Va. Code §13-4-2.5, "Continuing education and competency" means those learning activities intended to build upon the educational and experiential basis of the occupational therapist or occupational therapy assistant for the enhancement of practice, education, administration, research, or theory development.

Key points to remember when choosing activities intended to meet continuing education requirements for renewal of a license:

- **Must relate to the *practice of occupational therapy* and be relevant to the licensee's area of practice.**
- **Training in documentation, coding, billing, payment systems (such as Medicare), ethics, CPR, and first aid training DO NOT qualify.**
- **WVBOT does not pre-approve CE courses or providers.**
- **Online courses must include an assessment component and provide licensee with a certificate of completion to qualify as formal self-study.**

The purpose of the WV Board of Occupational Therapy is to protect consumers and promote quality of occupational therapy services, and to assure the highest degree of professional care and conduct on the part of occupational therapists and occupational therapy assistants. The continuing competency requirements set forth in the WV Occupational Therapy Practice Act and Legislative Rules are designed to support this purpose and all practitioners licensed by the Board are subject to such requirements.

Continuing Education & Competency (Cont'd)

Coming soon....

The Board is planning to sponsor a one-day continuing education seminar in the Spring of 2015. This seminar will be offered at no charge to WV licensees.

We would like your input as to suggested topics / speakers and also if you prefer a Saturday or weekday conference. Please email your input to the Board at help@wvbot.org by August 1, 2014.

Additional information will be communicated as it becomes available through our Fall Renewal Newsletter and on our website at www.wvbot.org.

Physical Agent Modalities

Below is an excerpt from our Title 13, Series 5 Legislative Rule that pertains to the competency requirements for the use of PAM's by COTA's.

§13-5-4. Competency Requirements for Occupational Therapy Assistants in the use of Physical Agent Modalities.

4.1. To promote the safe provision of occupational therapy, this section sets forth the requirements which must be met before an occupational therapy assistant may apply physical agent modalities.

4.2. Occupational therapy assistants may apply superficial thermal and mechanical modalities including, but not limited to, hot packs, cold packs, paraffin, fluidotherapy, and icing, under the general supervision of an occupational therapist, consistent with ACOTE standards for an educational program for occupational therapy assistants.

4.3. Any occupational therapy assistant who wishes to utilize advanced practice occupational therapy techniques involving deep thermal or electrical modalities under the general supervision of an occupational therapist, must maintain documented evidence of possessing the theoretical background and

technical skills for safe and competent use.

4.4. The occupational therapy assistant is responsible for proving competency in the use of specific modalities and techniques.

4.5. Competency may be displayed through documented educational programs which include a method of evaluation and testing the knowledge of the occupational therapy assistant, including, but not limited to:

4.5.a. Accredited educational programs ;

4.5.b. Specific certification as endorsed by the American Occupational Therapy Association or its successor, or as approved by the WVBOT;

4.5.c. Successful completion of an appropriate continuing education course which includes theory, indications, contra-indications and applications.

4.6. Training shall be completed prior to the use of the specific modality. Documentation of training shall be made available to the Board upon request.

4.6.a. The Board shall conduct random audits of occupational therapy assistants to substantiate competency in physical agent modalities.

WV Board of Occupational Therapy



2015 Renewal Newsletter

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Consumer Member

License Renewal



If your current license expires 12/31/14, it is now time to renew your license to continue practicing Occupational Therapy in WV. If you are due for renewal, you will find the renewal application and information related to continuing competency requirements enclosed.

If you did not receive a renewal application in this packet, your current license should be valid through 12/31/15. If not, please call the office immediately at the number shown above.

As noted at the top of the application, the fee for a two-year license renewal is \$140 for an OT license and \$120 for a COTA license.

Your renewal application and associated fee must be returned to the Board office prior to the issuance of new license cards. *You may not practice Occupational Therapy in WV after December 31, 2014 without the actual license cards in your possession.*

To assure receiving your new license cards prior to January 1, 2015, submit your properly completed application no later than December 1, 2014. The Board recommends that you make copies of your renewal application before mailing it. Renewal applications must be postmarked by December 31, 2014 to avoid late fee.

Please do not mail your renewal application via an express or overnight service that requires a signature for delivery. This may delay delivery of your application.

Continuing Education

License renewal requires 24 hours of continuing education and competency activities, as it has been two years since your last renewal. If you obtained your initial WV license in 2013, you only need 12 hours of continuing education hours.

The enclosed summary of the broad variety of activities you may claim is included to aid in the completion of your renewal application. Please note that there is a maximum allowable credit for some activities. This is intended to encourage a varied competency experience. Six (6) excess contact hours may carry over from one licensure period to the next immediate renewal period. Therefore, if you have excess CE hours from 2012, you may list up to six of these hours on your renewal application.

The Board conducts a random audit of continuing education credits annually. If you have been selected

to participate in this audit, further instructions are attached to your renewal application. Copies of continuing education documents are only required to be returned with your renewal application if you have been selected for this audit.

WVBOT does not require a licensee or provider to obtain pre-approval of courses by the Board. Acceptable courses must be related to the practice and theory of occupational therapy and be relevant to the licensees area of practice.

Courses that DO NOT meet the CE requirements include ethics courses, training in coding, billing, and payment systems, such as Medicare courses, CPR, and first aid training. Although these courses may be beneficial, and the Board certainly does not discourage them, please do not submit them on your renewal application to fulfill your continuing

Save the Date!

The date has been set for the Board sponsored continuing education conference next Spring. The conference will be held on Friday, March 27, 2015 at the Bridgeport Conference Center and will be offered at **NO CHARGE** to WV licensees.

Save the date and watch for more info coming soon!

WV Board of Occupational Therapy



Midyear 2015 Newsletter

WVBOT
3041 University Ave.
2nd Floor, Suite 6
Morgantown, WV
26505
304-285-3150

www.wvbot.org

Board Members

- Kathy Quesenberry
MSM, OTR/L,
Chairperson
- Martin Douglas
MS, OTR/L
Secretary / Treasurer
- Phil Simpson
MS, OTR/L
- Bambi Hill
COTA/L
- Gene Brooks,
Consumer Member

Continuing Education Conference held in Bridgeport

On Friday, March 27th, 168 OT's and OTA's from around the state attended a Continuing Education Conference sponsored by the Board at the Bridgeport Conference Center. The Board would like to thank all those who joined us for the day, with a special thanks to Amanda Acord-Vira, Diana Davis, Suzanne Holsen, Maricris Miller, and Molly O'Dell, who were among our speakers.

The feedback from the conference was very positive, with some good suggestions for possible future conferences. Attendees seemed to appreciate the quality of the courses, the free CE hours, as well as the opportunity to interact with other practitioners from around the state. The food was a big hit, too!

In order to offer future conferences, the Board would like to hear from any licensees who may be interested in speaking, or have a recommendation for a speaker. Please call 304-285-3150 or email help@wvbot.org.

The purpose of the WV Board of Occupational Therapy is to protect consumers and promote quality of occupational therapy services, and to assure the highest degree of professional care and conduct on the part of occupational therapists and occupational therapy assistants. The continuing competency requirements set forth in the WV Occupational Therapy Practice Act and Legislative Rules are designed to support this purpose and all practitioners licensed by the Board are subject to such requirements.

Continuing Competency Tools from NBCOT

One of the speakers at our conference was Shaun Conway, Director of Credentialing Services with NBCOT. Shaun introduced the NBCOT Navigator, a new continuing competency suite of tools available to all active NBCOT certificants through their online certification portal, MyNBCOT at <https://my.ncbot.org>. Upon completion of the tools, professional development units (PDU's) can be earned toward their next certification renewal. There is no charge for certificants, but they must maintain an active certification status. For a preview, please see the Navigator video clips and infographic at the link shown below.

<http://www.ncbot.org/public/news-events/news/2015/sneak-preview>

At the May 15th meeting of the WVBOT, the Board voted to accept PDU's earned through the NBCOT Navigator as Formal Self-Study CEU's for WV license renewal. If you are selected for the random audit, you will be able to print an electronic confirmation from NBCOT.

Time for a New Photo.....



Approximately every five years, the Board requires an updated photo be attached to renewal applications. The 2010 renewal year was the last time photos were updated. Therefore, a new photo will be required this year on the front page of your renewal application.

Please note that applications received without a photo will be considered incomplete and returned to the licensee.



Keeping Your Records Up-To- Date

Please notify the Board within 30 days of any change in your contact information. The easiest way to do this is to complete the Name/Address/Employment Change form found on our website, www.wvbot.org, and mail, email or fax it to the Board.

Those licensees requesting a name change with new license cards, are required to also submit a copy of the legal document authorizing the change, i.e. marriage certificate, divorce decree, or other official court documentation.

West Virginia Board of Occupational Therapy

**Annual Report
2014-2015**

Licensure Application

Certification in special areas of practice (please list): _____

Physical Agent Modality training (please specify modality): _____

Field Work Experience:

<u>Facility</u>	<u>City/State</u>	<u>From/To</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Have you taken or are you scheduled to take the NBCOT Certification Exam? Yes ___ No ___

Place of Exam: _____ Date of Exam: _____

Passing results: Yes ___ No ___ Pending _____

Certification Number: _____ Is Certificate current? _____

If applying for a Limited Permit, have you previously taken and failed the Certification Exam? Yes ___ No ___

Have you previously been licensed, held a Limited Permit, or practiced under Reciprocity in WV?

Yes ___ No ___

Do you hold a current License, Certification or Registration in another state? Yes ___ No ___

List:
a) _____
b) _____
c) _____

Do you hold an expired License, Certification or Registration in another State? Yes ___ No ___

List:
a) _____
b) _____
c) _____

Have you ever had a Professional Occupational License, Certification or Registration revoked?

Yes ___ No ___ if yes, where: _____

Date: _____ please explain: _____

Reinstated: _____ Date: _____

Have you ever voluntarily surrendered a License, Certification or Registration? Yes ___ No ___

If yes, where: _____ Date: _____

Please explain: _____

Have you ever been disciplined by a regulatory Agency/Board? Yes ___ No ___

If yes, where: _____ Date: _____

Please provide details: _____

Is there Disciplinary Action pending against you in any Jurisdiction? Yes ___ No ___

If yes, where: _____ Date: _____

Please provide details: _____

Have you ever been convicted of a Felony? Yes ___ No ___

If yes, where: _____ Date: _____

Please provide details: _____

Have you pleaded guilty to or been convicted of a lesser charge? Yes ___ No ___

If yes, where: _____ Date: _____

Please provide details: _____

What is your current status?

Full time OT or OTA _____ Part time OT or OTA _____ Employed outside OT _____

Unemployed _____ Retired _____

If employed or anticipating employment for practice in WV:

Date of employment: _____

Facility: _____

Address: _____

Number/Street

City County State Zip Code

Telephone number: _() _____ Hours/Week: _____

Describe duties/area of practice: _____

If employed by an agency (3rd party) other than where services are provided:

Agency/group name: _____

Address: _____

Number/Street

City County State Zip Code

Telephone number: _() _____ Hours/Week: _____

Describe duties/area of practice: _____

****NOTE: Continue on a separate sheet if practicing at more than one facility or for more than one employer. ****

If unemployed, are you seeking employment as an OT or OTA? Yes _____ No _____

If you are a COTA, please state your level of experience:

Level I _____ Level II _____ Level III _____

(Entry)

(1-2 yrs)

(3 yrs plus)

If supervising Occupational Therapy Assistant(s) or Limited Permit Holder(s), list names and locations:

I do ___ do not ___ wish for my name, license number and address to be made available for non-WVBOT business through the mailing list provided to third parties under the Freedom of Information Act. List does not include telephone numbers or employment information.

Name/signature/date/telephone/relationship of individual(s) (if any) assisting with completion of application.

Name: _____ Signature: _____

Date: _____ Telephone: _____

SUBMIT WITH ATTACHED AFFIDAVIT COMPLETED

PURSUANT TO W.VA. CODE §48-15-303 EACH APPLICANT FOR LICENSE MUST ANSWER THE FOLLOWING QUESTIONS AND CERTIFY, UNDER PENALTY OF FALSE SWEARING, THAT THESE ANSWERS ARE TRUE AND CORRECT.

	YES	NO
1. Do you have a child support obligation?	<input type="checkbox"/>	<input type="checkbox"/>
2. If you answer to question 1, above, is yes, are you in arrearage?	<input type="checkbox"/>	<input type="checkbox"/>
3. If the answer to question 2, above is yes, does your arrearage equal or exceed the amount of child support payable for six (6) months?	<input type="checkbox"/>	<input type="checkbox"/>
4. Are you the subject of a child support related subpoena or warrant?	<input type="checkbox"/>	<input type="checkbox"/>

If you make a false statement concerning any question on this application, you may be subject to disciplinary action including, but not limited to, immediate revocation or suspension of your license.

I, _____, do hereby certify, under penalties of perjury and false swearing, that the above questions are true and correct to the best of my knowledge.

Applicant signature

NOTICE

To insure compliance with Federal Law, the WV Board of Occupational Therapy is obligated to inform each applicant or licensee that reporting of the Social Security Number on licensure application is mandatory according to W. Va. Code §30-1-6 (d). In the event this Board is required to submit a report about an applicant or licensee to the National Practitioners Data Bank and the Healthcare Integrity and Protection Data Bank, such reporting requires the licensee's Social Security Number.

Affidavit

I, the undersigned, being duly sworn, according to law, do depose and say that I am the person making this application; that the statements therein are true to the best of my knowledge and belief; that I have complied with the requirement of the law; and that I have read and understand it.

I hereby authorize all hospital(s), institution(s), or organizations(s), personal physicians, employers (past and present), and all governmental agencies and instrumentalities (local, state, federal) and American Occupational Therapy Certification Board, Inc., to release to the Board of Occupational Therapy any information which is material to my application for licensure.

I have carefully read the questions in the foregoing application and have answered them completely, without reservations of any kind, and I declare that my answers and all statements made by me herein are true and correct. Should I furnish any false information in this application, I here agree that such act shall constitute cause for denial, suspension or revocation of my license to practice as an Occupational Therapist or Occupational Therapy Assistant in the State of West Virginia.

APPLICANT SIGNATURE

DATE

PRINT NAME

Subscribed and sworn to before me:

NOTARY PUBLIC

DATE

State of _____

County of _____

SEAL

My commission Expires _____

BOARD USE ONLY

WVBOT APPROVAL

Date: _____
Date: _____
Date: _____
Date: _____
Date: _____

West Virginia Board of Occupational Therapy

**Annual Report
2014-2015**

Active Licensees

updated

Licensee list: on 30-Jul-15

Supervision A (C)OTA with less than 1 yr experience - direct supervision is recommended every two weeks

Guidelines: A (C)OTA with greater than 1 yr experience requires monthly direct supervision

COTAL- OTR/L	Last Name	First Name	Middle Name	WV#	Date Granted	Expires	Licensure Status
COTAL	Abbott	Amelia	Marie	C1766	11/8/2010	12/31/2015	Good Standing
COTAL	Abbott	Sabrina	Amber	C1794	5/16/2011	12/31/2016	Good Standing
OTR/L	Abella	Minerva	Bordallo	827	12/1/1998	12/31/2015	Good Standing
COTAL	Aboulhosn	Khaled	Jaudat	C1036	10/31/1990	12/31/2015	Good Standing
COTAL	Absher	Carlene	Michele	C1526	10/20/2004	12/31/2015	Good Standing
COTAL	Acord-Fain	Corey	Adrian	C1805	7/26/2011	12/31/2016	Good Standing
OTR/L	Acord-Vira	Stephania	Amanda	1059	10/9/2002	12/31/2015	Good Standing
OTR/L	Adams	Carrie	Beth	1074	10/10/2002	12/31/2015	Good Standing
OTR/L	Adams	Linda	Kay	1344	7/30/2007	12/31/2016	Good Standing
COTAL	Adams	Megan	Melissa	C1736	12/8/2009	12/31/2016	Good Standing
COTAL	Adams	Sarah	Kate	C1782	2/7/2011	12/31/2016	Good Standing
OTR/L	Adams	Stephanie	Lynn	1372	5/12/2008	12/31/2015	Good Standing
COTAL	Adkins	Alexis	Ann	C1845	4/19/2012	12/31/2015	Good Standing
COTAL	Adkins	Amy	Juanita	C1141	9/14/1995	12/31/2016	Good Standing
OTR/L	Adkins	Christina	Lynn	1128	8/20/2003	12/31/2016	Good Standing
OTR/L	Adkins	Heather	Laine	1433	7/7/2009	12/31/2016	Good Standing
OTR/L	Agutu	Beatrice	Ann	1534	5/10/2011	12/31/2016	Good Standing
COTAL	Akers	Tiffany	Renea	C1664	4/2/2008	12/31/2015	Good Standing
OT/L	Alegria	Eileen		1794	7/22/2015	12/31/2016	Good Standing
COTAL	Alexander	Jordan	P	C1824	11/16/2011	12/31/2016	Good Standing
OTR/L	Alford	Robert	William	1016	11/15/2001	12/31/2016	Good Standing
OTR/L	Allen	Dana	Lee	1666	8/6/2013	12/31/2016	Good Standing
COTAL	Allen	Kristen	Ann	C1704	4/2/2009	12/31/2016	Good Standing
OTR/L	Alvarez	Meridith	Catherine	1187	8/18/2004	12/31/2015	Good Standing
OTR/L	Ameredes	Samantha	Lynne	1528	8/26/2014	12/31/2015	Good Standing
OTR/L	Amuthavalli	Anne	Navaneetha	444	9/27/1994	12/31/2015	Good Standing
OTR/L	Anderson	Anna	Marie	1740	8/28/2014	12/31/2015	Good Standing
OTR/L	Anderson	Jacob	Stewart	1738	8/21/2014	12/31/2015	Good Standing
OT/L	Anderson	Laura	Dawn	1702	2/28/2014	12/31/2015	Good Standing
COTAL	Anderson	Melissa	Dawn	C1906	7/2/2013	12/31/2016	Good Standing
OTR/L	Anderson	Todd	Michael	833	12/28/1998	12/31/2015	Good Standing
OTR/L	Anderson	Violet	Marie	1479	5/10/2010	12/31/2015	Good Standing
OTR/L	Antill	Kayla	Di-Ayne	1682	9/17/2013	12/31/2016	Good Standing
OT/L	Anton	Lorna	Mary	1781	6/25/2015	12/31/2016	Good Standing
OTR/L	Arbogast	Cynthia	Lea	1708	3/20/2014	12/31/2015	Good Standing
OTR/L	Ardire	Deborah	Rose	1298	10/18/2006	12/31/2015	Good Standing
COTAL	Argentine	Jessica	Dawn	C1969	8/28/2014	12/31/2015	Good Standing
OTR/L	Armann	Carol	Lorraine	257	3/11/1991	12/31/2016	Good Standing
COTAL	Armenti	Catherine	Anne	C1946	3/13/2014	12/31/2015	Good Standing
OT/L	Armstrong	Richard	Norman	213	12/26/1988	12/31/2015	Good Standing
COTAL	Asbury	Kristen	Renae	C1911	7/30/2013	12/31/2016	Good Standing
COTAL	Ashley	Amy	Jeanne	C1659	2/11/2008	12/31/2015	Good Standing
OTR/L	Aylor-Biggs	Raegan	Whitney	1160	2/17/2004	12/31/2015	Good Standing

OTR/L	Ayres	Gina	Marie	1679	9/4/2013	12/31/2016	Good Standing
COTA/L	Bailey	Andrea	Ruth	C1626	4/3/2007	12/31/2016	Good Standing
OTR/L	Bailie	Michele	Dorgan	193	7/6/1988	12/31/2016	Good Standing
COTA/L	Bair	Jeramey	Lee	C1795	5/17/2011	12/31/2016	Probation
COTA/L	Baker	Diane	Renee	C1539	5/15/2005	12/31/2016	Good Standing
COTA/L	Baker	Rosemary	Lannen	C1347	2/24/2000	12/31/2015	Good Standing
COTA/L	Ball	Virginia	Ann	C1935	11/12/2013	12/31/2016	Good Standing
COTA/L	Ballenger	Tanya	Dawn	C1512	4/6/2004	12/31/2015	Good Standing
OTR/L	Balsega	Hillary	J.	1749	10/15/2014	12/31/2015	Good Standing
OTR/L	Banerjee	Abhijit		850	3/31/1999	12/31/2016	Good Standing
OTR/L	Banzon	Jasper	Sorongon	1092	2/25/2003	12/31/2016	Good Standing
OTR/L	Barberio	Sandee	Dee	1000	9/5/2001	12/31/2016	Good Standing
OTR/L	Barcinas	Jennifer	Angelina	988	12/17/2013	12/31/2016	Good Standing
OTR/L	Bare	Brian	Joseph	826	11/19/1998	12/31/2015	Good Standing
OTR/L	Barker	Erica	Dawn	1330	7/3/2007	12/31/2016	Good Standing
COTA/L	Barker	Paula	Nicole	C1578	2/8/2006	12/31/2015	Good Standing
COTA/L	Barnes	Donald	Mark	C1881	12/6/2012	12/31/2015	Good Standing
OTR/L	Barnett	Crystal	Gayle	1531	4/19/2011	12/31/2016	Good Standing
COTA/L	Barrow	Danielle	Marie	C1433	11/15/2001	12/31/2016	Good Standing
COTA/L	Barte	Marianne	Livia	C1094	5/9/1994	12/31/2015	Good Standing
COTA/L	Bartlette	Laura	Renee	C1863	9/25/2012	12/31/2015	Good Standing
COTA/L	Barton	Samantha	Jo	C2015	6/8/2015	12/31/2016	Good Standing
COTA/L	Bartram	Phillip	Holbrook	C1553	7/1/2014	12/31/2015	Good Standing
OTR/L	Bates	Samantha	Desiree	1502	8/18/2010	12/31/2015	Good Standing
OTR/L	Bauer	Amanda	Joyce	1350	8/28/2007	12/31/2016	Good Standing
COTA/L	Beaver	Cindy	Sue	C1868	10/9/2012	12/31/2015	Good Standing
OTR/L	Becker	Rosalyn		289	11/4/1991	12/31/2016	Good Standing
OTR/L	Beckett	Rebecca	Ann	899	11/9/1999	12/31/2016	Good Standing
OTR/L	Beckner	Nicole	Elizabeth	1743	9/9/2014	12/31/2015	Good Standing
OTR/L	Been	Franklin	Ray	1082	12/10/2002	12/31/2015	Good Standing
OTR/L	Belcastro	Jaclyn	Michele	1349	8/27/2007	12/31/2016	Good Standing
OTR/L	Bell	Rebekah	A.	1478	5/5/2010	12/31/2015	Good Standing
OTR/L	Bellomy	Gina	Gail	1627	2/14/2013	12/31/2016	Good Standing
OTR/L	Bennett	Susan	Nicole	1273	6/19/2006	12/31/2015	Good Standing
COTA/L	Bennett	Terry	Kathryn	C1986	11/24/2014	12/31/2015	Good Standing
OTR/L	Bennington	Crystal	Gayle	1131	8/26/2003	12/31/2016	Good Standing
OTR/L	Bergen	Bethany	M.	1643	6/11/2013	12/31/2016	Good Standing
OTR/L	Bergstein	Lauren	Muriel	1428	6/16/2009	12/31/2016	Good Standing
OTR/L	Bero	Rio	Calvez	1787	7/21/2015	12/31/2016	Good Standing
COTA/L	Berry	Madeline	Murphy	C1691	12/23/2008	12/31/2015	Good Standing
OTR/L	Bevil	Tina	Marie	233	12/11/1989	12/31/2016	Good Standing
OTR/L	Bianco	Alexis	Nicole	1544	7/7/2011	12/31/2016	Good Standing
OTR/L	Biller	Lisa	Dawn	1179	7/28/2004	12/31/2015	Good Standing
OTR/L	Bills	Angela	Renee	1352	9/11/2007	12/31/2016	Good Standing
COTA/L	Bills	Nicole	Dawn	C1386	1/23/2001	12/31/2016	Good Standing
COTA/L	Bini	Shellie	Marie	C1630	5/21/2007	12/31/2016	Good Standing
COTA/L	Bird	Charity	Belle	C1933	10/15/2013	12/31/2016	Good Standing
COTA/L	Black	Erin	Ricard	C1772	12/3/2010	12/31/2015	Good Standing
COTA/L	Black	Jeffery	Todd	C1399	5/10/2001	12/31/2016	Good Standing
OTR/L	Black	Sarah	VanR.	1332	7/3/2007	12/31/2016	Good Standing
OT/L	Blackhurst	Kami	Lynn-Barber	1439	6/18/2012	12/31/2015	Good Standing
COTA/L	Blake	Carla	Mary	C1660	2/19/2008	12/31/2015	Good Standing

OTR/L	Blake	Rochelle	Leigh	1194	8/24/2004	12/31/2015	Good Standing
OTR/L	Blankenship	Erin	Brooks	1426	5/11/2009	12/31/2016	Good Standing
COTA/L	Blethen	Molly	Elizabeth	C1800	6/23/2011	12/31/2016	Good Standing
OTR/L	Blevins	Mallerie	Jane	244	9/17/1990	12/31/2015	Good Standing
COTA/L	Blevins	Shelia	Kaye	C1865	10/1/2012	12/31/2015	Good Standing
COTA/L	Blizzard	Emily	Gail	C1247	11/6/1997	12/31/2016	Good Standing
OT/L	Blose	Kay	Elizabeth	685	10/29/1997	12/31/2016	Good Standing
OTR/L	Blosser	Kara	Beth	900	11/11/1999	12/31/2016	Good Standing
COTA/L	Blubaugh	Darlene	K	C1612	12/9/2006	12/31/2015	Good Standing
COTA/L	Blubaugh	Jessica	Marie	C1874	11/5/2012	12/31/2015	Good Standing
OTR/L	Boggess	Connie	Sue	1239	8/31/2005	12/31/2016	Good Standing
COTA/L	Boggs	Susan	Michelle	C1319	5/18/1999	12/31/2016	Good Standing
COTA/L	Bogle	Kimberly	Dae	C1999	2/17/2015	12/31/2016	Good Standing
OTR/L	Boice	Jennifer	Lynn	1240	9/6/2005	12/31/2016	Good Standing
COTA/L	Bolen	Lorrie	Ann	C1033	8/18/1990	12/31/2015	Good Standing
OTR/L	Bonasso	Lauren	Ashley	1489	7/7/2010	12/31/2015	Good Standing
OTR/L	Book	Amy	Katharyn	1610	10/2/2012	12/31/2015	Good Standing
OTR/L	Bowe	Ashley	Nichole	1274	6/20/2006	12/31/2015	Good Standing
OTR/L	Bowers	Melonie	Beth	1164	3/9/2004	12/31/2015	Good Standing
OTR/L	Bowman	Leslie	Whitman	842	2/24/1999	12/31/2016	Good Standing
COTA/L	Bowyer	Patrick	Scott	C1596	8/23/2006	12/31/2015	Good Standing
OTR/L	Boyce	Chrystal	Dawn	1595	7/30/2012	12/31/2015	Good Standing
OTR/L	Boyd	Brittany	M.	1504	8/31/2010	12/31/2015	Good Standing
COTA/L	Boyd	Susan	R.	C1388	4/17/2014	12/31/2015	Good Standing
OTR/L	Boyd	Thomas	B.	1795	7/23/2015	12/31/2016	Good Standing
OTR/L	Boyles	Alexandra	Beth	1722	7/1/2014	12/31/2015	Good Standing
OTR/L	Boyles	Jada	Michelle	1606	9/19/2012	12/31/2015	Good Standing
COTA/L	Bradley	Jillian	Marie	C1744	2/1/2010	12/31/2015	Good Standing
COTA/L	Brady	Elizabeth	J.	C1959	6/30/2014	12/31/2015	Good Standing
OTR/L	Bragg	Dawn	Marie	580	9/4/1996	12/31/2015	Good Standing
OTR/L	Brand	Devon	Elise	1494	7/22/2010	12/31/2015	Good Standing
OTR/L	Brennan	Marleen	Danielle	1507	9/27/2010	12/31/2015	Good Standing
COTA/L	Bria	Alicia	Eilene	C2004	3/24/2015	12/31/2016	Good Standing
OTR/L	Brinkley	Katie	Suzanne	1122	8/13/2003	12/31/2016	Good Standing
OTR/L	Britton	Jacqueline	Marie	1584	5/15/2012	12/31/2015	Good Standing
OTR/L	Brodegard	Charles	Thomas	745	3/18/1998	12/31/2015	Good Standing
OTR/L	Brodegard	Lydia	Rachele	1238	8/31/2005	12/31/2016	Good Standing
OTR/L	Brogley	Kevin	Michael	775	6/9/1998	12/31/2015	Good Standing
OTR/L	Brooks	Veronica	Sue	481	5/8/1995	12/31/2016	Good Standing
OTR/L	Brown	Brandy	Lynn	1383	7/2/2008	12/31/2015	Good Standing
COTA/L	Brown	Clara	Lynn	C1515	4/29/2004	12/31/2015	Good Standing
OTR/L	Brown	Gretchen	Kathleen	1577	4/17/2012	12/31/2015	Good Standing
OTR/L	Brown	Jennifer	Michelle	1061	10/9/2002	12/31/2015	Good Standing
COTA/L	Brown	Rebekah	Darlene	C1733	11/25/2009	12/31/2016	Good Standing
COTA/L	Brown	Tina	Lynn	C1930	9/24/2013	12/31/2016	Good Standing
OTR/L	Browning	Danielle		924	5/11/2000	12/31/2015	Good Standing
OTR/L	Browning	Jason	Todd	1145	11/5/2003	12/31/2016	Good Standing
OTR/L	Browning	Michael	Lee	1672	8/15/2013	12/31/2016	Good Standing
COTA/L	Bryant	Ashley	Nicole	C1819	10/25/2011	12/31/2016	Good Standing
COTA/L	Bryant	Audrey	Midkiff	C1559	8/4/2005	12/31/2016	Good Standing
OTR/L	Bryant	Ian	Eugene	1691	10/29/2013	12/31/2016	Good Standing
COTA/L	Bryant	Stephanie	Diane	C1653	7/2/2012	12/31/2015	Good Standing

OTR/L	Buchkovich	Toni	Marie	1521	1/25/2011	12/31/2016	Good Standing
COTA/L	Bucklen	Michelle	Elaine	C1424	9/25/2001	12/31/2016	Good Standing
OTR/L	Budzyn	Meghan	Faye	1721	7/1/2014	12/31/2015	Good Standing
COTA/L	Buhrman	Emily	Marie	C1618	2/1/2007	12/31/2016	Good Standing
COTA/L	Buhrman	Katie	Elizabeth	C1812	8/30/2011	12/31/2016	Good Standing
OTR/L	Burgess	Heidi	Jill	1140	9/23/2003	12/31/2016	Good Standing
OTR/L	Burgess	Jeannie	Renee	1748	10/2/2014	12/31/2015	Good Standing
OTR/L	Burgess	Phebe	Elizabeth	630	4/2/1997	12/31/2016	Good Standing
OTR/L	Burgess	Stephanie	Yvonne	467	12/21/1994	12/31/2016	Good Standing
OTA/L	Burian	Gary	Leonard	C1021	1/30/1989	12/31/2016	Good Standing
OTR/L	Burkhardt	Brianne	Lyn	1526	2/23/2011	12/31/2016	Good Standing
OTR/L	Burkle	Amy	Lynn	1285	8/1/2006	12/31/2015	Good Standing
COTA/L	Burnette	Ivy	Rochelle	C1801	6/27/2011	12/31/2016	Good Standing
OTR/L	Burns	Amy	Jo	984	7/11/2001	12/31/2016	Good Standing
OTR/L	Burnworth	Tori	Bailey	1689	10/18/2013	12/31/2016	Good Standing
OTR/L	Burt	Amy	Lynn	1604	8/29/2012	12/31/2015	Good Standing
OTR/L	Bush	Valerie	Jean	1569	1/9/2012	12/31/2015	Good Standing
OTR/L	Butcher	Jason	Morris	1471	2/9/2010	12/31/2015	Good Standing
OTR/L	Butler	Brenda	Marie	1586	6/18/2012	12/31/2015	Good Standing
OTR/L	Butler	Lindsay	Rae	1483	6/22/2010	12/31/2015	Good Standing
OTR/L	Butler	Robbin	Lee	258	3/11/1991	12/31/2016	Good Standing
OTR/L	Butts	Jamie	Michelle	1178	7/20/2004	12/31/2015	Good Standing
COTA/L	Byrne	Mary	Abajian	C1446	4/4/2002	12/31/2015	Good Standing
OTR/L	Cade	Jennifer	Frances	1193	8/24/2004	12/31/2015	Good Standing
OTA/L	Cady	Tawnya	Linn	C1643	10/1/2007	12/31/2016	Good Standing
OTR/L	Cain	Brianna	Lee	1192	8/24/2004	12/31/2015	Good Standing
OTR/L	Caldwell	Angela	Renee	1444	8/26/2009	12/31/2016	Good Standing
OTR/L	Calef-Boring	Elizabeth	Alison	1587	6/26/2012	12/31/2015	Good Standing
OTR/L	Calko	Laura	Anne	1754	11/13/2014	12/31/2015	Good Standing
COTA/L	Caltrider	Cassandra	N.	C1993	1/26/2015	12/31/2016	Good Standing
COTA/L	Calvert	Jacqueline	Marie	C1920	8/15/2013	12/31/2016	Good Standing
COTA/L	Camp	Marsha	Lynne	C1250	11/11/1997	12/31/2016	Good Standing
OTR/L	Campbell	Hope	Celeste	1742	9/4/2014	12/31/2015	Good Standing
OTA/L	Campbell	Sandra	Sue	C1617	2/1/2007	12/31/2016	Good Standing
COTA/L	Canterbury	Tiffany	Ann	C1851	6/21/2012	12/31/2015	Good Standing
OT/L	Cardany	Elizabeth	Margaret	1116	7/24/2003	12/31/2016	Good Standing
OTR/L	Cardany	Scott	Ryan	1105	4/30/2003	12/31/2016	Good Standing
COTA/L	Carnahan	Cynthia	Jean	C1330	10/14/1999	12/31/2016	Good Standing
OTR/L	Carpenter	Casey	Jo	1497	8/2/2010	12/31/2015	Good Standing
OTR/L	Carson	Raji	Kathleen	993	8/31/2001	12/31/2016	Good Standing
OTR/L	Carte	Jami	Lynn	1060	10/9/2002	12/31/2015	Good Standing
COTA/L	Carter	Angela	Renea	C1746	2/9/2010	12/31/2015	Good Standing
OTR/L	Carter	Diana	Jo	1233	8/3/2005	12/31/2016	Good Standing
OTR/L	Carter	Shanna	Michelle	1125	8/14/2003	12/31/2016	Good Standing
OTR/L	Cartwright	Heather	Dawn	1680	9/4/2013	12/31/2016	Good Standing
COTA/L	Carver	Rhonda	Lynn	C1071	9/6/1993	12/31/2016	Good Standing
OTR/L	Caseman	Sarah	Elizabeth	1638	5/14/2013	12/31/2016	Good Standing
COTA/L	Castle Jr.	Norman	Daniel	C1884	12/10/2012	12/31/2015	Good Standing
COTA/L	Casto	Curtis	Clark	C1111	11/1/1994	12/31/2015	Good Standing
OTR/L	Casto	Valerie	Virginia	150	1/27/1984	12/31/2015	Good Standing
OTR/L	Castro	Kristen	Rachelle	1351	9/4/2007	12/31/2016	Good Standing
OTR/L	Catlett	Danielle	S.	1256	8/13/2013	12/31/2016	Good Standing

OTR/L	Ceran	Matthew	Phillip	1675	8/27/2013	12/31/2016	Good Standing
COTA/L	Chaffin	Alesa	Adrienne	C1411	6/5/2001	12/31/2016	Good Standing
OTR/L	Chandler	Dana	Jo	912	2/2/2000	12/31/2015	Good Standing
OTR/L	Chandler	Misty	Nicole	1710	4/17/2014	12/31/2015	Good Standing
OTR/L	Chapman	Bobbie	Jo	502	9/19/1995	12/31/2016	Good Standing
OTR/L	Chapman	Jodi	Lynn	1003	10/12/2010	12/31/2015	Good Standing
OTA(lp)	Chapman	Judy	Ann	LPA230	6/2/2015	7/9/2015	Void
OTR/L	Chapman	Stephanie	Dawn	1421	4/1/2009	12/31/2016	Good Standing
OTR/L	Charlier	Camille	Marie	1609	9/25/2012	12/31/2015	Good Standing
COTA/L	Chernutan	Wendi	Oxley	C1577	1/30/2006	12/31/2015	Good Standing
COTA/L	Cherok	Amy	Lynne	C1391	4/17/2001	12/31/2016	Good Standing
OTR/L	Childers	Amy	Danielle	966	1/10/2001	12/31/2016	Good Standing
OTR/L	Childress	Kristi	Rota	1202	7/15/2011	12/31/2016	Good Standing
COTA/L	Chill	Meghan	Kathleen	C1657	2/4/2008	12/31/2015	Good Standing
OTR/L	Cichowicz	Richard	Edward	818	11/4/1998	12/31/2015	Good Standing
COTA/L	Cisco	Martha	Lee	C1069	6/29/1993	12/31/2016	Good Standing
OTR/L	Ciszek	Rebecca	Ann	1755	11/19/2014	12/31/2015	Good Standing
OTR/L	Citerone	Kathy	Maureen	1175	7/7/2004	12/31/2015	Good Standing
COTA/L	Clark	Joan	Parker	C1196	9/16/1996	12/31/2015	Good Standing
OTR/L	Clark	Jocelynn	Jean	1601	8/13/2012	12/31/2015	Good Standing
OTR/L	Clark	Kelsey	Nichole	1406	11/17/2008	12/31/2015	Good Standing
COTA/L	Clark	Melissa	Dawn	C1541	3/3/2005	12/31/2016	Good Standing
COTA/L	Clark	Sarah	Lynn	C1738	12/11/2009	12/31/2016	Good Standing
COTA/L	Clarkson	Heather	Irene	C1570	11/17/2005	12/31/2016	Good Standing
COTA/L	Clary	Carrie	Renee	C1802	7/6/2011	12/31/2016	Good Standing
OTR/L	Clay	Mildred	Susie	453	11/11/1994	12/31/2015	Good Standing
COTA/L	Close II	Ronald	Keith	C1756	7/8/2010	12/31/2015	Good Standing
COTA/L	Coalson	Brandee	Nichole	C1684	11/24/2008	12/31/2015	Good Standing
OTR/L	Coen	David	Paul	1753	11/12/2014	12/31/2015	Good Standing
OTR/L	Coffelt	Rachel	Denise	1488	7/7/2010	12/31/2015	Good Standing
OTR/L	Coffman	Mary	Anne	1583	5/14/2012	12/31/2015	Good Standing
OTR/L	Colaianne	Donna	Jeanne	1251	12/20/2005	12/31/2016	Good Standing
OTR/L	Cole	Amanda	Leigh	1225	5/24/2005	12/31/2016	Good Standing
OTR/L	Collins	Allison	Kay	1346	8/10/2007	12/31/2016	Good Standing
COTA/L	Collins	Amanda	Lynn	C1490	5/22/2003	12/31/2016	Good Standing
COTA/L	Colucci-Ayers	Erica	D	C1622	3/5/2007	12/31/2016	Good Standing
OTR/L	Colwell	Christine	Nicole	1371	4/28/2008	12/31/2015	Good Standing
COTA/L	Colwell	Melissa	Day	C1467	2/6/2014	12/31/2015	Good Standing
COTA/L	Compton	Melissa	Ann	C1697	2/9/2009	12/31/2016	Good Standing
OTR/L	Conjeski	Ashley	Sonia	1591	7/12/2012	12/31/2015	Good Standing
COTA/L	Conley	Bobbie	L.	C1841	3/8/2012	12/31/2015	Good Standing
OTR/L	Conley	Carolyn	Louise	1217	3/1/2005	12/31/2016	Good Standing
COTA/L	Conley	Jessica	Nicole	C1754	4/26/2010	12/31/2015	Good Standing
OTR/L	Conley	Mary	Theresa	1123	8/13/2003	12/31/2016	Good Standing
COTA/L	Conn	Kathy	Lynn	C1497	2/1/2010	12/31/2015	Good Standing
COTA/L	Cook	Aimee	Marie	C1916	8/12/2013	12/31/2016	Good Standing
COTA/L	Cook	Jillian	Renae	C1564	10/11/2005	12/31/2016	Good Standing
OTR/L	Cooper	Danielle	Marie	1724	7/7/2014	12/31/2015	Good Standing
OTR/L	Cooper	Molly	Dale	1069	10/9/2002	12/31/2015	Good Standing
COTA/L	Cooper	Nichole	Lee	C1948	3/25/2014	12/31/2015	Good Standing
OTR/L	Corder	Cortney	Brooke	1432	7/1/2009	12/31/2016	Good Standing
OTR/L	Coriell	Brooke	Ashley	1622	12/27/2012	12/31/2015	Good Standing

OTR/L	Cormack	Elizabeth	Mary	695	11/11/1997	12/31/2016	Good Standing
OTR/L	Coulter	Jill	Elizabeth	906	11/23/1999	12/31/2016	Good Standing
OTR/L	Covert	Melissa	Sue	1509	10/14/2010	12/31/2015	Good Standing
COTA/L	Cox	Carolyn	Frances	C2009	4/23/2015	12/31/2016	Good Standing
OTR/L	Cox	Emma	Grace	1777	6/4/2015	12/31/2016	Good Standing
OTR/L	Cox	Heather	Rene	1235	8/16/2005	12/31/2016	Good Standing
OTR/L	Craiger	Deanna	Lynn	1197	8/31/2004	12/31/2015	Good Standing
OTR/L	Crawford	Tiffany	Irene	1667	8/13/2013	12/31/2016	Good Standing
OTR/L	Criniti	Amber	Marie	1180	7/28/2004	12/31/2015	Good Standing
OTR/L	Critchfield	Lisa	Ann	1720	6/30/2014	12/31/2015	Good Standing
OTR/L	Cronin	Anne	Frances	709	11/26/1997	12/31/2016	Good Standing
OTR/L	Cross	Alexa	Leigh	1728	7/17/2014	12/31/2015	Good Standing
COTA/L	Crowe, Jr.	Dennis	Leroy	C1896	3/7/2013	12/31/2016	Good Standing
COTA/L	Cumpiano	Lisa	Marie	C1870	10/15/2012	12/31/2015	Good Standing
OTR/L	Cupini	Sondra	Marie	692	11/6/1997	12/31/2016	Good Standing
OTR/L	Cutlip	Stephanie	Michelle	1665	7/30/2013	12/31/2016	Good Standing
OTR/L	Daggett	Toby	Dean	1015	11/8/2001	12/31/2016	Good Standing
OTR/L	Dahl	Abigail	Lynn	1768	2/25/2015	12/31/2016	Good Standing
COTA/L	DaLonzo	Melissa	Ann	C1707	4/16/2009	12/31/2016	Good Standing
OTR/L	Dalton	Tracie	Lynn	1616	11/20/2012	12/31/2015	Good Standing
OTR/L	Damm	Cara	Nicole	1032	1/31/2002	12/31/2015	Good Standing
OTA/L	Daniels	Michelle	Ann	C1576	1/24/2006	12/31/2015	Good Standing
OTR/L	Dantry	Jami	Marie	1020	12/5/2001	12/31/2016	Good Standing
COTA/L	D'Aquila	Krystal	Kay	C1745	2/4/2010	12/31/2015	Good Standing
OTR/L	Darrah	Megan	Beth	1541	6/27/2011	12/31/2016	Good Standing
OT/L	Daub	Amy	Christine	961	12/5/2000	12/31/2015	Good Standing
OTR/L	Daubenspeck	Cara	Elizabeth	1486	7/1/2010	12/31/2015	Good Standing
COTA/L	Daugherty	Julie	Ann	C1855	6/30/2012	12/31/2015	Good Standing
OTR/L	Davies	Amanda	Dawn	1784	7/16/2015	12/31/2016	Good Standing
OTR/L	Davis	Diana	Rae	621	2/18/1997	12/31/2016	Good Standing
OTR/L	Davis	Joy	Christina	1762	1/27/2015	12/31/2016	Good Standing
OTR/L	Davis	Julie	Dawn	1529	3/15/2011	12/31/2016	Good Standing
OTR/L	Davis	Lucas	Benjamin	1143	10/8/2003	12/31/2016	Good Standing
COTA/L	Davis	Rebecca	Nicole	C1839	3/2/2012	12/31/2015	Good Standing
OT/L	Davis	Tonya	L.	546	10/23/2014	12/31/2015	Good Standing
COTA/L	Dawson	Christine	Anna	C1304	11/17/1998	12/31/2015	Good Standing
OTR/L	Dawson	Krista	Kay	1135	9/3/2003	12/31/2016	Good Standing
OTR/L	Deal	Michele	Lynn	869	6/30/1999	12/31/2016	Good Standing
COTA/L	Dean	Jessica	Dale	C1875	11/5/2012	12/31/2015	Good Standing
COTA/L	Dean	Sandra	Sue	C1982	10/28/2014	12/31/2015	Good Standing
OTR/L	DeCrease	Carly	Ann	1681	9/4/2013	12/31/2016	Good Standing
OTR/L	DeFazio	Bryanna	Danene	1796	7/23/2015	12/31/2016	Good Standing
COTA/L	DeGasperis Jr.	Michael	Anthony	C1958	6/6/2014	12/31/2015	Good Standing
OTR/L	DeHart	Jamie	Ann	1465	12/9/2009	12/31/2016	Good Standing
COTA/L	Delaney	Teri	G	C1926	8/29/2013	12/31/2016	Good Standing
OTR/L	DeLeurere	Kristi	Lynne	1277	6/27/2006	12/31/2015	Good Standing
COTA/L	Dellenbaugh	Heather	Jean	C1995	1/30/2015	12/31/2016	Good Standing
OTR/L	Demi	Amy	Sue	880	10/6/1999	12/31/2016	Good Standing
COTA/L	Deneen	Ruth	Ellen	C2005	3/31/2015	12/31/2016	Good Standing
COTA/L	Dennis	Erica	Lynn	C1335	11/9/1999	12/31/2016	Good Standing
COTA/L	Dent, Jr.	Harold	Thomas	C1426	10/4/2001	12/31/2016	Good Standing
OTR/L	Dentz	Christina	Marie	1791	7/21/2015	12/31/2016	Good Standing

OTR/L	Destito	Jennifer	Nicole	943	10/31/2000	12/31/2015	Good Standing
COTA/L	Devereaux	April	Marie	C1788	3/16/2011	12/31/2016	Good Standing
OTR/L	DeWitt	Laura	June	457	11/21/1994	12/31/2015	Good Standing
COTA/L	Dickson	Brandon	Michael	C1762	9/20/2010	12/31/2015	Good Standing
OTR/L	Dignan	Janet	Marie	344	12/8/1992	12/31/2015	Good Standing
COTA/L	Dillon	Rhonda	Shannon	C1749	3/22/2010	12/31/2015	Good Standing
COTA/L	Dingess	James	Ray	C1543	3/22/2005	12/31/2016	Good Standing
COTA/L	Dobson	Sherri	Michelle	C1672	8/5/2008	12/31/2015	Good Standing
COTA/L	Dodd	Gilbert	James	C1954	5/12/2014	12/31/2015	Good Standing
OTA/L	Dolin	Mistie	Dawn	C1607	11/15/2006	12/31/2015	Good Standing
OTR/L	Donaldson	Shawn	Paul	857	9/13/2005	12/31/2016	Good Standing
OTR/L	Dooley	Ligeia	Mae	1063	10/9/2002	12/31/2015	Good Standing
COTA/L	Dorsey	Hollie	Anne	C1823	11/1/2011	12/31/2016	Good Standing
OTR/L	Dorsey	Megan	Ann	1388	7/16/2008	12/31/2015	Good Standing
OTR/L	Double	Erin	Kathleen	1402	10/6/2008	12/31/2015	Good Standing
COTA/L	Dougherty	Breanne	Marie	C1469	10/15/2002	12/31/2015	Good Standing
OTR/L	Douglas	Martin	Kent	366	4/17/1993	12/31/2016	Good Standing
OTR/L	Douthitt	Lauren	Elizabeth	1686	10/8/2013	12/31/2016	Good Standing
COTA/L	Drennen	Brittney	Nicole	C1822	11/1/2011	12/31/2016	Good Standing
COTA/L	Duckworth	Carrie	Lynn	C1396	5/8/2001	12/31/2016	Good Standing
COTA/L	Dunlap	Katie	Jo	C1975	9/12/2014	12/31/2015	Good Standing
COTA/L	Dunlope	Emily	A.	C1980	10/16/2014	12/31/2015	Good Standing
COTA/L	Dunn	Sarah	Renee	C1952	5/6/2014	12/31/2015	Good Standing
COTA/L	Durham	Letitia	Ardella	C1487	4/30/2003	12/31/2016	Good Standing
OTR/L	Dziak	Jason		799	10/1/1998	12/31/2015	Good Standing
COTA/L	Eastham	Tara	Jane	C1785	3/9/2011	12/31/2016	Good Standing
OTR/L	Eckert	Melissa	Rae	1570	1/11/2012	12/31/2015	Good Standing
OTR/L	Eckles	Celine	M.	1477	5/4/2010	12/31/2015	Good Standing
COTA/L	Eckman	Kaitlin	N.	C1905	7/2/2013	12/31/2016	Good Standing
OTR/L	Eidahl	Whitney	Noel	1542	6/30/2011	12/31/2016	Good Standing
COTA/L	Elberson	Ginger	M.	C1786	3/14/2011	12/31/2016	Good Standing
COTA/L	Elliott	Michael	Loye	C1060	7/13/1992	12/31/2015	Good Standing
OTR/L	Elmore	Stephanie	Amanda	1341	7/23/2007	12/31/2016	Good Standing
COTA/L	Elswick	Lindsey	Erin	C1973	9/9/2014	12/31/2015	Good Standing
OTR/L	Elza	Ashley	Danielle	1565	10/17/2011	12/31/2016	Good Standing
COTA/L	Emery	Sarah	Kristine	C1808	8/19/2011	12/31/2016	Good Standing
OTR/L	Engle	Jessica	Rae	1633	4/16/2013	12/31/2016	Good Standing
OTR/L	Enz	Matthew	Drew	1553	8/29/2011	12/31/2016	Good Standing
OTR/L	Epling	Robert	Shane	1096	8/28/2014	12/31/2015	Good Standing
OTR/L	Epperly	Kelly	Jo	1300	10/25/2006	12/31/2015	Good Standing
COTA/L	Escobedo	Jennifer	Lee	C1639	9/13/2007	12/31/2016	Good Standing
OTR/L	Eskins	Lisa	Knierim	1124	8/13/2003	12/31/2016	Good Standing
COTA/L	Espy	Aimee	Diane	C1972	8/28/2014	12/31/2015	Good Standing
OTR/L	Estep	Lydia	Eleanor	266	6/2/1991	12/31/2016	Good Standing
OTR/L	Estes	Sarah	Michele	1717	6/19/2014	12/31/2015	Good Standing
OTR/L	Ethridge	Katie	Taylor	1310	2/15/2007	12/31/2016	Good Standing
COTA/L	Eubank	Misty	May	C1520	7/20/2004	12/31/2015	Good Standing
OTR/L	Evans	Alyssa	Ann	1549	7/19/2011	12/31/2016	Good Standing
OTR/L	Evans	Donna	Jean	1241	9/13/2005	12/31/2016	Good Standing
COTA/L	Evans	Sara	Faye	C1485	4/3/2003	12/31/2016	Good Standing
OTR/L	Evans II	Charles	Edward	950	11/7/2000	12/31/2015	Good Standing
OTR/L	Ewing	Suzanna	LaDonna	1319	5/8/2012	12/31/2015	Good Standing

OTR/L	Fabbri	Erik	Stephen	917	3/8/2000	12/31/2015	Good Standing
OTR/L	Fahey	Vivian	Suzanne	1712	6/6/2014	12/31/2015	Good Standing
COTA/L	Fairgrieve	Victoria	Beth	C1751	3/30/2010	12/31/2015	Good Standing
OTR/L	Fantazzi	Lori		1512	10/20/2010	12/31/2015	Good Standing
COTA/L	Farrar	Don	D.	C1984	11/13/2014	12/31/2015	Good Standing
OTA/L	Fawley	Renee	Denise	C1334	11/4/1999	12/31/2016	Good Standing
OTR/L	Feeley	Michael	Joseph	1517	11/23/2010	12/31/2015	Good Standing
COTA/L	Ferguson	Lynn	Marie	C1853	6/26/2012	12/31/2015	Good Standing
COTA/L	Ferrell	Anna	Catherine	C2018	6/12/2015	12/31/2016	Good Standing
OTR/L	Ferrell	Heather	Gaye	1470	2/3/2010	12/31/2015	Good Standing
OT/L	Fink	Leonard	Besso	436	8/25/1994	12/31/2015	Good Standing
COTA/L	Finley	Patricia	Louise	C1104	9/28/1994	12/31/2015	Good Standing
COTA/L	Fitzgerald	Angela	Renee	C1239	9/23/1997	12/31/2016	Good Standing
OTR/L	Flaherty	Katherine	Thomas	1598	8/2/2012	12/31/2015	Good Standing
OTR/L	Fleck	Terri	Stokes	1744	9/25/2014	12/31/2015	Good Standing
OTR/L	Fleeman	Kelli	A.	483	1/17/2015	12/31/2016	Good Standing
OTR/L	Fleshman	Christopher	Scott	1284	8/1/2006	12/31/2015	Good Standing
OTR/L	Florence	Kristi	Lynn	1364	12/12/2007	12/31/2016	Good Standing
OTR/L	Folk	Brandi	Marie	1154	1/29/2004	12/31/2015	Good Standing
OTR/L	Ford	Danielle	Renee	983	6/28/2001	12/31/2016	Good Standing
OTR/L	Forrest	Adam	Collins	637	4/24/1997	12/31/2016	Good Standing
COTA/L	Foster	Brooke	Elizabeth	C1878	11/21/2012	12/31/2015	Good Standing
OTR/L	Foster	Charles	Hays	1111	1/23/2014	12/31/2015	Good Standing
COTA/L	Foster	Heather	Dawn	C1440	2/12/2002	12/31/2015	Good Standing
OTR/L	Fox	Hannah	Ashton	1793	7/22/2015	12/31/2016	Good Standing
OTR/L	Frame	Ingrid	Alvhild	1617	11/27/2012	12/31/2015	Good Standing
OTR/L	France	Christine	Renee	1367	1/28/2008	12/31/2015	Good Standing
OTR/L	Franchi	Sherry	Ann	1355	9/24/2007	12/31/2016	Good Standing
OTR/L	Francis	Tiffany	Renee	1493	7/14/2010	12/31/2015	Good Standing
COTA/L	Frankenberry	Mary	Patricia	C1514	4/14/2004	12/31/2015	Good Standing
COTA/L	Franko	Amanda	Arline	C1103	9/28/1994	12/31/2015	Good Standing
COTA/L	Frazier	Hattie	Bee	C1728	11/3/2009	12/31/2016	Good Standing
OTR/L	Freeman	Shauna	Brianne	1419	3/18/2009	12/31/2016	Good Standing
OTR/L	Friend	Courtney	Rae	1770	3/11/2015	12/31/2016	Good Standing
COTA/L	Frye	Amanda	R.	C1828	12/14/2011	12/31/2016	Good Standing
OTR/L	Fugate	Bryan	Todd	377	9/10/1993	12/31/2016	Good Standing
COTA/L	Gambrell	Andrea	Rachelle	C1844	3/27/2012	12/31/2015	Good Standing
COTA/L	Garletts	Daniel	James	C1860	9/5/2012	12/31/2015	Good Standing
COTA/L	Garnes	Megan	Elaine	C1850	6/21/2012	12/31/2015	Good Standing
COTA/L	Gary	Danielle	Maxine	C1803	7/13/2011	12/31/2016	Good Standing
OTR/L	Gass	Krista	Michele	1281	7/26/2006	12/31/2015	Good Standing
OTR/L	Gasti	John	A.	1117	5/6/2014	12/31/2015	Good Standing
OTR/L	Gatchel	Bre	Dian	1459	10/20/2009	12/31/2016	Good Standing
OTR/L	Gaughan	Amy	Lynne	1365	1/4/2008	12/31/2015	Good Standing
OTR/L	Geary-Bell	Pamela	J.	317	9/13/2013	12/31/2016	Good Standing
COTA/L	Gentry	Jennifer	Renee	C1978	9/30/2014	12/31/2015	Good Standing
COTA/L	George	Kimberly	Sue	C1586	3/16/2006	12/31/2015	Good Standing
COTA/L	Gibbs	Casandra	Marie	C1854	6/26/2012	12/31/2015	Good Standing
OTR/L	Gillette	Adrienne	Jean	1206	10/26/2004	12/31/2015	Good Standing
OT/L	Gillette	Tevin	Michele	1244	10/11/2005	12/31/2016	Good Standing
COTA/L	Gilmore	Erin	Elizabeth	C2000	2/26/2015	12/31/2016	Good Standing
OTR/L	Gilmore	Vicki	Lee	263	4/29/1991	12/31/2016	Good Standing

COTA/L	Glaze	Nicole	Antoinette	C2017	6/11/2015	12/31/2016	Good Standing
OTR/L	Godby	Brooke	Nicole	1703	3/13/2014	12/31/2015	Good Standing
COTA/L	Goldbaugh	Natalie	Anne	C1813	1/28/2014	12/31/2015	Good Standing
OTR/L	Golden	Amber	Nicole	1723	7/1/2014	12/31/2015	Good Standing
OTR/L	Gompers	Sarah	Lucinda	1077	10/31/2002	12/31/2015	Good Standing
OTR/L	Gongola	Christine	Diana	431	11/12/2008	12/31/2015	Good Standing
COTA/L	Gooch	Whitney	L.	C1943	2/18/2014	12/31/2015	Good Standing
OTR/L	Goodall	Leslie	Nancy	375	8/16/1993	12/31/2016	Good Standing
COTA/L	Gorrell	James	Matthew	C1968	8/20/2014	12/31/2015	Good Standing
OTR/L	Gould	David	Alan	169	2/10/1986	12/31/2015	Good Standing
OTR/L	Gracey	Stacey	Lynne	941	10/31/2000	12/31/2015	Good Standing
OTR/L	Graebe	Garth	Lee	995	8/31/2001	12/31/2016	Good Standing
OTR/L	Graham	Christina	Elaine	1576	3/28/2012	12/31/2015	Good Standing
OTR/L	Granata	Emerald	Jean	1457	10/1/2009	12/31/2016	Good Standing
COTA/L	Grant	Tisha	Brooke	C1680	10/30/2008	12/31/2015	Good Standing
OTR/L	Gray	Noah	Madison	500	9/6/1995	12/31/2016	Good Standing
OTR/L	Green	Michael	Brian	1385	7/3/2008	12/31/2015	Good Standing
COTA/L	Green	Renee	Ann	C1846	5/18/2012	12/31/2015	Good Standing
OTR/L	Green	Stephanie	Nicole	1648	7/2/2013	12/31/2016	Good Standing
OTR/L	Greer	Ashley	Lynn	1785	7/16/2015	12/31/2016	Good Standing
OTR/L	Greer	Heather	Lee	438	8/26/1994	12/31/2015	Good Standing
OTR/L	Gregory	Lisa	Beth	1765	2/11/2015	12/31/2016	Good Standing
OTR/L	Griffin	Ashley	Marie	1452	9/10/2009	12/31/2016	Good Standing
OTR/L	Grigsby	Cortney	Beth	1730	7/24/2014	12/31/2015	Good Standing
OTR/L	Grimes	Darlene	Louise	992	8/31/2001	12/31/2016	Good Standing
OTR/L	Grimes	Diane	Marie	1190	8/20/2004	12/31/2015	Good Standing
COTA/L	Grimes	Elizabeth	Anne	C1932	10/8/2013	12/31/2016	Good Standing
OTR/L	Grimes	Parker	Hall	891	11/4/1999	12/31/2016	Good Standing
COTA/L	Grimes	Thomas	Christopher	C1474	11/21/2002	12/31/2015	Good Standing
OTR/L	Grimm	Amanda	Beth	1555	9/2/2011	12/31/2016	Good Standing
OTR/L	Griswold	Dwayne	Curtis	1226	5/24/2006	12/31/2016	Good Standing
OTR/L	Groe	Carmen	Gail	1564	10/12/2011	12/31/2016	Good Standing
OTR/L	Grooms	Ashley	Elizabeth	1574	2/24/2012	12/31/2015	Good Standing
OT/L	Grooms	Carolyn	Sue	1262	3/8/2006	12/31/2015	Good Standing
COTA/L	Grubb	Matthew	Gregory	C1616	1/13/2007	12/31/2016	Good Standing
COTA/L	Grubb	Tara	Michelle	C1658	2/7/2008	12/31/2015	Good Standing
OTR/L	Grzadzielewski	Pamela		1664	7/30/2013	12/31/2016	Good Standing
OTR/L	Gulley	Emily	Anne	1767	2/20/2015	12/31/2016	Good Standing
COTA/L	Guthrie	Amanda	Leigh	C1625	3/19/2007	12/31/2016	Good Standing
OTR/L	Gutierrez	Karissa	Marie	1437	7/13/2009	12/31/2016	Good Standing
COTA/L	Gwinn	Patricia	Ruth	C1465	8/7/2002	12/31/2015	Good Standing
COTA/L	Haddon	Natascha	Ann	C1891	2/20/2013	12/31/2016	Good Standing
OTR/L	Hager	Mary	Agnes	OO5	7/18/1980	12/31/2015	Good Standing
OTR/L	Hall	Abigail	Rebeka	1725	7/10/2014	12/31/2015	Good Standing
OTR/L	Hambric	Brenda	Gaye	1359	10/24/2007	12/31/2016	Good Standing
OTR/L	Hamelin	Scott	Gregory	1028	1/15/2002	12/31/2015	Good Standing
OTR/L	Hamilton	Daryll	Gene	1761	1/20/2015	12/31/2016	Good Standing
COTA/L	Hamm	Tracey	Louise	C1897	4/2/2013	12/31/2016	Good Standing
OTR/L	Hammond	Jennifer	Lynn	1132	8/26/2003	12/31/2016	Good Standing
OTR/L	Hamrick	Neha	Ashok	1053	8/21/2002	12/31/2015	Good Standing
OTR/L	Haney	Amber	Elizabeth	1213	1/18/2005	12/31/2016	Good Standing
COTA/L	Haney	Kathleen	Marie	C1289	9/3/1998	12/31/2015	Good Standing

OTR/L	Hanshaw	Alicia	Ann	1513	10/21/2010	12/31/2015	Good Standing
COTA/L	Hanson	Debra	Sue	C1681	11/5/2008	12/31/2015	Good Standing
OTR/L	Harbert	Julie	Beth	1357	10/1/2007	12/31/2016	Good Standing
OTR/L	Harlan	Jennifer	Ann	1237	8/30/2005	12/31/2016	Good Standing
OTA/L	Harlan	Ryan	Christopher	C1317	5/18/1999	12/31/2016	Good Standing
OTR/L	Harman	Beau	Adam	1668	8/13/2013	12/31/2016	Good Standing
OTR/L	Harman-						
OTR/L	Coatsworth	Tammy	Elaine	694	11/6/1997	12/31/2016	Good Standing
COTA/L	Harold	April	Delane	C1739	12/15/2009	12/31/2016	Good Standing
COTA/L	Harrah	Susan	Bunny	C1415	7/26/2001	12/31/2016	Good Standing
OTA/L	Harris	Sharon	Kay	C1542	3/3/2005	12/31/2016	Good Standing
COTA/L	Harris	Tina	Lynn	C1143	9/18/1995	12/31/2016	Good Standing
OTR/L	Harrison	Calvin	Wesley	1751	11/6/2014	12/31/2015	Good Standing
COTA/L	Harriton	Francis	William	C1585	3/9/2009	12/31/2016	Good Standing
OTR/L	Harriton	Valerie	Sue	1266	6/16/2009	12/31/2016	Good Standing
OTR/L	Hart	Breanna	Marie	1715	6/13/2014	12/31/2015	Good Standing
OTR/L	Hartofelis	Michael		834	1/7/1999	12/31/2016	Good Standing
COTA/L	Harvey	Kristi	Lynn	C1611	12/9/2006	12/31/2015	Good Standing
COTA/L	Harvey	Michele	Leann	C1773	12/13/2010	12/31/2015	Good Standing
OTR/L	Hastings	Larissa	Idalmis	1089	1/22/2003	12/31/2016	Good Standing
OT/L	Hastings	Leon		1121	7/31/2003	12/31/2016	Good Standing
COTA/L	Hatcher	Loretta					
OT/L	Hatcher	"Dee"	Denise	C1597	9/5/2006	12/31/2015	Good Standing
OTR/L	Hatfield	Megan	Joy	1414	1/6/2009	12/31/2016	Good Standing
OTR/L	Hawes	Brian	Anthony	1009	10/4/2001	12/31/2016	Good Standing
OTR/L	Hawes	Cheryl	Himes	823	11/18/1998	12/31/2015	Good Standing
OTR/L	Hawkins	Dana	Lynn	1001	9/5/2001	12/31/2016	Good Standing
COTA/L	Hawkins	Joan	Elizabeth	C1395	5/3/2001	12/31/2016	Good Standing
OTA/L	Hawks	Jennifer	Rebecca	C1376	11/29/2011	12/31/2016	Good Standing
OTR/L	Hazelett	Megan	Michelle	1168	4/6/2004	12/31/2015	Good Standing
COTA/L	Heath	Lisa	Marie	C1495	9/17/2003	12/31/2016	Good Standing
OT(ip)	Heavener	Eileen	Danielle	LPT389	6/30/2015	9/30/2015	Good Standing
OTR/L	Heise	Christy	Louise	1331	7/3/2007	12/31/2016	Good Standing
OTR/L	Helbig	Sarah	Nicole	1275	6/27/2006	12/31/2015	Good Standing
OTR/L	Helmick	Keli	Lyn	1589	6/26/2012	12/31/2015	Good Standing
OTR/L	Henderson	Olivia	Carol	1199	9/7/2004	12/31/2015	Good Standing
OTA/L	Henderson	Troy	William	C1155	1/2/1996	12/31/2015	Good Standing
OT/L	Hendry	Maureen	Anne	1481	5/24/2010	12/31/2015	Good Standing
COTA/L	Hensley	Kimberly	Dawn	C1921	8/20/2013	12/31/2016	Good Standing
OTR/L	Hetz	Stephanie	Raye	1304	12/5/2006	12/31/2015	Good Standing
OTR/L	Hicks	Heather	Lynn	1329	1/17/2015	12/31/2016	Good Standing
COTA/L	Hicks	Lindsey	Renee	C1947	3/18/2014	12/31/2015	Good Standing
OTR/L	Hill	Amanda	Faye	1571	2/17/2012	12/31/2015	Good Standing
COTA/L	Hill	Bambi	Lee	C1394	5/3/2001	12/31/2016	Good Standing
COTA/L	Hill	Bethany	Estelle	C1957	5/28/2014	12/31/2015	Good Standing
COTA/L	Hill	Carrie	Elizabeth	C1421	9/5/2001	12/31/2016	Good Standing
OTR/L	Hillman	Tiffany	Nicole	1704	3/13/2014	12/31/2015	Good Standing
OTR/L	Hnottavange	Loretta	Brooke	1106	5/6/2003	12/31/2016	Good Standing
OTR/L	Holben	Jennifer	Marie	1229	6/28/2005	12/31/2016	Good Standing
OTR/L	Holbrook	Ashlie	Jill	1303	12/5/2006	12/31/2015	Good Standing
COTA/L	Holcomb	Amber	Faith	C1631	5/31/2007	12/31/2016	Good Standing
OTR/L	Holmes	Gina	Marie	583	9/5/1996	12/31/2015	Good Standing

OTR/L	Holsen	Suzanne	Renee	793	8/20/1998	12/31/2015	Good Standing
OTR/L	Hopkins	Jeffery	Donald	184	3/14/1987	12/31/2016	Good Standing
COTA/L	Hopkins	Melissa	Rayna	C1731	11/23/2009	12/31/2016	Good Standing
COTA/L	Hoppert	Amy	Denise	C1742	1/14/2010	12/31/2015	Good Standing
OTR/L	Horne	Kimberly	Walker	1328	6/25/2007	12/31/2016	Good Standing
OTR/L	Hornsby	Marlo	Renee	1356	10/1/2007	12/31/2016	Good Standing
COTA/L	House	Jennifer	Renee	C1635	7/23/2007	12/31/2016	Good Standing
COTA/L	Householder	Rebekah	Lee	C1913	7/31/2013	12/31/2016	Good Standing
COTA/L	Howard	Thomas	Michael	C1867	10/2/2012	12/31/2015	Good Standing
OTR/L	Howell	Justina	DeJang	1325	6/19/2007	12/31/2016	Good Standing
COTA/L	Huber	Deanna	Marie	C1919	8/14/2013	12/31/2016	Good Standing
COTA/L	Huber	Tim	Paul	C1278	5/13/1998	12/31/2015	Good Standing
COTA/L	Huffman	Curtis	William	C1662	2/20/2008	12/31/2015	Good Standing
COTA/L	Huffman	Keith	Allan	C1200	10/8/1996	12/31/2015	Good Standing
OTR/L	Hugentober	Shannon	Brooks	1313	2/22/2007	12/31/2016	Good Standing
COTA/L	Hughes	Bryan	Keith	C1966	8/13/2014	12/31/2015	Good Standing
	Humbertson-						
OTR/L	Grogan	Autumn	Elizabeth	1127	8/20/2003	12/31/2016	Good Standing
OTR/L	Hummel	Deborah		846	8/30/2011	12/31/2016	Good Standing
COTA/L	Humphrey	Meridith	McKenzie	C1827	12/12/2011	12/31/2016	Good Standing
OTR/L	Hunger	Rachel	Dawn	1370	4/21/2008	12/31/2015	Good Standing
COTA/L	Hunt	Bonnie	Marie	C1904	6/19/2013	12/31/2016	Good Standing
COTA/L	Hunter	Cheryl	Ann	C1055	3/18/1992	12/31/2015	Good Standing
COTA/L	Hupp	Sonja	Eugenia	C1572	12/7/2005	12/31/2016	Good Standing
COTA/L	Hurley	Andrew	Luke	C1976	9/23/2014	12/31/2015	Good Standing
COTA/L	Hurley	Terri	Maxine	C1721	9/2/2009	12/31/2016	Good Standing
COTA/L	Hurley Jr.	James	Arthur	C1568	11/1/2005	12/31/2016	Good Standing
COTA/L	Hurt	Jaqueline	Annette	C1482	2/25/2003	12/31/2016	Good Standing
COTA/L	Hutchins	Hannah	Lynn	C1858	8/6/2012	12/31/2015	Good Standing
OTR/L	Ingram	Zachary	Logan	1588	6/26/2012	12/31/2015	Good Standing
OTR/L	Inwald	Stephanie	Lynn	1642	6/6/2013	12/31/2016	Good Standing
OTR/L	Isaac	James	Michael	319	6/25/1992	12/31/2015	Good Standing
OTR/L	Ison	Shanna	Marie	1156	2/4/2004	12/31/2015	Good Standing
OT/L	Isra	Jahzara	Akiva Azize	1614	10/23/2012	12/31/2015	Good Standing
COTA/L	Jackson	Sarah	Marie	C1407	5/30/2001	12/31/2016	Good Standing
OTR/L	Jackson	Stephanie	Ann	1443	8/26/2009	12/31/2016	Good Standing
OTR/L	Jacob	Beth	Anne	1271	5/25/2006	12/31/2015	Good Standing
OTR/L	Jacobs	Laura	Kust	1152	12/16/2003	12/31/2016	Good Standing
OTR/L	Jahn	Susan	Elizabeth	1288	8/29/2006	12/31/2015	Good Standing
COTA/L	James	Nancy	Deniese	C2003	3/17/2015	12/31/2016	Good Standing
OTR/L	Jamiolkowski	Audrey	Ellen	1590	7/12/2012	12/31/2015	Good Standing
OTR/L	Jarrett	Susan	Sheryl	1108	5/8/2003	12/31/2016	Good Standing
OTR/L	Jefferson	Ami	Lynn	1031	1/31/2002	12/31/2015	Good Standing
COTA/L	Jenkins	Kimberly	Lynn	C1783	2/15/2011	12/31/2016	Good Standing
OTR/L	Jenkins	Valerie	Marie	1466	12/11/2009	12/31/2016	Good Standing
OTR/L	Jent	Laura	Melissa	325	9/14/1992	12/31/2015	Good Standing
COTA/L	Jesse	Gloria	Ann	C1900	4/25/2013	12/31/2016	Good Standing
COTA/L	Johns	Tonya	Lynn	C1241	12/11/2012	12/31/2015	Good Standing
COTA/L	Johnson	Amanda	Sue	C1753	4/21/2010	12/31/2015	Good Standing
OTR/L	Johnson	Beth	Ann	1201	7/18/2013	12/31/2016	Good Standing
OTR/L	Johnson	Mary	Elise	1475	4/8/2010	12/31/2015	Good Standing
OTR/L	Johnson	Stephanie	Gwen	1243	9/22/2005	12/31/2016	Good Standing

COTA/L	Johnson	Tamara	Irene	C1486	4/3/2003	12/31/2016	Good Standing
OTR/L	Johnston	Alissa	Renee	1733	7/29/2014	12/31/2015	Good Standing
OTR/L	Johnston	Linda	Christine	OO1	7/18/1980	12/31/2015	Good Standing
OTR/L	Joiner	Maxine	Lauretta	1698	1/28/2014	12/31/2015	Good Standing
COTA/L	Jones	Amanda	Nicole	C2001	3/12/2015	12/31/2016	Good Standing
OTR/L	Jones	Danielle	Renee	1713	6/6/2014	12/31/2015	Good Standing
OTR/L	Jones	Ester	Lee	955	11/14/2000	12/31/2015	Good Standing
COTA/L	Jones	Heather	Clemson	C1560	6/21/2011	12/31/2016	Good Standing
OTR/L	Jougras	Cameron	Nicholas	1782	7/9/2015	12/31/2016	Good Standing
OTR/L	Kalcum	Leann		1516	11/22/2010	12/31/2015	Good Standing
COTA/L	Kardel	Lisa	Kay	C1890	2/14/2013	12/31/2016	Good Standing
COTA/L	Kasler	Wendy	Sue	C1042	3/11/1991	12/31/2016	Good Standing
OTR/L	Katz	Jodi	Beth	484	5/11/1995	12/31/2016	Good Standing
OTR/L	Kearns	Emily	Suzanne	959	12/4/2000	12/31/2015	Good Standing
OTR/L	Keaton	Mitzi	Dawn	1333	7/9/2007	12/31/2016	Good Standing
COTA/L	Keen	Kimberly	Lynn	C1523	9/14/2004	12/31/2015	Good Standing
OTR/L	Keffer	Heather	Ashley	1575	3/2/2012	12/31/2015	Good Standing
COTA/L	Keith	Amber	Lynne	C1963	7/24/2014	12/31/2015	Good Standing
COTA/L	Kell	Sarah	Ann	C1834	1/31/2012	12/31/2015	Good Standing
OTR/L	Keller	Nicole	Marie	1499	8/10/2010	12/31/2015	Good Standing
OTR/L	Kelly	Mary	Lee	736	2/12/1998	12/31/2015	Good Standing
OTR/L	Kemp	Krysta	Beth	1797	7/27/2015	12/31/2016	Good Standing
COTA/L	Kennard	Elizabeth	Ann	C1917	8/13/2013	12/31/2016	Good Standing
OTR/L	Kennedy	Amanda	Sue	1735	8/13/2014	12/31/2015	Good Standing
COTA/L	Kennedy	Amanda	Leigh	C1989	1/9/2015	12/31/2016	Good Standing
OTR/L	Kennedy	Deena	S.	1625	2/4/2013	12/31/2016	Good Standing
COTA/L	Kennedy	Evan	Patrick	C1965	8/5/2014	12/31/2015	Good Standing
OTR/L	Kesler	Mary	Catherine	1603	8/14/2012	12/31/2015	Good Standing
OTR/L	Kesner	Christy	Lynn	1641	5/30/2013	12/31/2016	Good Standing
COTA/L	Kessel	Brenda	Lee	C1355	5/23/2000	12/31/2015	Good Standing
OTR/L	Kessler	Amanda		662	7/29/1997	12/31/2016	Good Standing
COTA/L	Kessler	Rebecca	E.	C1593	6/15/2006	12/31/2015	Good Standing
COTA/L	Kiddey	Carol	Lynn	C1492	10/12/2010	12/31/2015	Good Standing
COTA/L	Kiddy	Melinda	Ann	C1793	5/2/2011	12/31/2016	Good Standing
OTR/L	Kidwell	Mandy	Darlene	1158	10/18/2013	12/31/2016	Good Standing
OTR/L	Kilgore	Kaitlyn	Musick	1747	10/2/2014	12/31/2015	Good Standing
OTR/L	King	Amber	Davina	905	11/18/1999	12/31/2016	Good Standing
COTA/L	King	Erin	Quinn	C1547	4/14/2005	12/31/2016	Good Standing
OTR/L	King	Lindsay	Nicole	1779	6/8/2015	12/31/2016	Good Standing
OTR/L	King	Robert	H.	1639	5/21/2013	12/31/2016	Good Standing
OTR/L	Kirk	Nancy	Lauren	1550	7/26/2011	12/31/2016	Good Standing
OTR/L	Kisner McGraw	Carol	Marie	886	11/2/1999	12/31/2016	Good Standing
OTR/L	Klenk	Amanda	N.	1731	7/24/2014	12/31/2015	Good Standing
OTR/L	Klennert	Kristin	Leigh	1064	10/9/2002	12/31/2015	Good Standing
OTR/L	Klos	Margaret	Allison	1473	3/9/2010	12/31/2015	Good Standing
COTA/L	Knight	Cambria	Michelle	C1646	10/15/2007	12/31/2016	Good Standing
OTR/L	Knoerlein	Sandra	Leigh	1171	5/12/2004	12/31/2015	Good Standing
COTA/L	Knotts	Tonya	Lee	C1918	8/13/2013	12/31/2016	Good Standing
OT(ip)	Koch	Heather	Lynn	LPT385	6/15/2015	9/15/2015	Good Standing
COTA/L	Komenda	Stanley		C1312	2/1/2007	12/31/2016	Good Standing
COTA/L	Koontz	Kristen	Price	C2020	7/22/2015	12/31/2016	Good Standing
COTA/L	Kosem	Ashley	Nicole	C2016	6/8/2015	12/31/2016	Good Standing

COTA/L	Kott	Miranda	Britnee	C1893	2/28/2013	12/31/2016	Good Standing
OTR/L	Kristek	Kathryn	John	1750	10/15/2014	12/31/2015	Good Standing
OTR/L	Krivoniak	Justine	Lynn	1563	10/12/2011	12/31/2016	Good Standing
OT/L	Kroll	Paul	Thomas	1065	12/5/2014	12/31/2015	Good Standing
OTR/L	Kruszynski	Kristina	Marie	1103	4/3/2003	12/31/2016	Good Standing
COTA/L	Kuehnel	Amber	Gail	C1923	8/22/2013	12/31/2016	Good Standing
OTR/L	Kuhl	Sigal	Levy	696	11/11/1997	12/31/2016	Good Standing
OTR/L	Kuhn	Shaina	Jo	1592	7/17/2012	12/31/2015	Good Standing
COTA/L	Kump	Jennifer	Elizabeth	C1951	4/8/2014	12/31/2015	Good Standing
OTA/L	Kunkle	Cecelia	Linda	C1461	7/25/2002	12/31/2015	Good Standing
OTR/L	Lafferty	Annika	Lynn	1719	6/26/2014	12/31/2015	Good Standing
OTR/L	LaForme	Ann	Marie	158	2/15/1998	12/31/2016	Good Standing
COTA/L	Lamantia	Marlene	Victoria	C1107	3/20/2006	12/31/2015	Good Standing
OTR/L	Lamb	Valerie	Ann	261	4/23/1991	12/31/2016	Good Standing
COTA/L	Lambert	Jennifer	Amiee	C1370	8/24/2000	12/31/2015	Good Standing
OTR/L	Lambert	Jennifer	Leigh	1068	10/9/2002	12/31/2015	Good Standing
OTR/L	Lane	Jennifer	Lynn	584	9/5/1996	12/31/2015	Good Standing
OTR/L	Lane	Jennifer	Lynn	1415	1/14/2009	12/31/2016	Good Standing
COTA/L	Lane	Jessica	Joy	C1761	8/25/2010	12/31/2015	Good Standing
COTA/L	Large	Paul	David	C1089	4/16/2013	12/31/2016	Good Standing
OTR/L	Largen	Crystal	Dawn	897	11/9/1999	12/31/2016	Good Standing
OTR/L	LaRue	Katherine	Theresa	298	1/13/1992	12/31/2015	Good Standing
OTR/L	LaRue	Nicole	Yvonne	1445	8/26/2009	12/31/2016	Good Standing
OTR/L	Laska	Mary	Gertrude	398	12/20/1993	12/31/2016	Good Standing
OTR/L	Laughery	Mary	Elizabeth	974	5/3/2001	12/31/2016	Good Standing
OTR/L	Lawrence	Amy	Ellen	1276	6/27/2006	12/31/2015	Good Standing
COTA/L	Laxton	Lori	Leigh	C1825	11/21/2011	12/31/2016	Good Standing
OTR/L	Layne	Matthew	Todd	1699	2/11/2014	12/31/2015	Good Standing
OTR/L	Layner	Kayla	Nicole	1718	6/19/2014	12/31/2015	Good Standing
OTR/L	Lazor	John	Michael	1081	12/3/2002	12/31/2015	Good Standing
OTR/L	Leachman	Courtney	Roush	1260	2/22/2006	12/31/2015	Good Standing
COTA/L	Lee	Pamela	Sue	C1499	10/21/2003	12/31/2016	Good Standing
OTR/L	Lee-Pride	Jeri	Annette	544	3/28/1996	12/31/2015	Good Standing
OTR/L	Legar	Kirk	Patrick	1766	2/19/2015	12/31/2016	Good Standing
OTR/L	Leitenberger	Jennifer	Lee	996	8/31/2001	12/31/2016	Good Standing
OTR/L	Lent	Michelle	Lee	1408	11/20/2008	12/31/2015	Good Standing
OTR/L	Lentz, Jr.	Robert	Michael	896	11/9/1999	12/31/2016	Good Standing
COTA/L	Leonard	Jackie	Kaye	C1448	4/9/2002	12/31/2015	Good Standing
OTR/L	Leonardi	Amy	Beth	763	5/7/1998	12/31/2015	Good Standing
OTR/L	Lester	Heather	Susan	1711	5/1/2014	12/31/2015	Good Standing
COTA/L	Lewis	Bruce	Michael	C1956	5/22/2014	12/31/2015	Good Standing
OTR/L	Lewis	Emily	Alexis	1778	6/8/2015	12/31/2016	Good Standing
COTA/L	Likens	Amy	Elizabeth	C1872	10/30/2012	12/31/2015	Good Standing
OTR/L	Lilly	Amber	Marie	1741	8/28/2014	12/31/2015	Good Standing
OTR/L	Lilly	Mark	Vincent	1173	6/3/2004	12/31/2015	Good Standing
OTR/L	Lilly-Queen	Ashley	Brooke	1234	8/11/2005	12/31/2016	Good Standing
OTR/L	Linderman	Katherine	Ann	1645	7/2/2013	12/31/2016	Good Standing
OTR/L	Lindsey	Stephanie	Lynn	1067	10/9/2002	12/31/2015	Good Standing
OTR/L	Linkous	Catherine	McKinney	792	8/20/1998	12/31/2015	Good Standing
COTA/L	Linn	Lauretta	Sue	C1821	7/8/2015	12/31/2016	Good Standing
COTA/L	Lockhart	Ashley	Dawn	C1584	3/8/2006	12/31/2015	Good Standing
OTR/L	Logan	Robert	Joshua	1630	4/9/2013	12/31/2016	Good Standing

OTR/L	Logwood	Andrea	Michele	1361	11/20/2007	12/31/2016	Good Standing
COTA/L	Long	Sharon	Renee	C1810	7/30/2013	12/31/2016	Good Standing
OTR/L	Loomis	Erica	Faith	1705	3/13/2014	12/31/2015	Good Standing
OTR/L	Lopez	Hollea	Michaela	1012	11/6/2001	12/31/2016	Good Standing
COTA/L	Loyland	Eric	Berent	C1231	6/12/1997	12/31/2016	Good Standing
OTR/L	Luckini	Mary	Helen	1737	8/19/2014	12/31/2015	Good Standing
COTA/L	Lusk	Candace	Leigh	C1381	11/8/2000	12/31/2015	Good Standing
COTA/L	Lusk	Melissa	Joy	C1887	1/14/2013	12/31/2016	Good Standing
COTA/L	Luyster	Jennifer	Sue	C1944	3/6/2014	12/31/2015	Good Standing
OTR/L	Lynn	Megan	Marie	1709	3/20/2014	12/31/2015	Good Standing
COTA/L	Maddix	Andrea	Faye	C1682	11/10/2008	12/31/2015	Good Standing
COTA/L	Magnani	Kelly	Renee	C1818	10/18/2011	12/31/2016	Good Standing
OTR/L	Main	Casey	Lynn	1798	7/30/2015	12/31/2016	Good Standing
COTA/L	Malanosky	Amber	Dawn	C1960	7/15/2014	12/31/2015	Good Standing
COTA/L	Mann	Faye	Ellen	C1683	11/20/2008	12/31/2015	Good Standing
COTA/L	Mantheyy	Barbara	Ann	C1163	3/19/1996	12/31/2015	Good Standing
OTR/L	Marcum	Curtis	Anthony	1746	9/30/2014	12/31/2015	Good Standing
OTR/L	Mark	Johanna	Marie	1669	8/13/2013	12/31/2016	Good Standing
OTR/L	Markley	Lona	Leigh	1335	7/9/2007	12/31/2016	Good Standing
COTA/L	Marshall	Tiffani	Kaye	C1595	8/14/2006	12/31/2015	Good Standing
OTR/L	Martin	Jackie	Lynn	611	2/17/2012	12/31/2015	Good Standing
OTR/L	Martin	Karen	Louise	384	10/19/1993	12/31/2016	Good Standing
OTR/L	Marvel	Brenda		1366	1/11/2008	12/31/2015	Good Standing
OTR/L	Mason	Shannon	Leigh	1182	7/28/2004	12/31/2015	Good Standing
OTR/L	Mastalski	Richard	Paul	1772	5/5/2015	12/31/2016	Good Standing
OTR/L	Masterman	Gwendolyn	Suzanne	920	3/9/2000	12/31/2015	Good Standing
OTR/L	Masters	Shannon	Gay	1317	3/15/2007	12/31/2016	Good Standing
OTR/L	Matthews	Shelda	Lois	731	2/3/1998	12/31/2015	Good Standing
OTR/L	Maxwell	Traci	Lynn	1697	1/14/2014	12/31/2015	Good Standing
OT/L	Maynard	Jennifer	Lee	1223	5/18/2005	12/31/2016	Good Standing
OTR/L	Mayo	Melissa	Ann	1136	9/9/2003	12/31/2016	Good Standing
OTR/L	May-Pettit	Alyssa	Christine	1533	4/25/2011	12/31/2016	Good Standing
COTA/L	Mazza	Louis	Matthew	C1377	9/20/2000	12/31/2015	Good Standing
OTR/L	McBee	Joshua	Lee	1543	6/30/2011	12/31/2016	Good Standing
COTA/L	McCandless	Maureen	Ann	C1327	9/29/1999	12/31/2016	Good Standing
OTR/L	McCombie	Randy	Paul	494	8/22/1995	12/31/2016	Good Standing
OTA/L	McCormack	Megan	Renee	C2010	4/27/2015	12/31/2016	Good Standing
COTA/L	McCormick	Bridget	Ann	C1171	7/21/2008	12/31/2015	Good Standing
COTA/L	McCoy	Belinda	Belle	C1112	11/21/1994	12/31/2015	Good Standing
COTA/L	McDaniel	Johnnie	Ray	C1489	5/6/2003	12/31/2016	Good Standing
COTA/L	McDonagh	Dennis	Matthew	C1991	1/17/2015	12/31/2016	Good Standing
OTR/L	McDonald	Clare	Elizabeth	716	12/24/1997	12/31/2016	Good Standing
OTR/L	McDonald	Karis	Melissa	1562	10/10/2011	12/31/2016	Good Standing
COTA/L	McGilton	Melissa	Anne	C1889	2/12/2013	12/31/2016	Good Standing
OTR/L	McGowan	Suzanne	Frances	101	7/18/1980	12/31/2015	Good Standing
COTA/L	McGrady	Chantel	Lee	C1791	4/7/2011	12/31/2016	Good Standing
COTA/L	McKenney	Dawn	Debra	C1229	6/4/1997	12/31/2016	Good Standing
OTR/L	McKenzie	Abigail	McKay	1758	1/5/2015	12/31/2016	Good Standing
COTA/L	McKinney	Christopher	David	C1534	1/5/2005	12/31/2016	Good Standing
COTA/L	McLaughlin	Lisa	Ann	C1852	6/25/2012	12/31/2015	Good Standing
OTR/L	McManamay	Amy	Jo	413	3/21/1994	12/31/2015	Good Standing
OTR/L	McMullen	Alison	Jo	1656	7/16/2013	12/31/2016	Good Standing

OTR/L	McNeel	Abigail	Alida	1615	10/30/2012	12/31/2015	Good Standing
COTA/L	McNeely	Jennifer	Mae	C1781	1/19/2011	12/31/2016	Good Standing
COTA/L	McPherson	Charles	Edward	C1336	11/9/1999	12/31/2016	Good Standing
OTR/L	Meale	Hilary	Rose	1760	1/17/2015	12/31/2016	Good Standing
COTA/L	Means	Samantha	Noelle	C1967	8/19/2014	12/31/2015	Good Standing
OTR/L	Medlin	Amanda	Garner	1390	7/16/2008	12/31/2015	Good Standing
COTA/L	Mellott	Dustin	Harry	C1692	12/30/2008	12/31/2015	Good Standing
COTA/L	Mellott	Kristen	Ashley	C1565	10/20/2005	12/31/2016	Good Standing
OTR/L	Melvin	Courtney	Brooke	1700	2/11/2014	12/31/2015	Good Standing
OTR/L	Memel	Julie	Ann	1551	8/2/2011	12/31/2016	Good Standing
OTA/L	Mercer	Nancy	Diane	C1262	2/24/1998	12/31/2015	Good Standing
COTA/L	Merck	Virginia	E	C2012	5/19/2015	12/31/2016	Good Standing
COTA/L	Meredith	Rebecca	Anne	C1774	12/13/2010	12/31/2015	Good Standing
OTR/L	Merinar	Jaimie	Katelyn	1650	7/11/2013	12/31/2016	Good Standing
COTA/L	Merkich	George	William Whitney	C1985	11/17/2014	12/31/2015	Good Standing
COTA/L	Merritt	Sarah	Michaux	C1987	12/12/2014	12/31/2015	Good Standing
COTA/L	Messenger	Daniel	Wayne	C1535	1/18/2005	12/31/2016	Good Standing
COTA/L	Metcalf	Jill	Lyn	C1420	9/12/2011	12/31/2016	Good Standing
OTA/L	Metheny	Rebecca	Lynn	C1128	3/28/1995	12/31/2016	Good Standing
OTR/L	Metz	Betsy	Anne	1628	3/5/2013	12/31/2016	Good Standing
OTR/L	Michael	Brittany	Nicole	1789	7/21/2015	12/31/2016	Good Standing
COTA/L	Midkiff	Geneva	Ailene	C1437	12/18/2001	12/31/2016	Good Standing
OTR/L	Milburn	Amanda	Nicole	1763	2/6/2015	12/31/2016	Good Standing
OTR/L	Milnovich	Meghen	Kristen	1539	6/23/2011	12/31/2016	Good Standing
OTR/L	Miller	Barbara	Rose	1324	6/19/2007	12/31/2016	Good Standing
OTR/L	Miller	Diane	Jeanette	1162	2/19/2004	12/31/2015	Good Standing
OTR/L	Miller	Jennifer	Dawn	814	11/4/1998	12/31/2015	Good Standing
COTA/L	Miller	Jessica	Dawn	C1877	11/19/2012	12/31/2015	Good Standing
COTA/L	Miller	Keri	Ann	C1924	8/23/2013	12/31/2016	Good Standing
OTR/L	Miller	Maricris	Ho	573	8/14/1996	12/31/2015	Good Standing
COTA/L	Miller	Stephanie	Ann	C1328	9/10/2008	12/31/2015	Good Standing
OTR/L	Miller	Thomas	Scott	902	11/11/1999	12/31/2016	Good Standing
OTR/L	Mills	Alayna	Dawn	1279	7/6/2006	12/31/2015	Good Standing
COTA/L	Misenhelder	Melinda	Marie	C2022	7/23/2015	12/31/2016	Good Standing
OTR/L	Moat	Alicia	Sue	1599	8/7/2012	12/31/2015	Good Standing
OTR/L	Mockbee	Joy	Renee	1401	10/6/2008	12/31/2015	Good Standing
OTR/L	Mohan	Vibhor		1776	5/14/2015	12/31/2016	Good Standing
COTA/L	Montgomery	Lisa	Rachel	C1811	8/26/2011	12/31/2016	Good Standing
OTR/L	Montgomery	Susan	Lynn	938	10/31/2000	12/31/2015	Good Standing
COTA/L	Moody	Susan	Pauline	C1358	6/6/2000	12/31/2015	Good Standing
COTA/L	Mooney	Candice	Kay	C1699	2/27/2009	12/31/2016	Good Standing
OTR/L	Moore	Hannah	Brielle	1788	7/21/2015	12/31/2016	Good Standing
COTA/L	Moore	Kenneth	Lee	C1099	8/31/1994	12/31/2015	Good Standing
OTR/L	Moore	Lyndsi	Michele	1683	9/17/2013	12/31/2016	Good Standing
COTA/L	Moore	Michael	Lee	C1035	9/29/1990	12/31/2015	Good Standing
OTR/L	Moore	Rebecca	Dawn	947	11/2/2000	12/31/2015	Good Standing
OTR/L	Moore	Sarah	Katherine	1657	7/16/2013	12/31/2016	Good Standing
COTA/L	Moore	Teresa	Renee	C1740	12/16/2009	12/31/2016	Good Standing
OTR/L	Moore	Tiara	Rose	1560	9/27/2011	12/31/2016	Good Standing
COTA/L	Morgan	Herma	Nelle	C1213	9/23/2014	12/31/2015	Good Standing
OTR/L	Morgan	Jo-Clair		1189	8/18/2001	12/31/2015	Good Standing

OTR/L	Morgan	Leigh	Ann	1336	7/9/2007	12/31/2016	Good Standing
OTR/L	Morris	Cheryl	Lee	1348	5/1/2012	12/31/2015	Good Standing
COTA/L	Morrissey	Michael	Francis	C1538	2/15/2005	12/31/2016	Good Standing
OTR/L	Morrow	Hannah	Renee	1620	12/11/2012	12/31/2015	Good Standing
OTR/L	Mosca	Alisa		911	1/20/2000	12/31/2015	Good Standing
OT/L	Mosrie	Hala		976	5/30/2001	12/31/2016	Good Standing
COTA/L	Moss	Adam	Lee	C1931	9/26/2013	12/31/2016	Good Standing
OTR/L	Mott	Stephanie	LuAnn	1326	6/25/2007	12/31/2016	Good Standing
COTA/L	Mounts	Tiiffany	Yvonne	C1627	4/23/2007	12/31/2016	Good Standing
OTR/L	Mouser	Erica	Nicole	1491	7/7/2010	12/31/2015	Good Standing
OTR/L	Mullins	Amy	Marie	1210	11/17/2004	12/31/2015	Good Standing
OTA/L	Mullins	Denise	Renee	C1217	4/24/1997	12/31/2016	Good Standing
OTR/L	Mullins	Metilda	Shobha	416	3/28/1994	12/31/2015	Good Standing
COTA/L	Murphy	Jillian	Diane	C1981	10/21/2014	12/31/2015	Good Standing
OTR/L	Murphy	Kellie	Ann	1752	11/6/2014	12/31/2015	Good Standing
OTR/L	Murphy	Rhonda	Rae	1041	5/16/2002	12/31/2015	Good Standing
COTA/L	Murphy	Tammy	Louise	C1789	3/28/2011	12/31/2016	Good Standing
OTR/L	Murray	Haleigh	Danielle	1693	11/18/2013	12/31/2016	Good Standing
OTR/L	Murray	James	Joseph	1540	6/23/2011	12/31/2016	Good Standing
OTR/L	Musgrave	Kerry	Ann	1647	7/2/2013	12/31/2016	Good Standing
OTR/L	Musgrove	Brenda	Jo	991	8/31/2001	12/31/2016	Good Standing
OT/L	Musick	Boyd	Douglas	1611	10/2/2012	12/31/2015	Good Standing
OTR/L	Mutchler	Gail		967	1/18/2001	12/31/2016	Good Standing
OTR/L	Myers	Brittany	Gail	1734	7/29/2014	12/31/2015	Good Standing
OTR/L	Myers	Elizabeth	Anne	860	5/18/1999	12/31/2016	Good Standing
	Mysliwiec-						
OTR/L	Andlinger	Beth	Ann	498	9/6/1995	12/31/2016	Good Standing
OT/L	Nagarajan	Hemalini	K.	1174	6/30/2004	12/31/2015	Good Standing
OT/L	Nahemow	Barbara	Lynn	1411	12/2/2008	12/31/2015	Good Standing
COTA/L	Narigon	Kayla	Ann	C1998	2/12/2015	12/31/2016	Good Standing
OTR/L	Naylor	Eva	Marie	C2006	4/20/2015	12/31/2016	Good Standing
OTR/L	Neal	Julie	Ann	989	8/31/2001	12/31/2016	Good Standing
OTR/L	Neal	Lyndsay	Parcell	1596	7/31/2012	12/31/2015	Good Standing
COTA/L	Nelson	Amber	Nicole	C1779	1/5/2011	12/31/2016	Good Standing
COTA/L	Nelson	Candi	Michelle	C1840	3/5/2012	12/31/2015	Good Standing
OTR/L	Nesland	Anita	Loriane	430	6/24/1994	12/31/2015	Good Standing
OTR/L	Newsom	Cindy	Jo	1283	8/1/2006	12/31/2015	Good Standing
COTA/L	Newsom	Heidi	Nicole	C1869	10/11/2012	12/31/2015	Good Standing
OTR/L	Newsome	Rebecca	Lynn	1663	7/26/2013	12/31/2016	Good Standing
COTA/L	Newsome	Sharon	Elaine	C1830	1/13/2012	12/31/2015	Good Standing
COTA/L	Nichols	Lorraine	Marie	C1442	2/21/2002	12/31/2015	Good Standing
COTA/L	Nichols	Sarah	A.	C1934	10/22/2013	12/31/2016	Good Standing
OTR/L	Nicholson	Argil	Waine	1120	7/30/2003	12/31/2016	Good Standing
COTA/L	Nickel	Sherry	Ann	C1674	8/11/2008	12/31/2015	Good Standing
COTA/L	O'Connor	Marcia	Louise	C1029	4/12/1990	12/31/2015	Good Standing
COTA/L	Odell	Glenda	Jean	C1375	9/14/2000	12/31/2015	Good Standing
OTR/L	O'Dell	Molly	Jay	165	10/18/2010	12/31/2015	Good Standing
OT (lp)	Oldaker	Tiffany	Nicole	1727	7/16/2014	12/31/2015	Good Standing
OTR/L	O'Leary	Denis	Michael	721	1/7/1998	12/31/2015	Good Standing
OTR/L	Oleksa	Breanne	Marie	1232	7/7/2005	12/31/2016	Good Standing
OTR/L	Orndorff	Ashley	Nicole	1442	8/4/2009	12/31/2016	Good Standing
COTA/L	Orr	Carolynn		C1344	1/6/2000	12/31/2015	Good Standing

COTA/L	Orth	Brandi	Rae	C1838	3/1/2012	12/31/2015	Good Standing
OTR/L	Orth	Margaret	Eileen	1280	2/26/2013	12/31/2016	Good Standing
OTR/L	Osburn	Angela	Brooke	705	11/18/1997	12/31/2016	Good Standing
OTR/L	O'Toole	Brittany	Anne	1613	10/15/2012	12/31/2015	Good Standing
OTR/L	Overcash	Christina	LeAnn	1418	3/9/2009	12/31/2016	Good Standing
COTA/L	Owens	Lauren	Julianne	C1977	9/30/2014	12/31/2015	Good Standing
OTR/L	Pahl	Erin	Kaknis	1745	9/25/2014	12/31/2015	Good Standing
OTR/L	Paiva	Krystal	Lee	1547	7/12/2011	12/31/2016	Good Standing
COTA/L	Parker	Carla	Mae	C1857	7/26/2012	12/31/2015	Good Standing
OTR/L	Parker	Leslie	Nicole	1018	11/27/2001	12/31/2016	Good Standing
COTA/L	Parsons	Christina	Marie	C2014	6/2/2015	12/31/2016	Good Standing
COTA/L	Parsons	Gretchen	Marie	C1633	6/11/2007	12/31/2016	Good Standing
OTR/L	Parsons	Sarah	Megan	1387	7/14/2008	12/31/2015	Good Standing
OTR/L	Paschall	Olivia	Kristen	1597	8/1/2012	12/31/2015	Good Standing
COTA/L	Patel	Jigna	A	C1997	2/10/2015	12/31/2016	Good Standing
OTR/L	Patrelakis	Lindsay	Marie	1511	10/18/2010	12/31/2015	Good Standing
COTA/L	Patton	Ashley	Renee	C1712	6/3/2009	12/31/2016	Good Standing
COTA/L	Paugh	Ginger	Ranee	C1835	2/13/2012	12/31/2015	Good Standing
OTR/L	Paul	Sue	McShane	1582	5/8/2012	12/31/2015	Good Standing
OTR/L	Pauley	Christina	Marie	1035	8/26/2008	12/31/2015	Good Standing
OTR/L	Pauley	Claudette	Mynes	1236	8/16/2005	12/31/2016	Good Standing
OTR/L	Pauley	Karrah	Leigh	1087	1/15/2003	12/31/2016	Good Standing
OTR/L	Pavlock	Megan	E	1422	4/1/2009	12/31/2016	Good Standing
OTR/L	Pavone	Melanie	Dawn	956	11/16/2000	12/31/2015	Good Standing
COTA/L	Peckens	Mekala	Marie Jane	C1994	1/26/2015	12/31/2016	Good Standing
OTR/L	Peddicord	Abby	Rae	1651	7/11/2013	12/31/2016	Good Standing
COTA/L	Pedersen	Frank	Jasen	C1901	5/6/2013	12/31/2016	Good Standing
OTR/L	Pegg	Ashleigh	Danelle	1386	7/9/2008	12/31/2015	Good Standing
OTR/L	Pegg	Mary	Lynn	928	6/13/2000	12/31/2015	Good Standing
COTA/L	Penn	Jennifer	La'belle	C1715	6/22/2009	12/31/2016	Good Standing
OTR/L	Perez	Elizabeth	Caroline	1427	6/2/2009	12/31/2016	Good Standing
OTR/L	Perry	Krista	Michelle	1005	9/11/2001	12/31/2016	Good Standing
COTA/L	Persinger	Ashley	Francis	C1752	4/8/2010	12/31/2015	Good Standing
OTR/L	Pervola	Christel	Michelle	1297	10/5/2006	12/31/2015	Good Standing
COTA/L	Perzanowski	Breanna	Marie	C1775	12/16/2010	12/31/2015	Good Standing
OTR/L	Pinckney	Cheryl	Anne	414	3/24/1994	12/31/2015	Good Standing
OT/L	Pinckney	Donald	Kenneth	440	8/31/1994	12/31/2015	Good Standing
COTA/L	Pinkerton	Jared	Lee	C1970	8/28/2014	12/31/2015	Good Standing
COTA/L	Pino	Rachel	Ann	C1661	2/19/2008	12/31/2015	Good Standing
COTA/L	Plass	Mary	Evelyn	C1908	7/10/2013	12/31/2016	Good Standing
OTR/L	Poremba	Amanda	Rae	1690	10/18/2013	12/31/2016	Good Standing
OTR/L	Posch	Melanie	Annette	527	1/29/1996	12/31/2015	Good Standing
OTR/L	Powell	Haley	Ilene	1786	7/16/2015	12/31/2016	Good Standing
COTA/L	Powell	Jessica	Dawn	C1979	9/30/2014	12/31/2015	Good Standing
OTR/L	Preece	Rebecca	Ann	1084	1/8/2003	12/31/2016	Good Standing
OT/L	Pressens	Abigail	B.	1629	7/14/2015	12/31/2016	Good Standing
OTA/L	Preteroti	Michael	Paul	C1561	1/29/2013	12/31/2016	Good Standing
OTA/L	Price	Eric	Frances	C1809	8/22/2011	12/31/2016	Good Standing
COTA/L	Price	Kiley	Michelle	C1356	11/15/2007	12/31/2016	Good Standing
OTR/L	Printz	Sarah	Kathryn	1423	4/7/2009	12/31/2016	Good Standing
OTR/L	Pritt	Nicole	Danielle	1674	8/23/2013	12/31/2016	Good Standing
OT/L	Proffitt	Sarah	Elizabeth	1208	11/9/2004	12/31/2015	Good Standing

OTR/L	Queen	Natalie	Brooke	1400	9/17/2008	12/31/2015	Good Standing
OTR/L	Quesenberry	Kathy	Jo	358	3/9/1993	12/31/2016	Good Standing
OTR/L	Quick	Hailey	Beth	1556	9/6/2011	12/31/2016	Good Standing
OTR/L	Quinn	Laurie	Ann	1759	1/17/2015	12/31/2016	Good Standing
OTR/L	Raleigh	Robin	Annette	1203	9/15/2004	12/31/2015	Good Standing
OTR/L	Ramey	Lisa	Cheryl	359	3/15/1993	12/31/2016	Good Standing
COTA/L	Ramirez	Jesus	Manuel	C1832	1/30/2012	12/31/2015	Good Standing
COTA/L	Ramsdell	Stephanie	Diane	C1432	11/15/2001	12/31/2016	Good Standing
OTR/L	Randolph	Brooke		1608	9/20/2012	12/31/2015	Good Standing
COTA/L	Ransom	Loyd	Franklin	C1354	5/23/2000	12/31/2015	Good Standing
COTA/L	Rapp	Jeana	D	C1894	3/5/2013	12/31/2016	Good Standing
COTA/L	Ratcliff	Marti	Lea	C1024	1/30/1990	12/31/2015	Good Standing
COTA/L	Ratliff	Hillary	Jo	C1451	4/18/2002	12/31/2015	Good Standing
OTR/L	Rauch	Dawn	Marie	579	9/4/1996	12/31/2015	Good Standing
OTR/L	Ravenscroft	Erin	Marie	1183	7/28/2004	12/31/2015	Good Standing
OTR/L	Ream	Heather	Wood	1535	6/1/2011	12/31/2016	Good Standing
OTR/L	Redd	Shannon	Nicole	1552	8/11/2011	12/31/2016	Good Standing
COTA/L	Reed	Tiffany	Nicole	C1907	7/8/2013	12/31/2016	Good Standing
COTA/L	Reffitt	Glenda	Kay	C1195	3/3/2010	12/31/2015	Good Standing
COTA/L	Reilley	Brooke	Lea	C1940	12/26/2013	12/31/2016	Good Standing
OTR/L	Revels	Elizabeth	Susan	1129	8/20/2003	12/31/2016	Good Standing
COTA/L	Rice	Alysa	Hope	C2019	7/2/2015	12/31/2016	Good Standing
OTR/L	Rice	Sarah	Jane	1021	12/24/2001	12/31/2016	Good Standing
COTA/L	Richards	Eric	Thompson	C1068	6/16/1993	12/31/2016	Good Standing
COTA/L	Richardson	James	David	C1687	12/16/2008	12/31/2015	Good Standing
OTR/L	Richardson	Jessica	Ann	1774	5/11/2015	12/31/2016	Good Standing
COTA/L	Richmond	Whitney	Allison	C1949	3/25/2014	12/31/2015	Good Standing
OTR/L	Riden	Cortney	Nicole	1448	8/26/2009	12/31/2016	Good Standing
COTA/L	Rider	Michelle	RaeDawn	C1734	12/1/2009	12/31/2016	Good Standing
COTA/L	Riffel	Vivian	Maggard	C1018	7/6/1988	12/31/2015	Good Standing
OTR/L	Riffle	Miranda	Dawn	1389	7/16/2008	12/31/2015	Good Standing
COTA/L	Riggleman	Jane	Lynn	C1186	9/4/1996	12/31/2015	Good Standing
OTR/L	Riggleman	Kara	Jo	1255	1/24/2006	12/31/2015	Good Standing
OTR/L	Riley	Juliana	Marie	1070	10/9/2002	12/31/2015	Good Standing
OTA/L	Riska	Darla	Jean	C1493	6/18/2003	12/31/2016	Good Standing
COTA/L	Ritchie	Amy	Renea	C1599	9/12/2006	12/31/2015	Good Standing
OTR/L	Ritenour	Kelsey	Leigh	1474	3/9/2010	12/31/2015	Good Standing
COTA/L	Rivera	Yaritza		C1988	12/17/2014	12/31/2015	Good Standing
OTR/L	Roberts	Duane	Alan	735	2/11/1998	12/31/2015	Good Standing
OTR/L	Robinson	Kathleen	Michelle	1294	10/3/2006	12/31/2015	Good Standing
COTA/L	Robinson	Kelly	G	C1955	5/20/2014	12/31/2015	Good Standing
COTA/L	Robinson	Michelle	Dawn	C1074	9/20/1993	12/31/2016	Good Standing
OTR/L	Robinson	Nancy	Christine	346	12/8/1992	12/31/2015	Good Standing
COTA/L	Rock	Brandi	Sue	C1709	5/4/2009	12/31/2016	Good Standing
COTA/L	Rodeheaver	Carlea	Marie	C1961	7/17/2014	12/31/2015	Good Standing
COTA/L	Ross	Breanna	Marie	C1983	11/12/2014	12/31/2015	Good Standing
OT/L	Rossi	Jacqueline	Ann	293	6/11/2015	12/31/2016	Good Standing
COTA/L	Roth	Michelle	Templeton	C1698	2/10/2009	12/31/2016	Good Standing
OTR/L	Rotruck	Nicholas	Scott	1729	7/22/2014	12/31/2015	Good Standing
OTR/L	Roush	Andrea	Rae	939	10/31/2000	12/31/2015	Good Standing
OTR/L	Roush	Patrick	Chandler	1631	4/9/2013	12/31/2016	Good Standing
COTA/L	Rowan	Lisa	Marie	C1702	3/9/2009	12/31/2016	Good Standing

OTR/L	Rowzee	Kayla	Ann	1780	6/12/2015	12/31/2016	Good Standing
OTR/L	Ruben	Lisa	Marie	1503	8/18/2010	12/31/2015	Good Standing
OTR/L	Rubenstein	Britany	Ann	1652	7/11/2013	12/31/2016	Good Standing
OTR/L	Rudy	Nicole	Beth	1790	7/21/2015	12/31/2016	Good Standing
OTR/L	Ryan	Lina	Christina	1343	7/30/2007	12/31/2016	Good Standing
OTR/L	Saffouri	Denise	Lynn	926	5/23/2000	12/31/2015	Good Standing
OTR/L	Salmons	Renea	Dawn	1286	8/14/2006	12/31/2015	Good Standing
OTR/L	Sanders	Lea	Ann	1706	3/18/2014	12/31/2015	Good Standing
OTR/L	Santangelo	Jaclyn	Ann	1014	11/8/2001	12/31/2016	Good Standing
OTR/L	Santer	Michele	Elizabeth	971	3/14/2001	12/31/2016	Good Standing
OTR/L	Sappington	Jocelyn	Paige	1458	7/14/2015	12/31/2016	Good Standing
OTR/L	Sarder	Alok	Kumar	788	7/29/1998	12/31/2015	Good Standing
OTR/L	Sarver	Judith	L.	538	6/22/2009	12/31/2016	Good Standing
OTR/L	Savage	Casie	Lynn	1578	4/17/2012	12/31/2015	Good Standing
OTR/L	Savage	Catherine	Haines	1167	3/30/2004	12/31/2015	Good Standing
OTR/L	Savage	John	Brian	1169	4/6/2004	12/31/2015	Good Standing
COTA/L	Savolainen	Helen	Lee	C1836	2/17/2012	12/31/2015	Good Standing
OTR/L	Scarborough	Ashley	Elizabeth	1522	2/3/2011	12/31/2016	Good Standing
OTR/L	Schell	Beverly	Diane	1425	5/7/2009	12/31/2016	Good Standing
COTA/L	Scholl	Tera	Jo	C1768	11/18/2010	12/31/2015	Good Standing
OTR/L	Schommer	Nichole	Eve	1373	5/19/2008	12/31/2015	Good Standing
COTA/L	Schucht	Taylor	Elane	C1962	7/22/2014	12/31/2015	Good Standing
OT/L	Scrivener-Vass	Linda	May	845	3/3/1999	12/31/2016	Good Standing
OTR/L	Seasor Frye	Sonya	Lee	665	8/19/1997	12/31/2016	Good Standing
OTR/L	Seese	Amanda	Margaret	1017	11/20/2001	12/31/2016	Good Standing
OTR/L	Seidel	Margaret	Anne	291	11/12/1991	12/31/2016	Good Standing
COTA/L	Semans	Ashley	Dawn	C1656	1/17/2008	12/31/2015	Good Standing
OTR/L	Seremetis	Meagan	Ann	1327	6/25/2007	12/31/2016	Good Standing
OTR/L	Sergent	Brenford	Edwin	1080	11/26/2002	12/31/2015	Good Standing
OTR/L	Sessler	Frances	Kathleen	1757	12/5/2014	12/31/2015	Good Standing
OTR/L	Setaro	Rebecca	Maria	1159	2/17/2004	12/31/2015	Good Standing
OTR/L	Severino	Jessica	Lynn	1462	11/10/2009	12/31/2016	Good Standing
OTR/L	Seymour	Patricia	Anne	246	10/31/1990	12/31/2015	Good Standing
COTA/L	Shanholtz	Shawna	Marie	C1701	3/4/2009	12/31/2016	Good Standing
COTA/L	Sharp	Courtney	Jean	C1837	2/17/2012	12/31/2015	Good Standing
COTA/L	Shaw	Barbara	Jean	C1669	4/14/2008	12/31/2015	Good Standing
COTA/L	Sheets	Laura	Elizabeth	C1792	4/28/2011	12/31/2016	Good Standing
OTR/L	Sheets	Teresa	Ray	129	1/22/1982	12/31/2015	Good Standing
COTA/L	Sheetz	Adam	Robert	C1953	5/12/2014	12/31/2015	Good Standing
COTA/L	Sherpa	Pashi		C1903	5/29/2013	12/31/2016	Good Standing
OTR/L	Sherrell	Maren	Kate	1205	9/30/2004	12/31/2015	Good Standing
OTR/L	Shirley	Amanda	I.	1701	2/25/2014	12/31/2015	Good Standing
COTA/L	Shivley	Jacqueline	L.	C1945	3/10/2014	12/31/2015	Good Standing
COTA/L	Shockey	Jonathan	Mark	C1883	12/7/2012	12/31/2015	Good Standing
COTA/L	Shreve	Mary	Sherella	C1992	1/21/2015	12/31/2016	Good Standing
OTR/L	Shriver	Molly	Susan	1739	8/26/2014	12/31/2015	Good Standing
COTA/L	Shumate	Lauren	Michelle	C1892	2/28/2013	12/31/2016	Good Standing
OTR/L	Silkwood	Kristi	Alicia	1195	8/24/2004	12/31/2015	Good Standing
OTR/L	Simmons	Amber	D	1567	11/7/2011	12/31/2016	Good Standing
OTR/L	Simms	Kimberly	Ann	1593	7/17/2012	12/31/2015	Good Standing
OTA/L	Simms	Lesley	Ann	C1518	6/30/2004	12/31/2015	Good Standing
COTA/L	Simpson	Mary	Ann	C1220	5/6/1997	12/31/2016	Good Standing

OTR/L	Simpson	Phillip	Lee	515	11/20/1995	12/31/2016	Good Standing
COTA/L	Sipes	Kayla	Dawn	C1833	1/31/2012	12/31/2015	Good Standing
OTR/L	Sipes	Lynn	Marie	1323	5/8/2007	12/31/2016	Good Standing
OTR/L	Sisler	Paula	May	1545	7/8/2011	12/31/2016	Good Standing
OT/L	Sites	Stacie	Leigh	888	11/2/1999	12/31/2016	Good Standing
OTR/L	Skasik	Alyssa	Marie	1594	7/18/2012	12/31/2015	Good Standing
OTR/L	Skrzypek	Melanie	Dawn	1347	8/14/2007	12/31/2016	Good Standing
OTR/L	Slanina	Hannah	Marie	1726	7/10/2014	12/31/2015	Good Standing
COTA/L	Slate	Cassandra	Renee	C1603	10/12/2006	12/31/2015	Good Standing
COTA/L	Slater	Ashley	Faye	C1996	2/6/2015	12/31/2016	Good Standing
COTA/L	Slaubaugh	Jolena	Michelle	C1876	11/15/2012	12/31/2015	Good Standing
COTA/L	Slone	Rebecca	Ann	C1722	9/2/2009	12/31/2016	Good Standing
COTA/L	Smith	Amber	Lee	C1909	7/11/2013	12/31/2016	Good Standing
OT/L	Smith	Casey	Margaret	1072	10/9/2002	12/31/2015	Good Standing
COTA/L	Smith	Christina	Marie	C1771	11/24/2010	12/31/2015	Good Standing
COTA/L	Smith	Cynthia	Lee	C1634	6/18/2007	12/31/2016	Good Standing
COTA/L	Smith	David	Brian	C1831	1/30/2012	12/31/2015	Good Standing
OTR/L	Smith	Erica	Marie	1490	7/7/2010	12/31/2015	Good Standing
COTA/L	Smith	Jeanie	Lou	C1879	11/27/2012	12/31/2015	Good Standing
COTA/L	Smith	Karen	Joy	C1558	7/28/2005	12/31/2016	Good Standing
OTR/L	Smith	Kimberly	Dawn	923	5/11/2000	12/31/2015	Good Standing
OTR/L	Smith	Lecia	Dawn	597	10/8/1996	12/31/2015	Good Standing
COTA/L	Smith	Lisa	Ann	C1663	3/26/2008	12/31/2015	Good Standing
COTA/L	Smith	Terrence	Phillip	C2007	4/21/2015	12/31/2016	Good Standing
COTA/L	Smith	Timothy	Scott	C1274	4/30/1998	12/31/2015	Good Standing
OTR/L	Smith	Virginia	Grace	957	11/14/2000	12/31/2015	Good Standing
COTA/L	Smith-Hay	Julie	Ann	C1964	7/31/2014	12/31/2015	Good Standing
OTR/L	Snell	Susan	Katherine	1568	11/29/2011	12/31/2016	Good Standing
OTR/L	Snyder	Hayley	Marie	1792	7/21/2015	12/31/2016	Good Standing
OTR/L	Sole	Ashley	Michelle	1440	7/21/2009	12/31/2016	Good Standing
OTR/L	Somerville	Elizabeth	Jane	1487	7/1/2010	12/31/2015	Good Standing
OTR/L	Spencer	Cassandra	Nicole	1619	12/6/2012	12/31/2015	Good Standing
OTR/L	Spillson	Joseph	Andrew	365	4/9/1993	12/31/2016	Good Standing
COTA/L	Spurlock	Staci	Dawn	C1609	12/6/2006	12/31/2015	Good Standing
COTA/L	Stanley	Shawn	Marie	C1939	12/17/2013	12/31/2016	Good Standing
COTA/L	Stanton	Mary	Elizabeth	C1737	12/8/2009	12/31/2016	Good Standing
COTA/L	Starkey	Jessica	Ann	C1914	8/6/2013	12/31/2016	Good Standing
OTR/L	Stephens	Karen	L.	1707	3/19/2014	12/31/2015	Good Standing
OTR/L	Stewart	Adrienne	Shawn	1581	4/30/2012	12/31/2015	Good Standing
COTA/L	Stewart	Deborah	Kay	C1929	9/13/2013	12/31/2016	Good Standing
COTA/L	Stewart	Heather	Michelle	C1374	1/5/2010	12/31/2015	Good Standing
OTR/L	Stewart	Lisa	Kay	909	1/5/2005	12/31/2015	Good Standing
OTR/L	Stewart	Robert	William	1484	6/25/2010	12/31/2015	Good Standing
OTR/L	Stewart	Steven	Tyler	1764	2/6/2015	12/31/2016	Good Standing
OTR/L	Stockhoff	Eric	John	1673	8/21/2013	12/31/2016	Good Standing
OTR/L	Stone	Elizabeth	Ann	892	11/4/1999	12/31/2016	Good Standing
OTR/L	Stowers	Kenneth	Dion	1078	11/6/2002	12/31/2015	Good Standing
OTR/L	Stratford	Shawn	Michael	1773	5/7/2015	12/31/2016	Good Standing
COTA/L	Strause	Sherrie	Lynn	C1380	11/8/2000	12/31/2015	Good Standing
OT/L	Street	Kristen	Elizabeth	1153	1/15/2004	12/31/2015	Good Standing
COTA/L	Stroop	Lindsey	Renee	C1717	7/1/2009	12/31/2016	Good Standing
OTR/L	Strope	Krista	Leigh	1501	8/16/2010	12/31/2015	Good Standing

OTA/L	Stull	Tiffany	Rose	C1711	5/6/2009	12/31/2016	Good Standing
OTR/L	Stump	Ann	Chadwick	131	1/15/1982	12/31/2015	Good Standing
COTA/L	Sturgill	Jason	Allen	C1735	12/17/2009	12/31/2016	Good Standing
OTR/L	Sullivan	Andrew	Joseph	1694	11/21/2013	12/31/2016	Good Standing
COTA/L	Sullivan	Brandy	Lynn	C1871	10/25/2012	12/31/2015	Good Standing
COTA/L	Sullivan	Jill	Rae	C1248	11/6/1997	12/31/2016	Good Standing
OTR/L	Summers	Suzanne	Kathleen	231	12/11/1989	12/31/2016	Good Standing
COTA/L	Sumpter	Jerry	Ray	C1694	1/12/2009	12/31/2016	Good Standing
OTR/L	Sundin	Jarrold	Glenn	1716	6/19/2014	12/31/2015	Good Standing
COTA/L	Surface	Angela	Marie	C1452	5/1/2002	12/31/2015	Good Standing
COTA/L	Surratt	Danny	Keith	C1040	12/10/1990	12/31/2015	Good Standing
COTA/L	Swims, Jr.	David	Ray	C1898	4/3/2013	12/31/2016	Good Standing
OTR/L	Swisher	Stephanie	Gail	1301	12/6/2013	12/31/2016	Good Standing
COTA/L	Syner	Jennifer	Lynn	C1759	8/2/2010	12/31/2015	Good Standing
COTA/L	Tabor	Rikki	Rachele	C1780	1/14/2011	12/31/2016	Good Standing
OTR/L	Tackett	Kristy	A,	1756	12/1/2014	12/31/2015	Good Standing
COTA/L	Tarver	Deanna	Kelly	C1601	9/26/2006	12/31/2015	Good Standing
OTA/L	Taylor	Carla	Beth	C1533	1/5/2005	12/31/2016	Good Standing
COTA/L	Taylor	Kelly	Danielle	C1990	1/13/2015	12/31/2016	Good Standing
COTA/L	Taylor	Porsche	Renea	C1829	1/4/2012	12/31/2015	Good Standing
OTR/L	Tennant	Cassandra	Elizabeth	1618	11/29/2012	12/31/2015	Good Standing
OTR/L	Tennant	Margaret	Wanda	1242	9/14/2005	12/31/2016	Good Standing
OTR/L	Terry	Jennifer	Kay	1649	7/3/2013	12/31/2016	Good Standing
COTA/L	Terry	Lee	Nicole	C1873	10/30/2012	12/31/2015	Good Standing
OTR/L	Testman	Jessica	Brinkley	1391	8/5/2008	12/31/2015	Good Standing
OTA/L	Thacker	Melissa	Renee	C1555	6/11/2015	12/31/2016	Good Standing
OTR/L	Thaw	Laura	Ann	323	9/14/1992	12/31/2015	Good Standing
COTA/L	Thomas	Brenda	Kay	C1714	6/16/2009	12/31/2016	Good Standing
COTA/L	Thomas	Sue	Ann	C1748	3/16/2010	12/31/2015	Good Standing
OTR/L	Thomas	Teresa	Sue	1498	8/3/2010	12/31/2015	Good Standing
COTA/L	Thomas	Terri	Lynn	C1242	8/15/2011	12/31/2016	Good Standing
OTR/L	Thompson	Andrea	Jo	1376	6/17/2008	12/31/2015	Good Standing
COTA/L	Thompson	Annie	Eliza	C1755	7/1/2010	12/31/2015	Good Standing
OTR/L	Thompson	Catherine	Annette	1684	10/1/2013	12/31/2016	Good Standing
COTA/L	Thompson	Cheryl	Diane	C1971	8/28/2014	12/31/2015	Good Standing
COTA/L	Thompson	Justin	Ryan	C1882	12/6/2012	12/31/2015	Good Standing
COTA/L	Thompson	Kayla	Leighann	C1974	9/12/2014	12/31/2015	Good Standing
OTR/L	Thompson	Megan	Elizabeth	1771	3/17/2015	12/31/2016	Good Standing
OTR/L	Tincher	Christina	Dell	1393	8/20/2008	12/31/2015	Good Standing
OTR/L	Tingler	Kimberly	Welch	1148	11/19/2003	12/31/2016	Good Standing
OTR/L	Tingler	Laura	Noel	1644	6/11/2013	12/31/2016	Good Standing
OTR/L	Tipton	Angela	Deanne	1678	8/28/2013	12/31/2016	Good Standing
COTA/L	Tipton	Renee	Jean	C1942	1/9/2014	12/31/2015	Good Standing
OTR/L	Tiu	Melissa	Jo	1044	7/9/2002	12/31/2015	Good Standing
OTR/L	Tokash	Jennifer	Ann	743	3/5/1998	12/31/2015	Good Standing
OTR/L	Toth	Alyssa	Mary	1732	7/24/2014	12/31/2015	Good Standing
OTR/L	Truschel	David	William	919	5/17/2006	12/31/2015	Good Standing
OTR/L	Tsubira	Gordon	Bernerd	1775	5/11/2015	12/31/2016	Good Standing
OTR/L	Turley	Pamela	Jean	990	8/31/2001	12/31/2016	Good Standing
OTR/L	Turley	Traci	Augusta	1290	9/5/2006	12/31/2015	Good Standing
OTR/L	Tyree	Chelsey	Leigh	1624	1/8/2013	12/31/2016	Good Standing
OTR/L	Ude	Heidi	Leigh	997	8/31/2001	12/31/2016	Good Standing

OTR/L	Umstot	Justin	Ray	1382	7/1/2008	12/31/2015	Good Standing
OTR/L	Umstot	Vicky	Lynn	1496	7/29/2010	12/31/2015	Good Standing
OTR/L	Usenick	Jody	Henderson	1405	11/10/2008	12/31/2015	Good Standing
COTA/L	Valero	Amanda	Marie	C2011	5/4/2015	12/31/2016	Good Standing
OTR/L	Vance	Amanda	Jane	1412	12/2/2008	12/31/2015	Good Standing
COTA/L	Vance	Jordan	Richea	C2002	3/12/2015	12/31/2016	Good Standing
OTR/L	Vance	Sarah	Erwin	1379	7/1/2008	12/31/2015	Good Standing
OTR/L	Vandale	Cara	Jane	256	3/11/1991	12/31/2016	Good Standing
COTA/L	Vandall	Sheena	Jean	C2008	4/23/2015	12/31/2016	Good Standing
OTR/L	VanDyke	Dana	M.	1536	6/7/2011	12/31/2016	Good Standing
OTR/L	VanMeter	Sarah	Lea	1107	5/8/2003	12/31/2016	Good Standing
OTR/L	Venable	Allison	Beth	898	11/9/1999	12/31/2016	Good Standing
COTA/L	Vernon	Joseph	Dillon	C1690	12/23/2008	12/31/2015	Good Standing
OT/L	Vigh	Debra	JoAnn	1254	1/17/2006	12/31/2015	Good Standing
OTR/L	Vincent	Virginia	Ann	885	11/2/1999	12/31/2016	Good Standing
OTR/L	Viscount	Tracy	Leigh	625	3/11/1997	12/31/2016	Good Standing
OTR/L	Vuchenich	Andrea	Marie	1769	3/9/2015	12/31/2016	Good Standing
COTA/L	Wachter	Ryan	Jacob	C1927	8/29/2013	12/31/2016	Good Standing
OTR/L	Waibel	Amy	Beth	1537	6/9/2011	12/31/2016	Good Standing
OTR/L	Waibel	Jason	Aaron	1398	9/4/2008	12/31/2015	Good Standing
COTA/L	Wallace	Katelyn	Elaine	C1866	10/2/2012	12/31/2015	Good Standing
OTR/L	Walls	Bethany	Jo	1126	8/14/2003	12/31/2016	Good Standing
OTR/L	Walters	Erik	James	1102	4/2/2003	12/31/2016	Good Standing
OTR/L	Walton	Michael	John	1468	1/12/2010	12/31/2015	Good Standing
COTA/L	Ward	Patricia	Ann	C1650	11/19/2007	12/31/2016	Good Standing
COTA/L	Ware	Kelley	Lynne	C1654	12/17/2007	12/31/2016	Good Standing
OTR/L	Warne	Holly	Michele	1670	8/13/2013	12/31/2016	Good Standing
OTR/L	Warner	Jennifer	Marie	1146	2/19/2015	12/31/2016	Good Standing
COTA/L	Warnock	Tina	Marie	C1010	3/14/1987	12/31/2016	Good Standing
OTR/L	Watson	Erin	Elizabeth	1353	9/20/2007	12/31/2016	Good Standing
OTR/L	Waugh-Quasebarth	Elexa	Virginia	1671	8/14/2013	12/31/2016	Good Standing
OTR/L	Weaver	Katie	Colleen	1500	8/11/2010	12/31/2015	Good Standing
COTA/L	Webb	Kimberly	K.	C1134	2/20/2013	12/31/2016	Good Standing
OTR/L	Webb	William	Eric	813	11/4/1998	12/31/2015	Good Standing
OTR/L	Weber	Kristi	Michelle	1573	2/22/2012	12/31/2015	Good Standing
COTA/L	Weicht	Katerina	Elizabeth	C1667	4/7/2008	12/31/2015	Good Standing
COTA/L	Weis	Anthony	Todd	C1574	1/10/2006	12/31/2015	Good Standing
OTR/L	Weiss	Katherine	Virginia	1354	9/24/2007	12/31/2016	Good Standing
OTR/L	Weiss	Megan	Elizabeth	1455	10/1/2009	12/31/2016	Good Standing
COTA/L	Wells	Megan	Marie	C1864	9/27/2012	12/31/2015	Good Standing
OTR/L	Werner	Carole	Lockard	305	3/28/1992	12/31/2015	Good Standing
OTR/L	Wesoloski	Danielle	Ruth	1677	8/28/2013	12/31/2016	Good Standing
OTR/L	West	Cierra	Storm	1783	7/9/2015	12/31/2016	Good Standing
OTR/L	Westbrock	Amy	Beth	973	4/26/2001	12/31/2016	Good Standing
OTR/L	Westmoreland	Dianne	Sue	C1412	7/12/2001	12/31/2016	Good Standing
OTR/L	Weston	Erik	John	819	11/5/1998	12/31/2015	Good Standing
OTR/L	Weyrauch	Megan	Renee	1685	10/3/2013	12/31/2016	Good Standing
COTA/L	Wheeler	Corrine	Nichol	C1563	10/4/2005	12/31/2016	Good Standing
OTR/L	Wheeler	Steven	Daniel	638	4/24/1997	12/31/2016	Good Standing
COTA/L	White	Kristen	Ann	C1302	11/17/1998	12/31/2015	Good Standing
COTA/L	Whitlock	Jodie	Faith	C1688	12/23/2008	12/31/2015	Good Standing

COTA/L	Whitt	Shirley	Louise	C1651	11/27/2007	12/31/2016	Good Standing
COTA/L	Wikel	Amanda	Leigh	C1460	7/11/2002	12/31/2015	Good Standing
OTR/L	Wilcox	Alexandra	Faith	1548	7/18/2011	12/31/2016	Good Standing
OTR/L	Wilhere	Tawnya	Nicole	596	10/8/1996	12/31/2015	Good Standing
COTA/L	Williams	Amanda	Rae	C1655	1/4/2008	12/31/2015	Good Standing
OTR/L	Williams	Christine	Ann	1546	7/11/2011	12/31/2016	Good Standing
OTR/L	Williams	Kristie	Rae	994	8/31/2001	12/31/2016	Good Standing
OTR/L	Williams	Maria	Elena	1184	7/29/2004	12/31/2015	Good Standing
COTA/L	Williams	Shawn	Michael	C1928	9/9/2013	12/31/2016	Good Standing
COTA/L	Williamson	Emily	Ann	C2021	7/22/2015	12/31/2016	Good Standing
COTA/L	Willis	Erica	Jo	C1668	4/10/2008	12/31/2015	Good Standing
COTA/L	Willison	Amy	Dawn	C1912	7/31/2013	12/31/2016	Good Standing
OTR/L	Wilson	Ashley	Gale	1659	7/18/2013	12/31/2016	Good Standing
COTA/L	Wilson	Billie	Jo	C1950	4/8/2014	12/31/2015	Good Standing
COTA/L	Wilson	Hannah	Renee	C1859	8/6/2012	12/31/2015	Good Standing
OTR/L	Wilson	Heather	Ann	591	9/24/1996	12/31/2015	Good Standing
OTR/L	Wilson	Krista	Kendall	1380	7/1/2008	12/31/2015	Good Standing
COTA/L	Wilson	Megan	Marie	C2013	5/27/2015	12/31/2016	Good Standing
COTA/L	Windows	Wendy	Lynn	C1483	3/11/2003	12/31/2016	Good Standing
OTR/L	Wingate	Heather	Marie	644	5/7/1997	12/31/2016	Good Standing
COTA/L	Winter	Robin	Annette	C1706	4/16/2009	12/31/2016	Good Standing
OTR/L	Wise-Marks	Elizabeth	Ann	922	5/11/2000	12/31/2015	Good Standing
COTA/L	Withrow	Erica	Diane	C1536	1/31/2005	12/31/2016	Good Standing
OTR/L	Wix	Amy	Michelle	951	11/7/2000	12/31/2015	Good Standing
COTA/L	Wolfgang	Megan	Alexandra	C1938	12/5/2013	12/31/2016	Good Standing
OT/L	Womack	Jami	Marie	1632	4/11/2013	12/31/2016	Good Standing
OTA/L	Wood	Carey	Ann	C1628	4/24/2007	12/31/2016	Good Standing
OTR/L	Wood	Shelby	Dyan	1337	7/23/2007	12/31/2016	Good Standing
OTR/L	Wood	Susan	Michele	945	10/31/2000	12/31/2015	Good Standing
COTA/L	Wooddell	Lori	Ann	C1468	10/10/2002	12/31/2015	Good Standing
COTA/L	Woods	Natasha	Elaine	C1849	5/30/2012	12/31/2015	Good Standing
OTR/L	Woods	SueAnn	Renee	1429	6/16/2009	12/31/2016	Good Standing
COTA/L	Woodson	Patricia	Faye	C1670	6/3/2008	12/31/2015	Good Standing
OT/L	Woolwine	Michelle	Lee	1736	8/13/2014	12/31/2015	Good Standing
OTR/L	Wooten	Ashlee	Brooke	1377	6/17/2008	12/31/2015	Good Standing
COTA/L	Workman	Katherine	Jane	C1470	10/22/2002	12/31/2015	Good Standing
OTR/L	Worley	Amanda	Dawn	1191	8/20/2004	12/31/2015	Good Standing
COTA/L	Wriston	Dwayne	Edgar	C1636	8/6/2007	12/31/2016	Good Standing
OTR/L	Wriston	Patricia	Jane	1714	6/9/2014	12/31/2015	Good Standing
OTR/L	Wujtow	Nathalie	Adel	1293	9/19/2006	12/31/2015	Good Standing
OTR/L	Wulff	Sara	Ilana	1453	10/1/2009	12/31/2016	Good Standing
OTR/L	Wycoff	Travis	Robert	1073	10/9/2002	12/31/2015	Good Standing
OTR/L	Yadwadkar	Neelima	Subhash	674	10/7/1997	12/31/2016	Good Standing
OTR/L	Yonak	Laurie	Marangoni	1252	12/27/2005	12/31/2016	Good Standing
COTA/L	Yost	Jennifer	M.	C1743	1/26/2010	12/31/2015	Good Standing
OT/L	Young	Darvan	Bethel	179	3/14/1987	12/31/2016	Good Standing
COTA/L	Young	Nanette	DeBernardo	C1575	4/18/2013	12/31/2016	Good Standing
OTR/L	Zapf	Helen	Pamela	893	11/4/1999	12/31/2016	Good Standing
OTR/L	Zimmerman	Catherine	Dodson	1198	8/31/2004	12/31/2015	Good Standing
COTA/L	Zinn	Leighann	Sommer	C1466	8/7/2002	12/31/2015	Good Standing
OTR/L	Zirkle	Lindsay	Nicole	1295	10/3/2006	12/31/2015	Good Standing
OTR/L	Zucconi	Annamarie	Magiera	1109	5/13/2003	12/31/2016	Good Standing

West Virginia Board of Occupational Therapy

**Annual Report
2014-2015**

Summary of Complaints



West Virginia Board of Occupational Therapy
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Summary of Complaints FY 2014 / 2015

<u>Date Rec'd</u>	<u>Case Number</u>	<u>Description</u>	<u>Resolution</u>
2/27/13	2013#2	Alleged fraudulent billing	Dismissed
3/13/13	2013#4	Failure to provide appropriate supervision	Dismissed
7/23/13	2013#5	Unethical & unprofessional Behavior	Dismissed
4/9/14	2014#02	Incident causing injury	Dismissed
5/14/14	2014#03	Falsifying documentation Fraudulent billing	Consent Agreement
12/22/14	2014#04	Billing for services not provided	Consent Agreement