State of West Virginia Board of Examiners of Psychologists

P.O. Box 3955

Charleston, WV 25339-3955



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December 20, 2016

The Honorable Earl Ray Tomblin, Governor Main Building – Capital Complex 1900 Kanawha Boulevard, East Charleston, West Virginia 25305

Dear Governor Tomblin:

The West Virginia Board of Examiners of Psychologists is pleased to submit the report for the fiscal years 2015 and 2016, in compliance with West Virginia Code § 30-1-12 (b).

Sincerely

Jeffrey Hammond, Ph.D.

Board President

cc: WV Legislature

Natalie Tennant, Secretary of State Deannia Spelock, Legislative Librarian

Linda Lyter, President of the WV Licensing Board Association

WEST VIRGINIA BOARD OF EXAMINERS OF PSYCHOLOGISTS

ANNUAL REPORT FOR FISCAL YEARS

2015

AND

2016

COMPILED BY: KATHLEEN LYNCH, ADMINISTRATIVE ASSISTANT

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WV Board of Examiners of Psychologists Board Member Information Ending 6/30/2015

Tina Yost, Ed.D., Psychologist

Term expires June 30, 2012 Mailing Address: 3 Markwood Drive Fairmont, Marion County, WV 26554

Terry Sigley, MA Psychologist, Board Secretary

Term expires June 30, 2012 Mailing Address: 1224 B Pineview Drive Morgantown, Monongalia County, WV 26505

Robert Martin, MA, Psychologist

Term expires June 30, 2013 Mailing Address: 1673 Trace Creek Road, Hamlin, Lincoln County, WV 25523

William Brezinski, MA, Psychologist

Term expires June 30, 2011 Mailing Address: PO Box 667, Athens, Mercer County, WV 24712

Toni Parsons, Ed.D., School Psychologist

Term expires June 30, 2011

Mailing Address: 104 Royce Lane, Morgantown, Monongalia County, WV 26508

Shirley Vinciguerra, Lay Member

Term expires June 30, 2012

Mailing Address: 1540 Augusta Street; Bluefield, WV 24701

Lay Member - Open

Term Expires June 30, 2011

WV Board of Examiners of Psychologists Current Board Member Information Starting 7/1/2015

Jeffrey Hammond, Ph.D., Chair

Term expires June 30, 2018 Mailing Address: 1286 Suncrest Towne Centre Morgantown, Monongalia County, WV 26505

Kerri Linton, MA, Board Secretary

Term expires June 30, 2017 Mailing Address: 34 Cheyenne Lane Elkview, Kanawha County, WV 25071

Kelly Daniel, MA

Term expires June 30, 2016 Mailing Address: 3450 Route 60 East Barboursville, Cabell County, WV 25504

Susannah Poe, Ed.D.

Term expires June 30, 2017 Mailing Address: PO Box 9214 Morgantown, WV, Monongalia County, 26506

Sandra Stroebel, Ph.D., School Psychologist

Term expires June 30, 2018
Mailing Address:
100 Agnus East Peyton Drive
South Charleston, Kanawha County, WV 25303

Shirley Vinciguerra, Lay Member

Term expires June 30, 2018
Mailing Address:
1540 Augusta Street
Bluefield, Mercer County, WV 24701

Lay Member - Open

Term expired June 30, 2011

Report of Transactions

Fiscal Years 2015 and 2016

<u>Complaints:</u> During fiscal years 2015 and 2016, the Board continued to fulfill its number one mission of protecting the public from professional misconduct by psychologists. There were 22 complaints lodged and/or processed during this period. Of these, 20 complaints have been closed and are listed on page 7.

<u>Meetings:</u> During this same time period, 14 Board meetings were held. Copies of all approved minutes are included on pages 10 through 27 of this report. During meetings, oral examinations were conducted which included an emphasis on the American Psychological Association's Code of Ethics. 53 oral examinations were completed, as noted below 48 were granted licensure and 5 oral examinations were continued.

Applications, New Licenses, & Inactive Licenses: Applications were approved for 77 individuals to become either supervised-psychologists or reciprocity candidates. 7 temporary licenses were issued to those practicing in another state and six of these individuals became permanently licensed. The Board issued permanent licenses to 47 psychologists, and 1 school psychologist independent practitioner during this time frame. Thus, a total of 48 licenses were granted, see pages 30 and 31 for names of those newly licensed. Also 31 psychologists became inactive during this time period. These individuals either retired or left the State to practice elsewhere.

<u>County Listing:</u> On pages 8 and 9 is a listing of the number of licensed psychologists and school psychologists working in each WV county. Of the 55 counties, 9 counties have no individuals licensed by this Board, see note below.

Additional Transactions: Board members and staff attended the Annual Auditor's Training for Boards and attended training from the Association of State and Provincial Psychology Boards. The Board also provided supervision training to all three WV Psychological Associations. Ongoing business of the Board included processing quarterly license renewals, annual supervision card renewals for supervised psychologists, and quarterly supervision forms. Continuing education credits and provider requests were reviewed and were approved or rejected. Business also included processing the national written Examination for the Professional Practice of Psychology, evaluating applications for licensure, assessing reciprocity applications, and handling of requests for information through written and verbal means. No fees were waived. No continuing education requirements were waived.

*Note on School Psychologists: This Board does not license school psychologists who are full time employees of WV's county school boards so actual numbers of school psychologists within the state are not known to the WV Board of Examiners of Psychologists.

Kerri Linton, MA. Board Secretary

Ethics Inquiries - Fiscal Years 2015 and 2016

County Listings of Psychologists and School Psychologists FY 15 & 16

	#	# School	
County	Psychologists	Psychologists	Total
Barbour	0	0	0
Berkeley	21	1	22
Boone	1	0	1
Braxton	1	2	3
Brooke	1	0	1
Cabell	68	1	69
Calhoun	0	0	0
Clay	0	0	0
Doddridge	0	1	1
Fayette	4	1	5
Gilmer	2	0	2
Grant	2	0	2
Greenbrier	10	0	10
Hampshire	3	1	4
Hancock	0	0	0
Hardy	2	1	3
Harrison	23	2	25
Jackson	1	1	2
Jefferson	6	1	7
Kanawha	95	1	96
Lewis	5	0	5
Lincoln	1	1	2
Logan	7	1	8
Marion	13	0	13
Marshall	1	0	1
Mason	4	1	5
McDowell	1	1	2
Mercer	17	1	18
Mineral	7	0	7
Mingo	4	0	4
Monongalia	69	4	73
Monroe	0	0	0
Morgan	0	2	2
Nicholas	4	2	6
Ohio	26	0	26
Pendleton	0	0	0
Pleasants	0	0	0
Pocahontas	1	0	1
Preston	3	0	3

Putnam	9	2	11
Raleigh	17	2	19
Randolph	9	1	10
Ritchie	4	0	4
Roane	2	0	2
Summers	1	1	2
Taylor	3	0	3
Tucker	1	0	1
Tyler	0	0	0
Upshur	4	3	7
Wayne	1	0	1
Webster	1	0	1
Wetzel	1	0	1
Wirt	0	0	0
Wood	20	2	22
Wyoming	4	1	5
	480	38	518

Current Statistics

- There are 631 people licensed through the WV Board of Examiners of Psychologists that hold active licenses
- > 588 of these individuals hold psychology licenses and 43 just have school psychology licenses. Some are dually licensed.
- > Of the 631, 113 work out of state.
- > 518 work in state. 480 of these hold psychology licenses and 38 just hold school psychology licenses. Some are dually licensed.
- > 9 counties have no psychologists or school psychologists, see note on page 6.
- > 13 counties just have 1 psychologist.
- > 11 counties have more than 10 psychologists.

WV Board of Examiners of Psychologists – Minutes – September 19, 2014 Meeting Location: Cardinal Room, Pipestem State Resort, Pipestem, WV

<u>Present</u>: Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary; Robert Martin, MA; Toni Parsons, Ed.D.; William Brezinski, MA (9:00 – 10:30); Shirley Vinciguerra, Lay Member; Jeffrey Harlow, Ph.D., Executive Director; David Stackpole, Esq, Attorney General Representative; and Kathleen Lynch, Administrative Assistant. Public Present: Brandon Sherman, Andrea O'Meara from Pullin Fowler Flanagan Brown & Poe, Frances Kelley from Walden University
Absent: None

Call to Order - Dr. Yost called the meeting to order at 9:00.

Agenda Items

Policy Regarding License Number on Written Documents – Motion: Mr. Martin moved that the Board enact a policy that would require that psychologist's license numbers be provided on letters and evaluations. Second: Mr. Brezinski Vote: Unanimous Dr. Harlow will write up a statement for the Board's website and an email will be sent to all psychologists.

<u>ASPPB – New Test Vendor Notice</u> – A letter from ASPPB announcing a new test vendor for the EPPP was reviewed.

Ethics Review

It was moved, seconded and passed to enter Executive Session for attorney advice and ethical concerns. No votes were taken in Executive Session.

It was moved, seconded and passed to exit Executive Session.

2013-3 A & B 2013-4 A & B

- 1. Recusal issues of persons on the Board for whom APS has the potential to reduce fees are: Dr. Yost, Mr. Martin, Mr. Brezinski and Ms. Sigley. Such a recusal would hamstring the Board where no decision could be made and make it impossible for almost any provider to be on the Board. No recusal.
- 2. In 2009 the Board sent a letter to DHHR regarding billing practices and procedures that involved Ms. Sigley, Mr. Martin, Dr. Parsons, Mr. Brezinski and Dr. Yost. As with the first item, it would hamstring the Board. No recusal.
- 3. The issue of a communication between Mr. Brezinski and the list serve of WVAPP regarding an announced DHHR policy modification that would substantially reduce reimbursement rates for certain psychological evaluations. DHHR rather than APS is the direct policy maker; any effect on APS would be indirect. No recusal.
- 4. Communications between Dr. Yost and Ms. Sigley and APS employees, the substance of these communications could create the potential for Dr. Yost and Ms. Sigley to become witnesses. Dr. Yost and Ms. Sigley both recused and were not present and did not participate in any discussion or vote regarding this matter.

Motion: Mr. Brezinski moved to find the actions of the APS employees are not considered to be the practice of psychology. No probable cause is found. Second: Dr. Parsons Vote: 4 for, Dr. Yost and Ms. Sigley recused themselves.

It was moved, seconded and passed to enter Executive Session for attorney advice and ethical concerns. No votes were taken in Executive Session.

It was moved, seconded and passed to exit Executive Session.

Mr. Brezinski left the meeting at this point.

<u>2013-8</u> – <u>Motion:</u> Ms. Sigley moved that the license in this case be suspended after following a due diligence search for the individual pursuant to West Virginia Code §30-1-8(e)(2). <u>Second:</u> Dr. Parsons <u>Vote: Unanimous</u> **2012-11** – An update was given.

2012-6 – An update was given.

Agenda Items

<u>Minutes Approval for April 25, 2014 and June 27, 2014</u> Motions were made, seconded and passed to approve the minutes as amended.

<u>Beth Stafford Request to Perform Screenings</u> – <u>Motion:</u> Ms. Sigley moved that Ms. Stafford be <u>permitted</u> to perform these PASSR screenings. <u>Second:</u> Mr. Martin Vote: Unanimous

Requiring Photo ID's at Oral Examinations – Motion: Dr. Yost moved that a photo ID be submitted with the initial application and at the oral examination. Second: Mr. Martin Vote: Unanimous

<u>Purchase Inspection by State Purchasing Division</u> – A letter indicating that the Purchasing Division would perform a purchasing audit on the Board was reviewed.

<u>Michael Curry - Request to be Approved</u> – Mr. Curry did not provide requested material, but will be given an additional opportunity to do so.

<u>Meet with Don Worth, Ph.D.</u> – <u>Motion:</u> Mr. Martin moved that Dr. Worth be approved as a supervisor for therapy only. <u>Second:</u> Dr. Parsons <u>Vote: 4 for; Ms. Sigley objected (preferred no restriction)</u>

Executive Director Report

Safety Updates - This was reviewed.

School Board of Education School Psychologist License – This item was discussed. Dr. Harlow has contacted the School Board and will follow up with them in 2 weeks.

<u>Continuing Education Requirement in 30-1-7a</u> – New CE requirement for 2 CE's per renewal was passed by the legislature. Dr. Harlow to draft policy statement for future review.

<u>Financial Review</u> – Dr. Harlow presented this review.

<u>Process Strategies Letter</u> - The Board does not believe the Process Strategy request warrants an emergency rule therefore no action will be taken. Dr. Harlow will write a response to that effect.

Adjourn for Lunch 12:31

New Meeting Date - Thursday, November 20th in Flatwoods

Oral Examinations

It was moved, seconded and passed to move into Executive Session for oral examinations.

No votes were taken in Executive Session.

It was moved, seconded and passed to exit Executive Session.

Motion: Ms. Sigley moved that Albert Whetstone, Ph.D.; John Bowyer, MA; Sarah Sturm, MA; Mary Chaney, MA.; and Meredith Smith, Ph.D. are licensed. Second: Dr. Parsons Vote: Unanimous

Albert Whetstone, Ph.D.	Passed	#1095
John Bowyer, MA	Passed	#1096
Sarah Sturm, MA	Passed	#1097
Mary Chaney, MA	Passed	#1098
Meredith Smith, Ph.D.	Passed	#1099

Adjourn 4:05

WV Board of Examiners of Psychologists – Minutes – November 20, 2014 Meeting Location: Wheeling Room, Days Hotel, Flatwoods, WV

<u>Present</u>: Tina Yost, Ed.D., President;; Robert Martin, MA; Toni Parsons, Ed.D.; William Brezinski, MA; Shirley Vinciguerra, Lay Member; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant.

<u>Public Present:</u> Michael Curry; Jessica Luzier, Ph.D; Scott Fields, Ph.D.; Frances Kelley from Walden University <u>Absent:</u> Terry Sigley, MA, Secretary

Attended Portion of Meeting via Telephone: David Stackpole, Assistant Attorney General

Call to Order - Dr. Yost called the meeting to order at 9:00 a.m.

AGENDA ITEMS

Ethics Review

It was moved, seconded and passed to move into Executive Session for attorney advice on ethics cases. No votes were taken in Executive Session.

It was moved, seconded and passed to exit Executive Session.

<u>2014-3</u> – <u>Motion:</u> Dr. Parsons moved that there was no evidence that an ethics violation occurred and the case be closed with a finding of no probable cause. <u>Second:</u> Mr. Brezinski. <u>Vote: 3 for Mr. Martin and Ms. Vinciguerra abstained per protocol.</u>

<u>2012-11</u> – <u>Motion:</u> Mr. Brezinski moved that 2012-11 be closed. <u>Second:</u> Dr. Parsons <u>Vote: Unanimous</u> <u>Proposal to Eliminate Doctoral Supervision</u> – Jessica Luzier and Scott Fields presented an informative talk concerning their recommendation to change the law regarding supervised work experience by eliminating the requirement for doctoral graduates. They note new information that Marshall is accepting more out of state students into the doctoral program and numbers of graduates leaving the state post degree have similarly increased.

<u>Minutes Approval for September 19, 2014</u> – <u>Motion:</u> Mr. Martin moved that the minutes be approved as written. Second: Dr. Parsons Vote: Unanimous

<u>Purchase of New Board Office Computers</u> – <u>Motion:</u> Mr. Brezinski moved that the computers be replaced as recommended by Kathy Lynch and Dr. Harlow. A new PC and laptop with docking station with costs to not exceed \$4,266. Second: Mr. Martin Vote: Unanimous

Executive Director Report

WV State Board of Education School Psychologist License – An Attorney General opinion from 1991 concluded that a professional service certificate to function as a school psychologist is the equivalent of a limited license to practice psychology in the schools. Nonetheless, Dr. Harlow will submit a request to the State School Board that they use the term certificate rather than license.

Morris Letter — A letter was received claiming that an Ethics Complaint will be filed against the Board. The Assistant Attorney General requested that the Board notify him immediately upon receipt of any Complaint.

Three Policy Statements: Motion: Mr. Martin moved to approve the policy statement Signature Line — Public Documents. Second: Dr. Parsons Vote: Unanimous

Motion: Dr. Parsons moved to approve the policy statement Psychometrician Notification. Second: Mr. Martin Vote: Unanimous

The Continuing Education Requirement in 30-1-7 will be reviewed at the next meeting before finalizing the related policy statement.

<u>Process Strategies Letter Requesting Emergency Rule</u> – Dr. Harlow will write a letter of response. This letter will also be copied to BMS.

<u>Curry Request for Equivalency</u> – <u>Motion:</u> Mr. Brezinski moved that Mr. Curry's education does not meet the requirements as set forth in Article §30-21 and Title 17 Series 3. <u>Second:</u> Ms. Vinciguerra <u>Vote: Unanimous</u> <u>Campbell Request to Expand Scope</u> – <u>Motion:</u> Dr. Yost moved to accept Ms. Campbell's request following Mr. Martin's review and acceptance of her materials. <u>Second:</u> Dr. Parsons <u>Vote: Unanimous</u>

<u>Manns Request</u> – <u>Motion:</u> Mr. Brezinski moved that the Board invite Ms. Manns to an oral examination and the examination to include discussion specific to her early supervision. <u>Second:</u> Dr. Parsons <u>Vote:</u> Unanimous

<u>Financial Review</u> – <u>Motion:</u> Mr. Martin moved that the financial statement be approved. <u>Second:</u> Mr. Brezinski Vote: Unanimous

Meeting with Dr. McCarty – The Board met with Dr. McCarty to complete the requirements of 2012-6. A letter finalizing this case will be issued.

New Meeting Date - February 6, 2015 in the Flatwoods area.

ASPPB meeting: Dr. Harlow provided a report of his attendance at the Association of State and Provincial Psychology Board's annual meeting. Telepsychology was discussed as well as fellow delegates' positive feedback on WV's process for handling of oral examinations and determination of licensee's competency areas.

Oral Examinations

It was moved, seconded and passed to move into Executive Session for oral examinations.

It was moved, seconded and passed to exit Executive Session.

<u>Motion:</u> Mr. Martin moved that Allison Krawiecki, Psy.D.; Sarah Setran, Ph.D.; and Brian Pysh, Psy.D.; be approved for licensure as a psychologist, that James Davidson, Ph.D. be reinstated as a psychologist in West Virginia and Amber Gump, MA is continued for at least one year. <u>Second:</u> Mr. Brezinski <u>Vote: Unanimous</u>

Allison Krawiecki, Psy.D.	Passed	#1100
Sarah Setran, Ph.D.	Passed	#1101
Brian Pysh, Psy.D.	Passed	#1102
James Davidson, Ph.D.	Passed	#699
Amber Gump, MA	Continued	

Adjourn 4:19

WV Board of Examiners of Psychologists Meeting Minutes – February 6, 2015

Meeting Location: Café Cimino Country Inn, Sutton, WV

<u>Present</u>: Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary; Toni Parsons, Ed.D.; William Brezinski, MA; Jeffrey Harlow, Ph.D., Executive Director; Mark Weiler, Esq., Attorney General Rep. and Kathleen Lynch, Administrative Assistant.

Public Present: Wesley Smith from Capella University

Absent: Robert Martin, MA and Shirley Vinciguerra, Lay Member

Call to Order - Dr. Yost called the meeting to order at 9:00 a.m.

AGENDA ITEMS

Ethics Review

It was moved, seconded and passed to move into Executive Session for attorney advice on ethics cases. No votes were taken in Executive Session. It was moved, seconded and passed to exit Executive Session.

2007-12 - Motion: Ms. Sigley moved that the revocation status not be lifted at this time. Second: Mr.

Brezinski. Vote: Unanimous

<u>2013-8</u> – <u>Motion:</u> Dr. Parsons moved that the Board revoke Dr. Lavoie's license. <u>Second:</u> Dr. Yost <u>Vote:</u> Unanimous

<u>2014-1 – Motion:</u> Mr. Brezinski moved that Dr. Hawkins licensed be revoked. <u>Second:</u> Dr. Parsons Vote: Unanimous

Old Business

WV State Board of Education School Psychologist License - A discussion occurred.

Member Resignation: Ms. Sigley informed the Board that she plans to resign from the Board in the near future. Motion: Mr. Brezinski moved that Dr. Harlow send a letter of appreciation to Ms. Sigley for her years of service on the Board. Second: Dr. Yost Vote: Unanimous

New Business

New Attorney General Representative – Mark Weiler, Esq. introduced himself to the Board.

<u>Minutes Approval for November 20, 2014</u> – <u>Motion:</u> Mr. Brezinski moved that the minutes be approved with amendments. <u>Second:</u> Ms. Sigley <u>Vote: Unanimous</u>

Executive Director Report

HB 2103 – On Boards Completing Background Checks with Both State and Federal Level – Dr. Harlow presented a report on this bill. The Board determines that applicants are those who are initially applying for licensure. At the time the bill passes individuals who are already licensed will not be subject to background checks for renewal.

HB 2239 - Creating an Umbrella Board for Health Care Boards - A discussion occurred concerning this bill.

SB 126 – Update on Status – Reports from Mr. Brezinski and Ms. Sigley indicated that this bill will not be pursued

Tele-health Letter Request to Practice – A discussion occurred, Dr. Harlow will obtain additional information.

Policy Statements: Continuing Education Requirement in 30-1-7 – With Code Wording – This was reviewed, Dr. Harlow will revise this policy statement and submit the revisions to the Board at the next meeting.

Michael Gray Request - An update occurred, Dr. Harlow will send a letter.

Pcard Purchase Review and Approval: Motion: Mr. Brezinski moved that Pcard summary reports from July through December 2014 are approved by the Board. Second: Ms. Sigley Vote: Unanimous Financial Review – This occurred.

Oral Examinations

It was moved, seconded and passed to move into Executive Session for oral examinations.

It was moved, seconded and passed to exit Executive Session.

Motion: Ms. Sigley moved that Jennifer Hancock, Psy.D.; Stephanie Jill Daniel, MS; Melinda Henline, MA and David Oxley, Psy.D.; be approved for licensure as a psychologists in West Virginia. Second: Mr. Brezinski Vote: Unanimous

Jennifer Hancock, Psy.D	Passed	1103

Stephanie Jill Daniel, MS	Passed	1104
David Oxley, Psy.D.	Passed	1105
Melinda Henline, MA	Passed	1106

Adjourn: It was moved seconded and passed to adjourn at 3:00.

WV Board of Examiners of Psychologists Meeting Minutes – April 24, 2015

Meeting Location: First Presbyterian Church, Room A-203, Charleston, WV

<u>Present</u>: Tina Yost, Ed.D., President; Toni Parsons, Ed.D.; William Brezinski, MA; Robert Martin, MA; Shirley Vinciguerra, Lay Member: Jeffrey Harlow, Ph.D., Executive Director; Mark Weiler, Esq., Attorney General Rep. and Kathleen Lynch, Administrative Assistant.

<u>Public Present:</u> Webster Jay Arceneaux, III, Esq. and Theresa Kirk from Capella University <u>Absent:</u> None

Call to Order – Dr. Yost called the meeting to order at 9:10 a.m.

AGENDA ITEMS

Ethics Review

It was moved, seconded and passed to move into Executive Session for attorney advice on ethics cases. No votes were taken in Executive Session. It was moved, seconded and passed to exit Executive Session. **2013-8** – An update occurred.

<u>2014-1</u> – An update occurred, Mr. Arceneaux, attorney for psychologist presented a request for Board consideration.

<u>2014-4 – Jennifer Mills-Price, Psy.D.</u> – <u>Motion:</u> Dr. Parsons moved to accept the recommendation from Dr. Harlow that there was no probable cause. <u>Second:</u> Mr. Brezinski <u>Vote: Unanimous</u>

Old Business - None

New Business

<u>Minutes Approval for February 6, 2014</u> – <u>Motion:</u> Dr. Yost moved that the minutes be approved with amendments. <u>Second:</u> Dr. Parsons <u>Vote: Unanimous</u>

<u>Vote for Board Secretary</u> – <u>Motion:</u> Dr. Yost moved that Dr. Parsons be accepted as the new Board Secretary. Discussion occurred. Call for the motion, motion carried. <u>Second:</u> Mr. Brezinski <u>Vote: Unanimous</u>

Executive Director Report

<u>Update of Legislation</u> – Dr. Harlow reported that both HB2103 and HB2239 were defeated in the Senate. <u>Veterans Assessment – Policy Statement</u> – <u>Motion:</u> Mr. Brezinski moved that the policy statement be

accepted. Second: Mr. Martin Vote: Unanimous

<u>Board Review of Spanish-EPPP Request</u> – <u>Motion:</u> Dr. Yost moved that foreign language versions of the EPPP created by ASPPB will be accepted by the WV Board. <u>Second:</u> Mr Brezinski <u>Vote: Unanimous</u>

<u>Pcard Purchase Review and Approval – January, February & March</u> – <u>Motion:</u> Mr. Brezinski moved that the Pcard purchases be approved. <u>Second:</u> Dr. Parsons <u>Vote: Unanimous</u>

Financial Review - A review took place.

New Meeting Date - June 5, 2015, Stonewall Resort

Oral Examinations

It was moved, seconded and passed to move into Executive Session for oral examinations.

It was moved, seconded and passed to exit Executive Session.

Motion: Mr. Brezinski moved that Michael Gray, Ed.D.; Kirk Bryant, Ph.D.; Tonya Greene, MS; Wendy Manns, MA; and Jennifer Ludrosky, Ph.D. are approved for licensure as a psychologists in West Virginia and that James Cunningham, MA is continued. Second: Dr. Parsons Vote: Unanimous

Michael Gray, Ed.D.	Passed	1107
Kirk Bryant, Ph.D.	Passed	1108
Tonya Greene, MS	Passed	1109

Continued Passed Passed

1110 1111

Adjourn: It was moved seconded and passed to adjourn at 3:29 PM.

WV Board of Examiners of Psychologists Meeting Minutes – July 31, 2015

Meeting Location: First Presbyterian Church, Room E-406, Charleston, WV

<u>Present</u>: Jeffrey Hammond, Ph.D., President; Kerri Linton, MA, Secretary; Susannah Poe, Ed.D.; Kelly Daniel, MA; Shirley Vinciguerra, Lay Member: Jeffrey Harlow, Ph.D., Executive Director; Mark Weiler, Esq., Attorney General Rep. and Kathleen Lynch, Administrative Assistant.

Absent: Sandra Stroebel, Ph.D.

Public Present: None

Call to Order – Dr. Harlow called the meeting to order at 9:22 a.m.

Agenda Items

Welcome - Dr. Jeff Harlow

Orientation - Dr. Harlow, Mr. Mark Weiler, & Ms. Kathy Lynch

Ethics Review

It was moved, seconded and passed to move into Executive Session for attorney advice on ethics cases. No votes were taken in Executive Session. It was moved, seconded and passed to exit Executive Session.

2015-1 A&B – An opportunity to discuss this matter will be granted.

Ethics Updates – Mr. Weiler and Dr. Harlow provided updates.

Old Business - None

New Business

<u>Election of Officers</u> –<u>Motion:</u> Ms. Vinciguerra moved that Dr. Hammond be elected to serve as Board President. Second: Ms. Linton Vote: Unanimous

Motion: Dr. Poe moved that Ms. Linton be elected as Board Secretary.

Second: Ms. Vinciguerra Vote: Unanimous

Minutes Approval for April 24, 2014 – Motion: Ms. Daniel moved that the minutes be approved as written. Second: Ms. Vinciguerra Vote: Unanimous

ASPPB Invitation for Training: The Board agreed that September 17 would be the best date for ASPPB training.

<u>Website Updates – Motion:</u> Dr. Hammond moved that the first six listings on the web page should be removed and that the web page be updated on a regular basis.

Second: Dr. Poe Vote: Unanimous

<u>Scope of Practice Additions</u>– <u>Motion:</u> Dr. Poe moved that Dr. Marnic's, Ms. Daniel's and Mr. Bowyer's requests for practice domain expansions are approved. <u>Second:</u> Ms. Daniel. <u>Vote:</u> <u>Unanimous.</u> The request from Dr. Watkins was not approved.

<u>Alderman Letter</u> – This was reviewed and discussed.

<u>Pcard Purchase Review and Approval – April, May & June – Motion:</u> Ms. Vinciguerra moved that the pcard posting forms be approved. <u>Second:</u> Dr. Poe. <u>Vote: Unanimous</u>

Financial Review - Dr. Harlow provided a review of the Board's financial status.

New Meeting Dates: August 20, 2015 in Clarksburg for oral examinations. September 17, 2015 Board business and ASPPB training in Charleston.

Oral Examinations

It was moved, seconded and passed to move into Executive Session for oral examinations. It was moved, seconded and passed to exit Executive Session.

Motion: Ms. Linton moved that Candace Hanson, MA; Eric Walls, MA; Michael Morreale, Psy.D.; Brittany Canady, Ph.D. and Tara Parsons-Gould, Psy.D. are approved for licensure as psychologists in West Virginia and that oral examinations of Miyuki Ege, MA and Laura Wilson, MA are continued. Second: Ms. Daniel Vote: Unanimous

Candace Hanson, MA	Passed	#1112
Eric Walls, MA	Passed	#1113
Michael Morreale, Psy.D.	Passed	#1114
Brittany Canady, Ph.D.	Passed	#1115
Tara Parsons-Gould, Psy.D.	Passed	#1116
Miyuki Ege, MA	Continued	
Laura Wilson, MA	Continued	

Adjourn: It was moved seconded and passed to adjourn at 5:00 PM.

WV Board of Examiners of Psychologists – Minutes, August 20, 2015 Meeting Location: Manchin Injury Law Group, Fairmont, WV

<u>Present</u>: Jeffrey Hammond, Ph.D., President; Kerri Linton, MA, Secretary; Susannah Poe, Ed.D.; Kelly Daniel, MA; Shirley Vinciguerra, Lay Member: Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant.

Absent: Sandra Stroebel, Ph.D.

Public Present: None

Call to Order – Dr. Hammond called the meeting to order at 10:17 a.m.

Oral Examinations

It was moved, seconded and passed to move into Executive Session for oral examinations. It was moved, seconded and passed to exit Executive Session.

Motion: Dr. Poe moved that Rachael Hatfield, Psy.D. is approved for licensure with the start date of 9/10/15 that will allow her to complete the one year supervision requirement. Stephanie McGraw, Psy.D. and Ivelisse Morales-Rios, Psy.D. are approved for licensure as a psychologists in West Virginia. Second: Ms. Vinciguerra Vote: Unanimous

Stephanie McGraw, Psy.D.	Passed	#1117
Ivelisse Morales-Rios, Psy.D.	Passed	#1118
Rachael Hatfield, Psy.D	Passed	#1119

Adjourn: It was moved seconded and passed to adjourn at 12:42 PM.

WV Board of Examiners of Psychologists Meeting Minutes – September 17, 2015

Meeting Location: 101 Dee Drive, Charleston, WV

<u>Present</u>: Jeffrey Hammond, Ph.D., President; Kerri Linton, MA, Secretary; Susannah Poe, Ed.D.; Kelly Daniel, MA; Shirley Vinciguerra, Lay Member: Jeffrey Harlow, Ph.D., Executive Director; Mark Weiler, Esq., Attorney General Rep. and Kathleen Lynch, Administrative Assistant.

Absent: Sandra Stroebel, Ph.D.

Public Present: Alex Siegel, Esq. ASPPB Representative

Call to Order – Dr. Hammond called the meeting to order at 9:00 a.m.

Agenda Items

ASPPB Training – Dr. Siegel presented information about ASPPB and their programs. He gave an overview of many of the functions of Psychology Boards across the country and in Canada.

Old Business - None

New Business

Minutes Approved for July 31 and August 20, 2015 – Motion: Ms. Linton moved that the minutes for July 31 and August 20 be approved as written. Second: Dr. Poe Vote: Unanimous ASPPB Questionnaire Discussion – A discussion occurred.

Interim Review Discussion – A discussion occurred.

Master's Degree Review for New Candidate – A discussion occurred.

Pcard Purchase Review and Approval for July & August – <u>Motion:</u> Dr. Poe moved that the July & August pcard review of purchases be approved. <u>Second:</u> Ms. Linton <u>Vote: Unanimous</u> Financial Review – This occurred.

New Meeting Dates – 10/29/15 - 11:00 to 4:00; 11/30/15 all day meeting, and the Board will be attending the WV Auditor's Conference Training for Licensing Boards on 12/1/15

Oral Examinations

It was moved, seconded and passed to move into Executive Session for oral examinations. It was moved, seconded and passed to exit Executive Session.

<u>Motion:</u> Ms. Linton moved that Natalie Osburn, MA; Ashlee Turner, MA; Michelle Hudson, Psy.D.; Brian Creasy, Ph.D. and Taryn Eisenbrey, Psy.D. are approved for licensure as a psychologists in West Virginia. <u>Second:</u> Dr. Poe <u>Vote: Unanimous</u>

Natalie Osburn, MA	Passed	#1120
Ashlee Turner, MA	Passed	#1121
Michelle Hudson, Psy.D.	Passed	#1122
Brian Creasy, Ph.D.	Passed	#1123
Taryn Eisenbrey, Psy.D.	Passed	#1124

Adjourn: It was moved seconded and passed to adjourn at 4:22 PM.

WV Board of Examiners of Psychologists Meeting Minutes – October 29, 2015

Meeting Location: 1st Presbyterian Church, Charleston, WV

<u>Present</u>: Jeffrey Hammond, Ph.D., President; Kerri Linton, MA, Secretary; Sandra Stroebel, Ph.D.; Kelly Daniel, MA; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant.

Absent: Susannah Poe, Ed.D. & Shirley Vinciguerra, Lay Member

Public Present: Jessica Luzier, Ph.D. & Scott Fields, Ph.D.

Call to Order – Dr. Hammond called the meeting to order at 11:15 a.m.

Old Business - None

Ethics Review

It was moved, seconded and passed to move into Executive Session for ethical concerns. It was moved, seconded and passed to exit Executive Session.

2015-3 – Amy Hebb, Psy.D. Motion: Ms. Linton moved that a finding of no probable cause be found in this case. Second: Dr. Stroebel Vote: Unanimous

New Business

Minutes Approved for September 17, 2015 – <u>Motion:</u> Dr. Hammond moved that the minutes be approved as written. <u>Second:</u> Ms. Linton <u>Vote: Unanimous</u>

9/28/15 Letter from the AG's Office Regarding Six Month Status Report for Ethics Cases This letter was reviewed and discussed. Office staff will continue to follow this practice.

Reassembling Psychology Request - <u>Motion:</u> Ms Linton moved that the Board send a letter of support to the Reassembling Psychology Group which prepared and ready for signature for the next meeting. <u>Second:</u> Ms. Daniel <u>Vote: Unanimous</u> Ms. Daniel volunteered to draft this letter.

Per Diem Decision for Partial Days – <u>Motion:</u> Dr. Stroebel moved that the Board members who presented at the WVPA meeting and will present at the WVAPP meeting tomorrow be paid a \$75 Per Diem for each day. <u>Second:</u> Ms. Daniel <u>Vote: Unanimous</u>

Motion: Dr. Stroebel moved that meetings that last half a day or less, the per diem rate paid will be half the full day rate of \$150. Second: Ms. Daniel Vote: Unanimous

Sequence of Training – Jessica Luzier, Ph.D. and Scott Fields, Ph.D. presented information on this topic. A movement toward licensure immediately following completion of doctoral education degrees has been implemented in several states which allow graduates begin their careers immediately upon graduating. Dr. Luzier and Dr. Fields proposed this ability in West Virginia.

FOIA Requests Listed on Secretary of State's Website Starting January 2016 – This topic was reviewed, Ms. Lynch will submit as required to the SOS website.

WVPA Town Hall Report – Ms. Linton, Dr. Hammond and Dr. Harlow reported that the Town Hall went very well.

WVAPP Town Hall Planning for October 30th – This was discussed. Ms. Linton, Dr.

Stroebel, Dr. Hammond, and Dr. Harlow plan to present this training.

Executive Director Report

Continuing Education Guidelines Review & Update – A discussion occurred, additional revisions will be made, and a draft will be reviewed at the November meeting.

Pcard Purchase Review and Approval – September – Motion: Ms. Linton moved that the Pcard statement be approved. Second: Ms. Daniel Vote: Unanimous

Financial Review – A review occurred.

Board Office

Auditor's Training 12/1/15 – This was presented. All members attending today's meeting plan to attend.

Conferences and Meetings Attended by Ms. Lynch – A brief review occurred.

New Meeting Date - January 29, 2015 in Charleston, WV

Interim Review Discussion – A discussing occurred. Motion: Dr. Stroebel moved to review the rules for future updates, the sections in Series 2 and Series 3 regarding the Interim Review will be retired as other avenues toward better supervision will be sought. Second: Ms. Daniel Vote: Unanimous

Oral Exam Discussion – A discussion occurred.

General Discussion – Planning for the Future – A discussion occurred. Topics will appear on future agendas as decisions become forthcoming.

Oral Examinations

It was moved, seconded and passed to move into Executive Session for oral examinations. It was moved, seconded and passed to exit Executive Session.

<u>Motion:</u> Dr. Stroebel moved that Cassie Brode, Ph.D. be approved for licensure as a psychologist in West Virginia upon submission of the oral exam and demonstrable competency forms. <u>Second:</u> Ms. Linton <u>Vote: Unanimous</u>

Cassie Brode, Ph.D.

Passed

#1125

Adjourn – It was moved, seconded, and passed to adjourn at 3:45.

WV Board of Examiners of Psychologists

Meeting Minutes – November 30, 2015

Meeting Location: 1st Presbyterian Church, Charleston, WV

<u>Present</u>: Jeffrey Hammond, Ph.D., President; Kerri Linton, MA, Secretary; Sandra Stroebel, Ph.D.; Kelly Daniel, MA; Shirley Vinciguerra, Lay Member; Susannah Poe, Ed.D.; Jeffrey Harlow, Ph.D., Executive Director; Mark Weiler, Assistant Attorney General; and Kathleen Lynch, Administrative Assistant.

Absent: None

<u>Public Present:</u> Jessica Luzier, Ph.D., Scott Fields, Ph.D., Sandra Walls, MA, & Frances Kelley - Walden University

Call to Order – Dr. Hammond called the meeting to order at 9:12 a.m. AGENDA ITEMS

Minutes Approved for October 29, 2015 – <u>Motion:</u> Ms. Linton moved that the minutes be approved as written. <u>Second:</u> Ms. Daniel <u>Vote: Unanimous</u>

Reassembling Psychology Letter – <u>Motion:</u> Ms. Linton moved that the letter be approved with revisions. Second: Ms. Vinciguerra <u>Vote: Unanimous.</u>

WVAPP Town Hall Report – The Board met with WVAPP for a Board continuing education presentation. Presenting members reported openness to the new Board and a well received presentation.

Supervisor Training Discussion – A discussion occurred. Training will be created by various Board members. Associations will be contacted to see the likelihood of presenting at their gatherings.

Continuing Education Guidelines Review & Update – Dr. Harlow presented ideas on updating the Guidelines and will continue to refine the document.

Pcard Purchase Review and Approval – October – Motion: Ms. Linton moved the pcard report be accepted. Second: Ms. Vinciguerra Vote: Unanimous

Financial Review - A financial review occurred

Computer Information – <u>Motion:</u> Ms. Linton moved that the proposal by the WV Department of Technology for security services, PC support, email, remote access, and network engineering support and automatic Microsoft updates costing approximately \$1,200 and \$460 respectively per year be approved. <u>Second:</u> Ms. Daniel <u>Vote: Unanimous</u>

New Meeting Dates - January 29 in Charleston and March 11 in Morgantown.

Scott Fields and Jessica Luzier Reporting Results of WVAPP Meeting - 11:30 – This meeting occurred. Additional information was provided concerning Master's reduction of supervision time by Ms. Walls.

Ethics Review

It was moved, seconded and passed to move into Executive Session for ethical concerns.

It was moved, seconded and passed to exit Executive Session.

Meeting with Amy Hebb, Psy.D.

Oral Examinations

It was moved, seconded and passed to move into Executive Session for oral examinations.

It was moved, seconded and passed to exit Executive Session.

<u>Oral Examinations</u> – <u>Motion:</u> Ms. Daniel moved that a firm letter be sent to candidates who have been waiting to take their oral examinations which will require them to sit for their oral in the next six months. <u>Second:</u> Dr. Stroebel. <u>Vote: Unanimous</u>

Motion: Dr. Stroebel moved that Amber Gump, MA; Jennifer Storer, Ph.D.; Kathryn Cadle, Psy.D.; Alison Vargovich, Ph.D.; Jocelyn Stokes, Ph.D.; and Stacie Leffard, Ph.D. are licensed as psychologists. <u>Second</u>: Ms. Vinciguerra <u>Vote</u>: <u>Unanimous</u>

Amber Gump, MA	Passed	#1126
Jennifer Storer, Ph.D.	Passed	#1127
Kathryn Cadle, Psy.D.	Passed	#1128
Alison Vargovich, Ph.D.	Passed	#1129
Jocelyn Stokes, Ph.D.	Passed	#1130
Stacie Leffard, Ph.D.	Passed	#1131

Adjourn – It was moved seconded and passed to adjourn at 4:15.

WV Board of Examiners of Psychologists Meeting Minutes – January 29, 2016

Meeting Location: 1st Presbyterian Church, Charleston, WV

<u>Present</u>: Jeffrey Hammond, Ph.D., President; Kerri Linton, MA, Secretary; Sandra Stroebel, Ph.D.; Shirley Vinciguerra, Lay Member; Jeffrey Harlow, Ph.D., Executive Director; Mark Weiler, Assistant Attorney General; and Kathleen Lynch, Administrative Assistant.

Absent: Susannah Poe, Ed.D. and Kelly Daniel, MA

Public Present: Brandon Sherman

Call to Order – Dr. Hammond called the meeting to order at 9:11 a.m. AGENDA ITEMS

Ethics Review

It was moved seconded and passed to move into Executive Session. It was moved seconded and passed to exit Executive Session. 2015-2 A, B, & C - Tabled 2015-5 - Tabled

New Business Continued

Minutes Approved for November 30, 2015 – Motion: Ms. Linton moved to accept the minutes as written. Second: Ms. Vinciguerra Vote: Unanimous

Legislative Updates Regarding Boards – Mr. Weiler gave an update regarding Legislative Updates. House Government Organization is calling in Boards to notify them of changes to the make up of Boards that would include non market participants making up the majority of the Board membership. This Board is to meet with Chairman Howell on February 8th at 9:30. **Ethics Procedure Discussion** – The Board discussed Title 17, Series 4 and the procedures outlined in this document.

Supervisor Training Discussion – The Board has decided to hold supervision trainings and has approached WVPA, WVAPP and WVSPA regarding this continuing education opportunity. Supervision trainings will be presented on the following dates: WVPA April 8th; WVAPP June 10; & WVSPA October 24th.

WVPA & WVAPP Letter Regarding Doctoral Supervision – <u>Motion:</u> Ms. Linton moved to support the joint sequence of training initiative as outlined in the 12-22-15 letter by WVAPP and WVPA. Second: Ms. Vinciguerra. Vote: Unanimous

School Psychology Licensure Discussion: Dr. Stroebel brought up the aspect of the current licensing law as it pertains to school psychologists. In particular, how a contracted school psychologist may apply for licensure. Dr. Harlow referenced section 17-3-17 of the law.

Letter Reviewed Submitted by K Rosner- Board discussion. No motion made. Dr. Harlow will reply to Dr. Rosner in a letter.

Continuing Education Guidelines Review & Update - Tabled

Pcard Purchase Review and Approval – November & December – <u>Motion:</u> Dr. Stroebel moved that the pcard purchases be approved. <u>Second:</u> Ms. Linton <u>Vote: Unanimous</u> **Financial Review** – This occurred.

New Meeting Dates

March 11th - Morgantown

April 8th - Meeting and WVPA Board Supervision Training - Charleston June 10th -Meeting and WVAPP Board Supervision Training - Flatwoods October 24th - Meeting and WVSPA Board Supervision Training - Canaan Valley

Oral Examinations

It was discussed that the candidate's Supervision Log should be brought to oral examinations with the candidate. Supervisors need to be contacted by letter so that they can be available for consultation during their candidate's oral examination if needed

It was moved, seconded, and passed to move into Executive Session for oral examinations. It was moved, seconded, and passed to move out of Executive Session.

<u>Motion:</u> Dr. Stroebel moved that Jessica Robbins, Ph.D.; Alicia Smith, Psy.D. and Lisa Platt, Ph.D. be approved for licensure as psychologists and that Monica Ballard-Booth, MA bring corrected oral forms to the March meeting. <u>Second:</u> Ms. Vinciguerra <u>Vote: Unanimous</u>

Monica Ballard-Booth, MA_	Continued to Ma	rch 11, 2016
Jessica Robbins, Ph.D.	Passed	#1132
Alicia Smith, Psy.D.	Passed	#1133
Lisa Platt, Ph.D.	Passed	#1134

Adjourn - It was moved seconded and passed to adjourn at 3:05.

WV Board of Examiners of Psychologists Meeting Minutes – March 11, 2016

Meeting Location: 1286 Suncrest Towne Centre Morgantown WV

<u>Present</u>: Jeffrey Hammond, Ph.D., President; Kerri Linton, MA, Secretary; Susannah Poe, Ed.D.; Sandra Stroebel, Ph.D.; Shirley Vinciguerra, Lay Member; Jeffrey Harlow, Ph.D., Executive Director; Mark Weiler, Assistant Attorney General (by phone); and Kathleen Lynch, Administrative Assistant.

<u>Absent:</u> Kelly Daniel, MA & Kathy Lynch, Administrative Assistant <u>Public Present:</u> Frances Kelly; J Scott Mizes, Ph.D.; Bob Marks, Esquire (via telephone); Justin Jack, Esquire (via telephone) & Timothy Saar, Ph.D.

Call to Order - Dr. Hammond called the meeting to order at 9:07 a.m.

AGENDA ITEMS

Ethics Review

It was moved seconded and passed to move into Executive Session. It was moved seconded and passed to exit Executive Session.

Meeting with J. Scott Mizes, Ph.D. – Dr. Mizes appeared before the Board to address whether there is evidence indicating that Dr. Mizes' continuation in the practice of psychology at this time would constitute an immediate danger to the public. Dr. Mizes was represented telephonically at the meeting by two attorneys. First, Bob Marks, Esquire, addressed criminal charges that were pending against Dr. Mizes in Pennsylvania, as well as Dr. Mizes' subsequent plea deal. Dr. Mizes also spoke concerning these criminal charges.

Second, Dr. Mizes addressed concerns from his former employer about his ability to provide safe, effective mental health treatment at this time. In addition, Dr. Mizes' addressed

other matters including his potential inappropriate behavior on Facebook. His attorney, Justin Jack, was present via telephone.

Thereafter, the Board considered whether to summarily suspend Dr. Mizes' license pursuant to W. Va. Code § 30-1-8(e)(1), which gives the Board the authority to suspend the license of a psychologist without a hearing if the person's continuation in practice constitutes an immediate danger to the public. After such consideration, Motion: Dr. Stroebel moved to suspend the psychology license of Dr. Mizes' because the evidence presented shows that his continuation in practice constitutes an immediate danger to the public. Second: Ms. Vinciguerra Vote: Unanimous

An order to suspend his license will be forthcoming with an offer of the opportunity for a hearing before a hearing examiner. The Board's legal counsel and Dr. Mizes' legal counsel were asked to confer and immediately set a hearing date if a hearing is desired by Dr. Mizes at this time.

2015-2 A, B, & C – David Clayman, Ph.D.; Stephen Fink, Psy.D. and Beverly Branson, MA Motion: Ms. Linton moved that these three cases be closed with a finding of no probable cause. Second: Ms. Vinciguerra Vote: 4 for, Dr. Stroebel abstained and was not present during this vote and discussion. Dr. Harlow was not present during this discussion and vote.

2015-5 - Timothy Saar, Ph.D. – <u>Motion:</u> Dr. Poe moved that this case be closed with a finding of no probable cause. <u>Second:</u> Ms. Vinciguerra <u>Vote: Unanimous</u>

2015-6 – James "Toby" Behrman, Ph.D. – <u>Motion:</u> Dr. Poe moved that this case be closed with a finding of no probable cause. <u>Second:</u> Ms. Vinciguerra <u>Vote: Unanimous</u>

2016-1 – Brandon Dean, MA – <u>Motion:</u> Dr. Poe moved that a finding of probable cause is indicated in this case. Second: Dr. Stroebel Vote: Unanimous

New Business

Minutes Approved for January 29, 2016 – Motion: Ms. Linton moved to accept the minutes as written. Second: Dr. Poe Vote: Unanimous

Minutes Amended for August 20, 2015 – <u>Motion:</u> Ms. Linton moved to amend these minutes by changing the word "Agenda" to "Minutes". <u>Second:</u> Dr. Poe <u>Vote: Unanimous</u>

Legislative Updates Regarding Boards – An update was given.

Supervisor Training Discussion – Dr. Hammond, Ms. Linton and Dr. Harlow will be presenting a power point and panel discussion.

School Psychology Licensure Discussion – Tabled

Interim Review Discussion - Tabled

Continuing Education Guidelines Review & Update - Tabled

Pcard Purchase Review and Approval – January – <u>Motion:</u> Dr. Poe moved that the pcard purchases be approved. <u>Second:</u> Dr. Stroebel <u>Vote: Unanimous</u>

Preliminary Pcard Report - Tabled

New Office Lease to be Approved – <u>Motion:</u> Dr. Poe moved to accept the new rent amount for the lease on 1205 Quarrier Street, where the Board office is located. <u>Second:</u> Ms. Vinciquerra Vote: Unanimous

Financial Review – This was conducted.

New Meeting Dates

April 8th - Meeting and WVPA Board Supervision Training - Charleston June 10th -Meeting and WVAPP Board Supervision Training - Flatwoods October 24th - Meeting and WVSPA Board Supervision Training - Canaan Valley

Oral Examinations

It was moved, seconded, and passed to move into Executive Session for oral examinations. It was moved, seconded, and passed to move out of Executive Session.

<u>Motion:</u> Ms. Linton moved that Monica Ballard-Booth, MA; Suzan Clemens, Ph.D. and Amy Herschell, Ph.D. be approved for licensure as psychologists and that Michael Powell, Ed.S be licensed as a school psychologist independent practitioner. <u>Second:</u> Ms. Vinciguerra <u>Vote:</u> Unanimous

Monica Ballard-Booth, MA_	Passed	#1135
Suzan Clemens, Ph.D.	Passed	#1136
Michael Powell, Ed.S.	Passed	#22066
Amy Herschell, Ph.D.	Passed	#1137

Adjourn – It was moved seconded and passed to adjourn at 3:15 pm.

WV Board of Examiners of Psychologists Meeting Minutes – April 8, 2016

Meeting Location: 1st Presbyterian Church, Charleston, WV

<u>Present</u>: Jeffrey Hammond, Ph.D., President; Kerri Linton, MA, Secretary; Sandra Stroebel, Ph.D.; Shirley Vinciguerra, Lay Member; Kelly Daniel, MA; Jeffrey Harlow, Ph.D., Executive Director; Mark Weiler, Assistant Attorney General; and Kathleen Lynch, Administrative Assistant.

<u>Absent:</u> Susannah Poe, Ed.D. <u>Public Present:</u> Francis Kelly

Call to Order – Dr. Hammond called the meeting to order at 9:15 a.m.

AGENDA ITEMS

Ethics Review

It was moved seconded and passed to move into Executive Session.

It was moved seconded and passed to exit Executive Session.

Updates occurred on the following cases 2014-1; 2016-1; and 2016-3.

New Business

Minutes Approved for March 11, 2016 – Motion: Ms. Linton moved that the minutes be approved with noted additions. Second: Ms. Daniel Vote: Unanimous

Supervisor Training Discussion – A discussion occurred. The first of the trainings will take place on this date at 1:30.

School Psychology Licensure Discussion – A discussion occurred. The Board will review and propose needed updates to the school psychology portion of Title 17, Series 3 Rules. Interim Review Discussion – A discussion occurred; the Board will continue to review these

materials as they are submitted.

ASPPB March 21, 2016 Letter Review – This letter was reviewed, ASPPB will be developing and providing a competency based examination in the future.

Legislative Updates – HB 4594, Passed and Goes into Effect June 11, 2016 – A discussion occurred on inclusions to the Title 17, Series 3 Rules and the timeline for the 2107 Legislative session.

Legislative Updates – HB 4340, Passed Goes into Effect Once Rules are Passed – A discussion occurred. Various Boards are included in this bill. The WV Association of Licensing Boards will hold a meeting on May 5th to discuss promulgating rules for criminal background checks and information sought from the State Police at an Association of Licensing Boards meeting.

Legislative Updates – SB 619 – This was reviewed and will be further reviewed by Board staff.

Other Rules to Consider Changing – It was discussed that there may be a need to make changes to Title 17, Series 1 and 2. These changes will be explored at future meetings. Financial Review – Dr. Harlow gave a financial review.

Pcard Purchase Review and Approval – <u>Motion:</u> Ms. Linton moved that the Pcard reports be approved for February and March. <u>Second:</u> Ms. Daniel <u>Vote: Unanimous</u>

Preliminary Pcard Report – Program Oversight – March 31 Meeting Update – Ms. Lynch reported on the meeting between Tim Butler, Neil McEachron and herself. A report was provided to the Board from the State Auditor's Office which provided observations and an overview of the program controls in place by Board staff for the purchase card.

New Meeting Date(s) –June 10th in Flatwoods, & October 24 at Canaan

Oral Examinations

It was moved, seconded, and passed to move into Executive Session for oral examinations. It was moved, seconded, and passed to move out of Executive Session.

<u>Motion:</u> Dr. Stroebel moved that Teresa Stire, Ph.D. is approved for licensure as a psychologist. <u>Second:</u> Ms. Vinciguerra <u>Vote: Unanimous</u>

Teresa Stire, Ph.D.

Passed

#1138

Adjourn – It was moved, seconded and passed to adjourn at 12:35.

WV Board of Examiners of Psychologists Meeting Minutes, May 19, 2016 Video Conference

<u>Main Meeting Location</u>

Psychological Consultation & Assessment, 202 Glass Drive, Cross Lanes, WV

Present: Jeffrey Hammond, Ph.D., President; Kerri Linton, MA, Secretary; Sandra Stroebel, Ed.D.; Susannah Poe, Ed.D.; Kelly Daniel, MA; Shirley Vinciguerra; Jeffrey Harlow, Ph.D., Executive Director; and Kathy Lynch, Administrative Assistant

Call to Order – 12:00 PM

AGENDA ITEM

It was moved seconded and passed to move into executive session. It was moved seconded and passed to exit executive session.

Ethics

A discussion took place concerning 2016-3.

Adjournment at 1:00 PM

WV Board of Examiners of Psychologists – Minutes, June 10, 2016 Meeting Location: Days Hotel Conference Center, Flatwoods, WV

Present: Present: Jeffrey Hammond, Ph.D., President; Kerri Linton, MA, Secretary; Sandra Stroebel, Ph.D.; Shirley Vinciguerra, Lay Member; Kelly Daniel, MA; Jeffrey Harlow, Ph.D.,

Executive Director; and Kathleen Lynch, Administrative Assistant.

<u>Absent:</u> Susannah Poe, Ed.D. <u>Public Present:</u> Francis Kelly

Call to Order: Dr. Hammond called the meeting to order at 9:02.

Old Business: None

Ethics Review

It was moved seconded and passed to move into Executive Session. It was moved seconded and passed to exit Executive Session.

Updates occurred on the following cases 2016-1 and 2016-3.

2015-4 A&B – David Clayman, Ph.D. & Steven Cody, Ph.D. Motion: Ms. Daniel moved that a finding of no probable cause be found. An educative letter will be sent. Second: Ms. Vinciguerra Vote: 3 For, Ms. Linton and Dr. Stroebel abstained due to protocol.

2016-2 – Ashley Spruce, MA: Motion: Ms. Vinciguerra moved that a finding of no probable cause be found in this inquiry. Second: Ms. Daniel Vote: 4 for, Ms. Linton abstained due to protocol.

New Business

Revised Minutes Approved for March 11, 2016: Motion: Ms. Linton moved that the revised minutes be approved. Second: Dr. Stroebel Vote: Unanimous

Minutes Approved for April 8, 2016: Motion: Ms. Linton moved that the minutes be approved as written. Second: Ms. Daniel Vote: Unanimous

Minutes Approved for May 19, 2016: Motion: Ms. Linton moved that the 5/19/16 minutes be approved. Second: Ms. Daniel Vote: Unanimous

Supervisor Training Discussion – A discussion occurred concerning today's training. Legislative Updates – HB 4594, Passed and Goes into Effect June 11, 2016: An update occurred.

Rule Changes – Title 17, Series 3 Regarding HB 4594 and Other Changes: A discussion took place to submit an emergency rule regarding the sequence of training and then work on changes to Series 3 to be presented for the 2018 Legislative session.

Rule Changes - Title 17, Series 1: Tabled

HB 4340 – Update WV Licensing Board Association Working on Wording, Etc: An update occurred.

Executive Director Report

Request to Expand Supervision – Dr. Worth: Motion: Ms. Daniel moved that Dr. Worth meet with the Board at their next meeting. A letter to that effect will be issued. Second: Ms. Linton Vote: Unanimous

Request to Expand Scope of Practice – Dr. Watkins: Motion: Dr. Stroebel moved that child and adolescent evaluations not be approved at this time. Second: Ms. Linton Request to Expand Scope of Practice – Ms. Stone: Motion: Dr. Stroebel moved that Ms. Stone's scope of practice include involuntary hospitalization. Second: Ms. Daniel Vote: Unanimous Request to Become Supervisee for Internship Purposes – Mr. Smith: Motion: Ms. Linton moved that the Board is unable to grant a gold card due to Series 3 Rules that are currently in place. Second: Ms. Daniel Vote: Unanimous

Sequence of Training – Retroactive: Motion: Dr. Stroebel moved that the Board retroactively allow candidates who meet the sequence of training stipulation be grandfathered in and allowed to sit for their oral after passage of the EPPP. Second: Ms. Vinciguerra Vote: Unanimous

Financial Review: This occurred.

Board Office

Pcard Purchase Review and Approval: April & May - Tabled

Update on Interim Reviews: 19 people have been issued interim review materials. A submission date of June 30 was requested.

Update on Computers: Computers have been ordered, HP to ship once equipment is received.

Paperwork Changes Due to HB 4594: This process has begun.

New Meeting Dates: August 26 Charleston and October 24 at Canaan need overnight reservations

Oral Examinations

It was moved, seconded, and passed to move into Executive Session for oral examinations. It was moved, seconded, and passed to move out of Executive Session.

Motion: Dr. Stroebel moved that Sandra Walls, MA; Molly Fechter-Leggett; and Allissa Caudill are approved for licensure as psychologists. Second: Ms. Vinciguerra Vote: Unanimous

Sandra Walls, MA	Passed	#1139
Molly Fechter-Leggett, Psy.D.	Passed	#1140
Allissa Caudill, Psy.D.	Passed	\$1141

Adjourn: It was moved seconded and passed to adjourn the meeting at 12:55 PM.

Statement of Disbursements Fiscal Year 2015

	OR JECT			
ITEMS	OBJECT CODE	BUDGET	EXPEN.	REMAINING
Salaries	1200	\$62,000.00	(\$58,522.08)	\$3,477.92
Board Member Per Diem	1201	\$8,000.00	(\$3,600.00)	\$4,400.00
Payroll Reimbursement	1202	\$0.00	(\$2,895.00)	(\$2,895.00)
Annual Increment	1206	\$720.00	(\$720.00)	\$0.00
PEIA Fee	2200		(\$50.00)	(\$50.00)
Social Sec. Matching	2202	\$5,400.00	(\$4,807.64)	\$592.36
Health Insurance	2203	\$2,800.00	(\$2,856.00)	(\$56.00)
Workers' Comp	2205	\$350.00	(\$300.00)	\$50.00
Unemployment Comp	2206			\$0.00
Pension & Retirement	2207	\$6,000.00	(\$5,263.20)	\$736.80
WV OPEB	2208	\$2,140.00	(\$1,968.00)	\$172.00
Office Expenses	3200	\$1,200.00	(\$718.37)	\$481.63
Printing	3201	\$500.00	(\$129.15)	\$370.85
Rental Expense	3202	\$5,200.00	(\$6,240.06)	(\$1,040.06)
Telecommunications	3204	\$2,000.00	(\$2,791.69)	(\$791.69)
Con & Prof. AG/Invest/Train	3207	\$7,000.00	(\$12,416.25)	(\$5,416.25)
Consultants	3208	\$0.00	(\$150.00)	(\$150.00)
Travel-Employee	3211	\$500.00	(\$3,447.53)	(\$2,947.53)
Travel-NonEmployee	3212	\$6,500.00	(\$2,255.03)	\$4,244.97
Computer Services	3213	\$6,000.00	(\$3,232.30)	\$2,767.70
Rentals, Misc	3217	\$2,500.00	(\$2,484.00)	\$16.00
Dues	3218	\$2,300.00	(\$2,207.00)	\$93.00
Fire Insurance	3219	\$2,100.00	(\$2,448.00)	(\$348.00)
Household Supplies	3222	\$200.00	(\$10.49)	\$189.51
Advertising	3224	\$200.00	(4.00)	\$200.00
Cellular Charges	3232	\$200.00		\$0.00
Hospitality	3233	\$1,000.00	(\$620.89)	\$379.11
Energy Expense Utilities	3238	\$500.00	(\$572.97)	(\$72.97)
Miscellaneous	3241	\$100.00	(\$0.2.01)	\$100.00
Training & Develop-In State	3242	\$200.00	(\$149.00)	\$51.00
Training & Develop-Out of	OL IL	Ψ200.00	(4110.00)	V 0 1.00
State	3243	\$300.00		\$300.00
Postal	3244	\$1,900.00	(\$1,692.62)	\$207.38
Freight	3245	\$100.00	(\$43.01)	\$56.99
Computer Sup. & Equip	3246	\$4,000.00		\$4,000.00
Misc. Equip. Purchases	3248	\$1,000.00		\$1,000.00
Office & Comp. Repair	6100	\$500.00		\$500.00
Other Interest and Penalties	3267			\$0.00
Public Emp. Insurance				
Transfer	3272		(\$369.00)	(\$369.00)
Treasury	3324		(\$15.00)	(\$15.00)
TOTALS		\$133,210.00	(\$122,974.28)	\$10,235.72
Board Office Summary	Budgeted	Actual	Income	Amounts
FY 2014 Cash Balance	\$48,653.08	\$48,653.08	Renewals	\$92,975
2015 PFY Gross Revenue	\$132,425.00	\$119,200.00 Oral Exa		\$7,450
Total Cash	\$181,078.08	\$167,853.08	Application	\$11,205
2015 PFY Expenditures		(\$122,974.28)	EPPP Test	\$2,150
FY 2015 Cash Balance	V	\$44,878.80	Other Income	\$5,420
				\$119,200
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Statement of Disbursements Fiscal Year 2016

ITEMS	OBJECT CODE	BUDGET	EXPEN.	REMAINING
Salaries	1200	\$62,000.00	(\$60,661.70)	\$1,338.30
Board Member Per Diem	1201	\$8,000.00	(\$9,930.00)	(\$1,930.00)
Payroll Reimbursement	1202	\$0.00	(\$0,000.00)	\$0.00
Annual Increment	1206	\$780.00	(\$780.00)	\$0.00
PEIA Fee	2200	Ψ100.00	(\$50.00)	(\$50.00)
Social Sec. Matching	2202	\$5,400.00	(\$5,460.19)	(\$60.19)
Health Insurance	2203	\$2,800.00	(\$2,867.98)	(\$67.98)
Workers' Comp	2205	\$350.00	(\$300.00)	\$50.00
Unemployment Comp	2206	4000.00	(4000.00)	\$0.00
Pension & Retirement	2207	\$6,000.00	(\$5,051.46)	\$948.54
WV OPEB	2208	\$2,140.00	(\$1,956.00)	\$184.00
Office Expenses	3200	\$1,200.00	(\$372.34)	\$827.66
Printing	3201	\$500.00	(\$104.83)	\$395.17
Rental Expense	3202	\$5,200.00	(\$1,899.63)	\$3,300.37
Telecommunications	3204	\$2,000.00	(\$2,312.89)	(\$312.89)
Con & Prof. AG/Invest/Train	3207	\$7,000.00	(\$14,082.23)	(\$7,082.23)
Consultants	3208	\$0.00		\$0.00
Travel-Employee	3211	\$500.00	(\$3,136.25)	(\$2,636.25)
Travel-NonEmployee	3212	\$6,500.00	(\$5,314.06)	\$1,185.94
Computer Services	3213	\$6,000.00	(\$3,380.45)	\$2,619.55
Computer Services	3214	\$0.00	(\$620.00)	(\$620.00)
Rentals, Misc	3217	\$2,500.00	(\$2,529.16)	(\$29.16)
Dues	3218	\$2,300.00	(\$2,109.00)	\$191.00
Fire Insurance	3219	\$2,100.00	(\$2,716.00)	(\$616.00)
Household Supplies	3222	\$200.00		\$200.00
Advertising	3224	\$200.00		\$200.00
Cellular Charges	3232			\$0.00
Hospitality	3233	\$1,000.00	(\$760.94)	\$239.06
Energy Expense Utilities	3238	\$500.00	(\$526.24)	(\$26.24)
Miscellaneous	3241	\$100.00	(\$10.00)	\$90.00
Training & Develop-In State	3242	\$200.00	(\$634.00)	(\$434.00)
Training & Develop-Out of		****		
State	3243	\$300.00		\$300.00
Postal	3244	\$1,900.00	(\$1,846.43)	\$53.57
Freight	3245	\$100.00	(\$10.48)	\$89.52
Computer Sup. & Equip	3246	\$4,000.00		\$4,000.00
Misc. Equip. Purchases	3248	\$1,000.00		\$1,000.00
Office & Comp. Repair	6100	\$500.00		\$500.00
Other Interest and Penalties	3267			\$0.00
Public Emp. Insurance Transfer	3272		(\$369.00)	(\$369.00)
Energy Expense Utilities	3238		(\$51.24)	(\$51.24)
	3230	£422.270.00		
TOTALS	Dudmat - d	\$133,270.00	(\$129,842.50)	\$3,427.50
Board Office Summary	Budgeted	Actual	Income Renewals	Amounts \$89,150
FY 2015 Cash Balance	\$48,653.08	\$44,878.80	Oral Exams	\$9,000
2016 PFY Gross Revenue	\$132,425.00	\$114,820.00 \$159,698.80	Application	\$9,000 \$8,550
Total Cash	\$181,078.08 \$0.00	(\$129,842.50)	EPPP Test	\$1,700
2016 FY Expenditures FY 2016 Cash Balance	\$181,078.08	\$29,856.30	Other Income	\$6,420
F1 2010 Cash Dalance	φ101,070.00	φ25,030.30	Other income	\$114,820
		20		φ114,020

				New L	icensees	FY 2015	& 2016			
F Name	L Name	Deg	D/Act	Psych #	Psych # Effec	Psych # Exp	School #	School # Effec	School # Exp	Status
Allissa	Caudill	Psy.D.	No	1141	6/10/2016	6/30/2018				Active
Molly	Fechter- Leggett	Psy.D.	No	1140	6/10/2016	6/30/2018				Active
Sandra	Walls	MA	No	1139	6/10/2016	6/30/2018				Active
Taryn	Millar	Psy.D.	No		4/19/2016	7/31/2016				Incomplete
Teresa	Stire	Ph.D.	No	1138	4/8/2016	6/30/2018				Active
Monica	Ballard- Booth	MA	No	1135	3/11/2016	3/31/2018				Active
Suzan	Clemens	Ph.D.	No	1136	3/11/2016	3/31/2018				Active
Amy	Herschell	Ph.D.	No	1137	3/11/2016	3/31/2018				Active
Lisa	Platt	Ph.D.	No	1134	1/29/2016	3/31/2018				Active
Jessica	Robbins	Ph.D.	No	1132	1/29/2016	3/31/2018				Active
Alicia	Smith	Psy.D.	No	1133	1/29/2016	3/31/2018				Active
Kathryn	Adams	Psy.D.		1128	11/30/2015	12/31/2017				Active
Amber	Gump	MA	No	1126	11/30/2015	12/31/2017				Active
Stacie	Leffard	Ph.D.	No	1131	11/30/2015	12/31/2017	22065	11/30/2015	12/31/2017	Active
Jocelyn	Stokes	Ph.D.	No	1130	11/30/2015	12/31/2017				Active
Jennifer	Storer	Ph.D.	No	1127	11/30/2015	12/31/2017				Active
Alison	Vargovich	Ph.D.	No	1129	11/30/2015	12/31/2017				Active
Cassie	Brode	Ph.D.	No	1125		12/31/2017				Active
Brian	Creasy	Ph.D.	No	1123	9/17/2015	9/30/2017				Active
Taryn	Eisenbrey	Psy.D.		1124						Active
Michelle	Hudson	Psy.D.		1122	9/17/2015	9/30/2017				Active
Natalie	Osburn	MA	No	1120	9/17/2015					Active
Ashlee	Turner	MA	No	1121	9/17/2015	9/30/2017				Active
Rachael	Hatfield	Psy.D.	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	1119	9/10/2015	9/30/2017				Active
Stephanie		Psy.D.	-	1117	8/20/2015	9/30/2017				Active
Ivelisse	Morales- Rios	Psy.D.	-	1118	8/20/2015	9/30/2017				Active
Brittany	Canady	Ph.D.	No	1115	7/31/2015	9/30/2017				Active
Candace	Hanson	MA	No	1112	7/31/2015					Active
Tara	Parsons- Gould	Psy.D.	1	1116	7/31/2015	9/30/2017				Active
Eric	Walls	MA	No	1113	7/31/2015	9/30/2017				Active
Kirk	Bryant	Ph.D.	No	1108	4/24/2015	6/30/2017				Active
Michael	Gray	Ed.D.	No	1107	4/24/2015	6/30/2017				Active
Tonya	Greene	MS	No	1109	4/24/2015	6/30/2017				Active
Jennifer	Ludrosky	Ph.D.	No	1111	4/24/2015	6/30/2017				Active
Wendy	Manns	MA	No	1110	4/24/2015	6/30/2017				Active
Michael	Morreale	Psy.D.	1	1114	4/6/2015	9/30/2017				Active
Jill	Daniel	MS	No	1104						Active
Jennifer	Hancock	Psy.D.		1103		3/31/2017				Active
Melinda	Henline	MA	No	1106						Active
Sarah	Setran	Psy.D.	1	1101		12/31/2018				Active
Brian	Pysh	Psy.D.	1	1102			-			Inactive

New Licensees FY 2015 & 2016										
F Name	L Name	Deg	D/Act	Psych #	Psych # Effec	Psych # Exp	School #	School # Effec	School # Exp	Status
John	Bowyer	MA	No	1096	9/19/2014	9/30/2018				Active
Mary	Chaney	MA	No	1098	9/19/2014	9/30/2018				Active
Merideth	Smith	Ph.D.	No	1099	9/19/2014	9/30/2018				Active
Sarah	Sturm	MA	No	1097	9/19/2014	9/30/2018				Active
Albert	Whetstone	Ph.D.	No	1095	9/19/2014	9/30/2016				Inactive
Alison	Krawiecki	Psy.D.	No	1100	7/2/2014	12/31/2018				Active
K. David	Oxley	Psy.D.	No	1105	7/1/2014	3/31/2017				Active