

State of West Virginia
Board of Examiners of Psychologists
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January 6, 2014

The Honorable Earl Ray Tomblin, Governor
Main Building – Capital Complex
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305

Dear Governor Tomblin:

The West Virginia Board of Examiners of Psychologists is pleased to submit the report for the fiscal years 2012 and 2013, in compliance with West Virginia Code § 30-1-12 (b).

Sincerely,

Kathleen Lynch
Administrative Assistant

cc: Jeffrey V. Kessler, President of the Senate
Tim Miley, Speaker of the House of Delegates
Joseph Minard, Clerk of the Senate
Gregory M. Gray, Clerk of the House of Delegates
Natalie Tennant, Secretary of State
DeAnnia Spelock, Legislative Librarian
Randall Reid-Smith, Commissioner of Div. of Culture & History
Library Commission
Linda Lyter, President of the WV Licensing Board Association

WEST VIRGINIA BOARD OF EXAMINERS OF PSYCHOLOGISTS

ANNUAL REPORT FOR FISCAL YEARS

2012

AND

2013

COMPILED BY: KATHLEEN LYNCH, ADMINISTRATIVE ASSISTANT

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**WV Board of Examiners of Psychologists
Current Board Member Information**

Tina Yost, Ed.D., Psychologist

Term expires June 30, 2012

Mailing Address:

3 Markwood Drive

Fairmont, Marion County, WV 26554

Terry Sigley, MA Psychologist, Board Secretary

Term expires June 30, 2012

Mailing Address:

1224 B Pineview Drive

Morgantown, Monongalia County, WV 26505

Robert Martin, MA, Psychologist

Term expires June 30, 2013

Mailing Address:

1673 Trace Creek Road, Hamlin, Lincoln County, WV 25523

William Brezinski, MA, Psychologist

Term expires June 30, 2011

Mailing Address:

PO Box 667, Athens, Mercer County, WV 24712

Toni Parsons, Ed.D., School Psychologist

Term expires June 30, 2011

Mailing Address: 104 Royce Lane, Morgantown, Monongalia County, WV 26508

Shirley Vinciguerra, Lay Member

Term expires June 30, 2012

Mailing Address: 1540 Augusta Street; Bluefield, WV 24701

Lay Member - Open

Term Expires June 30, 2011

Report of Transactions **Fiscal Years 2012 and 2013**

During fiscal year 2012 and 2013, the Board continued to fulfill its number one mission of protecting the public from professional misconduct by psychologists. There were 34 ethical inquiries lodged and/or processed during this period. Of these, 23 inquiries have been closed and are listed in later pages.

During this same time period, 12 Board meetings were held. Copies of all approved minutes are attached. During meetings, oral examinations were conducted and included an emphasis on the ethical code. For this period FY 2012 to the present the Board issued licenses to 61 psychologists, 3 school psychologists, and 1 school psychologist independent practitioner. Thus, a total of 65 licenses were granted. Also, applications were approved for 80 individuals to become supervised-psychologists or reciprocity licensees.

Ongoing business of the Board included processing quarterly license renewals, annual supervision card renewals for supervised psychologists, and quarterly supervision forms. Continuing education credits and provider requests have been reviewed and have been approved or rejected. Business also included processing the national written examination for the professional practice of psychology, evaluating applications for licensure, and assessing reciprocity applications.

WV Board of Examiners of Psychologists
Meeting Minutes 7/22/11 – Tamarack, Beckley, WV

Present: Tina Yost, Ed.D., **President**; Terry Sigley, MA, **Secretary**; Toni Parsons, Ed.D.; William Brezinski, MA; Robert Martin, MA; Shirley Vinciguerra, **Lay Member** ; Jeffrey Harlow, Ph.D., **Executive Director and Kathleen Lynch, Administrative Assistant**

Absent: None

Public Present: None

Call to Order – 9:15

AGENDA ITEMS

2008-3 Fred J. Krieg, Ph.D. – An update occurred. A letter from Attorney General Representative to comply and reply or as of 10th day licenses will be revoked. **Motion:** Ms. Sigley moved that via the Attorney General Representative the Board will issue a letter to Dr. Krieg that within ten days he must demonstrate in writing that he is in compliance with the June 3, 2011 order or his licenses will be revoked. **Second:** Dr. Parsons **Vote: 4 For, Abstain Mr. Martin and Ms. Vinciguerra due to protocol.**

2009-16 Update – An update occurred by Dr. Harlow.
The Board moved, seconded and passed to enter Ex. Session.
The Board moved, seconded and passed to exit Ex. Session

Ethics Committee Report – A report occurred

Minutes Approval for 4/29/11 and 5/26/11 – **Motion:** Ms. Sigley moved that the minutes be approved as amended. **Second:** Dr. Parsons **Vote: Unanimous**

WVPA Letter – Letter received from WVPA on July-- was reviewed.

Applied Behavior Analyst Update – Participants presented an update on the July 13 meeting with Senator Jenkins.

SCR 54 Review – Reviewed. Dr. Harlow is to monitor interim meeting schedules and attend as needed.

HCR 110 Review – Reviewed. Dr. Harlow is to monitor interim meeting schedules and attend as needed.

Article 21 Update – **Motion:** Ms. Sigley proposed to accept the Board's current draft of the proposed Article 21 update and submit it to attorney Charles Roskovenski. **Second:** Dr. Parsons **Vote: Unanimous**

Article 21 Review of Comments – The comments were reviewed. **Motion:** Mr. Martin moved that the responses to comments be accepted as amended. **Second:** Ms. Sigley **Vote: Unanimous**
An email shall be sent with notice of comments posted on the web.

Series 3 Emergency Rule and Legislative Rule Update – The Secretary of State's Office has approved the emergency rule on July 22. Notice of agency approval will be submitted on July 27.

Extend Temporary Licensure for Two Reciprocity Candidates – **Motion:** Ms. Sigley moved that the reciprocity candidates be extended to the end of October. **Second:** Mr. Martin **Vote: Unanimous**

New Meeting Dates – Focus on oral exams, Charleston, Sept 23, 2011; October 14 or 15, Focus on business, Town Hall or supervision presentation perhaps.

Financial Review – This occurred.

Certificates and Licenses Signed – Completed

Oral Examinations

The Board moved seconded and passed to enter Ex. Session.
The Board moved seconded and passed to exit Ex. Session

Motion: Mr. Martin moved that Jason Chong, Ph.D.; Rebecca Morrison, Ph.D.; Barry Row, MA; Stephani Trent, MA; and Kirk Kennedy, Ph.D. having passed the examination be granted licensure.

Second: Ms. Vinciguerra **Vote: Unanimous**

Jason Chong, Ph.D.	Passed	1024
Rebecca Morrison, Ph.D.	Passed	1025
Barry Row, MA	Passed	1026
Stephani Trent, MA	Passed	1027
Kirk Kennedy, Ph.D.	Passed	1028

Adjourn 6:30

WV Board of Examiners of Psychologists
Meeting Minutes 9/23/11 – 1st Presbyterian Church, Charleston, WV

Present: Tina Yost, Ed.D., **President**; Terry Sigley, MA, **Secretary**; Toni Parsons, Ed.D.; Robert Martin, MA; Shirley Vinciguerra, **Lay Member** ; Jeffrey Harlow, Ph.D., **Executive Director and Kathleen Lynch, Administrative Assistant**

Absent: William Brezinski, MA

Public Present: None

Call to Order – 9:00

AGENDA ITEMS

Minutes Approval for 7/22/11: **Motion:** Ms. Sigley moved that the minutes be approved as amended. **Second:** Dr. Parsons **Vote: Unanimous**

Board Hosted Town Hall Meeting: A discussion occurred. It was decided to not move forward on this at this time.

Series 3 Findings of the Legislative Rule Making Review Committee: An update occurred. An additional Attorney General Opinion has been requested.

Code Update: A report on the stakeholder meeting was presented. The update was reviewed. **Motion:** Ms. Sigley moved that per the stakeholders meeting that the update reviewed be accepted and be submitted to Mr. Roskovensky. **Second:** Mr. Martin **Vote: Unanimous**

Ethics

- Dr. Harlow reported to the Board that he has made multiple contacts with the AG Office. The AG did not respond and he contacted Ms. Talbott Assistant Attorney General to receive guidance on how to proceed. In the past two weeks Ms. Talbott indicated that the license cannot be revoked therefore a new motion is necessary. **Motion:** Ms. Sigley moved that Dr. Harlow will prepare a letter to be sent to Dr. Krieg, which will be submitted to the Attorney General for approval, this letter will require Dr. Krieg to demonstrate in writing that he is in compliance with the June 3, 2011 order. **Second:** Dr. Parsons **Vote: 3 For, Abstain due to protocol as ethics committee members, Mr. Martin and Ms. Vinciguerra.**
- **2011-1 – Pricilla Leavitt, Ph.D. –** **Motion:** Ms. Sigley moved that the Board accept the recommendation of the Ethics Committee with a finding of no probable cause. **Second:** Dr. Parsons **Vote: 3 For, Abstain due to protocol as ethics committee members, Mr. Martin and Ms. Vinciguerra.**
- **Leonard Wellman, MA Scope Addition:** **Motion:** Ms. Sigley moved that the scope of practice of Leonard Wellman include Involuntary Commitment. **Second:** Dr. Parsons **Vote: Unanimous**

Gerard Spiegler, MA Scope Addition: Ms. Sigley moved that the scope of practice of Gerard Spiegler include Involuntary Commitment. **Second:** Dr. Yost **Vote: Unanimous**

Krolczyk Request: **Motion:** Mr. Martin moved that the Board give Mr. Krolczyk an opportunity to take the EPPP one more time in the next year and if he passes he be allowed to be supervised for two years due to the length of time he's been out of practice. **Second:** Ms. Vinciguerra **Vote: Unanimous**

Record Keeping Question: A discussion occurred. Jeff will be contacting Dr. Boone on the issue and will be noting relevant sections of the code.

Executive Director Report: Dr. Harlow will check on hiring an attorney outside the Attorney General's Office. Request for skyp of WV residents, psychologist would have to be licensed in state, be granted temporary licensure, or have a 10 day permit. Dr. Harlow will write a response to the CBA email.

New Meeting Dates: October 11, 12, and 13 after the Interim Committee meeting. This meeting will be held at the Board Office.

Financial Review: This occurred.

Oral Examinations

The Board moved, seconded and passed to enter Ex. Session.

The Board moved, seconded and passed to exit Ex. Session.

Motion: Mr. Martin moved that Robert Rhodes, Ph.D.; Jessica Luzier, Ph.D.; Angel Cole, MA; Danielle Hemmings, Psy.D; Rhonda Pauley, MA; Cherie Martin, Ph.D.; Julia Kramer, Ph.D. and Michael McCarty, Ph.D. having passed the oral examination are granted licensure. **Second:** Ms. Vinciguerra **Vote: Unanimous**

Robert Rhodes, Ph.D.	Passed	1029
Jessica Luzier, Ph.D.	Passed	1030
Angel Cole, MA	Passed	1031
Danielle Hemmings, Psy.D.	Passed	1032
Rhonda Pauley, MA	Passed	1033
Cherie Martin, Ph.D.	Passed	1034
Julia Kramer, Ph.D.	Passed	1035
Michael McCarty, Ph.D.	Passed	1036

Adjourn 5:40

**WV Board of Examiners of Psychologists
Board Meeting Minutes – Teleconference –September 27, 2011, 5:30 pm
Main Site, Board Office, Charleston, WV**

Present: Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary; Robert Martin, MA; William Brezinski, MA; Shirley Vinciguerra, Lay Member; Greg Skinner, Counsel; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant

Absent: Toni Parsons, Ed.D.

Public Present: Kallie Cart, WCHS Reporter and Assistant and Michael Hyland, WSAZ Reporter

Call to Order – Dr. Yost called the meeting to order at +/-5:40.

Agenda Item

Motion: Mr. Brezinski moved that the Board enter Executive Session to speak with counsel. **Second:** Mr. Martin **Vote: Unanimous**

Motion: Mr. Brezinski moved that the Board exit Executive Session. **Second:** Ms. Sigley **Vote: Unanimous**

Motion: Mr. Martin moved that the Board withdraw the emergency and legislative rule submitted in 2011.

Second: Ms. Sigley **Vote: Unanimous**

Dr. Harlow will issue this statement to the press from the Board:

The Board's motive in this matter is to protect Autistic Children. Behavior Analysts have misinterpreted the rule to mean that it would hamper Autistic Children from receiving services. Apparently, they are telling parents that their autistic children will not receive services. The parents are calling the board and expressing fear and anger. This is a misunderstanding. The rule does not prevent services from being rendered. The last thing the Board would want to do is obstruct the provision of vitally needed services to these vulnerable children. To clear up this misunderstanding, the Board voluntarily voted to withdraw the emergency legislative rule. The board continues to offer to meet with behavioral analysts to see if together we can resolve this issue with the purpose of protecting these Autistic Children and the integrity of the practice of psychology in West Virginia.

Adjourn

Motion: Mr. Brezinski moved that the Board adjourn.

Present: Tina Yost, Ed.D., **President**; Terry Sigley, MA, **Secretary**; Toni Parsons, Ed.D.; Robert Martin, MA; William Brezinski, MA; **via telephone**; Shirley Vinciguerra, **Lay Member** ; Jeffrey Harlow, Ph.D., **Executive Director**; Doren Burrell, **Attorney General Representative**; and Kathleen Lynch, **Administrative Assistant**

Absent: None

Public Present: Dustin Aiken, Dan Norge, Amanda Shankin, Jeff Hammond, Richard Workman, Martin Boone, Stephanie Cox, and Rick Gross

Call to Order by Dr. Yost at 9:14 am.

Agenda Items

Ethics

It was moved seconded and passed to enter Executive Session.

It was moved seconded and passed to exit Executive Session.

2011-3 – Kimberly Parsons, MA

Ms. Sigley moved that the Board accept the finding of the Ethics Committee of no probable cause. **Second:** Dr. Parsons **Vote: 3 For, Mr. Martin and Ms. Vinciguerra abstain due to protocol as ethics committee members.**

2008-3 – Fred J. Krieg, Ph.D.

Motion: Ms. Sigley moved that the Board issue notice to show cause why he is not in violation of his probation and schedule for hearing contingent upon verification that the Circuit Court has not stayed Board's order after a discussion with Mr. Burrell. **Second:** Dr. Parsons **Vote: 3 For, Mr. Martin and Ms. Vinciguerra abstain due to protocol as ethics committee members.**

Old Business: Record Retention and Policy Statements

Motion: Ms. Sigley moved that the phrase "as defined by the APA Ethics Code 2002" be removed from the policy statements listed on the Board's web page. **Second:** Ms. Vinciguerra **Vote: Unanimous**

October Legislative Interim Meetings Report

Judiciary – C Insurance Reimbursement for Certified Behavior Analysts – Met to correct errors in the language of legislation regarding CBA reimbursement. GOC intended to further study the matter of regulation of CBA who currently have no method of oversight or means for public protection.

Government Organizational Committee-B Regulation of Certified Behavior Analysts – During this October meeting with stakeholders the overseeing of Certified Behavior Analysts was reviewed.

Charles Roskovensky , Gov. Organization Committee Counsel Representing Del. Morgan

Mr. Roskovensky reviewed the current proposed changes to the Psychology Law, 30-21. The Board expressed it's concern and listened to all who had comments. Future discussions will occur.

Minutes Approval for 9/23/11 and 9/27/11

Motion: Ms. Sigley moved that the minutes from 9/23/11 be approved as amended. **Second:** Mr. Martin **Vote: Unanimous**

Motion: Ms. Sigley moved that the minutes from 9/27/11 be approved as written. **Second:** Ms. Vinciguerra **Vote: Unanimous**

Request for Scope Addition

Motion: Mr. Martin moved that the Board add the scope of psychological evaluations to Jyotsna Milbourne, Psy.D. **Second:** Ms. Sigley **Vote: Unanimous**

Temporary Licenses Extended

Motion: Mr. Martin moved that the temporary licenses be extended until the end of February of 2012. **Second:** Ms. Vinciguerra **Vote: Unanimous**

New Meeting Date

January 27, 2012 -

New Business - None

Oral Examinations

It was moved seconded and passed to enter Executive Session.

It was moved seconded and passed to exit Executive Session.

Motion: Ms. Sigley moved that Kimberly Foley, Ph.D.; Amy Hebb, Psy.D.; Jonathan Hoopes, Ph.D.; Cherrie Hunter, Psy.D.; and Keri Brown, Ph.D. be licensed. **Second:** Dr. Parsons **Vote: Unanimous**

Kimberly Foley, Ph.D.
Amy Hebb, Psy.D.

Passed
Passed

1037
1038

Hoopes, Jonathan, Ph.D.	Passed	1039
Cherrie Hunter, Psy.D.	Passed	1040
Keri Brown, Ph.D.	Passed	1041

Adjourn

WV Board of Examiners of Psychologists – 1/27/2012 Board Meeting Minutes

Location: First Presbyterian Church, Charleston, WV

Present: Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary; Bob Martin, MA; Shirley Vinciguerra, Lay Member; William Brezinski, MA, (via teleconference); Doren Burrell, Assistant Attorney General; and Kathleen Lynch, Administrative Assistant

Public Present: Jeffrey Boggess, Ph.D.

Absent: Toni Parsons, Ed.D. and Jeffrey Harlow, Ph.D., Executive Director

Call to Order – Dr. Yost called the meeting to order at 10:25

AGENDA ITEMS

Minutes Approval for 11/4/11 and 9/23/11 – Motion: Ms. Sigley moved that the minutes from 11/4/11 and 9/23/11 be approved as amended. **Second:** Mr. Martin **Vote: Unanimous**

Motion to enter Executive Session moved, seconded and passed.

Motion to exit Executive Session moved, seconded and passed.

Ethics Update – Motion: Ms. Sigley moved that in ethics case 2008-3 that the Board authorizes Mr. Burrell to negotiate resolution in this matter. **Second:** Mr. Brezinski **Vote: Unanimous**

Old Business

Certified Behavior Analysts: Motion: Ms. Sigley moved for legal advice as to the Board’s responsibilities in regard to the oversight of Certified Behavior Analysts and the practice of psychology. **Second:** Ms.

Vinciguerra **Vote: Unanimous**

Code Update - Mr. Burrell provided an update on legislation relevant to psychology licensing.

AG Information - Mr. Burrell provided a summary of a finalized report by the WV Ethics Committee about potential conflict of interest related to membership on a licensing board and concurrent service or an officer of a professional organization.

Policy Statements: Records of Deceased Psychologist, Records of Psychologist Going Out of Business -

Motion: Mr. Martin moved to table this item. **Second:** Ms. Sigley **Vote: Unanimous**

ASPPB Report – April ASPPB meeting to occur in New Orleans from the 12th to the 15th.

Clarification for EPPP Deadlines for 2 Year Non-Working Extension – Motion: Ms. Sigley moved that the Board extend the deadline for those who have been in the supervision track at the time Series 3 was updated as this language may not have been clear for the specific group that were already in the supervision track the Board is extending the deadline for one year for this specific group to pass the EPPP. If these candidates fail to pass the EPPP in that time they become inactive but still have 2 years to take the EPPP as stated in Series 3, 14.3.

Second: Mr. Brezinski **Vote: Unanimous**

New Business – Current CE Guidelines were reviewed and any organization that wants to be an approved CE provider can submit a packet of information to the Board for their review.

New Meeting Date – March 23, 2012, Flatwoods and if not available Charleston.

Board Office – Financial Review, Certificates and Licenses Signed – This occurred.

Oral Examinations

Motion to enter Executive Session moved, seconded and passed.

Motion to exit Executive Session moved, seconded and passed.

Motion: Mr. Martin moved that the following individuals be granted a license: Crystal Knight-Dunkley, MA; Rebecca Pearson, Ph.D.; Rebecca Denning, Psy.D.; Elise Drake, Ph.D.; and Kimilee Wilson, Psy.D. **Second:** Ms. Vinciguerra **Vote: Unanimous**

Crystal Knight-Dunkley, MA	Pass	#1042
Rebecca Pearson, Ph.D.	Pass	#1043
Rebecca Denning, Psy.D.	Pass	#1044
Elise Drake, Ph.D.	Pass	#1045
Kimilee Wilson, Psy.D.	Pass	#1046

Adjourn – It was moved, seconded and passed to adjourn at 3:51.

WV Board of Examiners of Psychologists – 3/23/2012 Board Meeting Minutes

Location: First Presbyterian Church, Charleston, WV

Present: Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary; Bob Martin, MA; Toni Parsons, Ed.D.; William Brezinski, MA, (via teleconference); Doren Burrell, Assistant Attorney General; and Kathleen Lynch, Administrative Assistant

Public Present: None

Absent: Shirley Vinciguerra, Lay Member; and Jeffrey Harlow, Ph.D., Executive Director

Call to Order – Dr. Yost called the meeting to order at 9:12

AGENDA ITEMS

Old Business

2008-3: Mr. Burrell reported on the status of 2008-3 with the circuit court. To date no hearing has been set.

HB 4260: Mr. Burrell reported that nothing significant was changed regarding psychologists. HB 44 was mentioned.

Review of HB 4037, 4001 and 4002 and SB 214 – Mr. Burrell reported on the content of these bills.

Ethics – It was moved, seconded and passed to move in and out of executive session.

2011-4A – Elizabeth Jennings, MA – Motion: Ms. Sigley moved that the Board accept the recommendation of the Ethics Committee of no probable cause. **Second:** Dr. Parsons **Vote:** 3 for – Dr. Yost, Dr. Parsons and Ms. Sigley; Mr. Martin abstained due to protocol.

2011-4B – Elizabeth Wyatt, MS – Ms. Sigley moved that the Board accept the recommendation of the Ethics Committee of no probable cause. **Second:** Dr. Parsons **Vote:** 3 for – Dr. Yost, Dr. Parsons and Ms. Sigley; Mr. Martin abstained due to protocol.

2012-1 – Terry Sigley, MA – Motion: Dr. Parsons moves to accept the recommendation of no probable cause in this inquiry. **Second:** Mr. Brezinski **Vote:** Dr. Yost, Dr. Parsons and Mr. Brezinski; Mr. Martin abstained due to protocol. Ms. Sigley was not present.

Policy Statements on Record Handling of Deceased or Psychologists Going Out of Business:

This was discussed, no resolution was reached.

Scope of Practice Addition Request – Motion: Ms. Sigley moved to expand Ms. Welling’s practice to include Commitment Hearings. **Second:** Mr. Martin **Vote:** Unanimous

Vote to Extend Building Lease with \$12 Increase per Month in Rent – Motion: Ms. Sigley moved that the Board approve the increase of \$12/month for office space. **Second:** Dr. Parsons **Vote:** Unanimous

Patient Record Handling Request – Dr. Harlow will respond via letter to Dr. Boone’s 3/4/12 letter. Dr. Harlow’s letter will cite pertinent sections of the code.

Minutes Approval for 1/27/12 – Motion: Ms. Sigley moved that the minutes be approved as amended. **Second:** Mr. Martin **Vote:** Unanimous

New Meeting Dates – June 9th Flatwoods, Days Hotel

New Business – Robin Browning will need to appear for an oral examination.

Board Office – Finances were reviewed, certificates and licenses were signed.

Oral Examinations

It was moved, seconded and passed to move in and out of executive session.

Motion: Ms. Sigley moved that Christina Ganz, Psy.D.; Ekaterina Keifer, Ph.D.; Ida Hatcher, Psy.D.; Lauren Davidson, Psy.D.; Sarah Jarvis, Psy.D. and Emmeline Houck, Ph.D. be granted licensure. **Seconded:** Dr. Parsons **Vote:** Unanimous

Christina Ganz, Psy.D.	1047	Passed
Ekaterina Keifer, Ph.D.	1048	Passed
Ida Hatcher, Psy.D.	1049	Passed
Lauren Davidson, Psy.D.	1050	Passed
Sarah Jarvis, Psy.D.	1051	Passed
Emmeline Houck, Ph.D.	1052	Passed

Adjourn – It was moved seconded and passed to adjourn at 4:30 pm.

WV Board of Examiners of Psychologists – 6/9/2012 Board Meeting Minutes

Location: Days Hotel, Flatwoods, WV

Present: Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary; Bob Martin, MA; Toni Parsons, Ed.D.; William Brezinski, MA,; Shirley Vinciguerra, Lay Member; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant

Public Present: None

Absent: None

Call to Order – Dr. Yost called the meeting to order at 9:13

AGENDA ITEMS

Old Business: Ethical Inquiry Synopsis Motion: Mr. Brezinski moved that we have a synopsis of all ethical inquiries that the Board reviews for public review that lists the nature of the complaint, the outcome and does not list names. Second: Ms. Sigley Vote: Unanimous

Minutes Approval for 3/23/12 – Motion: Mr. Martin moved that the minutes be approved as amended. **Second:** Dr. Parsons **Vote: Unanimous**

Ethics – It was moved, seconded and passed to move in and out of executive session.

2012-2 – Edward Baker, Ph.D. – Motion: Dr. Yost moved that the Board accept the recommendation of the Ethics Committee of no probable cause. **Second:** Dr. Parsons **Vote: 3 for –Ms. Sigley, Mr. Martin and Ms. Vinciguerra abstained due to protocol.**

2012-3 – Fred J. Krieg, Ph.D. – Motion: Ms. Sigley moved that the Board accept the recommendation of the Ethics Committee of probable cause. **Second:** Dr. Parsons **Vote: 3 for – Mr. Martin and Ms. Vinciguerra abstained due to protocol.**

Service Providers for Our Military and Their Families: This was reviewed.

EPPP Report: The observation of the data in this report is that those who take the EPPP closer to their graduation have a better chance of passing.

Executive Director Report:

- **Applicant Question** – Additional information is requested for detailed information on interviewing skills, a more clear designation of diagnosis and testing measures and the nature and extent of the supervised experience, relay option to come before the Board.
- **Financial Review** – This occurred, the Board is financially sound.
- **Attorney General** – Updates were reviewed.

New Meeting Dates: September 21, 2012 - Flatwoods

New Business: None

Board Office: Certificates and licenses were signed.

Oral Examinations

It was moved, seconded and passed to move in and out of executive session.

Motion: Dr. Yost moved that Robin Browning, MA; Rebecca Stone, MA; Sara White, Ph.D. and Ashley Spruce MA be granted psychology licensure and Paul Puglisi, MA be continued. It was also moved that Kimberly Waggy and Lori Mielecki be granted a level 1 school psychology license. **Seconded:** Mr. Martin **Vote:** Unanimous

Robin Browning, MA	Passed	1053
Rebecca Stone, MA	Passed	1054
Sara White, Ph.D.	Passed	1055
Kimberly Waggy, Ed.S.	Passed	11117
Ashley Spruce, MA	Passed	1056
Lori Mielecki, Ed.S	Passed	11118
Paul Puglisi, MA	Continued	

Adjourn – It was moved seconded and passed to adjourn at 5:20 pm.

WV Board of Examiners of Psychologists – 9/21/2012 Board Meeting Minutes

Location: Days Hotel, Flatwoods, WV

Present: Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary; Bob Martin, MA; Toni Parsons, Ed.D.; William Brezinski, MA.; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Asst

Public Present: Sheila Kelly

Absent: Shirley Vinciguerra, Lay Member

Call to Order – Dr. Yost called the meeting to order at 9:00

AGENDA ITEMS

Minutes Approval: **Motion:** Ms. Sigley moved that the minutes from 6/9/12 are approved with noted corrections. **Second:** Mr. Brezinski **Vote: Unanimous**

Old Business: None

Board Accomplishments: Tabled

Response to Glance Question: Motion: Mr. Brezinski moved that the statement worked on by the Board in consultation with the Board's attorney be made available to Mr. Glance and placed on the web. **Second:** Dr. Parsons **Vote: Unanimous**

Report on Supervision: This report was reviewed.

EPPP Report: The EPPP report was reviewed and data from this report will be presented to the PERD Sunrise Application.

2006 PERD Report Recommendations: Tabled

Sunrise Application – PERD Review: Information from the Legislative Auditors was reviewed.

Skype Policy Statement Approval: Motion: Mr. Brezinski moved that this policy be approved. **Second:** Ms. Sigley **Vote: Unanimous**

Privacy Statement Approval: Motion: Mr. Martin moved that the policy statements be approved. **Second:** Dr. Parsons **Vote: Unanimous**

Ethics Review

It was moved seconded and passed to enter and then exit Executive Session.

Report from Assistant Attorney General, Doren Burrell: Mr. Burrell has recommended a statement of charges to be completed for 2012-3. 2009-16 the Board discussed terms for a revised consent, the attorney has been apprised and will proceed with updated costs. 2011-2, letters will be sent.

2012-4 – Douglas Hawkins, Ed.D.

Motion: Ms. Sigley moved that the Board accept the recommendation of the Ethics Committee with a finding of no probable cause. **Second:** Mr. Brezinski **Vote: Four for, Mr. Martin abstained due to protocol.**

2012-6 – Michael McCarty, Ph.D.

Motion: Dr. Parsons moved to take the recommendation of the Ethics Committee with a finding of probable cause. **Second:** Ms. Sigley **Vote: Four for, Mr. Martin abstained due to protocol.**

2012-7 – Marc Haut, Ph.D.

Motion: Mr. Brezinski moved that the Board accept the recommendation of the Ethics Committee with a finding of no probable cause. **Second:** Dr. Parsons **Vote: Four for, Mr. Martin abstained due to protocol.**

2012-9 – Angela Cook, MA

Motion: Ms. Sigley moved that the Board accept the recommendation of the Ethics Committee with a finding of no probable cause. **Second:** Mr. Brezinski **Vote: Four for, Mr. Martin abstained due to protocol.**

Executive Director Items

Attorney General Letter – This was reviewed.

EPPP Extension Request – No extension can be granted due to the Board's Title 17, Series 2 rules.

Doctoral Equivalency Request - Tabled

Doctoral Supervisee Request – Motion: Ms. Sigley moved that the Board accept the fellowship years of supervised experience and that Ms Dean is eligible to sit for an oral examination. **Second:** Mr. Martin **Vote: Unanimous**

Application ABD Applicant – It is noted that this candidate has a Master's degree in Counseling and has completed all but dissertation for her doctoral degree. The Board stated that a psychology degree must be completed for a candidate to be approved.

Scope Addition Psychotherapy Competency – Tabled

ADHD Life Coach – Materials were reviewed, Dr. Harlow will write a letter.

Behavioral Analysis Degree – Dr. Harlow and Ms. Sigley will compose a letter.

Financial Review – This occurred.

New Meeting Date – November 16, 2012 – Charleston

New Business - None

Board Office – Certificates and Licenses were signed, Travel Vouchers completed

Oral Examinations

It was moved, seconded and passed to enter and then exit Executive Session.

Motion: Ms. Sigley moved that Tracy Shreve, MA and Tiffany Smith, MA be continued. It was also moved that Chrissy Cole, MA; David Wolfe, MA; Daniella Lupu, Psy.D. and Joseph Benach, Psy.D. be approved for psychology licensure. **Second:** Dr. Parsons **Vote: Unanimous**

Tracy Shreve, MA	Continued	
Tiffany Smith, MA	Continued	
Chrissy Cole, MA	Passed	#1057
David Wolfe, MA	Passed	#1058
Daniella Lupu, Psy.D.	Passed	#1059

Adjourn 5:15

WV Board of Examiners of Psychologists – 11/16/2012 Board Meeting Minutes**Location:** First Presbyterian Church, Charleston, WV**Present:** Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary; Bob Martin, MA; Toni Parsons, Ed.D.; William Brezinski, MA; Shirley Vinciguerra, Lay Member; Doren Burrell, Assistant Attorney General; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant**Public Present:** Sheila Kelly, Shannon Landrum**Absent:** None**Call to Order** – Dr. Yost called the meeting to order at 9:10**AGENDA ITEMS****Minutes Approval for 9/21/12:** **Motion:** Mr. Brezinski moved that the minutes be approved as amended.**Second:** Ms. Sigley **Vote:** Unanimous**Old Business:** Both continuees from the 9/21/12 meeting agreed to the terms in their letters.**Ethics Review:** It was moved, seconded and passed to move in and out of executive session.

Mr. Burrell will be consulting with the Ethics Committee on the cases he is working on.

Legal Consultant – Document Preparation: A discussion occurred to have a legal consultant who would prepare documents to be presented to the AG representative.**ASPPB Debriefing:** These and other issues were discussed at the ASPPB meeting in San Francisco which was attended by Dr. Yost, Ms. Sigley, and Ms. Lynch from 10/24-28/12. Canadian government's law change which ruled that if you are licensed in one province you are licensed in all, which has made Master's licensees eligible for licensure across the country. Having a person identified to handle a psychologist records in the event of death. The Public relations of the Board was a topic, how Boards are seen by outsiders. Push toward all states and provinces only accepting APA or CPA approved schools. Other areas discussed: competency, supervision guidelines, telepsychology, and a minimum database of all psychologists across the country.**HB 4037:** The Board consulted with its attorney and created a letter for the Legislative Rule Making Committee.**Ohio AG Opinion – Letter:** The OH Attorney General has the opinion that Behavior Analysts are completing psychological work and should be licensed with the Ohio Psychology Board.**Board Accomplishments:** A discussion occurred and a list will be created for review at the next meeting.**2006 PERD Report Recommendations:** This 2006 review indicated that a policy should be set for ethics complaints that are raised against the Board's Executive Director. A discussion occurred.**Sunrise Application – PERD Review – Update:** Shannon Landrum reported to the Board on the process of the Sunrise Application for doctoral only licensure. She is currently gathering information and will write a report to the Legislative Committee to either recommend or not recommend this application.**Continuation Letters – The Process:** The Board will complete letters to candidates and, other letter as needed, during the meeting.**Policy Statement – Records:** A proposed policy statement regarding records handling for those ending practice was reviewed and will be reviewed again at the next meeting.**Doctoral Equivalency Request:** **Motion:** Ms. Sigley moved that the Board approve Bridget Magnetti's doctoral degree as being equivalent. **Second:** Mr. Martin **Vote:** 5 for, 1 against, Dr. Yost**Scope Addition Psychotherapy Competency:** **Motion:** Ms. Sigley moved that Michelle McFarland's request to include children and adolescents be approved. **Second:** Mr. Martin **Vote:** 5 For, Dr. Yost not present.**Military Request Regarding Supervision:** Additional information from the individual will be sought.**Financial Review:** This was made available.**New Meeting Dates:** Ms. Lynch will look into a meeting at the Greenbrier at the discounted rate.**New Business:** None.**Board Office –Certificates and Licenses Signed, Travel Vouchers:** This was completed.**Oral Examinations**

It was moved, seconded and passed to move in and out of executive session.

Motion: Ms. Sigley moved that Pamela Dean, Ph.D.; Philip Rambo, Ph.D.; Angela (Layne) Hoffman, MA; Jennifer Mills-Price, Psy.D.; Sallie Richards, Psy.D.; and April Watkins, Psy.D. be granted licensure.**Seconded:** Mr. Brezinski **Vote:** Unanimous

Pamela Dean, Ph.D.

Passed

#1061

Philip Rambo, Ph.D.	Passed	#1062
Angela (Layne) Hoffman, MA	Passed	#1063
Jennifer Mills-Price, Psy.D.	Passed	#1064
Sallie Richards, Psy.D.	Passed	#1065
April Watkins, Psy.D.	Passed	#1066

Adjourn – It was moved seconded and passed to adjourn at 4:28 pm.

WV Board of Examiners of Psychologists – 2/8/13 Board Meeting Minutes

Location: First Presbyterian Church, Charleston, WV

Present: Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary; Bob Martin, MA; Toni Parsons, Ed.D.; William Brezinski, MA; Shirley Vinciguerra, Lay Member; Greg Skinner, Assistant Attorney General; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant

Public Present: Sheila Kelly

Absent: None

Call to Order – Dr. Yost called the meeting to order at 9:55, due to the Ethics Committee meeting.

AGENDA ITEMS

Minutes Approval for 11/16/12: **Motion:** Mr. Brezinski moved that the minutes be approved as modified.

Second: Mr. Martin **Vote:** Unanimous

Old Business – The ethical violations pages of the WV Board of Medicine were reviewed.

Ethics Review: It was moved, seconded and passed to move into and out of executive session.

2012- 8 – Amy Hebb, Psy.D.

Motion: Ms. Sigley moved to accept the recommendation of the Ethics Committee with a finding of no probable cause. **Second:** Dr. Parsons **Vote: 4 for – Mr. Martin and Ms. Vinciguerra abstained due to protocol.**

2012-10 – Amy Hebb, Psy.D.

Motion: Ms. Sigley moved to accept the recommendation of the Ethics Committee of a finding of no probable cause with an educative letter about boundary issues. **Second:** Dr. Yost **Vote: 4 for – Mr. Martin and Ms. Vinciguerra abstained due to protocol.**

2012-11 – Amy Hebb, Psy.D.

Motion: Ms. Sigley moved to accept the recommendation of the Ethics Committee of a finding of probable cause. **Second:** Dr. Parsons **Vote: 4 for – Mr. Martin and Ms. Vinciguerra abstained due to protocol.**

2012-12 – Gary Norum, Ph.D.

Motion: Dr. Parsons moved to accept the recommendation of the Ethics Committee with a finding of no probable cause. **Second:** Ms. Sigley **Vote: 4 for – Mr. Martin and Ms. Vinciguerra abstained due to protocol.**

2012-13 – Steve Ferris, MA

Motion: Ms. Sigley moved to accept the recommendation of the Ethics Committee with a finding of probable cause with a letter of reprimand. **Second:** Dr. Parsons **Vote: 4 for – Mr. Martin and Ms. Vinciguerra abstained due to protocol.**

Ethics Investigation Procedure – Motion: Ms. Sigley moved that once all documentation or responses are received all documents shall be submitted to the Ethics Committee for deliberation, including the possible employment of an investigator. **Second:** Mr. Brezinski **Vote: Unanimous**

Board Accomplishments – This issue was discussed, no action was taken.

New Medicaid Manual Information – Ms. Sigley reported that there are issues that may need to be responded to in the new Medicaid manual which a Board response should be provided. The Board requested that Ms. Sigley write this letter of response.

Sunrise Application – PERD Review – Update – The Board's response to the draft of the Sunrise report was reviewed. The draft will be presented at the Joint Committee of Government Operations on Monday, February 11, 2013.

Policy Statement – Records – Motion: Mr. Brezinski moved that the amended policy statements be approved and attached to the web page. **Second:** Ms. Sigley **Vote: Unanimous**

Scope Addition – Motion: Ms. Sigley moved that the scope of practice of Cherie Ziegler be approved to complete Title XIX Waiver child evaluations. **Second:** Dr. Parsons **Vote: Unanimous**

Report on 2/5/13 Association of Licensing Boards Meeting Regarding Law Change for Sweeping Board Funds – Motion: Mr. Brezinski moved to approve the letter as written in support of the Legislature's recent change to prevent future sweeping of boards' funds. **Second:** Mr. Parsons. **Vote: Unanimous**

Office Lease Renewal - Motion: Mr. Brezinski moved to approve a rent increase to be incorporated into a five year lease, with future increases limited to no more than the Federal Cost of Living Increases, with an option for an extended five year lease. **Second:** Dr. Parsons **Vote: Unanimous**
Financial Review was conducted. **Motion:** Mr. Brezinski moved to approve the financial information as presented. **Second:** Dr. Parsons **Vote: Unanimous**
New Meeting Dates – April 19, 2013, Pipestem
New Business - None
Board Office –Certificates and Licenses Signed, Travel Vouchers

Oral Examinations

It was moved, seconded and passed to move into and out of executive session.
Motion: Ms. Sigley moved that Ja'me Brandish, MA; Andrew Everly, MS; Robert Quinby, Ph.D.; and Daniel McGrath, Psy.D. be granted licensure. **Seconded:** Mr. Brezinski **Vote:** Unanimous

Ja'me Brandish, MA	Passed	1067
Andrew Everly, MS	Passed	1068
Daniel McGrath, Psy.D.	Passed	1069
Robert Quinby, Ph.D.	Passed	1070

Adjourn – It was moved seconded and passed to adjourn at 3:35 pm.

WV Board of Examiners of Psychologists – 4/19/13 Board Meeting Minutes

Location: Maple Room, Pipestem Conference Center, Pipestem, WV
Present: Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary; Bob Martin, MA; Toni Parsons, Ed.D.; William Brezinski, MA; Shirley Vinciguerra, Lay Member; Chris Dodrill, Assistant Attorney General; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant
Public Present: Sheila Kelly, MA
Absent: None

Call to Order – Immediately following the Ethics Committee meeting, Dr. Yost called the meeting to order at 9:30.

AGENDA ITEMS

Minutes Approval for 2/8/13

Motion: Ms. Sigley moved that the minutes be approved with modifications. **Second:** Mr. Martin **Vote:** Unanimous

Old Business

Dr. Yost appointed Ms. Sigley and Mr. Martin to review the new Medicaid manual and prepare a letter of feedback from the Board.

ETHICS REVIEW

It was moved, seconded and passed to move into and out of executive session.

2008-3 – Fred Krieg, Ph.D. Update

Dr. Harlow reported that this case in Circuit Court has been postponed by the judge.

2009-16 – Tammy Smith, MA

A signed consent decree was presented by Chris Dodrill. **Motion:** Ms. Sigley moved that the signed consent decree be accepted by the Board. **Second:** Mr. Brezinski **Vote: 4 for – Mr. Martin and Ms. Vinciguerra abstained per protocol.**

2012-3 – Fred Krieg, Ph.D. Update

A consent decree for this case is in process with the AG's Office.

2012-5 – Catherine Sayre, MA

Motion: Ms. Sigley moved to accept the recommendation of the Ethics Committee with a finding of no probable cause. **Second:** Mr. Brezinski **Vote: 4 for – Mr. Martin and Ms. Vinciguerra abstained per protocol.**

Motion: Ms. Sigley moved that the Board send a letter to the complainant listing other potential avenues to pursue. **Second:** Dr. Parsons **Vote: Unanimous**

2012-6 – Michael McCarty, Ph.D. Update

The AG is in the negotiation process with the psychologist's attorney.

2012-11 – Amy Hebb, Psy.D. Update

A consent decree for this case is in process with the AG's Office.

2012-13 – Steve Ferris, MA Update

A consent decree has been issued to the psychologist.

2013-1 – James Merrill, MA

Motion: Ms. Sigley moved to accept the recommendation of the Ethics Committee with a finding of no probable cause. **Second:** Mr. Brezinski **Vote: 4 for – Mr. Martin and Ms. Vinciguerra abstained per protocol.**

2013-2 – Kari Blizzard, MA

Motion: Ms. Sigley moved to accept the recommendation of the Ethics Committee with a finding of no probable cause. **Second:** ----- **Vote: 4 for – Mr. Martin and Ms. Vinciguerra abstained per protocol.**

Executive Session for Discussion with Counsel: It was moved, seconded and passed to move into and out of executive session.

Review of Ethics Logs: Ms. Sigley suggested that the specific ethical codes violated be included when there is probable cause. Board members concurred and requested that be done. Ms. Lynch agreed to do so.

Ethics Spread Sheet: This was reviewed.

Board Elections

Entertain nominations for President: Dr. Parsons nominated Dr. Yost to continue as President of the Board. There were no other nominations. **Vote: 5 for this nomination, Dr. Yost abstained.**

Entertain nominations for Secretary: Mr. Brezinski moved that Ms. Sigley be nominated to continue as Secretary. There were no other nominations. **Vote: 5 for this nomination, Ms.**

Sigley abstained.

Motion: Dr. Parsons moved that Dr. Yost be elected as President of the Board. **Second:** Mr. Brezinski **Vote: 5 for, Dr. Yost abstained.**

Motion: Dr. Parsons moved that Ms. Sigley be elected as Secretary for the Board. **Second:** Mr. Brezinski **Vote: 5 for, Ms. Sigley abstained.**

Supervision Question: Supervision of a Relative?: This was discussed, relatives cannot supervise relatives.

Medicaid: Mental Health Assessment by a Non-Physician

This was discussed; the Board's AG, Ms. Sigley and Mr. Martin will review. **Motion:** Mr. Brezinski moved that Mr. Martin and Ms. Sigley be authorized to pursue correspondence for psychologists in WV regarding the Tri-Care provider credentialing debacle. As well as the ethical vulnerabilities related to psychologists signing work done by others, especially when the psychologist has not evaluated the client. **Second:** Dr. Parsons **Vote: Unanimous**

Medicaid: Seeking AG Opinion on Psychologists Signing Off on Work of Non-Licensees.

Mr. Martin provided information; the Board requested an opinion from Mr. Dodrill.

Review of Letters from 2/8/13 Minutes – Letters were reviewed.

Review of Past Minutes from 6/9/12 for Ethics Vote Number

Motion: Dr. Yost moved that the vote count for 2012-3, which was incorrectly recorded as 3, be corrected to 4. **Second:** Mr. Brezinski **Vote: Unanimous**

EPPP Deadline Extension Request for Group

Motion: Mr. Brezinski moved that the original date of the 10 supervisees approved prior to 6/1/10 be extended to their original must pass by date or for an additional year ending 6/1/14, whichever comes first.

Second: Ms. Sigley **Vote: Unanimous**

EPPP Extension Request for Individual, TG

Motion: Ms. Brezinski moved that the Board deny TG's request for an extension. **Second:** Mr. Martin. **Vote: 5 for denial, 1 opposed.**

Request to Sit for Oral in September or Earlier, MN

Motion: Mr. Martin moved that this individual be approved to sit for her oral examination in September.

Second: Mr. Brezinski **Vote: Unanimous**

Approval of Applicant: Tabled

Financial Review: Tabled

New Meeting Dates: Saturday, June 15, 2013

New Business - None

Board Office – Certificates and Licenses Signed, Travel Vouchers

Oral Examinations

It was moved, seconded and passed to move into and out of executive session.

Motion: Ms. Sigley moved that Christopher Osborne, MA is granted licensure as a psychologist; Ashley Riggelman, Ed.S is granted licensure as a Level 1 School Psychologist; and Lisa Gainer, MA, Ed.S. is granted

licensure as a Level 2 School Psychologist. Joy Butcher-Winfree, Psy.D. is continued for at least 6 months with a new supervisor. **Second:** Dr. Parsons **Vote:** Unanimous

Christopher Osborne, MA	Passed	1071
Joy Butcher-Winfree, Psy.D.	Continued	
Ashley Riggleman, Ed.S.	Passed	11119
Lisa Gainer, MA, Ed.S.	Passed	22063

Adjourn – It was moved seconded and passed to adjourn at 4:40 pm.

WV Board of Examiners of Psychologists – 6/15/13 Board Meeting Minutes

Location: Bridgeport Room, Days Hotel Conference Center, Flatwoods, WV

Present: Tina Yost, Ed.D., President; via telephone Terry Sigley, MA, Secretary; Bob Martin, MA; Toni Parsons, Ed.D.; William Brezinski, MA; Chris Dodrill, Assistant Attorney General; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant

Public Present: Sheila Kelly, MA & Brian Bailey, MA

Absent: Shirley Vinciguerra, Lay Member

Call to Order – Dr. Yost called the meeting to order at 9:15

AGENDA ITEMS

Minutes Approval for 4/19/13: **Motion:** Mr. Brezinski moved that the minutes be approved with modifications.

Second: Dr. Parsons **Vote:** 4 for, Ms. Sigley not present.

Old Business: Letters from the last meeting were reviewed.

ETHICS REVIEW

It was moved, seconded, and passed to move in and out of executive session.

Updates were conducted on 2008-3, 2012-3, 2012-6, 2012-11, 2012-13.

2013-5 – Elizabeth Bodkin, MA: **Motion:** Dr. Parsons moved that the Board take the recommendation of the Ethics Committee with a finding of no probable cause. **Second:** Mr. Brezinski **Vote:** 4 for; Mr. Martin abstained due to protocol.

Regional Meetings Discussion: **Motion:** Mr. Brezinski moved that in the future Board meetings be regionally located in university settings when possible. **Second:** Mr. Martin **Vote:** Unanimous

Student Gold Cards: **Motion:** Dr. Yost moved that: The WVBOEP Secretary be authorized to issue “gold cards” as supervised psychologists to graduate students who are:

- 1). Enrolled in doctoral, or in-state graduate clinical psychology, programs designated as meeting West Virginia’s licensure requirements, and participating in practicum or similarly identified work experiences that are part of the requirements of the graduate program of study; and
- 2). Have already completed a master’s degree in psychology, or completed 36 hours in the specified graduate program; and
- 3). Wherein these enrolled graduate students will be providing psychological services to patients/clients on less than a full time basis, and in a variety of settings that the academic programs have selected to afford the students a diverse exposure to patients/clients in need of psychological services; and
- 4). Wherein supervision of the students’ services will be provided jointly by the onsite licensed psychologists recommended to the WVBOEP for approval as supervisors, as well as licensed psychologists that are part of the academic training program(s) faculty, provided, that on occasion, the training program may request approval for an onsite supervisor that is not a licensed psychologist but is another licensed healthcare provider on a case by case basis; and
- 5). The graduate students supervised work will be limited to the training sites identified by the academic training program and for which graduate credit hours will be awarded; and
- 6). The graduate students supervised work will not apply towards satisfaction of any licensure requirements; and
- 7). The academic training program will provide to the WVBOEP a listing of training sites, onsite proposed supervising licensed psychologists, (or other onsite licensed healthcare providers), listing of graduate students working at specific sites, and supervising psychologist faculty persons prior to beginning of any academic semester for Board approval; and
- 8). Each academic program will pay an annual fee of two hundred dollars to the WVBOEP to help defray the administrative and record keeping costs.

Second: Mr. Martin **Vote:** Unanimous

Update on BMS “Signing Off” Issue: An open discussion occurred and the issue is tentatively resolved pending acceptance and final inclusion of suggested modifications to the language in question.

Communications: It was requested that all emails involving communication with the AG office be printed and appropriately filed for reference and documentation purposes.

Ethics Lessons: This was reviewed.

DSM-5 Implementation Date: Motion: Dr. Yost moved current versions of the DSM must be used no later than 18 months after the date of publication. The Board will continue to review this policy semi-annually and will post any policy changes on the website. **Second:** Mr. Brezinski **Vote: Unanimous**

Inactive Two Year Supervised-Psychologists: Supervisees who become inactive during their first two years of supervision shall have the remaining portion of the 2 year period, as laid out in Title 17, Series 3, to take the EPPP once they return to active status.

Supervised-Psychologist Status for Individual: This was reviewed

Student Advisement: This was reviewed

Tasks Completed: Dr. Harlow presented a document outlining tasks completed.

Financial Review: This occurred. Dates require correction.

New Meeting Dates: Tentative date September 20 at Shepherd College

New Business: Two discussions occurred: 1. Supervised psychologist supervision fees were discussed. 2. Question concerning organizational / industrial licensing reviewed.

Oral Examinations

It was moved, seconded, and passed to move in and out of executive session.

Motion: Mr. Martin moved that the following people be granted licensure Linda Marnic, Ph.D.; Kathryn Morris, Psy.D. and Mark Hovee, Psy.D. Kay Dey, MA and Michael Gray, Ed. D. are continued. **Second:** Mr. Brezinski

Vote: 4 for, Ms. Sigley not present.

Kay Dey, MA	Continued	
Michael Gray, Ed.D.	Continued	
Linda Marnic, Ph.D.	Passed	#1072
Kathryn Morris, Psy.D.	Passed	#1073
Mark Hovee, Psy.D.	Passed	#1074

Adjourn: It was moved seconded and passed to adjourn at 3:45.

9/18/13 – 6/15/13 (59992 – 57944 = 2048)

Statement of Disbursements Fiscal Year 2012

ITEMS	OBJECT CODE	BUDGET	EXPEN.	REMAINING
Salaries	1	\$51,600.00	(\$49,900.56)	\$1,699.44
Board Member Per Diem	2	\$8,000.00	(\$9,525.00)	(\$1,525.00)
Annual Increment	4	\$540.00	(\$540.00)	\$0.00
PEIA Fee	10	\$250.00	(\$218.75)	\$31.25
Social Sec. Matching	11	\$4,500.00	(\$4,587.48)	(\$87.48)
Health Insurance	12	\$3,000.00	(\$2,616.00)	\$384.00
Workers' Comp	14	\$400.00	(\$260.50)	\$139.50
Unemployment Comp	15	\$0.00		\$0.00
Pension & Retirement	16	\$5,000.00	(\$5,352.06)	(\$352.06)
Office Expenses	20	\$1,200.00	(\$719.29)	\$480.71
Printing	21	\$600.00	(\$176.49)	\$423.51
Rental Expense	22	\$4,600.00	(\$5,852.12)	(\$1,252.12)
Utilities	23	\$0.00		\$0.00
Telecommunications	24	\$2,000.00	(\$1,321.56)	\$678.44
Con & Prof. AG/Invest/Train	25	\$8,000.00	(\$5,519.50)	\$2,480.50
Travel	26	\$8,000.00	(\$7,000.43)	\$999.57
Computer Services	27	\$4,000.00	(\$6,135.25)	(\$2,135.25)
Rentals, Misc	30	\$2,500.00	(\$2,300.60)	\$199.40
Dues	31	\$2,300.00	(\$2,138.00)	\$162.00
Fire Insurance	32	\$2,300.00	(\$1,988.00)	\$312.00
Household Supplies	34	\$0.00	(\$32.84)	(\$32.84)
Advertising	35	\$200.00		\$200.00
Cellular Charges	41	\$0.00	(\$124.65)	(\$124.65)
Hospitality	42	\$1,000.00	(\$664.78)	\$335.22
Energy Exp. Motor Veh/Aircraft	44	\$0.00		\$0.00
Energy Expense Utilities	47	\$700.00	(\$288.87)	\$411.13
Miscellaneous	51	\$100.00	(\$52.16)	\$47.84
Training & Develop.	52	\$300.00	(\$475.00)	(\$175.00)
Postal and Freight	53	\$2,000.00	(\$2,002.03)	(\$2.03)
Computer Sup. & Equip	54	\$500.00	(\$128.70)	\$371.30
Misc. Equip. Purchases	58	\$1,500.00	(\$243.69)	\$1,256.31
Office & Comp. Repair	61	\$500.00		\$500.00
Other Interest and Penalties	96	\$0.00	(\$3.96)	(\$3.96)
Public Emp. Insurance Transfer	110	\$0.00	(\$364.00)	(\$364.00)
WV OPEB	160	\$2,004.00	(\$2,004.00)	\$0.00
TOTALS		\$117,594.00	(\$112,536.27)	\$5,057.73
Board Office Summary	Budgeted	Actual		
7/1/11 Cash Balance		\$55,430.52		
2012 PFY Gross Revenue	\$116,200.00	\$114,895.00		
Total Cash	\$116,200.00	\$170,325.52		
Revenue Refunds				
13th Month Expenditures				
2012 PFY Expenditures	\$0.00	(\$112,536.27)		
2012 Cash Balance	\$116,200.00	\$57,789.25		

Statement of Disbursements Fiscal Year 2013

ITEMS	OBJECT CODE	BUDGET	EXPEN.	REMAINING
Salaries	1	\$60,000.00	(\$60,328.56)	(\$328.56)
Board Member Per Diem	2	\$8,000.00	(\$8,097.00)	(\$97.00)
Annual Increment	4	\$600.00	(\$600.00)	\$0.00
PEIA Fee	10	\$0.00	(\$50.00)	(\$50.00)
Social Sec. Matching	11	\$5,400.00	(\$5,280.54)	\$119.46
Health Insurance	12	\$2,800.00	(\$2,431.00)	\$369.00
Workers' Comp	14	\$350.00	(\$300.00)	\$50.00
Unemployment Comp	15	\$0.00		\$0.00
Pension & Retirement	16	\$6,000.00	(\$5,175.84)	\$824.16
Office Expenses	20	\$1,200.00	(\$1,054.84)	\$145.16
Printing	21	\$600.00	(\$410.32)	\$189.68
Rental Expense	22	\$5,000.00	(\$4,009.42)	\$990.58
Utilities	23	\$0.00		\$0.00
Telecommunications	24	\$2,000.00	(\$1,522.69)	\$477.31
Con & Prof. AG/Invest/Train	25	\$8,000.00	(\$4,984.00)	\$3,016.00
Travel	26	\$8,000.00	(\$6,898.76)	\$1,101.24
Computer Services	27	\$7,000.00	(\$3,574.49)	\$3,425.51
Rentals, Misc	30	\$2,500.00	(\$2,691.00)	(\$191.00)
Dues	31	\$2,300.00		\$2,300.00
Fire Insurance	32	\$2,000.00	(\$1,988.00)	\$12.00
Household Supplies	34	\$200.00		\$200.00
Advertising	35	\$200.00		\$200.00
Cellular Charges	41	\$0.00		\$0.00
Hospitality	42	\$1,000.00	(\$799.08)	\$200.92
Energy Exp. Motor Veh/Aircraft	44	\$0.00		\$0.00
Energy Expense Utilities	47	\$500.00	(\$290.54)	\$209.46
Miscellaneous	51	\$100.00	(\$23.30)	\$76.70
Training & Develop.	52	\$500.00	(\$435.00)	\$65.00
Postal and Freight	53	\$2,000.00	(\$2,181.26)	(\$181.26)
Computer Sup. & Equip	54	\$500.00		\$500.00
Misc. Equip. Purchases	58	\$1,000.00		\$1,000.00
Office & Comp. Repair	61	\$500.00	(\$200.00)	\$300.00
Other Interest and Penalties	96	\$0.00	(\$7.80)	(\$7.80)
Public Emp. Insurance Transfer	110	\$0.00	(\$364.00)	(\$364.00)
WV OPEB	160	\$2,140.00	(\$2,136.00)	\$4.00
TOTALS		\$130,390.00	(\$115,833.44)	\$14,556.56
Board Office Summary	Budgeted	Actual		
7/1/12 Cash Balance		\$57,789.25		
2013 PFY Gross Revenue	\$130,725.00	\$123,700.00		
Total Cash	\$130,725.00	\$181,489.25		
Revenue Refunds				
13th Month Expenditures				
2013 PFY Expenditures	\$0.00	(\$115,833.44)		
2013 Cash Balance	\$130,725.00	\$65,655.81		

Ethics Information for FY 2012 - 2013

Number	Start	End	PSY FIRST	PSY LAST	DEG.	LIC #	STATUS
2011-1	5/5/11	9/23/2011	Pricilla	Leavitt	Ph.D.	414	No Violation
2011-3	7/28/11	11/4/2011	Kimberly	Parsons	MA	860	No Violation
2011-4	A 12/2/11	3/26/2012	Elizabeth	Jennings	MA	861	No Probable Cause
2011-4	B 12/2/11	3/26/2012	Melinda	Wyatt	MS	669	No Probable Cause
2012-1	1/3/12	3/26/2012	Terry	Sigley	MA	611	No Probable Cause
2012-2	1/7/12	6/15/2012	Edward	Baker	Ph.D.	797	No Probable Cause
2012-4	3/9/12	9/21/2012	Douglas	Hawkins	Ed.D.	386	No Probable Cause
2012-7	5/17/12	9/21/2012	Marc	Haut	Ph.D.	499	No Probable Cause
2012-9	6/29/12	9/21/2012	Angela	Cook	MA	980	No Probable Cause
							Violation - Order -
2008-3	4/14/08	6/7/2013	Fred	Krieg	Ph.D.	141	Overtured Circuit Court
							Probable Cause -
2009-16	12/15/09	4/19/2013	Tammie	Smith	MA	753	Consent Decree
2011-2	6/1/11	8/14/2013	Bobby	Miller	MD		Educative Letter
2012-5	3/26/12	4/23/2013	Catherine	Sayre	MA	742	No Probable Cause
							Probable Cause -
2012-6	5/1/12	9/11/2013	Michael	McCarty	Ph.D.	1036	Consent Decree
2012-8	6/25/12	2/8/2013	Amy	Hebb	Psy.D.	1038	No Probable Cause
							No Probable Cause -
2012-10	7/20/12	2/8/2013	Amy	Hebb	Psy.D.	1038	Educative Letter
2012-12	8/10/12	2/13/2013	Gary A.	Norum	Ph.D.	64	No Probable Cause
							Probable Cause -
2012-13	8/31/12	4/24/2013	Steve	Ferris	MA	430	Consent Decree
2013-1	2/15/13	4/23/2013	James	Merrill	MA	452	No Probable Cause
2013-2	2/27/13	4/23/2013	Kari	Blizzard	MA	SP	No Probable Cause
2013-5	3/5/13	6/15/2013	Elizabeth	Bodkin	MA	791	No Probable Cause
2013-6	5/9/13	9/30/2013	Martin	Levin	MA	237	No Probable Cause
2013-7	7/2/13	11/7/2013	Fred T.	Lee	Ph.D.	179	No Probable Cause

- 34 Inquiries were worked on during this period.
- 23 Were closed during this period.
- 11 Are still in process.

Register and Roster spreadsheets are available and will be provided upon request.