

State of West Virginia
Board of Examiners of Psychologists
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December 18, 2012

The Honorable Earl Ray Tomblin, Governor
Main Building – Capital Complex
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305

Dear Governor Tomblin:

The West Virginia Board of Examiners of Psychologists is pleased to submit the report for the fiscal years 2011 and 2012, in compliance with West Virginia Code § 30-1-12 (b).

Sincerely,

Kathleen Lynch
Administrative Assistant

cc: Earl Ray Tomblin, President of the Senate
Richard Thompson, Speaker of the House of Delegates
Darrell Holmes, Clerk of the Senate
Gregory M. Gray, Clerk of the House of Delegates
Natalie Tennant, Secretary of State
DeAnnia Spelock, Legislative Librarian
Randall Reid-Smith, Commissioner of Div. of Culture & History
Library Commission
Linda Lyter, President of the WV Licensing Board Association

WEST VIRGINIA BOARD OF EXAMINERS OF PSYCHOLOGISTS

ANNUAL REPORT FOR FISCAL YEARS

2011

AND

2012

COMPILED BY: KATHLEEN LYNCH, ADMINISTRATIVE ASSISTANT

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**WV Board of Examiners of Psychologists
Current Board Member Information**

Tina Yost, Ed.D., Psychologist

Term expires June 30, 2012

Mailing Address:

3 Markwood Drive

Fairmont, Marion County, WV 26554

Terry Sigley, MA Psychologist, Board Secretary

Term expires June 30, 2012

Mailing Address:

1224 B Pineview Drive

Morgantown, Monongalia County, WV 26505

Robert Martin, MA, Psychologist

Term expires June 30, 2013

Mailing Address:

1673 Trace Creek Road, Hamlin, Lincoln County, WV 25523

William Brezinski, MA, Psychologist

Term expires June 30, 2011

Mailing Address:

PO Box 667, Athens, Mercer County, WV 24712

Toni Parsons, Ed.D., School Psychologist

Term expires June 30, 2011

Mailing Address: 104 Royce Lane, Morgantown, Monongalia County, WV 26508

Shirley Vinciguerra, Lay Member

Term expires June 30, 2012

Mailing Address: 1540 Augusta Street; Bluefield, WV 24701

Lay Member - Open

Term Expires June 30, 2011

Report of Transactions **Fiscal Years 2011 and 2012**

During these two fiscal years, the Board continued to fulfill its number one mission of protecting the public from professional misconduct by psychologists. There were 18 ethical inquiries lodged and/or processed during this period. Of these, 9 inquiries have been closed and are listed in later pages.

During this same time period, 16 Board meetings were held. Copies of all approved minutes are attached. During meetings, oral examinations were conducted and included an emphasis on the ethical code. For this period FY 2011 to the present the Board issued licenses to 70 psychologists, 2 school psychologists, and 1 school psychologist independent practitioner. Thus, a total of 73 licenses were granted. Also, applications were approved for 90 individuals to become supervised-psychologists.

Ongoing business of the Board included processing quarterly license renewals, annual supervision card renewals for supervised psychologists, and quarterly supervision forms. Continuing education credits and provider requests have been reviewed and have been approved or rejected. Business also included processing the national written examination for the professional practice of psychology, evaluating applications for licensure, and assessing reciprocity applications.

WV Board of Examiners of Psychologists Board
Meeting Minutes July 23, 2010
Location: Fairfield Inn, Fairmont, WV

Present: Tina Yost, Ed.D., **President**; Terry Sigley, MA, **Secretary**; Toni Parsons, Ed.D.; William Brezinski, MA; Robert Martin, MA, Rev. Jude Molnar, **Lay Member**; Jeffrey Harlow, Ph.D., **Executive Director and** Kathleen Lynch, **Administrative Assistant**

Absent: None

Public Present: None

Ethics Committee Meeting Mr. Martin and Dr. Harlow, 8:30 - 9:00 a.m.

Meeting of the Board Called to Order by Dr. Yost at 9:05 am.

AGENDA ITEMS

Old Business

The Board moved into and out of Executive Session to discuss personnel issues.

Mike Folio Participation: **Michael Folio resigned from the Board due to conflict of interest with his new position with the State of WV. State employees may not serve on state boards.** Motion: **Dr. Yost moved that the Board contract with Mike Folio to serve as an independent contractor with the title Legal Director, or similar suitable title, to advise the Board on legal issues, at Mr. Folio's non-profit rate of \$110 per hour.**
Second: **Mr. Martin** Vote: Unanimous

Personnel: **Part time help is discussed. The board agrees that the board is generating an increasing work load in pursuit of its obligations and duty. Mr. Martin is appointed to serve with Mr. Brezinski on the personnel committee. Due to his closer proximity to Charleston, Mr. Martin agrees to lead the committee.**

New Business

Minutes Approval for April 23, 2010: Motion: Mr. Brezinski moved that the minutes be approved as written.

Second: Dr. Yost **Vote: Unanimous**

Review of information collected on renewal form. Ms. Lynch will generate a list of areas of practice to add to the renewal form.

Survey Review: The survey was reviewed and this additional information will be gleaned from it: 1. Masters v. doctoral level who do commitments, child abuse, and school psychology; 2. Run the survey again with those licensed in the last 10 years; 3. Look at each decade of age and see what they are doing; Place this information in the database so that it can be easily analyzed and compared. Also, determine how many Psychologist 1 and Psychologist 2 there are within the state through the state system.

Interim Review: Review of DC and Evaluation Checklist; Need to take these forms to Town Hall meeting; Review the instructions for the oral examination. Add an outline of what is needed in the report.

Robert Rhodes, PhD.: Dr. Rhodes will need one year of supervision from a starting date the same as the degree granting departments documented date of degree completion.

Marshall University Steven Mewaldt, Ph.D.: Dr. Harlow will write a letter indicating that the program is acceptable to the Board and to also express support of Marshall's endeavors to assure it is meeting the state's minimum hours of study requirement.

Letters to Dr. Edelstein of WVU and Dr. Mewaldt of Marshall University: Letters were reviewed. Mr. Folio is asked to send them again at the end of August if there is still no response by that time.

Problem Gamblers Web Training Question: This training is approved if there is a meaningful assessment following the course.

VA Remote Supervision Request Via Television: Individuals may be supervised via live TV for up to 40% of the supervision required hours on condition that the details of the supervision are included and approved by the board in the supervision contract.

Thurston-Snoha Oral Request: May sit for an oral exam at the beginning of October. Her license would go into effect once all supervision requirements are met. Her supervisor is required to submit a letter attesting that all supervision requirements have been met.

Kazir Report Dates: Must be supervised in WV for one year.

Blake Letter & Question: Dr. Harlow will send Ms. Blake a letter citing WV Code.

Carl Canfield Letter and Request: Mr. Canfield is granted one additional time to take the EPPP.

CE Guidelines – Dr. Harlow will update the CE Guidelines to include supervisees.

Motion: Dr. Yost, Board to enter Exe. Session. **Second:** Mr. Martin **Vote: Unanimous**

Motion: Dr. Parsons, Board to exit Exe. Session. **Second:** Rev. Molnar **Vote: Unanimous**

Ethics

Assistant Attorney General, Katherine Campbell Letter: Additional information will be sought from Mr. Foilo.

James Phifer Letter Requesting Meeting: Dr. Phifer will be invited to the next meeting.

PSIMED 7/2 Letter: This letter was reviewed.

2009-15 Paul Kradel, Ed.D.

- **Motion:** Dr. Yost moved that we accept the recommendation of the ethics committee and that this inquiry be closed due to no probable cause. **Second:** Dr. Parsons **Vote: Unanimous; Ethics committee abstains from voter per procedure.**

2009-16 – Board Review for Probable Cause - Tabled

Additional New Business

Series 2 & 3 Updates: Series 3 is complete and posted to the web. Series 2 is in the final stage and awaits final approval by the Secretary of State.

New Meeting Dates – Board wants Town Hall Forum on Saturday. Schedule a room for Saturday October 2nd all day.

Lay Member and Ethics Committee Member Needed: This issue will be addressed by Dr. Yost.

WV Code (VA License Required, Board Determine Scope, other laws, etc.): These issues were discussed and will be a topic at the next meeting.

Database Question –How long should records be kept for individuals who start the application process but don't complete it? The Legislative Auditor's advice will be sought on this issue.

Fiscal Year 2010 Financial Review: A brief review occurred.

Licensee Requesting Mental Hygiene Added to Scope – Copies of the licensees commitment work samples will be sent to each board member and the board will determine whether a focused oral examination is required based on the written product. This is and will be the board's standard protocol for adding Mental Hygiene as a scope of practice.

New Business

Policies: Dr. Harlow will generate a draft of policies i.e. record storage & destruction, scope of practice additions, etc.

Robin Browning, MA: Dr. Harlow was granted approval to supervise Ms. Browning specific to report writing. Dr. Ryan will continue to supervise as well.

Break for Lunch 12:00

Oral Examinations

Motion: Dr. Yost, Board to enter Exe. Session. **Second:** Mr. Martin **Vote: Unanimous**

Motion: Dr. Parsons, Board to exit Exe. Session. **Second:** Rev. Molnar **Vote: Unanimous**

Motion: Dr. Yost moved that the following people are licensed: Monica Holden, MA; Martha Fernandez, Psy.D.; and Cassie Richards-Ward, MA and that Aleisha Arbogast's oral examination is continued until acceptable work samples are provided.

Monica Holden, MA	Passed	#1000
Martha Fernandez, Ph.D.	Passed	#1001
Cassie Richards-Ward, MA	Passed	#1002
Aleisha Broce Arbogast, MA	Continued	

Adjourn 5:15

WV Board of Examiners of Psychologists Board
Meeting Minutes October 1 & 2, 2010
Location: Stonewall Resort, Roanoke, WV

Present: Tina Yost, Ed.D., **President**; Terry Sigley, MA, **Secretary**; Toni Parsons, Ed.D.; William Brezinski, MA; Robert Martin, MA; Shirley Vinciguerra, **Lay Member**; Jeffrey Harlow, Ph.D., **Executive Director and Kathleen Lynch, Administrative Assistant**

Absent: Rev. Jude Molnar, Lay Member Public Present: None

Friday Evening

Call to Order – 4:30 by Dr. Yost.

Introduction of New Board Member Shirley Vinciguerra.

Oral Examinations

Motion: Mr. Brezinski moved that the Board enter Executive Session. **Second:** Dr. Parsons

Vote: Unanimous

Motion: Mr. Martin moved that the Board exit Executive Session. **Second:** Dr. Yost **Vote: Unanimous**

Motion: Ms. Sigley moved that Dr. Hayman's oral examination be continued for 6 months and that Mr. Wellman, Dr. LeGrow and Dr. Thurston-Snoha are licensed. Dr. Thurston-Snoha's license will be issued on 10/26/10.

Second: Dr. Parsons **Vote: Unanimous**

Diedra Hayman, Ph.D.	Continued	
Leonard Wellman, MA	Passed	1003
Tracy LeGrow, Psy.D.	Passed	1004
Bonnie Thurston-Snoha, Ph.D.	Passed	1009 (after 10/26/10)

Ethics

2006-8 James Phifer, Ph.D. – The Board met with Dr. Phifer. All conditions of the 2006-8 consent decree have been met and this ethics inquiry is closed.

Adjourn for the Evening

Saturday Morning

Call to Order 8:50 AM

Election of Officers

Motion: Mr Brezinski moved that Dr. Yost and Ms. Sigley continue to serve in their present offices.

Second: Dr. Parsons **Vote: Unanimous**

Ethics

New Attorney General Representative Stacy Delong was introduced

Motion: Ms. Sigley moved that the Board move into Executive Session. **Second:** Mr. Brezinski

Vote: Unanimous

Motion: Mr. Martin moved that the Board exit Executive Session. **Second:** Dr. Parsons **Vote: Unanimous**

2010-1 – Beverly Branson, MA

Motion: Ms. Sigley moved that the Board take the recommendation of the Ethics Committee with a finding of no probable cause. **Second:** Dr. Yost **Vote: 5 for, Mr. Martin abstained**

2009-16 – Tammie Smith, MA

Motion: Ms. Sigley moved that the Board take the recommendation of the Ethics Committee and find probable cause in 2009-16. **Second:** Dr. Parsons **Vote: Vote 5 for, Mr. Martin abstained**

Motion: Dr. Yost moved that the Board enter Executive Session. **Second:** Ms. Sigley **Vote: Unanimous**

Motion: Ms. Vinciguerra moved that the Board exit Executive Session. **Second:** Ms. Sigley

Vote: Unanimous

Dr. Yost appoints Shirley Vinciguerra as a lay member of the Ethics Committee.

Oral Examinations

Motion: Ms. Sigley moved that the Board enter Executive Session. **Second:** Mr. Martin **Vote: Unanimous**

Motion: Mr. Brezinski moved that the Board exit Executive Session. **Second:** Ms. Sigley **Vote: Unanimous**

Motion: Ms. Sigley moved that the Patrick Kerr, Steven Fink, and Billy Rutherford be approved for licensure.

Second: Mr. Brezinski **Vote: Unanimous**

Adrienne Bean, Psy.D.	Postponed	
Patrick Kerr, Ph.D.	Passed	1005
Steven Fink, Psy.D.	Passed	1006
Billy Rutherford, Psy.D.	Passed	1007

Old Business

Policies for Web – Revisions of proposed policies were suggested. Drafts will be sent to Board members for their review.

Additions to Renewal Form – These were reviewed.

Database Reduction/Psychologist I & II – It was decided not to remove incomplete applicants from the data base. Currently, the Division of Personnel reports that the state employs twelve Psychologist 1’s and three Psychologist 2’s.

New Business

Minutes Approval for 7/23/10: **Motion:** Mr. Brezinski moved that the minutes be approved with revisions.

Second: Ms. Sigley **Vote: Unanimous**

Liaison: Dr. Yost appointed Ms. Sigley to function as a liaison to the WVPA Executive Committee meetings with Robert Martin as the alternate.

I/O Application Requirements – Requirements are the same for all.

Question Regarding Tele-health by AZ Psychologist - Individual may apply for a WV license.

Request for MDTV Supervision – Need additional information and a plan that follows the supervision contract.

Dr. Cody Letter – This letter was reviewed.

Interim Review – Mr. Brezinski and Dr. Parsons described the process.

Addition to Scope of Practice Request – Mr. Martin will write a letter to the licensee and her supervisor.

Aleisha Broce Arbogast, MA – **Motion:** Mr. Martin moved that Ms. Arbogast be licensed in light of the review of the additional reports she submitted. **Second:** Ms. Sigley **Vote: Unanimous**

Aleisha Broce Arbogast, MA	Passed	1008
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New Business

New Meeting Date - December 3 – Charleston 9:00 AM

Adjourn

WV Board of Examiners of Psychologists Board
Meeting Minutes Teleconference October 6, 2010
Location: Board Office, Charleston, WV

Present: Tina Yost, Ed.D, President; Terry Sigley, MA, Secretary; William Brezinski, MA; Robert Martin, MA; Toni Parsons, Ed.D.; Shirley Vinciguerra, Lay Member; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant

Absent: Jude Molnar, Lay Member

Public Present: None

Call to Order **Dr. Yost called the meeting to order at 7:45 PM.**

Agenda Items

Meeting in December: **December 3, 2010 will be the next meeting date.**

Liaison Report -**Terry reported on the meeting with the WVPA.**

Other Old Business

General Licensing Issues were discussed.

Adjourn

WV Board of Examiners of Psychologists Board
Meeting Minutes December 3, 2010
Location: 1st Presbyterian Church, Charleston, WV

Present: Tina Yost, Ed.D., **President**; Terry Sigley, MA, **Secretary**; Toni Parsons, Ed.D.; William Brezinski, MA; Robert Martin, MA; Shirley Vinciguerra, **Lay Member**; Jeffrey Harlow, Ph.D., **Executive Director and Kathleen Lynch, Administrative Assistant**; Stacy DeLong, Esq., **Attorney General Representative**

Absent: Rev. Jude Molnar, Lay Member Public Present: None

Ethics Committee Meeting at 8:00 a.m.

Call to Order – Dr. Yost called the Board meeting to order at 9:10 a.m.

Agenda Items

Motion: Ms. Sigley moved that the Board enter Executive Session. **Second:** Mr. Brezinski. **Vote: Unanimous**

Motion: Mr. Brezinski moved that the Board exit Executive Session. **Second:** Ms. Sigley. **Vote: Unanimous**

Old Business

Minutes Approval for October 1 & 2, 2010 and October 6, 2010: **Motion:** Mr. Martin moved that the minutes be approved as written. **Second:** Ms. Sigley. **Vote: Unanimous**

WVPA Letter – Motion: Mr. Martin moved that a committee of the Board meet with WVPA. **Second:** Mr. Brezinski **Call for discussion:** Discussion occurred. **Amended Motion:** Mr. Martin moved that Dr. Yost appoint a committee of the Board to meet with representatives of the WVPA leadership for the purpose of improving communication and enhancing psychological services to the public. **Second:** Ms. Sigley. **Vote: Unanimous**

Motion: Dr. Yost moved to enter Ex Session. **Second:** Ms. Sigley. **Vote: Unanimous**

Motion: Mr. Martin moved to exit Ex Session. **Second:** Ms. Sigley **Vote: Unanimous**

Motion: Mr. Brezinski moved that the Board renew its previous offer of a Board liaison to WVPA in order to enhance communication. **Second:** Ms. Sigley **Vote: Unanimous**

ASPPB Debriefing – Mr. Martin reported on the ASPPB Meeting that was attended by Dr. Yost and himself. Dr. Yost provided additional comments. It was decided to add Criminal Background Checks on New Applicants to next agenda.

Revised Policy Statements - Motion: Mr. Brezinski moved that the Board approve the revised policies to be posted on the web page. **Second:** Mr. Martin **Vote: Unanimous**

Romfo – Expansion of Scope of Practice Request

Motion: Ms. Sigley moved to accept Dr. Harlow's recommendation to approve the addition of eating disorders to Dr. Romfo's scope of practice based upon the review of appropriate supporting materials. **Second:** Mr. Martin **Vote: Unanimous**

Boston – Expansion of Scope of Practice Request

Motion: Ms. Sigley moved that work samples be submitted. **Second:** Mr. Brezinski **Vote: Unanimous**

Waller – Expansion of Scope of Practice Request

Motion: Based on provided documentation, Ms. Sigley moved to expand Dr. Waller’s scope of practice to include forensic psychology. **Second:** Mr. Brezinski **Vote: Unanimous**

CPQ and National Register candidates – Dr. Harlow

Question regarding phone and skype psychotherapy sessions

A 10 day temp license may be granted. The Board will look into skype sessions in the future.

CE Question regarding new Supervisees – Use coursework as CE’s? Coursework can be counted for CE’s and no CE’s are needed until the first full year for the 2010 December renewal.

EPPP Seminars – May they be accepted as CE credits? – Dr. Harlow **Motion:** Mr. Martin moved that EPPP Seminars may count toward CE requirements for supervisees. **Second:** Mr. Brezinski **Vote: Unanimous**

Dr. Hayman – Letters were reviewed by Board.

Financial Information – This data was briefly reviewed.

New Meeting Dates

February 18, 2011 in Flatwoods Days Hotel
April 22, 2011 in Beckley, WV at Tamarack

New Business – **There was no New Business**

Ethics

Motion: Ms. Sigley moved to enter Ex. Session. **Second:** Mr. Brezinski **Vote: Unanimous**

Motion: Ms. Sigley moved to exit Ex. Session. **Second:** Mr. Brezinski **Vote: Unanimous**

2010-2 Shanna Coleman, MA

Motion: Ms. Sigley moved that the Board accept the recommendation of the Ethics Committee with a finding of no probable cause. **Second:** Dr. Parsons

Vote: 4 for, Ethics Committee members Mr. Martin and Ms. Vinciguerra abstained per protocol.

2010-3 Janice Blake, MA

Motion: Ms. Sigley moved that the Board accept the recommendation of the Ethics Committee with a finding of no probable cause. **Second:** Mr. Brezinski

Vote: 4 for, Ethics Committee members Mr. Martin and Ms. Vinciguerra abstained per protocol.

Oral Examinations

Motion: Ms. Sigley moved to enter Ex. Session. **Second:** Mr. Brezinski **Vote: Unanimous**

Motion: Ms. Sigley moved to exit Ex. Session. **Second:** Mr. Brezinski **Vote: Unanimous**

Motion: Dr. Yost moved that Katie Tharp, MA; Jasen Nichols, MA; Adrienne Bean, Psy.D.; and Brian Lees, Psy.D. are granted psychology licensure and Crystal Smithson, Ed.S. is granted a level 2 school psychology license. **Second:** Ms. Sigley **Vote: Unanimous**

Katie Tharp, MA	Pass	#1010
Jasen Nichols, MA	Pass	#1011
Adrienne Bean, Psy.D.	Pass	#1012
Brian Lees, Psy.D.	Pass	#1013
Crystal Smithson, Ed.S. – Level 2	Pass	#22062

Motion: Dr. Parsons moved to adjourn. **Second:** Mr. Martin. **Vote: Unanimous**

Adjourn – 5:30 p.m.

WV Board of Examiners of Psychologists
Meeting Minutes 2/18/11 – 1st Presbyterian Church, Charleston, WV

Present: Tina Yost, Ed.D., **President**; Terry Sigley, MA, **Secretary**; Toni Parsons, Ed.D.; William Brezinski, MA; Robert Martin, MA; Shirley Vinciguerra, **Lay Member**; Jeffrey Harlow, Ph.D., **Executive Director and Kathleen Lynch, Administrative Assistant**

Absent: None **Public Present: None**

Dr. Yost called the meeting to order at 9:00 a.m.

AGENDA ITEMS

Old Business: General discussion concerning meeting with WVPA. There was an update on discussions with AG Stacy Delong on legislative issues.

Written Communication: A discussion occurred on the merits of having communication in writing between WVPA and the Board.

Minutes Approval for 12/3/10: **Motion:** Ms. Sigley moved that the minutes be approved as written. **Second:** Mr. Martin **Vote: Unanimous**

Criminal Background Checks on New Applicants: Information was reviewed.

Barry Row, MS Letter: Mr. Row will need to sit for a continued oral exam in his DC areas.

Reciprocity Candidates Discussion of Oral Needs: A discussion occurred; this will be addressed at a later time.

Policy Statement: Dr. Harlow will look at ASPPB Guidelines on electronic psychotherapy and submit a revised policy. On the web, the Board will ask for opinions on this topic.

EPPP Report: The EPPP report was reviewed.

WVU – Applied Behavioral Analysis Degree: A discussion occurred the Board has in its rules an outline of what is needed to apply for a psychology license.

Recent WVPA Letters: Dr. Yost will write a letter to WVPA.

Psychopharmacology Update: This was reviewed.

Financial Report: This was reviewed.

Motion: Ms. Sigley moved to enter executive session. **Second:** Dr. Parsons **Vote: Unanimous** **Motion:** Mr. Martin moved to exit executive session. **Second:** Dr. Parsons **Vote: Unanimous**

Staff Raise: **Motion:** Mr. Brezinski moved that the Board grant Ms. Lynch and Dr. Harlow, a 10% raise for yearly salary for Ms. Lynch and a 10% per hour increase for Dr. Harlow. **Second:** Mr. Martin. Discussion occurred. **Vote: unanimously passed**

New Meeting Dates:

April 29, 2011 – Charleston - Business 9 – 10:30, 2 orals, afternoon training for Ethics Investigators

April 30, 2011 – Oral Examinations

Oral Materials: The Board requested to reduce the number of oral reports and regarding commitment hearings submit 1 work sample plus additional documentation.

Oral Examinations

Motion: Mr. Martin moved to enter executive session. **Second:** Dr. Parsons **Vote: Unanimous** **Motion:** Mr. Martin moved to exit executive session. **Second:** Dr. Parsons **Vote: Unanimous**

Motion: Ms. Sigley moved that David Lawson, MA; Lisa Richards, MA; Glenn Ratliff, MA; Melissa Hardin, MA; and Donna Vanatta, Ph.D. be granted licensure. **Second:** Mr. Martin **Vote: Unanimous**

David Lawson, MA	Passed	1014
Lisa Richards, MA	Passed	1015
Glenn Ratliff, MA	Passed	1016
Melissa Hardin, MA	Passed	1017
Donna Vanatta, Ph.D.	Passed	1018

Adjourn – It was moved seconded and passed to adjourn at 5:00 pm.

**WV Board of Examiners of Psychologists
Board Meeting Minutes – Teleconference – March 15, 2011
Main Site, Board Office, Charleston, WV**

Present: Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary, William Brezinski, MA; Toni Parsons, Ed.D.; Robert Martin, MA; Shirley Vinciguerra; Stacy Delong, AG; Kathleen Lynch, staff

Absent: Jeffrey Harlow, Ph.D., Executive Director

Dr. Yost called the meeting to order at 7 pm.

HB 2693

Certified Behavior Analysts – A discussion took place regarding the contents of HB 2693 and the unlicensed practice of these individuals and their hierarchy in the mental health profession. Board changes to this bill were reviewed.

It was moved, seconded and passed to adjourn at 9:30.

**WV Board of Examiners of Psychologists
Board Meeting Minutes – Teleconference – April 11, 2011
Main Site, Board Office, Charleston, WV**

Present: Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary, William Brezinski, MA; Toni Parsons, Ed.D.; Robert Martin, MA; Shirley Vinciguerra; and Kathleen Lynch, staff

Absent: Jeffrey Harlow, Ph.D., Executive Director

Dr. Yost called the meeting to order at 7 pm.

HB 2693

WVPA Notification – Discussion took place regarding HB 2693 and the unlicensed practice of Certified Behavior Analysts. A letter to WVPA will be drafted and sent.

A letter will be requested from the Attorney General's Office documenting their position and recommendations on ABA.

Legislator Mailing – A mailing to each Legislator will be sent that will include a cover letter, Board contact information, and the October 2010 Report.

It was moved, seconded and passed to adjourn at 8:30.

WV Board of Examiners of Psychologists
Meeting Minutes 4/29/11 – 1st Presbyterian Church, Charleston, WV

Present: Tina Yost, Ed.D., **President**; Terry Sigley, MA, **Secretary**; Toni Parsons, Ed.D.; William Brezinski, MA; Robert Martin, MA; Jeffrey Harlow, Ph.D., **Executive Director and Kathleen Lynch, Administrative Assistant**; Gregory Skinner, **Attorney General Rep.**

Absent: Shirley Vinciguerra, Lay Member

Public Present: Fred Krieg, Ph.D.;

Dr. Yost called the meeting to order at 9:10 a.m.

AGENDA ITEMS

Fred Krieg, Ph.D. spoke to the Board concerning ethics inquiry 2008-3.

Motion: Mr. Brezinski moved to enter Executive Session. **Second:** Mr. Martin **Vote: Unanimous**

Motion: Mr. Brezinski moved to exit Executive Session. **Second: Vote: Unanimous**

2008-3 Fred J. Krieg, Ph.D. – Review of Hearing and Board Findings

Motion: Mr. Brezinski moved that the Board accept the findings of the Hearing Examiner. **Second:** Ms. Sigley. Call for discussion. **Vote:** 4 for, 1 abstain, Mr. Martin per protocol as the Ethics Chair.

Enter Executive Session moved, seconded and passed.

Exit Executive Session moved, seconded and passed.

Motion: In regard to ethics inquiry **2008-3**, Ms. Sigley moved that the board determine that **Fred J. Krieg, Ph.D.** violated the APA ethics code sections 9.01[b] and 4.04[a], and that Dr Krieg licenses #141 and #22035 shall be placed on probation for 3 years; during such period Dr. Krieg's psychological and school-psychological practice shall be supervised and monitored by a Board approved supervisor, whom shall meet with Dr. Krieg at least once per month and cosign all of Dr. Krieg's evaluations, and submit quarterly reports to the Board; Dr Krieg shall pay the maximum WV State penalty of \$1,000 and Board administrative costs, and the probationary period will be extended until the date that a new ethical inquiry is resolved if such complaint is lodged during the probationary period and is determined that there is probable cause that violation of the ethical code occurred; and Dr. Krieg's licenses shall be immediately suspended if it is ruled that the ethical code was violated. **Second:** Dr. Parsons. **Vote:** 4 for, 1 abstain, Mr. Martin per protocol as the Ethics Chair.

Supervision Coordinator - Dr. Harlow was appointed Supervision Coordinator by Dr. Yost.

Oral Examinations

It was moved, seconded and passed to enter Executive Session.

It was moved, seconded and passed to exit Executive Session.

Motion: Ms. Sigley moved that Agnieszka Hornich, Psy.D. and Emily Osterman, MS be licensed. **Second:** Dr. Yost **Vote: Unanimous**

Agnieszka Hornich, Psy.D.

Passed

#1019

Emily Osterman, MA

Passed

#1020

2009-16 Update – An update occurred.

Minutes Approval for 2/18/11; 3/15/11; and 4/11/11 – **Motion:** Ms. Sigley moved that the minutes be approved as amended. **Second:** Mr. Martin **Vote: Unanimous**

Emergency Rule – Covered CBA emergency rule. Communications with the Attorney General, WVU's ABA program, WVPA and ASPPB discussed.

Meeting Report with WVPA on 3/28/11 – Mr. Brezinski, Ms. Sigley and Dr. Parsons reported on this meeting.

WVPA Article 21 Request to WVPA – Mr. Brezinski, Ms. Sigley and Dr. Parsons requested that WVPA work with the Board on updating Article 21 at their 3/28/11 meeting.

WVPA Letter review concerning Certified Behavioral Analyst – This letter was reviewed and approved for mailing.

Disputed Interim Review – Mr. Brezinski reported on this Interim Review. The Board reviewed the candidate’s materials and unanimously agrees with the committee. A letter to this effect will be sent to the candidate. Also, the appeal process will be outlined, and provided to those participating in Interim Reviews.

Oral Examinations

It was moved, seconded and passed to enter Executive Session.
It was moved, seconded and passed to exit Executive Session.

Motion: Mr. Brezinski moved that Michelle McFarland, MA; Beverly Branson, MA and Stacy Riggs, MA are licensed. **Second:** Ms. Sigley **Vote: Unanimous**

Michelle McFarland, MA	Passed	#1021
Beverly Branson, MA	Passed	#1022
Stacy Riggs, MA	Passed	#1023

EPPP: Report on 2013 Increase in fees by ASPPB, Status of Supervisees, and Extension Request – This was discussed.

Data Report on Oral Exams – The report was reviewed.

Clarification on Necessary Oral Materials – Information provided to Dr. Harlow.

Society of Consulting Psychology Letter – The letter was reviewed.

New Meeting Dates July 22, 2011

Financial Review – This was reviewed.

Adjourn 4:05

**WV Board of Examiners of Psychologists
Board Meeting Minutes – Teleconference – May 26, 2011
Main Site, Board Office, Charleston, WV**

Present: Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary, William Brezinski, MA; Toni Parsons, Ed.D.; Robert Martin, MA; and Kathleen Lynch, staff

Absent: Shirley Vinciguerra and Jeffrey Harlow, Ph.D., Executive Director

Call to Order: Dr. Yost called the meeting to order at 7 p.m.

AGENDA ITEMS

Updated Article 30-21: **Motion:** Mr. Brezinski moved to accept Article 21 and the additions and deletions discussed. **Second:** Mr. Martin **Vote: Unanimous**

Notification to Psychologists Letter – Discussion occurred, motion below.

WVPA Notification Letter – Discussion occurred, motion below.

Update Letter to Senators and Delegates – Discussion occurred, motion below.

- **Motion:** Mr. Brezinski moved to send an email to all psychologists with an attachment of Article 30-21 calling for comments; an email to all WVPA Executive Committee members with an attachment of proposed Article 30-21 and update letter to WV Senators and Delegates. The emails are to be sent on 5/27/11 and the letter to Senators and Delegates sent as soon as they are ready to mail, at the latest by 6/3/11. **Second:** Dr. Parsons **Vote: Unanimous**

Emergency Rule: **Motion:** Mr. Brezinski moved that the Board complete the emergency rule process on Title 17, Series 3 to add information on Behavior Analysts. **Second:** Ms. Sigley **Vote: Unanimous**

Meeting with Senator Jenkins: This was discussed for the July Interim Sessions.

Adjourn: Motion was moved, seconded and passed to adjourn at 8:45 p.m.

WV Board of Examiners of Psychologists Meeting Minutes 7/22/11 – Tamarack, Beckley, WV

Present: Tina Yost, Ed.D., **President**; Terry Sigley, MA, **Secretary**; Toni Parsons, Ed.D.; William Brezinski, MA; Robert Martin, MA; Shirley Vinciguerra, **Lay Member** ; Jeffrey Harlow, Ph.D., **Executive Director and Kathleen Lynch, Administrative Assistant**

Absent: None

Public Present: None

Call to Order – 9:15

AGENDA ITEMS

2008-3 Fred J. Krieg, Ph.D. – An update occurred. A letter from Attorney General Representative to comply and reply or as of 10th day licenses will be revoked. **Motion:** Ms. Sigley moved that via the Attorney General Representative the Board will issue a letter to Dr. Krieg that within ten days he must demonstrate in writing that he is in compliance with the June 3, 2011 order or his licenses will be revoked. **Second:** Dr. Parsons **Vote: 4 For, Abstain Mr. Martin and Ms. Vinciguerra due to protocol.**

2009-16 Update – An update occurred by Dr. Harlow.

The Board moved, seconded and passed to enter Ex. Session.

The Board moved, seconded and passed to exit Ex. Session

Ethics Committee Report – A report occurred

Minutes Approval for 4/29/11 and 5/26/11 – **Motion:** Ms. Sigley moved that the minutes be approved as amended. **Second:** Dr. Parsons **Vote: Unanimous**

WVPA Letter – Letter received from WVPA on July-- was reviewed.

Applied Behavior Analyst Update – Participants presented an update on the July 13 meeting with Senator Jenkins.

SCR 54 Review – Reviewed. Dr. Harlow is to monitor interim meeting schedules and attend as needed.

HCR 110 Review – Reviewed. Dr. Harlow is to monitor interim meeting schedules and attend as needed.

Article 21 Update – **Motion:** Ms. Sigley proposed to accept the Board's current draft of the proposed Article 21 update and submit it to attorney Charles Roskovenski. **Second:** Dr. Parsons **Vote: Unanimous**

Article 21 Review of Comments – The comments were reviewed. **Motion:** Mr. Martin moved that the responses to comments be accepted as amended. **Second:** Ms. Sigley **Vote: Unanimous**

An email shall be sent with notice of comments posted on the web.

Series 3 Emergency Rule and Legislative Rule Update – The Secretary of State's Office has approved the emergency rule on July 22. Notice of agency approval will be submitted on July 27.

Extend Temporary Licensure for Two Reciprocity Candidates – **Motion:** Ms. Sigley moved that the reciprocity candidates be extended to the end of October. **Second:** Mr. Martin **Vote: Unanimous**

New Meeting Dates – Focus on oral exams, Charleston, Sept 23, 2011; October 14 or 15, Focus on business, Town Hall or supervision presentation perhaps.

Financial Review – This occurred.

Certificates and Licenses Signed – Completed

Oral Examinations

The Board moved seconded and passed to enter Ex. Session.

The Board moved seconded and passed to exit Ex. Session

Motion: Mr. Martin moved that Jason Chong, Ph.D.; Rebecca Morrison, Ph.D.; Barry Row, MA; Stephani Trent, MA; and Kirk Kennedy, Ph.D. having passed the examination be granted licensure. **Second:** Ms. Vinciguerra

Vote: Unanimous

Jason Chong, Ph.D.	Passed	1024
Rebecca Morrison, Ph.D.	Passed	1025
Barry Row, MA	Passed	1026
Stephani Trent, MA	Passed	1027
Kirk Kennedy, Ph.D.	Passed	1028

Adjourn 6:30

WV Board of Examiners of Psychologists
Meeting Minutes 9/23/11 – 1st Presbyterian Church, Charleston, WV

Present: Tina Yost, Ed.D., **President**; Terry Sigley, MA, **Secretary**; Toni Parsons, Ed.D.; Robert Martin, MA; Shirley Vinciguerra, **Lay Member** ; Jeffrey Harlow, Ph.D., **Executive Director and** Kathleen Lynch, **Administrative Assistant**

Absent: William Brezinski, MA

Public Present: None

Call to Order – 9:00

AGENDA ITEMS

Minutes Approval for 7/22/11: **Motion:** Ms. Sigley moved that the minutes be approved as amended. **Second:** Dr. Parsons
Vote: Unanimous

Board Hosted Town Hall Meeting: A discussion occurred. It was decided to not move forward on this at this time.

Series 3 Findings of the Legislative Rule Making Review Committee: An update occurred. An additional Attorney General Opinion has been requested.

Code Update: A report on the stakeholder meeting was presented. The update was reviewed. **Motion:** Ms. Sigley moved that per the stakeholders meeting that the update reviewed be accepted and be submitted to Mr. Roskovensky. **Second:** Mr. Martin **Vote: Unanimous**

Ethics

- Dr. Harlow reported to the Board that he has made multiple contacts with the AG Office. The AG did not respond and he contacted Ms. Talbott Assistant Attorney General to receive guidance on how to proceed. In the past two weeks Ms. Talbott indicated that the license cannot be revoked therefore a new motion is necessary. **Motion:** Ms. Sigley moved that Dr. Harlow will prepare a letter to be sent to Dr. Krieg, which will be submitted to the Attorney General for approval, this letter will require Dr. Krieg to demonstrate in writing that he is in compliance with the June 3, 2011 order. **Second:** Dr. Parsons **Vote: 3 For, Abstain due to protocol as ethics committee members, Mr. Martin and Ms. Vinciguerra.**
- 2011-1 – Pricilla Leavitt, Ph.D. – **Motion:** Ms. Sigley moved that the Board accept the recommendation of the Ethics Committee with a finding of no probable cause. **Second:** Dr. Parsons **Vote: 3 For, Abstain due to protocol as ethics committee members, Mr. Martin and Ms. Vinciguerra.**

- **Leonard Wellman, MA Scope Addition:** **Motion:** Ms. Sigley moved that the scope of practice of Leonard Wellman include Involuntary Commitment. **Second:** Dr. Parsons **Vote: Unanimous**

Gerard Spiegler, MA Scope Addition: Ms. Sigley moved that the scope of practice of Gerard Spiegler include Involuntary Commitment. **Second:** Dr. Yost **Vote: Unanimous**

Krolczyk Request: **Motion:** Mr. Martin moved that the Board give Mr. Krolczyk an opportunity to take the EPPP one more time in the next year and if he passes he be allowed to be supervised for two years due to the length of time he's been out of practice. **Second:** Ms. Vinciguerra **Vote: Unanimous**

Record Keeping Question: A discussion occurred. Jeff will be contacting Dr. Boone on the issue and will be noting relevant sections of the code.

Executive Director Report: Dr. Harlow will check on hiring an attorney outside the Attorney General's Office. Request for skyp of WV residents, psychologist would have to be licensed in state, be granted temporary licensure, or have a 10 day permit. Dr. Harlow will write a response to the CBA email.

New Meeting Dates: October 11, 12, and 13 after the Interim Committee meeting. This meeting will be held at the Board Office.

Financial Review: This occurred.

Oral Examinations

The Board moved, seconded and passed to enter Ex. Session.

The Board moved, seconded and passed to exit Ex. Session.

Motion: Mr. Martin moved that Robert Rhodes, Ph.D.; Jessica Luzier, Ph.D.; Angel Cole, MA; Danielle Hemmings, Psy.D; Rhonda Pauley, MA; Cherie Martin, Ph.D.; Julia Kramer, Ph.D. and Michael McCarty, Ph.D. having passed the oral examination are granted licensure. **Second:** Ms. Vinciguerra **Vote: Unanimous**

Robert Rhodes, Ph.D.	Passed	1029
Jessica Luzier, Ph.D.	Passed	1030
Angel Cole, MA	Passed	1031
Danielle Hemmings, Psy.D.	Passed	1032
Rhonda Pauley, MA	Passed	1033
Cherie Martin, Ph.D.	Passed	1034
Julia Kramer, Ph.D.	Passed	1035
Michael McCarty, Ph.D.	Passed	1036

Adjourn 5:40

WV Board of Examiners of Psychologists
Board Meeting Minutes – Teleconference –September 27, 2011, 5:30 pm
Main Site, Board Office, Charleston, WV

Present: Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary; Robert Martin, MA; William Brezinski, MA; Shirley Vinciguerra, Lay Member; Greg Skinner, Counsel; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant

Absent: Toni Parsons, Ed.D.

Public Present: Kallie Cart, WCHS Reporter and Assistant and Michael Hyland, WSAZ Reporter

Call to Order – Dr. Yost called the meeting to order at +/-5:40.

Agenda Item

Motion: Mr. Brezinski moved that the Board enter Executive Session to speak with counsel. **Second:** Mr. Martin **Vote: Unanimous**

Motion: Mr. Brezinski moved that the Board exit Executive Session. **Second:** Ms. Sigley **Vote: Unanimous**

Motion: Mr. Martin moved that the Board withdraw the emergency and legislative rule submitted in 2011. **Second:** Ms. Sigley **Vote: Unanimous**

Dr. Harlow will issue this statement to the press from the Board:

The Board's motive in this matter is to protect Autistic Children. Behavior Analysts have misinterpreted the rule to mean that it would hamper Autistic Children from receiving services. Apparently, they are telling parents that their autistic children will not receive services. The parents are calling the board and expressing fear and anger. This is a misunderstanding. The rule does not prevent services from being rendered. The last thing the Board would want to do is obstruct the provision of vitally needed services to these vulnerable children. To clear up this misunderstanding, the Board voluntarily voted to withdraw the

emergency legislative rule. The board continues to offer to meet with behavioral analysts to see if together we can resolve this issue with the purpose of protecting these Autistic Children and the integrity of the practice of psychology in West Virginia.

Adjourn

Motion: Mr. Brezinski moved that the Board adj

WV Board of Examiners of Psychologists

Meeting Minutes 11/4/11 – Fremouw-Sigley Psychological Assoc. Morgantown, WV

Present: Tina Yost, Ed.D., **President**; Terry Sigley, MA, **Secretary**; Toni Parsons, Ed.D.; Robert Martin, MA; William Brezinski, MA; **via telephone**; Shirley Vinciguerra, **Lay Member** ; Jeffrey Harlow, Ph.D., **Executive Director**; Doren Burrell, **Attorney General Representative**; and Kathleen Lynch, **Administrative Assistant**

Absent: None

Public Present: Dustin Aiken, Dan Norge, Amanda Shankin, Jeff Hammond, Richard Workman, Martin Boone, Stephanie Cox, and Rick Gross

Call to Order by Dr. Yost at 9:14 am.

Agenda Items

Ethics

It was moved seconded and passed to enter Executive Session.

It was moved seconded and passed to exit Executive Session.

2011-3 – Kimberly Parsons, MA

Ms. Sigley moved that the Board accept the finding of the Ethics Committee of no probable cause. **Second:** Dr. Parsons **Vote: 3 For, Mr. Martin and Ms. Vinciguerra abstain due to protocol as ethics committee members.**

2008-3 – Fred J. Krieg, Ph.D.

Motion: Ms. Sigley moved that the Board issue notice to show cause why he is not in violation of his probation and schedule for hearing contingent upon verification that the Circuit Court has not stayed Board's order after a discussion with Mr. Burrell. **Second:** Dr. Parsons **Vote: 3 For, Mr. Martin and Ms. Vinciguerra abstain due to protocol as ethics committee members.**

Old Business: Record Retention and Policy Statements

Motion: Ms. Sigley moved that the phrase "as defined by the APA Ethics Code 2002" be removed from the policy statements listed on the Board's web page. **Second:** Ms. Vinciguerra **Vote: Unanimous**

October Legislative Interim Meetings Report

Judiciary – C Insurance Reimbursement for Certified Behavior Analysts – Met to correct errors in the language of legislation regarding CBA reimbursement. GOC intended to further study the matter of regulation of CBA who currently have no method of oversight or means for public protection.

Government Organizational Committee-B Regulation of Certified Behavior Analysts – During this October meeting with stakeholders the overseeing of Certified Behavior Analysts was reviewed.

Charles Roskovensky , Gov. Organization Committee Counsel Representing Del. Morgan

Mr. Roskovensky reviewed the current proposed changes to the Psychology Law, 30-21. The Board expressed it's concern and listened to all who had comments. Future discussions will occur.

Minutes Approval for 9/23/11 and 9/27/11

Motion: Ms. Sigley moved that the minutes from 9/23/11 be approved as amended. **Second:** Mr. Martin **Vote: Unanimous**

Motion: Ms. Sigley moved that the minutes from 9/27/11 be approved as written. **Second:** Ms. Vinciguerra **Vote: Unanimous**

Request for Scope Addition

Motion: Mr. Martin moved that the Board add the scope of psychological evaluations to Jyotsna Milbourne, Psy.D.

Second: Ms. Sigley **Vote: Unanimous**

Temporary Licenses Extended

Motion: Mr. Martin moved that the temporary licenses be extended until the end of February of 2012. **Second:** Ms. Vinciguerra **Vote: Unanimous**

New Meeting Date

January 27, 2012 -

New Business - None

Oral Examinations

It was moved seconded and passed to enter Executive Session.

It was moved seconded and passed to exit Executive Session.

Motion: Ms. Sigley moved that Kimberly Foley, Ph.D.; Amy Hebb, Psy.D.; Jonathan Hoopes, Ph.D.; Cherrie Hunter, Psy.D.; and Keri Brown, Ph.D. be licensed. **Second:** Dr. Parsons **Vote: Unanimous**

Kimberly Foley, Ph.D.	Passed	1037
Amy Hebb, Psy.D.	Passed	1038
Hoopes, Jonathan, Ph.D.	Passed	1039
Cherrie Hunter, Psy.D.	Passed	1040
Keri Brown, Ph.D.	Passed	1041

Adjourn

WV Board of Examiners of Psychologists – 1/27/2012 Board Meeting Minutes

Location: First Presbyterian Church, Charleston, WV

Present: Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary; Bob Martin, MA; Shirley Vinciguerra, Lay Member; William Brezinski, MA, (via teleconference); Doren Burrell, Assistant Attorney General; and Kathleen Lynch, Administrative Assistant

Public Present: Jeffrey Bogges, Ph.D.

Absent: Toni Parsons, Ed.D. and Jeffrey Harlow, Ph.D., Executive Director

Call to Order – Dr. Yost called the meeting to order at 10:25

AGENDA ITEMS

Minutes Approval for 11/4/11 and 9/23/11 – **Motion:** Ms. Sigley moved that the minutes from 11/4/11 and 9/23/11 be approved as amended. **Second:** Mr. Martin **Vote: Unanimous**

Motion to enter Executive Session moved, seconded and passed.

Motion to exit Executive Session moved, seconded and passed.

Ethics Update – **Motion:** Ms. Sigley moved that in ethics case 2008-3 that the Board authorizes Mr. Burrell to negotiate resolution in this matter. **Second:** Mr. Brezinski **Vote: Unanimous**

Old Business

Certified Behavior Analysts: **Motion:** Ms. Sigley moved for legal advice as to the Board's responsibilities in regard to the oversight of Certified Behavior Analysts and the practice of psychology. **Second:** Ms.

Vinciguerra **Vote: Unanimous**

Code Update - Mr. Burrell provided an update on legislation relevant to psychology licensing.

AG Information - Mr. Burrell provided a summary of a finalized report by the WV Ethics Committee about potential conflict of interest related to membership on a licensing board and concurrent service or an officer of a professional organization.

Policy Statements: Records of Deceased Psychologist, Records of Psychologist Going Out of Business -

Motion: Mr. Martin moved to table this item. **Second:** Ms. Sigley **Vote: Unanimous**

ASPPB Report – April ASPPB meeting to occur in New Orleans from the 12th to the 15th.

Clarification for EPPP Deadlines for 2 Year Non-Working Extension – **Motion:** Ms. Sigley moved that the Board extend the deadline for those who have been in the supervision track at the time Series 3 was updated as this language may not have been clear for the specific group that were already in the supervision track the Board is extending the deadline for one year for this specific group to pass the EPPP. If these candidates fail to pass the EPPP in that time they become inactive but still have 2 years to take the EPPP as stated in Series 3, 14.3.

Second: Mr. Brezinski **Vote: Unanimous**

New Business – Current CE Guidelines were reviewed and any organization that wants to be an approved CE provider can submit a packet of information to the Board for their review.

New Meeting Date – March 23, 2012, Flatwoods and if not available Charleston.

Board Office – Financial Review, Certificates and Licenses Signed – This occurred.

Oral Examinations

Motion to enter Executive Session moved, seconded and passed.

Motion to exit Executive Session moved, seconded and passed.

Motion: Mr. Martin moved that the following individuals be granted a license: Crystal Knight-Dunkley, MA; Rebecca Pearson, Ph.D.; Rebecca Denning, Psy.D.; Elise Drake, Ph.D.; and Kimilee Wilson, Psy.D. **Second:** Ms. Vinciguerra **Vote: Unanimous**

Crystal Knight-Dunkley, MA	Pass	#1042
Rebecca Pearson, Ph.D.	Pass	#1043
Rebecca Denning, Psy.D.	Pass	#1044
Elise Drake, Ph.D.	Pass	#1045
Kimilee Wilson, Psy.D.	Pass	#1046

Adjourn – It was moved, seconded and passed to adjourn at 3:51.

WV Board of Examiners of Psychologists – 3/23/2012 Board Meeting Minutes

Location: First Presbyterian Church, Charleston, WV

Present: Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary; Bob Martin, MA; Toni Parsons, Ed.D.; William Brezinski, MA, (via teleconference); Doren Burrell, Assistant Attorney General; and Kathleen Lynch, Administrative Assistant

Public Present: None

Absent: Shirley Vinciguerra, Lay Member; and Jeffrey Harlow, Ph.D., Executive Director

Call to Order – Dr. Yost called the meeting to order at 9:12

AGENDA ITEMS

Old Business

2008-3: Mr. Burrell reported on the status of 2008-3 with the circuit court. To date no hearing has been set.

HB 4260: Mr. Burrell reported that nothing significant was changed regarding psychologists. HB 44 was mentioned.

Review of HB 4037, 4001 and 4002 and SB 214 – Mr. Burrell reported on the content of these bills.

Ethics – It was moved, seconded and passed to move in and out of executive session.

2011-4A – Elizabeth Jennings, MA – Motion: Ms. Sigley moved that the Board accept the recommendation of the Ethics Committee of no probable cause. **Second:** Dr. Parsons **Vote:** 3 for – Dr. Yost, Dr. Parsons and Ms. Sigley; Mr. Martin abstained due to protocol.

2011-4B – Elizabeth Wyatt, MS – Ms. Sigley moved that the Board accept the recommendation of the Ethics Committee of no probable cause. **Second:** Dr. Parsons **Vote:** 3 for – Dr. Yost, Dr. Parsons and Ms. Sigley; Mr. Martin abstained due to protocol.

2012-1 – Terry Sigley, MA – Motion: Dr. Parsons moves to accept the recommendation of no probable cause in this inquiry. **Second:** Mr. Brezinski **Vote:** Dr. Yost, Dr. Parsons and Mr. Brezinski; Mr. Martin abstained due to protocol. Ms. Sigley was not present.

Policy Statements on Record Handling of Deceased or Psychologists Going Out of Business:

This was discussed, no resolution was reached.

Scope of Practice Addition Request – **Motion:** Ms. Sigley moved to expand Ms. Welling’s practice to include Commitment Hearings. **Second:** Mr. Martin **Vote:** Unanimous

Vote to Extend Building Lease with \$12 Increase per Month in Rent – **Motion:** Ms. Sigley moved that the Board approve the increase of \$12/month for office space. **Second:** Dr. Parsons **Vote:** Unanimous

Patient Record Handling Request – Dr. Harlow will respond via letter to Dr. Boone’s 3/4/12 letter. Dr. Harlow’s letter will cite pertinent sections of the code.

Minutes Approval for 1/27/12 – **Motion:** Ms. Sigley moved that the minutes be approved as amended. **Second:** Mr. Martin **Vote:** Unanimous

New Meeting Dates – June 9th Flatwoods, Days Hotel

New Business – Robin Browning will need to appear for an oral examination.

Board Office – Finances were reviewed, certificates and licenses were signed.

Oral Examinations

It was moved, seconded and passed to move in and out of executive session.

Motion: Ms. Sigley moved that Christina Ganz, Psy.D.; Ekaterina Keifer, Ph.D.; Ida Hatcher, Psy.D.; Lauren Davidson, Psy.D.; Sarah Jarvis, Psy.D. and Emmeline Houck, Ph.D. be granted licensure. **Seconded:** Dr. Parsons

Vote: Unanimous

Christina Ganz, Psy.D.	1047	Passed
Ekaterina Keifer, Ph.D.	1048	Passed
Ida Hatcher, Psy.D.	1049	Passed
Lauren Davidson, Psy.D.	1050	Passed
Sarah Jarvis, Psy.D.	1051	Passed
Emmeline Houck, Ph.D.	1052	Passed

Adjourn – It was moved seconded and passed to adjourn at 4:30 pm.

WV Board of Examiners of Psychologists – 6/9/2012 Board Meeting Minutes

Location: Days Hotel, Flatwoods, WV

Present: Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary; Bob Martin, MA; Toni Parsons, Ed.D.; William Brezinski, MA,; Shirley Vinciguerra, Lay Member; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant

Public Present: None

Absent: None

Call to Order – Dr. Yost called the meeting to order at 9:13

AGENDA ITEMS

Old Business: Ethical Inquiry Synopsis Motion: Mr. Brezinski moved that we have a synopsis of all ethical inquiries that the Board reviews for public review that lists the nature of the complaint, the outcome and does not list names. Second: Ms. Sigley Vote: Unanimous

Minutes Approval for 3/23/12 – **Motion:** Mr. Martin moved that the minutes be approved as amended. **Second:** Dr. Parsons **Vote: Unanimous**

Ethics – It was moved, seconded and passed to move in and out of executive session.

2012-2 – Edward Baker, Ph.D. – **Motion:** Dr. Yost moved that the Board accept the recommendation of the Ethics Committee of no probable cause. **Second:** Dr. Parsons **Vote: 3 for –Ms. Sigley, Mr. Martin and Ms. Vinciguerra abstained due to protocol.**

2012-3 – Fred J. Krieg, Ph.D. – **Motion:** Ms. Sigley moved that the Board accept the recommendation of the Ethics Committee of probable cause. **Second:** Dr. Parsons **Vote: 3 for – Mr. Martin and Ms.**

Vinciguerra abstained due to protocol.

Service Providers for Our Military and Their Families: This was reviewed.

EPPP Report: The observation of the data in this report is that those who take the EPPP closer to their graduation have a better chance of passing.

Executive Director Report:

- **Applicant Question** – Additional information is requested for detailed information on interviewing skills, a more clear designation of diagnosis and testing measures and the nature and extent of the supervised experience, relay option to come before the Board.
- **Financial Review** – This occurred, the Board is financially sound.
- **Attorney General** – Updates were reviewed.

New Meeting Dates: September 21, 2012 - Flatwoods

New Business: None

Board Office: Certificates and licenses were signed.

Oral Examinations

It was moved, seconded and passed to move in and out of executive session.

Motion: Dr. Yost moved that Robin Browning, MA; Rebecca Stone, MA; Sara White, Ph.D. and Ashley Spruce MA be granted psychology licensure and Paul Puglisi, MA be continued. It was also moved that Kimberly Waggy and Lori Mielecki be granted a level 1 school psychology license. **Seconded:** Mr. Martin **Vote:** Unanimous

Robin Browning, MA	Passed	1053
Rebecca Stone, MA	Passed	1054
Sara White, Ph.D.	Passed	1055
Kimberly Waggy, Ed.S.	Passed	11117
Ashley Spruce, MA	Passed	1056
Lori Mielecki, Ed.S	Passed	11118
Paul Puglisi, MA	Continued	

Adjourn – It was moved seconded and passed to adjourn at 5:20 pm.

Statement of Disbursements Fiscal Year 2011

ITEMS	OBJECT CODE	BUDGET	EXPEN.	REMAINING
Salaries	1	\$51,600.00	(\$52,076.08)	(\$476.08)
Board Member Per Diem	2	\$9,000.00	(\$8,325.00)	\$675.00
Annual Increment	4	\$480.00	(\$480.00)	\$0.00
PEIA Fee	10	\$300.00	(\$226.25)	\$73.75
Social Sec. Matching	11	\$4,675.00	(\$4,657.51)	\$17.49
Health Insurance	12	\$3,000.00	(\$2,750.72)	\$249.28
Workers' Comp	14	\$400.00	(\$330.00)	\$70.00
Unemployment Comp	15	\$0.00		\$0.00
Pension & Retirement	16	\$7,635.00	(\$4,330.80)	\$3,304.20
Office Expenses	20	\$1,210.00	(\$1,097.02)	\$112.98
Printing	21	\$1,000.00	(\$708.09)	\$291.91
Rental Expense	22	\$4,600.00	(\$3,561.25)	\$1,038.75
Utilities	23	\$500.00	(\$295.36)	\$204.64
Telecommunications	24	\$4,000.00	(\$1,911.35)	\$2,088.65
Con & Prof. AG/Invest/Train	25	\$4,803.00	(\$13,178.15)	(\$8,375.15)
Travel	26	\$4,000.00	(\$6,745.02)	(\$2,745.02)
Computer Services	27	\$4,500.00	(\$3,964.02)	\$535.98
Rentals, Misc	30	\$2,500.00	(\$2,801.00)	(\$301.00)
Dues	31	\$2,300.00	(\$2,108.00)	\$192.00
Fire Insurance	32	\$2,597.00	(\$2,308.00)	\$289.00
Advertising	35	\$200.00		\$200.00
Maintenance Contracts	38	\$0.00	(\$395.00)	(\$395.00)
Hospitality	42	\$1,000.00	(\$1,002.26)	(\$2.26)
Energy Exp. Motor Veh/Aircraft	44	\$0.00	(\$129.61)	(\$129.61)
Energy Expense Utilities	47	\$0.00	(\$356.52)	(\$356.52)
Miscellaneous	51	\$100.00	(\$6.34)	\$93.66
Training & Develop.	52	\$500.00	(\$389.00)	\$111.00
Postal and Freight	53	\$2,000.00	(\$2,097.89)	(\$97.89)
Computer Sup. & Equip	54	\$500.00		\$500.00
Misc. Equip. Purchases	58	\$2,000.00		\$2,000.00
Office & Comp. Repair	61	\$500.00		\$500.00
Other Interest and Penalties	96	\$0.00	(\$3.73)	(\$3.73)
Public Emp. Insurance Transfer	110	\$0.00	(\$364.00)	(\$364.00)
WV OPEB	160	\$1,932.00	(\$1,932.00)	\$0.00
TOTALS		\$117,832.00	(\$118,529.97)	(\$697.97)
Board Office Summary	Budgeted	Actual		
7/1/10 Cash Balance		\$48,689.87		
2011 PFY Gross Revenue	\$122,000.00	\$125,270.62		
Total Cash	\$122,000.00	\$173,960.49		
Revenue Refunds				
13th Month Expenditures				
2011 PFY Expenditures	\$0.00	(\$118,529.97)		
2011 Cash Balance	\$122,000.00	\$55,430.52		

Statement of Disbursements Fiscal Year 2012

ITEMS	OBJECT CODE	BUDGET	EXPEN.	REMAINING
Salaries	1	\$51,600.00	(\$49,900.56)	\$1,699.44
Board Member Per Diem	2	\$8,000.00	(\$9,525.00)	(\$1,525.00)
Annual Increment	4	\$540.00	(\$540.00)	\$0.00
PEIA Fee	10	\$250.00	(\$218.75)	\$31.25
Social Sec. Matching	11	\$4,500.00	(\$4,587.48)	(\$87.48)
Health Insurance	12	\$3,000.00	(\$2,616.00)	\$384.00
Workers' Comp	14	\$400.00	(\$260.50)	\$139.50
Unemployment Comp	15	\$0.00		\$0.00
Pension & Retirement	16	\$5,000.00	(\$5,352.06)	(\$352.06)
Office Expenses	20	\$1,200.00	(\$719.29)	\$480.71
Printing	21	\$600.00	(\$176.49)	\$423.51
Rental Expense	22	\$4,600.00	(\$5,852.12)	(\$1,252.12)
Utilities	23	\$0.00		\$0.00
Telecommunications	24	\$2,000.00	(\$1,321.56)	\$678.44
Con & Prof. AG/Invest/Train	25	\$8,000.00	(\$5,519.50)	\$2,480.50
Travel	26	\$8,000.00	(\$7,000.43)	\$999.57
Computer Services	27	\$4,000.00	(\$6,135.25)	(\$2,135.25)
Rentals, Misc	30	\$2,500.00	(\$2,300.60)	\$199.40
Dues	31	\$2,300.00	(\$2,138.00)	\$162.00
Fire Insurance	32	\$2,300.00	(\$1,988.00)	\$312.00
Household Supplies	34	\$0.00	(\$32.84)	(\$32.84)
Advertising	35	\$200.00		\$200.00
Cellular Charges	41	\$0.00	(\$124.65)	(\$124.65)
Hospitality	42	\$1,000.00	(\$664.78)	\$335.22
Energy Exp. Motor Veh/Aircraft	44	\$0.00		\$0.00
Energy Expense Utilities	47	\$700.00	(\$288.87)	\$411.13
Miscellaneous	51	\$100.00	(\$52.16)	\$47.84
Training & Develop.	52	\$300.00	(\$475.00)	(\$175.00)
Postal and Freight	53	\$2,000.00	(\$2,002.03)	(\$2.03)
Computer Sup. & Equip	54	\$500.00	(\$128.70)	\$371.30
Misc. Equip. Purchases	58	\$1,500.00	(\$243.69)	\$1,256.31
Office & Comp. Repair	61	\$500.00		\$500.00
Other Interest and Penalties	96	\$0.00	(\$3.96)	(\$3.96)
Public Emp. Insurance Transfer	110	\$0.00	(\$364.00)	(\$364.00)
WV OPEB	160	\$2,004.00	(\$2,004.00)	\$0.00
TOTALS		\$117,594.00	(\$112,536.27)	\$5,057.73
Board Office Summary	Budgeted	Actual		
7/1/11 Cash Balance		\$55,430.52		
2012 PFY Gross Revenue	\$116,200.00	\$114,895.00		
Total Cash	\$116,200.00	\$170,325.52		
Revenue Refunds				
13th Month Expenditures				
2012 PFY Expenditures	\$0.00	(\$112,536.27)		
2012 Cash Balance	\$116,200.00	\$57,789.25		

Number	Start	End	PSY FIRST	PSY LAST	DEG.	LIC #	STATUS
2011-1	5/5/11	9/23/2011	Pricilla	Leavitt	Ph.D.	414	No Violation
2011-3	7/28/11	11/4/2011	Kimberly	Parsons	MA	860	No Violation
2011-4	A 12/2/11	3/26/2012	Elizabeth	Jennings	MA	861	No Probable Cause
2011-4	B 12/2/11	3/26/2012	Melinda	Wyatt	MS	669	No Probable Cause
2012-1	1/3/12	3/26/2012	Terry	Sigley	MA	611	No Probable Cause
2012-2	1/7/12	6/15/2012	Edward	Baker	Ph.D.	797	No Probable Cause
2012-4	3/9/12	9/21/2012	Douglas	Hawkins	Ed.D.	386	No Probable Cause
2012-7	5/17/12	9/21/2012	Marc	Haut	Ph.D.	499	No Probable Cause
2012-9	6/29/12	9/21/2012	Angela	Cook	MA	980	No Probable Cause

- 18 Inquiries were worked on during this period
- 9 Were closed during this period.
- 9 Are still in process.

Register and Roster information is available and will be provided upon request.