

**BOARD OF EXAMINERS OF PSYCHOLOGISTS**

P.O. BOX 3955 \* CHARLESTON \* WV \* 25339-3955

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[www.wvpsychbd.org](http://www.wvpsychbd.org)

January 1, 2009

The Honorable Joe Manchin  
Governor  
Main Building – Capital Complex  
1900 Kanawha Boulevard, East  
Charleston, West Virginia 25305

Dear Governor Manchin:

The West Virginia Board of Examiners of Psychologists is pleased to submit the report for the fiscal years 2007 and 2008, in compliance with West Virginia Code § 30-1-12 (b).

Sincerely,

Kathleen Lynch  
Administrative Assistant

cc: Earl Ray Tomblin, President of the Senate  
Richard Thompson, Speaker of the House of Delegates  
Darrell Holmes, Clerk of the Senate  
Gregory M. Gray, Clerk of the House of Delegates  
Betty Ireland, Secretary of State  
DeAnnia Spelock, Legislative Librarian  
Randall Reid-Smith, Commissioner of Div. of Culture & History  
Library Commission  
Grady Bower, President of the WV Licensing Board Association

**WEST VIRGINIA BOARD OF EXAMINERS OF  
PSYCHOLOGISTS**

**ANNUAL REPORT FOR FISCAL YEARS**

**2007**

**AND**

**2008**

SUBMITTED BY: KATHLEEN LYNCH, ADMINISTRATIVE ASSISTANT

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**WV Board of Examiners of Psychologists  
Current Board Member Information**

**G. Lane Wagaman, Ed.D., President**

Term expires June 30, 2008

Mailing Address:

3 Coleman Drive

Lewisburg, Greenbrier County, WV 24901

**Terry Sigley, MA Psychologist, Board Secretary**

Term expires June 30, 2009

Mailing Address:

1224 B Pineview Drive

Morgantown, Monongalia County, WV 26505

**Robert Childers, MA, School Psychologist**

Term expires June 30, 2008

Mailing Address:

Wood County School 1210 13<sup>th</sup> Street

Parkersburg, Wood County, WV 26101

**Lois Merritt, Lay Member**

Term expires June 30, 2009

Mailing Address:

850 Hibner Avenue

Huntington, Cabell County, WV 25705

**Tina Yost, Ed.D., Psychologist**

Term expires June 30, 2009

Mailing Address:

3 Markwood Drive

Fairmont, Marion County, WV 26554

**Father Jude Molnar, Lay Member**

Term expires June 30, 2008

Mailing Address:

Newman Center, Fairmont State University

1200 College Park

Fairmont, Marion County, WV 26554

**Robert Martin, MA, Psychologist**

Term expires June 30, 2010

Mailing Address:

1673 Trace Creek Road, Hamlin, Lincoln County, WV 25523

**Report of Transactions**  
**Fiscal Years 2007 and 2008**

During the period from fiscal years 2007 to the present, the Board fulfilled its number one priority, which is to protect the public from professional misconduct by psychologists. There were 37 ethical inquiries lodged and/or worked on during this period, 34 of which have been closed and are listed in later pages.

16 Board meetings were held during that same time period, copies of all approved minutes are attached. During meetings, oral examinations were conducted, which include an emphasis on the ethical code. For this time period the Board issued licenses to 52 psychologists, 3 school psychologists, 0 school psychologist independent practitioners, which is a total of 55 licenses for this time period. Also during this period, applications were approved for 90 supervised psychologists to enter into the supervision for licensure program. In addition, the Board continues to review its rules, Title 17, for future revisions to be submitted to the Legislature.

Ongoing business of the Board included processing of quarterly license renewals, annual supervision card renewals for supervised psychologists, quarterly supervision forms, monitoring continuing education for licensees, and continuing education requests. Business also included conducting the national written examination for the professional practice of psychology, evaluating applications for licensure, and assessing reciprocity applications.

**WEST VIRGINIA BOARD OF EXAMINERS OF PSYCHOLOGISTS**  
**Minutes of the July 24, 2006 Teleconference**  
**Main Site - Board Office 1205 Quarrier St., Charleston, WV 25301**

**Present:** Martin Amerikaner, Ph.D., *President*; Thomas Stein, Ed.D, *Secretary*; Robert Childers, M.A., *School Psychologist Coordinator*; Diane Mufson, M.A., *Member*; Lois Merritt, *Lay Member*; Jeffrey Harlow, Ph.D., *Executive Director* and Kathleen Lynch, *Administrative Assistant*.

**Absent:** Lane Wagaman, Ed.D.; *Supervision Coordinator*

Dr. Amerikaner called the meeting to order at 7:10

Discussion occurred on possible changes to Title 17, Series 2. No decisions were made during this meeting.

**Motion:** Dr. Stein moved that the Board adjourn at 9:50. **Second:** Mr. Childers  
**Vote: Unanimous.**

**Adjourn 9:50**

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**WEST VIRGINIA BOARD OF EXAMINERS OF PSYCHOLOGISTS**  
**Minutes for Oral Examinations on August 25, 2006**  
**1<sup>st</sup> Presbyterian Church, Charleston, WV 25301**

**Present:** Martin Amerikaner, Ph.D.; Diane Mufson, MA; Lois Merritt, Lay Member and Kathleen Lynch, Adm. Asst.

**Absent:** Lane Wagaman, Ed.D.; Robert Childers, MA; Thomas Stein, Ed.D. and Jeffrey Harlow, Ph.D., Executive Director

Call to Order

Oral Examinations for the following individuals:

11:00	H. Leon Bryan, Ed.D.
12:00	Jennifer Tennant Guriel, Ph.D.
12:45	Eugenio Pelusso, Ph.D.
1:30	Jonathan Hartiens, Ph.D.
2:15	Robert Nichols, MA
3:00	Angela Stanley, Ph.D.

There was no quorum at this meeting a teleconference will be held in the next couple of weeks to vote on the candidates listed above.

Adjourn

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**WEST VIRGINIA BOARD OF EXAMINERS OF PSYCHOLOGISTS**  
**Minutes of the Emergency Teleconference 9/6/2006**  
**Main Site - Board Office 1205 Quarrier St., Charleston, WV 25301**

**Present:** Martin Amerikaner, Ph.D., *President*; Robert Childers, M.A., *School Psychologist Coordinator*; Diane Mufson, M.A., *Member*; Lane Wagaman, Ed.D., *Supervision Coordinator*; and Kathleen Lynch, *Administrative Assistant*.

**Absent:** Thomas Stein, Ed.D., *Secretary*; Lois Merritt, *Lay Member*; Jeffrey Harlow, Ph.D., *Executive Director*

Dr. Amerikaner called the meeting to order at 8:25 PM.

**Oral Exam Results from the Board's Examination of August 25, 2006**

**Motion:** Mr. Childers moved that the Board enter Executive Session. **Second:** Ms. Mufson **Vote: Unanimous**

**Motion:** Dr. Wagaman moved that the Board exit Executive Session. **Second:** Ms. Merritt **Vote: Unanimous**

**Motion:** Dr. Wagaman moved that the following persons be granted a psychology license – H. Leon Bryan, Ed.D.; Jennifer Tennant Guriel, Ph.D.; Eugenio Pelusso, Ph.D.; Jonathan Hartiens, Ph.D.; Robert Nichols, MA; Angela Stanley, Ph.D.

**Second:** Mr. Childers **Vote: Unanimous**

**Oral Results**

H. Leon Bryan, Ed.D.	925	Passed
Jennifer Tennant Guriel, Ph.D.	926	Passed
Eugenio Pelusso, Ph.D.	927	Passed
Jonathan Hartiens, Ph.D.	928	Passed
Robert Nichols, MA	929	Passed
Angela Stanley, Ph.D.	930	Passed

**Motion:** Ms. Mufson moved that the Board adjourn at 9:15. **Second:** Mr. Childers **Vote: Unanimous.**

**Adjourn 9:15**

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WV Board of Examiners of Psychologists  
Meetings: Thursday and Friday, September 28-29, 2006  
**Location: Canaan Valley Resort and Conference Center, Davis, WV**

**Present:** Martin Amerikaner, Ph.D., *President*; Thomas Stein, Ed.D., *Secretary*; Robert Childers, M.A., *School Psychologist Coordinator*; Lois Merritt, *Lay Member*; Lane Wagaman, Ed.D., *Supervision Coordinator*; Diane Mufson, MA, *CE Coordinator*; Jeffrey Harlow, Ph.D., *Executive Director*; Kathleen Lynch, *Administrative Assistant*

**Absent:** None

**Public Present:** None

Thursday Call to Order – 7:30 p.m. Friday Call to Order – 4:30 p.m. Dr. Amerikaner

**Past Minutes Approved**

**Motion:** Ms. Merritt moved that the minutes from 4/21/06, 5/31/06, 6/2/06, 7/24/06, 8/25/06 and 9/6/06 be approved. **Second:** Dr. Wagaman **Vote: Unanimous**

**Agenda Items**

**Old Business** - None

**Financial Review**

- Ms. Lynch reviewed the Board's finances.

### Staff Salary

- **Motion:** Mr. Childers moved that the Board enter Executive Session. **Second:** Ms. Mufson.
- **Vote: Unanimous**
- **Motion:** Mr. Childers moved that the Board exit Executive Session. **Second:** Ms. Mufson.
- **Vote: Unanimous**
- **Motion:** Ms. Merritt moved that the salary of Kathleen Lynch, Administrative Assistant for the Board be raised to a total of \$31,000 and in addition the Board will include health insurance coverage. **Second:** Ms. Mufson **Vote: Unanimous**

### Board Elections

- **Motion:** Ms. Merritt moved that Dr. Amerikaner remain in the office of Board President and Dr. Stein remain in the office of Board Secretary. **Second:** Dr. Stein **Vote: Unanimous**

### Ethics Investigation Timelines

- A report was given by Ms. Lynch concerning ethics inquiry timelines.
- **Motion:** Ms. Merritt moved that, in light of the 2006 WV Legislative Regulatory Board Report, the stipulation of the ethics investigator having "60 days" to review and investigate an ethical inquiry described in Title 17, Series 4.5.14. be amended to a period of "6 months" to review and investigate; and that the Board will file an Emergency Rule to facilitate this alteration. **Second:** Dr. Stein **Vote: Unanimous**
- **Motion:** Dr. Stein moved that the Board will develop and ethics investigation team of up to 4 investigators to assist Dr. Linton with investigations. Selection of investigators will be based on recommendations from Dr. Linton and Board Members. **Second:** Mr. Childers **Vote: Unanimous**
- **Motion:** Dr. Wagaman moved that investigators be paid a fee of \$400 for each completed investigation of ethical inquiries. **Second:** Dr. Stein **Vote: Unanimous**

### Title 17 Series 2

- **Motion:** Dr. Stein moved that the changes to Title 17, Series 2, Procedural Rules be accepted and presented for public comment. **Second:** Dr. Wagaman **Vote: Unanimous**

### New Business Meeting Dates

- December 1, 2006 in Charleston
- February 16, 2007 in Charleston
- April 13, 2007 in Flatwoods
- June 8, 2007 in Charleston
- September 27, 28, 29 at Pipestem State Park
- November 9, 2007 in Lewisburg

### Oral Exam Dates

- Orals will be held on Tuesday October 24, 2006 starting at 4 p.m. at APT in Huntington, WV. Ten oral examinations will be conducted, and two 2-person examination teams will be formed to complete the examinations.
- Pam Jensen's oral will be conducted at the next Board meeting.

### Web Page Updates

- Ms. Lynch to learn to perform updates before the next scheduled meeting.

### New Business – None at this time.

### Town Hall Meeting Preparation

- The Board prepared for WVPA's Town Hall Meeting



## Reports

### **Secretary – Dr. Stein**

- **Motion:** Dr. Wagaman moved that the application of Traci Berry, MA be denied due to her master's degree is a counseling degree and that once her doctoral degree is completed she will be approved as a supervised psychologist. **Second:** Ms. Mufson **Vote: Unanimous**
- **Motion:** Dr. Stein moved that the application of James Singer, Ed.D. be turned over to Dr. Harlow for his review and to report to the Board his analysis at the November meeting. **Second:** Dr. Wagaman **Vote: Unanimous**

### **CE Coordinator – Ms. Mufson**

- Pointed out that CE seminars need to be displayed on our website.

### **School Psychology – Mr. Childers**

- Reviewed a current school psychologist application.
- Noticed that the Board website may be missing some information.

### **Supervision Coordinator – Dr. Wagaman**

- Dr. Wagaman reviewed the work of the Supervision Task Force; members include WVBEP, WVSPA and WVPA representatives. Criteria and a supervision contract were reviewed.

### **Executive Director – Jeffrey Harlow, Ph.D.**

- **Motion:** Ms. Mufson moved that the Executive Director for the Board is authorized to review and approve/disapprove expansion of scope of practice requests for those candidates who received a Letter 1 at the time they were originally licensed. Requests for changes in scope of practice by candidates who received specific written limitations at the time they were licensed shall be approved by the full Board or its committee. **Second:** Mr. Childers **Vote: Unanimous**
- **Motion:** Dr. Stein moved that based on Dr. Harlow's report; the Board rescinds the limitation of conducting involuntary commitment evaluations in regards to the license of psychologist Karen Flynn, MA. **Second:** Dr. Wagaman **Vote: Unanimous**

### **Board Office – Ms. Lynch**

- Licenses, Certificates, and travel vouchers were signed. The Board office is running smoothly.

## Ethics

**Motion:** Ms. Merritt moved that the Board enter Executive Session to consider ethical issues. **Second:** Dr. Wagaman. **Vote: Unanimous**

**Motion:** Ms. Mufson moved that the Board exit Executive Session. **Second:** Mr. Childers. **Vote: Unanimous**

### **#2004-4**

An update from Dr. Linton was reviewed.

### **#2004-10**

An update from Dr. Linton was reviewed.

### **#2005-5 – Scott Gibb v. Sheila Rose, MS**

**Motion:** Dr. Stein moved that the Board accept the recommendation of John Linton, Ph.D., Ethics Investigator for the Board with a finding of probable cause. A letter will be issued to offer a consent decree or a hearing. **Second:** Ms. Mufson **Vote: Unanimous**

### **#2006-2**

Tabled

### **#2006-3 – Stan K. Hickman v. Brenda Tebay, MA**

**Motion:** Dr. Wagaman moved that the Board accept the recommendation of Dr. Linton, Ph.D., Ethics Investigator for the Board and find no violation. The Board shall issue an Educative Letter to Ms. Tebay.  
**Second:** Ms. Merritt **Vote: Unanimous**

**#2006-5 – Barbara Wilson v. Sharon McMillen, MA**

**Motion:** Ms. Mufson moved that the Board accept the recommendation of Dr. Linton and find no violation.  
**Second:** Mr. Childers **Vote: Unanimous**

**#2006-7 – Clinton Hurley v. Dale Rice, MA**

**Motion:** Dr. Stein moved that the Board accept the recommendation of Dr. Linton and find no violation and not within the Board's jurisdiction. **Second:** Ms. Mufson **Vote: Unanimous**

**Adjourn**

**Motion:** Ms. Mufson moved that the Board adjourn at 10:15 on Thursday and Friday Evenings. **Second:** Mr. Childers. **Vote: Unanimous**

**Next Meetings**

December 1, 2006 in Charleston  
February 16, 2007 in Charleston  
April 13, 2007 in Flatwoods

June 8, 2007 in Charleston  
September 27, 28, 29, 2007 at Pipestem State Park  
November 9, 2007 in Lewisburg

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**WEST VIRGINIA BOARD OF EXAMINERS OF PSYCHOLOGISTS**

**Oral Examinations October 24, 2006**

**APT. Inc. 845 4th Avenue, Suite 301, Huntington, WV 25701**

**Present:** Martin Amerikaner, Ph.D., *President*; Robert Childers, M.A., *School Psychologist Coordinator*; Diane Mufson, M.A., *Member*; Lois Merritt, *Lay Member*; and Kathleen Lynch, *Administrative Assistant*.

**Absent:** Thomas Stein, Ed.D, *Secretary*; Lane Wagaman, Ed.D, *Supervision Coordinator*; and Jeffrey Harlow, Ph.D., *Executive Director*

Dr. Amerikaner called the meeting to order at 4:00 PM.

**Motion:** Mr. Childers moved that the Board enter Executive Session. **Second:** Ms. Mufson **Vote: Unanimous**

**Motion:** Ms. Merritt moved that the Board exit Executive Session. **Second:** Ms. Mufson **Vote: Unanimous**

**Motion:** Ms. Mufson moved that the following persons be granted a psychology license – Rachel Arthur, MA; Charley Bowen, MA; Don Worth, MA; Douglas Fischer, MA; Scott Spaulding, MA; Josalyn Ice, MA; Barbara Swartz, MA; Kathy Murphy, MA; S. Elizabeth Hicks, MA; and Keith King, MA.

**Second:** Ms. Merritt **Vote: Unanimous**

**Oral Results**

<b>Rachel Arthur, MA</b>	<b>Passed</b>	<b>931</b>
<b>Charley Bowen, MA</b>	<b>Passed</b>	<b>932</b>
<b>Douglas Fischer, MA</b>	<b>Passed</b>	<b>933</b>
<b>Don Worth, MA</b>	<b>Passed</b>	<b>934</b>
<b>Josalyn Ice, MA</b>	<b>Passed</b>	<b>935</b>
<b>Scott Spaulding, MA</b>	<b>Passed</b>	<b>936</b>
<b>Barbara Swartz, MA</b>	<b>Passed</b>	<b>937</b>
<b>Kathy Murphy, MA</b>	<b>Passed</b>	<b>938</b>
<b>Keith King, MA</b>	<b>Passed</b>	<b>939</b>
<b>S. Elizabeth Hicks, MA</b>	<b>Passed</b>	<b>940</b>

**Motion:** Ms. Mufson moved that the Board adjourn at 9:30. **Second:** Mr. Childers **Vote: Unanimous.**

**Adjourn 9:30**

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**WEST VIRGINIA BOARD OF EXAMINERS OF PSYCHOLOGISTS**  
**Minutes for Board Meeting on December 1, 2006**  
**1<sup>st</sup> Presbyterian Church, Charleston, WV 25301**

**Present:** Martin Amerikaner, Ph.D.; Diane Mufson, MA; Lois Merritt, Lay Member; Lane Wagaman, Ed.D.; Robert Childers, MA; Thomas Stein, Ed.D. Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant

**Absent:** None                    **Public Present:** None

Call to Order by Dr. Amerikaner 8:30 A.M.

**Past Minutes Approval**

- **Motion:** Mr. Childers moved that the minutes from the September 28 – 29, 2006 meeting with noted revisions. **Second:** Ms. Merritt **Vote: Unanimous**
- **Motion:** Ms. Mufson moved that the minutes from October 24 be accepted. **Second:** Ms. Merritt **Vote: Unanimous**

**Agenda Items**

1. **Old Business** - None
2. **Meet with Darlene Ratliff-Thomas, AG 9:00 AM**
  - Review New Ethics Procedures – In light of consultation with the Board’s attorney, ethical procedure steps are: 1.) An ethics inquiry is reviewed by an ethics investigator. 2.) The investigator submits a written recommendation on whether or not probable cause is found. 3.) The Board votes to accept or reject the recommendation. 4.) If the Board accepts a recommendation to find that there is probable cause, the ethics case is submitted to the Board’s Assistant Attorney General. (Note, all parties are notified of this action.) 5.) If the attorney is unable to acquire a consent decree with the licensee and or supervisee a hearing will be scheduled. On the other hand, if the Board accepts a recommendation that there is no probable cause and ethical violations haven’t occurred appropriate letters are mailed to interested parties and the inquiry is closed.
  - **Motion:** Ms Merritt moved that the Board accept the New Ethics Procedures with changes suggested by Darlene Ratliff-Thomas of the WV Attorney General’s Office. **Second:** Dr. Stein **Vote: Unanimous**
3. **Supervision Task Force Results**
  - **Motion:** Dr. Wagaman moved to post supervision criteria and contract documents on our web page and send these to WVPA and WVSPA for comments until the end of February. **Second:** Ms. Merritt **Vote: Unanimous**
4. **Title 17, Series 2**
  - The Board will proceed with the September decision to change Series 2 procedures.
  - **Motion:** Dr. Wagaman moved that the changes to Series 2 procedures be posted on the web page. **Second:** Ms. Mufson **Vote: Unanimous**
5. **Title 17, Series 4**
  - **Motion:** Dr. Stein moved that a clause be added to the Series 4 Emergency Rule Changes to accept a consent decree from another State. Ms. Ratliff-Thomas will advise the Board on the proper wording. **Second:** Mr. Childers **Vote: Unanimous**
6. **Review License Renewal Form**
  - Dr. Harlow will work with Ms. Lynch on the revision of the renewal form.
7. **Web Page Updates**

- Add Series 2 and 4 changes and the Supervision Task Force documents to the web page for public review
- 8. New Business**
- Dr. Amerikaner reported on the ASPPB meeting in San Diego.

## Reports

### **Secretary – Dr. Stein**

- Review of transcripts of a doctoral candidate
- The Board will consider accepting new supervision applicants only in the areas that their degrees have trained them to work. This item will be reviewed at the Board's next meeting.

### **Continuing Education – No Report**

#### **School Psychologist – Mr. Childers**

- Report on various issues concerning Supervised School Psychologists.

#### **Supervision – Dr. Wagaman**

- See agenda item on Supervision Task Force.

#### **Executive Director - Dr. Harlow**

- James Singer, MA - An applicant for licensure in WV. He is a resident of Pennsylvania. The PA State Board of Psychology suspended his license indefinitely in the mid 1980's. It was the consensus of the Board that Mr. Singer may apply for licensure. Once all documentation is submitted, the Board will evaluate the application.
- Cherie Zeigler, MA – It was decided to require submission of additional psychological reports until such reports are concept and error free. In addition, the Board requires that involuntary hospitalization training continue until the next Board meeting.
- Clifton Hudson, Ph.D. – His request for expansion of practice to forensic psychology was partially approved. Specifically, Dr. Hudson's Practice may include civil forensic practice. Criminal forensic practice will be considered at the next meeting.

#### **Staff – Ms. Lynch**

- Travel vouchers were signed, Marty signed hotel fax, Marty signed rule changing forms, office running smoothly.

## Ethics

**Motion:** Dr. Stein moved that the Board enter Executive Session for ethical concerns. **Second:** Ms. Mufson **Vote: Unanimous**

**Motion:** Mr. Childers moved that the Board exit Executive Session. **Second:** Dr. Wagaman **Vote: Unanimous**

### **2005-4**

- A report was reviewed by the Board

### **2006-2**

- **Motion:** Dr. Stein moved to accept the recommendation of William Fremouw, Ph.D., Ethics Investigator for the Board with a finding probable cause. This inquiry will be forwarded to the Assistant Attorney General for the Board. **Second:** Dr. Wagaman **Vote: 5 for, Dr. Amerikaner abstained**

### **2006-4 Kim O'Shea v. Charles Yeargan, Ph.D.**

- **Motion:** Dr. Stein moved to accept the recommendation of John Linton, Ph.D., Ethics Investigator for the Board with a finding of no violation. **Second:** Ms. Merritt **Vote: 5 for, Dr. Wagaman abstained**

### **2006-8**

- **Motion:** Ms. Mufson moved to accept Dr. Linton's recommendation with a finding of probable cause. This inquiry will be forwarded to the Assistant Attorney General for the Board. **Second:** Dr. Stein **Vote: Unanimous**

### **2006-9**

- **Motion:** Dr. Stein moved to accept Dr. Linton's recommendation with a finding of probable cause. This inquiry will be forwarded to the Assistant Attorney General for the Board. **Second:** Ms. Merritt **Vote: Unanimous**

Dr. Wagaman presided over the remainder of the meeting due to Dr. Amerikaner's departure.

**Oral Examinations**

**Motion:** Mr. Childers moved that the Board enter Executive Session to conduct oral examinations.

**Second:** Ms. Mufson **Vote: Unanimous**

**Motion:** Ms. Mufson moved that the Board exit Executive Session. **Second:** Dr. Stein **Vote: Unanimous**

**Oral Results**

**Motion:** Dr. Stein moved that Pamela R. Jensen, MA and Penny Browning, MA be granted licensure.

**Second:** Ms. Mufson **Vote: Unanimous**

1. Pam Jensen, MA	Passed	#941
2. Penny Browning, MA	Passed	#942

**Adjournment**

**Motion:** Mr. Childers moved that the meeting be adjourned at 3:00. **Second:** Ms. Merritt **Vote: Unanimous**

**Adjourn – 3:00 P.M.**

**Next Meeting in Charleston – February 16, 2006**

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**WEST VIRGINIA BOARD OF EXAMINERS OF PSYCHOLOGISTS**  
**Minutes for Board Meeting on March 9, 2007**  
**1<sup>st</sup> Presbyterian Church, Charleston, WV 25301**

**Present:** Tina Yost, Ed.D.; Terry Sigley, MA; Father Jude Molnar, Lay Member; Lois Merritt, Lay Member; Lane Wagaman, Ed.D.; Robert Childers, MA; Thomas Stein, Ed.D. Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant

**Absent:** None **Public Present:** None

Call to Order by Dr. Stein 9:15

**Agenda Items**

**1. Welcoming of New Members**

The Board welcomed Father Jude Molnar, Lay Member who replaces Allyson Sammons; Terry Sigley, MA; and Tina Yost, Ed.D. who replace Diane Mufson, MA; and Martin Amerikaner, Ph.D. The Board praised the work of Ms. Mufson and Dr. Amerikaner and look forward to working with these new members!

**2. Election of Board President**

- **Motion:** Ms. Merritt moved that G. Lane Wagaman, Ed.D. be elected as the new Board President. **Second:** Mr. Childers **Vote: Unanimous**

**Dr. Stein relinquished the meeting to Dr. Wagaman.**

**Past Minutes Approval**

- **Motion:** Ms. Merritt moved that the minutes from the December 1, 2006 meeting be accepted. **Second:** Dr. Stein **Vote: Unanimous**

**3. Old Business – None**

#### **4. Supervision Task Force Review**

#### **5. Web Page Updates** – None at this time.

#### **6. New Business**

**ASPPB Meeting in Louisville, KY** – ASPPB has contacted Ms. Lynch offering to send her to the ASPPB meeting on April 26<sup>th</sup> – April 29<sup>th</sup>; ASPPB will pay room and board.

**Motion:** Ms. Merritt moved that Dr. Wagaman and Dr. Yost attend the ASPPB meeting; costs will be reimbursed by the Board. **Second:** Dr. Stein **Vote: Unanimous**

**Committee Appointments** – Dr. Wagaman appointed Ms. Sigley to oversee Continuing Education. An Ethics Committee was formed. Two members were appointed to this committee: Dr. Stein and Ms. Merritt and Dr. Harlow will be the staff person on this committee. This committee will review the findings of the investigators and the inquiries themselves and make recommendations to the Board on findings of probable cause.

#### **Reports**

##### **Secretary**

1. New applicants work only in areas for which trained, discussion continued from last meeting.

**Motion:** Ms. Merritt moved that Dr. Amerikaner be requested to serve as a Board Consultant on the issue of supervision. **Second:** Ms. Sigley **Vote: Unanimous**

##### **Continuing Education – no report**

##### **School Psychologist – no report**

##### **Supervisor**

The Board will be emailed and review the newest version of the Supervision Task Force materials.

##### **Executive Director**

1. The ethics procedure was reviewed.
2. Ex-Supervisees Practicing Psychology – letters will be sent, a Board run investigation needs to be started on the licensed psychologist, those listed in the phone book will be contacted as well, Dr. Harlow to contact the businesses an ethics investigator will contact the individuals.
3. Title 17, Series 2 Procedures – New Board members were brought up to date.
4. Although the Board approved the Emergency Rule changes to Series 4, this is on hold pending finalization of the Ethics Investigation Committee procedures. This issue was reviewed.

**Motion:** Ms. Sigley moved that Cherie Zeigler be required to complete a focused oral submitting documentation that supports her scope of practice expansion requests; Clifton Hudson, Ph.D.'s practice be expanded to include civil and criminal forensic; and Neal Morris, Ed.D.'s practice be expanded to include sleep disorders. **Second:** Ms. Merritt **Vote: Unanimous**

**Administrative Assistant** –Travel vouchers and new certificates were signed.

#### **Ethics**

**Motion:** Dr. Stein moved that the Board enter Executive Session for ethical concerns. **Second:** Ms. Merritt **Vote: Unanimous**

**Motion:** Mr. Childers moved that the Board exit Executive Session. **Second:** Dr. Stein **Vote: Unanimous**

#### **2005-4**

- **Motion:** Ms. Sigley moved to accept the recommendation of Harold Slaughter, MA, Ethics Investigator, with a finding of probable cause. This inquiry will be forwarded to the Assistant Attorney General for the Board. **Second:** Mr. Childers **Vote: 5 for, 2 Abstentions Ms. Merritt and Dr. Stein, Ethics Committee Members.**

#### **2006-6 Darlene Nicholson v. Fred T. Lee, Ph.D.**

- **Motion:** Ms. Sigley moved to accept the recommendation of John Linton, Ph.D., Ethics Investigator with a finding of no violation with an educative letter. **Second:** Father Molnar **Vote: 5 for, 2 Abstentions Ms. Merritt and Dr. Stein**

#### **2006-10**

- **Motion:** Ms. Sigley moved to accept the recommendation of John Linton, Ph.D., Ethics Investigator, with a finding of probable cause. This inquiry will be forwarded to the Assistant Attorney General for the Board. **Second:** Mr. Childers **Vote: 5 for, 2 Abstentions Ms. Merritt and Dr. Stein**

**2006-12 Brandi Triggs V. Rosemary Smith, Psy.D.**

- **Motion:** Mr. Childers moved to accept the recommendation of Harold Slaughter, MA, Ethics Investigator with a finding of no violation. **Second:** Ms. Sigley **Vote: 5 for, 2 Abstentions Ms. Merritt and Dr. Stein**

**20067-1B Cathy Caruthers, MA v. Sandi Kiser-Griffith, MA**

- **Motion:** Ms. Sigley moved to accept the recommendation of John Linton, Ph.D., Ethics Investigator with a finding of no violation. **Second:** Mr. Childers **Vote: 5 for, 2 Abstentions Ms. Merritt and Dr. Stein**

**Oral Examinations**

**Motion:** Mr. Childers moved that the Board enter Executive Session to conduct oral examinations.

**Second:** Ms. Merritt **Vote: Unanimous**

**Motion:** Ms. Merritt moved that the Board exit Executive Session. **Second:** Dr. Stein **Vote: Unanimous**

**Oral Results**

**Motion:** Dr. Stein moved that Roberta Welling, MA's oral be continued for at least 6 months; Lisa Bowen, Ed.S. be granted a level 1 School Psychologist License and T. Ann Hawkins, Ph.D.; Daniel Long, Ph.D.; and Donald Patchell, Psy.D. be granted a Psychology License. **Second:** Ms. Sigley **Vote: 5 for, Mr. Childers and Ms. Merritt not present.**

3. Roberta Welling, MA	Continued	
4. Lisa Bowen, Ed.S.	Passed	#11112
5. T. Anne Hawkins, Ph.D.	Passed	#945
6. Daniel Long, Ph.D.	Passed	#946
7. Donald Patchell, Psy.D.	Passed	#947

**Adjournment**

**Motion:** Dr. Stein moved that the meeting be adjourned at 6:30. **Second:** Ms. Sigley **Vote: 5 for, Mr. Childers and Ms. Merritt not present.**

**Adjourn – 6:30 P.M.**

**Next Meeting in Fairmont – Orals Only – April 13, 2007**

**WEST VIRGINIA BOARD OF EXAMINERS OF PSYCHOLOGISTS**

**Minutes for Board Meeting on April 13, 2007**

**Newman Center, Fairmont State College, Fairmont, WV**

**Present:** Tina Yost, Ed.D.; Terry Sigley, MA; Father Jude Molnar, Lay Member; Lois Merritt, Lay Member; Lane Wagaman, Ed.D.; Robert Childers, MA; and Kathleen Lynch, Administrative Assistant

**Absent:** Dr. Stein

**Public Present:** None

Call to order 9:10 by Dr. Wagaman.

**Motion:** Ms. Merritt moved that the Board enter Executive Session to conduct oral examinations.

**Second:** Mr. Childers **Vote: Unanimous**

**Motion:** Mr. Childers moved that the Board exit Executive Session. **Second:** Dr. Yost **Vote:** **Unanimous**

**Motion:** Ms. Sigley moved that Brenda K. Hinkle, MA, Tammy Roberts, MA and Melanie Bassa, MA be granted licensure, Linda Pennington, Ph.D. be granted doctoral status, Lisa K. Blosser, MA and Teresa C. Samsock, MA have their orals continued and Brian Hanasky, MA will be approved for licensure after additional psychological reports are reviewed and approved by Dr. Yost. **Second:** Ms. Merritt **Vote:** **Unanimous**

### **Oral Examination Results**

Brenda Kay Hinkle, M.A.	Passed	948
Lisa K. Blosser, M.A.	Continued	
Linda Pennington, Psy.D.	Passed	Previously Licensed
Teresa C. Samsock, M.A.	Continued	
Tammy M. Roberts, M.A.	Passed	949
Melanie M. Bassa, M.A.	Passed	950
Brian Hanasky, M.A.	Continued until additional reports reviewed.	

**Motion:** Ms. Merritt moved that the meeting be adjourned at 6:00. **Second:** Mr. Childers **Vote:** **Unanimous**  
**Adjourn**

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## **WEST VIRGINIA BOARD OF EXAMINERS OF PSYCHOLOGISTS**

**Minutes for Board Meeting on June 8, 2007**  
**1<sup>st</sup> Presbyterian Church, Charleston, WV 25301**

**Present:** Tina Yost, Ed.D.; Terry Sigley, MA; Father Jude Molnar, Lay Member; Lois Merritt, Lay Member; Robert Childers, MA; Lane Wagaman, Ed.D., President; Thomas Stein, Ed.D., Secretary; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant

**Absent:** None **Public Present:** None

**Call to Order** – Dr. Wagaman – 9:15 AM

**Past Minutes Approval** – **Motion:** Mr. Childers moved that the minutes from March 9 be approved with noted changes and the minutes from April 13 be approved. **Second:** Dr. Stein **Vote:** **Unanimous**

### **Agenda Items**

**Old Business** – None

**Hanasky Reports** – **Motion:** Dr. Stein moved that Mr. Hanasky's oral examination be continued for one year and that Dr. Harlow and Dr. Yost will compose a letter outlining the various improvements that will be required before licensure can be granted. Issues to be included are the possible addition of another supervisor; work on assessments and diagnostic impressions and asking that the present supervisor be asked to appear at the oral examination. **Second:** Ms. Sigley **Vote:** **Unanimous.**

**ASPPB Conference Report** – Dr. Wagaman reported on the ASPPB meeting held on April 26-29, 2007 in Louisville, Kentucky, which he and Ms. Lynch attended. The title of this meeting was "Assessing Competence Across the Professional Spectrum: Training to Practice".

**Web Page Updates** – None at this time.

**New Business** – None at this time.

### **Reports**

**Supervisor** – Dr. Wagaman asked that the Supervision Contract be reviewed for the next meeting.

**Executive Director** – Dr. Harlow reported on the application of a reciprocity candidate. Also discussed was the fact that legislative rules require that Master's level licensees who obtain doctoral degrees must meet with the Board before they can initiate psychological practice at the doctoral level.

**Administrative Assistant** – The Board office continues to run smoothly, budget completed for FY 2008, licenses and certificates signed, various state audits were completed, and the Board is in good shape financially.



**Ethics**

**Motion:** Dr. Yost moved that the Board enter Executive Session for ethical concerns. **Second:** Dr. Stein **Vote: Unanimous**

**Motion:** Mr. Childers moved that the Board exit Executive Session. **Second:** Ms. Merritt **Vote: Unanimous**

In light of the Ethics Committee report, the Board made the following decisions:

**2005-5 Complainant v. Sheila Rose, MS**

- **Motion:** Ms. Sigley moved that the Board accept and sign the consent decree. **Second:** Dr. Stein **Vote: Unanimous**

**2006-11 Complainant v. April House, MS**

- **Motion:** Mr. Childers moved to accept the Ethics Committee's recommendation to close this inquiry with a finding of no violation. **Second:** Dr. Yost **Vote: Unanimous**

**2006-13 Complainant v. Michael Todt, Ph.D.**

- **Motion:** Dr. Yost moved to accept the Ethics Committee's recommendation to close this inquiry with a finding of no violation. **Second:** Dr. Stein **Vote: Unanimous**

**2007-1A Complainant v. Kristy Ellison, MA**

- **Motion:** Ms. Merritt moved to accept the Ethics Committee's recommendation to close the inquiry with a finding of no violation. **Second:** Mr. Childers **Vote: Unanimous**

**Update on Ethics Process** – Dr. Harlow gave an update of the ethics process.

**Motion:** Dr. Stein moved that the AG's office be contacted concerning consent decrees being a final move before a hearing and that the Board will not negotiate original consent decrees. **Second:** Ms. Sigley **Vote: Unanimous.**

**Oral Examinations**

**Motion:** Dr. Yost moved that the Board enter Executive Session to conduct oral examinations. **Second:** Dr. Stein **Vote: Unanimous**

**Motion:** Mr. Childers moved that the Board exit Executive Session. **Second:** Ms. Merritt **Vote: Unanimous**

**Motion:** Dr. Stein moved that the following people be granted psychology licensure: Duane Harris, Psy.D.; Phyllis J. Neer, Ph.D.; Kimberly Caudell, MA; Laura Boggess, MA; Christopher Bauer, Ph.D. and Barbara Romfo, Ph.D. In addition Ms. Zeigler's request for expansion of scope of practice was denied at this time and Richard Morgan, MA's oral examination is to be continued. **Second:** Mr. Childers **Vote: Unanimous**

**Oral Results**

Duane Harris, Ph.D.	Pass	951
Phyllis J. Neer, Ph.D.	Pass	952
Cherie Zeigler, MA	Limitation Remains	
Kim Caudell, MA	Pass	953
Laura Boggess, MA	Pass	954
Richard Morgan, MA	Continued	
Christopher Bauer, Ph.D.	Pass	955
Barbara Romfo, Ph.D.	Pass	956

**Adjourn – Motion:** Ms. Sigley moved that the Board adjourn at 6:30. **Second:** Mr. Childers **Vote: Unanimous**

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**Present:** Tina Yost, Ed.D.; Terry Sigley, MA; Robert Childers, MA; Lane Wagaman, Ed.D., President; Thomas Stein, Ed.D., Secretary; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant

**Absent:** Father Jude Molnar, Lay Member; Lois Merritt, Lay Member;     **Public Present:** None

Call to Order – **Dr. Wagaman called the meeting to order at 7 PM.**

**Past Minutes Approval: Motion:** Mrs. Sigley moved that the minutes from June 8, 2007 be approved.  
**Second:** Dr. Stein. **Vote: Unanimous**

#### **Agenda Items**

9. **Old Business** - None

10. **New Meeting Dates:**

- October 12, 2007 Oral Examinations in Fairmont
- November 9, 2007 Business and Oral Meeting in Flatwoods if available.
- January 25, 2008 – Business and Oral Meeting in Lewisburg
- April 4, 2008 – Business and Oral Meeting in Moorefield

11. **Discussion on opening private practice to all new licensees.** – Currently language in oral letters limits new licensees from independent practice. This language will be changed to independent “solo” practice.

12. **New Special Education Policy: 8:00 members from WVSPA** – A representative from WVSPA will attend a later meeting to speak about continuing education.

#### **Oral Examination**

**Motion:** Dr. Yost moved that the Board enter Executive Session. **2<sup>nd</sup>:** Mr. Childers **V: Unanimous**

**Motion:** Ms. Sigley moved that the Board exit Executive Session. **2<sup>nd</sup>:** Dr. Stein **V: Unanimous**

**Motion:** Dr. Yost moved to approve Tina Leisure’s doctoral degree, she will be licensed as Tina Leisure, Ph.D., and a new license and certificate will be issued reflecting this change. **2<sup>nd</sup>:** Ms. Sigley. **Vote: Unanimous**

#### **Agenda Items - Continued**

13. **Supervision Task Force Review: 8:30 Dr. Amerikaner to meet with the Board.**

**Motion:** Dr. Stein moved that Dr. Amerikaner be approved as consultant in the area of supervision. **2<sup>nd</sup>:** Mr. Childers. **Vote: 3 For, 2 Abstain – Ms. Sigley and Dr. Yost**

14. **Vote on Supervision Documents 1 and 2.**

#### **Criteria Vote**

**Motion:** Dr. Stein moved the following on the criteria for earning status as an Approved Supervisor: All current, licensed in good standing with the Board, who do not have restrictions imposed by the Board related to supervision, and who wish to maintain Board approval as a supervisor for licensure purposes shall meet the following requirements effective 1/1/08:

1. Be licensed as a psychologist;
2. Have a minimum of 2 years of professional experience beyond the date of their licensure, except those licensees licensed without supervision restrictions between September 1, 2005 and the date of enactment of this motion; and
3. Complete a 16 hour Board approved training program in clinical supervision during the next 24 months from the date of enactment of this motion, or demonstrate prior equivalent coursework/training meeting Board approval.

Psychologists meeting these criteria are expected to continue the supervision of their existing licensure candidates during the 24 month period subsequent to enactment of this motion.

The Licensee’s approval as a supervisor will continue until their first licensure candidate has an oral examination with the Board.

- If the licensure candidate satisfactorily passes their exam, then approval of the licensee as a supervisor will continue.

- If the licensure candidate does not pass the Board's oral exam, or the candidate's oral exam is continued, then the Supervising licensee may be required to obtain additional training in clinical supervision as outlined below.
- A minimum of 6 months of supervised experience in providing supervision. This experience may be gained through an accredited pre or post doctoral internship program that includes training in supervision or through an arrangement with a WVBEAP Approved Supervisor. In the former case, a syllabus or similar document describing the internship requirements or a letter from the internship director will serve as the documentation of supervision experience. In the latter case, a form provided by the WVBEAP for evaluation and documenting the supervision experience must be completed and signed by the supervision supervisor, and must be submitted to the Board office with the application for approval to supervise. **Second:** Ms. Sigley. **Vote: Unanimous.**

**Contract Vote – Tabled until the November Meeting**

15. **Web Page Updates** – None at this time.  
 16. **New Business** - None

**Ethics**

**Motion:** Dr. Stein moved that the Board enter Executive Session. **2<sup>nd</sup>:** Mr. Childers **V: Unanimous**

**Motion:** Ms. Sigley moved that the Board exit Executive Session. **2<sup>nd</sup>:** Dr. Yost **V: Unanimous**

**2004-10 Board v. Dale Rice, MA**

**Motion:** Mr. Childers moved that Mr. Rice's license be suspended due to noncompliance with the investigative process. **2<sup>nd</sup>:** Dr. Yost. **Vote: Unanimous.**

**2007-3 Complainant v. Steven O'Keefe, Ph.D.**

**Motion:** Dr. Stein moved that the Board take the recommendation of the ethics investigator with a finding of no violation. **2<sup>nd</sup>:** Ms. Sigley. **Vote: Unanimous**

**2007-7 Complaint v. Pamela Ryan, Ph.D.**

**Motion:** Ms. Sigley moved that the Board take the recommendation of the ethics investigator with a finding of no violation. **2<sup>nd</sup>:** Dr. Yost. **Vote: Unanimous**

**Richard Boone, Ph.D., WV License #663**

**Motion:** Ms. Sigley moved to revoke Dr. Boone's license immediately due to the revocation of his Ohio license and the ability to follow suit in WV due to Title 30-1-8. **2<sup>nd</sup>:** Mr. Childers. **Vote: Unanimous**

**Reports**

**Secretary – Dr. Stein**

- New Candidate admits to drug dependency. **Motion:** Ms. Sigley moved that the candidate would need an additional 6 months of being clean with the results of random drug screenings submitted to the Board. **2<sup>nd</sup>:** Mr. Childers. **Vote: Unanimous**

**Continuing Education – No Report**

**School Psychologist – Mr. Childers**

- WVSPA will need some time at the next meeting.

**Supervisor - See above.**

**Executive Director**

- PA Candidate – **Motion:** Ms. Sigley moved that the Board accept the application of Jim Singer, MA contingent upon Mr. Singer finding a Board approved supervisor. **2<sup>nd</sup>:** Mr. Childers. **Vote: Unanimous**
- EastRidge Letter asking about MDTV for supervision. – Some electronic supervision can occur but at least 3 quarters of supervision must occur face to face in the same location.
- School Psychology Ethics Guidelines - NASP Ethical Guideline to be sent in complaints involving school psychologists.

**Administrative Assistant – Tabled.**

**Adjourn**

**Motion:** Dr. Yost moved that the Board adjourn 2:07 AM. **2<sup>nd</sup>:** Ms. Sigley. **Vote: Unanimous**

Adjourn 2:07 AM Friday

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**WEST VIRGINIA BOARD OF EXAMINERS OF PSYCHOLOGISTS**  
**Minutes for Board Meeting on October 12, 2007**  
**801 Wesbanco Building, Adams Street, Fairmont, WV**

**Present:** Tina Yost, Ed.D.; Terry Sigley, MA; Father Jude Molnar, Lay Member; Lois Merritt, Lay Member; Robert Childers, MA; and Kathleen Lynch, Administrative Assistant

**Absent:** Dr. Stein and Dr. Wagaman

**Public Present:** None

Call to order Mr. Childers.

**Motion:** Ms. Merritt moved that the Board enter Executive Session to conduct oral examinations.

**Second:** Ms. Sigley **Vote: Unanimous**

**Motion:** Ms. Sigley moved that the Board exit Executive Session. **Second:** Dr. Yost **Vote: Unanimous**

**Motion:** Ms. Sigley moved that Melisa Chelf Sirbu, Ph.D.; Kristen Blanks, MA; Darcy Shores, Psy.D.; Ian Kellems, Ph.D.; Kara Lonser, Psy.D.; and Jyotsna Milbourne, Psy.D. be granted licensure, and that Christy Gallaher's oral be continued. **Second:** Ms. Merritt **Vote: Unanimous**

**Oral Examination Results**

Kristen Blanks, MA	Passed	958
Melisa Chelf Sirbu, Ph.D.	Passed	957
Cheryl Doerr, Psy.D.	Cancelled, moving back to NY	
Darcy Shores, Psy.D.	Passed	959
Christy Gallaher, MA	Continued	
Ian Kellems, Ph.D.	Passed	960
Kara Lonser, Psy.D.	Passed	961
Jyotsna Milbourne, Psy.D. "Jodie"	Passed	962

**Motion:** Ms. Merritt moved that the meeting be adjourned at 7:55. **Second:** Mr. Childers **Vote: Unanimous**

Adjourn 7:55

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**WEST VIRGINIA BOARD OF EXAMINERS OF PSYCHOLOGISTS**  
**Minutes for Board Meeting on November 9, 2007**  
**Newman Center, Fairmont State College, Fairmont, WV**

**Present:** Lane Wagaman, Ed.D., President; Tom Stein, Ed.D., Secretary; Tina Yost, Ed.D.; Terry Sigley, MA; Father Jude Molnar; Robert Childers, MA; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant

**Absent:** Lois Merritt

**Public Present:** None

Call to order 9:15 by Dr. Wagaman.

**Minutes Approval** – **Motion:** Dr. Stein moved that the minutes from September 27 be accepted as amended and that the minutes from October 12 and 31 be accepted. **Second:** Ms. Sigley **Vote: Unanimous**

**Agenda Items:**

**Old Business** - None

**Supervision Contract Reviewed** – Tabled until January

**Attorney General Meeting via Telephone** – The Board discussed the process of voting on probable cause and the ethics process.

**Karen Edgell, MA, President of WVSPA** – **Motion:** Dr. Stein moved that all licensees holding a Level I or Level II School Psychologist license shall be required to complete a minimum of 6 hours for those whose license renewal requirements is 20 hours of continuing education per renewal period or 9 hours for those whose license renewal requirement is 30 hours per renewal period, specifically in the area of school psychology practice. **Second:** Dr. Yost **Vote: Unanimous**

**Motion:** Ms. Sigley moved to make school psychology CE's mandatory starting in 2009 and that all dual and school psychology licensees be notified in writing. **Second:** Mr. Childers **Vote: Unanimous**

**Review of Scope of Practice Expansion for Neal Morris, Ed.D.** - **Motion:** Mr. Childers moved that the Board approve the addition to Neal Morris, Ed.D.'s scope of practice to include consultation in clinical psychopharmacology as outlined by the APA guidelines on the same. **Second:** Ms. Sigley **Vote: 5 for, 1 abstention – Dr. Stein**

**Web Page Updates** – None at this time.

**New Business** -

Change in meeting dates are as follows:

1/25/08 Meeting in Lewisburg, business with only reciprocity orals

3/14/08 Meeting in Charleston at 1<sup>st</sup> Presbyterian Church, orals only

5/16/08 Meeting in Moorefield business only

All other previously voted on meeting dates are null and void.

**Committee Reports**

**Secretary – Tom Stein, Ed.D.**

**Motion:** Dr. Stein moved that that the WVBEPS Secretary be authorized to issue “gold cards” as supervised psychologists to doctoral students who are:

1). Enrolled in doctoral programs and participating in practicum or similarly identified work experiences that are part of the requirements of the doctoral program of study; and

2). Have already completed a master's degree in psychology, or its equivalent (e.g.) Completed 36 hours in the doctoral programs that may not award masters degree to students enrolled in the doctoral program; and

3). Wherein these enrolled doctoral students will be providing psychological services to patients/clients on less than a full time basis, and in a variety of settings that the doctoral programs have selected to afford the students a diverse exposure to patients/clients in need of psychological services; and

4). Wherein supervision of the students' services will be provided jointly by the onsite licensed psychologists recommended to the WVBOEP for approval as supervisors, as well as licensed psychologists that are part of the doctoral training program(s) faculty, provided, that on occasion, the training program may request approval for an onsite supervisor that is not a licensed psychologist but is another licensed healthcare provider on a case by case basis; and

5). The doctoral students supervised work will be limited to the training sites identified by the doctoral training program and for which graduate credit hours will be awarded; and

6). The doctoral students supervised work will not apply towards satisfaction of any licensure requirements; and

7). The doctoral training program will provide to the WVBOEP a listing of training sites, onsite proposed supervising licensed psychologists, (or other onsite licensed healthcare providers), listing of doctoral students working at specific sites, and supervising psychologist faculty persons prior to beginning of any academic semester for Board approval; and

8). Each doctoral program will pay an annual fee of two hundred dollars to the WVBOEP to help defray the administrative and record keeping costs.

**Second:** Ms. Sigley **Vote: Unanimous**

**Executive Director – Jeffrey Harlow, Ph.D.**

**Motion:** Ms. Sigley moved that in order for Kathy Cooper, MA to be reinstated as a supervised psychologist, she will be required to work full time in a group practice or organization setting. **Second:** Mr. Childers **Vote: Unanimous**

Dr. Harlow was asked to investigate this supervisor and report at the next meeting of the Board.

**Board Office** – Travel Vouchers, Financial Report – No time.  
**Additional Reports from other Board Members** – None at this time.

**Ethical Concerns**

**Motion:** Rev. Molnar moved to enter executive session. **2nd:** Mr. Childers **Vote: Unanimous**

**Motion:** Dr. Yost moved to exit executive session. **2nd:** Ms. Sigley **Vote: Unanimous**

**Report from the Ethics Committee**

**Decisions on the following inquiries:**

**7 – Rodney McCullough**

- **Motion:** Ms. Sigley moved to close this inquiry due to the psychologist no longer holding an active license in WV. **Second:** Rev. Molnar **Vote: Unanimous**

**2004-4 – William Steinhoff, MA**

- **Motion:** Ms. Sigley moved that the Board close this inquiry with a finding of no violation and issue an educative letter. **Second:** Mr. Childers **Vote: Unanimous**

**2007-2 – Fred Krieg, Ph.D.**

- **Motion:** Ms. Sigley moved that the close this inquiry with a finding of no probable cause and issue an educative letter. **Second:** Rev. Molnar **Vote: Unanimous**

**2007-8 – Glenn Ratliff, MA**

- **Motion:** Mr. Childers moved that the Board close this inquiry with a finding of no probable cause and issue an educative letter. **Second:** Ms. Sigley **Vote: Unanimous**

**2007-9 – David Clayman, Ph.D.**

- **Motion:** Mr. Childers moved that the Board close this inquiry with a finding of no probable cause. **Second:** Ms. Sigley **Vote: Unanimous**

**Oral Examinations**

**Motion:** Ms. Sigley moved to enter Executive Session. **Second:** Mr. Childers **Vote: Unanimous**

**Motion:** Mr. Childers moved to exit Executive Session. **Second:** Dr. Stein **Vote: Unanimous**

**Motion:** Mr. Childers moved that Lisa Gainer, MA, Ed.S. be granted a Level 1 School Psychology license; that M. Roberta Welling, MA and Nicole Molnar, MA be granted psychology licenses; and that David Samsock, MA have his oral continued. **Second:** Dr. Stein **Vote: Unanimous**

**Oral Examination Results**

- |                          |           |       |
|--------------------------|-----------|-------|
| • David Samsock, MA      | Continued |       |
| • Lisa Gainer, Ed.S.     | Passed    | 11113 |
| • M. Roberta Welling, MA | Passed    | 963   |
| • Nicole Molnar, MA      | Passed    | 964   |

**Motion:** Dr. Stein moved that the meeting be adjourned at 6:15. **Second:** Mr. Childers **Vote: Unanimous**

**Adjourn 6:15**

**Present:** Lane Wagaman, Ed.D., President; Tom Stein, Ed.D., Secretary; Tina Yost, Ed.D.; Terry Sigley, MA; Father Jude Molnar; Robert Childers, MA; Lois Merritt; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant

**Absent:** None

**Public Present:** One for part of the meeting

Call to order 10:50 by Dr. Wagaman.

**Minutes Approval – Motion:** Mr. Childers moved that the minutes from November 9<sup>th</sup> be accepted as amended **Second:** Ms. Sigley **Vote: Unanimous**

## **AGENDA ITEMS**

### **Old Business**

To be updated in the next few months from the meeting with the WVSPA President:

- Letter regarding school psychology mandatory CE's as discussed in November will be mailed in the next few weeks.
- CE Guidelines to be updated to include the above.
- School Psychology Ethics Investigators will be sought.

### **Meeting with Dr. Krieg**

- Review of the above and additional information from the Marshall School Psychology Program.

**Review of Ethics Procedures while Ethics Committee meets** - Tabled

### **Supervisor Training**

- Dr. Wagaman reported that WVPA is willing to support supervisor training for a nominal fee per participant. Several psychologists are developing content training. Teachers for each unit are being recruited. The Board discussed having a section that strictly relates to school psychology while simultaneously providing a section that strictly relates to psychology.
- **Supervised Psychologist Training**  
**Motion:** Mr. Childers moved that the Board require all new supervisees to attend Board provided training, which will detail expectations as supervised psychologists and supervised school psychologists and review the nature of ideal supervisor/supervisee relationships. **Second:** Dr. Stein **Vote: Unanimous**

**Web Page Updates** – None at this time

### **Supervision Contract**

**Motion:** Ms. Merritt moved to approve the supervision contract with the stipulation that the Board evaluate supervisee/supervisor availability and the Board's right to revise the contract as needed.

**Second:** Dr. Stein **Vote: Unanimous**

**New Business** – None at this time

## **Committee Reports**

### **Secretary – Tom Stein, Ed.D.**

Review of two applicants one requesting that teaching be part of his license.

Board reviewed 30-21-2-e-1 which reads:

“However, for the purpose of this article, the term "practice of psychology" shall not include:

(1) Teaching, lecturing or engaging in research in psychology as part of salaried employment at an institution of higher learning;”

The other psychologist has an educational degree. He requested approval to do clinical work.

### **Executive Director – Jeffrey Harlow, Ph.D.**

1. **Kradel Report** – Copies of this report was distributed to the Board members.
2. **WVPA Evaluation from the September meeting was reviewed.**
3. **Letter from WV Dept. of Health and Human Resources**

**Motion:** Dr. Stein moved that the Board add additional areas of competence that licensure candidates may choose to present at times of oral examination (practice intention and areas of demonstrable competence) that include:

1. Treatment of Sexual Offenders,
2. Evaluation of Sexual Offenders.

And also that the Board incorporate the suggestions from the WVDHHR in correspondence to the letter to the Board dated October 16, 2007. The Board reserves the right to change, expand, or otherwise modify training and experience requirements for any licensure candidate or any already licensed psychologist in determining competence in areas of sexual offender assessment and sexual offender treatment. **Second:** Mr. Childers **Vote: Unanimous**

**Board Office** – Ms. Lynch reported that the Board 's budget is in great shape and has approximately \$45,000 in reserve funds. She is looking into moving the office and updating the computer system. W-2s were distributed and license certificates were signed.

### **Ethical Concerns**

**Motion:** Dr. Stein moved to enter executive session. **2nd:** Mr. Childers **Vote: Unanimous**

**Motion:** Rev. Molnar moved to exit executive session. **2nd:** Ms. Sigley **Vote: Unanimous**

### **Report from the Ethics Committee**

**Motion:** Dr. Stein moved that ethics inquiry 2004-10 move to a hearing, 2007-10 and 2007-11 be closed due to no probable cause. **Second:** Ms. Sigley **Vote: Unanimous**

### **Decisions on the following inquiries:**

**2004-10 – Dale Rice – Move to hearing.**

**2007-10 – Jeffery Giannone v. Amy Wilson-Strange, Ph.D. – No Probable Cause.**

**2007-11 – WV Advocates, Inc. v. Susan Bartram, MA – No Probable Cause.**

### **Adjourn**

**Motion:** Dr. Stein moved that the meeting be adjourned at 4:30. **Second:** Mr. Childers **Vote: Unanimous**

**Adjourn 4:30**

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## **WEST VIRGINIA BOARD OF EXAMINERS OF PSYCHOLOGISTS**

**Minutes for Board Meeting on March 14, 2008**

**1st Presbyterian Church, Charleston, WV**

**Present:** Robert Childers, MA; Tina Yost, Ed.D.; Terry Sigley, MA; Robert Martin, MA; Lois Merritt; Father Jude Molnar; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant

**Absent:** Lane Wagaman, Ed.D., President;

**Public Present:** None

Call to order 9:00 by Mr. Childers acting chairman for Dr. Wagaman.

### **New Board Member Robert G. Martin, MA**

Oath administered to Robert Martin by Dr. Harlow.

### **Oral Examinations**

**Motion:** Mr. Sigley moved to enter executive session. **2nd:** Dr. Yost **Vote: Unanimous**

**Motion:** Rev. Molnar moved to exit executive session. **2nd:** Ms. Sigley **Vote: Unanimous**



**Motion:** Ms. Sigley moved that Tracy Morris, Lisa Blosser, and Teresa Samsock be licensed as psychologists; Terry Thorn be licensed as a School Psychologist Independent Practitioner; Louann Petts, Gerard Speigler, and Barry Row's oral examinations be continued; and Amy Guthrie's scope of practice will now include participating in Mental Hygiene Commitment Hearings. **Second:** Mr. Childers **Vote: Unanimous for those present, Ms. Merritt and Rev. Molnar had to leave early.**

**Oral Results**

<b>Louann Petts, MA</b>		<b>Continued for at least 6 months</b>
<b>Gerard Speigler, MA</b>		<b>Continued for at least 1 year</b>
<b>Tracy Morris, MA</b>	<b>965</b>	<b>Passed</b>
<b>Lisa Blosser, MA</b>	<b>966</b>	<b>Passed</b>
<b>Amy Guthrie, MA</b>	<b>Licensed</b>	<b>Added Mental Hygiene Hearings</b>
<b>Teresa Samsock, MA</b>	<b>967</b>	<b>Passed</b>
<b>Barry Row, MS</b>		<b>Continued for at least 1 year</b>
<b>Terry Thorn, Ed.S.</b>	<b>22060</b>	<b>Passed Level 2 Licensure</b>

It was decided that Jeff Collins will need an oral examination to include parental fitness within his scope of practice.

**Motion:** Dr. Yost moved that the meeting be adjourned at 6:00. **Second:** Ms. Sigley **Vote: Unanimous**

**Adjourn 6:00**

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**WEST VIRGINIA BOARD OF EXAMINERS OF PSYCHOLOGISTS**  
**Minutes for Board Meeting on May 23, 2008**  
**1st Presbyterian Church, Charleston, WV**

**Present:** Lane Wagaman, Ed.D., President; Tina Yost, Ed.D.; Terry Sigley, MA; Robert Martin, MA; Lois Merritt; Father Jude Molnar; Jeffrey Harlow, Ph.D., Executive Director; Darlene Ratliff-Thomas, Esq.; and Kathleen Lynch, Administrative Assistant

**Absent:** Robert Childers, MA

**Public Present:** None

**Call to order by Dr. Wagaman 9:10 am.**

**Minutes Approved**

**Motion:** Ms. Merritt moved that the minutes of 1/25/08 and 3/14/08 be accepted as presented and the minutes of 9/27/07 be revised withdrawing the motion in regard to Ethics Inquiry 2004-10. **Second:** Dr. Yost **Vote: Unanimous**

**Agenda Items**

**Old Business** – None.

**Board Elections**

- **Motion:** Ms. Merritt moved that Dr. Wagaman continue to be the President of the Board. **Second:** Ms. Sigley **Vote: 5 affirmative, Dr. Wagaman abstains.**
- **Motion:** Ms. Merritt moved that Ms. Sigley be elected as Secretary of the Board. **Second:** Rev. Molnar **Vote: 5 affirmative, Ms. Sigley abstains.**

**New Meeting Dates**

- August 22 Flatwoods. If its not available Aug 11<sup>th</sup> in Fairmont with 6 oral exams.
- September 18<sup>th</sup> meet in Morgantown at Ms. Sigley's office at 9 am, 6 orals and business conducted in the evening.
- September 21<sup>st</sup> Town Hall Forum for WVPA.
- November 14<sup>th</sup> in Charleston - Business and 4 orals.

**Report on Supervision Training**

- Dr. Wagaman reported that he, Martin Amerikaner, Ph.D.; Lynda Danley, Ph.D. and Sheri Cormier, Ph.D. will be the instructors for the supervision training to be held on September 19<sup>th</sup> and 20<sup>th</sup> in Morgantown.

**Supervision Contract** – Tabled

**School Psychology**

- The role for School Psychologists was discussed and this interchange will continue when Mr. Childers is present.

**Frank Bettoli, Ph.D.**

- **Motion:** Rev. Molnar moved that Dr. Bettoli be reinstated as a WV Licensed Psychologist.  
**Second:** Dr. Yost **Vote: Unanimous.**

**Sheila Rose, MS – Completing Ethics Inquiry 2005-5**

- **Motion:** Ms. Sigley moved that Ms. Rose's license is in good standing as of this date. She has met all the requirements of the Consent Decree. Ethics Inquiry 2005-5 is officially closed.  
**Second:** Mr. Martin **Vote: Unanimous.**

**Web Page Updates** – None at this time.

**New Business** – None at this time.

**Committee Reports**

**Executive Director – Jeffrey Harlow, Ph.D.**

- **Amy Jones, MA – Motion:** Mr. Martin moved that the Board require at least one year of supervision and that Ms. Jones pass the EPPP at the required WV level before she sits for an oral examination. If she has not passed the EPPP at the WV level, she is to continue to be supervised until she passes the test up to a period of five years. **Second:** Ms. Merritt **Vote: Unanimous**
- **James Singer, MA – Motion:** Ms. Sigley moved that Mr. Singer's supervision period is five years in length before he can sit for an oral examination. **Second:** Rev. Molnar **Vote: Unanimous.**

**Board Office – Kathy Lynch**

- **Travel Vouchers; Financial Report** – Budget is complete. The Board is financially sound;  
**Licenses Signed** – Ms. Sigley signed licenses; **New Board Books** for next meeting.

**Additional Reports from other Board Members** - None

**Ethical Concerns**

**Motion:** Dr. Yost moved that the Board enter Ex. Session. **Second:** Mr. Martin  
**Vote: Unanimous.**

**Motion:** Dr. Yost moved that the Board exit Ex. Session **Second:** Mr. Martin  
**Vote: Unanimous.**

**Report from the Ethics Committee**

Committee comprised of Dr. Yost, Ms. Merritt and Dr. Harlow

**2004-10 – Dale Rice, MA**

- **Motion:** Ms. Sigley moved that No Probable Cause is found and that an educative letter be sent to Mr. Rice. **Second:** Mr. Martin **Vote: Unanimous.**

**2006-2 – Stephen O'Keefe, Ph.D.**

- **Motion:** Mr. Martin moved that in regard to the findings of the Administrative Law Judge the Board concur with a decision of No Violation. **Second:** Rev. Molnar **Vote: Unanimous.**

**2007-5 – Brandon Dean, MA**

- **Motion:** Ms. Sigley moved that in light of the review of the reports of the two Ethics Investigators the Board finds No Probable Cause and that an educative letter will be mailed to Mr. Dean.  
**Second:** Mr. Martin **Vote: Unanimous.**

**2007-6 – Amy Wilson Strange, Ph.D.**

- **Motion:** Ms. Merritt moved that this inquiry be closed with a finding of No Probable Cause and that an educative letter be sent to Dr. Strange. **Second:** Rev. Molnar **Vote: Unanimous.**

**2007-12**

- **Update** – A hearing took place and the inquiry is in the hands of the Administrative Law Judge.

**2008-1 – Angela Via, MA**

- **Motion:** Ms. Sigley moved that the Board find No Probable Cause. **Second:** Rev. Molnar **Vote:** **Unanimous.**

**2008-2 – David Sabatino, Ph.D.**

- **Motion:** Ms. Sigley moved that the Board authorize Ms. Ratliff-Thomas, in concert with the Ethics Committee, to submit a Statement of Charges and a Consent Decree to Dr. Sabatino. **Second:** Rev. Molnar **Vote:** **Unanimous.**

**Adjourn**

- **Motion:** Ms. Sigley moved that the Board adjourn at 3:05. **Second:** Dr. Yost **Vote:** **Unanimous.**

**WEST VIRGINIA BOARD OF EXAMINERS OF PSYCHOLOGISTS**  
**Minutes for Board Meeting on August 22, 2008**  
**Days Hotel, Flatwoods, WV**

**Present:** Lane Wagaman, Ed.D., President; Terry Sigley, MA, Secretary; Tina Yost, Ed.D.; Robert Martin, MA; Father Jude Molnar; Robert Childers, MA; and Kathleen Lynch, Administrative Assistant

**Absent:** Lois Merritt; Jeffrey Harlow, Ph.D., Executive Director;

**Public Present:** None

**Call to order by Dr. Wagaman 9:00 AM.**

**Minutes Approved**

**Motion:** Ms. Sigley moved that the minutes of 5/23/08 be accepted with noted changes and the minutes of 3/19/08 be revised. **Second:** Rev. Molnar **Vote:** **Unanimous**

**Ethics**

**Motion:** Rev. Molnar moved that the Board move into executive session for ethical concerns. The motion was seconded and passed.

**Motion:** Mr. Childers moved that the Board exit executive session. The motion was seconded and passed.

**2007-12 – Richard Boone, Ph.D.**

**Motion:** Mr. Childers moved that in light of the recommendation of the Administrative Law Judge based on the results of a hearing conducted on this matter, that Richard Boone's psychology license, # 663, is revoked; that Dr. Boone surrender said license within two weeks of the date he receives the order of revocation; and that he shall pay all costs of processing this ethical inquiry. **Second:** Rev. Molnar **Vote:** **5 for the motion. Dr. Yost abstained due to her position on the Ethics Committee.**

**Oral Examinations**

**Motion:** Dr. Yost moved that the Board enter executive session. The motion was seconded and passed.

**Motion:** Rev. Molnar moved that the Board exit executive session. The motion was seconded and passed.

**Motion:** Mr. Childers moved that Lawrence Richmond, MA; Karen Campbell, MA; Amy Denley, Psy.D.; and Carolyn Miller, MA, Ed.S. be granted the licenses listed below and that Cherie Zeigler's scope of practice will now include performing the duties of the psychologist in mental hygiene proceedings.

**Second:** Ms. Sigley **Vote:** **Unanimous**

Lawrence Richmond, MA	968	Passed
Cherie Zeigler, MA	906	Scope Extended
Karen Campbell, MA	969	Passed
Amy Denley, Ph.D.	970	Passed
Carolyn Miller, Ed.S.	22061	Passed

**Adjourn** - Motion to adjourn seconded and passed 3:45.

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WV Board of Examiners of Psychologists Board  
Meeting Minutes Thursday, September 18, 2008  
**Location: Fremouw Psychological, Morgantown, WV**

Call to Order 9:40 AM.

**Agenda Items:**

**New Meeting Dates:** February 27<sup>th</sup> at the Newman Center in Fairmont

**Oral Examinations:**

**Motion:** Mr. Childers moved that the Board enter Executive Session, motion seconded and passed.

**Motion:** Ms. Merritt moved that the Board exit Executive Session, motion seconded and passed.

**Motion:** Mr. Childers moved that Jeffrey Collins, MA practice is approved to include parental fitness in his scope of practice and Traci Berry-Harris, Ph.D. be granted a psychology license. **Second:** Mr. Martin  
**Vote: 4 Approved – Dr. Yost abstains on Jeffrey Collins and Ms. Sigley abstains on Dr. Berry-Harris.**

**Oral Results:**

Jeffrey Collins, MA	Scope Extended	Passed
Traci Berry-Harris, Ph.D.	971	Passed

**Lunch Break:**

**Motion:** Dr. Yost moved that the Board enter Executive Session, motion seconded and passed.

**Motion:** Mr. Martin moved that the Board exit Executive Session, motion seconded and passed.

**Motion:** Mr. Childers moved that Kelly Dick, MA; John Westhafer, Ph.D. and Carole Giunta, Ph.D. be licensed and that Brian Hanasky's oral be continued. **Second:** Ms. Merritt **Vote: Unanimous**

**Oral Results:**

Kelly Dick, MA	972	Passed
John Westhafer, Ph.D.	973	Passed
Brian Hanasky, MA	Continued	
Carole Giunta, Ph.D. (recip.)	974	Passed

5:00 Dinner Break

**Call to order by Ms. Sigley 5:55 pm.**

**Additional Business**

1. **Old Business**
  - **Supervision Training – Motion:** Dr. Yost moved that the requirements for the supervision training be reduced to 14 hours. **Second:** Mr. Martin **Vote: Unanimous.**
2. **Financial Update** – Update occurred the Board is in the black.
3. **ASPPB Meeting** – Dr. Wagaman and Ms. Lynch will attend the ASPPB meeting in Nashville, TN.
4. **Minutes Approved for 5/23/08 – Motion:** Mr. Childers moved that the minutes from 5/23/08 be approved as written. **Second:** Mr. Martin **Vote: Unanimous.**
5. **Ethics** – No new ethical concerns.
6. **Review and Approval of 2008 CE Guidelines - Motion:** Mr. Childers moved that the CE Guidelines be approved as written. **Second:** Mr. Martin **Vote: Unanimous**

7. **Requirements for new licensees to become approved supervisors** – Reviewed for clarification of new supervisors. Board clarified that 2 years practice post licensure and 14 hours of Board approved supervision training or the equivalent of a graduate level course.
8. Plan Town Hall Forum – See Saturday Meeting below.
9. **New Business**
  - **Supervision Contract - Motion:** Mr. Martin moved that the new supervision contract be accepted as a first draft. **Second:** Mr. Childers **Vote: Unanimous**
  - **Continuing Education - Motion:** Dr. Yost moved that the Executive Director and the Board Members receive 3 hours per renewal period in ethics and that the Board members receive 3 hours in general CE'S per renewal period. The ethics investigators will receive CE consideration at the next meeting. **Second:** Ms. Sigley **Vote: Unanimous**

**Motion:** Mr. Childers moved that the Board adjourn at 8:15, seconded and passed.

#### **Continued Meeting Saturday 8:00**

**Ms. Sigley called the meeting to order at 8 am.**

8. **Plan Saturday Luncheon** – Plans were made for the luncheon that afternoon.

**Motion:** Ms. Merritt moved that the Board adjourn at 9:00, seconded and passed.

#### **Adjourn**

#### **Next Meetings:**

**Charleston, Friday, November 14, 2008 – Business and 4 orals**

**Fairmont, Friday, February 27, 2009 – Business and orals**

## Statement of Disbursements 2007

ITEMS	OBJECT CODE	BUDGET	EXPEN.	REMAINING
Salaries	1	\$68,000.00	(\$45,641.94)	\$22,358.06
Board Member Per Diem	2	\$8,000.00	(\$7,750.00)	\$250.00
Annual Increment	4	\$400.00	(\$200.00)	\$200.00
Employee Insurance	10	\$600.00	(\$350.00)	\$250.00
Social Sec. Matching	11	\$5,200.00	(\$4,099.93)	\$1,100.07
Employee Insurance	12	\$200.00	(\$1,789.44)	(\$1,589.44)
Health Insurance	13	\$0.00		\$0.00
Workers' Comp	14	\$500.00	(\$1,563.00)	(\$1,063.00)
Unemployment Comp	15	\$0.00	(\$4,582.40)	(\$4,582.40)
Pension & Retirement	16	\$5,000.00	(\$3,177.56)	\$1,822.44
Office Expenses	20	\$2,500.00	(\$868.85)	\$1,631.15
Printing	21	\$300.00	(\$849.75)	(\$549.75)
Rental Expense	22	\$4,300.00	(\$4,107.23)	\$192.77
Utilities	23	\$600.00	(\$508.98)	\$91.02
Telecommunications	24	\$4,000.00	(\$1,560.33)	\$2,439.67
Contractual & Prof.	25	\$5,000.00	(\$3,179.40)	\$1,820.60
Travel	26	\$7,000.00	(\$7,272.01)	(\$272.01)
Computer Services	27	\$4,500.00	(\$3,405.04)	\$1,094.96
Rentals, Misc	30	\$2,400.00	(\$2,492.00)	(\$92.00)
Dues	31	\$3,000.00	(\$2,132.00)	\$868.00
Fire Insurance	32	\$3,100.00	(\$3,062.00)	\$38.00
Household Supplies	34	\$300.00		\$300.00
Advertising	35	\$200.00		\$200.00
Maintenance Contracts	38	\$0.00		\$0.00
Hospitality	42	\$1,000.00	(\$330.82)	\$669.18
Educational Training	43	\$0.00		\$0.00
Miscellaneous	51	\$0.00		\$0.00
Training & Develop.	52	\$300.00	(\$460.00)	(\$160.00)
Postal and Freight	53	\$2,500.00	(\$2,199.81)	\$300.19
Computer Sup. & Equip	54	\$400.00		\$400.00
Att. Legal Payments	56	\$0.00		\$0.00
Attorney Reimbursable Ex.	57	\$0.00		\$0.00
Misc. Equip. Purchases	58	\$400.00		\$400.00
Office & Comp. Repair	61	\$500.00		\$500.00
Other Interest and Penalties	96	\$0.00	(\$7.40)	(\$7.40)
Public Emp. Insurance Transfer	110	\$0.00	(\$310.00)	(\$310.00)
Computer Equipment	170	\$0.00		\$0.00
<b>TOTALS</b>		<b>\$130,200.00</b>	<b>(\$101,899.89)</b>	<b>\$28,300.11</b>
Board Office Summary	<b>Budgeted</b>	<b>Actual</b>		
<b>7/1/06 Cash Balance</b>	<b>\$2,294.97</b>	<b>\$2,294.97</b>		
<b>2007 PFY Gross Revenue</b>	<b>\$133,775.00</b>	<b>\$127,615.00</b>		
<b>Total Cash</b>	<b>\$136,069.97</b>	<b>\$129,909.97</b>		
<b>Revenue Refunds</b>				
<b>13th Month Expenditures</b>				
<b>2007 PFY Expenditures</b>	<b>(\$130,200.00)</b>	<b>(\$101,899.89)</b>		
<b>2008 Cash Balance</b>	<b>\$5,869.97</b>	<b>\$28,010.08</b>		

## Statement of Disbursements 2008

ITEMS	OBJECT CODE	BUDGET	EXPEN.	REMAINING
Salaries	1	\$50,000.00	(\$45,885.12)	\$4,114.88
Board Member Per Diem	2	\$8,000.00	(\$6,000.00)	\$2,000.00
Annual Increment	4	\$250.00	(\$250.00)	\$0.00
Employee Insurance	10	\$500.00	(\$235.00)	\$265.00
Social Sec. Matching	11	\$4,500.00	(\$3,988.44)	\$511.56
Employee Insurance	12	\$5,000.00	(\$4,204.44)	\$795.56
Health Insurance	13	\$0.00		\$0.00
Workers' Comp	14	\$500.00	\$843.00	\$1,343.00
Unemployment Comp	15	\$500.00		\$500.00
Pension & Retirement	16	\$3,500.00	(\$3,395.13)	\$104.87
Office Expenses	20	\$1,500.00	(\$975.83)	\$524.17
Printing	21	\$500.00		\$500.00
Rental Expense	22	\$4,080.00	(\$4,097.40)	(\$17.40)
Utilities	23	\$600.00	(\$611.29)	(\$11.29)
Telecommunications	24	\$3,000.00	(\$1,587.06)	\$1,412.94
Contractual & Prof.	25	\$8,000.00	(\$10,678.00)	(\$2,678.00)
Travel	26	\$9,000.00	(\$4,415.30)	\$4,584.70
Computer Services	27	\$4,000.00	(\$3,213.28)	\$786.72
Rentals, Misc	30	\$2,600.00	(\$2,484.00)	\$116.00
Dues	31	\$2,500.00	(\$2,090.00)	\$410.00
Fire Insurance	32	\$2,900.00	(\$2,869.00)	\$31.00
Household Supplies	34	\$0.00		\$0.00
Advertising	35	\$200.00		\$200.00
Maintenance Contracts	38	\$0.00		\$0.00
Hospitality	42	\$1,000.00	(\$649.71)	\$350.29
Educational Training	43	\$0.00		\$0.00
Miscellaneous	51	\$0.00	(\$1,019.40)	(\$1,019.40)
Training & Develop.	52	\$400.00	(\$99.00)	\$301.00
Postal and Freight	53	\$2,500.00	(\$1,949.84)	\$550.16
Computer Sup. & Equip	54	\$4,000.00		\$4,000.00
Att. Legal Payments	56	\$0.00		\$0.00
Attorney Reimbursable Ex.	57	\$0.00		\$0.00
Misc. Equip. Purchases	58	\$400.00		\$400.00
Office & Comp. Repair	61	\$500.00		\$500.00
Other Interest and Penalties	96	\$0.00	(\$14.63)	(\$14.63)
Public Emp. Insurance				
Transfer	110	\$0.00	(\$321.00)	(\$321.00)
Computer Equipment	170	\$0.00		\$0.00
<b>TOTALS</b>		<b>\$120,430.00</b>	<b>(\$100,189.87)</b>	<b>\$20,240.13</b>
Board Office Summary	<b>Budgeted</b>	<b>Actual</b>		
<b>7/1/07 Cash Balance</b>		<b>\$28,010.08</b>		
<b>2008 PFY Gross Revenue</b>	<b>\$121,000.00</b>	<b>\$106,565.00</b>		
<b>Total Cash</b>	<b>\$121,000.00</b>	<b>\$134,575.08</b>		
<b>Revenue Refunds</b>				
<b>13th Month Expenditures</b>				
<b>2008 PFY Expenditures</b>	<b>\$0.00</b>	<b>(\$100,189.87)</b>		
<b>2009 Cash Balance</b>	<b>\$121,000.00</b>	<b>\$34,385.21</b>		

## Statement of Disbursements 2009 through November

ITEMS	OBJECT CODE	BUDGET	EXPEN.	REMAINING
Salaries	1	\$50,000.00	(\$19,476.60)	\$30,523.40
Board Member Per Diem	2	\$8,000.00	(\$3,150.00)	\$4,850.00
Annual Increment	4	\$420.00	(\$360.00)	\$60.00
Employee Insurance	10	\$400.00	(\$125.00)	\$275.00
Social Sec. Matching	11	\$4,500.00	(\$1,758.52)	\$2,741.48
Employee Insurance	12	\$5,000.00	(\$1,751.85)	\$3,248.15
Health Insurance	13	\$0.00		\$0.00
Workers' Comp	14	\$700.00	(\$338.00)	\$362.00
Unemployment Comp	15	\$0.00		\$0.00
Pension & Retirement	16	\$3,500.00	(\$1,484.30)	\$2,015.70
Office Expenses	20	\$1,500.00	(\$814.70)	\$685.30
Printing	21	\$500.00	(\$51.60)	\$448.40
Rental Expense	22	\$5,000.00	(\$1,950.00)	\$3,050.00
Utilities	23	\$800.00	(\$86.99)	\$713.01
Telecommunications	24	\$3,000.00	(\$510.34)	\$2,489.66
Contractual & Prof.	25	\$10,000.00	(\$684.90)	\$9,315.10
Travel	26	\$7,000.00	(\$3,462.80)	\$3,537.20
Computer Services	27	\$4,000.00	(\$7,421.08)	(\$3,421.08)
Rentals, Misc	30	\$2,500.00	(\$1,035.00)	\$1,465.00
Dues	31	\$2,500.00	(\$2,084.00)	\$416.00
Fire Insurance	32	\$3,000.00	(\$1,450.00)	\$1,550.00
Household Supplies	34	\$0.00		\$0.00
Advertising	35	\$200.00		\$200.00
Maintenance Contracts	38	\$0.00		\$0.00
Hospitality	42	\$1,000.00	(\$212.73)	\$787.27
Educational Training	43	\$0.00		\$0.00
Miscellaneous	51	\$0.00		\$0.00
Training & Develop.	52	\$400.00	(\$389.00)	\$11.00
Postal and Freight	53	\$2,500.00	(\$909.09)	\$1,590.91
Computer Sup. & Equip	54	\$4,000.00	(\$432.18)	\$3,567.82
Att. Legal Payments	56	\$0.00		\$0.00
Attorney Reimbursable Ex.	57	\$0.00		\$0.00
Misc. Equip. Purchases	58	\$500.00		\$500.00
Office & Comp. Repair	61	\$500.00	(\$65.00)	\$435.00
Other Interest and Penalties	96	\$0.00		\$0.00
Public Emp. Insurance Transfer	110	\$0.00		\$0.00
Computer Equipment	170	\$0.00		\$0.00
<b>TOTALS</b>		<b>\$121,420.00</b>	<b>(\$50,003.68)</b>	<b>\$71,416.32</b>
Board Office Summary	<b>Budgeted</b>	<b>Actual</b>		
<b>7/1/08 Cash Balance</b>		<b>\$34,385.21</b>		
<b>2009 PFY Gross Revenue</b>	<b>\$121,000.00</b>	<b>\$55,195.00</b>		
<b>Total Cash</b>	<b>\$121,000.00</b>	<b>\$89,580.21</b>		
<b>Revenue Refunds</b>				
<b>13th Month Expenditures</b>				
<b>2009 PFY Expenditures</b>	<b>\$0.00</b>	<b>(\$50,003.68)</b>		
<b>2010 Cash Balance</b>	<b>\$121,000.00</b>	<b>\$39,576.53</b>		



**Electronic Version: See Spreadsheets for Additional Pages**

## Roster Supervised Psychologists by Name

	A	B	C	D	E	F	G	H	I
1	L Name	F Name	Deg	Birth Date	W City	County	W St	Active?	Approv Date
2	Arbogast	Aleisha G.	M.A.	11/30/1978	Elkins	Randolph	WV	Yes	1/11/2005
3	Arnett	Nathan	M.A.	6/24/1972	Charleston	Kanawha	WV	Yes	6/13/2001
4	Ballard	Monica	MA	7/23/1972	Madison	Boone	WV	Yes	5/3/2007
5	Barnes	Jill M.	MA	9/14/1979	Moorefield	Monongalia	WV	Yes	7/5/2007
6	Bean	Adrienne	Psy.D.	1/6/1980	Clarksburg	Harrison	WV	Yes	10/29/2004
7	Belcher	Jarrod M.	M.A.	6/15/1976	Williamson	Mingo	WV	Yes	9/28/2005
8	Best	Errika M.	MA	7/18/1980	Martinsburg	Berkley	WV	Yes	9/14/2004
9	Bias	Tara	M.A.	3/29/1973	Huntington	Cabell	WV	Yes	7/11/2000
10	Bishop	Theresa L.	MS	7/14/1968	Bluefield	Mercer	WV	Yes	10/24/2007
11	Brandish	Ja'me	MA	5/26/1978	Weston	Lewis	WV	Yes	2/20/2008
12	Browning	Robin L.	M.A.	7/24/1967	Williamson	Mingo	WV	Yes	2/20/2003
13	Butcher-Winfree	Joy	M.A.	10/19/1961	Bridgeport	Marion	WV	yes	4/26/2006
14	Canfield	Carl	M.A.	2/17/1951	Ronceverte	Greenbrier	WV	yes	9/23/1997
15	Coffey	Rachelle J.	MA	8/27/1979	Parkersburg	Wood	WV	Yes	1/3/2007
16	Cole	Chrissy	MA	6/14/1983	Huntington	Cabell	WV	Yes	9/4/2007
17	Cole	Angel	MA	11/22/1969	Huttonsville	Randolph	WV	Yes	6/30/2005
18	Coleman	Deborah	Psy.D.	4/2/1980	Beckley	Raleigh	WV	Yes	9/30/2008
19	Coleman	Shanna	MA	5/10/1978	West Columbia	Mason	WV	yes	12/6/2005
20	Cook-Waggoner	Angela K.	M.A.	11/27/1965	Mullens	Wyoming	WV	yes	4/1/1997
21	Cox	Jill D.	MA	1/7/1972	Parkersburg	Wood	WV	Yes	5/7/2003
22	Curry	Franklin B.	Psy.D.	4/20/1949	Clarksburg	Harrison	WV	Yes	2/1/2005
23	Davis-Walton	Jennifer L.	M.A.	9/29/1971	Winfield	Putnam	WV	Yes	2/27/1999
24	Dean-Toler	Bethany	MA	2/17/1974	Winfield	Putnam	WV	Yes	1/29/2003
25	Dey	Kay	MS	6/11/1952	Pt. Pleasant	Mason	WV	Yes	8/3/2005
26	Dunlap	Miranda	MA	8/24/1978	So. Charleston	Kanawha	WV	Yes	3/10/2005
27	Ellison	Kristy	MA	6/15/1966	Kenova	Wayne	WV	Yes	9/7/2004
28	Everly	Andrew	MS	3/28/1971	Morgantown	Monongalia	WV	Yes	8/24/2006
29	Faucett	Barri Sky	MA	12/7/1975	Charleston	Kanawha	WV	Yes	10/8/2004
30	Fernandes	Ninette	MA	9/22/1963	Parkersburg	Wood	WV	Yes	7/22/2007
31	Fernandez	Martha	Psy.D.	12/16/1977	Weston	Lewis	WV	Yes	12/4/2008
32	Fink	Stephen P.	MA	8/1/1968	So. Charleston	Kanawha	WV	Yes	2/5/2005
33	Finsley	Meredith	MA	11/19/1974	Wheeling	Ohio	WV	Yes	11/17/2004
34	Gainer	Lisa M.	MA, Ed.S.	9/4/1961	Morgantown	Monongalia	WV	Yes	2/25/2008
35	Ganz	Christina	Psy.D.	3/16/1977	Beaver	Raleigh	WV	Yes	10/31/2008
36	Gooden	Stacy M.	MA	5/7/1980	So. Charleston	Kanawha	WV	Yes	6/8/2005
37	Gray	Elizabeth	MA	1/13/1983	Charleston	Kanawha	WV	Yes	5/30/2008
38	Haggerty	Malcolm	Psy.D.	7/17/1960	Huntington	Cabell	WV	Yes	9/24/2008
39	Hamons	Sarah	MA	9/23/1977	Huntington	Cabell	WV	Yes	6/13/2008
40	Hanasky	Brian	M.A.	4/8/1976	Wheeling	Ohio	WV	Yes	3/6/2002
41	Hardin	Melissia S.	MA	11/25/1978	Scott Depot	Kanawha	25560	Yes	2/5/2004
42	Harless	Joyel	MA	3/20/1975	Huntington	Cabell	WV	Yes	4/25/2003
43	Harrison	Kimberly	MA	6/8/1969	Charleston	Kanawha	WV	Yes	3/9/2005
44	Hart	Brenda	MA	2/6/1976	Wheeling	Ohio	WV	Yes	4/11/2006
45	Hatmaker-Lutz	Elisa S.	MA	9/28/1979	South Charleston	Kanawha	WV	Yes	6/15/2004
46	Hayes	Robert	MA	9/8/1962	Beckley	Raleigh	WV	Yes	5/30/2008
47	Henchey	Bryan	MS	11/26/1977	Keyser	Mineral	WV	Yes	7/14/2006
48	Henline	Melinda	MA	8/16/1969	Institute	Kanawha	WV	Yes	9/24/2008
49	Hissom	John Paul	MA	2/9/1969	West Columbia	Mason	WV	Yes	9/24/2008
50	Holcomb	Barbara	M.A.	5/27/1968	Spencer	Roane	WV	Yes	6/11/2002

### Roster Supervised Psychologists by Name

	A	B	C	D	E	F	G	H	I
51	Holden	Monica L.	MA	7/8/1975	So. Charleston	Kanawha	WV	Yes	10/26/2004
52	Hopkins	Sherry Lynn	M.A.	5/21/1974	Beckley	Raleigh	WV	Yes	10/5/2004
53	Hornich	Agnieszka	Psy.D.	1/10/1978	Huntington	Cabell	WV	Yes	9/11/2007
54	Hunt	Ashlee	MA	2/7/1983	Charleston	Kanawha	WV	Yes	9/4/2008
55	Ingles	Jack	M.A.	1/19/1965	Barboursville	Cabell	WV	Yes	7/27/2001
56	Johansson-Ratnakar	Linda	MA	5/19/1973	Elkins	Randolph	WV	Yes	8/29/2006
57	Jones	Amy M.	MA	6/20/1964	Huntington	Cabell	WV	Yes	5/8/2008
58	Juare	Shirley A.	MS	3/30/1948	Wheeling	Ohio	WV	Yes	8/28/2007
59	Kerr	Patrick L.	Ph.D.	3/21/1979	Charleston	Kanawha	WV	Yes	9/11/2007
60	King	Doris	M.A.	1/21/1957	South Charleston	Kanawha	WV	Yes	6/4/2001
61	Knight-Dunkley	Crystal M.	M.A.	6/3/1982	Summersville	Nicholas	WV	Yes	5/19/2006
62	Kyle	Brandon	MS	10/3/1982	Morgantown	Nonongalia	WV	Yes	9/9/2008
63	Laine	Elizabeth C.	MA	8/16/1977	Parkersburg	Wood	WV	Yes	12/23/2003
64	Lares	Beverly	M.A.	10/19/1968	Charleston	Kanawha	WV	Yes	11/11/1994
65	Latorre	Alysen	MA	1/23/1984	Institute	Kanawha	WV	Yes	9/24/2008
66	Lawson	Paula	M.A.	2/5/1976	Hurricane	Putnam	WV	Yes	9/26/2001
67	Lawson	David B.	M.A.	8/27/1982	Pineville	Wyoming	WV	Yes	11/3/2005
68	Layne	Angela	MA	2/20/1970	Marlinton	Pocahontas	WV	Yes	11/8/2007
69	LeGrow	Tracy L.	Psy.D.	5/31/1963	Huntington	Cabell	WV	Yes	6/4/2004
70	Lively	Crystal	MA	8/31/1979	Beckley	Raleigh	WV	Yes	9/9/2008
71	Lucas-Adkins	Conrae J.	MA, Ed.S.	3/15/1975	Hamlin	Lincoln	WV	Yes	11/12/2006
72	McCartney	Ellen J.	M.A.	10/10/1976	Morgantown	Monongalia	WV	Yes	10/28/2005
73	McFarland	Michelle	M.A.	1/28/1971	Winfield	Kanawha	WV	Yes	3/22/2002
74	McNeely	Natalie	MA	12/24/1974	Charleston	Kanawha	WV	Yes	6/13/2006
75	Meadows	Aimee	M.Ed.	10/18/1972	St. Mary's	Pleasants	WV	Yes	11/27/2007
76	Middleton	Kathy	MA	3/7/1959	Huntington	Cabell	WV	Yes	10/31/2008
77	Miller	Liv	Psy.D.	6/6/1973	Morgantown	Monongalia	WV	Yes	9/9/2008
78	Moitra	Ethan	MS	4/20/1980	Morgantown	Monongalia	WV	Yes	7/2/2008
79	Morgan	Richard	M.A.	7/11/1968	Charleston	Kanawha	WV	Yes	2/5/2002
80	Nakamura	Miyuki	M.A.	12/23/1972	Huntington	Cabell	WV	Yes	3/10/2006
81	Ng	"Dorothy" Chun Chun	MA	12/7/1976	Spencer	Roane	WV	Yes	3/11/2008
82	Nichols	Jasen	MA	1/22/1979	Walker	Wood	WV	Yes	7/6/2005
83	Nichols	Suzanne L	Ed.S.	10/4/1976	Romney	Hampshire	WV	Yes	8/25/2007
84	Nugent	Dana A.	Ed.D.	3/26/1950	Grafton	Taylor	WV	Yes	8/16/2007
85	Nuszkowski	Melanie	Ph.D.	12/17/1978	Morgantown	Monongalia	WV	Yes	6/20/2006
86	Oglesby	Elizabeth	MA	7/27/1979	Beckley	Raleigh	WV	Yes	3/25/2006
87	O'Neal	Helen	MS	7/28/1940	Romney	Hampshire	WV	Yes	7/19/2006
88	Onks	Jennifer Whyte	M.A.	9/8/1979	Charleston	Kanawha	WV	Yes	1/26/2006
89	Osborne	Melissa D.	M.S.	6/13/1980	Charleston	Kanawha	WV	Yes	1/11/2006
90	Osborne	Christopher	MA	7/30/1980	Weston	Lewis	WV	Yes	9/25/2006
91	Osterman	Emily	MS	11/8/1980	Martinsburg	Berkley	WV	Yes	5/11/2005
92	Pammer	Andrea	M.A.	8/20/1970	Fairmont	Marion	WV	Yes	1/23/2003
93	Pauley	Rhonda L.	MA	11/20/1957	Huntington	Cabell	WV	Yes	12/17/2003
94	Paxton	Heather	M.A. Ed.S.	11/18/1975	Spencer	Roane	WV	Yes	9/7/2005
95	Petts	Louann	M.A.	10/16/1959	Institute	Kanawha	WV	Yes	6/25/1998

