

WETZEL COUNTY COMMITTEE ON AGING
NEW MARTINSVILLE, WEST VIRGINIA

AUDIT REPORT
SEPTEMBER 30, 2021

**WETZEL COUNTY COMMITTEE ON AGING
FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2021**

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
Wetzel County Committee on Aging

Report on the Financial Statements

We have audited the accompanying financial statements of Wetzel County Committee on Aging (a nonprofit organization), which comprise the statement of financial position as of September 30, 2021, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit qualified opinion.

Basis for Qualified Opinion

As explained in Note 2 to the financial statements, due to Wetzel County Committee on Aging's reporting requirements, capital asset expenditures are charged to expense when the assets are purchased, and depreciation charges are not recognized as an operational expense. Accounting principles generally accepted in the United States of America require fixed assets to be capitalized and systematic depreciation charges to be made to operations over the estimated lives of the assets. The effects on the accompanying financial statements of the failure to capitalize fixed asset expenditures have not been determined.

Qualified Opinion

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements referred to above present fairly, in all material respects, the financial position of Wetzel County Committee on Aging as of September 30, 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of federal and state awards and expenses and other assistance is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 25, 2022, on our consideration of Wetzel County Committee on Aging's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of Wetzel County Committee on Aging's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Wetzel County Committee on Aging's internal control over financial reporting and compliance.

Zeno Pockl, Lilly Copeland. AC

Wheeling, West Virginia
April 25, 2022

**WETZEL COUNTY COMMITTEE ON AGING
STATEMENT OF FINANCIAL POSITION
SEPTEMBER 30, 2021**

ASSETS

| | |
|--|--------------|
| Cash and cash equivalents | \$ 198,365 |
| Certificates of deposit | 114,283 |
| Accounts receivable – grants and contracts | 98,270 |
| Accounts receivable – other | 1,897 |
| Prepaid expenses | <u>1,042</u> |

| | |
|---------------------|--------------------------|
| TOTAL ASSETS | <u>\$ 413,857</u> |
|---------------------|--------------------------|

LIABILITIES AND NET ASSETS

LIABILITIES

| | |
|------------------------------------|--------------|
| Accounts payable | \$ 18,108 |
| Accrued wages, benefits, and taxes | 23,008 |
| Deferred revenue | <u>5,011</u> |

| | |
|--------------------------|---------------|
| TOTAL LIABILITIES | 46,127 |
|--------------------------|---------------|

| | |
|---|-----------------------|
| NET ASSETS – WITHOUT DONOR RESTRICTION | <u>367,730</u> |
|---|-----------------------|

| | |
|---|--------------------------|
| TOTAL LIABILITIES AND NET ASSETS | <u>\$ 413,857</u> |
|---|--------------------------|

The accompanying notes are an integral part of the financial statements.

**WETZEL COUNTY COMMITTEE ON AGING
STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

| | <u>Without Donor Restriction</u> |
|---|--|
| REVENUES AND OTHER SUPPORT | |
| Federal grants and contracts | \$ 156,248 |
| State grants and contracts | 372,061 |
| County funds | 46,815 |
| Medicaid and Waiver Program | 75,632 |
| Donations | 26,940 |
| Project income and rents | 25,130 |
| Interest income | 208 |
| Total revenues and other support | <u>703,034</u> |
| EXPENSES | |
| Program – Senior Services | 556,300 |
| Management and general | 153,228 |
| Total expenses | <u>709,528</u> |
| CHANGE IN NET ASSETS | (6,494) |
| NET ASSETS, BEGINNING OF YEAR | <u>374,224</u> |
| NET ASSETS, END OF YEAR | <u><u>\$ 367,730</u></u> |

The accompanying notes are an integral part of the financial statements.

**WETZEL COUNTY COMMITTEE ON AGING
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

| | <u>Program – Senior Services</u> | <u>Management and General</u> | <u>Total Expenses</u> |
|---------------------------------------|--------------------------------------|---------------------------------------|---------------------------|
| Salaries | \$ 431,518 | \$ 93,784 | \$ 525,302 |
| Payroll taxes and employee benefits | 46,839 | 11,156 | 57,995 |
| Travel and transportation costs | 4,562 | - | 4,562 |
| Repairs, maintenance, and renovations | 11,050 | 22,836 | 33,886 |
| Supplies | 11,729 | 2,307 | 14,036 |
| Communications and utilities | 14,510 | 2,010 | 16,520 |
| Insurance | 11,838 | 2,495 | 14,333 |
| Board Member expenses | - | 5,391 | 5,391 |
| Other | 24,254 | 13,249 | 37,503 |
| TOTAL EXPENSES | <u><u>\$ 556,300</u></u> | <u><u>\$ 153,228</u></u> | <u><u>\$ 709,528</u></u> |

The accompanying notes are an integral part of the financial statements.

**WETZEL COUNTY COMMITTEE ON AGING
STATEMENT OF CASH FLOWS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

CASH FLOWS FROM OPERATING ACTIVITIES

| | |
|--|-----------------|
| Change in net assets | \$ (6,494) |
| Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities: | |
| Interest capitalized to certificates of deposit | (114) |
| Accounts receivable – grants and contracts | (13,009) |
| Accounts receivable – other | 4,373 |
| Prepaid expenses | 27 |
| Accounts payable | 3,270 |
| Accrued wages, benefits, and taxes | 1,168 |
| Deferred revenue | 305 |
| Net cash used in operating activities | <u>(10,474)</u> |
| Decrease in cash and cash equivalents | (10,474) |

CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR

208,839

CASH AND CASH EQUIVALENTS, END OF YEAR

\$ 198,365

The accompanying notes are an integral part of the financial statements.

**WETZEL COUNTY COMMITTEE ON AGING
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

NOTE 1 – NATURE OF THE ORGANIZATION

Nature of the Organization

Wetzel County Committee on Aging (the "Committee") (a nonprofit organization) is funded primarily by grants that have been awarded under Title III of the Older American's Act, state grant funds through the West Virginia Bureau of Senior Services, the Northwestern Area Agency on Aging, and third-party reimbursements, specifically, the State of West Virginia Medicaid and Waiver Program and local county funding. The Committee's financial statements cover the fiscal period beginning October 1, 2020, and ending September 30, 2021.

The Committee provides social, in-home, and community services to the residents of Wetzel County who meet the applicable program eligibility requirements. The purpose of these services is to assist in meeting the needs of older Americans, which is the sole focus of the Committee's operations. All of the services that are provided by the Committee are considered as part of the Senior Services Program.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP"), except for not recording property and equipment assets and depreciating them over their estimated useful lives. In accordance with grant award budgets, property and equipment are charged to expense during the periods in which they are purchased, instead of being recognized as assets and depreciated over their useful lives. As a result, the expenditures that are reflected in the statement of activities include the cost of the property and equipment that are purchased during the year, rather than a provision for depreciation. This method differs from U.S. GAAP, which requires property and equipment assets to be capitalized on the statement of financial position, as well as systematic depreciation charges to be made to operations over the estimated lives of the assets. The effect on the financial statements of this departure from U.S. GAAP is not readily determinable.

Basis of Presentation

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board ("FASB") in its Statement of Accounting Standards Codification ("ASC") No. 958-205, *Not-for-Profit Entities, Presentation of Financial Statements*. In accordance with these standards, the Committee reports information regarding its financial position and activities according to two classes of net assets that are based upon the existence or absence of restrictions on use that are placed by its donors, as follows:

Net Assets without Donor Restriction

Net assets without donor restriction are resources that are available to support operations. The only limits on the use of these net assets are the broad limits resulting from the nature of the organization, the environment in which it operates, the purposes specified in its corporate documents and its application of tax-exempt status, and any limits resulting from contractual agreements with creditors and others that are entered into during the course of its operations.

**WETZEL COUNTY COMMITTEE ON AGING
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Net Assets with Donor Restriction

Net assets with donor restriction are resources that are restricted by a donor for use for a particular purpose, or in a particular future period. Some donor-imposed restrictions are temporary in nature, and the restriction will expire when the resources are used in accordance with the donor's instructions, or when the stipulated time has passed. Other donor-imposed restrictions are perpetual in nature; the Committee must continue to use the resources in accordance with the donor's instructions. Unspent contributions are included in this class if the donor has limited their use.

When a donor's restriction is satisfied, either by using the resources in the manner specified by the donor or by the passing of time, the expiration of the restriction is reported in the financial statements by reclassifying the net assets from net assets with donor restriction to net assets without donor restriction. However, donor-restricted contributions or grants whose restrictions are met during the same reporting period are reported as without donor restriction in the statement of activities. Net assets that are restricted for the acquisition of buildings or equipment (or, less commonly, the contribution of those assets directly) are reported as net assets with donor restriction until the specified asset is placed in service, unless the donor provides more specific directions about the period of its use.

As of September 30, 2021, the Committee had no donor-restricted net assets.

Cash and Cash Equivalents

For the purpose of the statement of cash flows, the Committee considers cash equivalents as all highly liquid investments which can be converted into known amounts of cash and have a maturity period of 90 days or less. As of September 30, 2021, cash and cash equivalents are comprised of cash on hand and cash on deposit with banks. The Committee paid no interest or taxes during fiscal year 2021.

Accounts Receivable

Grants and contracts receivable are primarily unsecured non-interest-bearing amounts due from grantors on cost reimbursement or performance grants. Management believes that all outstanding grants and contracts receivable are collectible in full; therefore, no allowance for uncollectible receivables has been provided.

Accounts receivable – other balances are comprised of various donations and project income funds, which are due as of fiscal year end. Management's estimate of uncollectible accounts receivable is based on historical collection experience, a review of the current status of accounts receivable, and management's judgment. There was no provision for uncollectible accounts receivable – other as of September 30, 2021, as management believes that all amounts are collectible in full.

Decisions to charge off receivables are based on management's judgment after consideration of the facts and circumstances surrounding the potential uncollectible accounts. It is reasonably possible that management's estimate of the allowance for doubtful accounts will change. During fiscal year 2021, the Committee had no charges to operations for bad debt expense.

**WETZEL COUNTY COMMITTEE ON AGING
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Equipment Purchases

The equipment that has been acquired is owned by the Committee while it is used in the program for which it was purchased, or in other future authorized programs. However, for equipment that has been purchased with Federal Title III funds, the grantor maintains a reversionary interest; therefore, its disposition, as well as the ownership of any sale proceeds therefrom, is subject to funding source regulations. Certain equipment that has been purchased with state funds remains the property of the State of West Virginia for a period of no less than 5 years. The Bureau of Senior Services provides disposal requirements prior to the 5-year anniversary, if needed.

Revenue Recognition

Revenue is recognized in the accompanying financial statements, as follows:

- a. **Grant and Reimbursement Contracts** – Funds that are due from the various funding sources under grants and reimbursement contracts are recognized as revenue during the program year in which the expenditures are incurred and performance obligations are met.
- b. **Program Service Fees** – Amounts that are due under fee-for-service type arrangements are recognized when the services are provided at the expected reimbursement rate.
- c. **Contributions** – Cash contributions are recognized during the period in which they are earned and are recorded as with or without donor restriction, based upon the donor's instructions.
- d. **Interest** – Income from certificates of deposit is recognized during the accounting period in which it is earned.
- e. **Project Income and Rents** – The Committee rents certain portions of the New Martinsville Senior Center on a monthly basis, as well as certain rentals for daily use for community social activities. These rents and additional project income amounts are generated to support the programs of the Senior Center and are accounted for in the Project Income and Rents line item on the statement of activities. Rent is recorded as it is earned.

Income Taxes

The Committee is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, except for taxes on unrelated business income. The Committee had no unrelated business income for the fiscal year ended September 30, 2021. Therefore, no provision has been made for federal income taxes.

The Committee has analyzed tax positions taken for filing with the Internal Revenue Service and all state jurisdictions where it operates. The Committee believes that income tax filing positions will be sustained upon examination and does not anticipate any adjustments that would result in a material adverse effect on the Committee's financial condition, results of activities, or cash flows. Accordingly, the Committee has not recorded any reserves or related accruals for interest and penalties for uncertain income tax positions as of September 30, 2021.

Contributed Services and Facilities

During the fiscal year ended September 30, 2021, the value of contributed services meeting the requirements for recognition in the financial statements was not material and has not been recorded.

**WETZEL COUNTY COMMITTEE ON AGING
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The New Martinsville Senior Center and Hundred Senior Center are currently leased to the Committee through an agreement with the Wetzel County Commission. Lease costs for each facility are \$1.00 per year. The use of all facilities is currently not recognized in the financial statements as in-kind revenue and expense since the amount is not determinable under the requirements of U.S. GAAP. Management has estimated the value of the New Martinsville building that is used for Senior Center activities to be approximately \$26,044. Of that amount, approximately \$8,471 (see Note 6 – In-kind) is claimed as a local match for Title III federal programs. The New Martinsville Senior Center and Hundred Senior Center are available to the Committee, provided that the buildings are used as Senior Centers. If the Committee fails to do so, the lease will be terminated, and the Committee will be required to vacate the buildings.

Estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Expenses

Expenses are recognized as they are incurred.

Allocation of Expenses by Functional Classification

In accordance with the requirements of the FASB Accounting Standards Update (“ASU”) No. 2016-14 – *Not-for-Profit Entities* (Topic 958): *Presentation of Financial Statements of Not-for-Profit Entities*, the Committee reports its expenses by functional, as well as natural, classification. Expenses that cannot be directly charged to a specific grant or contract are allocated based upon a percentage of the direct salary costs per contract or grant to the total direct salaries. This allocation of expenses complies with U.S. GAAP, which requires that the allocation of expenses to program services, management and general, and fundraising (if applicable) be based on actual experience, which should be applied on at least an annual basis.

Expenses on Leased Facilities

Operating expenses for portions of the Senior Center that are rented/leased to other agencies are allocated based upon the square footage allocations. These costs are not netted from rental income on the financial statements due to the reporting requirements for project income. This had no effect on the net assets of the Committee. The total costs that are associated with rented space were \$1,523 for the fiscal year ended September 30, 2021. Total rents collected in the amount of \$18,461 are included in the Project Income and Rents line item for the fiscal year ended September 30, 2021, in the statement of activities line item total of \$25,130. Only \$11,545 of this amount was considered to be required project income, per the grant requirements for Grant Award No. 22135.

**WETZEL COUNTY COMMITTEE ON AGING
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

NOTE 3 – LIQUIDITY

The Committee's financial assets that are available within one year of the statement of financial position date for general expenditures are as follows:

| | |
|--------------------------------------|------------------------------|
| Cash and cash equivalents | \$ 198,365 |
| Certificates of deposit | 114,283 |
| Grants and accounts receivable | 98,270 |
| Other accounts receivable | <u>1,897</u> |
| Subtotal | 412,815 |
| Deferred revenue | <u>(5,011)</u> |
| Total financial assets available | <u><u>\$ 407,804</u></u> |

The Committee is supported mostly by funding from federal, state, and county governments on a cost reimbursement basis. Under these grants, reimbursements and fees are requested from the funding source once expenses are incurred, performance obligations are met, or services are provided, and, in some cases, grant funds are advanced and then reconciled to the actual expenses at the end of the grant period. The Committee maintains financial assets on hand to meet normal operating expenses.

NOTE 4 – GRANT AND THIRD-PARTY COMMITMENTS AND CONTINGENCIES

The Committee receives a substantial amount of its support from federal, state, and county governments. A significant reduction in the level of this support, if this were to occur, may have an effect on the Committee's Senior Program activities.

Additionally, under the terms of federal and state contracts and grants, periodic audits are required, and certain costs may be questioned as inappropriate expenditures. Such audits could lead to reimbursement to the grantor agency. Management believes that disallowances, if any, will be immaterial.

NOTE 5 – DEFERRED REVENUE

The deferred revenue balance of \$5,011 includes funds that have been received for grant periods or events that extend past September 30, 2021, and for which no grant funds have been expended, or for performance obligations that have not been met as of fiscal year end. As of September 30, 2021, the deferred revenue that is included on the statement of financial position is comprised of \$1,950 of rent that has been received in advance, and \$3,061 of Lighthouse Data Entry funds.

**WETZEL COUNTY COMMITTEE ON AGING
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

NOTE 6 – FEDERAL MATCHING

The Committee has allocated the following funds as match monies that are required by Title III awards:

| <u>Program</u> | <u>Amount</u> | <u>Source of Funds</u> |
|--------------------------------|------------------|------------------------|
| Title III-B Social Services | \$ 12,642 | State funds |
| Title III-B Social Services | 4,893 | In-kind (see Note 2) |
| Title III-D Health Services | 244 | In-kind (see Note 2) |
| Title III-E Caregiver Services | <u>3,334</u> | In-kind (see Note 2) |
| Total match amounts | <u>\$ 21,113</u> | |

As discussed in Note 2, project income funds that were included in the notification of the grant award were used to cover the expenses of the Title III program, but are not considered as matching funds. Project income totaling \$11,545 was used to satisfy the conditions of Grant Award No. 22135.

NOTE 7 – CONCENTRATIONS

The Committee maintains deposit accounts in two local financial institutions. Accounts in the name of the Committee are insured by the Federal Deposit Insurance Corporation ("FDIC"), up to \$250,000 at each financial institution. In addition to FDIC coverage, the financial institution has provided a pledge of securities as additional collateral for the uninsured deposits exceeding FDIC coverage. The pledge amount that would be available above the FDIC limit is \$92,828. As of September 30, 2021, no balance exceeded the FDIC limit.

NOTE 8 – SUBSEQUENT EVENTS

The Committee has assessed events occurring subsequent to September 30, 2021, through April 25, 2022, for potential recognition and disclosure in the financial statements. No events have occurred that would require adjustment to, or disclosure in, the financial statements, which were available to be issued April 25, 2022.

During 2020, the World Health Organization declared the spread of COVID-19 as a worldwide pandemic. COVID-19 continues to have significant effects on global markets, supply chains, businesses, and communities. Specific to Wetzel County Committee on Aging, COVID-19 continues to impact various segments of its fiscal year 2022 operations and financial results, including, but not limited to, additional costs of emergency preparedness, disease control and containment, potential shortages of personnel, or loss of revenue due to reductions in certain revenue streams. Management believes that the Committee is taking the appropriate actions to mitigate the negative impact. However, the full impact of COVID-19 remains unknown and cannot be reasonably estimated as of April 25, 2022.



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors of
Wetzel County Committee on Aging

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Wetzel County Committee on Aging (a nonprofit organization), which comprise the statement of financial position as of September 30, 2021, and the related statements of activities, functional expenses, and cash flows for the fiscal year then ended, and the related notes to the financial statements, and have issued our report thereon dated April 25, 2022. Our report was modified due to capital asset expenditures being charged to expense when the assets are purchased, and depreciation charges not being recognized as an operational expense. Accounting principles generally accepted in the United States of America require fixed assets to be capitalized and systematic depreciation charges to be made to operations over the estimated lives of the assets.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Wetzel County Committee on Aging's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Wetzel County Committee on Aging's internal control. Accordingly, we do not express an opinion on the effectiveness of Wetzel County Committee on Aging's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Wetzel County Committee on Aging's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of Wetzel County Committee on Aging's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Wetzel County Committee on Aging's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Zeno Rockhill" followed by a stylized flourish.

Wheeling, West Virginia
April 25, 2022

**WETZEL COUNTY COMMITTEE ON AGING
SCHEDULE OF FEDERAL AND STATE AWARDS AND EXPENSES
AND OTHER ASSISTANCE
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

| <u>Federal Awards/Pass-through Grantor</u> | <u>CFDA/Award/ Grant No.</u> | <u>Financial Awards Recognized</u> | <u>FY 2021 Expenses</u> |
|---|----------------------------------|--|-----------------------------|
| U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES | | | |
| Passed through the West Virginia Bureau of Senior Services <u>and Bel-O-Mar Regional Council:</u> | | | |
| Disease Prevention and Health Promotion Services – Title III-D | 93.043 | \$ 490 | \$ 490 |
| Grants for Supportive Services and Senior Centers – Title III-B | 93.044 | 27,742 | 27,742 |
| Grants for Supportive Services and Senior Centers – Title III-B – Covid-19 | 93.044 | 4,129 | 4,129 |
| Special Programs for the Aging – Title III-C Nutrition Services – Covid-19 | 93.045 | 40,412 | 40,412 |
| National Family Caregiver Support – Title III-E | 93.052 | 9,443 | 9,443 |
| National Family Caregiver Support – Title III-E – Covid-19 | 93.052 | 4,768 | 4,768 |
| TOTAL U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES | | <u>86,984</u> | <u>86,984</u> |
| U.S. DEPARTMENT OF VETERANS AFFAIRS | | | |
| <u>Passed through the Department of Veterans Affairs – Clarksburg, WV:</u> Homemaker Home Health Care (Veteran's Choice Program) | | | |
| | 64-Unknown | 69,264 | 69,264 |
| TOTAL U.S. DEPARTMENT OF VETERANS AFFAIRS | | <u>69,264</u> | <u>69,264</u> |
| TOTAL FEDERAL AWARDS AND EXPENSES | | <u>\$ 156,248</u> | <u>\$ 156,248</u> |
| <u>State Awards and Other Assistance/State Grantor/Pass-through Grantor</u> | | | |
| WEST VIRGINIA BUREAU OF SENIOR SERVICES | | | |
| State Discretionary Grant – Lighthouse | IH2113 | \$ 79,474 | \$ 79,474 |
| State Discretionary Grant – Lighthouse | IH2213 | 34,907 | 34,907 |
| State Discretionary Grant – Lighthouse – Data Entry | IH2113 | 4,306 | 4,306 |
| State Discretionary Grant – Lighthouse – Data Entry | IH2213 | 1,939 | 1,939 |
| State Alzheimer's Respite/FAIR | IH2113 | 32,791 | 32,791 |
| State Alzheimer's Respite/FAIR | IH2213 | 15,706 | 15,706 |
| State Legislative Initiatives for the Elderly (L.I.F.E.) | 22102 | 140,714 | 140,714 |
| State Legislative Initiatives for the Elderly (L.I.F.E.) | 22202 | 48,644 | 48,644 |
| State Supplemental Funds – Title III-E Services | N/A | 938 | 938 |
| Subtotal state funds | | <u>359,419</u> | <u>359,419</u> |
| State Matching Funds – Title III-B Social Services | 22135 | 12,642 | 12,642 |
| Subtotal state matching funds | | <u>12,642</u> | <u>12,642</u> |
| TOTAL STATE AWARDS AND EXPENSES | | <u>\$ 372,061</u> | <u>\$ 372,061</u> |
| <u>Other Assistance</u> | | | |
| U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES | | | |
| Passed through the West Virginia Department of <u>Health and Human Resources Program:</u> | | | |
| Medicaid and Waiver Program | N/A | \$ 75,632 | |
| TOTAL OTHER ASSISTANCE | | <u>\$ 75,632</u> | |

Notes to the Schedule:

For federal and state grants, only the expenses up to the grant award amounts are reflected in the schedule. Any additional expenses above grant award amounts would be covered by project income, local, or other corporate funds. For funding under fee-for-service arrangements through the Bureau of Senior Services, only the expenses up to the contract award amounts earned were reported in the schedule. For arrangements where expenses exceeded the amounts reimbursed, project income, corporate, or other local funds were used to cover these costs.