ROANE COUNTY COMMITTEE ON AGING, INC.

INDEPENDENT AUDITORS' REPORT AND RELATED FINANCIAL STATEMENTS

SEPTEMEBER 30, 2009

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ROANE COUNTY COMMITTEE ON AGING, INC. BOARD OF DIRECTORS SEPTEMBER 30, 2009

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors Roane County Committee on Aging, Inc. Spencer, West Virginia

We have audited the accompanying statements of financial position of Roane County Committee on Aging, Inc. (a nonprofit organization) as of September 30, 2009, and the related statements of activities, functional expenses and cash flows, for the year ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Roane County Committee on Aging, Inc. as of September 30, 2009, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 7, 2010, on our consideration of Roane County Committee on Aging, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audits.

Buckhannon, West Virginia

June 7, 2010

ROANE COUNTY COMMITTEE ON AGING, INC. STATEMENT OF FINANCIAL POSITION SEPTEMBER 30, 2009

ASSETS

Current Assets	
Cash	\$ 2,686
Accounts Receivable	76,076
Prepaid Expenses	2,318
Total current assets	81,080
Property, Plant and Equipment	
Land	25,000
Administrative Equipment	150,131
Vehicles	68,165 386,903
Construction Work-in-Process	1,585,909
Buildings	1,365,909
T. I. I. Duran and a Carriemont	2,216,108
Total Property and Equipment Less Accumulated Depreciation	(813,926)
Less Accumulated Depreciation	
Net Property and Equipment	1,402,182
TOTAL ASSETS	\$ 1,483,262
TOTAL ASSETS LIABILITIES AND NET ASSETS	\$ 1,483,262
LIABILITIES AND NET ASSETS	\$ 1,483,262
LIABILITIES AND NET ASSETS Current Liabilities	\$ 1,483,262 \$ 4,175
LIABILITIES AND NET ASSETS Current Liabilities Accounts Payable	
LIABILITIES AND NET ASSETS Current Liabilities	\$ 4,175 56,679
LIABILITIES AND NET ASSETS Current Liabilities Accounts Payable	\$ 4,175
Current Liabilities Accounts Payable Accrued Wages	\$ 4,175 56,679
Current Liabilities Accounts Payable Accrued Wages Total Current Liabilities	\$ 4,175 56,679
Current Liabilities Accounts Payable Accrued Wages Total Current Liabilities Net Assets	\$ 4,175 56,679
Current Liabilities Accounts Payable Accrued Wages Total Current Liabilities	\$ 4,175 56,679 60,854
Current Liabilities Accounts Payable Accrued Wages Total Current Liabilities Net Assets	\$ 4,175 56,679 60,854
Current Liabilities Accounts Payable Accrued Wages Total Current Liabilities Net Assets Unrestricted	\$ 4,175 56,679 60,854

ROANE COUNTY COMMITTEE ON AGING, INC. STATEMENT OF ACTIVITIES FOR THE YEAR ENDED SEPTEMBER 30, 2009

Revenues:		
Federal	\$	90,256
State		377,512
Program Income		218,717
Match Income		13,943
Local Source		172,409
Miscellaneous Income		16,195
Total Revenue		889,032
Expenses		404.460
Personnel Costs		494,460 99,057
Fringe Benefits		70,583
Food and Disposables		32,429
Travel and Traninig		10,836
Equipment Cost and Maintenance Professional Services		3,500
Facilities		13,943
Communications and Utilities		55,944
Office Supplies and Expenses		17,346
Insurance		11,507
Depreciation Expense		67,899
Enhancement Tax		12
Micellaneous Expense		72,025
Total Expenses		949,541
Change in Net Assets		(60,509)
Net Assets - Prior Year		1,482,917
Net Assets - Current Year	_\$_	1,422,408

ROANE COUNTY COMMITTEE ON AGING, INC. STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED SEPTEMBER 30, 2009

Veterans	\$ 16,794 1,696	751	27		\$ 19,268
SHIP	\$ 3,916 386	52	338 219		\$ 4,911
Elder	₩		318		\$ 318
⊒	\$ 3,617 728	338	2,695		\$ 8,173
Q III	\$ 1,081 127	353	320		\$ 2,144
≡ C-2	\$ 45,008 13,712	2,558 1,478	3,838 12,195 464	1,679	3,160
≡	\$ 21,243 6,430	429	1,806 5,736	0	1,790
B ≡	\$ 38,633 10,807	2,623 6,105	5,284 2,376 370	2,842	\$ 69,040
Description	Personnel Fringe Benefits	Food & Disposables Travel & Training Equipment Costs	Facilities Communications/Utiliites	Uffice Insurance Depreciation	Miscellaneous Total Expenses

The accompanying notes are an integral part of this statement. 5

ROANE COUNTY COMMITTEE ON AGING, INC. STATEMENT OF FUNCTIONAL EXPENSES (CONTINUED) FOR THE YEAR ENDED SEPTEMBER 30, 2009

Description	Medicaid	Waiver	Lighthouse	LIFE	FAIR	Building	Agency	Totals
Personnel	\$ 44,941	\$ 84,033	\$ 46,304	\$ 105,857	\$ 29,292	\$ 42,422	\$ 11,319	\$ 494,460
Fringe Benefits Food & Disposables	206,9	10,667	810,0	20,720	o f	4,326	5	70,583
Travel & Training	7,248	4,851	2,728	4,080	485	40 2 356	6,322	32,429 10 836
Equipment Costs Professional Services				3,500			3	3,500 13,943
Facilities Communications/Utiliites		129	157	12,667	224	21,325	797	55,944
Office	421	464	499	13,249	702	82	38	17,346
United	İ			382		2,792	3,812	11,507
Depreciation						57,787	10,112	64'29
Enhancement Tax	S.	7						12
Miscellaneous	77	64	92	4,055	191	9,613	52,188	72,025
Total Expenses	\$ 59,594	\$ 100,435	\$ 56,599	\$ 164,510	\$ 35,784	\$ 152,307	\$ 88,445	\$ 949,541

The accompanying notes are an integral part of this statement. 6

ROANE COUNTY COMMITTEE ON AGING, INC. STATEMENT OF CASH FLOWS FOR THE YEAR ENDED SEPTEMBER 30, 2009

CASH FLOWS FROM OPERATING ACTIVITIES:

Change in net assets	\$	(60,509)
Adjustments to reconcile change in net assets to net cash		
used in operating activities: Depreciation and amortization		67,899
(Increase) decrease in assets: Accounts receivable		(16,382)
Prepaid expenses		477
Increase (Decrease) in liabilities: Accounts payable		1,689
Accrued liabilities		(5,961)
Net cash used in operating activities		(12,787)
CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchase of property and equipment		(57,428)
Net cash used in investing activities	_	(57,428)
CASH FLOWS FORM FINANCING ACTIVITIES:		
Net cash provided (used) by financing activities	_	
Net decrease in cash and cash equivalents		(70,215)
Cash and cash equivalents, beginning	_	72,901
Cash and cash equivalents, ending	<u>\$</u>	2,686

ROANE COUNTY COMMITTEE ON AGING, INC. NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED SEPTEMBER 30, 2009

Note 1. Summary of Significant Accounting Policies

Basis of Accounting – The Roane County Committee on Aging, Inc. (RCCOA) uses the cash basis of accounting for all recording purposes during the year. The Committee converts to the full accrual basis of accounting for reporting purposes. Basis of accounting refers to the timing of the recognition of transactions. For the cash basis of accounting, costs are paid and revenues are recognized only when received. The full accrual basis accrues costs when incurred without regard to when those costs are paid; revenue is recognized when earned without regard to when it's received. These financial statements are presented in accordance with the recommendations of the American Institute of Certified Public Accountants in its industry guide, *Audits of Certain Nonprofit Organizations*.

Income Taxes – RCCOA is a nonprofit organization and is exempt from federal and state income taxes under section 501(c)(3) of the Internal Revenue Code.

Inventory – Inventories, such as raw food, fruit, frozen meals, and office supplies are expensed in the period in which they are purchased.

Accounting Estimates – In preparing financial statements in conformity with generally accepted accounting principle, management must make estimates based on future events that effect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, as of the date of the financial statements, and revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 2. Significant Concentrations of Credit Risk

The Committee's accounts receivable at September 30, 2009, consist primarily of billings to the West Virginia Department of Health and Human Services for home health care services and to the West Virginia Bureau of Senior Services via the Metro Area Agency on Aging for Title III program services.

The bank deposits were insured by the FDIC at September 30, 2009. Deposits in any one bank did not exceed the \$ 250,000 FDIC limit.

ROANE COUNTY COMMITTEE ON AGING, INC. NOTES TO FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED SEPTEMBER 30, 2006

Note 3. Property, Plant and Equipment (continued)

RCCOA capitalizes all purchases or other acquisitions of property, plant, and equipment with an estimated useful life of at least five years and a basis of at least \$ 1,000. Other fixed assets are expensed in the year of purchase. Vehicles and office equipment are depreciated over five years. The useful life of building renovations is estimated at thirty years. Construction work-in-progress is capitalized, but not depreciated, until the renovations are completed and placed into service.

Assets' estimated useful lives are as follows:

Office Furniture, Fixtures, and Equipment	5-10 years
Vehicles	5 years
Buildings and Renovations	10-30 years

Note 4. Note Payable

The Committee has a \$ 20,000 line of credit note with Traders Bank. The interest rate is 8.25% and the note is unsecured. There was no outstanding balance at September 30, 2009.

Note 5. Retirement Benefits

The Committee provides no retirement plan or other deferred compensation plan to its employees.

Note 6. Compensated Absences

RCCOA has reported accrued leave expenses in accordance with generally accepted accounting principles.

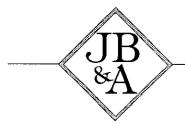
ROANE COUNTY COMMITTEE ON AGING, INC. NOTES TO FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED SEPTEMBER 30, 2009

Note 7. Contingent Liabilities

In the normal course of operations, the Committee receives grant funds from various Federal and State agencies. The grant programs are subject to audit by agents of the granting authority, the purpose of which is to ensure compliance with conditions relevant to the grant. Any liability for reimbursement which may arise as the result of these audits is not believed to be material.

The Center participates in the West Virginia Public Employees Insurance Agency (PEIA) for health insurance. The Committee does not provide post retirement health benefits. However, PEIA shows a liability of \$60,020 at September 30, 2009 for post retirement benefits. The center does not expect to have to pay this liability.





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INDEPENDENT AUDITORS' REPORT ON SUPPLEMENTAL INFORMATION

To the Board of Directors Roane County Committee on Aging, Inc. Spencer, West Virginia

Our report on our audit of the basic financial statements of the Roane County Committee on Aging, Inc. for the year ended September 30, 2009 appears on page 2. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States for the purpose of forming an opinion of the basic financial statements taken as a whole. The Schedule of Revenues and Support and Schedule Expenditures of State Awards are presented for the purpose of additional analysis and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Buckhannon, West Virginia

- Sensite An

June 7, 2010

ROANE COUNTY COMMITTEE ON AGING, INC. SCHEDULE OF REVENUES AND SUPPORT FOR THE YEAR ENDED SEPTEMBER 30, 2009

Elder

Description	III B	≡ C-1	III C-2	Q III	≡ E	Abuse	SHIP	Veterans
Federal Revenues	\$ 29,960	\$ 12,286	\$ 14,980	\$ 1,813	\$ 5,478	\$ 318	₩	\$ 20,557
Federal Stimulus	15,619	2,300 14 035	40.953					
State Revenues State LIFE Nutrition	2	6,400	13,600					
State Transportation	13,769							
Program Income	2,970	18,261	14,104		,			
Match Income	5,284	1,806	3,838	320	2,695			
Local Sources Miscellaneous		6,033	48,530					
Total Revenue	67,602	61,880	138,436	2,133	8,173	318		20,557
Dersonnel	38,633	21,243	45,008	1,081	3,617		3,916	16,794
Eringe Repetite	10.807	6.430	13,712	127	728		386	1,696
Food & Disposables		21,257	45,000					
Travel & Training	2,623		2,558	353	338		52	751
Equipment Costs	6,105	429	1,478					
Professional Services			1	6	Č			
Facilities	5,284	1,806	3,838	320	2,695		Č.	
Communications/Utiliites	2,376	5,736	12,195			!	338	ļ
Office	370	230	464	263		318	219	77
Insurance	2,842		1,679					
Depreciation								
Enhancement I ax Miscellaneous		1,790	3,160		795			
Total Expenses	69,040	58,921	129,092	2,144	8,173	318	4,911	19,268
Net income	\$ (1,438)	\$ 2,959	\$ 9,344	\$ (11)	₩.	€	\$ (4,911)	\$ 1,289

The accompanying notes are an integral part of this statement.

ROANE COUNTY COMMITTEE ON AGING, INC. SCHEDULE OF REVENUES AND SUPPORT (CONTINUED) FOR THE YEAR ENDED SEPTEMBER 30, 2009

Building Agency Totals	\$ \$ 47 \$ 85,439 4 817	41,606 36	13.769			73 099 44.747	73,099 44,747 530 14,992	73,099 44,747 530 14,992 73,629 101,392	73,099 44,747 530 14,992 73,629 101,392 42,422 11,319	73,099 44,747 530 14,992 73,629 101,392 42,422 11,319 11,564 3,389	73,099 44,747 530 14,992 73,629 101,392 42,422 11,319 11,564 3,389 4,326	73,099 44,747 530 14,992 73,629 101,392 42,422 11,319 11,564 3,389 4,326 6,322	73,099 44,747 530 14,992 73,629 101,392 42,422 11,319 11,564 3,389 4,326 6,322 2,356 468	73,099 44,747 530 14,992 73,629 101,392 42,422 11,319 11,564 3,389 4,326 6,322 2,356 6,322	73,099 44,747 530 14,992 73,629 101,392 42,422 11,319 11,564 3,389 4,326 6,322 2,356 468	73,099 44,747 530 14,992 73,629 101,392 11,564 3,389 4,326 6,322 2,356 6,322 2,356 797	73,099 44,747 530 14,992 73,629 101,392 42,422 11,319 11,564 3,389 4,326 6,322 2,356 6,322 2,356 797 82 38	73,099 44,747 530 14,992 73,629 101,392 42,422 11,319 11,564 3,389 4,326 6,322 2,356 6,322 2,356 797 21,325 3,812	73,099 44,747 530 14,992 73,629 101,392 42,422 11,319 11,564 3,389 4,326 6,322 2,356 6,322 2,356 388 2,792 3,812 57,787 10,112	73,099 44,747 530 14,992 73,629 101,392 42,422 11,319 11,564 3,389 4,326 6,322 2,356 6,322 2,356 388 2,792 3,812 57,787 10,112	73,099 44,747 530 14,992 73,629 101,392 11,564 3,389 4,326 6,322 2,356 6,322 2,356 38 2,792 3,812 57,787 10,112 9,613 52,188	73,099 44,747 530 14,992 73,629 101,392 42,422 11,319 11,564 3,389 4,326 6,322 2,356 6,322 2,356 382 2,792 3,812 57,787 10,112	73,099 44,747 530 14,992 73,629 101,392 42,422 11,319 11,564 3,389 4,326 6,322 2,356 6,322 2,356 38 2,792 3,812 57,787 10,112 9,613 52,188
FAIR	67	24,224		749			24,973	29,292	4.890		485				224	702				191		35,784	\$ (10,811)
LIFE	₩.	184,510	(20,02)				164,510	105,857	20,720) - - - -	4,080	•	3,500		12,667	13,249	382			4,055		164,510	↔
Lighthouse	↔	42,796		1,608		ļ	44,404	46.304	8 8 19) ()	2.728	1			157	499				92		56,599	\$ (12,195)
Waiver	↔			112,347			112,347	84.033	10.887	5	4.851	· ! !			129	464			7	49		100,435	\$ 11,912
Medicaid	₩			829'89			68,678	44 941	2003	0,302	7 248	2				421	İ		ĸ	77		59,594	\$ 9,084
Description	Federal Revenues	Federal Stimulus State Revenues	State LIFE Nutrition State Transportation	Program Income	Match Income	Local Sources Miscellaneous	Total Revenue	Dargosta		Funge benealls	Travel & Training	Farinment Costs	Professional Services	Facilities	Comminications/Utilifes	Office	Inclination	Depreciation	Enhancement Tax	Miscellaneous		Total Expenses	Net income

The accompanying notes are an integral part of this statement.

ROANE COUNTY COMMITTEE ON AGING, INC. SCHEDULE OF EXPENDITURES OF STATE AWARDS FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2009

	Grant Period	Grant Identificaiton Number	State Expenditures
Direct Programs:			
WV Bureau of Senior Services			
Community Partnership Grants			\$ 41,606
Total Direct Programs			41,606
Pass through Awards			
WVSU Metro Area Agency on Aging			
IIIB State IIIC-1 IIIC-2 LIFE LIFE Lighthouse Lighthouse FAIR FAIR Transportation Total pass-through awards	June 30, 2009 June 30, 2009 June 30, 2009 June 30, 2010 June 30, 2009 June 30, 2010 June 30, 2009 June 30, 2010 June 30, 2010 June 30, 2009	2937 2911 2911 2904 21004 2951 2105 2951 2105 2951	15,619 14,035 40,953 124,922 59,588 32,876 9,920 19,891 4,333 13,769
TOTAL EXPENDITURES OF STATE AWARDS			\$ 377,512



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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors Roane County Committee on Aging, Inc. Spencer, West Virginia

We have audited the financial statements of Roane County Committee on Aging, Inc. (a nonprofit organization) as of and for the year ended September 30, 2009, and have issued our report thereon dated June 7, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United State of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Roane County Committee on Aging, Inc.'s internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Roane County Committee on Aging, Inc.'s internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Roane County Committee on Aging, Inc.'s internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the organization's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles, such that there is more than a remote likelihood that a misstatement of the organization's financial statements that is more than inconsequential will not be prevented or detected by the organization's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the organization's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Roane County Committee on Aging, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such on opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the management, the audit committee, Board of Directors, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Buckhannon, West Virginia

June 7, 2010