Financial Statements
September 30, 2008

WIRT COUNTY COMMITTEE ON AGING, INC. Financial Statements

Page

1

2

3

4

5-7

8

9

10

11

12

13-14

15

16

# 11W1101	ber 30, 2008	
Table (Of Contents	
Independent Auditor's Report		
Financial Statements:		
Statement of Financial Position		
Statement of Activities		
Statement of Functional Expenses		

Statement of Cash Flows

Schedule of Support, Revenue and Expenses – Personal Care

Schedule of Support, Revenue and Expenses – Nutrition Programs

Schedule of Support, Revenue and Expenses – Other Programs

Government Auditing Standards

Schedule of State Awards

Schedule of Expenditure of Federal Awards

Schedule of Support, Revenue and Expenses – Transportation Programs

Schedule of Support, Revenue and Expenses – Adult Day Care Programs

Report on Compliance and On Internal Control Over Financial Reporting Based On An Audit of Financial Statements Performed in Accordance With

Notes to Financial Statements

Supplementary Information

ALICE M. HARRIS, CPA, A.C.

Independent Auditor's Report

Board of Directors
Wirt County Committee on Aging, Inc.:

I have audited the accompanying statement of financial position of Wirt County Committee on Aging, Inc., (a West Virginia non-profit corporation) as of September 30, 2008, and the related statements of activities, functional expenses, and cash flows for the year then ended. The financial statements are the responsibility of the Organization's management. My responsibility is to express an opinion on these financial statements based on my audits.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

As explained in the notes to the financial statements, the Organization expenses the cost of long-lived property and equipment acquired by purchase, donation or capital lease. In my opinion, accounting principles generally accepted in the United States of America require these assets to be capitalized and depreciated over the estimated useful lives of the assets. It was not practical to determine the effects of the unrecorded long-lived property and equipment and related capital lease debt on the financial statements.

In my opinion, except for the effects of not capitalizing and depreciating long-lived property and equipment, the financial statements referred to above present fairly, in all material respects, the financial position of Wirt County Committee on Aging, Inc., as of September 30, 2008, the changes in its net assets and its cash flows for the year then ended in conformity with accounting principals generally accepted in the United States of America.

In accordance with *Government Audit Standards*, I have also issued my report dated May 29, 2009 on my consideration of Wirt County Committee on Aging, Inc.'s internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts and grants.

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INDEPENDENT AUDITOR'S REPORT, CONTINUED

The accompanying schedule of expenditure of federal awards and schedule of state awards are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has been subjected to the procedures applied in the audit of the basic financial statements and, in my opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Olice M Haw CAA

Alice M. Harris, CPA May 29, 2009

Statement of Financial Position September 30, 2008

\$

S

\$

See accompanying notes to financial statements.

62,659

44,053

417

3,785

110,914

66,232

41.891

(27,753)

80,370

191,284

5,364

31,611

11,386

21,692

19,459

89,512

5,215

5,215

94,727

96,557

96,557

191,284

WIRT COUNTY COMMITTEE ON AGING, INC.

ASSETS Current assets:

Cash and cash equivalents

Other receivables

Prepaid insurance

Property and equipment: Vehicles

Current liabilities:

Line of credit

Accounts payable

Deferred income

Payroll payable

Long-term liabilities Notes payable

Net assets (deficit): Unrestricted

> Temporarily restricted Permanently restricted

Building improvements

Less accumulated depreciation

LIABILITIES AND NET ASSETS

Current portion of long term debt

Total assets

Accounts and grants receivable

Total current assets

Net property and equipment

Total current liabilities

Total long-term liabilities

Total liabilities and net assets

Total liabilities

Total net assets

Statement of Activities Year ended September 30, 2008

	_	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Support, Revenue and Reclassifications:					
Federal grant awards	\$	80,677	-	-	80,677
State grant awards		217,865	-	-	217,865
Other grants		21,746			21,746
Project income		25,773	-	-	25,773
In-kind revenues		9,048	-	-	9,048
Fare box revenues		2,415	-	-	2,415
Medicaid		158,274	-	-	158,274
Legislative initiative/elderly		196,315	-		196,315
Other income		111	-	-	111
Total support and revenue before reclassifications		712,224			712,224
Reclassifications:					
Net assets released from restrictions		-	-	-	-
Total support, revenue and reclassifications		712,224			712,224
Expenses: Program expenses:					
Personal care		309,261	-	-	309,261
Nutrition		98,609	-	_	98,609
Transportation		13,998	_	-	13,998
Adult day care		519	-	-	519
Other programs		124,082	-	-	124,082
Total program expenses		546,469	•	-	546,469
Supporting services:					
Management and general		148,353	-	-	148,353
Total expenses		694,822			694,822
Change in net assets		17,402	-	-	17,402
Net assets, beginning of year		79,155	_	-	79,155

Net assets, end of year

96,557

See accompanying notes to financial statements.

				Total
				Management
			Total	program
				Other
N AGING, INC	xpenses), 2008		Day
WIRT COUNTY COMMITTEE ON AGING, INC.	Statement of Functional Expenses	Year ended September 30, 2008		Personal

	J		
Ĭ	Nutrition Transportation	Nutrition	care
			Personal
8003	Year ended September 30, 2008	Year end	
enses	statement of Functional Expenses	Statement	

-	
Nutrition	34,564

46,699 10,363 15,254 30,313 3,472 4,023 2,712

4,756

2,031

10,275 13,223 25,557 2,115

11,372

8,633 1

1,596

3,154

1,357

2,712 16,547

3,154

694,822

148,353

546,469

124,082

519

13,998

609,86

309,261

Total expenses

Auto parts & maintenance

Professional fees

Depreciation

Other program costs

Supplies

Insurance

See accompanying notes to financial statements.

69,626 12,403 31,574

9,796 1,287 11,554

59,830 11,116 20,020

5,759

223 1,181

5,620

243,843 39,649 8,588

4,492

10,893

16,699 1,642 1,203

Food and disposable supplies

Fuel - automobiles

Fravel and training

Occupancy Equipment

Fringe benefits

Personnel

9,885

75,534 14,473

46,699

expenses

and general

expenses

programs

care

17,402

16,547

(4,534)

1,736

2,354

(396)

21,692

57,951

(5,787)

(5,050)

(10,837)

47,114

15,545

62,659

2,997

\$

\$

See accompanying notes to financial statements.

3,150

	Statement of Cash Flows	
	Year ended September 30, 2008	
Cash flows from operat	ing activities:	

Net cash provided by operating activities

Net cash used in financing activities

4

Adjustments to reconcile change in net assets to net cash provided by

> (Increase) decrease in: Accounts receivable

> > Other receivables

Prepaid insurance

Deferred revenue

Payroll payable

Cash flows from financing activities: Repayment of line of credit

Repayment of long-term debt

Increase in cash and cash equivalents

Cash and cash equivalents, beginning of year

Cash and cash equivalents, end of year

Supplemental cash flow disclosures:

Cash paid for: Income taxes

Interest

Increase (decrease) in: Accounts payable

operating activities: Depreciation

Statement of Cash Flows	
Year ended September 30, 20	008
Cash flows from operating activities:	
Change in net assets	\$

WIRT COUNTY COMMITTEE ON AGING, INC. Notes to Financial Statements

NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities - The purpose of Wirt County Committee on Aging, Inc., (a not-for-profit organization) is to study the social service needs of Wirt County and its contiguous counties; and to unify senior citizens into an organization dedicated to working for a common goal of promoting life and health, honor and dignity to citizens 55 years of age and older in Wirt County, West Virginia.

Basis of Accounting - The financial statements of the Organization have been prepared on the accrual basis of accounting in accordance with accounting principals generally accepted in the United States of America with the exception that the Organization does not capitalize and depreciate the cost of long-lived property and equipment.

Basis of Presentation - The Organization has adopted the provisions of Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements of Not-for-Profit Organizations*. Under SFAS No. 117, an organization is required to report information regarding its financial position and activities according to three classes of net assets as follows:

- . Unrestricted net assets Net assets that are not subject to donor-imposed stipulations.
- . Temporarily restricted net assets Net assets subject to donor-imposed stipulations that may or will be met either by actions of the organization and/or passage of time.
- . Permanently restricted net assets Net assets subject to donor imposed stipulations that they be maintained permanently by the organization. Generally, the donors of the assets permit the organization to use all or part of the income earned on related investments for general or specific purposes.

Contributions – All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are restricted for future periods are reported as temporarily restricted or permanently restricted support that increases those net asset classes.

When a donor-stipulated time restriction ends or a purpose restriction is accomplished, then the restricted net assets are reclassified to unrestricted net assets and are reported in the statement of activities as net assets released from restriction.

If a restriction is fulfilled in the same time period in which the contribution is received, the contribution is reported as unrestricted.

Contributed Property and Equipment - Contributed property and equipment is recorded at fair value at the date of donation. If donors stipulate how long the assets must be used, then the contributions are recorded as temporarily restricted support. In the absence of such stipulations, contributions of property and equipment are recorded as unrestricted support.

Cash and Cash Equivalents - For purposes of the Statements of Cash Flows, Wirt County Committee on Aging, Inc., considers all cash on hand and cash in checking accounts to be cash and cash equivalents.

Income Tax Status - The Organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization that is not a private foundation under Section 509(a)(2).

WIRT COUNTY COMMITTEE ON AGING, INC. Notes to Financial Statements, Continued

NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICES, CONTINUED

Property and Equipment - All acquisitions of property and equipment and all expenditures for repairs, maintenance, renewals, and betterments are expensed during the year of purchase. This policy is not in accordance with accounting principles generally accepted in the United States of America which require that all acquisitions of property and equipment be capitalized and depreciated over the estimated useful life of the assets. The independent auditor's report has been qualified to reflect this departure from accounting principles generally accepted in the United States of America.

Fair Value of Financial Instruments – Wirt County Committee on Aging, Inc., has a number of financial instruments, none of which are held for trading purposes. The Organization estimates that the fair value of all financial instruments at September 30, 2008 does not differ materially from the aggregate carrying values of its financial instruments recorded in the accompanying statements of financial position. The estimated fair value of all financial instruments has been determined by the Organization using available market information and appropriate valuation methodologies. Considerable judgment is necessarily required in interpreting market data to develop the estimates of fair value, and, accordingly, the estimates are not necessarily indicative of the amounts that the Organization could realize in a current market exchange.

Advertising – It is the policy of the Organization to expense advertising costs as incurred.

USE OF ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

DONATED SERVICES

Several members of the Organization have donated significant amounts of time to the Organization in furthering its programs and activities. No amounts have been disclosed in the financial statements for donated member or volunteer services inasmuch as no objective basis is available to measure the value of such services.

RETIREMENT PLAN

The Organization maintains a retirement plan under Internal Revenue Code Section 403(b). Under the plan employees are permitted to defer a portion of their salaries to be contributed to the retirement plan. Currently, there are no matching provisions for the Organization.

WIRT COUNTY COMMITTEE ON AGING, INC., Notes to Financial Statements, Continued

LONG-TERM DEBT

Long-term debt at September 30, 2008 consisted of:

Note payable to Calhoun County Bank, due in monthly installments Of \$496, including interest at 7%, through August 2010,

Of \$496, including interest at 1%, through August 2010,	
secured by a real estate	10,579
	10,579
Less current portion	5,364

5.215

Long-term debt, excluding current portion

Aggregate maturities of long-term debt for the five years ending September 30, 2010 are as follows:

2009	\$ 5,364
2010	5,215
2011	-
2012	-
2013	-
Thereafter	

<u>Total</u> \$ 10,579

Line of Credit - The Organization obtained a \$60,000 line of credit from Wesbanco Bank. The line of credit is due on demand with interest at Wall Street Prime plus 1% (6.8% at September 30, 2008) This line of credit is secured by accounts receivable. At September 30, 2008, the outstanding balance was \$31,611.

FUNCTIONAL ALLOCATION OF EXPENSES

The cost of providing the various programs and other activities have been summarized on a functional basis in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

CONCENTRATIONS OF RISK DISCLOSURE

The Organization is economically dependent on grants from various federal, state and local governments for the operation of their programs. The Organization's ability to receive these grants is somewhat dependent on the national, state and local economy.

VA	Title	Title	Title
ber 30, 2008	Year ended September 30, 2008	, X	
Schedule of Support, Revenue and Expenses - Personal Care	ort, Revenue and	Schedule of Supp	
WIRT COUNTY COMMITTEE ON AGING, INC.	NTY COMMITT	WIRT COU	
Schedule 3			

		Year ended September 30, 2008	Year ended September 30, 2008	30, 2008					
	Title	Title	Title					VA	
	III B	III D	111 E	Medicaid	Waiver	Medicaid Waiver Lighthouse FAIR	FAIR	Funds	Tota
\$	26,674	533	2,834	•		•	٠	•	

Totals	Funds	FAIR	Lighthouse	Waiver	Medicaid Waiver	111 E	O III	III B	
	VA					Title	Title	Title	

615

9,817

Federal grant awards

Support and revenue:

State grant awards

Personal care fund

Medicaid

Project income

1,245

30,041 168,292

44,172

114,165

158,163

111

21,746

21,746

21.746

44,172

114,700

87,909

70,460

2,940

565

37,106

Total support & revenue

Medication management

Other income

87,909

70,254

111

379,598

243,843 39,649

11,467 1,864

25,367

809,09 9,855

78,816 12,815

60,845

6,740 1,096

9,894 10,785 1,344

267

2,881

Food and disposable supplies

Fuel - automobiles

Insurance

Travel and training

Occupancy Equipment

Fringe benefits

Personnel

Expenses:

,

453 8,391

108

4,125

4,492

10,893

499

9,885

(77,693)

See accompanying notes to financial statements 2,850

2,369

(42,080)

(43,430)

(207)

628

(12,647)

Net program income (loss)

118,338 29,692

5,565

12,311

29,413

38,250

29,528

309,261

13,331

29,492

70,463

91,739

84,362

313

19,561

Total direct expenses

Auto parts & maintenance

Professional fees

Depreciation

Other program costs

Supplies

Matching funds transfers (in)/out

Indirect cost allocation

Fotal expenses

1,494

457,291

18,896

41,803

92,876 14,824

129,989

113,890

3,147

2,834

(63) (63)

3,271 26,921 49,753

Schedule of Support, Revenue and Expenses - Nutrition Programs Year ended September 30, 2008

	Title III C-1	Title III C-2	Totals
Support and revenue:			
Federal grant awards	\$ 19,580	22,081	41,661
State grant awards	13,580	15,368	28,948
NSIP	4,488	4,487	8,975
Project income	16,174	8,356	24,530
Other income		-	
Total support & revenue	53,822	50,292	104,114
Expenses:			
Personnel	22,001	12,563	34,564
Fringe benefits	3,577	2,043	5,620
Travel and training	-	_	, <u>-</u>
Occupancy	6,858	1,730	8,588
Equipment	-	-	-
Food and disposable supplies	19,774	26,925	46,699
Fuel - automobiles	-	1,642	1,642
Insurance	1,035	168	1,203
Other program costs	293	-	293
Supplies	-	-	-
Auto parts & maintenance	-	-	-
Professional fees	-	-	-
Depreciation	-	-	-
Total direct expenses	53,538	45,071	98,609
Indirect cost allocation	10,677	6,097	16,774
Matching funds transfers (in)/out	(2,304)	(2,598)	(4,902)
Total expenses	61,911	48,570	110,481
Net program income (loss)	(8,089)	1,722	(6,367)

See accompanying notes to financial statements.

2,697

539

88

223

1,181

8,633

3,154

13,998

14,259

261

149

31

2,697

539

223

1,181

8,633

3,154

13,998

14,259

261

149

31

88

WIRT COUNTY COMMITTEE ON AGING, INC.

Schedule of Support, Revenue and Expenses - Transportation Programs Year ended September 30, 2008					
		Transportation Programs	Totals		
Support and revenue:					
Grant revenue	\$	282	282		
Fare box		2,415	2,415		
Other revenues					

Other revenues

Trip tickets

Total support & revenue

Personnel

Expenses:

Fringe benefits Travel and training

Occupancy

Equipment Food and disposable supplies

Fuel - automobiles Insurance

Other program costs Supplies

Auto parts & maintenance Professional fees

Depreciation Total direct expenses

Indirect cost allocation

Matching funds transfers (in)/out

Total expenses

Net program income (loss)

10

(11,562)(11,562)See accompanying notes to financial statements.

Schedule 4

519

519

(33,838)

(33,319)

33,319

519

519

(33,838)

(33,319)

33,319

See accompanying notes to financial statements.

		Adult Day Care	Totals
Support and revenue:	•		

Donations

Personnel Fringe benefits Travel and training

Occupancy Equipment

Insurance

Supplies

Fuel - automobiles

Other program costs

Professional fees Depreciation

Auto parts & maintenance

Indirect cost allocation

Matching funds transfers (in)/out

Total expenses

Total direct expenses

Net program income (loss)

Expenses:

Total support & revenue

Food and disposable supplies

Schedule of Support, Revenue and Expenses - Other Programs Year ended September 30, 2008

	General fund	Health benefits	LD Funds	Life	Totals
Support and revenue:					
Federal grant awards	\$ _	-	-	-	-
State grant awards	-	5,000	-	-	5,000
Legislative digest funds	-	-	15,000	-	15,000
Legislative initiative / elderly	-	-	-	196,315	196,315
Other revenues	5,355	-	-	-	5,355
Total support & revenue	 5,355	5,000	15,000	196,315	221,670
Expenses:					
Personnel	3,634	1,964	-	69,936	75,534
Fringe benefits	-	319	-	14,154	14,473
Travel and training	-	-	-	-	-
Occupancy	3,061	-	207	2,491	5,759
Equipment	-	-	-	-	-
Food and disposable supplies	-	-	-	-	-
Fuel - automobiles	-	-	-	-	-
Insurance	-	-	-	11,372	11,372
Other program costs	7,978	75	-	7,295	15,348
Supplies	-	-	-	1,596	1,596
Auto parts & maintenance	-	-	-	-	-
Professional fees	-	-	-	-	-
Depreciation	-	-	-	-	-
Total direct expenses	14,673	2,358	207	106,844	124,082
Indirect cost allocation Matching funds transfers (in)/out		953	-	33,940 4,902	34,893 4,902
Total expenses	14,673	3,311	207	145,686	163,877

(9,318)

Net program income (loss)

1,689 14,793 50,629 57,793
See accompanying notes to financial statements.

ALICE M. HARRIS, CPA, A.C.

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors of Wirt County Committee on Aging, Inc.

I have audited the financial statements of Wirt County Committee on Aging, Inc., (a nonprofit organization) as of and for the year ended September 30, 2008, and have issued my report thereon dated May 29, 2009, which was qualified for not capitalizing the cost of fixed assets. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control over Financial Reporting

In planning and performing my audit, I considered Wirt County Committee on Aging, Inc's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Integrated Family Services, Inc's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Organization's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the organization's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles, such that there is more than a remote likelihood that a misstatement of the organization's financial statements that is more than inconsequential will not be prevented or detected by the organization's internal control. I consider the deficiency described below to be a significant deficiency in internal control over financial reporting.

My consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. I did not identify any deficiencies in internal control over financial reporting that I considered to be a material weakness as defined above.

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Fax: 304-422-5887

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENTAUDITING STANDARDS, CONTINUED

Grant Reporting Issues

Due to correcting entries posted by the Organization as part of the audit process, the final financial reports submitted to granting agencies no longer agree with the adjusted financial records of the Organization. Therefore, the Organization will need to amend the final financial reports to agree with the final audited financial figures.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Wirt County Committee on Aging, Inc.'s financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of the audit committee, management, and the U.S. Health and Human Services and is not intended to be and should not be used by anyone other than these specified parties.

Alice M. Harris, CPA

Duy In Haw CAH

May 29, 2009

Schedule of Federal Awards Year Ended September 30, 2008

Federal Grantor/Program	Term of Grant	CFDA Number	Award Amount	Federal Expenditures
U.S. Department of Health & Human Services				
Title III B	10/1/07 - 9/30/08	93.044	26,674	26,674
Title III C-1	10/1/07 - 9/30/08	93.045	19,580	19,580
Title III C-2	10/1/07 - 9/30/08	93.045	22,081	22,081
Title III E	10/1/07 - 9/30/08	93.052	2,834	2,834
Title III D	10/1/07 - 9/30/08	93.043	422	422
Title III D Medication Management	10/1/07 - 9/30/08	93.043	111	111
Total U.S. Department of Health & Human Services				71,702
U.S. Department of Agriculture				
NSIP Funds, Program III C Total U.S. Department of Agriculture	10/1/07 - 9/30/08	10.570	8,975	8,975 8,975
Total federal awards expended				80,677

WIRT COUNTY COMMITTEE ON AGING, INC. Schedule of State Awards Year Ended September 30, 2008

State Grantor/Program	Term of Grant	Award Amount	State Expenditures
Title III B	10/1/07 - 9/30/08	9,817	9,817
Title III C-1	10/1/07 - 9/30/08	13,580	13,580
Title III C-2	10/1/07 - 9/30/08	15,368	15,368
Title III D	10/1/07 - 9/30/08	32	32
Title III E	10/1/07 - 9/30/08	106	106
Legislative Initiative for the Elderly	7/1/07 - 6/30/08	185,834	133,736
Legislative Initiative for the Elderly	7/1/08 - 6/30/09	176,106	62,579
Alzheimers Respite Grant	7/1/08 - 6/30/09	33,987	8,305
Alzheimers Respite Grant	7/1/07 - 6/30/08	53,207	35,867
Lighthouse In Home Services	7/1/07 - 6/30/08	134,267	92,507
Lighthouse In Home Services	7/1/08 - 6/30/09	71,621	21,658
Wirt In Home Transportation	7/1/08 - 6/30/09	11,278	1,127