

WEST VIRGINIA BOARD OF ARCHITECTS

ANNUAL REPORT 2006

**WEST VIRGINIA BOARD OF ARCHITECTS
2699 PARK AVENUE, SUITE 220
P.O. BOX 9125
HUNTINGTON, WEST VIRGINIA 25704-05125**

SUBMITTED BY: LEXA C. LEWIS, BOARD ADMINISTRATOR

December 21, 2006

The Honorable Joe Manchin, III
Governor of West Virginia
State Capitol Building
Charleston, West Virginia 25305

Dear Governor Manchin:

The West Virginia State Board of Architects is pleased to provide you with our report for the fiscal year ending June 30, 2006. The report is hereby submitted in compliance with statutory requirements.

The Board is charged with the administration and enforcement of the provisions of Chapter 30, Article 12 of the West Virginia Code governing the profession of Architecture. This report is submitted in accordance with Chapter 30, Article 1, Section 12 which requires a report of the Board's transactions for the preceding two years, together with an itemized statement of its receipts and disbursements and a full list of names of all persons licensed or registered by it during such period and submit to the Governor a report on the transactions of the Board, including an accounting of all moneys received and disbursed.

The West Virginia Board of Architects continues to strive for maximum efficiency in serving the people of West Virginia.

Sincerely,

WEST VIRGINIA BOARD OF ARCHITECTS

Lexa C. Lewis
Board Administrator
/lcl

Enclosure: Report

cc: Office of the Secretary of State
House and Senate
Legislative Auditor and Board Members
Archives

FUNCTIONS OF THE STATE BOARD OF ARCHITECTS

The functional objectives of the State Board of Architects are to administer the provisions of the West Virginia Laws, Rules and Regulations governing the profession of Architecture in such a manner as to protect the public's health, safety and welfare.

The program of this agency can be generally classified into Administration and Enforcement. The Administrative functions include the categories of:

1. Process and qualify applications for licensees
2. Issue licenses to qualified applicants
3. Investigate complaints
4. Conduct hearings for possible suspension or revocation of License
5. Renew licenses annually

The State Board of Architects consists of five registered professional Architects and two lay members, each Board Member being appointed by the Governor of West Virginia and with the consent of the Senate of the West Virginia Legislature for terms of five years or until their successors are named.

The following persons have served as members of the Board for the period covered by this report:

2004-2005	Gregory A. Williamson, President	Clarksburg, West Virginia
	Lloyd W. Miller, Secretary	Charleston, West Virginia
	E. T. Boggess, Member	Princeton, West Virginia
	Jeffrey Kreps, Member	Charleston, West Virginia
	William E. Yoke, Jr., Member	Charleston, West Virginia
	Jan Fox, Lay Member	Charleston, West Virginia
	Gary Markham, Lay Member	Charleston, West Virginia

Lay Member, Gary Markham resigned by letter April 28, 2005 from the Board of Architects.

2005-2006	Gregory A. Williamson, President Lloyd W. Miller, Jr., Secretary E. T. Boggess, Member Jeffry Kreps, Member William E. Yoke, Jr., Member Jan Fox, Lay Member	Charleston, West Virginia Charleston, West Virginia Princeton, West Virginia Charleston, West Virginia Clarksburg, West Virginia Charleston, West Virginia
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RECEIPTS AND DISBURSEMENTS

STATE BOARD OF ARCHITECTS

JULY 1, 2005 - JUNE 30, 2006

Receipts collected from permits to practice and examination fees are deposited in a Special Revenue Fund at the Office of the Treasurer of the State of West Virginia and the expenses of the Board office are disbursed from and charged to this Fund. A statement of the receipts and disbursements of this Board for the fiscal year ending June 30, 2006 are shown below:

BALANCE FORWARD JULY 1, 2005 \$207,451.79

RECEIPTS:

Renewal Collections	\$73,275.00
Late Renewal Fees	12,750.00
Reinstatements	6,500.00
Initial Registration Fees	24,250.00
Certificates and Hand Seals	4,900.00
Filing Fees	10,600.00
Miscellaneous	<u>-0-</u>
 Total	 \$132,275.00

(Deposits made during the fiscal year 2006 total 132,750 on the WV State Program WVFIMS. The receipts for architectural registrants for the fiscal year 2006 on the MicroSoft Access Registration Program total 132,275 a difference of \$475. The discrepancy is due to the time schedules of deposits credited by the Bank and recorded on the Access Program)

DISBURSEMENTS AS FOLLOWS:

001 Personal Services	46,728.60
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002 Personal Services	
Without Payroll Deductions	-0-
004 Increment Pay	400.00
010 Fees (PEIB-PERB)	247.50
011 Social Security Contr. Fund	3,605.40
012 PEIA (Insurance)	67.68
014 Workers' Compensation	330.81
016 Pension and Retirement	4,444.56
020 Office Expense - Postal-Freight	4,186.92
021 Printing	6,546.33
022 Rental Expense - Building	7,968.96
024 Telephone & Telegraph	1,565.09
025 Contractual and Professional	12,810.67
026 Travel Expense	8,165.36
027 ISC/WV Net	2,382.25
030 Copy Machine Rental	2,675.00
031 Association Dues	8,800.00
032 Fire, Auto, Bond Insurance	3,305.00
038 Maintenance Contracts	220.00
042 Hospitality	535.65
051 Miscellaneous	-0-
052 Development and Training	260.00
053 Postage	2,859.09
054 Computer Supplies	48.98
055 Visa	(7,665.40)
058 Miscellaneous Equipment	674.95
110 Public Employee Insurance Reserve	426.00
Transfer	
 Total Disbursements	 \$ 119,254.80
 Balance June 30, 2006	 \$ 220,946.99

RECEIPTS AND DISBURSEMENTS

STATE BOARD OF ARCHITECTS

JULY 1, 2004 - JUNE 30, 2005

Receipts collected from permits to practice and examination fees are deposited in a Special Revenue Fund at the Office of the Treasurer of the State of West Virginia and the expenses of the Board office are disbursed from and charged to this Fund. A statement of the receipts and disbursements of this Board for the fiscal year ending June 30, 2005 are shown below:

BALANCE FORWARD JULY 1, 2004 \$ 162,391.50

RECEIPTS:

Renewal Collections	\$ 80,475.00
Late Renewal Fees	24,750.00
Reinstatements	7,500.00
Initial Registration Fees	26,750.00
Certificates and Hand Seals	5,600.00
Filing Fees	11,200.00
Miscellaneous	-0-
Fines	-0-
TOTAL	<u>\$ 156,275.00</u>

DISBURSEMENTS AS FOLLOWS:

001 Personal Services	41,888.55
002 Personal Services	
Without payroll deductions	2,400.00
004 Increment Pay	350.00
010 Fees	218.13

011 Social Security Contr. Fund	3,231.37
012 PEIA Insurance	466.32-
014 Workers' Compensation	291.34
016 Pension and Retirement	4,167.32
020 Office Expense - Postal-Freight	4,598.75
021 Printing	5,552.42
022 Rental Expense - Building	7,516.72
024 Telephone & Telegraph	1,913.56
025 Contractual and Professional	8,893.92
026 Travel Expense	13,808.37
027 ISC/WV Net	911.04
030 Copy Machine Rental	2,460.00
031 Association Dues	8,300.00
032 Fire, Auto, Bond Insurance	3,381.00
038 Maintenance Contracts	240.00
042 Hospitality	347.58
051 Miscellaneous	-0-
052 Development & Training	235.00
053 Postage Fee	2,757.89
054 Computer Supplies	26.45
055 VISA	(7,029.52)
080 Payment of Taxes	-0-
081 Court of Claims	194.62
11 0 Public Employees Insurance	397.00
 Total Disbursements	 \$111,214.71
 Balance June 30, 2005	 \$207,451.79

BOARD STATISTICS

State Board of Architects

July 1, 2005 - June 30, 2006

ARE Examination Candidates	3
Architects Registered	104
In State	5
Out of State	99
Renewals Processed	977
Late Renewals Processed	85
Reinstatements Processed	26
Complaints Investigated	1
Complaints Resolved	1
Cease & Desist Orders Issued	3

BOARD STATISTICS

State Board of Architects

July 1, 2004- June 30, 2005

ARE Exam Applicants To Sit for Exam in WV	4
ARE Exam Candidates Passed and Registered In WV to Practice Architecture	5
Architects Registered	106
In State	4
Out of State	102
Renewals Processed	1073
Late Renewals Processed	165
Reinstatements Processed	30
Complaints Investigated	0
Complaints Resolved	0

