

WEST VIRGINIA LEGISLATURE

2016 REGULAR SESSION

Introduced

House Bill 4723

**FISCAL
NOTE**

BY MR.SPEAKER (MR. ARMSTEAD), AND DELEGATES

O'NEAL AND ESPINOSA

[Introduced February 23, 2016; Referred
to the Committee on Education.]

1 A BILL to amend the Code of West Virginia, 1931, as amended, by adding thereto a new section,
 2 designated §18-2-7d, relating to creating a program of instruction for students in workforce
 3 preparedness to be added to the curriculum of courses in secondary schools.

Be it enacted by the Legislature of West Virginia:

1 That the Code of West Virginia, 1931, as amended, be amended by adding thereto a new
 2 section, designated §18-2-7d, to read as follows:

ARTICLE 2. STATE BOARD OF EDUCATION

§18-2-7d. Program in workforce preparedness.

1 (a) The Legislature finds that, in addition to specialized skills relating to specific
 2 professions and trades, students will be better prepared to enter the workforce and succeed in
 3 their chosen field of employment or education by having the opportunity to participate in training
 4 related to general workforce preparedness, productive workplace skills and processes, time
 5 management and efficiency, and teamwork and leadership competencies in the workplace.

6 (b) To provide students basic instruction in general workforce preparedness, the state
 7 board shall develop a program of instruction in general workforce and career preparedness which
 8 may be integrated into the curriculum of an appropriate existing course or courses for students in
 9 secondary schools. This program shall include, among other topics as may be developed by the
 10 state board, instruction in:

- 11 (1) Resume and curriculum vitae preparedness;
- 12 (2) Interviewing skills and techniques;
- 13 (3) Customer service expectations and proficiencies;
- 14 (4) Conflict management and team building in the workplace;
- 15 (5) Inter-personal relationship training, including effective verbal communication
 16 techniques, telephone communications and correspondence and written communication skills;
- 17 (6) Workplace expectations, including prompt attendance, timeliness and efficiencies;
- 18 (7) Leadership and career development training.

NOTE: The purpose of this bill is to create a program of instruction for students in workforce preparedness to be added to the curriculum of courses in secondary schools.

Strike-throughs indicate language that would be stricken from a heading or the present law, and underscoring indicates new language that would be added.