



Certified Public Accountants, A.C.

MARSHALL COUNTY SENIOR CITIZEN'S CENTER, INC.
Regular Audit
For the Year Ended September 30, 2018

313 Second St.
Marietta, OH 45750
740 373 0056

1907 Grand Central Ave.
Vienna, WV 26105
304 422 2203

150 W. Main St., #A
St. Clairsville, OH 43950
740 695 1569

1310 Market St., #300
Wheeling, WV 26003
304 232 1358

749 Wheeling Ave., #300
Cambridge, OH 43725
740 435 3417

MARSHALL COUNTY SENIOR CITIZEN'S CENTER, INC.

TABLE OF CONTENTS

TITLE	PAGE
Independent Auditor's Report.....	1
Financial Statements:	
Statement of Financial Position.....	3
Statement of Activities.....	4
Statement of Functional Expenses	5
Statement of Cash Flows	6
Notes to the Financial Statements	7
Supplemental Information:	
Schedule of Federal Awards	11
Notes to the Schedule of Federal Awards.....	12
Schedule of State and Other Awards	13
Notes to the Schedule of State and Other Awards	14
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	15



Certified Public Accountants, A.C.

313 Second St.
Marietta, OH 45750
740.373.0056

1907 Grand Central Ave.
Vienna, WV 26105
304.422.2203

150 West Main St.
St. Clairsville, OH 43950
740.695.1569

1310 Market St., Suite 300
Wheeling, WV 26003
304.232.1358

749 Wheeling Ave., Suite 300
Cambridge, OH 43725
740.435.3417

INDEPENDENT AUDITOR'S REPORT

July 26, 2019

Marshall County Senior Citizen's Center, Inc.
805 Fifth Street
Moundsville, WV 26041

To the Board of Directors:

Report on the Financial Statements

We have audited the accompanying financial statements of the **Marshall County Senior Citizen's Center**, (the Center), (a not-for-profit corporation), which comprise the statement of financial position as of September 30, 2018, and the related statements of activities, functional expenses, and cash flows, for the year then ended and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for preparing and fairly presenting these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes designing, implementing, and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing those risks of financial statement material misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the Center's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the Center's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our opinion.

www.perrycpas.com

Tax - Accounting - Audit - Review - Compilation - Agreed Upon Procedure - Consultation - Bookkeeping - Payroll - Litigation Support - Financial Investigations
Members: American Institute of Certified Public Accountants
* Ohio Society of CPAs * West Virginia Society of CPAs * Association of Certified Fraud Examiners * Association of Certified Anti-Money Laundering Specialists *

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Marshall County Senior Citizen's Center, Inc. as of September 30, 2018, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matter

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedule of Federal Awards and the Schedule of State and Other Awards are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated July 26, 2019, on our consideration of the Center's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Center's internal control over financial reporting and compliance.



Perry and Associates
Certified Public Accountants, A.C.
Marietta, Ohio

MARSHALL COUNTY SENIOR CITIZEN'S CENTER, INC.
STATEMENT OF FINANCIAL POSITION
AS OF SEPTEMBER 30, 2018

ASSETS:

Current Assets:

Cash and Cash Equivalents	\$ 256,241
Grants Receivable	66,795
Prepaid Expense	13,566
Total Current Assets	336,602

Noncurrent Assets:

Land	40,000
Land Improvements	25,513
Building and Building Improvements	551,338
Equipment	57,178
Vehicles	204,603
Less: Accumulated Depreciation	(553,676)
Total Noncurrent Assets	324,956

TOTAL ASSETS	\$ 661,558
---------------------	-------------------

LIABILITIES AND NET ASSETS:

Current Liabilities:

Accounts Payable	\$ 1,321
Accrued Liabilities	19,209
Total Current Liabilities	20,530

Total Liabilities	20,530
-------------------	--------

Net Assets:

Unrestricted Net Assets	641,028
Total Net Assets	641,028

TOTAL LIABILITIES AND NET ASSETS	\$ 661,558
---	-------------------

The accompanying notes are an integral part of these financial statements

MARSHALL COUNTY SENIOR CITIZEN'S CENTER, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2018

REVENUES AND OTHER SUPPORT:

Federal Grant Revenue	\$ 51,216
LIFE Revenue	153,671
Lighthouse Revenue	181,183
FAIR Revenue	47,070
Title III-B Revenue	36,538
Other State Revenue	16,987
Program Fees	23,204
Contributions	3,971
Contributions - County Commission	90,000
Special Event Fundraisers	56,812
Rental Income	5,077
Interest Income	<u>615</u>

Total Revenues and Other Support	<u>666,344</u>
----------------------------------	----------------

EXPENSES:

Program Services	
Title III-B	124,531
Title III-E	11,694
Lighthouse	230,537
LIFE	183,087
Other Programs	233

Support Services	
Management and General	<u>148,035</u>

Total Expenses	<u>698,117</u>
----------------	----------------

Change in Net Assets	(31,773)
----------------------	----------

NET ASSETS, Beginning of Year	<u>672,801</u>
-------------------------------	----------------

NET ASSETS, End of Year	<u><u>\$ 641,028</u></u>
-------------------------	--------------------------

The accompanying notes are an integral part of these financial statements

MARSHALL COUNTY SENIOR CITIZEN'S CENTER, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED SEPTEMBER 30, 2018

	Title III-B	Title III-E	Lighthouse	Life	Other Programs	MNGT and General	Total
Salaries and Wages	\$ 100,027	\$ 10,391	\$ 173,310	\$ 83,820	\$ -	\$ 40,928	\$ 408,476
Payroll Taxes and Fringes	24,141	937	47,576	21,646	-	9,113	103,413
Training and Travel Costs	-	366	9,591	630	-	46	10,633
Printing and Supplies	-	-	-	2,830	-	923	3,753
Communication & Utilities	-	-	-	16,838	-	-	16,838
Transportation Expenses	253	-	-	18,197	233	-	18,683
Senior Program Activities	-	-	-	4,507	-	-	4,507
Contract Services	-	-	-	6,624	-	3,861	10,485
Advertising	-	-	-	770	-	-	770
Liability Insurance	-	-	-	17,184	-	220	17,404
Professional Fees	-	-	60	3,393	-	6,390	9,843
Repairs and Maintenance	110	-	-	4,596	-	1,056	5,762
Special Events	-	-	-	21	-	43,581	43,602
Depreciation	-	-	-	-	-	41,866	41,866
Miscellaneous	-	-	-	584	-	51	635
Small Fixed Asset Purchases	-	-	-	1,447	-	-	1,447
Total Expenses	\$ 124,531	\$ 11,694	\$ 230,537	\$ 183,087	\$ 233	\$ 148,035	\$ 698,117

The accompanying notes are an integral part of these financial statements

MARSHALL COUNTY SENIOR CITIZEN'S CENTER, INC.
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED SEPTEMBER 30, 2018

CASH FLOWS FROM OPERATING ACTIVITIES:	
Change in Net Assets	\$ (31,773)
Adjustments to Reconcile Net Operating Expense to Net Cash Used by Operating Activities:	
Depreciation	41,866
(Increase) Decrease in Operating Assets:	
Grants Receivable	(34,376)
Prepaid Expenses	(2,732)
Increase (Decrease) in Operating Liabilities:	
Accounts Payable	(477)
Accrued Liabilities	4,301
	<u> </u>
NET CASH FLOWS USED BY OPERATING ACTIVITIES	<u>(23,191)</u>
CASH FLOWS FROM INVESTING ACTIVITIES:	
Purchase of Capital Asset	<u>(18,718)</u>
NET CASH FLOWS USED BY INVESTING ACTIVITIES	<u>(18,718)</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(41,909)
BEGINNING CASH AND CASH EQUIVALENTS	<u>298,150</u>
ENDING CASH AND CASH EQUIVALENTS	<u><u>\$ 256,241</u></u>

The accompanying notes are an integral part of these financial statements

MARSHALL COUNTY SENIOR CITIZEN'S CENTER, INC.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2018

NOTE 1 DESCRIPTION OF THE ENTITY

The Marshall County Senior Citizen's Center, Inc. (the Center) is the administrator of the project funded under Title III, Part B of the Older Americans Act of 1965, as amended. The purpose of the program is to staff and operate a senior center to be available to older Americans (age 60 and over) residing in Marshall County, West Virginia. In general, the program attempts to correspond its services to the needs and wishes of these Americans. Social Services currently being provided by the program include information and referral services, transportation and educational services, health related services and various recreational activities.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Income Tax

The Marshall County Senior Citizen's Center, Inc. is a nonprofit organization as described in Section 501(c)(4) of the Internal Revenue Code and is exempt from federal and state income taxes. In addition, the Center has been determined by the Internal Revenue Service not to be a private foundation within the meaning of Section 509(a)(2) of the Internal Revenue Code.

Accounting principles generally accepted in the United States require management to evaluate tax positions taken by the Center and recognize a tax liability (or asset) if the Center has taken an uncertain position that more likely than not would not be sustained upon examination by the Internal Revenue Service (IRS). Management has analyzed the tax positions taken by the Center, and has concluded that as of September 30, 2018, there are no uncertain positions taken or expected to be taken that would require recognition of a liability (or asset) or disclosure in the financial statements. The Center is subject to routine audits by taxing jurisdictions, however, there are currently no audits for any tax periods in progress. The Center's Federal Return of Organization from Income Tax (federal Form 990) for 2015, 2016, and 2017 are subject to examination by the IRS, generally for three years after they were filed.

Basis of Presentation

The Financial Accounting Standards Board issued Financial Accounting Standards Board Accounting Standards Codification (FASB ASC) No. 958, Financial Statements of Not-for-Profit Organizations. Under FASB ASC No. 958, defined nonprofits are required to report information regarding financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets. At September 30, 2018, the Center had no restricted assets.

The Center prepares its financial statements on the accrual basis of accounting in accordance with generally accepted accounting principals. Consequently revenues from grants and other income sources are recognized in the financial statements for the period when the income is earned by the Center as opposed to when the income is actually received. Expenses are recognized in the financial statements for the period when incurred by the Center regardless of when funds are dispensed for payment of the expense.

Cash and Cash Equivalents

For the purposes of the statement of cash flows, the Center considers all cash and certificates of deposit to be cash equivalents.

MARSHALL COUNTY SENIOR CITIZEN'S CENTER, INC.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2018

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Advertising

The Center expenses all advertising costs when incurred.

Property and Equipment

Property and equipment is stated at cost. Depreciation of property and equipment is computed on the straight-line method over the estimated useful lives of the assets, which range from five to thirty-one and one half years. The Center capitalizes acquisitions of property and equipment in excess of \$500. Lesser amounts are expensed. Donations of property, plant and equipment are recorded as support at their estimated fair value. Such donations are recorded as unrestricted support unless the donor has restricted the donated asset for a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted support. Absent donor stipulations regarding the length of time donated assets must be maintained, the Center reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Center reclassifies temporarily restricted net assets to unrestricted net assets at that time. Property acquired through donations which place permanent limitations on the use or on the proceeds from disposal of such property, or whose title may revert to a third party, are classified as permanently restricted net assets at the time they are acquired.

Public Support and Revenue

Grants and other contributions of cash and other assets are reported as temporarily restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Contributions received with donor-imposed restrictions that are met in the same year in which the contributions are received are classified as unrestricted contributions.

Contributions of donated noncash assets are recorded at their fair values in the period received. Contributions of donated services that create or enhance nonfinancial assets or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at their values in the period received.

Risk Management

The Center obtained general, property and casualty, and liability coverage for itself and its employees through a third party insurance company for its insurable risks. Any loss in excess of the \$1,000,000 policy limit will be borne by the Center. The Center obtained workers' compensation coverage through a private insurance company for job related injuries. The private insurance company retains the risk related to the compensation of injured employees under the coverage.

MARSHALL COUNTY SENIOR CITIZEN'S CENTER, INC.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2018

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fair Value Measurements

FASB guidance on fair value measurements defines fair value, establishes a framework for measuring fair value and expands disclosure of fair value measurements. The guidance applies to all assets and liabilities that are measured and reported on a fair value basis. The carrying amounts of the Center's cash, cash equivalents, grants receivable, prepaid expenses, accounts payable, and accrued liabilities, approximate fair value due to the short maturity of these instruments.

NOTE 3 CONCENTRATIONS

The Marshall County Senior Citizen's Center, Inc. receives a substantial amount of its support from Federal, State, and local governments. A significant reduction in this support would have a major effect on the Center's programs and activities.

NOTE 4 SIGNIFICANT CONCENTRATION OF CREDIT RISK

The Marshall County Senior Citizen's Center, Inc. maintains deposit accounts in two commercial banks. The deposit accounts are secured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. At September 30, 2018 deposits in these accounts exceeded the \$250,000 limit by \$11,954.

NOTE 5 LEASES

The Center is the lessor of space classified as an operating lease. The lease is renewable annually. The leased space is a small portion of the Center's overall facilities.

The Center is the lessee of space on a month to month basis to conduct its bingo and raffle fundraising activities. Rent expense paid for the rental of the facility to conduct this special event activity totaled \$10,000 for the year ended September 30, 2018.

NOTE 6 DONATED SERVICES

The Center receives donated services from unpaid volunteers who assist in special projects. No amounts have been recognized in the statement of activities because the criteria for recognition have not been satisfied under the FASB ASC *Revenue Recognition* topic.

NOTE 7 FUNCTIONAL ALLOCATION OF EXPENSES

The costs of providing the various programs and activities by the Center have been summarized on a program basis in the statement of activities and are accounted for in greater detail in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

MARSHALL COUNTY SENIOR CITIZEN'S CENTER, INC.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2018

NOTE 8 SPECIAL EVENT FUNDRAISERS

The Center held various special event fundraising activities during the year ended September 30, 2018. Gross revenues and direct expenses related to those activities are as follows for the year ended September 30, 2018:

Fundraising revenue	\$ 56,812
Fundraising expenses	<u>(43,602)</u>
Net fundraising income	<u>\$ 13,210</u>

NOTE 9 SUBSEQUENT EVENTS

Subsequent events are events or transactions that occur during the subsequent event period, which is the period subsequent to the date of the statement of financial position, but before financial statements are issued or are available to be issued. The Center has evaluated subsequent events through July 26, 2019 the date for which the financial statement were available to be issued and determined that no adjustments were necessary to the financial statements due to subsequent events.

Marshall County Senior Citizen's Center
Schedule of Federal Awards
For the Fiscal Year Ended September 30, 2018

Federal Grantor/ Pass-Through Grantor/ Program Title	Federal CFDA Number	Pass-Through Grant I.D. Number	Total Federal Awards (Receipts)
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES			
Passed through WV Bureau of Senior Services and Bel-O-Mar Regional Council Planning Commission:			
Title IIIB	93.044	21735	\$ 36,461
Title IIIE	93.052	21735	<u>14,208</u>
Total United States Department of Health and Human Services			<u>50,669</u>
Total of Federal Awards			<u><u>\$ 50,669</u></u>

The accompanying notes to this schedule are in integral part of this schedule.

**MARSHALL COUNTY SENIOR CITIZEN'S CENTER, INC.
NOTES TO THE SCHEDULE OF FEDERAL AWARDS
FOR THE YEAR ENDED SEPTEMBER 30, 2018**

Note 1 Basis of Presentation:

The accompanying Schedule of Federal Awards is prepared on the cash basis of accounting.

Marshall County Senior Citizen's Center
Schedule of State and Other Awards
For the Fiscal Year Ended September 30, 2018

State Grantor/ Pass-Through Grantor/ Program Title	Pass-Through Grant I.D. Number	Total State Awards (Receipts)
STATE AWARDS		
DIRECT PROGRAMS:		
In Home Services	IH1707	\$ 180,989
Total Direct Programs		<u>180,989</u>
PASS THROUGH AWARDS:		
WV Bureau of Senior Services passed through Bel-O-Mar Regional Council Planning Commission:		
Title IIIB Services	21735	36,538
Life	21602	153,671
Other State Income	Various	<u>38,191</u>
Total Pass Through Awards		<u>228,400</u>
Total State Awards		<u><u>\$ 409,389</u></u>

The accompanying notes to this schedule are in integral part of this schedule.

**MARSHALL COUNTY SENIOR CITIZEN'S CENTER, INC.
NOTES TO THE SCHEDULE OF STATE AND OTHER AWARDS
FOR THE YEAR ENDED SEPTEMBER 30, 2018**

Note 1 Basis of Presentation:

The accompanying Schedule of State and Other Awards is prepared on the cash basis of accounting.



Certified Public Accountants, A.C.

313 Second St.
Marietta, OH 45750
740.373.0056

1907 Grand Central Ave.
Vienna, WV 26105
304.422.2203

150 West Main St.
St. Clairsville, OH 43950
740.695.1569

1310 Market St., Suite 300
Wheeling, WV 26003
304.232.1358

749 Wheeling Ave., Suite 300
Cambridge, OH 43725
740.435.3417

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

July 26, 2019

Marshall County Senior Citizen's Center, Inc.
805 Fifth Street
Moundsville, WV 26041

To the Board of Directors:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the **Marshall County Senior Citizen's Center, Inc.** (the Center) (a nonprofit organization), which comprise the statement of financial position as of September 30, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated July 26, 2019.

Internal Control over Financial Reporting

As part of our financial statement audit, we considered the Center's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinion on the financial statements, but not to the extent necessary to opine on the effectiveness of the Center's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the Center's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

www.perrycpas.com

Tax - Accounting - Audit - Review - Compilation - Agreed Upon Procedure - Consultation - Bookkeeping - Payroll - Litigation Support - Financial Investigations
Members: American Institute of Certified Public Accountants
• Ohio Society of CPAs • West Virginia Society of CPAs • Association of Certified Fraud Examiners • Association of Certified Anti-Money Laundering Specialists •

Compliance and Other Matters

As part of reasonably assuring whether the Center's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

Purpose of this Report

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the Center's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the Center's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Perry and Associates
Certified Public Accountants, A.C.
Marietta, Ohio