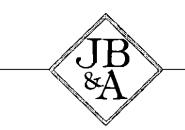
BRAXTON COUNTY SENIOR CITIZENS CENTER, INC.

INDEPENDENT AUDITORS' REPORT AND RELATED FINANCIAL STATEMENTS

SEPTEMBER 30, 2008

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INDEPENDENT AUDITORS' REPORT

To Board of Directors Braxton County Senior Citizens Center, Inc. Gassaway, West Virginia

We have audited the accompanying statement of financial position of Braxton County Senior Citizens Center, Inc. (a nonprofit organization) as of September 30, 2008, and the related statements of activities, functional expenses, and cash flows for the year then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Braxton County Senior Citizens Center, Inc. as of September 30, 2008, and the changes in its net assets and its cash flows for the year then ended in conformity with auditing standards generally accepted in the United States of America.

In accordance with <u>Governmental Auditing Standards</u>, we have also issued a report dated June 16, 2009, on our consideration of Braxton County Senior Citizens Center, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be read in conjunction with this report in considering the results of our audit.

L Render An

Buckhannon, West Virginia June 16, 2009

BRAXTON COUNTY SENIOR CITIZENS CENTER, INC. STATEMENT OF FINANCIAL POSITION SEPTEMBER 30, 2008

ASSETS

Cash and cash equivalents Accounts receivable Grants receivable Prepaid expenses	\$	216,236 325,222 43,798 13,763
Total current assets		599,019
Property and equipment, net		3,727,495
TOTAL ASSETS	_\$	4,326,514
LIABILITIES		
Current portion of long-term debt Accounts payable Accrued compensation	\$	63,571 32,914 70,952
TOTAL LIABILITIES		167,437
Long-Term Debt		1,402,244
NET ASSETS, unrestricted		2,756,833
TOTAL LIABILITIES AND NET ASSETS	\$	4,326,514

BRAXTON COUNTY SENIOR CITIZENS CENTER, INC. STATEMENT OF ACTIVITIES FOR THE YEAR ENDED SEPTEMBER 30, 2008

SUPPORT

UNRESTRICTED

Public support	\$ 6,568
Grants	
Federal monies	184,393
State monies	491,771
Program service fees	2,004,098
Local monies	11,869
Program Income	40,597
Interest Income	2,907
Fundraising	8,598
Other	4,326
Loss on sale of assets	 (160,209)
TOTAL SUPPORT	 2,594,918
EXPENSES	
Program services	2,286,733
Support services	153,157
TOTAL EXPENSES	 2,439,890
	455 000
INCREASE IN NET ASSETS	155,028
NET ASSETS, BEGINNING OF YEAR, RESTATED	2,601,805
NET ASSETS, END OF YEAR	\$ 2,756 <u>,833</u>

BRAXTON COUNTY SENIOR CITIZENS CENTER, INC. STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED SEPTEMBER 30, 2008

	Program Services								
	Community Care/ Medicaid Waiver	LIFE Program	Title IIIB	Title IIIC C-1	Title IIIC C-2	Lighthouse			
FUNCTIONAL EXPENSES									
Personnel/manpower	\$ 1,283,985	\$ 94,367	\$ 40,601	\$ 42,440	\$ 35,176	\$ 57,256			
Contractual services	244,901	210				158			
Travel	110,811	2,360				208			
Printing and supplies	1,191	32,442	23	319	31	29			
Rawfood				20,688	20,363				
Disposables				2,306	4,732				
Conferences and training	1,299	1,670	11			8			
Transportation	10,880		23,949		1,246				
Communications									
and utilities	17,989	7,331	348			627			
Medical supplies	2,127	1,061				79			
Fundraising									
Other	8,766	6,638		14,883	7,319	12			
Medicaid taxes									
Insurance	9,829	7,722	533			373			
Depreciation									
Repairs & maintenance Interest	6,986	34	7,264						
Total Functional									
Expenses	\$ 1,698,764	<u>\$153,835</u>	\$ 72,729	\$ 80,636	<u>\$ 68,867</u>	<u>\$ 58,750</u>			

BRAXTON COUNTY SENIOR CITIZENS CENTER, INC. STATEMENT OF FUNCTIONAL EXPENSES (CONTINUED) FOR THE YEAR ENDED SEPTEMBER 30, 2008

		Progran	n Services	_			upport ervices	
fitle IID	Title IIIE		surance Benefits	'eterans Care	 FAIR	Total Program Services	agement General	Total all Accounts emorandum Only)
\$ 1,108	\$ 10,687	\$	4,608	\$ 64,249	\$ 60,588	\$ 1,695,065	\$ 2,137	\$ 1,697,202
				128	126	245,523		245,523
	17		133	274	41	113,844		113,844
1,574	321		215	220	21	36,386		36,386
						41,051		41,051
						7,038		7,038
	455				103	3,546		3,546
				~		36,075		36,075
404	4 000			8	440	8		8
121	1,698			2,648 109	448 40	31,210		31,210
240	303			109	40	3,959		3,959
578				10	10	- 38,216		- 38,216
570				ĨŲ	10	50,210		50,210
	485			1,319	267	20,528		20,528
							95,29 9	95,299
						14,284	,	14,284
						-	55,721	 55,721
\$ 3,621	\$ 13,966	\$	4,956	\$ 68,965	\$ 61,644	<u>\$ 2,286,733</u>	\$ 153 <u>,157</u>	\$ 2,439,890

BRAXTON COUNTY SENIOR CITIZENS CENTER, INC. STATEMENT OF CASH FLOWS FOR THE YEAR ENDED SEPTEMBER 30, 2008

CASH FLOWS FROM OPERATING ACTIVITIES: Increase in net assets Adjustments to reconcile changes in net assets to net cash provided by operating activities:	\$ 155,028
Depreciation Loss on sale of assets (Increase) decrease in operating assets:	95,299 160,209
Accounts receivable Grants receivable Prepaid expenses	(168,390) (14,529) 5,923
Increase (decrease) in operating liabilities: Accounts payable	12,458
Accrued compensation	 8,974
NET CASH PROVIDED BY OPERATING ACTIVITIES	 254,972
CASH FLOWS FROM INVESTING ACTIVITIES: Proceeds from sale of assets Purchases of property and equipment Investment redeemed	75,000 (1,984,747) 127,776
NET CASH USED IN INVESTING ACTIVITIES	 (1,781,971)
CASH FLOWS FROM FINANCING ACTIVITIES: Proceeds from long-term borrowing Re-Payment of long-term debt	 1,500,000 _(34,185)
NET CASH PROVIDED BY FINANCING ACTIVITIES	 1,465,815
NET DECREASE IN CASH AND CASH EQUIVALENTS	(61,184)
CASH AND CASH EQUIVALENTS, beginning	 277,420
CASH AND CASH EQUIVALENTS, ending	\$ 216,236
Supplemental Disclosure: Interest paid	\$ 55,721

Note 1. Summary of Significant Accounting Policies

Braxton County Senior Citizens Center, Inc. is a nonprofit organization whose purpose is to improve the quality of life for senior citizens in Braxton County, West Virginia. The purpose of the Organization is to study and document the needs of the seniors, to encourage, promote and aid in the establishment of programs for the seniors, to conduct programs of public education on the problems of aging, to utilize opportunities to establish demonstration programs, and to implement state and local programs for the aging that no other agency is implementing.

This summary of significant accounting policies of the Braxton County Senior Citizens Center, Inc. is presented to assist in understanding the Organization's financial statements. The financial statements and notes are the representation of the management, who is responsible for their integrity and objectivity. These accounting policies conform to generally accepted accounting principles and have been consistently applied in the preparation of the financial statements.

Estimates

In preparing financial statements in conformity with accounting principles generally accepted in the United States of America, management must make estimates based on future events that effect the reported amounts of assets and liabilities, the disclosures of contingent assets and liabilities as of the date of the financial statements, and revenues and expenses during the reporting period. Actual results could differ from these estimates.

Grants Receivable

Contributions/grants are recognized when the donor/grantor makes a promise to the Organization that is, in substance, unconditional. Contributions that are restricted by the donor/grantor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor/grantor restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are classified to unrestricted net assets. The Organization uses the allowance method to determine uncollectible contributions/grants receivable. As of September 30, 2008, all grants receivable are deemed collectible.

Accounts Receivable

Accounts receivable represent amounts owed the Organization for services it provided under the West Virginia Department of Health and Human Resources – Medicaid Waiver and Community Care Programs. In addition, the Organization uses the allowance method for accounting for bad debts whereby an allowance for doubtful accounts is established based on the realization of the accounts receivable at year end. As of September 30, 2008, all accounts receivable are deemed collectible.

Note 1. Summary of Significant Accounting Policies (Continued)

Property and Equipment

Property and equipment of the Organization is recorded at historical cost and all donated property and equipment at fair market value. The Organization uses the straight line method of depreciating fixed assets over their estimated useful lives. All equipment purchased with grant monies as identified on the statement of financial position must have approval from the grantor agency to dispose of such equipment and the method of disposition. The Organization has adopted a capitalization policy in the amount of \$ 1,000.

Income Taxes

The Organization is exempt from income taxes under the provisions of Internal Revenue Code Section 501 (c)(3).

Grant Monies

Grant monies are received in three ways:

- 1- On a cost reimbursement basis for which the Organization request reimbursement for monies already spent. This is utilized for the LIFE program grant.
- 2- On an as needed basis in which the Organization requests monies that it feels it will need in the immediate future; this is utilized for Title III-B, Title III-D, Title III-E, Insurance Benefits, Medication Management and Veterans Care grants. Upon completion of a grant year, any unexpended money has to be approved for carryover to the next year, but if approval is denied, the money has to be reimbursed to the grantor.
- 3- Title III-C monies are received on a meal reimbursement basis but not to exceed the total grant award. Upon completion of the grant year, any unexpended monies are restricted for future Title III-C program operating expenses.

Total federal and state grant revenues for the year ended September 30, 2008 was \$ 676,164.

Operating expenditures made against federal and state grants are subject to audit by the grantor agency. These agencies may subsequently make adjustments to the grant as originally awarded due to their audit findings.

All federal monies received and net assets are restricted for use in those programs sponsored by the federal grants.

Note 1. Summary of Significant Accounting Policies (Continued)

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Organization considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash and cash equivalents.

Memorandum Totals

The accompanying financial statements reflect totals of all net assets and activities. The totals are shown for memorandum purposes only and do not reflect the elimination of interagency activities using principles of consolidation.

Note 2. Grants Receivable

Grants receivable consisted of the following at September 30, 2008:

FAIR	\$ 6,202
Title III-C monies	1,072
LIFE Grant	26,019
Lighthouse	10,092
Transportation	413
	~~~~~~~
	\$ 43,798

#### Note 3. Property and Equipment, net

Property and equipment consisted of the following at September 30, 2008:

Land Building Vehicles Equipment	\$ 485,152 3,269,456 150,538 80,034
Less accumulated depreciation	3,985,180 257,685
Net property and equipment	\$ 3,727,495

#### Note 4. Support Concentration

The Braxton County Senior Citizens Center, Inc. receives approximately 66% of its support from the West Virginia Department of Health and Human Services for providing services under the Medicaid Waiver and Community Care programs. Any significant reduction in the level of support from these sources could have a material effect on the Organization's programs and activities.

#### Note 5. Concentration of Credit Risk

The Organization does business with two financial institution. The cash balance in one financial institution was over the federally insured amount of \$ 100,000. The balance on September 30, 2008 with this institution was \$ 216,236 of which only \$ 100,000 was insured by FDIC.

#### Note 6. Grant Revenues

The following grants have years ending other than September 30. Revenues were recognized as follows for fiscal year ended September 30, 2008.

Grant	Grant Revenue	Support Recognized Year Ended 9/30/08
Lighthouse Lighthouse	7/1/07 6/30/08 7/1/08 6/30/09	\$ 73,838 27,880
	Total	\$ 101,718 
LIFE LIFE	7/1/07 — 6/30/08 7/1/08 — 6/30/09	\$   156,010 74,496
	Total	\$ 230,506
FAIR FAIR	7/1/07 — 6/30/08 7/1/08 — 6/30/09	\$ 76,641 18,298
	Total	\$ 94,939

### Note 7. Long-Term Debt

Long-term debt consists of the following as of September 30, 2008

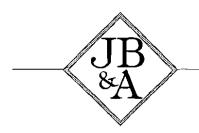
Bank of Gassaway

7.50% installment note maturing 1/20/23, monthly payments of \$ 13,905.18 secured by real estate.	\$ 1,465,815
Less: current portion	63,571
Noncurrent portion	\$ 1,402,244
	Z <b>ZZZZ</b>

Scheduled maturities at September 30, 2008 are as follows:

September 30, 2009	\$	63,571
2010		63,860
2011		68,817
2012		74,160
2013		79,9 <b>17</b>
Thereafter	1	,115,490
	 \$ 1	,465,815
	=	======

# ADDITIONAL INFORMATION



# JOHN BURDETTE & ASSOCIATES

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### INDEPENDENT AUDITOR'S REPORT ON SUPPLEMENTAL INFORMATION

To the Board of Directors Braxton County Senior Citizens Center, Inc. Gassaway, West Virginia

Our report on our audit of the basic financial statements of the Braxton County Senior Citizens Center, Inc. for the year ended September 30, 2008 appears on page 1. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contain in *Government Auditing Standards*, issued by the Comptroller General of the United States, for the purpose of forming an opinion on the basic financial statements taken as a whole. The schedule of revenues is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Buckhannon, West Virginia June 16, 2009

#### BRAXTON COUNTY SENIOR CITIZENS CENTER, INC. SCHEDULE OF REVENUES FOR THE YEAR ENDED SEPTEMBER 30, 2008

	Community Care/ Medicaid Waiver	Direct LIFE Program	Other Programs	Title IIIB	FAIR
GRANT REVENUES					
Federal monies	\$-	\$-	\$ 3,523	\$ 30,248	\$-
State monies		217,089	5,934	20,129	94,939
NSIP monies					
Total Grant Revenues	<u> </u>	217,089	9,457	50,377	94,939
OTHER REVENUES					
Program service fees Local monies Program income Interest income Fundraising Other Loss on sale of assets	2,004,098		6,568 2,907 8,598 4,326 (160,209)	5,871	
Total Other Revenues	2,004,098		(137,810)	5,871	
Total Revenues	\$ 2,004,098	\$ 217,089	\$ (128,353)	\$ 56,248	\$ 94,939

#### BRAXTON COUNTY SENIOR CITIZENS CENTER, INC. SCHEDULE OF REVENUES (CONTINUED) FOR THE YEAR ENDED SEPTEMBER 30, 2008

Lighthouse	Title IIIC C-1	Title IIIC C-2	Title IIID	Title IIIE	Insurance Benefits	Veterans Care	Total all Accounts (Memorandum Only)
\$-	\$ 23,338	\$ 12,965	\$ 1,514	\$ 9,270	\$ 5,000	\$ 76,780	\$ 162,638
101,718	26,174	24,105		1,683			491,771
	13,488	8,267					21,755
101,718	63,000	45,337	1,514	<u>    10,953  </u>	5,000	76,780	676,164
							2,004,098
	5,385 25,263	4,615 9,463	462	1,407			18,437 40,597
	20,203	3,403					2,907
							8,598
							4,326 (160,209)
			_ <u></u>				(160,209)
	30,648	14,078	462	1, <u>407</u>	<u> </u>		1,918,754
<u>\$ 101,718</u>	\$ 93,648	\$ 59,415	<u>\$ 1,976</u>	<u>\$ 12,360</u>	\$ 5,000	\$ 76,780	\$ 2,594,918

The accompanying independent auditors' report on supplemental information is an integral part of this schedule.



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## INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <u>GOVERNMENT AUDITING STANDARDS</u>

To the Board of Directors Braxton County Senior Citizens Center, Inc. Gassaway, West Virginia

We have audited the financial statements of Braxton County Senior Citizens Center, Inc. (a nonprofit organization) as of and for the year ended September 30, 2008, and have issued our report thereon dated June 16, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United State of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Braxton County Senior Citizens Center, Inc.'s internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Braxton County Senior Citizens Center, Inc.'s internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Braxton County Senior Citizens Center, Inc.'s internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the organization's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles, such that there is more than a remote likelihood that a misstatement of the organization's financial statements that is more than inconsequential will not be prevented or detected by the organization's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the organization's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Braxton County Senior Citizens Center, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such on opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the management, the audit committee, Board of Directors, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

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Buckhannon, West Virginia June 16, 2009