

AUDITED FINANCIAL STATEMENTS AND  
REPORTS REQUIRED BY  
GOVERNMENT AUDITING STANDARDS

OF

**RITCHIE COUNTY INTEGRATED  
FAMILY SERVICES, INC.**

FOR THE YEAR ENDED  
SEPTEMBER 30, 2021



**SOMERVILLE & COMPANY<sub>PLLC</sub>**  
CPAs & CONSULTANTS

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of  
Ritchie County Integrated Family Services, Inc.  
Harrisville, West Virginia

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Ritchie County Integrated Family Services, Inc. (a nonprofit organization), which comprise the statement of financial position as of September 30, 2021, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Basis for Qualified Opinion**

Ritchie County Integrated Family Services, Inc. expenses the cost of long-lived property and equipment acquired by purchase, donation, or capital lease. Accounting principles generally accepted in the United States of America require long-lived property and equipment to be capitalized and depreciated over their estimated useful lives. It was not practical to determine the effects of the unrecorded long-lived property and equipment and related capital lease debt on the financial statements.



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## **Qualified Opinion**

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements referred to above present fairly, in all material respects, the financial position of Ritchie County Integrated Family Services, Inc., as of September 30, 2021, and the changes in net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### ***Prior Period Financial Statements***

The financial statements of Ritchie County Integrated Family Services, Inc. as of September 30, 2020, were audited by other auditors whose report dated May 28, 2021, expressed a modified opinion on those statements.

### ***Management and General Expenses***

Ritchie County Integrated Family Services, Inc. is currently not allocating employee compensation to management and general expenses. Management has determined that this amount is not material but will evaluate on a year-to-year basis.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplementary information on pages 13-19 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated August 23, 2022 on our consideration of Ritchie County Integrated Family Services, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Ritchie County Integrated Family Services, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Ritchie County Integrated Family Services, Inc.'s internal control over financial reporting and compliance.

*Somerville & Company, P.L.L.C.*

Huntington, West Virginia  
August 23, 2022

RITCHIE COUNTY INTEGRATED FAMILY SERVICES, INC.

STATEMENT OF FINANCIAL POSITION

September 30, 2021

ASSETS

Current Assets		
Cash and cash equivalents	\$	271,919
Grants receivable		<u>82,846</u>
Total Current Assets		<u>354,765</u>
Total Assets	\$	<u><u>354,765</u></u>

LIABILITIES AND NET ASSETS

Current Liabilities		
Accounts payable	\$	1,654
Accrued wages and taxes		7,208
Accrued vacation		<u>3,009</u>
Total Current Liabilities		<u>11,871</u>
Net Assets		
Without Donor Restrictions		
Unrestricted - undesignated		342,894
With Donor Restrictions		<u>-</u>
Total Net Assets		<u>342,894</u>
Total Liabilities and Net Assets	\$	<u><u>354,765</u></u>

The accompanying notes are an integral part of these financial statements.

RITCHIE COUNTY INTEGRATED FAMILY SERVICES, INC.

STATEMENT OF ACTIVITIES

For the year ended September 30, 2021

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Support and Revenue			
Support			
Federal grant awards	\$ 154,971	\$ -	\$ 154,971
State grant awards	223,977	-	223,977
Legislative Initiative/Elderly (LIFE)	184,380	-	184,380
Donations	75,278	-	75,278
Revenue			
Project income	31,425	-	31,425
Medicaid	188,551	-	188,551
Veterans income	51,475	-	51,475
Match income	12,249	-	12,249
Interest	314	-	314
Other income	68,148	-	68,148
Total Support and Revenue	990,768	-	990,768
Net Assets Released From Restrictions	-	-	-
Total Unrestricted Revenues and Other Support	990,768	-	990,768
Expenses			
Program services			
Personal Care	337,494	-	337,494
Nutrition	248,171	-	248,171
Other programs	288,571	-	288,571
Supporting services			
Management and general	32,839	-	32,839
Total Expenses	907,075	-	907,075
Change in Net Assets	83,693	-	83,693
Net Assets at Beginning of Year	259,201	-	259,201
Net Assets at End of Year	<u>\$ 342,894</u>	<u>\$ -</u>	<u>\$ 342,894</u>

The accompanying notes are an integral part of these financial statements.

RITCHIE COUNTY INTEGRATED FAMILY SERVICES, INC.

STATEMENT OF FUNCTIONAL EXPENSES

For the year ended September 30, 2021

	Program Services			Supporting Services		
	Personal Care	Nutrition	Other Programs	Total Programs	Management and General	Total
Employee Compensation	\$ 282,315	\$ 69,696	\$ 162,310	\$ 514,321	\$ -	\$ 514,321
Personnel	33,795	6,100	25,810	65,705	-	65,705
Payroll taxes and benefits						
Total Employee Compensation	316,110	75,796	188,120	580,026	-	580,026
Other Expenses						
Communications and utilities	105	4,803	23,548	28,456	-	28,456
Equipment	-	55,559	-	55,559	32,193	87,752
Food and disposable supplies	721	100,862	-	101,583	-	101,583
Fuel - automobiles	-	6,870	9,254	16,124	-	16,124
Other program costs	7,202	1,651	37,381	46,234	646	46,880
Preventative maintenance	-	867	-	867	-	867
Printing and supplies	219	1,633	17,907	19,759	-	19,759
Match expenses	-	-	12,249	12,249	-	12,249
Travel and training	13,137	130	112	13,379	-	13,379
Total Other Expenses	21,384	172,375	100,451	294,210	32,839	327,049
Total Functional Expenses	\$ 337,494	\$ 248,171	\$ 288,571	\$ 874,236	\$ 32,839	\$ 907,075

The accompanying notes are an integral part of these financial statements.

RITCHIE COUNTY INTEGRATED FAMILY SERVICES, INC.

STATEMENT OF CASH FLOWS

For the year ended September 30, 2021

Cash Flows From Operating Activities:	
Change in Net Assets	<u>\$ 83,693</u>
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
(Increase) decrease in assets:	
Accounts receivable	(15,162)
Increase (decrease) in liabilities:	
Accounts payable	185
Accrued wages and taxes	(744)
Accrued vacation	<u>160</u>
Total adjustments	<u>(15,561)</u>
Net Cash Provided By Operating Activities	68,132
Cash and Cash Equivalents at Beginning of Year	<u>203,787</u>
Cash and Cash Equivalents at End of Year	<u><u>\$ 271,919</u></u>
Supplemental Cash Flow Disclosures:	
Cash paid for:	
Interest	<u><u>\$ -</u></u>

The accompanying notes are an integral part of these financial statements.



RITCHIE COUNTY INTEGRATED FAMILY SERVICES, INC.

NOTES TO FINANCIAL STATEMENTS

September 30, 2021

1. Organization and nature of activities:

Ritchie County Integrated Family Services, Inc. (the Organization) was incorporated as a non-profit organization in the State of West Virginia, whose mission is to study the social service needs of Ritchie County, West Virginia and its contiguous counties and to take such action as necessary to assist in meeting those needs.

**Service Programs**

**Senior Nutrition Program:** The Senior Nutrition Program provides a hot, nutritious meal five (5) days a week at two locations in Ritchie County. Persons age 60 and older may eat on a donation basis. Persons under age 60 are charged a fee. Limited transportation is available. Home delivered meals are available to homebound seniors (age 60+) who live on the established delivery routes.

**Public Transportation:** The Organization's Public Transportation Program enables residents of Ritchie County, regardless of age, to access health care. Group transportation is provided on a donation basis to all surrounding counties, as well as Marietta and Belpre, Ohio.

**Medicaid Waiver Personal Care:** The program provides long-term care to help individuals stay in their home rather than go to a nursing home. To be eligible, participants must be Medicaid eligible and deemed by APS Health Care as eligible for nursing facility care.

**Medicaid Personal Care:** This program provides services needed by individuals with a physical or mental impairment as deemed necessary by their physician. To be eligible, participants must be Medicaid eligible and need assistance with their personal care such as bathing, dressing, grooming, toileting, etc.

**Veterans Program:** Eligibility for this program is determined by a VA doctor, and the disability making the care necessary must be at least 50% service related. The Veterans Program is an in-home care program.

**Lighthouse Program:** This program provides personal care services to individuals who are at least 60 years of age and are assessed as medically eligible by our Registered Nurse. There is a sliding fee for service.

**Respite Services via the FAIR Program and the Respite Program:** These programs are designed to give a break to full-time caregivers. The FAIR Program provides in-home respite services. A diagnosis of Alzheimer's or related Dementia is required. The other Respite Program is for individuals caring for ill or frail individuals who do not have an Alzheimer's or Dementia diagnosis. There is a sliding fee for these services.

RITCHIE COUNTY INTEGRATED FAMILY SERVICES, INC.

NOTES TO FINANCIAL STATEMENTS

September 30, 2021

2. Summary of significant accounting policies:

A. Basis of accounting:

The financial statements of the Organization have been prepared in accordance with U.S. generally accepted accounting principles (US GAAP).

B. Basis of presentation:

The Organization is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

C. Cash and cash equivalents:

For purposes of the Statement of Cash Flows, the Organization considers all unrestricted cash accounts, short-term investments, and all highly liquid debt instruments purchased with an original maturity of three months or less to be cash equivalents.

D. Accounts receivable:

The Organization chooses to use the direct write-off method for accounts receivable. This is not consistent with generally accepted accounting principles; however, any variance between the direct write-off method and the allowance method is believed to be immaterial. The Organization provides various services to the elderly and low-income individuals on a third-party reimbursement basis. The Organization bills the various funding sources in accordance with contractual agreements without requiring collateral or any other security. Accounts and grants receivable have been adjusted for all known uncollectible accounts. An allowance for bad debts has not been set up as the amount is not considered material. Charitable adjustments related to non-billable services due to inadequate patient income levels are recognized when services occur. Discounts related to billable services that are based on patient income levels and other contractual requirements are recognized and recorded upon final collection settlement. Such uncollectible amounts at the Statement of Financial Position date are considered insignificant.

E. Property and equipment:

All acquisitions of capital assets and all expenditures for repairs, maintenance, renewals and betterments are expensed during the year of purchase. This policy is not in accordance with accounting principles generally accepted in the United States of America which require that all acquisitions of capital assets be capitalized and depreciated over the estimated useful life of the assets.

RITCHIE COUNTY INTEGRATED FAMILY SERVICES, INC.

NOTES TO FINANCIAL STATEMENTS

September 30, 2021

2. Summary of significant accounting policies (Continued):

F. Net assets:

Net Assets Without Donor Restrictions – Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objective of the Organization. These net assets may be used at the discretion of the Organization's management and board of directors.

Net Assets With Donor Restrictions – Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

G. Contributions:

All contributions are recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. All other donor restricted contributions are reported as an increase in net assets with donor restrictions, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the Statement of Activities as net assets released from restriction.

Contributed property and equipment are recorded at fair value at the date of donation. Contributions with donor-imposed stipulations regarding how long the contributed assets must be used are recorded as net assets with donor restrictions; otherwise, the contributions are recorded as net assets without donor restrictions.

H. Revenue recognition:

Contributions and grants are recognized when cash, securities or other assets, an unconditional promise to give, or notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier and a right of return, are not recognized until the conditions on which they depend have been substantially met.

RITCHIE COUNTY INTEGRATED FAMILY SERVICES, INC.

NOTES TO FINANCIAL STATEMENTS

September 30, 2021

2. Summary of significant accounting policies (Continued):

I. Income taxes:

The Organization is exempt from income tax under IRC section 501(c)(3), though it is subject to tax on income unrelated to its exempt purpose, unless that income is otherwise excluded by the Code. The Organization has processes presently in place to ensure the maintenance of its tax-exempt status; to identify and report unrelated income; to determine its filing and tax obligations in jurisdictions for which it has nexus; and to identify and evaluate other matter that may be considered tax positions. The Organization has determined that there are no material uncertain tax positions that require recognition or disclosure in the financial statements.

J. Accounting for uncertain tax positions:

The Organization follows the provisions of Accounting Standards Codification (ASC) Topic 740, *Income Taxes*, relating to unrecognized tax benefits. This standard requires an entity to recognize a liability for tax positions when there is a 50% or greater likelihood that the position will not be sustained upon examination. The Organization is liable for taxes to the extent of any unrelated business income as defined by IRS regulations. The Organization believes that it has not engaged in any unrelated business income as defined by IRS regulations and that it is more likely than not that this position would be sustained upon examination. As such, there were no liabilities recorded for uncertain tax positions as of September 30, 2021.

K. Accounting estimates:

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires the Organization to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the report period. Actual results could differ from those estimates.

L. Advertising costs:

Advertising costs are charged to operations when incurred. Advertising expense charged to operations for the year ended September 30, 2021, amounted to \$-0-.

RITCHIE COUNTY INTEGRATED FAMILY SERVICES, INC.

NOTES TO FINANCIAL STATEMENTS

September 30, 2021

2. Summary of significant accounting policies (Continued):

M. Functional expense and cost allocation:

The costs of providing program and other activities have been listed on a function basis in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among program and management and general expenses. The expenses that are allocated include the following:

<u>Expense</u>	<u>Method of Allocation</u>
Personnel	Time and effort
Payroll taxes and benefits	Time and effort
Communications and utilities	Time and effort
Equipment	Time and effort
Food and disposable supplies	Time and effort
Fuel - automobiles	Full time equivalent
Other program costs	Time and effort
Preventative maintenance	Time and effort
Printing and supplies	Time and effort
Match expenses	Full time equivalent
Travel and training	Time and effort

N. Recently issued accounting pronouncements:

*Leases*

In February 2016, the Financial Accounting Standards Board (FASB) issued ASU No. 2016-02, *Leases (Topic 842)*. The new guidance will require all leases to be recorded as assets and liabilities on the statement of financial position. This update would require capitalization of the "right-of-use" asset and recognition of an obligation for future lease payments for most leases currently classified as operating leases. Other leases currently classified as capital leases will be referred to as financing leases and will continue to be recorded as assets and liabilities in a similar manner. In June 2020, the FASB issued ASU No. 2020-05 which defers the effective date one year making it effective for annual reporting periods beginning after December 15, 2021, with early adoption permitted. The provisions of this ASU are to be applied using the modified retrospective approach. The Organization is currently evaluating the impact this standard will have on its financial statements.

*Contributed Nonfinancial Assets*

In September 2020, the FASB issued ASU No. 2020-07, *Not-for-Profit Entities (Topic 958) Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*, which is intended to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind, for not-for-profit organizations. In addition to enhanced disclosures for contributed nonfinancial assets, this ASU requires not-for-profit organizations to present contributed nonfinancial assets as a separate line item in the statement of activities, apart from contributions of cash or other financial assets. The amendments in this ASU should be applied on a retrospective basis and are effective for annual reporting periods beginning after June 15, 2021.

RITCHIE COUNTY INTEGRATED FAMILY SERVICES, INC.

NOTES TO FINANCIAL STATEMENTS

September 30, 2021

3. Liquidity and availability:

Financial assets available for general expenditure, that is, without donor restrictions limiting their use, within one year of the Statement of Financial Position date, comprise the following:

	<u>2021</u>
Cash and cash equivalents	\$ 271,919
Grants receivable	<u>82,846</u>
	<u>\$ 354,765</u>

As part of the Organization's liquidity management plan, cash in excess of daily requirements is invested in money market funds, short-term investments, and long-term investments.

4. Credit risk:

Financial instruments that potentially subject the Organization to concentrations of credit risk consist principally of cash and cash equivalents and investments.

The Organization maintains its cash and cash equivalents in various bank accounts that, at times, may exceed federally insured limits. The Organization's cash and cash equivalent accounts have been placed with high credit quality financial institutions.

The Organization has not experienced, nor does it anticipate, any losses with respect to such accounts.

5. Contributed services and assets:

Contributed professional services are recognized if the services received (a) create or enhance long-lived assets or (b) require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation.

The Organization receives contributed time which does not meet the two recognition criteria described above. Accordingly, the value of this contributed time has not been determined and is not reflected in the accompanying financial statements.

The Organization, from time to time, receives investments and capital assets from donors. These assets are recorded at the approximate fair value at the date of donation.

6. Subsequent events:

The Organization has evaluated all subsequent events through August 23, 2022, the date the financial statements were available to be issued.

SUPPLEMENTARY INFORMATION

RITCHIE COUNTY INTEGRATED FAMILY SERVICES, INC.

SCHEDULE OF SUPPORT, REVENUE, AND EXPENSE - PERSONAL CARE

For the year ended September 30, 2021

	Title III-E	Alzheimer's Program	Lighthouse Program	Local	Medicaid Waiver	Veterans Program	Totals
<b>Support and Revenue</b>							
<b>Support</b>							
Federal grant awards	\$ 19,587	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,587
State grant awards	552	42,664	72,123	-	-	-	115,339
Donations	901	6,571	7,957	-	-	-	15,429
<b>Revenue</b>							
Medicaid	-	-	-	69,027	119,524	-	188,551
Veterans income	-	-	-	-	-	51,475	51,475
Match income	1,953	-	-	-	-	-	1,953
Interest	-	-	-	314	-	-	314
Other income	-	-	5,000	-	-	-	5,000
<b>Total Support and Revenue</b>	<b>22,993</b>	<b>49,235</b>	<b>85,080</b>	<b>69,341</b>	<b>119,524</b>	<b>51,475</b>	<b>397,648</b>
<b>Expenses</b>							
Personnel	7,659	42,747	77,982	48,576	75,092	30,259	282,315
Payroll taxes and benefits	615	5,581	9,293	6,206	8,159	3,941	33,795
Communications and utilities	-	-	-	-	61	44	105
Food and disposable supplies	-	-	251	143	327	-	721
Other program costs	154	1,008	1,884	1,950	1,142	1,064	7,202
Printing and supplies	41	-	63	100	-	15	219
Travel and training	740	2,465	6,240	562	2,035	1,095	13,137
<b>Total Expenses</b>	<b>9,209</b>	<b>51,801</b>	<b>95,713</b>	<b>57,537</b>	<b>86,816</b>	<b>36,418</b>	<b>337,494</b>
Matching fund transfers in (out)	-	-	-	-	-	-	-
<b>Net Program Income (Loss)</b>	<b>\$ 13,784</b>	<b>\$ (2,566)</b>	<b>\$ (10,633)</b>	<b>\$ 11,804</b>	<b>\$ 32,708</b>	<b>\$ 15,057</b>	<b>\$ 60,154</b>

See Independent Auditors' Report and Notes to Supplementary Information



RITCHIE COUNTY INTEGRATED FAMILY SERVICES, INC.

SCHEDULE OF SUPPORT, REVENUE, AND EXPENSE - NUTRITION PROGRAM

For the year ended September 30, 2021

	Title <u>III C-1</u>	Title <u>III C-2</u>	<u>Totals</u>
Support and Revenue			
Support			
Federal grant awards	\$ 3,266	\$ 76,471	\$ 79,737
State grant awards	3,413	80,781	84,194
Donations	-	26,700	26,700
Revenue			
Project income	2,084	27,794	29,878
Match income	1,773	3,853	5,626
Other income	-	60,948	60,948
	<u>10,536</u>	<u>276,547</u>	<u>287,083</u>
Total Support and Revenue			
Expenses			
Personnel	4,639	65,057	69,696
Payroll taxes and benefits	392	5,708	6,100
Communications and utilities	1,004	3,799	4,803
Equipment	1,024	54,535	55,559
Food and disposable supplies	2,993	97,869	100,862
Fuel - automobiles	-	6,870	6,870
Other program costs	-	1,651	1,651
Preventive maintenance	-	867	867
Printing and supplies	-	1,633	1,633
Travel and training	-	130	130
	<u>10,052</u>	<u>238,119</u>	<u>248,171</u>
Total Expenses			
Matching fund transfers in (out)	-	-	-
Net Program Income (Loss)	<u>\$ 484</u>	<u>\$ 38,428</u>	<u>\$ 38,912</u>

See Independent Auditors' Report and Notes to Supplementary Information

RITCHIE COUNTY INTEGRATED FAMILY SERVICES, INC.

SCHEDULE OF SUPPORT, REVENUE, AND EXPENSE - OTHER PROGRAMS

For the year ended September 30, 2021

	<u>Title</u> <u>III-B</u>	<u>SHIP</u> <u>Health</u> <u>Benefits</u>	<u>LIFE</u>	<u>Passenger</u> <u>Transport</u> <u>Service</u>	<u>Payroll</u> <u>Protection</u> <u>Program</u>	<u>Totals</u>
<b>Support and Revenue</b>						
<b>Support</b>						
Federal grant awards	\$ 26,481	\$ -	\$ -	\$ 29,166	\$ -	\$ 55,647
State grant awards	17,944	6,500	-	-	-	24,444
Legislative Initiative/Elderly (LIFE)	-	-	184,380	-	-	184,380
<b>Revenue</b>						
Project income	1,302	-	-	245	-	1,547
Match income	4,670	-	-	-	-	4,670
<b>Total Support and Revenue</b>	<b>50,397</b>	<b>6,500</b>	<b>184,380</b>	<b>29,411</b>	<b>-</b>	<b>270,688</b>
<b>Expenses</b>						
Personnel	33,183	4,127	71,432	27,706	25,862	162,310
Payroll taxes and benefits	3,090	367	25,561	2,837	(6,045)	25,810
Communications and utilities	3,281	59	19,711	497	-	23,548
Fuel - automobiles	5,925	-	-	3,329	-	9,254
Other program costs	30	-	37,351	-	-	37,381
Printing and supplies	840	3	16,939	125	-	17,907
Travel and training	20	-	-	92	-	112
<b>Total Expenses</b>	<b>46,369</b>	<b>4,556</b>	<b>170,994</b>	<b>34,586</b>	<b>19,817</b>	<b>276,322</b>
Matching fund transfers in (out)	-	-	(12,249)	-	-	(12,249)
<b>Net Program Income (Loss)</b>	<b>\$ 4,028</b>	<b>\$ 1,944</b>	<b>\$ 1,137</b>	<b>\$ (5,175)</b>	<b>\$ (19,817)</b>	<b>\$ (17,883)</b>

See Independent Auditors' Report and Notes to Supplementary Information

RITCHIE COUNTY INTEGRATED FAMILY SERVICES, INC.  
SCHEDULE OF SUPPORT, REVENUE, AND EXPENSE - GENERAL FUND

For the year ended September 30, 2021

	<u>General Fund</u>
Support and Revenue	
Support	
Donations	\$ 33,149
Revenue	
Other income	<u>2,200</u>
Total Support and Revenue	<u>35,349</u>
Expenses	
Equipment	32,193
Other program costs	<u>646</u>
Total Expenses	32,839
Matching fund transfers in (out)	<u>-</u>
Net General Fund Income	<u><u>\$ 2,510</u></u>

See Independent Auditors' Report and Notes to Supplementary Information

RITCHIE COUNTY INTEGRATED FAMILY SERVICES, INC.

SCHEDULE OF FEDERAL AWARDS  
(NON-GAAP BASIS)

For the year ended September 30, 2021

State Grantor/Program	Term of Grant	CFDA NUMBER	Award Amount	Federal Expenditures
U.S. Department of Health and Human Services				
Passed through Bel-O-Mar Regional Planning Commission				
Title III-B	10/1/20-9/30/21	93.044	\$ 26,481	\$ 26,481
Title C-1	10/1/20-9/30/21	93.045	5,009	5,009
Title C-2	10/1/20-9/30/21	93.045	87,837	87,837
Title III-E	10/1/20-9/30/21	93.052	5,859	<u>5,859</u>
Total U.S. Department of Health and Human Services				125,186
WV Division of Public Transit				
Passenger Transportation Service	07/1/20-6/30/21		40,000	<u>40,000</u>
Total Federal Expenditures				<u>\$ 165,186</u>

See Independent Auditors' Report and Notes to Supplementary Information

RITCHIE COUNTY INTEGRATED FAMILY SERVICES, INC.

SCHEDULE OF STATE AWARDS  
(NON-GAAP BASIS)

For the year ended September 30, 2021

State Grantor/Program	Term of Grant	Award Amount	State Expenditures
Passed through Bel-O-Mar Regional Planning Commission			
Title III-B	10/1/20-9/30/21	\$ 17,945	\$ 17,945
Legislative Initiative for the Elderly	07/1/20-6/30/21	180,905	180,905
Title C-1	10/1/20-9/30/21	-	-
Title C-2	10/1/20-9/30/21	3,590	3,590
Title III-E State Supplement	10/1/20-9/30/21	552	<u>552</u>
Total Passed through Bel-O-Mar Regional Planning Commission			<u>202,992</u>
WV Bureau of Senior Services			
Alzheimer's Respite (FAIR)	07/1/20-6/30/21	46,885	46,885
Lighthouse PCA Program	07/1/20-6/30/21	100,761	100,761
SHIP Grant	04/1/20-3/31/22	6,500	<u>6,500</u>
Total WV Bureau of Senior Services			<u>154,146</u>
Total State Expenditures			<u><u>\$ 357,138</u></u>

See Independent Auditors' Report and Notes to Supplementary Information

RITCHIE COUNTY INTEGRATED FAMILY SERVICES, INC.

NOTES TO SUPPLEMENTARY INFORMATION

For the year ended September 30, 2021

NOTE 1 Basis of Presentation

The accompanying Schedules of Support, Revenue, and Expense - Personal Care, Support, Revenue, and Expense - Nutrition Program, and Support, Revenue, and Expense - Other Programs included the activity of Ritchie County Integrated Family Services, Inc. and are presented on the basis of accounting prescribed by the West Virginia Bureau of Senior Services' Region I Area Agency on Aging. Therefore, some amounts presented in this schedule may differ from amounts presented in or used in the preparation of the financial statements.

The accompanying Schedule of Federal Awards and Schedule of State Awards are presented on the accrual basis.

The Division of Public Transit provides Federal Transit Administrations, Section 5310 funding to purchase transportation services from Ritchie County Integrated Family Services, Inc. The transportation services are to be provided to seniors and individuals with disabilities.

See Independent Auditors' Report

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON  
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors of  
Ritchie County Integrated Family Services, Inc.  
Harrisville, West Virginia

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Ritchie County Integrated Family Services, Inc. (a nonprofit organization), which comprise the statement of financial position as of September 30, 2021, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated August 23, 2022.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Ritchie County Integrated Family Services, Inc.'s internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Ritchie County Integrated Family Services, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Ritchie County Integrated Family Services, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Organization's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Ritchie County Integrated Family Services, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Somerville & Company, P.L.L.C.*

Huntington, West Virginia

August 23, 2022