

**WEST VIRGINIA FOUNDATION FOR  
RAPE INFORMATION AND SERVICES, INC.**

**AUDITED FINANCIAL STATEMENTS**

**JUNE 30, 2018 and 2017**

H. A. Ruckle, CPA  
3803 Swallowtail Drive  
Morgantown, WV 26508

**WEST VIRGINIA FOUNDATION FOR  
RAPE INFORMATION AND SERVICES, INC.**

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**Homer A. Ruckle, CPA**3803 Swallowtail Drive  
Phone & Fax: 304.594.9199**Certified Public Accountant**Morgantown, WV 26508  
harucklecpa@gmail.com**INDEPENDENT AUDITOR'S REPORT**

To the Board of Directors of  
**West Virginia Foundation for  
Rape Information and Services, Inc.**  
Fairmont, WV

**Report on the Financial Statements**

I have audited the accompanying financial statements of **West Virginia Foundation for Rape Information and Services, Inc.** (a not-for-profit organization), which comprise the statements of financial position as of June 30, 2018 and 2017, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

My responsibility is to express an opinion on these financial statements based on my audits. I conducted my audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

**Opinion**

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of **West Virginia Foundation for Rape Information and Services, Inc.** as of June 30, 2018 and 2017, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Supplementary and Other Information*

My audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The summary schedule of prior audit findings, and schedule of West Virginia state grant receipts and expenditures are presented for purposes of additional analysis and are not required parts of the financial statements. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is also not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, I have also issued my report dated September 6, 2018, on my consideration of **West Virginia Foundation for Rape Information and Services, Inc.'s** internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering **West Virginia Foundation for Rape Information and Services, Inc.'s** internal control over financial reporting and compliance.



Morgantown, WV  
September 6, 2018

**WEST VIRGINIA FOUNDATION FOR RAPE INFORMATION AND SERVICES, INC.**

**STATEMENTS OF FINANCIAL POSITION**

**June 30, 2018 and 2017**

	<b>2018</b>	<b>2017</b>
<b>ASSETS</b>		
<b>Current assets</b>		
Cash	\$ -	\$ 149,771
Grants receivable	188,795	100,706
Prepaid expenses	2,014	1,434
<b>Total current assets</b>	<u>190,809</u>	<u>251,911</u>
<b>Property and equipment</b>		
Furniture and equipment	51,122	51,122
Less: accumulated depreciation	<u>(51,122)</u>	<u>(51,122)</u>
<b>Net property and equipment</b>	<u>-</u>	<u>-</u>
<b>Total assets</b>	<u>\$ 190,809</u>	<u>\$ 251,911</u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>Current liabilities</b>		
Disbursements in excess	\$ 18,868	\$ -
Accounts payable	30,878	-
Accrued compensated absences	9,980	10,669
<b>Total current liabilities</b>	<u>59,726</u>	<u>10,669</u>
<b>Net assets</b>		
Unrestricted	90,495	78,453
Temporarily restricted	40,588	162,789
<b>Total net assets</b>	<u>131,083</u>	<u>241,242</u>
<b>Total liabilities and net assets</b>	<u>\$ 190,809</u>	<u>\$ 251,911</u>

**WEST VIRGINIA FOUNDATION FOR RAPE INFORMATION AND SERVICES, INC.**

**STATEMENT OF ACTIVITIES**

*Year ended June 30, 2018*

	Unrestricted	Temporarily Restricted	Total
<b>Support and revenue</b>			
Rape Prevention Education and Preventative Health Block Grant	\$ 325,241	\$ -	325,241
Sexual Assault Services Program Grant	338,421	23,981	362,402
Grants to Encourage Arrest Policies	124,988	-	124,988
Rural Domestic Violence, Sexual Assault, and Stalking Assistance Program	322,228	-	322,228
Stop Violence Against Women Grants	95,204	-	95,204
Campus Grant	163,627	-	163,627
WV Sexual Assault Intervention and Prevention Grant	123,252	-	123,252
Grants to State Sexual Assault Coalitions	88,651	-	88,651
Victim Assistance Training and Technical Assistance Grant	45,981	-	45,981
Sexual Assault Kit Initiative Program	52,942	-	52,942
Prison Rape Elimination Act Program Grant	40,339	-	40,339
Symposium and training	24,815	-	24,815
Other support	62,771	4,102	66,873
Dues	225	-	225
Interest income	13	-	13
<b>Total support and revenue</b>	<b>1,808,698</b>	<b>28,083</b>	<b>1,836,781</b>
Net assets released from restrictions	150,284	(150,284)	-
<b>Total support, revenue, and reclassifications</b>	<b>1,958,982</b>	<b>(122,201)</b>	<b>1,836,781</b>
<b>Expenses</b>			
Program services	1,811,643	-	1,811,643
Supporting activities:			
Management and general	135,297	-	135,297
<b>Total expenses</b>	<b>1,946,940</b>	<b>-</b>	<b>1,946,940</b>
<b>Change in net assets</b>	<b>12,042</b>	<b>(122,201)</b>	<b>(110,159)</b>
<b>Net assets - beginning of year</b>	<b>78,453</b>	<b>162,789</b>	<b>241,242</b>
<b>Net assets - end of year</b>	<b>\$ 90,495</b>	<b>\$ 40,588</b>	<b>\$ 131,083</b>

**WEST VIRGINIA FOUNDATION FOR RAPE INFORMATION AND SERVICES, INC.**

**STATEMENT OF FUNCTIONAL EXPENSES**

**Year ended June 30, 2018**

	<u>Program Services</u>	<u>Management and General</u>	<u>Total</u>
<b>Expenses</b>			
Contractual services and grants	\$ 1,111,885	\$ -	\$ 1,111,885
Salaries and wages	264,614	84,577	349,191
Program support	167,284	-	167,284
Training and education	121,366	21,418	142,784
Employee benefits	45,617	8,276	53,893
State awareness	41,689	-	41,689
Payroll taxes and related	22,624	6,487	29,111
Printing	14,007	-	14,007
Telephone	7,903	2,496	10,399
Travel	7,696	1,358	9,054
Office supplies and expense	6,116	1,931	8,047
Professional fees	-	5,500	5,500
Insurance	-	2,988	2,988
Postage	842	266	1,108
	<u>1,811,643</u>	<u>135,297</u>	<u>1,946,940</u>
Total expenses before depreciation	1,811,643	135,297	1,946,940
Depreciation	<u>-</u>	<u>-</u>	<u>-</u>
	<u>\$ 1,811,643</u>	<u>\$ 135,297</u>	<u>\$ 1,946,940</u>

**WEST VIRGINIA FOUNDATION FOR RAPE INFORMATION AND SERVICES, INC.**

**STATEMENT OF ACTIVITIES**

*Year ended June 30, 2017*

	Unrestricted	Temporarily Restricted	Total
<b>Support and revenue</b>			
Rape Prevention Education and Preventative Health Block Grant	\$ 370,823	\$ 62,167	432,990
Sexual Assault Services Program Grant	337,564	25,189	362,753
Grants to Encourage Arrest Policies	257,608	53,744	311,352
Rural Domestic Violence, Sexual Assault, and Stalking Assistance Program	268,513	-	268,513
Stop Violence Against Women Grants	135,099	-	135,099
Campus Grant	129,175	-	129,175
WV Sexual Assault Intervention and Prevention Grant	102,066	9,184	111,250
Grants to State Sexual Assault Coalitions	86,452	-	86,452
Victim Assistance Training and Technical Assistance Grant	38,762	-	38,762
Sexual Assault Kit Initiative Program	34,705	-	34,705
Prison Rape Elimination Act Program Grant	13,160	-	13,160
Symposium and training	20,262	3,278	23,540
Other support	30,318	-	30,318
Dues	225	-	225
Interest income	11	-	11
<b>Total support and revenue</b>	<b>1,824,743</b>	<b>153,562</b>	<b>1,978,305</b>
Net assets released from restrictions	45,202	(45,202)	-
<b>Total support, revenue, and reclassifications</b>	<b>1,869,945</b>	<b>108,360</b>	<b>1,978,305</b>
<b>Expenses</b>			
Program services	1,727,799	-	1,727,799
Supporting activities:			
Management and general	137,362	-	137,362
<b>Total expenses</b>	<b>1,865,161</b>	<b>-</b>	<b>1,865,161</b>
<b>Change in net assets</b>	<b>4,784</b>	<b>108,360</b>	<b>113,144</b>
<b>Net assets - beginning of year</b>	<b>73,669</b>	<b>54,429</b>	<b>128,098</b>
<b>Net assets - end of year</b>	<b>\$ 78,453</b>	<b>\$ 162,789</b>	<b>\$ 241,242</b>

The accompanying notes are an integral part of these financial statements.



**WEST VIRGINIA FOUNDATION FOR RAPE INFORMATION AND SERVICES, INC.**

**STATEMENT OF FUNCTIONAL EXPENSES**

**Year ended June 30, 2017**

	<u>Program Services</u>	<u>Management and General</u>	<u>Total</u>
<b>Expenses</b>			
Contractual services and grants	\$ 1,056,974	\$ -	\$ 1,056,974
Salaries and wages	310,453	90,775	401,228
Program support	133,939	-	133,939
Training and education	102,668	18,118	120,786
Employee benefits	34,227	7,107	41,334
Payroll taxes and related	26,673	7,016	33,689
Printing	30,976	-	30,976
Travel	16,305	2,878	19,183
Telephone	6,860	2,049	8,909
Office supplies and expense	6,413	1,915	8,328
Professional fees	-	4,700	4,700
Insurance	-	2,600	2,600
State awareness	1,630	-	1,630
Postage	681	204	885
	<u>1,727,799</u>	<u>137,362</u>	<u>1,865,161</u>
Total expenses before depreciation	1,727,799	137,362	1,865,161
Depreciation	<u>-</u>	<u>-</u>	<u>-</u>
	<u>\$ 1,727,799</u>	<u>\$ 137,362</u>	<u>\$ 1,865,161</u>

**WEST VIRGINIA FOUNDATION FOR RAPE INFORMATION AND SERVICES, INC.**

**STATEMENTS OF CASH FLOWS**

**Years ended June 30, 2018 and 2017**

	<b>2018</b>	<b>2017</b>
<b>Cash flows from operating activities</b>		
Change in net assets	\$ (110,159)	\$ 113,144
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities:		
Depreciation	-	-
Change in:		
Grants receivable	(88,089)	(1,597)
Prepaid expenses	(580)	(2)
Disbursements in excess	18,868	-
Accounts payable	30,878	-
Accrued compensated absences	(689)	(919)
<b>Net cash used by operating activities</b>	<u>(149,771)</u>	<u>110,626</u>
<b>Net change in cash</b>	(149,771)	110,626
<b>Cash - beginning of year</b>	<u>149,771</u>	<u>39,145</u>
<b>Cash - end of year</b>	<u>\$ -</u>	<u>\$ 149,771</u>
<b>Supplemental disclosure of cash flow information</b>		
Cash paid for interest	\$ -	\$ -

**NOTES TO FINANCIAL STATEMENTS**

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**June 30, 2018 and 2017**

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**1. Organization and Nature of Business**

**West Virginia Foundation for Rape Information and Services, Inc.** (Organization) was established on June 22, 1982 to provide a comprehensive coordination of statewide rape information services, to educate and train persons on the issues surrounding sexual violence, and to promote and implement sexual violence prevention and intervention activities. The Organization's programs and projects are funded mainly through federal and state grants.

**2. Summary of Significant Accounting Policies**

***Basis of Accounting***

The accompanying financial statements have been prepared on the accrual basis of accounting as contemplated by generally accepted accounting principles, and accordingly, reflect all significant receivables, payables, and other liabilities.

***Basis of Presentation***

The Organization's financial statement presentation follows the recommendations of the Financial Accounting Standards Board (FASB) Codification Section 958.205 *Not-for-Profit Entities Presentation of Financial Statements* (ASC 958.205). Under ASC 958.205, the Organization is required to report information regarding its financial position and activities according to three classes of net assets based on the existence or absence of donor restrictions. The Organization's net assets and changes therein are classified and reported as follows:

*Unrestricted net assets:* represent resources whose use is not limited or restricted by donors.

*Temporarily restricted net assets:* represent resources whose use is limited by donor-imposed stipulations that either expire by the passage of time or can be fulfilled or otherwise removed by the organization's actions.

*Permanently restricted net assets:* represent resources whose use is limited by donor-imposed stipulations that neither expire or can be fulfilled or otherwise removed by the organization's actions.

For the years ended June 30, 2018 and 2017, the Organization had no permanently restricted net assets.

Additionally, the Organization follows FASB Codification Section 958.605 *Not-for-Profit Entities Revenue Recognition* (ASC 958.605). In accordance with ASC 958.605, contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted depending on the existence or nature of donor restrictions. Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restrictions expire in the same reporting period in which the support is received. All other donor restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

**NOTES TO FINANCIAL STATEMENTS**

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**June 30, 2018 and 2017**

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**2. Summary of Significant Accounting Policies (continued)**

***Contributions***

Unconditional promises to give are recognized as revenue and included in grants, contracts, and allocations receivable, in the period the promise is given. Such unconditional promises to give are recorded at net realizable value if expected to be collected in one year and at fair value if expected to be collected in more than one year.

Contributions of long-lived assets are reported as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Contributions of long-lived assets with explicit restrictions that specify how the assets are to be used, and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations regarding how those long-lived assets are to be used, expirations of donor restrictions are reported when the donated or acquired long-lived assets are placed in service.

***Cash and Cash Equivalents***

Cash consists of cash in a checking account. The Organization considers all highly liquid investments with a remaining maturity date of three months or less at the time of purchase to be cash equivalents. For the years ended June 30, 2018 and 2017, the Organization did not hold any cash equivalents.

***Estimates***

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect reported amounts of assets and liabilities and disclosures of any contingent assets and liabilities at the date of the financial statements. Such estimates also affect the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results may differ from these estimates.

***Grants Receivable***

Grants receivable and the related revenues are recorded when expenses applicable to grants operating on a cost reimbursement basis have been incurred. The Organization's grants receivable consist primarily of receivables from federal and state granting agencies and are deemed fully collectible; consequently, no provision for uncollectible accounts is considered necessary.

***Donated Services***

In accordance with ASC 905.605, donated services are recognized as contributions if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by the Organization. For the years ending June 30, 2018 and 2017, no services were received that met the criteria for recognition as donated services.

**NOTES TO FINANCIAL STATEMENTS**

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**June 30, 2018 and 2017**

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**2. Summary of Significant Accounting Policies (continued)**

***Functional Expenses***

The costs of providing program and supporting activities have been presented on a functional basis in the statement of functional expenses, and are summarized in the statement of activities. Expenses are charged to program or supporting activities as incurred or allocated using a statistical basis.

***Fair Value Measurements***

FASB Codification Section 825 (ASC 825) *Financial Instruments* permits an entity to elect fair value as the initial and subsequent measurement attribute for certain financial statement assets and liabilities. Entities electing the fair value option would be required to recognize changes in fair value earnings. The adjustment to reflect the difference between fair value and the carrying amount is accounted for as cumulative effect adjustment to net assets as of the date of the adoption. The adoption of this pronouncement did not have an effect on the Organization's financial statements. The Organization did not elect the fair value methodology permitted under ASC 825 for any financial instrument or other item that is not currently required to be measured at fair value.

FASB Codification Section 820 (ASC 820) *Fair Value Measurements and Disclosures* defines fair value, establishes a framework for measuring fair value, and expands disclosures about fair value measurements. Under ASC 820, various inputs are used in determining the fair value of assets and liabilities. These inputs are summarized in a hierarchy that segregates fair value measurement in the three levels (levels 1, 2, and 3), determined by the nature of input as follows:

- Level 1 – Unadjusted quoted prices in active markets for identical assets or liabilities. An active market is a market in which transactions occur with sufficient frequency and volume to provide pricing information on an ongoing basis. A quoted market price in an active market provides the most reliable evidence of fair value.
- Level 2 – Other significant observable inputs, including quoted prices of similar securities in active markets, quoted prices for identical securities in markets that are not active, and other market-corroborated inputs.
- Level 3 – Significant unobservable inputs, including the Organization's own assumptions in determining the fair value of investments, based on the best information available in the circumstances.

Valuation levels are not necessarily an indication of the risk associated with investing in those securities.

The fair value of the Organization's cash and cash equivalents, grants receivable, accounts payable, and accrued expenses approximate their carrying amounts due to the short-term nature of these instruments.

NOTES TO FINANCIAL STATEMENTS

June 30, 2018 and 2017

2. Summary of Significant Accounting Policies (continued)

**Income Taxes**

For Federal tax purposes the Organization is an exempt organization under Section 501(c)(3) of the Internal Revenue Code, and was determined not to be a private foundation by the Internal Revenue Service; however, the Organization remains subject to tax on any business income unrelated to its tax-exempt purpose. For the years ended June 30, 2018 and 2017, the Organization determined that no income taxes are due for its activities. Accordingly, no provision for income taxes has been accrued in these financial statements.

The Organization follows FASB Codification Section 740 *Accounting for Uncertainty in Income Taxes* (ASC 740). Accordingly, any penalties and interest associated with uncertain tax positions are accrued as part of any tax provision. For years ending June 30, 2018 and 2017, there were no uncertain tax positions requiring financial statement recognition, and there were no penalties or interest recognized related to uncertain tax positions.

The Organization files U.S. federal exempt organization returns. The Organization's Form 990, *Return of Organization Exempt from Income Tax* for the prior three (3) years are open to audit by the Internal Revenue Service.

3. Property and Equipment

Purchases of property and equipment are capitalized at cost. Donated assets are capitalized, in accordance with Organization guidelines, at the estimated fair value at the date of receipt. The Organization capitalizes purchased or donated property and equipment based on an assessment of the individual asset's useful life and cost or fair value. Depreciation is computed using the straight-line method over the estimated useful lives of the assets as follows:

<u>Class of property</u>	<u>Useful life in years</u>
Furnishings and equipment	5 - 7

4. Concentration of Risk

The Organization maintains its cash account in a financial institution located in West Virginia. The balances are insured by the Federal Deposit Insurance Corporation up to \$250,000. The Organization monitors its cash balance as well as the strength of the financial institution thereby mitigating its exposure to concentrations of credit risk.

For the years ended June 30, 2018 and 2017, the Organization received approximately 71% and 70%, respectively, of its grant funding from one federal grantor agency. Further, 32% and 26% of this funding was received directly from the federal grantor agency, and 68% and 74% was passed-through state agencies for the years ending June 30, 2018 and 2017, respectively. A loss or substantial reduction in this funding could have a significant impact on the Organization.

**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2018 and 2017**

**5. Accrued Compensated Absences**

Accrued vacation is included in these financial statements at the employee's current hourly rate at June 30, 2018 and 2017. In accordance with FASB Codification Section 710 *Compensation*, amounts accrued for future absences include amounts that are attributable to the employees' services already rendered, and only amounts that may be carried forward to periods subsequent to that in which they were earned.

**6. Retirement Plan**

The Organization established a Simplified Employee Pension plan (Plan) under Section 408(k) of the Internal Revenue Code. The Plan is non-contributory and is administered by Prudential. To be eligible an employee must be 21 years of age, have worked at least 3 of the immediately preceding 5 years, and not be covered under a collective bargaining agreement. Under the Plan, a predetermined contribution is made to the individual retirement account of each eligible employee, based on a percentage of their annual compensation. The Organization contributed \$13,106 and \$15,680 to the Plan for the years ending June 30, 2018 and 2017, respectively.

**7. Related Party Transactions**

The Organization's board of directors includes directors and members of management of certain subrecipient and contractually obligated organizations (related parties). The amount charged to expense to these related parties was approximately \$1,084,507 and \$1,026,031 for the years ended June 30, 2018 and 2017, respectively. At June 30, 2018 and 2017, there were no amounts due to these related parties included as accounts payable.

**8. Temporarily Restricted Net Assets**

Certain grants allow for disbursement requests in advance of related expenses and certain other grants disburse awards based on a schedule of payments rather than as related expenses are incurred. At June 30, 2018 and 2017, temporarily restricted net assets consisted of grant funding received in advance of related expenses. These grant funds will be reclassified to unrestricted net assets as expenses are incurred that satisfy the purpose restrictions.

	2018	2017
Purpose restriction		
Sexual assault intervention and prevention programs	\$ 23,982	\$ 150,284
Sane training	16,606	12,505
	<u>\$ 40,588</u>	<u>\$ 162,789</u>

**NOTES TO FINANCIAL STATEMENTS**

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***June 30, 2018 and 2017***

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**9. Subsequent Events**

FASB Codification Section 855 *Subsequent Events* (ASC 855) establishes general accounting for and disclosures of events that occur after the balance sheet date but before financial statements are issued or available to be issued. ASC 855 requires the disclosure of the date through which an entity has evaluated subsequent events and the basis for that date. In preparing these financial statements, the Organization has evaluated transactions for potential recognition or disclosure through September 6, 2018 the date the financial statements were available to be issued. During this period no material subsequent events were noted that require recognition or disclosure under ASC 855.



***INDEPENDENT AUDITOR'S REPORT ON  
INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS***

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors of  
**West Virginia Foundation for  
Rape Information and Services, Inc.**

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of **West Virginia Foundation for Rape Information and Services, Inc.** (a not-for-profit organization), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued my report thereon dated September 6, 2018.

**Internal Control over Financial Reporting**

In planning and performing my audit of the financial statements, I considered **West Virginia Foundation for Rape Information and Services, Inc.'s** internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of **West Virginia Foundation for Rape Information and Services, Inc.'s** internal control. Accordingly, I do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.


My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether **West Virginia Foundation for Rape Information and Services, Inc.'s** financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Morgantown, WV  
September 6, 2018

***INDEPENDENT AUDITOR'S REPORT ON  
COMPLIANCE FOR EACH MAJOR PROGRAM  
AND ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE UNIFORM GUIDANCE***

**Homer A. Ruckle, CPA**3803 Swallowtail Drive  
Phone & Fax: 304.594.9199**Certified Public Accountant**Morgantown, WV 26508  
harucklecpa@gmail.com

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR  
EACH MAJOR PROGRAM AND ON INTERNAL CONTROL  
OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Directors of  
**West Virginia Foundation for  
Rape Information and Services, Inc.**  
Fairmont, WV

**Report on Compliance for Each Major Federal Program**

I have audited **West Virginia Foundation for Rape Information and Services, Inc.'s** compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of **West Virginia Foundation for Rape Information and Services, Inc.'s** major federal programs for the year ended June 30, 2018. **West Virginia Foundation for Rape Information and Services, Inc.'s** major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, and the terms and conditions of its federal awards applicable to its federal programs.

**Auditor's Responsibility**

My responsibility is to express an opinion on compliance for each of **West Virginia Foundation for Rape Information and Services, Inc.'s** major federal programs based on my audit of the types of compliance requirements referred to above. I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about **West Virginia Foundation for Rape Information and Services, Inc.'s** compliance with those requirements and performing such other procedures as I considered necessary in the circumstances.

I believe that my audit provides a reasonable basis for my opinion on compliance for each major federal program. However, my audit does not provide a legal determination of **West Virginia Foundation for Rape Information and Services, Inc.'s** compliance.

### ***Opinion on Each Major Federal Program***

In my opinion, ***West Virginia Foundation for Rape Information and Services, Inc.'s*** complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018.

### **Report on Internal Control over Compliance**

Management of ***West Virginia Foundation for Rape Information and Services, Inc.*** is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above.

In planning and performing my audit of compliance, I considered ***West Virginia Foundation for Rape Information and Services, Inc.'s*** internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of ***West Virginia Foundation for Rape Information and Services, Inc.'s*** internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of my testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Morgantown, WV  
September 6, 2018

***SCHEDULE OF EXPENDITURES OF FEDERAL  
AND STATE AWARDS***

**WEST VIRGINIA FOUNDATION FOR RAPE INFORMATION AND SERVICES, INC.**

**SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS**

**Year ended June 30, 2018**

<u>Grantor Agency</u>	<u>Program Title</u>	<u>CFDA Number</u>	<u>Grant or Agreement Number</u>	<u>Pass Through to Subrecipients</u>	<u>Federal Expenditures</u>
<b><u>U.S. Department of Health and Human Services</u></b>					
<u>Passed through:</u>					
WV Department of Health and Human Resources	Rape Prevention Education, and Preventive Health Block Grant	93.136 and 93.758	G170788 & G180733	\$ 221,727	\$ 387,408
Total U.S. Department of health and Human Services				<u>\$ 221,727</u>	<u>\$ 387,408</u>
<b><u>U.S. Department of Justice</u></b>					
	Grants to State Sexual Assault and Domestic Violence Coalitions	16.556	2015-SW-AX-0029 & 2017-SW-AX-0030	-	88,651
	Rural Domestic Violence, Dating Violence, Sexual Assault, and Stalking Assistance Program	16.589	2015-WR-AX-0001	254,217	322,228
<u>Passed through:</u>					
WV Department of Health and Human Resources	Grants to Encourage Arrest Policies	16.590	G170727 & G180813	79,753	178,732
WV Division of Justice and Community Services	Stop Violence Against Women Grants	16.588	14-VAW-002 & 14-VAW-003 & 15-VAW-002 & 16-VAW-003	22,521	95,219
WV Division of Justice and Community Services	Sexual Assault Services Program Grant	16.017	14-SASP-01 & 15-SASP-01 & 16-SASP-01 & 17-SASP-01	350,463	363,610
WV Division of Justice and Community Services	Prison Rape Elimination Act Program Grant	16.735	15-PRE-01 & 16-PRE-01	-	40,339
WV Division of Justice and Community Services	Sexual Assault Kit Initiative	16.833	2015-SAKI-001	-	52,942
WV Division of Justice and Community Services	Victim Assistance Training & Technical Assistance	16.582	15-VTTA-01	5,321	45,981
Fairmont State University	Intercollegiate Council Against Sexual Violence Consortium Grant	16.525	FSU-OSGA-02	-	163,627
Total U.S. Department of Justice				<u>712,275</u>	<u>1,351,329</u>
				<u>\$ 934,002</u>	<u>\$ 1,738,737</u>
				Totals	



**WEST VIRGINIA FOUNDATION FOR RAPE INFORMATION AND SERVICES, INC.**

**SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS**

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**Year ended June 30, 2018**

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<u>Grantor Agency</u>	<u>Program Title</u>	<u>CFDA Number</u>	<u>Agreement Number</u>	<u>State Expenditures</u>
<b><u>WV Department of Health and Human Resources</u></b>				
	Sexual Assault Intervention and Prevention Grant	N/A	G170444 & G180426	132,437
			Total	<u>\$ 132,437</u>

**June 30, 2018**

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**1. Basis of Presentation**

The accompanying schedule of expenditures of federal and state awards (Schedule) includes the federal and state grant activity of **West Virginia Foundation for Rape Information and Services, Inc.** The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements of Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Organization, it is not intended to, and does not, present the financial position, changes in net assets or cash flows of the Organization.

**2. Summary of Significant Accounting Policies**

Expenditures reported on the Schedule are presented on the accrual basis of accounting. Expenditures on the Schedule are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

**3. Indirect Cost Rate**

The Organization has elected not to use the 10-percent de minimus indirect cost rate allowed under the Uniform Guidance.

***SUPPLEMENTAL INFORMATION***

**WEST VIRGINIA FOUNDATION FOR RAPE INFORMATION AND SERVICES, INC.**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

**Year ended June 30, 2018**

**I. Summary of auditor's results**

**Financial statements**

Type of auditor's report issued: Unqualified

Internal control over financial reporting:

- Material weakness(es) identified? \_\_\_\_\_ Yes  X  No
- Significant deficiency(ies) identified that is(are) not considered to be material weakness(es)? \_\_\_\_\_ Yes  X  None reported
- Noncompliance material to financial statements noted? \_\_\_\_\_ Yes  X  No

**Federal awards**

Internal control over major programs:

- Material weakness(es) identified? \_\_\_\_\_ Yes  X  No
- Significant deficiency(ies) identified that is(are) not considered to be material weakness(es)? \_\_\_\_\_ Yes  X  None reported

Type of auditor's report issued on compliance for major programs: Unqualified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a)?

\_\_\_\_\_ Yes  X  No

**Identification of major programs**

_____ CFDA Number _____	_____ Name of Federal Program or Cluster _____
16.017	Sexual Assault Services Program

Dollar threshold used to distinguish between type A and type B programs:

\$ 750,000

Auditee qualified as low-risk auditee?

X  Yes \_\_\_\_\_ No

**WEST VIRGINIA FOUNDATION FOR RAPE INFORMATION AND SERVICES, INC.**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS**

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***Year ended June 30, 2018***

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Prior year audit findings

There were no federal award findings and questioned costs that were required to be reported in accordance with the Uniform Guidance in the prior audit.

**WEST VIRGINIA FOUNDATION FOR RAPE INFORMATION AND SERVICES, INC.**

**SCHEDULE OF WEST VIRGINIA STATE GRANT RECEIPTS AND EXPENDITURES**

**June 30, 2018 and 2017**

**1. Schedule of West Virginia State Grant Receipts and Expenditures**

State Spending Unit	Grant, Fund, or Commitment Number	2018	
		Receipts	Expenditures
West Virginia Department of Health and Human Resources: Bureau for Public Health	G180426	\$ 93,750	\$ 95,754
West Virginia Department of Health and Human Resources: Bureau for Public Health	G170444	27,499	36,683
Total		<u>\$ 54,999</u>	<u>\$ 56,383</u>

State Spending Unit	Grant, Fund, or Commitment Number	2017	
		Receipts	Expenditures
West Virginia Department of Health and Human Resources: Bureau for Public Health	G170444	\$ 97,501	\$ 88,317
West Virginia Department of Health and Human Resources: Bureau for Public Health	G160323	13,749	20,907
Total		<u>\$ 54,999</u>	<u>\$ 56,383</u>

***Basis of Presentation***

The accompanying schedule of West Virginia state grant receipts and expenditures includes the state grant activity of ***West Virginia Foundation for Rape Information and Services, Inc.*** for the fiscal years ended June 30, 2018 and 2017, and is presented on the cash basis of accounting. Under this method, revenues are recognized when received rather than earned, and expenses and purchases of assets are recognized when cash is disbursed rather than when the obligation is incurred. This basis of accounting differs from that of the financial statements as described in Note 2 to the financial statements. This schedule is presented for purposes of additional analysis and is not a required part of the financial statements