

West Virginia

Board of Funeral Service Examiners



ANNUAL REPORT

Submitted January 2008

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CURRENT BOARD MEMBERS

BEN F. WILLIAMS, President
Funeral Service Licensee
136 Sanger Street

John S. Stump
Funeral Service Licensee
PO Box 648
Grantsville, WV 26147

Raymond Tomassene
Secretary and Lay Member
3 Hazlett Court
Wheeling, WV 26003

John L. Atilli
Funeral Service Licensee
917 Cemetery Rd.
Martinsburg, WV 25401

A. Craig Rotruck
Crematory Operator Licensee
295 South Price Street
Kingwood, WV 26537

Stephen T. Varner
Funeral Service Licensee
HC 61, Box 102
Littleton, WV 26581

Chad A. Hutson
Funeral Service Licensee
500 East Main Street
Mannington, WV 26582

STAFF

Constance Sloan
Executive Director
Employed as Director 3/06 to present
Previously employed 4/05 as Supervisor

Doug Paxton
Investigator
Employment 2/07 to present

Michael Talbott
Inspector
Employment 8/05 to present

Price Calfee, III
Inspector
Employment 7/00 to present

EXPENDITURES/ REVENUES 7/1/2006-6/30/2007

Salaries	\$ 70,294.37
Annual Increment	1,050.00
Personnel Fee	547.00
Social Security Matching	5,327.21
Public Employees Insurance	5,245.13
Workers Compensation	451.00
Public Employees Retirement	5,011.77
Office Expenses	1,030.80
Printing	242.90
Rent	11,616.00
Utilities	85.00
Telecommunications	1,597.77
Professional Services	4,771.62
Travel	20,272.88
Computer Services	1,795.81
Office Machine Rentals	2,384.91
Membership Dues	862.50
Fire/Auto/Bond Insurance	8,590.00
Hospitality	402.08
Miscellaneous	5.00
Training/Development	125.00
Postage	2,558.95
Misc. Equipment Purchases	239.97
PEIA Reserve Transfer	<u>734.00</u>

TOTAL EXPENDITURES \$145,241.67

7/1/2006 Cash Balance	\$169,870.03
2007 Total Revenues Received	126,642.95
Revenue Refunds	0.00
2007 Expenditures	145,241.67
Cash Balance 6/30/2007	\$151,271.31

West Virginia Board of Funeral Service Examiners
179 Summers Street, Suite 305
Charleston, WV 25302

BOARD MEETING JANUARY 4, 2006
Charleston, West Virginia

The meeting was called to order by President Eugene T. Fahey at 1:00 p.m..
Members present: Eugene T. Fahey, Raymond Tomassene, A. Craig Rotruck,
Stephen Varner, Benjamin Williams, John Stump and John Attili. Nonmembers
present: Sherri Douglass, Executive Director; Constance Sloan, Supervisor; Karen
Thornton, assigned legal counsel from the Office of the Attorney General; and
Roger Price, of the Funeral Directors Association.

President Fahey welcomed the two newest members of the Board, John Stump and
John Attili.

President Fahey asked the Board Members to observe a moment of silence for the
coal miners killed in the recent mine accident in Sago, West Virginia.

The first matter on the Agenda was the "Future Vision of the Board" and President
Fahey asked Mr. Rotruck to make his comments concerning that issue. Mr. Rotruck
stated that he has expressed to the President his concerns that the Board needed to
structure the Board like a business and that he thought the Board needed a personnel
policies and procedures manual. He then passed out a draft of a handbook and
stated that it could be modified by the members. He also stated that the handbook
contained a "mission statement."

Mr. Williams stated that he thought the President should form a Committee to
develop Board policies.

Mr. Varner said he had a personal problem with the mission statement as the Board
is appointed by the Governor and the Legislature defines what the Board does and
that he did not think they could go beyond the parameters of what is defined by the
Legislature.

Ms. Thornton stated that whatever the Board did they should comply with the
statute and rules which specifically delineate what the Board is to do and it must be
within those guidelines. She further stated that the Board was bound to follow the

Rules and Regulations of the Division of Personnel. Mr. Rotruck asked to have those policies made available. Ms. Douglass informed the Board that these policies were available on-line and that the Board has followed those guidelines since at least 1997 when she was hired by the Board.

Mr. Attili stated that he thought that any place you work and no matter what your job was that you should know what was expected of you and have those expectations spelled out and that the Board should do that so they would know what their obligations are.

Mr. Stump said he agreed with Mr. Attili and that the presence of the manual was imperative and that it needs to be done and that there was a real need for it in any organization or business.

President Fahey said that he thought what the members were getting at was an employee manual which would specifically address everything from vacation, personal days, duties, etc. Ms. Douglass stated that the staff follow the Division of Personnel rules regarding vacation time and time sheets.

Ms. Thornton stated that it sounded like some of the board members weren't familiar with the Division of Personnel's policies and that the Board may want to provide everyone with a copy of those documents. Mr. Williams stated that he did not know those guidelines were on line and that maybe they not need to duplicate them.

President Fahey asked for a motion. Mr. Williams said he was unaware we had any guidelines at all. Ms. Thornton suggested that the Board start by looking at DOP rules first and then discuss it next month. The Board agreed with Ms. Thornton's suggestion. Ms. Douglass was instructed to provide the website information to the members and then it could be discussed at the February meeting.

President Fahey wanted to know if there was to be some deviation of the Agenda. Mr. Williams asked that they move to Personnel Policies and hiring of additional staff.

President Fahey said they would now discuss hiring of additional staff.

Mr. Rotruck said that he would like to make a motion to hire Ms. Sloan three days a week, a minimum of three days a week. Mr. Rotruck stated that "the Board had her here before and we have legislation coming up and we have other things that we need to address in the future."

President Fahey stated that Mr. Rotruck had made a motion to hire Ms. Sloan for three days a week, a minimum of three days a week, and asked if there was a second to the motion. The motion was seconded by Mr. Tomassene. Motion carried, 6-1, with President Fahey voting against the motion.

Mr. Williams stated that he thought the office should be open 40 hours a week and that the telephone should be answered and that he didn't think there should be kids in the office. President Fahey stated that he agreed to a certain extent, that the office needs to be open for the general public and that the Board had asked Ms. Douglass to get back to the Board in February concerning the amount of people who actually came in to the office. There was some discussion relating to the office hours and the current phone system. President Fahey provided a brief history of the necessity of such phone system. Ms. Thornton advised that a disclaimer must be given prior to recording any telephone conversation and that the recorded message provided such disclaimer prior to the staff answering the phone. After much discussion on that matter, it was decided that the telephone could be answered when it rang and if it became necessary during the conversation, that staff would tell the caller that the conversation was now going to be recorded.

Mr. Varner asked if the Board was going to delegate to Ms. Douglass what Ms. Sloan's responsibility in the office will be insofar as the day-to-day operation. Mr. Rotruck stated that was something between the Board and the Executive Director. Ms. Sloan stated that there had not been a problem with her and Ms. Douglass in the past.

Mr. Atilli asked if the employees had a job description and was there a written copy. Ms. Douglass stated that she believed that prior to her coming onto the Board there was a description for the Executive Director and since she took the job they had made descriptions for the investigators and inspectors but there had not been a need to outline her responsibilities to this point because she had all other responsibilities as the only full time staff.

Mr. Rotruck stated that as the Board grew and took on more responsibilities and an increased work load that was where the division of labor had to come in and that as the Board starts doing more and more one person can't wear all the hats.

Mr. Atilli stated that by having job descriptions, people would know what their jobs are and that was where they should start when talking about personnel policies. Mr. Stump said that he agreed.

President Fahey asked how Ms. Sloan's coming on three days a week would affect

part-time/full-time benefits. Ms. Douglass stated that if it was three full days a week that would be more than 20 hours, meaning the Board would be required to offer her benefits, which may have some impact on her current retirement benefits. Ms. Sloan stated that as long as she didn't make \$15,000 in a calendar year she could work.

Ms. Thornton advised the Board regarding the motion to hire Ms. Sloan and the offer and acceptance of the job. After some discussion President Fahey asked if the proposed job offer was suitable to her and she replied that she was willing to work part time three days a week but no more right now but if there was a problem and she was needed, she could work additional hours.

Mr. Williams then brought up his concerns with Ms. Douglass' baby in the office, asking what kind of liability the Board had if something should happen at the office. Mr. Varner stated that he personally didn't have any problem with occasionally her having the baby at the office. Mr. Williams asked what "occasionally" meant. President Fahey stated that he was waiting until February before he had any comment because he would like to know what the "traffic" is, with regard to people coming into the office.

Mr. Attili stated that the only exceptions he had ever made to the rule of no children at the business was when there was a two-hour delay for school or something like that which happens rarely.

Mr. Stump stated that his position was the same as Mr. Attili, regarding emergencies or when something is wrong, but not on a daily basis. Mr. Rotruck stated that he thought this was a situation which needed discussed. Mr. Varner stated that at the last meeting she was told to get back to the Board in February and the Board should allow her to do that. President Fahey stated that when they put personnel policies together "that should be part of it, the whole idea of personnel policies is what is and what is not expected so that everything is covered and you have a guideline of what our expectations are of a particular employee and I think that should be a part of it."

Ms. Douglass stated to the Board, for the benefit of the new members, that the Board did authorize her to bring the baby to work with her when she made her announcement to the Board that she was pregnant and when they were talking about some of the ways the Board might be handle maternity leave and returning to work. Ms. Douglass also stated that the Board also told her that she could work at home on occasion as well and that Board changed that policy at the last meeting and she has not worked at home since. She informed the Board that she had only worked at

home once a week or every two weeks.

There was more discussion regarding the office hours, telephone, and other matters. Mr. Williams made a motion that “the office be open 40 hours a week, look into a phone system where we can punch in and record when we need and I think we should give Sherri 30 days until the next meeting to find a day care center.”

President Fahey asked if that motion could be broken down into three motions. The Board agreed. President Fahey then stated that the first motion by Mr. Williams is to keep the office open 40 hours a week. Motion was seconded by Mr. Attili. Motion carried unanimously.

The second motion by Mr. Williams was to direct Ms. Douglass to find another system that we can record the calls as needed. Ms. Sloan stated that she didn’t think the Board needed another system, that the phone could be answered without utilizing the prerecorded message and that recording could also be done using the current phone system.

The motion by Mr. Williams was then amended that the phone would be answered manually as much as possible and record only when necessary. The motion was seconded by Mr. Attili and carried unanimously.

Mr. Williams then moved that by February 9, 2006 the Board “direct Sherri to find a solution the daycare and to take the baby out of the office.” The motion was seconded by John Attili. Motion carried, 5-2 with President Fahey and Mr. Varner voting against the motion. Mr. Varner stated that the reason he voted no was that the Board had originally given her until the February meeting to develop a plan for the office.

President Fahey then asked for a roll call vote:

Mr. Attili	Yes
Mr. Varner	No
Mr. Stump	Yes
Mr. Rotruck	Yes
Mr. Williams	Yes
Mr. Tomassene	Yes
President Fahey	No

Next on the agenda was legislative issues. Mr. Rotruck stated that the Board had legislative issues coming up and asked if the Board could be brought up to date. Mr. Varner responded that the Board was seeking an amendment to the reciprocity

law during the upcoming Legislative session. Mr. Varner stated that he personally hand delivered the proposed amendment to his House of Delegates representative and that it was now in the hands of the House Clerk so that it would be ready early in the session. Copies of the draft were then handed out to the members. Mr. Varner explained what the changes were to the law and why they needed to be made.

Mr. Williams asked Mr. Rotruck if he thought there was a possibility that Preneed would be changed from the Attorney General's Office to the Board. President Fahey felt that while he would like to see Preneed under the Board's jurisdiction, it would be a massive undertaking that was not likely to occur and that the Board would need help from a lot of people in high places. Mr. Stump stated that this profession is in a crisis situation with the Attorney General's Office and it is the one most important thing facing their profession and that he didn't think the Board could do anything else than to try to correct that situation.

Mr. Tomassene left the room at 2:19 p.m. and returned at 2:24 p.m.

The discussion then moved to Committee Issues, Adding/Abolishing Committees. President Fahey asked what, if any, Committees did anyone want abolished and added that he didn't think there were any they could abolish and still effectively work as a Board. The CE Committee was discussed and it was agreed that the current process is going well. Mr. Rotruck also stated he would like to see an additional member on the Complaint Committee. The makeup of the Committee and the number of people on the Board voting was discussed as well as the process of the Committee. Ms. Thornton advised against adding another member to the Complaint Committee because it could disrupt the hearing process if a quorum could not be met.

The next item was Committee Appointments. President Fahey made the following appointments: Mr. Atilli and Mr. Stump were appointed to the Legislative Committee. Mr. Atilli was appointed to the Exam Committee. Mr. Williams was appointed to the Complaint Committee.

President Fahey then stated that he wanted to discuss the issue of legal counsel at board meetings and get the opinion of the Board members, as it had been suggested that legal counsel was not necessary at all meetings and that the board could save money by not having legal counsel present. Ms. Thornton stated that some boards have their attorney at meetings, while some do not; some boards call when they have issues; some attorneys are only present during a portion of a meeting. Ms. Thornton also advised the Board that she would no longer be assigned to the Board,

as she was being moved to the Division of Personnel. She also added that Ms. Douglass was the best executive director she had worked with, having worked with numerous boards over the years and that because Ms. Douglass was capable of drafting most legal documents, the board was already saving a lot of money.

President Fahey stated that he had one other issue, that he was the “concerned board member” mentioned in the recent memo to the members of the Board. His concern was discussing either Board related items outside of the official business of the Board and that goes for office staff as well as Board members.

Mr. Price was then introduced and asked if there were any comments regarding the proposed amendment to the Medical Power of Attorney form in statute. Ms. Douglass advised the Board members as to the proposed changes and why those changes were felt by Dr. Alvin Moss to be necessary. Mr. Price advised the members as to the past history of the MPOA. There appeared to be no opposition to the proposed amendment, but that the language could be cleaned up.

Mr. Williams asked if the plaques for former members Mr. Brent Parker and Mr. John Chapman could be given at the Association dinner. Mr. Price stated that he saw no problem with doing that.

Mr. Williams then made a motion to adjourn, seconded by Mr. Tomassene.

The meeting adjourned at 2:45 p.m.

West Virginia Board of Funeral Service Examiners
179 Summers Street - Room 305
Charleston, WV 25301

BOARD MEETING
February 9, 2006

The meeting was called to order at 12:34 pm by President Eugene T. Fahey. Members present: John Stump, Eugene T. Fahey, John Attili, Raymond Tomassene, A. Craig Rotruck, Stephen Varner and Benjamin Williams. Nonmembers present: Sherri Douglass, Board Executive Director; Katherine Campbell, assigned legal counsel from the Office of the Attorney General. Also present were Inspectors Calfee and Talbott, and William T. Douglass, Jr., spouse of Ms. Douglass.

From 12:36 pm until 12:57 pm., the board welcomed eight (8) new licensees-in-charge for orientation:

Timothy Sizemore, Steven Jeffers, Danny Carnegie, Melvin Milburn, Richie Tankersley, Rebecca Powell, Jerry McConnell and Robert Frey (Mr. Frey entered at 12:52 pm). All licensees-in-charge exited the meeting and the Board recessed from 12:57 pm to 1:10 pm.

The Board took up administrative matters, first reviewing minutes from the November 2005 and January 2006 meetings. After two corrections, Mr. Williams moved and Mr. Tomassene seconded to approve the minutes as amended. Motion carried, 7:0.

The Board quickly reviewed committee reports without action and then reviewed financial reports and correspondence from the Performance Evaluation and Research Division. There being no questions, Mr. Tomassene moved and Mr. Attili seconded to approve the reports as presented. Motion carried, 7:0. For FY2006, the reports included a month-to-month comparison for three fiscal years, purchase card logs, and accounting statements. As of December 31, 2005, the board had received \$132,689.45 in revenue, in addition to the \$83,125.31 surplus from fiscal year 2005 for a total of \$215,814.76. The board has expended \$69,357.95, leaving an account balance of \$146,456.81. Revenue continues to be collected biennially.

Ms. Douglass also presented the board with two items affecting the board's finances, the first being a quote to convert the state jurisprudence examination to computer based format. Conversion would be \$1935 for one form and \$750 for each additional form. The board would then pay \$75.00 plus shipping per examination. After discussion about the advantages and disadvantages, Mr. Williams moved and Mr. Tomassene seconded to convert the examination to a computer based format, provided

that concerns about disabled and computer illiterate candidates are sufficiently addressed by the testing company. Motion carried, 7:0. The second item was DSL internet service for the office. Due to another agency moving, the Board can no longer “piggy back” off their service. Ms. Douglass provided quotes for all companies which have available service. After much discussion, Mr. Atilli moved and Mr. Williams seconded to utilize Fibernet’s 384K package, with some discretion to purchase a higher package with a speed fitting the board’s needs. Motion carried, 7:0.

The Board recessed from 1:40 pm to 1:50 pm and then reconvened for one administrative hearing. That hearing was recorded by court reporter David Bolin. A separate transcript will be prepared for that portion of the meeting.

The Board then briefly recessed again and reconvened at 2:17 pm, at which time Mr. Williams moved and Mr. Tomassene seconded to go into Executive Session to discuss a matter related to effecting a license, in accordance with WV Code §6-9A-4(b)(4) of the Open Governmental Proceedings Law. Motion carried, 7:0. The Board entered Executive Session at 2:21 pm. All guests exited, as well as Ms. Campbell, since she prosecuted the case. During Executive Session, complaint committee members were asked to refrain from deliberating. Ms. Douglass also did not participate in deliberations, since she testified in the hearing. Ms. Constance Sloan, employee, entered the meeting briefly to answer questions regarding procedure. The Board came out of Executive Session at 2:45 pm, at which time all guests reentered and Mr. Atilli moved and Mr. Tomassene seconded the following: The Board will leave Mr. Rexford Workman, Jr.’s license in effect until the next license renewal period. If, at that time, he has failed to obtain proper continuing education credits, his license would not be renewed. Ms. Campbell was directed to submit findings of fact and conclusions of law, or have another attorney at the Attorney General’s Office submit such if it posed a conflict of interest. Findings of fact should emphasize that Mr. Workman was issued a license which is valid until 2006. Motion carried, 5:0, with complaint committee members Mr. Williams and Mr. Rotruck recusing themselves from voting.

Immediately thereafter, Mr. Atilli moved and Mr. Williams seconded that the Board go into Executive Session to discuss legal matters, in accordance with WV Code §6-9A-4(b)(7) of the Open Governmental Proceedings law in which the board will be considering an official investigation or matter relating to law enforcement. Motion carried 7:0. Board entered into Executive Session at 3:00 pm. All guests exited. Ms. Campbell stayed.

Discussion then occurred with regard to Complaint Committee activity. At 3:15 pm, the Board came out of Executive Session. All guests reentered.

The following motions were made consecutively. Each time complaint committee

members were recused. Mr. Varner moved and Mr. Atilli seconded to accept the recommendations of the complaint committee and close the following cases: Inspection 3 (2005), Inspection 4 (2005), Inspection 5 (2005). Motion carried, 5:0. Mr. Varner moved and Mr. Tomassene seconded to accept the recommendations of the complaint committee and close the following informal investigations for lack of evidence: I 2003-03, I 2003-04, I 2003-05 and Unassigned cases one through four. Motion carried, 5:0. Mr. Varner moved and Mr. Tomassene seconded to accept the recommendations of the complaint committee and dismiss the following formal complaints: C 2005-07, C 2005-08, C 2006-01. Motion carried, 5:0. And finally, Mr. Varner moved and Mr. Atilli seconded to accept the recommendation of the complaint committee to initiate an investigation into I 2006-01. Motion carried, 4:0, with Mr. Williams, Mr. Fahey and Mr. Rotruck recusing themselves for reasons noted in complaint committee minutes.

After brief discussion, Mr. Atilli moved and Mr. Tomassene seconded not to accept the original recommendation of the complaint committee and instead made the following motion related to CE 2005-01, CE 2005-03, CE 2005-04, CE 2005-07 and CE 2005-08: The Board will leave the licenses in effect until the next license renewal period. If, at that time, a licensee has failed to obtain proper continuing education credits, the license would not be renewed. Motion carried, 5:0 with complaint committee members recusing themselves. The board then recessed from 3:25 pm to 3:32 pm. Upon reconvening, Ms. Douglass informed the board that there was one additional matter, CE 2005-06. After brief discussion, Mr. Atilli moved and Mr. Tomassene seconded that the board take the same action as the cases listed above and leave the licensee's license in effect until the next license renewal period. If, at that time, the licensee has failed to obtain proper continuing education credits, the license would not be renewed. Motion carried, 5:0 with complaint committee members recusing themselves.

At 3:35 pm, Mr. Shane Ritchie addressed the board. He is currently a distance learning student at Pittsburgh Institute of Mortuary Science. He has not obtained the required hours to qualify for apprenticeship, but is getting ready to enroll in the clinical portion of his education, which requires him to perform embalmings under a licensed embalmer. However, he needs a license of some sort in order to perform the embalmings legally in West Virginia. The Board had lengthy discussion and determined that they could not immediately aid Mr. Ritchie. Then, Mr. Rotruck moved and Mr. Williams seconded that the board's legislative committee pursue legislation immediately to create a new class of license for students. Motion carried, 7:0. Mr. Ritchie exited the meeting at 3:48 pm.

The board then proceeded with other administrative matters, first reviewing two reciprocal applications.

After brief discussion of qualifications, the board determined that DAVID BASHLINE (PA) and KENNY WAYNE MANN (VA) both met requirements for licensure. Mr. Stump moved and Mr. Williams seconded to approve the reciprocal applications for both. Motion carried, 7:0.

*Note of record: there were no reinstatement applications or courtesy card applications.

Briefly, Ms. Douglass reviewed the LRR examination statistics with the Board, showing a total of 58 candidates since July 2002 through December 2005, with 31 passing on the first attempt for a 54% pass rate. 18 of 25 candidates passed on the second attempt, equaling a 72% pass rate and 4 of 5 candidates passed on the third attempt, equaling a 80% pass rate. All candidates opting to do an Examination Review passed on the next attempt. There are 5 candidates to retest.

President Fahey presented the board with wall certificates for approval and signatures, for applicants having met qualifications for their respective registration or licensure as follows: FRED BAILEY (Apprentice), DUSTIN R. CREAMEANS (Apprentice), MARLA W. MEEK (Apprentice), JASON B. JIMMIE (Crematory Operator), TIMOTHY E. BIAS (Funeral Service Licensee), JENNIFER L. BLEVINS (Funeral Service Licensee), RACHEL S. FISCHER (Funeral Service Licensee), WILLIAM R. FORD (Funeral Service Licensee), JEFFREY A. KELLER (Funeral Service Licensee), REBEKAH E. POWELL (Funeral Service Licensee), CHAD M. TILLER (Funeral Service Licensee), having met requirements for and requesting certification or licensure.

There was no crematory activity to report. President Fahey presented the board with funeral establishment activity for November 2005 to present: ADAM TOLER MEMORIAL FUNERAL HOME, change of licensee-in-charge from Richie Tankersley to Rebekah Powell; BRADLEY J. MAYLE FUNERAL HOME, owned by Bradley J. Mayle, opened for business with John Fox as licensee-in-charge; FREY HOME FOR FUNERALS, change of licensee-in-charge from William Frey (deceased) to Robert Frey, Jr.; GEMONDO FUNERAL HOME, sold to new owner Carl Greathouse, with Carl Greathouse as licensee-in-charge; MCCONNELL FUNERAL HOME, change of licensee-in-charge from Jerry M. McConnell (deceased) to Jerry A. McConnell; MCGLUMPHY MORTUARY, change of licensee-in-charge from Sheila Carpenter to Danny Carnegie; MEMORIAL FUNERAL CHAPELS, sold to new owners J. Steven Jeffers and Timothy Sizemore, with J. Steven Jeffers as licensee-in-charge of the Sutton location and Timothy Sizemore as licensee-in-charge of the Flatwoods location; EACKLES-SPENCER & NORTON FUNERAL HOME, sold a portion of the business to Evelyn and Alan Norton, with no change in licensee-in-charge; DOUGLAS FUNERAL HOME and DOUGLAS MORTUARY, change of

licensee-in-charge from Michael Linkous to Richie Tankersley; IAMS FUNERAL HOME, change of licensee-in-charge from Louis Iams (deceased) to Melvin Milburn.

Whereupon, Mr. Attili moved and Mr. Tomassene seconded to approve all new licensees/registrants and facility activity as submitted. Motion carried, 7:0.

Inspection reports for the months of November 2005 through January 2006 were then reviewed. Inspectors Calfee and Talbott informed the board of the status of inspections and areas of concern.

A list of Continuing Education programs and providers were then reviewed. Mr. Williams moved and Mr. Tomassene seconded to approve programs and providers as submitted. Motion carried, 7:0.

The board then reviewed the most recent draft of the reciprocity bill, as drafted by Brenda Thompson, attorney for the House Government Organization committee. With no concerns being raised, Mr. Varner moved and Mr. Tomassene seconded to approve the draft. Motion carried, 7:0. Ms. Douglass informed the board that Ms. Thompson had said that it would be a “tough sell” to convince legislators to allow experience in lieu of education for reciprocal applicants but not in-state applicants. Ms. Douglass then presented the board with a second draft of an embalming report and the proposed amendment to include embalming reports as a required document in 6CSR1. Mr. Attili suggested including date and embalmer signature lines. Mr. Attili then moved and Mr. Tomassene seconded to approve the draft amendment, along with the embalming report with suggested changes. Motion carried, 7:0.

At this time, Mr. Stump addressed the board about his concerns related to the enforcement of preneed laws and suggested that the board seek action to resolve his concerns. After brief discussion, Mr. Stump moved and Mr. Tomassene seconded that “the Board will actively seek the transfer of preneed administration from the Office of the Attorney General to the Board of Funeral Service Examiners by seeking legislation for such transfer.” Motion carried, 7:0.

Discussion then turned to personnel matters, first dealing with staff duties. The board was presented with five pages of tasks performed by staff. After discussion about how best to divide the tasks, Mr. Williams moved and Mr. Tomassene seconded to appoint Mr. Varner and Mr. Attili in charge of analyzing the functions of the office and then report back to board about how best to divide the responsibilities. Motion carried, 7:0. The board then dealt with Constance Sloan’s declination of working three days per week due to the fact that it could interfere with her current retirement payments. After discussion, Mr. Williams moved and Mr. Attili seconded to retain Ms. Sloan for an average of twenty hours per week in a permanent position. Motion carried, 7:0.

The Board then moved on to Ms. Douglass' day care situation. At the previous meeting, the board had given Ms. Douglass until today to make day care arrangements. Ms. Douglass informed the board that she and her husband had been diligently seeking adequate child care without success to date. She informed them that they had tried to find a private sitter with no success and that friends from the area had even tried to assist with no success. She informed them that she was on waiting lists for day care centers and had been told by several of them that thirty days was not reasonable enough time to locate day care. She informed them that most waiting lists were between four and six months long and explained that many day care centers moved children in the next class or age group in late May to early June, to coincide with the end of the school year. She also informed them that many day care centers did not take infants. Legal counsel Katherine Campbell stated that she also was put on waiting lists when she began looking for child care. Ms. Douglass asked for more time.

Mr. Attili voiced a concern about the board's liability if Ms. Douglass' son were injured in the office. Ms. Campbell stated that it was common for people in her office to bring children to work on a "regular basis." Ms. Douglass said that whenever possible, family does care for her son, but it was limited because her mother-in-law lives in Clarksburg and her mother works full time. She indicated that her son is in the office usually no more than three days a week. There was discussion regarding office and phone traffic. Ms. Douglass and Ms. Sloan indicated that there was little office traffic and roughly 20 phone calls, with some days the phone "ring[ing] off the hook."

Mr. Attili asked if the matter could be turned over to "HR," referring to the Division of Personnel. Ms. Douglass informed the Board that while the Board follows DOP policies, that the Board was not "an affiliated agency." Mr. Rotruck interjected that the Board could set its own personnel policies.

Mr. Williams expressed that three months was too much time but he wasn't against "somewhat of an extension." Ms. Campbell asked if there had been any complaints. Mr. Williams said that her question was "crossing the line." Ms. Campbell apologized. Then President Fahey asked the question. Mr. Williams stated that there hadn't been any formal complaints but that people had mentioned they could hear the baby in the background on the telephone.

President Fahey asked if anyone had problems with Mr. William Douglass addressing the Board. There being no objections, Mr. Douglass stated that he and Ms. Douglass had made "personal, career, and financial decisions" based on the Board's original decision. He offered to sign a waiver of liability. Mr. Rotruck stated that there was no formal motion made to allow Ms. Douglass to bring her son to work. Heated

exchanges took place and then President Fahey said that he did not know if the decision was made as a formal motion, but did recall the Board giving permission, saying that if it was not in the form of a motion, "it was a directive, it was an agreement, it was a consent. It was a professional consent to her." Mr. Varner agreed.

After more discussion, President Fahey asked if there were any motions or further discussion. Mr. Rotruck suggested the Board, "just board members" go into Executive Session to discuss it further. Ms. Douglass immediately requested that the matter remain in Public Session. After additional discussion, Mr. Varner moved that "we, as a board, owe her that opportunity til May or June" to obtain daycare. President Fahey asked if he were allowed to second the motion. Ms. Campbell said that she did not know. There being no second, the motion died.

Mr. Attili again expressed his concern about liability. Ms. Douglass stated that it was a situation that she could not control. President Fahey stated that "we changed oars in the water" and that this was "gravely, gravely unfair" and told the Board that a decision had to be made today. Mr. Williams then moved "to give her an extension and we'll have a discussion on the time." Mr. Rotruck suggested a leave of absence. Ms. Douglass stated that she would not take a leave of absence and Mr. Varner said that would leave the office unmanned for 20 hours a week. There was more discussion about how long Ms. Douglass anticipated she would have brought her son to work if the Board hadn't changed their minds. Ms. Douglass indicated that when her son became mobile, making it more difficult to multitask. Mr. Douglass expressed his appreciation for the Board's initial generosity and apologized for offending anyone but the situation was an emotional one. Ms. Douglass stated that she did not believe that her work product had suffered and that she had "accomplished all goals and tasks."

Ms. Sloan exited the meeting.

Mr. Williams then stated while the minutes didn't show that the Board gave Ms. Douglass permission, he did recall that the Board "implied it, that it was alright." Mr. Stump stated that he did not like children in the workplace but did not want to cause a problem either and said that he was "torn between the two issues."

Mr. Rotruck asked why a person would want to bring a child to an environment where the doors were locked and phone calls were recorded for security purposes. He then added "are we going to modify the job or are we going to hold our position?" and "do we want to modify it to make it work or do people take responsibility for their actions?" Mr. Douglass asked if Mr. Rotruck had ever voiced a concern about liability and Mr. Rotruck responded "no" but that he had suggested that the board needed additional staff because the board shouldn't have a one-person office. There was

heated exchange between Mr. Douglass and Mr. Rotruck again.

President Fahey stated that he was “extremely discouraged” and that “I think we all should be ashamed of ourselves.” He added “We did tell them, implied to them, that it would be okay. We changed our minds. They’re a hundred percent in agreement with that. For God sake, they offered to sign a liability release, if that’s truly the issue, and all they’re asking for is a couple more months.”

Mr. Attili again expressed his concern about liability. Ms. Campbell said that there’s no guarantees but a waiver is “a step in the right direction.” Ms. Campbell offered to research liability issues. President Fahey asked if there were any motions. Mr. Attili moved to give legal counsel 30 days to prepare a report related to liability. There was additional discussion and the motion died.

Then Mr. Varner moved that “within 30 days, counsel will review the liability from the board’s perspective and the landlord’s perspective and get back with the Executive Director within 30 days so that in April, at our April meeting, we can resolve this issue.” Ms. Campbell was then instructed to pursue a liability release. Mr. Williams seconded the motion, after commenting that he didn’t appreciate some of Mr. Douglass’ comments that were directed to one board member. After, the board voted. President Fahey asked for hands of any opposing votes and Ms. Douglass asked if there was anyone who didn’t vote. There being no response, motion carried, 7:0.

The next meeting was scheduled for April 12, 2006 at 1:00 pm and the complaint committee meeting was scheduled for the same day from 9:00 am to 11:00 am.

Both Mr. Rotruck and President Fahey made lengthy statements. Mr. Rotruck talked about today being “a milestone” and that “these are my funeral directors as well as yours. And, I’m very protective of our industry.” President Fahey reminded the Board “I caution the members of the board, really, about discussing any business outside of the board, as official board business.” He then went on to discuss the importance of letting the complaint committee process work the way it was designed.

With no further business to discuss, Mr. Williams moved and Mr. Rotruck seconded to adjourn. Motion carried, 7;0. Meeting adjourned at approximately 5:10 pm.

NOTE: Minutes approved April 12, 2006 with letter from Katherine A. Campbell, AAG, dated April 10, 2006 to be attached.

West Virginia Board of Funeral Service Examiners
179 Summers Street, Suite 305
Charleston, WV 25301

BOARD MEETING

March 1, 2006

The meeting was called to order at 11:00 a.m. by President Eugene T. Fahey. Members present: John Stump, Eugene T. Fahey, John Attili, Raymond Tomassene, A. Craig Rotruck, Stephen Varner and Benjamin Williams. Nonmembers present: Constance Sloan.

President Fahey advised the members that they were there for the purpose of discussing personnel matters and he was of the opinion that all members had received a copy of Sherri's resignation as Executive Director of the Board, dated February 17, 2006. Ms. Douglass' last official day will be March 15th and her last day in the office will be March 2, 2006. Her annual leave will kick in at that point until March 15th.

Mr. Williams moved the Board go into Executive Session, seconded by Mr. Tomassene. The motion carried unanimously. Ms. Sloan was asked to leave the room and the Board went into Executive Session at 11:05 a.m.

The Board came back into session at 11:20 a.m. and Ms. Sloan joined the meeting.

Mr. Fahey then stated that the Board had some questions for Ms. Sloan. Mr. Fahey asked if it was a possibility in her mind to be considered for the position of Executive Director on a full-time basis, was it something she would consider. Ms. Sloan answered that it was, that it was something she didn't set out to start doing but that she had been here for a year and liked everyone. Mr. Fahey stated that because of the Board's deliberations that was why he was asking these questions and would she consider the position.

Mr. Williams asked Ms. Sloan what would she do if she took this job, would she have to put her retirement on hold. She stated she would have to stop her retirement until such time as she retired again. Mr. Williams asked if the job was offered to Ms. Sloan, and if she took it, how many years, saying her health stayed good, would she anticipate staying with the Board and that he knew she had a granddaughter she still needed to see through school. Ms. Sloan stated she would endeavor to do her best to stay for as long as she could and that at this point she was in good health but that she didn't know what to say. Mr. Williams wanted to know if her health remained good,

could they anticipate 5-10 years more down the road. Ms. Sloan said she would hope, but "let's not go for 10" and that if there would come a time that she would have to say she could no longer do the job she would give the Board adequate notice, plenty of notice. She stated she thought it would take three months or better to train someone if they have not been here and if actually if someone has not been here it would take a good six months.

Mr. Fahey asked if Ms. Sloan had any salary requirements. Ms. Sloan stated that if she took the job making \$45,000 she would be trading one paycheck for her pension check, in other words, one half of a month's salary would be in effect replacement of her pension check and the other half would be her extra money, and she was already working here to make extra money anyway. Mr. Fahey then asked if there was anything Ms. Sloan felt she would need if she took the position, such as the cell phone. Ms. Sloan stated she did not need the cell phone, and where she lived she couldn't get cell service anyway.

Mr. Fahey wanted to know if the Board telephone could be accessed from outside the office to retrieve messages and was advised by Ms. Sloan that it could.

Mr. Rotruck inquired about getting another person to be trained in the position as well and Ms. Sloan stated that for the time being there was a young girl who is going to college close by that she had asked that if temporarily, because there were two days on Fridays that she would need to be out of the office, March 24th and March 10, she had asked the girl if she would be available if she needed someone to come in and maybe do some filing or answer the phone. If the Board wants to train someone else the Board would need to look at that situation. The girl for temporary work would probably work for \$7 hour.

There was some general discussion about work that had already been done in the office relating to the upcoming license renewals and that those had all been printed out and the licenses had been printed because there are very few times that there are changes on licenses and those can be changed when the application is received.

Mr. Fahey asked Ms. Sloan if she had any concerns about the job and she replied that she had all kinds of concerns and that she had asked Sherri not to have her home phone number unlisted come Friday. She stated that Sherri had promised to be available to help her even after she goes off the payroll if she has questions and that Sherri had updated the office procedures manual. She also advised that the internet service had been hooked up the previous day and they were waiting on a person to come and reconfigure the computers and that was supposed to be done later in the day. Ms. Sloan also advised the Board that there would be a new email address as the current email was on Sherri's personal account but that the old email address would be

open for the next few months and that the web page would remain the same.

Mr. Fahey asked if there was motion to go back into Executive Session. Ben Williams moved the Board go into Executive Session. The motion was seconded by Raymond Tomassene and passed unanimously. Ms. Sloan left the room. The time was 11:30 a.m.

The Board came out of Executive Session at 11:43 a.m. Mr. Fahey stated the Board had questions on annual evaluations, if the evaluations are done at the same time as the employee's anniversary or does the State require it be done in November or when. Ms. Sloan stated she did not know but would find out.

Mr. Fahey stated that the Board would like to officially offer Ms. Sloan the position of Executive Director of the West Virginia Board of Funeral Service Examiners, at an annual salary of \$45,000. Ms. Sloan stated she would accept the position.

Mr. Fahey asked Ms. Sloan to draft a letter for his signature reflecting the Board's offer.

Ben Williams made a motion that the Board hire Connie Sloan as the Executive Director at a salary of \$45,000 effective March 16, 2005. The motion was seconded by John Stump. The motion passed unanimously.

Mr. Fahey stated that the consensus of the Board was to meet the young lady who would be working part time prior to hiring her. Mr. Fahey would like to meet with her on the 11th. In the meantime, there are two Fridays that Ms. Sloan was concerned about and the Board was not concerned if the office was not manned on those two days rather than bringing in someone the Board had not met. Ms. Sloan stated that she would be in the office on the afternoon of the 10th and possibly the afternoon of the 24th.

There was some discussion regarding changing of the locks and Ms. Sloan was instructed to check with the landlord relating to new keys for the office after March 15. There was a question regarding cancellation of the cell phone and it should be canceled providing there was not a contract which would prevent cancellation.

Mr. Williams had a question about what was said at the Conference relating to preneed and Mr. Stump said that he was present and that Sherri stated that the Board had voted to seek legislation to transfer preneed to the Board and that he thought her answer was appropriate and that she would have not said anything had she not been asked.

Mr. Fahey stated that he wanted to thank Sherri Douglass for her time at the Board; that he would like to invite Sherri in and thank her and wish her the best in her future endeavors and that she had done an excellent job for the Board. Ms. Douglass entered the room and Mr. Fahey stated that the Board wanted to officially thank her for her tremendous service to the Board and that she would be very much missed and the Board wished her the best in the future.

Ben Williams made a motion to adjourn, seconded by Mr. Tomassene. The motion was unanimously passed and the Board adjourned at 11:55 a.m.

West Virginia Board of Funeral Service Examiners
179 Summers Street, Suite 305
Charleston, WV 25301

EMERGENCY MEETING

April 4, 2006

The West Virginia Board of Funeral Service Directors met in Emergency session on April 4, 2006, at 1:00 p.m. for the sole purpose of electing a President of the Board. Members present were:

John Stump, A. Craig Rotruck, Stephen Varner and Benjamin Williams. John Attili and Raymond Tomassene were present via telephone . Nonmembers present: Constance Sloan, Executive Director and James Lobb, Funeral Director.

At 1:22 p.m. telephone connection was established with John Attili and Raymond Tomassene. Ms. Sloan announced to the members that they were there for the purpose of electing a President to serve until the next regularly scheduled election in June, 2006 and asked if there were any motions. John Stump nominated Ben Williams, for the position of President of the Board until the Board's regularly scheduled election in June 2006. Raymond Tomassene seconded the motion. There being no other nominations, a vote on the motion to elect Ben Williams was had. Five members voted in the affirmative, Mr. Varner abstained.

The meeting adjourned at 1:43 p.m.

West Virginia Board of Funeral Service Examiners
179 Summers Street, Suite 305
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BOARD MEETING
April 12, 2006

The meeting was called to order at 1:00 p.m. by President Ben F. Williams.. Members present: John Atilli, A. Craig Rotruck, John Stump, Raymond Tomassene and Stephen Varner. Nonmembers present: Constance Sloan, Executive Director, and Darlene Ratliff-Thomas, Assistant Attorney General.

President Williams announced that they would deviate from the Agenda in order to give some licensees time to get to the meeting.

The first matter to be discussed was the hiring of Denise Tucker as a permanent/part-time employee. After a brief discussion with Ms. Tucker, John Atilli moved the Board go into Executive Session to discuss the hiring and pay of Ms. Tucker as well as Complaint Committee recommendations.. The motion was seconded by Craig Rotruck and carried unanimously.

When the Board returned to public session, Raymond Tomassene made a motion, seconded by John Stump, that the Board hire Denise Tucker at the rate of \$12 per hour. The motion carried unanimously. Mr. Williams welcomed Ms. Tucker to the Board.

The President then moved to the Licensee in Charge orientation and each board member and the Executive Director introduced themselves. New Licensees were Timothy Bias of Raynes Funeral Home and Shelly Douglass of Snodgrass Funeral Home. The President outlined to the licensees their duties, which sometimes are at odds with the funeral home owners, and encouraged each of them to utilized the services of the Board when they had any questions.

The Board then recognized Shane Ritchie who appeared before the Board to ask for a waiver of the statute and rule relating to embalming by a student. After considerable discussion, the Board reached the conclusion that if PIMS had a contract with a funeral home which in effect makes the funeral home an off-campus facility, and that the funeral home licensee is the off-campus supervisor, then the activities of the off-campus facility would not fall under the jurisdiction of the Board. The Board does, however, want to pursue legislation which would establish

this procedure.

The Board was advised that at its last meeting wherein the Board approved the recommendations of the Complaint Committee that several cases be dismissed, the case of Eugene Brown was omitted from the motion dismissing those action. John Atilli moved, seconded by Craig Rotruck, that the Board dismiss the action against Eugene Brown. The motion carried unanimously.

The Complaint Committee recommendations were then taken up with John Atilli making a motion to accept the recommendations of the Committee on Complaints No. 2006-02 that the complaint be dismissed but that the Director send the funeral home a letter outlining when a funeral home can legally take possession of a body; that Complaint 2006-05 be referred to Investigatory Sands; and that the request of Myers Funeral Home to waive fines be denied and that the funeral home be given thirty (30) days to pay the same or the Board would pursue action to suspend the establishment license. The motion was seconded by John Stump and carried unanimously.

The Board then reviewed the Minutes from the February 9, 2006, March 1, 2006 and April 4, 2006 meetings as well as the letter from Katherine Campbell requesting two changes be made to the February 9, 2006 minutes. On motion by Craig Rotruck, seconded by Raymond Tomassene, the Board unanimously voted to approve the minutes from the February 9, 2006 meeting as presented and to attach Ms. Campbell's letter to the same.

Steve Varner moved, seconded by Raymond Tomassene, that the minutes from the meeting of March 1, 2006 be approved. The motion carried unanimously.

John Atilli moved that the minutes from the April 4, 2006 meeting be corrected to reflect Jim Lobb as being in attendance and that Ben Williams was elected to serve as President until the regular election in June, 2006. The motion was seconded by Craig Rotruck and carried unanimously.

New Funeral Service Licenses were issued and signed for Brian Bonar, Roanna Weatherholt, Jason Martin, Kevin Stowasser, Jessica Cochran and David Bashline, on reciprocal from Pennsylvania. There were no new licenses for funeral homes, crematories or crematory operators for this period.

Ms. Sloan advised the members that inspections reports for the period were in the notebooks and that there had been no inspection violations for this period.

Katherine Campbell, who had requested time to address the Board, did not appear.

The Board then discussed general concerns of Board members, including the requirement that a licensed funeral director be present on the premises when funeral services and merchandise were being sold and that a funeral director sign the contract.

There being no other business to be brought before the Board, John Atilli moved that the Board adjourn. The motion was seconded by Steve Varner and carried unanimously.

The meeting adjourned at 3:45 p.m.

West Virginia Board of Funeral Service Examiners
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BOARD MEETING
June 14, 2006

The meeting was called to order at 1:00 p.m. by President Ben F. Williams..
Members present: John Attili, A. Craig Rotruck, John Stump, Raymond
Tomassene and Stephen Varner. Nonmembers present: Constance Sloan, Executive
Director, and Darlene Ratliff-Thomas, Assistant Attorney General.

John Attili moved the Board go into Executive Session to discuss Complaint
Committee recommendations and Board evaluations. The motion was seconded by
Raymond Tomassene and carried unanimously.

The Board returned to public session on motion by Raymond Tomassene, seconded
by John Attili.

John Stump moved, seconded by Raymond Tomassene, that the Board accept the
recommendations of the Complaint Committee as follows:

**Complaint I-2006-01 be closed as there is no evidence of wrong doing by
either the funeral director of a Board Member.**

**Complaint No. 2006-01 be dismissed with a finding of no probable
cause.**

**Complaint No. 2006-03 be dismissed with a finding of no probable
cause.**

**Complaint No. 2006-04 be dismissed pursuant to the request of the
complaint and that the Executive Director communicate to the funeral home
who assisted in the filing of the complaint a warning about the appearance of
impropriety when they become involved in filing of complaints against other
funeral homes.**

**Complaint No. 2006-06 be dismissed as there is no finding of improper
conduct on the part of the funeral director.**

Complaint No. 2006-08 be dismissed as the complaint fails to state any improper action on the part of the funeral director and the Board does not get involved in financial disputes regarding funeral bills.

Complaint No. 2006-07 is referred to the Investigator with directions to check billings by the funeral home for obituary notices against charges from the newspaper to see if consumers are being charged for “logos” which are advertising devices by the funeral home.

The motion to accept the Committee’s recommendations carried unanimously. Craig Rotruck recused himself from voting on Complaint No.I-2006-01.

John Attilli moved, seconded by Craig Rotruck, that the minutes from the meeting of April 12, 2006 be approved. The motion carried unanimously.

There were no questions relating to the financial reports as submitted. The matter of the continuation of FARB membership was discussed. John Attillit moved, seconded by Craig Rotruck, to accept the financial reports as submitted and that the Board continue the membership in FARB. The motion carried unanimously.

The Board reviewed the LRR Exam statistics and there were no questions or comments. The Board then reviewed and approved reciprocal license applications for Edward Eckenrode, III, reciprocating from the State of Pennsylvania and Michael Allen Eddy from the State of Virginia.

New Funeral Service Licenses were issued and signed for Mary L. Boyce, David W. Query and Junora Walton-Grant. A Certificate of Appreciation was also signed for John R. Minnocci for fifty years of service to the funeral industry.

A new Funeral Establishment License was issued to Johnson-Harding Funeral Funerals & Cremations.

Inspections reports were reviewed and Ms. Sloan advised the board that there had been no inspection violations for this period.

The Continuing Education Committee reported that everything was going well. John Attilli reported that the Legislative Committee had one informational meeting which went very well and that they planned on having several more around the State and at the conclusion of those meeting would meet for the purpose of making recommendations to the full Board.

Raymond Tomassene moved that the Board approve the evaluations for Inspectors Mike Talbott and Price Calfee and Investigator Jim Sands and that if any employee had questions regarding his evaluation that the President be authorized to discuss the evaluation with them and if the employee was not satisfied with the President's explanation the matter would be placed on the next Board agenda. The motion was seconded by John Stump and carried unanimously.

The floor was then opened for nominations for the Office of President. John Stump nominated Ben Williams for President, seconded by Craig Rotruck. There were no other nominations made and Ben Williams was unanimously elected as President for the year July 1, 2006-June 30, 2007.

John Atilli then nominated Raymond Tomassene for the Office of Secretary. The nomination was seconded by John Stump and Mr. Tomassene was unanimously elected as Secretary for the year July 1, 2006-June 30, 2007.

The Executive Director asked the Board for permission to have the attorney research and present to the Board at its next meeting an opinion on two issues: (1) the legality of the fines set out in the Inspection Violation Consent Agreement and the inspector's right to enter into such agreements on behalf of the Board; and (2) the issue of whether or not funeral homes may charge interest or late charges on funeral bills.

John Atilli moved that the Board authorize Darlene Ratliff-Thomas to review the law as it pertains to the ability of funeral homes and cemeteries to charge interest on funeral/cemetery bills and also to review the Inspection Violation Consent Agreements and the legality of the fines set out in the Consent Agreement and whether the inspectors and enter into such agreements on behalf of the Board. The motion carried unanimously and Ms. Ratliff-Thomas was asked to present her finding to the Board at least two weeks prior to the next Board meeting so that the members would have adequate time to review the same.

There being no other business to be brought before the Board, John Atilli moved that the Board adjourn. The motion was seconded by Raymond Tomassene and carried unanimously.

The meeting adjourned at 3:15 p.m.

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BOARD MEETING
August 16, 2006

The meeting was called to order at 1:00 p.m. by President Ben F. Williams..
Members present: John Attilli, A. Craig Rotruck, John Stump, Raymond
Tomassene and Stephen Varner. Nonmembers present: Constance Sloan, Executive
Director, and Darlene Ratliff-Thomas, Assistant Attorney General.

John Attilli moved the Board go into Executive Session to discuss Complaint
Committee recommendations and employee pay raises.. The motion was seconded
by John Stump and carried unanimously.

The Board returned to public session on motion by Raymond Tomassene, seconded
by John Attilli.

John Attilli moved, seconded by Raymond Tomassene, that the Board accept the
recommendations of the Complaint Committee as follows:

**Complaint No. 2006-09 be dismissed with a finding of no probable
cause.**

**Complaint No. 2006-10 be dismissed with a finding of no probable
cause.**

**Complaint No. 2006-11. The Board directed the Executive Director to
send a cease and desist letter to McConnell Funeral Home, with a copy to the
Licensee in Charge, instructing them to have the listing for an unlicensed
funeral director removed from the next telephone directories.**

The Board moved to the matter of pay raises for the inspectors and investigator.
John Attilli moved that the Board give Price Calfee a raise of two percent (2%); that
Michael Talbott be given a six percent (6%) raise and that Jim Sand receive a raise
of twenty-seven cents (0.27) per hour, bringing his salary to \$21.00 per hour. The
motion was seconded by John Stump and carried unanimously.

John Attilli moved, seconded by Craig Rotruck, that the minutes from the meeting

of June 14, 2006 be approved with the correction of legal counsel's last name. The motion carried unanimously.

The financial reports were reviewed and there were no questions from the Board Members.

New Funeral Service Licenses were issued and signed for Mark S. Hess, Edward J. Eckenrode and Kenny W. Mann (Reciprocal); Noah M. Hinzeman, Apprentice, Michael P. Neal and John J. Hafer, Jr., Courtesy Cards and Mark E. Hickman, R. Edward Harbert, Lynley R. Hickman, Steven L. Tatman, Carl B. McCune, Robert B. Franklin, Julie A. Lambert, Alan E. Parks, Samuel D. Church, Laine M. Bradford, Snelly L. Douglas, Bron R. Walker, Betty Lett, Dennis E. Nunley, Dennis Craigo and Chad Harding, Crematory Operators.

New Funeral Home licenses were signed for Jeffrey Scott Taylor Funeral Homes (Boyle & Floyd Funeral Homes). Two new crematories were also licensed, Haven of Rest Memory Gardens & Crematory and Assured Crematin Services.

Inspections reports were reviewed and there were no inspection violations for this period. Price Calfee and Michael Talbott were instructed to review the inspection report forms and give the Board their recommendations for any revisions to the form at the next meeting.

Committee Reports were reviewed and there were no questions.

Ms. Sloan advised the Board that a representative of Archives would be at the office on September 5, 2006 to go over the Board's files and give her instructions as to what documents needed to be retained and what could be disposed of.

The Board then recessed for a ten minutes. Ms. Ratliff-Thomas left the meeting.

When the Board returned from break, they discussed hiring outside counsel. John Atilli moved that the Board seek outside counsel, that they look at several different law firms or lawyers and the type of practice they specialize in and that the Executive Director write a letter to the Attorney General stating that the Board felt there was a conflict of interest between that office and the Board which cannot be resolved and that the Board feels it best to retain outside counsel. The Director is to furnish the Board with copies of all letters from attorneys who are interest in representing the Board. Raymond Tomassene seconded the motion. The vote was unanimous.

The Board then set Wednesday, October 4, 2006 for a Special Meeting to consider

the recommendations of the Legislative Committee.

The next regular Board meeting was scheduled for November 8, 2006.

There being no further business to come before the Board, on motion by John Attili, the meeting was adjourned.

West Virginia Board of Funeral Service Examiners
179 Summers Street, Suite 305
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SPECIAL BOARD MEETING
October 4, 2006

The meeting was called to order at 1:00 p.m. by President Ben F. Williams..
Members present: John Atilli, A. Craig Rotruck, Raymond Tomassene and
Stephen Varner. Nonmembers present: Constance Sloan, Executive Director.

The Board reviewed the letter from Hunt & Lees, received September 27, 2008,
relating to a settlement offer on behalf of Sherri Douglass and voted unanimously to
ask the insurance carrier to vigorously defend the claim.

Ms. Sloan advised the Board that she had met with Fred Armstrong from Culture
and History regarding disposition of old records. Mr. Armstrong advised her that
Culture and History would take all old Minute Books and files for deceased funeral
directors and maintain them at that office. The documents would be open to the
public and in the event the Board required any information from any of the files or
Minute Books that Culture and History would copy and send the information to the
Board. There is no charge for Culture and History to maintain those records.

In addition, Mr. Armstrong advised Ms. Sloan that other records, such as old
chronological correspondence and financial records can be disposed of with
permission of Culture and History and he would send those forms to the office. Mr.
Armstrong advised that it is not necessary to maintain financial records past the date
of the Legislative Audit, but certainly not more than two years past that date.

Mr. Armstrong also advised Ms. Sloan that in individual files, copies of renewal
applications and license cards or wall certificates should only be maintained for the
first and latest year of licensure and the copies between those dates can be
destroyed. CE records would only need to be maintained for five years and any
complaints or disciplinary records would, of course, be maintained forever.

On motion by Craig Rotruck, seconded by Raymond Tomassenne, the Board voted
unanimously to allow the Executive Director to proceed with the recommendations
of Mr. Armstrong.

John Atilli then advised the Board of the results of the state-wide meetings that the Legislative Committee had held and that the feeling of the funeral directors was they were being denied their rights of due process in that they have no appeal rights from the decision of the Attorney General's Office regarding alleged violations of the preneed law. One or two funeral directors had suggested that the Board try and resolve those issues by a personal meeting with Attorney General McGraw and if that failed then to proceed with proposed legislative changes. Steve Varner stated that he had received several phone calls after the last meeting in Wheeling from funeral directors who said that they fully supported the Board's efforts in this matter.

Ms. Sloan advised the Board that John Stump was not in attendance at the meeting as he was at Cleveland Clinic but that he had called and asked that she advise the members that he would support any decision the Board made on this matter.

On motion of Craig Rotruck, seconded by Raymond Tomassene, the Board voted unanimously to seek a meeting with the Attorney General to try and resolve the current issues and that if that failed, to seek legislative changes.

The Board then discussed changing the date of the November meeting due to conflicts with some of the Board Members. On motion of Raymond Tomassene, seconded by John Atilli, the Board meeting was rescheduled for November 15, 2006.

There being no further business to come before the Board, on motion by John Atilli, the meeting was adjourned. Director

West Virginia Board of Funeral Service Examiners
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BOARD MEETING
December 6, 2006

NOTE: The regularly scheduled meeting of the Board on November 15, 2006 was continued to today as there was not enough members present for a quorum.

The meeting was called to order at 1:00 p.m. by President Ben F. Williams.
Members present: John Attili, A. Craig Rotruck, John Stump, Raymond Tomassene and Stephen Varner. Nonmembers present: Constance Sloan, Executive Director, and Darlene Ratliff-Thomas, Assistant Attorney General.

John Attili moved the Board go into Executive Session to discuss Complaint Committee recommendations. The motion was seconded by John Stump and carried unanimously.

The Board returned to public session on motion by Craig Rotruck, seconded by John Attili.

John Stump moved, seconded by Craig Rotruck, that the Board accept the recommendations of the Complaint Committee as follows:

- | | |
|-----------------------|--|
| Complaint 2006-05 | This Complaint is continued as Mr. Sands is still investigating. |
| Complaint 2006-07 | The complaint be closed as there is no evidence that consumers are paying for advertising logos. |
| Complaint 2006-12 | This complaint be closed as there was no improper payment of insurance proceeds. |
| Complaint No. 2006-13 | The Complaint Committee is directed to negotiate terms of a consent agreement with the licensee pursuant to 6CSR4-2.8. |

Advertising violation: The Director is to send a letter to funeral home stating that the Board considers the ads unprofessional and possibly misleading in one instance.

John Attili moved, seconded by Steve Varner, that the Minutes from August 16, 2006 and October 4, 2006 be approved. The motion carried unanimously.

The financial reports and P-Card purchases were reviewed with no questions. John Attili moved that the financial reports and P-Card purchases be approved. The motion was seconded by Raymond Tomassene and carried unanimously.

The Board considered the invoices for dues to the International Conference and CANA and on motion of John Attili, seconded by Raymond Tomassene, voted unanimously to pay the same.

The reinstatement Application of Robert G. W. Cartmill was reviewed. Raymond Tomassene moved that the Board approve the reinstatement of Mr. Cartmill at such time as he has brought his continuing education credits current. The motion was seconded by Steve Varner and carried unanimously.

The reciprocal application of Carter Rich Wagoner was reviewed. John Stump moved that Mr. Wagoner's application be approved. The motion was seconded by Raymond Tomassene and carried unanimously.

Licenses were signed for the following:

Long and Fisher Funeral Home and Pryor Funeral Home
(recently purchased by Cornerstone Family Services of West Virginia)

Apprentices:

Norman K. Breckenridge
Mark A. Carvelli

Joy C. Carpenter
James R. Holliday, II

Courtesy Card Licenses:

Eric L. Brown

Katherine A. Pritts-Sweitzer

Funeral Directors:

Michael A. Eddy

Craig A. Pritchett

Inspections reports were reviewed and there were no inspection violations for this period. Price Calfee and Michael Talbott had previously been asked by the Board to review the inspection report forms and give the Board their recommendations for any revisions to the form at the next meeting. The revised inspection report, which deletes any references to OSHA violations was reviewed. John Attilli moved the Board accept the changes to the inspection report; seconded by Raymond Tomassene. The motion carried unanimously.

The next regular Board meeting was scheduled for February 21, 2007.

There being no further business to come before the Board, John Attilli moved that the meeting adjourn. The motion was seconded by John Stump and carried.

The meeting then adjourned.

COMPLAINTS 2006

<u>Number</u>	<u>Facility</u>	<u>Complaint</u>	<u>Board Action</u>
I-2006-01	F. E. Runner FH	Illegal removal of body	After investigation the Board found no evidence of wrong doing and voted to close the case.
2006-01	J. G. Lampkin FH	Overcharged for funeral	Complaint is rehash of former complaint dismissed 11/05; no probable cause found; complaint dismissed.
2006-02	Hasting FH	Improper retrieval of deceased	Investigation revealed this was an accident; case closed for no probable cause.
2006-03	Greathouse FH	Disrespectful handling of body	Investigator's report and several statements by family members reveal no wrongdoing; case closed for no probable cause.
2006-04	F. E. Runner FH	Did not follow family's wishes	Investigator advises that complainant wished to withdraw complaint; Board

			instructed Director to send letter to competitor funeral home warning of appearance of impropriety in funeral home's involvement in complaint; case dismissed
2006-05	James Caines/Gene Hall	Illegal disinterments	Respondents hold Courtesy Card licenses; are not permitted to disinter/reinter or exhume bodies in WV; Both suspended for 6 months; each grave that does not have a marker must have a temporary marker installed; assessed \$750 for cost of investigation. Case closed.
	Myers Funeral Home (Elkview, WV)		Inspection violation. Mr. Myers asked for waiver of fines stating it was a minor violation and he should not have been given the citation; Mr. Myers had refused to correct the violations for a period of months and the Board felt the fine was justified; Myers is to pay the fine within 30 days or face suspension of his funeral home license. Fine paid. Case closed.
2006-06	Cravens-Shires FH	Unprofessional conduct	Three complaints filed; both combined for consideration by Committee;

			Statements from several people taken; Committee finds no improper conduct; case closed for no finding of probable cause.
2006-07	Hastings FH	Unlawful charge for ad	Investigator met with newspaper staff; logos are not charged as part of obituary notices but are charged separately to funeral homes; complaint dismissed for no probably cause.
2006-08	Handley FH	Excessive noise during service	Complaint does not allege any violation only that he wants discount on funeral bill; after investigation Board voted to dismiss as there is no evidence of any wrongdoing. Case closed.
2006-09	Leonard Johnson FH	Delay in installing marker	After investigation complaint was dismissed as there is no probable cause that a violation occurred. Case closed.

2006-10	Mercer FH	Condition of father's body	Complainant transported her father's body from VA to funeral home; complains that there is facial deformity; also complains that FH didn't give her a "72-hour notice to cancel contract." Board finds no probable cause; case closed.
2006-11	McConnell FH	Improper advertising	Owner of funeral home continues to list himself as a funeral director despite two previous warning letters. Board instructed Director to send "cease and desist letter.
2006-12	Tomblyn FH	Payment of insurance money	Complaint is Executor of Estate; says insurance proceeds should have been paid to estate not funeral home; insurance company legally bound to send checks to beneficiary; complaint dismissed for no probable cause. Case closed.

2006-13	Donald G. Ford FH	Improper release of cremains	Funeral home released cremains to other family members without consent of mother; funeral director was told mother was in agreement; Board found probable cause that a violation had occurred; Consent Agreement entered into; funeral home is reprimanded and agrees to ensure proper procedures in the future. Case closed.
2006-14	Vaughan FH	Breach of confidentiality	Funeral home divulged information from preneed files to third party; Board found violation had occurred; Consent Agreement entered into; funeral home is reprimanded. Case closed.
2006-14	Kepner FH	Told embalming necessary	Complainant says was told body had to be embalmed and that funeral home did not furnish price lists. After investigation, Board finds no probable cause. Case closed.
2006-16	Pending Complaint		
2006-17	F. E. Runner FH	Forged death certificate	Funeral director voluntarily surrendered license; Board accepted surrender. Consent Agreement entered into. Case closed.

2006-18

Brown Funeral Home

Holding cremains for payment

Cremains released to mother of deceased; complaint withdrawn; Case closed.

EXPENDITURES/ REVENUES 7/1/2006-6/30/2007

Salaries	\$ 70,294.37
Annual Increment	1,050.00
Personnel Fee	547.00
Social Security Matching	5,327.21
Public Employees Insurance	5,245.13
Workers Compensation	451.00
Public Employees Retirement	5,011.77
Office Expenses	1,030.80
Printing	242.90
Rent	11,616.00
Utilities	85.00
Telecommunications	1,597.77
Professional Services	4,771.62
Travel	20,272.88
Computer Services	1,795.81
Office Machine Rentals	2,384.91
Membership Dues	862.50
Fire/Auto/Bond Insurance	8,590.00
Hospitality	402.08
Miscellaneous	5.00
Training/Development	125.00
Postage	2,558.95
Misc. Equipment Purchases	239.97
PEIA Reserve Transfer	<u>734.00</u>
TOTAL EXPENDITURES	\$145,241.67
7/1/2006 Cash Balance	\$169,870.03
2007 Total Revenues Received	126,642.95
Revenue Refunds	0.00
2007 Expenditures	145,241.67
Bash Balance 6/30/2007	\$151,271.31

West Virginia Board of Funeral Service Examiners
179 Summers Street, Suite 305
Charleston, WV 25301

BOARD MEETING
February 14, 2007

NOTE: The regularly scheduled meeting of the Board for February 21, 2007 was moved to today to coincide with the meeting of the Funeral Directors Association.

The meeting was called to order at 1:00 p.m. by President Ben F. Williams. Members present: John Attili, A. Craig Rotruck, John Stump and Raymond Tomassene. Nonmembers present: Constance Sloan, Executive Director, and Darlene Ratliff-Thomas, Assistant Attorney General.

Jim Sands introduced Doug Paxton who is a member of the Charleston Police Department and recommended to the Board that he be hired as his replacement. Mr. Paxton advised the Board that he had been a detective for over three years and answered the Board Members questions relating to his experience and availability to work.

Craig Rotruck moved the Board go into Executive Session to discuss Complaint Committee recommendations and the personnel evaluation of the Director. The motion was seconded by Raymond Tomassene and carried unanimously. The Director exited the room.

The Board returned to public session on motion by Craig Rotruck, seconded by John Stump. The Director returned to the room.

John Attili moved, seconded by John Stump, that the Board offer the position of Investigator to Doug Paxton with a starting salary of \$16 per hour, plus mileage and other necessary expenses. The motion passed with a unanimous vote.

On motion of John Attili, seconded by John Stump, the Board unanimously voted to accept the recommendations of the Complaint Committee as follows:

Complaint 2006-05

Complaint is continued as Mr. Sands is still investigating and the Complainant is to be notified of status.

Complaint No. 2006-13	The Consent Agreement entered into between the funeral home and licensee be approved by the Board.
Complaint No. 2006-14	There is probable cause that a violation of the law has occurred. The Board directs the Committee to negotiate terms of a consent agreement with the licensee pursuant to 6CSR4-2.8 and that the consent agreement contain a reprimand.
Complaint No. 2006-15	Complaint be closed as no finding of probable cause of a violation has been established.
Complaint No. 2006-16	Complaint is continued to give the new investigator time to contact possible witnesses.
Complaint No. 2006-17	Probable cause has been established that a violation of the law has occurred. The Board authorizes the Complaint Committee to negotiate terms of a consent agreement with the licensee pursuant to 6CSR4-2.8. The consent agreement will accept the surrender of the licensee's license.
Complaint No. 2006-18	As the issues with the Complaint have been resolved, the Board directs that this case be closed.
Complaint No. 2007-01	Although there is no finding of a violation, the Board accepts the recommendation of the Committee that a letter be sent to the funeral home recommending that it establish a clothing/personal effects check list for future use and that they double check all death certificates prior to mailing to make certain it is completed correctly and signed.
Complaint No. 2007-02	This case is be combined with Complaint 2007-04 and continued pending receipt of documentation in that case.

Complaint No. 2007-03

The Committee has found probable cause that a violation of §6-1-24.2.3 occurred. The Board authorizes the Complaint Committee to negotiate terms of a consent agreement with the licensee pursuant to 6CSR4-2.8. The Committee recommends that the funeral home and licensee in charge be placed on 6-months probation, pay a fine of \$1000 plus the legal fees of the Assistant Attorney General and that a copy of the regs relating to final disposition be given to the funeral home for future reference and that counsel provide the Executive Director with her costs as soon as possible for inclusion in the agreement. (Ben Williams did not sit on the Complaint Committee on this case. Raymond Tomassene did not vote on this case.)

John Stump moved, seconded by **Raymond Tomassene**, that the Minutes from December 6, 2006 be approved. The motion carried unanimously.

The financial reports and P-Card purchases were reviewed. John Attili asked for clarification as to when hospitality expenses could be charged to the P-Card. The Director stated that hospitality expenses were appropriate for lunch if the Board was in session prior to lunch, that snacks provided during the meeting were appropriate and when the Board conducted meetings, such as the Legislative meetings, that food was allowed for the members and guests. Once the Board has adjourned, however, lunches or evening dinners are not allowed. John Attili moved that the financial reports and P-Card purchases be approved. The motion was seconded by Craig Rotruck and carried unanimously.

The Board considered the renewal of the lease for the office space and on motion of John Attili, seconded by Raymond Tomassene the Board voted unanimously to renew the current lease for one additional year.

The Reciprocal Application of Mark Owsley was reviewed. Raymond Tomassene moved that the Board approve the application subject to receiving the Certificate of Good Standing from the State of New Hampshire. The motion was seconded by Craig Rotruck and carried unanimously.

Licenses were signed for the following:

New Funeral Service Licensees: Craig Pritchett, Deborah Tiller, Marla Wilson Meek and Dennis Nunley.

Apprentices: Trina G. Smith, Matthew D. Smith and Terry L. Whittington, Jr.

Courtesy Cards: Lester A. Dodds

Crematory Operator: David M. Kidd

Funeral Homes: Chapel Funeral Home and Cremations (Change of name only)

Inspections reports and LLR Exam statistics were reviewed with no questions from the Board members.

The Board discussed the need for revisions to the Legislative Rules relating to raising fees for all licensees and funeral home/crematory licenses. On motion of Craig Rotruck, seconded by Raymond Tomassene, the Board authorized the Director to draft changes to the Rules and present the same to the Board members as soon as possible so that the Board could act on the changes at its next Board meeting.

There was discussion as to when a funeral director must be present, such as funeral arrangements, viewings, funeral services and interment. The issue will be discussed in further detail at the next meeting of the Board.

The next regular Board meeting was scheduled for April 11, 2007 at 1:00 p.m.. Complaint Committee will meet on April 10, 2007 at 1:00 p.m.

There being no further business to come before the Board, Craig Rotruck moved that the meeting adjourn. The motion was seconded by John Stump and carried unanimously.

The meeting then adjourned.

West Virginia Board of Funeral Service Examiners
179 Summers Street, Suite 305
Charleston, WV 25301

BOARD MEETING
JUNE 13, 2007
SNOWSHOE, WEST VIRGINIA

The meeting was called to order at 1:00 p.m. by President Ben F. Williams. Members present: John Atilli, A. Craig Rotruck, John Stump and Raymond Tomassene. Nonmembers present: Constance Sloan, Executive Director, and James Lobb, Funeral Director.

There were no matters to be discussed in Executive Session.

The Board discussed the matter of parking for the Director and on motion of John Atilli, seconded by John Stump, the Board voted unanimously to provide the Director with parking at Charleston Town Center Mall.

Craig Rotruck moved, seconded by Raymond Tomassene, that the Minutes from February 14, 2006 be approved. The motion carried unanimously.

The financial reports and P-Card purchases were reviewed. John Atilli moved that the financial reports and P-Card purchases be approved. The motion was seconded by Raymond Tomassene and carried unanimously.

The Reciprocal applications of John Fabry was reviewed. John Atilli moved that the application be approved. The motion was seconded by Craig Rotruck and passed unanimously.

The Reciprocal application of Carl Congelo was reviewed. John Atilli moved that the application be denied unless Mr. Congelo takes and passes the West Virginia Board Examination. The motion was seconded by John Stump and carried unanimously.

The Reciprocal application of Monica Brown was reviewed. Craig Rotruck moved that the application be granted conditioned upon receipt of the Certificate of Good Standing from Ohio. The motion was seconded by John Atilli and carried unanimously.

The Board then considered the consent agreements in the following matters:

Complaint No. 2006-14 - Vaughan Funeral Home

The respondent was formally reprimanded and agreed to ensure that in the future the confidentiality and integrity of its funeral home records would not be released to any organization without authorization, in writing, from the person involved or the person acting as his/her legal representative. The authorization must be specific as to the information to be released and the funeral home should endeavor to verify with the authorized representative the validity of the authorization and that the funeral home is authorized to release the requested information.

Complaint No. 2006-17 - Cheryl Runner Kittle

The respondent voluntarily surrendered her license to the Board after a complaint was filed alleging she had forged a death certificate for the purpose of withdrawing money from a preneed funeral account. The Board will accept the surrender of her license and the license is declared Null and Void. Should the respondent apply for reinstatement in the future, she will be subject to the provisions of W. Va. Code R. §6-1-19.5.

Complaint No. 2007-03 - Rich Bishoff, Licensee in Charge, and
Bartlett-Burdette-Cox Funeral Home

The respondents are formally reprimanded and placed on probation for a period of six months and fined \$1,000. The respondents shall ensure in the future that the person or persons legally entitled to make final arrangements for a deceased is consulted and his/her signature obtained if necessary in any matters relating to the handling of the body, including all steps in preparation, viewing, ceremony, burial, etc.

John Atilli moved that the Consent Decree and Order in Complaint No. 2006-14, Complaint No. 2006-17 and Complaint No. 2007-03 be Approved and that the President sign the Agreements on behalf of the Board. The motion was seconded by Craig Rotruck and carried unanimously.

Licenses were signed for the following:

Apprentices:

Gary W. Diehl
Lynn B. Ohlinger
Shane Shutt-Ritchie
Brandon Lee Waters
Anthony M. Paletti
Alexander W. Kepner

Funeral Directors:

Joseph T. Chapman
Richard D. Green
Chad R. Harding
Robert J. Morris
Carter R. Wagoner
J. Coleman Waybright

Courtesy Cards:

Anthony R. Mullins
Donald E. Yonce
Carrell W. Grandle, III
Roberta L. Brady
Charles A. Alderman
Lyndon E. Herman

Crematory Operators:

Eugene L. Burgin
Aaron C. Swearingen

Inspection reports were reviewed and the Board was in agreement that in the future the inspection logs would be submitted to the Board at the end of each fiscal year. In the event a funeral home is cited for a violation, that information would be presented to the Board at its regularly scheduled meeting following such violation.

The Board also asked that clarification be sought of which funeral homes are required to meet OSHA standards, in particular, funeral homes with no employees or minimal employees.

The request of Brian Bonar to allow him to operate a business selling cremations outside of a funeral establishment or crematory was discussed. The Board decided to put this matter on the agenda for the August meeting in order to more fully explore the legality of this issue.

The changes to the Legislative Rules were discussed and on motion of Craig Rotruck, seconded by John Attili, the following changes were unanimously adopted:

Legislative Rule 9.2.3.

All advertising copy shall have no limit as to size providing the advertising is not in any way false, misleading, untrue or deceptive. The contents of the advertising shall include the name of the funeral establishment, its address and telephone number and the

name of the licensed funeral director in charge. It may also include a description of the types of services available and their prices and the service facilities of the advertiser as well as general information pertaining to his or her business. Unregistered logos may be used so long as the name, address, telephone number and licensee in charge of the funeral home is included with the logo. Any person named in an advertisement for a funeral home must have his/her position or title indicated in the advertisement.

9.3.2. ~~A business card is exempt from subsection 9.2.3 of this rule.~~ Registered trade mark logos are exempt from subsection 9.2.3 of this rule.

16.2. Study Packets for state examination.

Applicant shall be informed of the availability of a study packet at time of request for registration for the state examination. The applicant is not required to buy a packet; however, upon request and payment of a fee of ~~\$25.00~~ \$75.00 per study packet, a study packet shall be promptly mailed to applicant.

16.3. Apprentice Handbook.

The Board shall prepare an apprentice handbook, which is free only with the initial apprentice registration. However, upon payment of a fee of ~~\$50.00~~ \$75.00 per handbook, the Board shall prepare and promptly mail to the apprentice subsequent handbooks.

The Board then moved to election of officers. John Atilli moved that Ben Williams be re-elected as President. John Stump seconded the motion. There being no other persons nominated for the office, the Board voted unanimously to elect Ben Williams to serve as President of the Board for the year beginning July 1, 2007 and ending June 30, 2008.

John Atilli then moved that Raymond Tomassene be named the Secretary of the Board. The motion was seconded by John Stump. No other persons were nominated and the Board unanimously elected Raymond Tomassene to serve as Secretary of the Board for the year beginning July 1, 2007 and ending June 30, 2008.

The President then announced appointments to the following Committees:

John Stump was appointed to the Complaint Committee
to replace Craig Rotruck.

Craig Rotruck was appointed to serve on the Continuing Education
Committee.

There being no other business to come before the Board, the meeting was adjourned

West Virginia Board of Funeral Service Examiners
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BOARD MEETING
August 15, 2007

The meeting was called to order at 1:00 p.m. by President Ben F. Williams. Members present: John Atilli, A. Craig Rotruck, John Stump, Steve Varner, Raymond Tomassene and Chad Hutson. Nonmembers present: Constance Sloan, Executive Director, and John D. Kepner, President of the Funeral Directors' Association.

President Williams welcomed the newest member to the Board, Chad Hutson.

Raymond Tomassene moved the Board go into Executive Session to discuss Complaint Committee recommendations. The motion was seconded by Craig Rotruck and carried unanimously. Mr. Kepner exited the room.

The Board returned to public session on motion by John Atilli, seconded by Raymond Tomassene. Mr. Kepner returned to the room.

John Atilli moved, seconded by Raymond Tomassene, that the Minutes from June 13, 2007 be approved. The motion carried unanimously.

The financial reports and P-Card purchases were reviewed. John Atilli moved that the financial reports be approved. The motion was seconded by Raymond Tomassene and carried unanimously.

John Atilli moved that the P-Card purchase reports for June and July, 2007 be approved. The motion was seconded by Raymond Tomassene and carried unanimously.

John Atilli moved, seconded by John Stump, that the recommendations of the Complaint Committee be approved and that the Committee be authorized to enter into Consent Agreements, when appropriate, as follows:

Complaint No. 2006-05 The Complaint Committee be authorized to enter into a Consent Agreement with the licensees as follows:

Both Courtesy card holders are reprimanded for failure to follow West Virginia laws and for unprofessional conduct by contacting a Board Member relating to the complaint filed against them; that each courtesy card holder's license be suspended for a period of six (6) months, one to follow the other; that the courtesy card holders make sure that each grave that does not have a marker has a temporary marker installed; and that the courtesy card holder pay the Board \$750 within thirty (30) days of the date the consent agreement is signed.

Complaint No. 2006-16

The Complaint Committee be authorized to enter into a Consent Agreement with the Licensee in Charge of the funeral home as follows: The Licensee is reprimanded and placed on probation for a period of one year with the warning that any future violation will result in the suspension of the establishment license. The Licensee is to instruct his employees that solicitation of preneeds or at-need funerals is a violation which will result in suspension of the funeral director's and establishment license. The Licensee is to pay \$250 for the cost of the investigation and such costs are to be paid within sixty (60) days of the signing of the agreement or the Licensee's license will be suspended.

Complaint 2007-05

The Complaint Committee be allowed to enter into a Consent Agreement with the Licensee giving him thirty (30) days to bring his prep room and price lists into compliance with the law and that failure to do so will result in the suspension of the funeral home license and funeral director's license; that the establishment be inspected at the conclusion of the 30 day period and if the corrections have not been made that the Board proceed to suspend the licenses.

Complaint No. 2007-06

Complaint No. 2007-07

Advertising violation

The Complaint Committee enter into a Consent Agreement with the owner of the funeral home

wherein the establishment license be suspended for a period of six (6) months and that the establishment pay \$1,000 for the costs of this investigation within thirty (30) days of notification of the Board's findings. The owner of the funeral home and the Licensee in Charge are to be notified that if they take a death call during the six month suspension that the suspension will become permanent and they will face criminal charges.

Complaint No. 2007-08

The Complaint Committee enter into a Consent Agreement with the Licensee in Charge of the establishment whereby the establishment and licensed funeral director are reprimanded for professional negligence and for willful departure from accepted standards and professional conduct; that the establishment is further admonished to comply with the directions given from the medical examiners office in the future without deviation and that the Licensee in Charge instruct his employee that the comments he made are considered unethical and unacceptable. The Licensee in Charge is to pay \$300 for the cost of this investigation within 30 days of the date the agreement is signed.

Complaint No. 2007-10

The Executive Director advise the Licensee that in the future she must have the consent of a majority of the children, if the circumstances warrant consent by children for final disposition, in all respects of the funeral services, and in particular with last minute changes.

Complaint No. 2007-13

The Complaint Committee be authorized to negotiate terms of a consent agreement with the licensee as follows: That the license of the funeral director be reprimanded and his license suspended for a period of six (6) months; that he repay \$450 to the family of the deceased; and that he pay \$500 for the cost of the investigation of this matter and that until such restitution and administrative costs are paid in full the license remains suspended.

Complaint 2007-14	The Complaint Committee be authorized to negotiate terms of a consent agreement with the licensee as follows: The funeral home and its Licensee in Charge are reprimanded and placed on probation for a period of six (6) months. Further, the funeral home is not entitled to collect the charges of \$3995 but may collect for the remainder of the charges. The Committee feels strongly that the funeral director was neglectful in the conduct of his business and that this situation could have been completely avoided if they had acted in a proper and timely manner. The funeral home and Licensee are to pay the Board \$350 for the cost of this investigation within thirty (30) days of the signing of the agreement.
Complaint 2007-02 and 04	Both Complaints be dismissed as there is no evidence of probable cause that a violation has occurred and recommends that this case be closed
Complaint No. 2008-08(a)	That this complaint be closed as the Licensee has agreed to correct the advertising violation.
Complaint 2007-14(a)	That this complaint be dismissed as the Committee finds no probable cause that a violation has occurred.

The Board then discussed upgrading of the copy machine and postage machine and on motion of Raymond Tomassene, seconded by John Stump, approved the upgrades and authorized the Director to take the necessary steps to implement the upgrades.

The Board then signed Licenses for the following:

Funeral Service Licensees:
John M. Fabry (reciprocal)

Apprentices:
Vincent Spinelli
Michael Knotts
Timothy Schoonover
David Parker
Byron Hutchison

Crematory Operators:
Morgan Mayfield

Funeral Homes:
Shaffer Funeral Home, Inc. (Formerly Shaffer-Warnick Funeral Home)
Bolyard Funeral Home

The Board then took up the request of Brian Bonar for a specialty license to allow him to operate a business selling cremations without being licensed as a funeral home or crematory. After reviewing the licenses the Board may legally issue, the Board is of the opinion they cannot issue a license to Mr. Bonar for other than a funeral establishment or crematory. On motion of John Attilli, seconded by Craig Rotruck, the request of Mr. Bonar was denied.

The Executive Director asked for clarification of an advertising issue, Wilson Funeral Home wants to put in parenthesis or quotation marks under their funeral home name the wording “funeral services and cremations” and wanted to know if that would be an advertising violation. The response from the Board was NO.

The Board then discussed the situation with the Attorney General’s Office and in particular the preneed division. Mr. Attilli stated that he had a few calls from Mr. Hedges relating to some questions he needed answered. Mr. Kepner stated that he and Roger Price had met with the Attorney General’s office regarding the substitution of merchandise memorandum but that they had not commitment regarding any changes to that memorandum.

John Attilli moved, seconded by Raymond Tomassene, that the meeting be adjourned. The motion carried unanimously.

West Virginia Board of Funeral Service Examiners
179 Summers Street, Suite 305
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BOARD MEETING
November 7, 2007

The meeting was called to order at 1:00 p.m. by President Ben F. Williams. Members present: John Atilli, A. Craig Rotruck, Steve Varner and Raymond Tomassene. Nonmembers present: Constance Sloan, Executive Director, and John D. Kepner, President of the Funeral Directors' Association.

Raymond Tomassene moved the Board go into Executive Session to discuss Complaint Committee recommendations. The motion was seconded by Craig Rotruck and carried unanimously. Mr. Kepner exited the room.

The Board returned to public session on motion by John Atilli, seconded by Steve Varner. The vote carried unanimously. Mr. Kepner returned to the room.

John Atilli moved, seconded by Raymond Tomassene, that the recommendations of the Complaint Committee be approved. The Board voted unanimously to accept the Committee's recommendations as follows:

Complaint No.. 2007-07

The Board stand by its original findings and that the license of the establishment remain suspended for the remainder of the 6-months

Complaint No. 2007-13

The Board will modify the Consent Agreement to contain a reprimand of the funeral directors; repayment to the family of the embalming and transportation charges and reimbursement to the Board the costs of the investigation. If the funeral directors do not agree to those terms, a formal complaint will be filed and the matter set for public hearing before an Administrative Law Judge.

Complaint No. 2007-16

The Executive Director is to write the funeral director and tell him that the Board suggests that he familiarize himself with West Virginia laws and that in the future he practice common courtesy when dealing with the staff of this office.

John Atilli moved, seconded by **Steve Varner**, that the Minutes from August 15, 2007 be approved. The motion carried unanimously.

The financial reports for August and September, 2007 and P-Card purchases for the same period were reviewed. John Atilli moved that the financial reports be approved. The motion was seconded by Raymond Tomassene and carried unanimously.

John Atilli moved that the P-Card purchase reports for August and September, 2007 be approved. The motion was seconded by Craig Rotruck and carried unanimously.

The statement from the International Conference for Annual Dues for the year 200, in the amount of \$250.00 was presented to the Board for approval of payment. John Atilli moved, seconded by Raymond Tomassene that the membership dues be paid. The motion carried unanimously.

The Board then reviewed the reciprocal applications of Jeffrey Heitzer, Andrew Kucner, Kara Hamilton Kucner and Eric Shields. On motion of Raymond Tomassene, seconded by Steve Varner, the Board voted unanimously to approve each application as submitted.

The Board then reviewed the application of Henry Vison for reinstatement of his funeral service license. After some discussion, John Atilli moved, seconded by Steve Varner, that the application be denied based on the applicant's previous two felony convictions which arose out of actions by Mr. Vinson relating to his operation of a male prostitution ring as well as his participation in a scheme to launder money as a result of the sale of prescription medicines as well as other acts of gross misconduct and negligence in the performance of his duties while licensed as a funeral director. The motion carried unanimously.

Licenses were signed for the following individuals and establishments:

Funeral Directors:

William L. Christopher
Mark A. Owsley
Julia A. Lambert (Duplicate)
Chad A. Harding (Duplicate)

Apprentices:

James E. Brogan
Rachel Reynolds
Dean P. Bowman
Cheryl Smith

Courtesy Card

Brandon W. Duty
Joseph Mullins
Timothy S. Warco, II

Crematory Operators

Allen Pyles
Shawn A. Lauderman

Crematory License

Evans Funeral Home

Funeral Home Licenses

Johnson-Tiller Funeral Home, Inc. (Change of name only)
Matheny Whited Funeral Home (purchase of Matheny Pomeroy FH)

The resignation of Price Calfee as Inspector was submitted to the Board. The Board instructed the Executive Director to send a letter to all funeral homes in the counties comprising the southern district a letter advising them of the opening for an inspector in their area. Potential candidates are to submit resumes and the prospective candidates will appear before the Board at the January 2008 meeting for interviews.

The Board then discussed the situation with the Attorney General's Office and in particular the preneed division. After some discussion, John Atilli moved, seconded by Steve Varner, that the matter be tabled at this time.

Mr. Kepner was asked if he had any matters to bring before the Board. Mr. Kepner stated that the Association would be participating in Wreaths Across America and would be laying a wreath at the Veterans War Memorial on December 10, 2007 at noon and that he expected a good crowd to be in attendance, including the Governor and other dignitaries.

The Association's mid-winter conference will be January 22-24, 2007 in Charleston and the June meeting will be in Wheeling

John Atilli moved, seconded by Raymond Tomassene, that the meeting be adjourned. The motion carried unanimously.

NOTE: These Minutes have not been approved by the Board at this date.

CURRENT LICENSEES BY COUNTY

Kittle, Thomas S.	Belington, WV	Barbour
Schoonover, Gary E.	Philippi, WV	Barbour
Schoonover, Timothy E.	Philippi, WV	Barbour
Stanley, Berna Dean	Moatesville, WV	Barbour
Talbott, Michael W.	Belington, WV	Barbour
Wright, Carl Roger	Philippi, WV	Barbour
Wright, Joseph J.	Philippi, WV	Barbour
Attili, Johnny L.	Martinsburg, WV	Berkeley
Attili, Sally S.	Martinsburg, WV	Berkeley
Berry, Charles M.	Martinsburg, WV	Berkeley
Christopher, William L.	Martinsburg, WV	Berkeley
Fields, Robert C.	Martinsburg, WV	Berkeley
Lenz, Arnold F.	Martinsburg, WV	Berkeley
Rigot, Robert R.	Martinsburg, WV	Berkeley
Spewock, Joseph R.	Falling Waters, WV	Berkeley
Stancovn, John C.	Martinsburg, WV	Berkeley
Tonry, Alfred H.	Martinsburg, WV	Berkeley
Armstrong, James W.	Whitesville, WV	Boone
Handley, Ira C.	Danville, WV	Boone
Handley, John T.	Danville, WV	Boone
Hess, Charles E.	Danville, WV	Boone
Hess, Gary Wayne	Danville, WV	Boone
Kellione, Cletis D.	Whitesville, WV	Boone
Nicholls, Paul Murray	Whitesville, WV	Boone
Nichols, David L.	St. Albans, WV	Boone
Stevens, Jr., Thomas R.	Madison, WV	Boone
Tinnel, Jason L.	Danville, WV	Boone
Vest, William E.	Turtle Creek, WV	Boone
Gibson, Millard S.	Flatwoods, WV	Braxton
Jeffers, John S.	Sutton, WV	Braxton
Paletti, Anthony M.	Gassaway, WV	Braxton
Roach, Richard M.	Gassaway, WV	Braxton
Roach, Ryan M.	Gassaway, WV	Braxton
Sizemore, Timothy S.	Flatwoods, WV	Braxton
Taylor, Robin J.	Sutton, WV	Braxton
Baldwin, Pete A.	Wellsburg, WV	Brooke
Best, Dionne M.	Follansbee, WV	Brooke

Best, Michael K.	Weirton, WV	Brooke
Chambers, Fred T.	Wellsburg, WV	Brooke
Courtney, James T.	Weirton, WV	Brooke
Lewis, George M.	Beech Bottom, WV	Brooke
Morris, Robert J.	Wellsburg, WV	Brooke
Mullenbach, Joseph M.	Wellsburg, WV	Brooke
Myers, Scott R.	Wellsburg, WV	Brooke
Radvansky, Mary K.	Follansbee, WV	Brooke
Reasner, C. Daniel	Wellsburg, WV	Brooke
Barker, II, Carroll W.	Barboursville, WV	Cabell
Bentley, H. Mark	Barboursville, WV	Cabell
Black, George S.	Barboursville, WV	Cabell
Cantley, Charles R.	Huntington, WV	Cabell
Carpenter, R. David	Huntington, WV	Cabell
Carpenter, Robert D.	Huntington, WV	Cabell
Carpenter, Timothy D.	Huntington, WV	Cabell
Chambers, Matthew	Huntington, WV	Cabell
Chapman, Charles E.	Huntington, WV	Cabell
Chapman, Charles W.	Huntington, WV	Cabell
Compton, Hubert P.	Huntington, WV	Cabell
Cremeans, Dustin R.	Barboursville, WV	Cabell
Davis, Jr., Frederick	Huntington, WV	Cabell
Elmore, David D.	Huntington, WV	Cabell
Glover, Heather Smith	Milton, WV	Cabell
Haymaker, Stephen J.	Huntington, WV	Cabell
Henson, Charles D.	Huntington, WV	Cabell
Kitchen, Frederick H.	Huntington, WV	Cabell
Lipscomb, Brady K.	Huntington, WV	Cabell
Lunsford, Merrill C.	Milton, WV	Cabell
Mann, Charles F.	Huntington, WV	Cabell
Miller, Charles D.	Huntington, WV	Cabell
Noble, Sonya S.	Huntington, WV	Cabell
Owsley, Mark A.	Huntington, WV	Cabell
Ransbottom, Barry D.	Huntington, WV	Cabell
Ransbottom, Don E.	Huntington, WV	Cabell
Reger, Patrick J.	Huntington, WV	Cabell
Reynolds, Rachel A.	Barboursville, WV	Cabell
Ritchie, Jr., Ernest M.	Huntington, WV	Cabell
Smith, Elsworth A.	Barboursville, WV	Cabell
Smith, Trina G.	Barboursville, WV	Cabell
Sovine, Thomas C.	Milton, WV	Cabell
Stone, David R.	Huntington, WV	Cabell
Stowasser, Kevin G.	Milton, WV	Cabell
Thompson, Jason S.	Milton, WV	Cabell

Tiller, Chad M.	Huntington, WV	Cabell
Tiller, Deborah R.	Huntington, WV	Cabell
Williams, Mary P.	Huntington, WV	Cabell
Williams, Jr., Arthur J.	Huntington, WV	Cabell
Wendon, Dale A.	Ona, WV	Cabell
Wright, Donald	Huntington, WV	Cabell
Wright, Dora	Huntington, WV	Cabell
Cano-Stump, Gina	Grantsville, WV	Calhoun
Channell, Lester K.	Big Springs, WV	Calhoun
Stump, J. Neil	Grantsville, WV	Calhoun
Stump, John S.	Grantsville, WV	Calhoun
Legg, Chad A.	Clay, WV	Clay
Shamblin, Ronald	Procious, WV	Clay
Smith, Jr., Basil W.	Clay, WV	Clay
Wilson, Sr., Carl L.	Clay, WV	Clay
Alexander, II., J.W.	Oak Hill, WV	Fayette
Davis, William A.	Oak Hill, WV	Fayette
Hess, Larry Joe	Fayetteville, WV	Fayette
Kidd, David M.	Oak Hill, WV	Fayette
Leake, Clarence J.	Ansted, WV	Fayette
McNeely, French S.	Mt. Hope	Fayette
Pennington, Hubert P.	Gauley Bridge, WV	Fayette
Powell, Leonard T.	Glen Jean, WV	Fayette
Tyree, Joseph P.	Oak Hill, WV	Fayette
Van Meter, Thomas W.	Smithers, WV	Fayette
Venable, Monica Smathers	Meadow Bridge, WV	Fayette
Williams, Benjamin F.	Oak Hill, WV	Fayette
Williams, Frederick L.	Glen Jean WV	Fayette
Basagic, Mark M.	Petersburg, WV	Grant
Basagic, Neil J.	Petersburg, WV	Grant
Hott, Aaron E.	Petersburg, WV	Grant
Kitsmiller, Raymond S.	Maysville, WV	Grant
Schaeffer, J. Blaine	Petersburg, WV	Grant
Schaeffer, Renee Sue	Petersburg, WV	Grant
Schaeffer, Thomas	Petersburg, WV	Grant
Anderson, Jr., James L.	Frankford, WV	Greenbrier
Arnold, James L.	Ronceverte, WV	Greenbrier
Arnold, William C.	Ronceverte, WV	Greenbrier
Broyles, Randall Lee	Ronceverte, WV	Greenbrier
Higginbotham, III, William	White Sulphur Springs, WV	Greenbrier

Holliday, II, James R.	Ronceverte, WV	Greenbrier
Lantz, Douglas A.	Caldwell, WV	Greenbrier
Lobban, Robert F.	Alderson, WV	Greenbrier
Lobban, Sarah E.	Alderson, WV	Greenbrier
Longanacre, John D.	Ft. Spring, WV	Greenbrier
McCraw, Jeffrey J.	Lewisburg, WV	Greenbrier
McCraw, Perry L.	Lewisburg, WV	Greenbrier
McCraw, Jr., Okey	Lewisburg, WV	Greenbrier
Morgan, Theo Vincent	Frankford, WV	Greenbrier
Smathers, Don R.	Rainelle, WV	Greenbrier
Walkup, Zivo V.	Lewisburg, WV	Greenbrier
Wallace, William H.	Clintonville, WV	Greenbrier
Wallace, William L.	Lewisburg, WV	Greenbrier
Willis, James S.	Rainelle, WV	Greenbrier
Baldwin, Harley Page	Romney, WV	Hampshire
Giffin, Jerry V.	Capon Bridge, WV	Hampshire
Giffin, Lucas	Capon Bridge, WV	Hampshire
Morgret, Sarah S.	Romney, WV	Hampshire
Pyles, Chad J.	Augusta, WV	Hampshire
Pyles, James R.	Augusta, WV	Hampshire
Pyles, James W.	Augusta, WV	Hampshire
Wagoner, Carter R.	Springfield, WV	Hampshire
Arner, Douglas A.	Chester, WV	Hancock
Arner, II, Alvin L.	Chester, WV	Hancock
Bernardi, II, Anthony J.	Chester, WV	Hancock
Brown, David A.	Chester, WV	Hancock
Finton, Douglas B.	Weirton, WV	Hancock
Greco, John C.	Weirton, WV	Hancock
Gregory, Amos F.	Weirton, WV	Hancock
Nixon, Mitchell C.	Newell, WV	Hancock
Porco, John M.	Weirton, WV	Hancock
Presley, Albert	Weirton, WV	Hancock
Riggs, Renee	Weirton, WV	Hancock
Soplinski, Jr., Chester	Weirton, WV	Hancock
Turley, Theodore R.	New Cumberland, WV	Hancock
Turley, Timothy M.	New Cumberland, WV	Hancock
Wolfe-Finton, Mary Hannah	Weirton, WV	Hancock
Wright, Warren E.	Weirton, WV	Hancock
Elmore, John A.	Moorefield, WV	Hardy
Fraley, J. Thomas	Moorefield, WV	Hardy
Fraley, Jeffrey A.	Moorefield, WV	Hardy
Hines, Jr., Loring L.	Moorefield, WV	Hardy

Hornbeck, Peter L.	Wardensville, WV	Hardy
Allen, Robert V.	Bridgeport, WV	Harrison
Amos, A. Randy	Clarksburg, WV	Harrison
Atkinson, Denver D.	Nutter Fort, WV	Harrison
Carvelli, Mark	Nutter Fort, WV	Harrison
Carvelli, Paul V.	Lumberport, WV	Harrison
Dorsey, William O.	Clarksburg, WV	Harrison
Ford, Bradley A.	Bridgeport, WV	Harrison
Germondo, II, J. Jimmy	Shinnston, WV	Harrison
Greathouse, Carl L.	Salem, WV	Harrison
Harmer, Jay D.	Shinnston, WV	Harrison
Harris, James A.	Clarksburg, WV	Harrison
Heitger, Jr., Jeffrey W.	Clarksburg, WV	Harrison
Hinkle, Scott I	Wallace, WV	Harrison
Holtz, Timmy D.	Clarksburg, WV	Harrison
Hooker, Timothy R.	Bridgeport, WV	Harrison
Kovalck, Patrick A.	Shinnston, WV	Harrison
Leary, Eric E.	Clarksburg, WV	Harrison
McGlumphy, Charles A.	Clarksburg, WV	Harrison
McGlumphy, Scarlett	Clarksburg, WV	Harrison
Means, Richard	Clarksburg, WV	Harrison
Minnocci, John R.	Clarksburg, WV	Harrison
Nutter, Joseph E.	Lost Creek, WV	Harrison
Nutter, Robert D.	Clarksburg, WV	Harrison
Painter, Frederick D.	Shinnston, WV	Harrison
Perine, Adam	Shinnston, WV	Harrison
Perine, Timothy E.	Shinnston, WV	Harrison
Smith, David E.	Clarksburg, WV	Harrison
Smith, II, C. Jason	Clarksburg, WV	Harrison
Casto, III, James W.	Evans, WV	Jackson
Casto, Jr., James W.	Evans, WV	Jackson
Criss, Paul L.	Ravenswood, WV	Jackson
Parsons, Edison, H.	Ripley, WV	Jackson
Roush, Joseph R.	Ravenswood, WV	Jackson
Waybright, J. Coleman	Ripley, WV	Jackson
Waybright, Ronald D.	Ripley, WV	Jackson
Barr, Jerry B.	Charles Town, WV	Jefferson
Brown, Eric L.	Shepherdstown, WV	Jefferson
Brown, Horace M.	Charles Town, WV	Jefferson
Christian, Joann Strider	Charles Town, WV	Jefferson
Norton, Alan H.	Halltown, WV	Jefferson
Rickard, Jeremiah M.	Charles Town, WV	Jefferson

Spencer, Robert L.	Harpers Ferry, WV	Jefferson
White, Debra J.	Charles Town, WV	Jefferson
Baughan, David L.	Charleston, WV	Kanawha
Bishoff, Richard D.	Charleston, WV	Kanawha
Bollinger, Terrance L.	So. Charleston, WV	Kanawha
Bonnett, James V.	Nitro, WV	Kanawha
Bowman, Dean P.	So. Charleston, WV	Kanawha
Brogan, James E.	So. Charleston, WV	Kanawha
Cartmill, Robert G. W.	Cross Lanes, WV	Kanawha
Cochran, Jessica A.	Elkview, WV	Kanawha
Cooke, Roger A.	Nitro, WV	Kanawha
Cooke, II, Roger A.	Nitro, WV	Kanawha
Cox, John P.	Charleston, WV	Kanawha
Crank, Richard	Cross Lanes, WV	Kanawha
Crowder, Mark Alan	Charleston, WV	Kanawha
Curry, Clenton E.	Alum Creek, WV	Kanawha
Curry, John R.	Alum Creek, WV	Kanawha
Curry, Todd Allen	Alum Creek, WV	Kanawha
Douglas, Gregory A.	Charleston, WV	Kanawha
Douglas, Shelly L.	Charleston, WV	Kanawha
Fidler, Richard D.	Belle, WV	Kanawha
Fidler, II, R. Dayle	Belle, WV	Kanawha
Fitzwater, Nicholas D.	Charleston, WV	Kanawha
Hairston, Timothy H.	Cross Lanes, WV	Kanawha
Hamm, Gary E.	Big Chimney, WV	Kanawha
Hartwell, Charles M.	St. Albans, WV	Kanawha
Haynes, Ernest L.	Cedar Grove, WV	Kanawha
Hess, Mark S.	Dunbar, WV	Kanawha
Highlander, Kevin A.	Belle, WV	Kanawha
Howard, Michael F.	Charleston, WV	Kanawha
Jarrett, Brian P.	Charleston, WV	Kanawha
Jarrett, James F.	Charleston, WV	Kanawha
Johnson, Carl	Charleston, WV	Kanawha
Johnson, Christopher	Charleston, WV	Kanawha
Johnson, Mack	Marmet, WV	Kanawha
Johnson, Wayne L.	Charleston, WV	Kanawha
Long, Richard L.	Charleston, WV	Kanawha
Loving, Michael G.	Charleston, WV	Kanawha
Lowry, James W.	Charleston, WV	Kanawha
Maltempie, Mark D.	Cross Lanes, WV	Kanawha
Martin, Jason Randall	Charleston, WV	Kanawha
Matics, Gregory A.	Clendenin, WV	Kanawha
Matics, Gregory A.	Clendenin, WV	Kanawha

McCarty, Michael L.	So. Charleston, WV	Kanawha
Myers, Frederick D.	Elkview, WV	Kanawha
Nichols, Eric Bryan	Charleston, WV	Kanawha
Nichols, Jr., Thomas	St. Albans, WV	Kanawha
O'Dell, Jerry C.	Montgomery, WV	Kanawha
Parker, R. Brent	Charleston, WV	Kanawha
Phillips, Roy L.	St. Albans, WV	Kanawha
Poore, Johnny S.	Charleston, WV	Kanawha
Powell-Jarrett, Cheryl	Charleston, WV	Kanawha
Price, Russell Clark	Charleston, WV	Kanawha
Querry, David W.	Hugheston, WV	Kanawha
Ratliff, Samuel J.	Elkview, WV	Kanawha
Robertson, Aubrey C	Charleston, WV	Kanawha
Rogers, Scott E.	St. Albans, WV	Kanawha
Spinelli, Vincent P.	Clendenin, WV	Kanawha
Stevens, Robert D.	Malden, WV	Kanawha
Summers, Daniel S.	Elkview, WV	Kanawha
Surratt, Billy Ray	Charleston, WV	Kanawha
Thaxton, John Hafer	Elkview, WV	Kanawha.
Walker, Bron R.	Nitro, WV	Kanawha
Walton-Grant, Junora	London, WV	Kanawha
White, Jr., Gene P.	Charleston, WV	Kanawha
Whittington, Jr., Terry L.	Montgomery, WV	Kanawha
Wilson, Ray	Charleston, WV	Kanawha
Wilson, Jr., Harlan Y.	Charleston, WV	Kanawha
Wolfenbarger, Sr., James	Malden, WV	Kanawha
Workman, Jr., Rexford	Charleston, WV	Kanawha
Young, Bernard	Charleston, WV	Kanawha
Boyle, Patrick D.	Weston, WV	Lewis
Cunningham, William Alan	Jane Lew, WV	Lewis
Hardman, C. David	Weston, WV	Lewis
Parker, David	Weston, WV	Lewis
Skidmore, Gary L.	Jane Lew, WV	Lewis
Vincent, Robert M.	Jane Lew, WV	Lewis
Curry, Randy Heath	Alum Creek, WV	Lincoln
Curry, Randy Lee	Alum Creek, WV	Lincoln
Hall, Kent D.	West Hamlin, WV	Lincoln
Koontz, Jeremy S.	Hamlin, WV	Lincoln
Koontz, Samuel L.	Hamlin, WV	Lincoln
Stewart, Jon Scott	Hamlin, WV	Lincoln
Weaver, Amy L.	West Hamlin, WV	Lincoln
Akers, Chad B.	Chapmanville, WV	Logan

Collins, Dale E.	Switzer, WV	Logan
Cooke, Kevin L.	Logan, WV	Logan
Counts, Seigel M.	Logan, WV	Logan
Evans, Riley Joe	Chapmanville, WV	Logan
Evans, Riley Jordan	Chapmanville, WV	Logan
Fisher, William Farley	Logan, WV	Logan
Freeman, Ilene L.	Chapmanville, WV	Logan
Gibson, Vickie Krantz	Man, WV	Logan
Honaker, Michael J.	Logan, WV	Logan
Krantz, Floyd L.	Man, WV	Logan
Krantz, Rebecca	Man, WV	Logan
McCormick, John A.	Chapmanville, WV	Logan
Smith, Lacy L.	Logan, WV	Logan
Vance, Mark A.	Chapmanville, WV	Logan
Williamson, Maurice F.	Chapmanville, WV	Logan
Basagic, John Joseph	Fairmont, WV	Marion
Bussey, DeAndrea	Fairmont, WV	Marion
Carpenter, Terry L.	Fairmont, WV	Marion
Cunningham, Samuel	Mannington, WV	Marion
Dalton, Justin D.	Fairmont, WV	Marion
Domico, David M.	Fairmont, WV	Marion
Domico, Ellen J.	Fairmont, WV	Marion
Domico, Gregory Alan	Fairmont, WV	Marion
Domico, Thomas D.	Fairmont, WV	Marion
Domico, Jr., Nick	Fairmont, WV	Marion
Ford, Lauren L.	Fairmont, WV	Marion
Ford, Raymond J.	Fairmont, WV	Marion
Ford, William H.	Fairmont, WV	Marion
Ford, William R.	Fairmont, WV	Marion
Ford, II, William H.	Fairmont, WV	Marion
Ford, III, Joseph F.	Fairmont, WV	Marion
Frey, Jr., Robert B.	Fairmont, WV	Marion
Gribben, George Michael	Fairmont, WV	Marion
Hutson, Chad Alan	Mannington, WV	Marion
Jacquez, Michael A.	Fairmont, WV	Marion
Jimmie, Jason B.	Fairmont, WV	Marion
Loy, Robert M.	Fairmont, WV	Marion
Ross, Robert Anthony	Fairmont, WV	Marion
Savanarola, Michael A.	Fairmont, WV	Marion
Smith, Matthew D.	Farmington, WV	Marion
Anderson, Charles E.	Cameron, WV	Marshall
Anderson, Jeffrey	Moundsville, WV	Marshall
Danehart, Mark s.	Wheeling, WV	Marshall

Gonchoff, Frank E.	Moundsville, WV	Marshall
Grisell, Connie	Glen Dale, WV	Marshall
Grisell, Elliott	Glen Dale, WV	Marshall
Grisell, Sidney E.	Moundsville, WV	Marshall
Meintel, Patrick L.	Moundsville, WV	Marshall
Philipps, Edwin P.	Glen Dale, WV	Marshall

Anderson, James H.	New Haven, WV	Mason
Browning, Ronald K.	Pt. Pleasant, WV	Mason
Deal, David R.	Pt. Pleasant, WV	Mason
Green, Richard D.	Pt. Pleasant, WV	Mason
Hornsby, William E.	Pt. Pleasant, WV	Mason
Huber, II, Charles E.	Pt. Pleasant, WV	Mason
Hussell, Jr., Louis A.	Pt. Pleasant, WV	Mason
Ohlinger, Lynn G.	Mason, WV	Mason
Patterson, II, Robert L.	Pt. Pleasant, WV	Mason
Tucker, Jerry W.	Mason, WV	Mason
Tucker, Ray Allen	Mason, WV	Mason

Bailey, Fred	Panther, WV	McDowell
Bivens, II, Howard H.	Jaeger, WV	McDowell
Brown, Michael F.	Welch, WV	McDowell
Fanning, John P.	Jaeger, WV	McDowell
Fanning, Robert A.	Welch, WV	McDowell
Mullins, Jerry	Wilcoe, WV	McDowell
Sly, James H.	Welch, WV	McDowell
Widener, Mary Ann	Northfork, WV	McDowell

Boyce, II, Gerald R.	Bluefield, WV	Mercer
Brown, Daniel H.	Princeton, WV	Mercer
Burton-Centeno, Beth Ann	Princeton, WV	Mercer
Fredeking, Stewart O.	Princeton, WV	Mercer
Fredeking, William S.	Princeton, WV	Mercer
Hairston, Manuel L.	Princeton, WV	Mercer
Hercey, James R.	Princeton, WV	Mercer
Johnson-Hurt, Toni T.	Bluefield, WV	Mercer
Johnson, John K.	Princeton, WV	Mercer
Joyce, Shannon	Bluefield, WV	Mercer
Kirk, David Wayne	Princeton, WV	Mercer
Kirk, Shirley Bailey	Princeton, WV	Mercer
Linkous, Michael D.	Bluefield, WV	Mercer
Mathena, Charles	Princeton, WV	Mercer
McConnell, Jerry A.	Bluefield, WV	Mercer
Mills, Marvin D.	Princeton, WV	Mercer
Repass, Curtis	Princeton, WV	Mercer

Seaver Vest, Amy	Princeton, WV	Mercer
Seaver, IV., George W.	Princeton, WV	Mercer
Shires, Jimmie L.	Bluefield, WV	Mercer
Taylor, Dannie L.	Princeton, WV	Mercer
Wellman, Howard L.	Bluefield, WV	Mercer
Williams, Robert W.	Princeton, WV	Mercer
Fredlock, III, William H.	Piedmont, WV	Mineral
Mills, Steven W.	Burlington, WV	Mineral
Nofsinger, Robert A.	Keyser, WV	Mineral
Schadler, Robert A.	Keyser, WV	Mineral
Smith, Brian L.	Keyser, WV	Mineral
Upchurch, Wendy N.	Ft. Ashby, WV	Mineral
Brooks, Sr., Melvin S.	Wharn Cliffe, WV	Mingo
Casey, David M.	Williamson, WV	Mingo
Cook, John S.	Delbarton, WV	Mingo
Cook Stephen A.	Delbarton, WV	Mingo
Gregory, Keith D.	Welch, WV	Mingo
Mounts, Lowell	Gilbert, WV	Mingo
Phillips, Roger L.	Matewan, WV	Mingo
Weaver, John E.	Williamson, WV	Mingo
Allamong, Virgil C.	Westover, WV	Monongalia
Bowen, Jeremiah J.	Blacksville, WV	Monongalia
Brock, Paul A.	Westover, WV	Monongalia
Carnegie, Danny L.	Fairmont, WV	Monongalia
Dalton, Michael E.	Morgantown, WV	Monongalia
Field, Jerry	Morgantown, WV	Monongalia
Gocke, Jr., Thomas V.	Morgantown, WV	Monongalia
Hastings, Dewey S.	Morgantown, WV	Monongalia
Hastings, Dewey Samuel	Morgantown, WV	Monongalia
Hastings, Edward D.	Morgantown, WV	Monongalia
Hastings, Grant S.	Morgantown, WV	Monongalia
Henson, Thomas W.	Morgantown, WV	Monongalia
Jenkins, Jared S.	Morgantown, WV	Monongalia
Jimmie, Jason B.	Morgantown, WV	Monongalia
Maier, Sean	Morgantown, WV	Monongalia
Male, Louie Gene	Westover, WV	Monongalia
Mancinelli, Agnes	Morgantown, WV	Monongalia
Mancinelli, Vincent	Morgantown, WV	Monongalia
Matthews, Franklin L.	Morgantown, WV	Monongalia
McCulla, IV, William B.	Morgantown, WV	Monongalia
Neely, Daniel L.	Core, WV	Monongalia
Owen, Charles R.	Pentress, WV	Monongalia

Sharpless, Richard L.	Core, WV	Monongalia
Tennant, Jr., W. Wayne	Morgantown, WV	Monongalia
Williams, Carl B.	Morgantown, WV	Monongalia
Broyles, William S.	Lindside, WV	Monroe
Groves, Robert L.	Union, WV	Monroe
Mann, Kenny W.	Peterstown, WV	Monroe
McGuire, Billy Joe	Union, WV	Monroe
McGuire, Joel L.	Union, WV	Monroe
Shrewsbury, . Phillip	Peterstown, WV	Monroe
Wickline, Robert K.	Lindside, WV	Monroe
Wilson, Fredy L.	Greenville, WV	Monroe
Anderson, John A.	Berkeley Springs, WV	Morgan
Braithwaite, Lewis	Berkeley Springs, WV	Morgan
Braithwaite, Lisa Jo Wachter	Berkeley Springs, WV	Morgan
Sensel, Douglas C.	Berkeley Springs, WV	Morgan
Sensel, Ellen F.	Berkeley Springs, WV	Morgan
Anderson, Brad A.	Richwood, WV	Nicholas
Coleman, Thomas J.	Richwood, WV	Nicholas
Coleman, Tiffany S.	Richwood, WV	Nicholas
Combs, Don L.	Richwood, WV	Nicholas
Day, Teddy K.	Summersville, WV	Nicholas
Hamilton, Ronald P.	Craigsville, WV	Nicholas
Mace, Patty Susan	Craigsville, WV	Nicholas
Vickers, Raymond D.	Summersville, WV	Nicholas
Waters, Brandon Lee	Summersville, WV	Nicholas
Waters, John Gregory	Summersville, WV	Nicholas
White, Howard C.	Summersville, WV	Nicholas
Altmeyer, Jr., James E.	Wheeling, WV	Ohio
Altmeyer, Sr., James E.	Wheeling, WV	Ohio
Barton, John E.	Wheeling, WV	Ohio
Blosser, Scott A.	Wheeling, WV	Ohio
Bonar, Brian J.	Wheeling, WV	Ohio
Burke, Jr., William T.	Wheeling, WV	Ohio
Burke, Sr., William T.	Wheeling, WV	Ohio
Cilles, Robert B.	Wheeling, WV	Ohio
Clark, Richard W.	Wheeling, WV	Ohio
Dean, Larry R.	Wheeling, WV	Ohio
Dickman, Phillip E.	Wheeling, WV	Ohio
Fahey, Eugene T.	Wheeling, WV	Ohio
Fahey, Sean P.	Wheeling, WV	Ohio
Jasko, III, Stephen M.	Wheeling, WV	Ohio

Kepner, Alexander W.	Wheeling, WV	Ohio
Kepner, James B.	Wheeling, WV	Ohio
Kepner, John D.	Wheeling, WV	Ohio
Kepner, John W.	Wheeling, WV	Ohio
Lane, John J.	Wheeling, WV	Ohio
Mathieu, Michael	Wheeling, WV	Ohio
McCoy, W. Gibson	Wheeling, WV	Ohio
Patterson, Jr., Neil D.	Wheeling, WV	Ohio
Seabright, Drew R.	Wheeling, WV	Ohio
Basagic, David J.	Franklin, WV	Pendleton
Basagic, Mark	Franklin, WV	Pendleton
Basagic, Neil	Franklin, WV	Pendleton
Kimble, Keith	Franklin, WV	Pendleton
Hatfield, Harvey	St. Marys, WV	Pleasants
Ingram, Jeremy Alan	St. Marys, WV	Pleasants
Ingram, Jr., Lester P.	St. Marys, WV	Pleasants
McCullough, Richard K.	St. Marys, WV	Pleasants
Prichett, Craig A.	Belmont, WV	Pleasants
Carpenter, Joy D.	Marlinton, WV	Pocahontas
Smith, James L.	Marlinton, WV	Pocahontas
VanReenen, Ivan C.	Buckeye, WV	Pocahontas
Bolyard, Robert J.	Kingwood, WV	Preston
Bolyard, Jr., David W.	Newburg, WV	Preston
Eddy, Michael A.	Bruceton Mills, WV	Preston
Fansler, Otis	Bruceton Mills, WV	Preston
Field, Jerry Lee	Masontown, WV	Preston
Lobb, James G.	Kingwood, WV	Preston
Mayfield, Morgan	Reedsville, WV	Preston
McNear, William F.	Kingwood, WV	Preston
Rotruck, A. Craig	Kingwood, WV	Preston
Rotruck, Allen M.	Kingwood, WV	Preston
Smell, Thomas W.	Kingwood, WV	Preston
Smith-Greaser, Sonia Jo.	Terra Alta, WV	Preston
Spear, Carl R.	Bruceton Mills, WV	Preston
Spear, Mark C.	Terra Alta, WV	Preston
Swearinger, Aaron C.	Kingwood, WV	Preston
Taylor, Jeffrey Scott	Masontown, WV	Preston
Turner, Rodney S.	Bruceton Mills, WV	Preston
Allen, Gregory D.	Hurricane, WV	Putnam
Allen, Wesley Richard	Hurricane, WV	Putnam

Bias, Timothy E.,	Eleanor, WV	Putnam
Chapman, Christopher Jacob	Winfield, WV	Putnam
Chapman, Joseph T.	Scott Depot, WV	Putnam
Chapman, John W.	Hurricane, WV	Putnam
Craigo, Dennis	Poca, WV	Putnam
Derrick, Keith R.	Poca, WV	Putnam
Erwin, Carl D.	Winfield, WV	Putnam
Fischer, Rachel S.	Poca, WV	Putnam
Garren, Wayman K.	Hurricane, WV	Putnam
Harding, Chad R.	Poca, WV	Putnam
Lett, Betty	Nitro, WV	Putnam
Luikart, Michael E.	Winfield, WV	Putnam
Nowlin, Gregory K.	Fraziers Bottom, WV	Putnam
Nunley, Dennis	Scott Depot, WV	Putnam
Raynes, Charles S.	Buffalo, WV	Putnam
Roberts, Keith A.	Hurricane, WV	Putnam
Smith, Cheryl A.	Hurricane, WV	Putnam
Blankenship, Bruce E.	Beckley, WV	Raleigh
Bowles, William E.	Beckley, WV	Raleigh
Brady, John R.	Beckley, WV	Raleigh
Burdette, Charles D.	Whitesville, WV	Raleigh
Burgin, Eugene	Beckley, WV	Raleigh
Calfee, Daniel R.	Beckley, WV	Raleigh
Calfee, III, Price H.	Beckley, WV	Raleigh
Calfee, Jr., Price H.	Beckley, WV	Raleigh
Diehl, Gary W.	Beckley, WV	Raleigh
Durgan, Victor P.	Beckley, WV	Raleigh
Durgan, Jr., Andrew	Beckley, WV	Raleigh
Flanagan, Paul H.	Sophia, WV	Raleigh
Jarrell, Robert E.	Naoma, WV	Raleigh
Melton, III, Henry E.	Beckley, WV	Raleigh
Moran, Michael E.	Beckley, WV	Raleigh
Patton, James E.	Eccles, WV	Raleigh
Quesenberry, Amos E.	Shady Springs, WV	Raleigh
Quesenberry, J. David	Beckley, WV	Raleigh
Quesenberry, Michael G.	Beckley, WV	Raleigh
Tankersley, Richie C.	Coal City, WV	Raleigh
Weatherholt, Roanna	Beckley, WV	Raleigh
White, Thomas M.	Beckley, WV	Raleigh
Barb, Hugh Nicholas	Elkins, WV	Randolph
Hostetler, Kevin E.	Montrose, WV	Randolph
Hutchison, Byron J.	Elkins, WV	Randolph
Lothes, Anthony R.	Elkins, WV	Randolph

Lowther, Charles E.	Montrose, WV	Randolph
Snyder, Roxie Lee	Mill Creek, WV	Randolph
Tomblyn, Mark Alan	Elkins, WV	Randolph
Tomblyn, Myron G.	Elkins, WV	Randolph
Tomblyn, Philip C.	Norton, WV	Randolph
Vance, Michael L.	Norton, WV	Randolph
Bever, Jr., John M.	Harrisville, WV	Ritchie
Bonar, Charles R.	Harrisville, WV	Ritchie
McCullough, Kenneth K.	Pennsboro, WV	Ritchie
McCullough, Thomas A.	Pennsboro, WV	Ritchie
Eastman, Jeremy Edward	Spencer, WV	Roane
Taylor, John H.	Spencer, WV	Roane
Taylor, Mark Edward	Spencer, WV	Roane
Taylor, Richard V.	Spencer, WV	Roane
Bowling, John Keith	Hinton, WV	Summers
Fox, William Mark	Jumping Branch, WV	Summers
Johnson, David W.	Hinton, WV	Summers
Lacy, Kenneth W.	Meadow Bridge, WV	Summers
Leslie, Coleman L.	Hinton, WV	Summers
Meadows, Stephen C.	Hinton, WV	Summers
Payne, Terry L.	Hinton, WV	Summers
Pivont, III, Leon Ray	Hinton, WV	Summers
Pivont, Jr., Leon R.	Hinton, WV	Summers
Woodrum, Jack David	Hinton, WV	Summers
Ford, Donald G.	Grafton, WV	Taylor
May, Sr., Jeffrey J.	Grafton, WV	Taylor
Barb, Jeffrey A.	Parsons, WV	Tucker
DeMotto, L. Hugh	Redcreek, WV	Tucker
Hinkle, Gregory S.	Davis, WV	Tucker
Hinkle, Lester R.	Davis, WV	Tucker
Long, Jr., James W.	Hendricks, WV	Tucker
Summerfield, Ryan Logan	Parsons, WV	Tucker
Eckels, John P.	Sistersville, WV	Tyler
Furbee, David C.	Alma, WV	Tyler
McKeever, Timothy Eric	Sistersville, WV	Tyler
Myers, Randy Louis	Sistersville, WV	Tyler
Blackwell, R. Patrick	Buckhannon, WV	Upshur
Carpenter, Sheila D.	Buckhannon, WV	Upshur

Cutright, Deborah Heavner	Buckhannon, WV	Upshur
Nestor, Paul A.	Buckhannon, WV	Upshur
St. Clair, Jeffrey C.	Buckhannon, WV	Upshur
St. Clair, Maxwell	Buckhannon, WV	Upshur
Straight, Stephen A.	Buckhannon, WV	Upshur
Tomblyn, Bruce N.	Buckhannon, WV	Upshur
Tomblyn, Gary Robert	Buckhannon, WV	Upshur
Tomblyn, James W.	Lorentz, WV	Upshur
Amos, David G.	Kenova, WV	Wayne
Bias, Timothy D.	Kenova, WV	Wayne
Cyfers, Melissa	Lavalette, WV	Wayne
Johnson, Dewey R.	Wayne, WV	Wayne
Mooney, William M.	Wayne, WV	Wayne
Morris, Jr., Dana C.	Wayne, WV	Wayne
Patrick, Charles L.	Ceredo, WV	Wayne
Prario, Arthur V.	Kenova, WV	Wayne
Reger, George M.	Kenova, WV	Wayne
Rollins, Jr., Harold E.	Kenova, WV	Wayne
Morris, Michael J.	Cowen, WV	Webster
Nicholas-Brown, Gloria	Webster Springs	Webster
Reed, John D.	Webster Springs	Webster
Coen, Shawn T.	Reader, WV	Wetzel
Cumberledge, Justin L.	New Martinsville, WV	Wetzel
Jarvis, Paul D.	Paden City, WV	Wetzel
Palmer, David B.	Pine Grove, WV	Wetzel
Palmer, Richard E.	Pine Grove, WV	Wetzel
Tennent, Roger E.	Hundred, WV	Wetzel
Verner, Stephen Todd	Littleton, WV	Wetzel
Williams, Weldon P.	New Martinsville, WV	Wetzel
Bush, Gregory T.	Elizabeth, WV	Wirt
Kimes, Robert	Elizabeth, WV	Wirt
Matheny, Judith L.	Elizabeth, WV	Wirt
Barger, Harvey A.	Parkersburg, WV	Wood
Bradford, Laine M.	Parkersburg, WV	Wood
Byers, David P.	Parkersburg, WV	Wood
Christman, Troy D.	Vienna, WV	Wood
Church, Samuel D.	Vienna, WV	Wood
Crow, Willard S.	Parkersburg, WV	Wood
Doak, Harold E.	Williamstown, WV	Wood
Fox, Amy L.	Ravenswood, WV	Wood

Fox, John A.	Ravenswood, WV	Wood
Franklin, Robert B.	Parkersburg, WV	Wood
Full, Brandon M.	Washington, WV	Wood
Harbert, R. Edward	Parkersburg, WV	Wood
Hickman, Lynley	Parkersburg, WV	Wood
Hickman, Mark	Parkersburg, WV	Wood
Kimes, David	Parkersburg, WV	Wood
Kimes, Glen E.	Parkersburg, WV	Wood
Kimes, Larry	Parkersburg, WV	Wood
Lauderman, Aaron A.	Parkersburg, WV	Wood
Lauderman, Shawn A.	Parkersburg, WV	Wood
Leavitt, Jonathan C.	Parkersburg, WV	Wood
Leavitt, Stephen	Parkersburg, WV	Wood
McCune, Carl Bradley	Vienna, WV	Wood
Parks, Alan E.	Vienna, WV	Wood
Plant, Michael Sean	Parkersburg, WV	Wood
Pyles, Allen	Parkersburg, WV	Wood
Rockhold, John W.	Parkersburg, WV	Wood
Smith, Darrell D.	Washington, WV	Wood
Spencer, II, Robert O.	Parkersburg, WV	Wood
Sprout, Steven E.	Parkersburg, WV	Wood
Tatman, Steven L.	Parkersburg, WV	Wood
Walton, Matthew	Parkersburg, WV	Wood
Ellis, Christopher	Pineville, WV	Wyoming
Evans, Jr., Thomas H.	Oceana, WV	Wyoming
Goode, D. Michael	Pineville, WV	Wyoming
Hughes, Cheri L.	Oceana, WV	Wyoming
Powell, Rebecca	Oceana, WV	Wyoming
Rine, Nicholas T	Oceana, WV	Wyoming
Stafford, Jerry R.	Oceana, WV	Wyoming

<u>DBA NAME</u>	<u>MAIL ADDRESS</u>	<u>CITY</u>	<u>STATE</u>	<u>ZIP</u>	<u>COUNTY</u>
Schoonover Stemple Funeral Chapel	P. O. Box 832	Belington	WV	26250	Barbour
Stemple and Forman Funeral Home	P. O. Box 280	Philippi	WV	26416	Barbour
Talbott Funeral Home	P. O. Box 879	Belington	WV	26250	Barbour
Wright Funeral Home	216 No. Walnut St.	Philippi	WV	26416	Barbour
Brown Funeral Home	P.O. Box 821	Martinsburg	WV	25402	Berkeley
Jefferson Chapel Funeral Home	P. O. Box 838	Charles Town	WV	25414	Berkeley
Rosedale Funeral Home & Crematory	917 Cemetery Road	Martinsburg	WV	25401	Berkeley
South Berkeley Chapel	P. O. Box 821	Martinsburg	WV	25402	Berkeley
Armstrong Funeral Home	P.O. Box 185	Whitesville	WV	25209	Boone
Handley Funeral Homes	P. O. Box 175	Danville	WV	25053	Boone
Stevens Funeral Home	#1 Official Plaza	Madison	WV	25130	Boone
Valley Funeral Home	P. O. Box 527	Whitesville	WV	25209	Boone
Greene-Robertson Funeral Home	600 Riverside Drive	Sutton	WV	26601	Braxton
Richard M. Roach Funeral Home	700 Braxton Street	Gassaway	WV	26624	Braxton
Stockert-Gibson Funeral Home	P. O. Box 280	Flatwoods	WV	26621	Braxton
Chambers & James Funeral Home	P. O. Box 126	Wellsburg	WV	26070	Brooke
Chambers-James Funeral Home	P. O. Box	Follansbee	WV	26037	Brooke
Reasner Funeral Home	P. O. Box 346	Wellsburg	WV	26070	Brooke
Steel and Wolfe Funeral Home	3721 Main Street	Weirton	WV	26062	Brooke
Beard Mortuary	3001 3 rd Avenue	Huntington	WV	25702	Cabell
Chapmans Mortuary	2851 Third Avenue	Huntington	WV	25702	Cabell
Ferrell-Chambers Funeral Home	924 20 th Street	Huntington	WV	25703	Cabell
Heck Funeral Home	P. O. Box 218	Milton	WV	25541	Cabell
Henson Mortuary	6357 Pea Ridge Road	Huntington	WV	25705	Cabell
Kincaid Mortuary	P. O. Box 2125	Huntington	WV	25701	Cabell
Reger Funeral Home	P.O. Box 9096	Huntington	WV	25704	Cabell
Steele-Black Funeral Home	P.O. Box 2125	Huntington	WV	25701	Cabell
Wallace Funeral Home	P.O. Box 7	Barboursville	WV	25504	Cabell
Wallace Funeral Home	P.O. Box 9	Milton	WV	25541	Cabell

Stump Funeral Home	P.O. Box 648	Grantsville	WV	26147	Calhoun
Stump Funeral Home	P.O. Box 129	Arnoldsburg	WV	25234	Calhoun
Wilson-Shamblin-Smith Funeral Home	P.O. Box 549	Clay	WV	25043	Clay
Spurgeon Funeral Home	P.O. Box 66	West Union	WV	26456	Doddridge
Dodd-Payne-Hess Funeral Home	350 West Maple Avenue	Fayetteville	WV	25840	Fayette
High Lawn Funeral Home	1435 East Main Street	Oak Hill	WV	25901	Fayette
Hooper, Bostic & Lane Funeral Home	P.O. Box 569	Montgomery	WV	25136	Fayette
Pennington Funeral Home	P.O. Box 699	Gauley Bridge	WV	25085	Fayette
Tyree Funeral Home	999 Jones Avenue	Oak Hill	WV	25901	Fayette
Tyree Funeral Home	701 Highway 21	Mt. Hope	WV	25880	Fayette
Wallace & Wallace	P. O. Box 335	Ansted	WV	25812	Fayette
Ellyson Mortuary	2 Van Horn Drive	Glenville	WV	26351	Gilmer
Basagic Funeral Home	P.O. Box 400	Petersburg	WV	26847	Grant
Schaffer Funeral Home	P.O. Box 455	Petersburg	WV	26847	Grant
Longanacre Funeral Home	180 Shamrock Lane, Fairlea	Ronceverte	WV	24970	Greenbrier
McCraw Funeral Home	P.O. Box 208	Lewisburg	WV	24901	Greenbrier
McCraw Funeral Home	P.O. Box 114	Frankford	WV	24938	Greenbrier
Morgan Funeral Home	P.O. Box 1275	Lewisburg	WV	24901	Greenbrier
Shanklin Funeral Home	P.O. Box238	White Sulphur Springs	WV	24986	Greenbrier
Smathers Funeral Chapel	1109 Main Street	Rainelle	WV	25962	Greenbrier
Wallace & Wallace	213 Main Street	Rainelle	WV	25962	Greenbrier
Wallace & Wallace	102 No. Jefferson St.	Lewisburg	WV	24901	Greenbrier
Wallace & Wallace	502 Monroe Avenue	Ronceverte	WV	24915	Greenbrier
Giffin Funeral Home	P.O. Box 100	Capon Bridge	WV	26711	Hampshire
McKee Funeral Home	P.O. Box 270	Augusta	WV	26704	Hampshire
McKee Funeral Home	115 East Birch Lane	Romney	WV	26757	Hampshire
Shaffer Funeral Home	230 East Main Street	Romney	WV	26757	Hampshire
Arner Funeral Home	P.O. Box 219	Chester	WV	26034	Hancock
Greco-Hertnick Funeral Home	3219 Main Street	Weirton	WV	26062	Hancock
Gregory Funeral Home	2028 Delaware Avenue	Weirton	WV	26062	Hancock
Nixon Funeral Home	614 Washington Street	Newell	WV	26050	Hancock

Nixon Funeral Home	900 Ridge Avenue	New Cumberland	WV	26047	Hancock
Riggs Funeral Home	303 Pennsylvania Ave.	Weirton	WV	26062	Hancock
Steel and Wolfe Funeral Home	380 Penco Road	Weirton	WV	26062	Hancock
Turley Funeral Home	P.O. Box 488	New Cumberland	WV	26047	Hancock
Elmore Funeral Home	217 Winchester Avenue	Moorefield	WV	26836	Hardy
Fraley Funeral Home	Box 89	Moorefield	WV	26836	Hardy
Loy-Giffin Funeral Home	P.O. Box 29	Wardensville	WV	26851	Hardy
McKee Funeral Home	P.O. Box 39	Baker	WV	26801	Hardy
Allen Funeral Home	215 East Main Street	Bridgeport	WV	26330	Harrison
Burnside Funeral Home	607 So. Virginia Avenue	Bridgeport	WV	26330	Harrison
Davis Funeral Home	P.O. Box 2806	Clarksburg	WV	26301	Harrison
Davis Weaver Funeral Home	329 East Main Street	Clarksburg	WV	26301	Harrison
Dorsey Funeral Home	701 South Pike Street	Shinnston	WV	26431	Harrison
Greathouse Funeral Home	201 Edison Street	Nutter Fort	WV	26301	Harrison
Greathouse Funeral Home	Route 1, Box 59	Salem	WV	26426	Harrison
Harbert Funeral Home	P.O. Box 127	Salem	WV	26426	Harrison
Harmer Funeral Home	P.O. Box 1852	Shinnston	WV	26431	Harrison
McGlumphy Funeral Home/Chapel	260 East Main Street	Clarksburg	WV	26301	Harrison
Perine Funeral Home	Route 1, Box 302	Shinnston	WV	26431	Harrison
Casto Funeral Home	P.O. Box 167	Evans	WV	25241	Jackson
Casto Funeral Home	P.O. Box 167	Evans	WV	25241	Jackson
Parsons-Waybright Funeral Home	119 Highlawn Drive	Ripley	WV	25271	Jackson
Roush Funeral Home	P.O. Box 933	Ravenswood	WV	26164	Jackson
Vail Funeral Home	115 Church Street North	Ripley	WV	25271	Jackson
Colonial Funeral Home	P. O. Box 388	Charles Town	WV	25414	Jefferson
Eackles-Spencer & Norton Funeral Home	P.O. Box 3	Harpers Ferry	WV	25425	Jefferson
Anderson-Hairston Funeral Home	1328 Fayette Pike	Montgomery	WV	25136	Kanawha
Barlow-Bonsall Funeral Home	1118 Virginia Street East	Charleston	WV	25301	Kanawha
Barlow-Bonsall Crematory	1118 Virginia Street East	Charleston	WV	25301	Kanawha
Bartlett-Burdette-Cox Funeral Home	513 Tennessee Avenue	Charleston	WV	25302	Kanawha
Bartlett-Chapman Funeral Home	409 6 th Avenue	St. Albans	WV	25177	Kanawha
Casdorph & Curry Funeral Home	110 B Street	St. Albans	WV	25177	Kanawha
Charleston Mortuary Service	P.O. Box 5021	Charleston	WV	25361	Kanawha
Cooke and Pauley Funeral Home	2002 20 th Street	Nitro	WV	25143	Kanawha

Cooke Funeral Home	P.O. Drawer C	Cedar Grove	WV	25039	Kanawha
Cooke Funeral Home Crematorium	P.O. Box 145	Nitro	WV	25143	Kanawha
Cunningham-Parker & Johnson Funeral Home	1325 Washington Street West	Charleston	WV	25302	Kanawha
Elk Funeral Home	2001 Pennsylvania Avenue	Charleston	WV	25302	Kanawha
Fidler & Frame Funeral Home	1126 East DuPont Avenue	Belle	WV	25015	Kanawha
Good Shepherd Mortuary	335 5 th Avenue	So. Charleston	WV	25303	Kanawha
Hafer Funeral Home	50 North Pinch Road	Elkview	WV	25071	Kanawha
Johnson-Harding Funerals & Cremations	514 50 th Street SE	Charleston	WV	25304	Kanawha
Keller Funeral Home	P.O. Box 268	Dunbar	WV	25064	Kanawha
Leonard Johnson Funeral Home	8706 California Avenue	Marmet	WV	25315	Kanawha
Long & Fisher Funeral Home	6837 Sissonville Drive	Sissonville	WV	25320	Kanawha
Matics Funeral Home	P.O. Box 549	Clendenin	WV	25045	Kanawha
Myers (Albert) & Son Funeral Home	100 Verna Drive	Elkview	WV	25071	Kanawha
Preston Funeral Home	812 Donnally Street	Charleston	WV	25301	Kanawha
Pryor Funeral Home	184 Walnut Street	East Bank	WV	25067	Kanawha
Snodgrass Funeral Home	4122 MacCorkle Ave. SW	So. Charleston	WV	25309	Kanawha
Stevens and Grass Funeral Home	4203 Salines Drive	Malden	WV	25306	Kanawha
Tyler Mountain Funeral Home	P.O. Box 7517	Cross Lanes	WV	25356	Kanawha
Wilson Funeral Home	420 West Lee Street	Charleston	WV	25302	Kanawha
Alkire Funeral Chapel	Route 6, Box 429	Ireland	WV	26376	Lewis
Boyle Funeral Home	322 Main Street	Weston	WV	26452	Lewis
Floyd Funeral Home	322 Main Street	Weston	WV	26452	Lewis
Hardman-Paletti Funeral Home	265 Cottage Avenue	Weston	WV	26452	Lewis
Morris Funeral Home	P. O. Box 17	Jane Lew	WV	26378	Lewis
Handley Funeral Home	3 rd Street & Lynn Avenue	Hamlin	WV	25571	Lincoln
Koontz Funeral Home	P. O. Box 416	Hamlin	WV	25523	Lincoln
McGhee Funeral Home	P. O. Box 127	West Hamlin	WV	25571	Lincoln
Chatman Funeral Home	716 Riverview Drive	Logan	WV	25601	Logan
Collins-Slater Funeral Home	P. O. Box 307	Switzer	WV	25647	Logan
Evans Funeral Home	P. O. Box 4500	Chapmanville	WV	25508	Logan
Evans Funeral Home Crematory	P. O. Box 4500	Chapmanville	WV	25508	Logan
Freeman Funeral Home	P. O. Box 4306	Chapmanville	WV	25508	Logan
Honaker Funeral Home	200 Main Street	Logan	WV	25601	Logan
James Funeral Home	P. O. Box 299	Logan	WV	25601	Logan
Kratz-McNeely Funeral Home	115 Market Street	Man	WV	25635	Logan
Pond Funeral Home	P. O. Box 21	Logan	WV	25601	Logan

Carpenter & Ford Funeral Home	209 Merchant Street	Fairmont	WV	26554	Marion
Curry Chapel	414 Gaston Avenue	Fairmont	WV	26554	Marion
DeGarmo Funeral Home	P. O. Box 488	Rivesville	WV	26588	Marion
Domico Funeral Home	414 Gaston Avenue	Fairmont	WV	26554	Marion
Ford Funeral Home	P.O. Box 2098	Fairmont	WV	26555	Marion
Frey Home for Funerals	P. O. Box 895	Fairmont	WV	26554	Marion
Hutson Funeral Homes	500 East Main Street	Mannington	WV	26582	Marion
Hutson Funeral Homes	U.S. Route 250	Farmington	WV	26571	Marion
J. G. Lampkin Funeral Home	26 Penna Avenue	Fairmont	WV	26554	Marion
Masters Funeral Home	209 Main Street	Mannington	WV	26582	Marion
R. C. Jones Funeral Home	1410 Country Club Road	Fairmont	WV	26554	Marion
Ross Funeral Home	801 Fairmont Avenue	Fairmont	WV	26554	Marion
Anderson Funeral Home	39 Maple Avenue	Cameron	WV	26033	Marshall
Anderson Funeral Home	1109 2 nd Street	Moundsville	WV	26041	Marshall
Grisell Funeral Home	400 Jefferson Avenue	Moundsville	WV	26041	Marshall
Kirby-Vance Chapel	188 Grant Avenue	Moundsville	WV	26041	Marshall
Anderson Funeral Home	174 Layne Street	New Haven	WV	25265	Mason
Crow-Hussell Funeral Home, Inc.	1701 Jefferson Boulevard	Pt. Pleasant	WV	25550	Mason
Deal Funeral Home	P. O. Box 468	Pt. Pleasant	WV	25550	Mason
Foglesong-Tucker Funeral Home	P. O. Box 139	Mason	WV	25260	Mason
Wilcoxen Funeral Home	2226 Jackson Avenue	Pt. Pleasant	WV	25550	Mason
Douglas Funeral Home	1 Johns Branch Road	War	WV	24892	McDowell
Fanning Funeral Home	P. O. Box 68	Iaeger	WV	24844	McDowell
Fanning Funeral Home	P. O. Box 1008	Welch	WV	24801	McDowell
Fanning Funeral Home (War, WV)	P. O. Box 1008	Welch	WV	24801	McDowell
Gregory-Page Funeral Home	P. O. Box 684	Welch	WV	24801	McDowell
The Dougals Mortuary	157 Wyoming Street	Welch	WV	24801	McDowell
Widener Funeral Home	Box 788	Northfork	WV	24866	McDowell
Widener Funeral Home		Kimball	WV	24853	McDowell
Bailey-Kirk Funeral Home	1612 Honaker Avenue	Princeton	WV	24740	Mercer
Chapel Funeral Home & Cremations	P. O. Box 1201	Blue field	WV	24701	Mercer
Cravens-Shires Funeral Service	Route 3, Box 20	Blue field	WV	24701	Mercer
Fredeing Funeral Services	Route 20, Box 620	Oakvale	WV	24739	Mercer
Fredeing Funeral Services	1518 North Walker Street	Princeton	WV	24740	Mercer
McConnell Funeral Home	260 Cherry Street	Blue field	WV	24701	Mercer

Memorial Funeral Directory	HC 71, Box 92	Princeton	WV	24740	Mercer
Memorial Funeral Directory (Crematory)	HC 71, Box 92	Princeton	WV	24740	Mercer
Mercer Funeral Home & Crematory	1231 W. Cumberland Road	Bluefield	WV	24701	Mercer
Mercer Funeral Home of Bluefield	1231 W. Cumberland Road	Bluefield	WV	24701	Mercer
Richardson's Funeral Home of Keystone	910 Bland Street	Bluefield	WV	24701	Mercer
Seaver Funeral Service	1507 No. Walker Street	Princeton	WV	24740	Mercer
Seaver Funeral Service (Crematory)	1507 No. Walker Street	Princeton	WV	24740	Mercer
Fredlock Funeral Home	P. O. Box 4	Piedmont	WV	26750	Mineral
Markwood Funeral Home	P. O. Box 912	Keyser	WV	26726	Mineral
Smith Funeral Home	84 South Main Street	Keyser	WV	26726	Mineral
Smith Funeral Home	Route 2, Box 1A	Burlington	WV	26710	Mineral
Upchurch Funeral Home	P. O. Box 1260	Fort Ashby	WV	26719	Mineral
Chafin Funeral Home	P. O. Box 300	Delbarton	WV	25670	Mingo
Chambers Funeral Services, Inc.	P. O. Box 485	Matewan	WV	25678	Mingo
Gregory-Page Funeral Home	514 Harvey Street	Williamson	WV	25661	Mingo
Mounts Funeral Home	P. O. Box 1567	Gilbert	WV	25621	Mingo
Weaver Mortuary	P. O. Box 1838	Williamson	WV	25661	Mingo
Dering's Funeral Home	156 Foundry Street	Morgantown	WV	26505	Monongalia
Fred L. Jenkins Funeral Home	10 South High Street	Morgantown	WV	26501	Monongalia
Hastings Funeral Home	153 Spruce Street	Morgantown	WV	26505	Monongalia
Omega Crematory	P. O. Box 1386	Morgantown	WV	26507	Monongalia
Owen-Neely Funeral Home	P. O. Box 1200	Hundred	WV	26575	Monongalia
Rotruck-Lobb Funeral Home Mancinelli Chapel	108 Holland Avenue	Morgantown	WV	26505	Monongalia
William McCulla Funeral Home	770 Fairmont Road	Westover	WV	26501	Monongalia
Broyles-McGuire Funeral Home	P. O. Box 129	Union	WV	24983	Monroe
Broyles-Shrewsbury Funeral Home	P. O. Box 192	Peterstown	WV	24963	Monroe
Groves Funeral Home	P. O. Box 436	Union	WV	24983	Monroe
Lobban Funeral Home	P. O. Box 148	Alderson	WV	24910	Monroe
Wickline Funeral Home	Route 1, Box 1-D	Lindside	WV	24951	Monroe
Helsley-Johnson Funeral Home & Cremation Ctr.	95 Union Street	Berkeley Springs	WV	25411	Morgan
Hunter-Anderson Funeral Home	36 South Green Street	Berkeley Springs	WV	25411	Morgan
Kimble Funeral Home	P. O. Box 159	Franklin	WV	26807	Morgan

Simons-Coleman Funeral Home	P. O. Box 647	Richwood	WV	26261	Nicholas
Waters Funeral Chapel	411 Water Street	Summersville	WV	26651	Nicholas
White Funeral Home (Craigsville)	P. O. Box A	Summersville	WV	26651	Nicholas
White Funeral Home	700 Broad Street	Summersville	WV	26651	Nicholas
White Funeral Home	100 Railroad Street	Richwood	WV	26261	Nicholas
Altmeyer Funeral Home	1400 Eoff Street	Wheeling	WV	26003	Ohio
Altmeyer Funeral Home	154 Kruger Street	Wheeling	WV	26003	Ohio
Beiswenger Chapel	3828 Jacob Street	Wheeling	WV	26003	Ohio
Burke Chapel	2101 Warwood Avenue	Wheeling	WV	26003	Ohio
Dignity Funeral Services	1400 Eoff Street	Wheeling	WV	26003	Ohio
Kepner Funeral Home	1308 Chapline Street	Wheeling	WV	26003	Ohio
Kepner Funeral Home (Crematory)	1308 Chapline Street	Wheeling	WV	26003	Ohio
Kepner Funeral Home Burke Chapel	2101 Warwood Avenue	Wheeling	WV	26003	Ohio
Kepner Funeral Home	900 National Road	Wheeling	WV	26003	Ohio
Kepner Funeral Home	3545 Jacob Street	Wheeling	WV	26003	Ohio
Kepner Funeral Home	166 Kruger Street	Wheeling	WV	26003	Ohio
McCoy Funeral Home	44 15 th Street	Wheeling	WV	26003	Ohio
Basagic Funeral Home	P. O. Box 215	Franklin	WV	26807	Pendleton
Kimble Funeral Home	P. O. Box 159	Franklin	WV	26807	Pendleton
Ingram Funeral Home	P. O. Box 111	St. Marys	WV	26170	Pleasants
VanReenen Funeral Home	207 9 th Street	Marlinton	WV	24954	Pocahontas
Wallace & Wallace (Arbovale)	102 N. Jefferson Street	Lewisburg	WV	24901	Pocahontas
Arthur H. Wright Funeral Home	105 Highland Avenue	Terra Alta	WV	26764	Preston
Bolyard Funeral Home	P. O. Box 10	Newburg	WV	26410	Preston
Browning Funeral Home	P. O. Box 40	Kingwood	WV	26537	Preston
Browning Funeral Home Burke Chapel	Chestnut Street	Rowsburg	WV	26425	Preston
Carl R. Spear Funeral Home	Brandonville Heights	Bruceton Mills	WV	26525	Preston
Field Funeral Home	Route 2, Box 324	Masontown	WV	26542	Preston
Morgan Funeral Home	P. O. Box 269	Reedsville	WV	26547	Preston
Rotruck-Lobb Funeral Home Kingwood Chapel	295 South Price Street	Kingwood	WV	26537	Preston
Rotruck-Lobb Funeral Home Taylor Chapel	State Route 92 South	Newburg	WV	26410	Preston
Rotruck-Lobb Funeral Home Valley Chapel	Hemlock Lane & Route 7	Reedsville	WV	26547	Preston
Sunset Cemetery (Crematory)	P. O. Box 2050	Kingwood	WV	26537	Preston

Allen Funeral Home	2837 Main Street	Hurricane	WV	25526	Putnam
Chapman Funeral Home	3941 Teays Valley	Hurricane	WV	25526	Putnam
Gatens-Harding Funeral Home	P. O. Box 2	Poca	WV	25159	Putnam
Haven of Rest Memory Gardens & Crematorium	P. O. Box 2	Poca	WV	25159	Putnam
Raynes Funeral Home	P. O. Box 250	Buffalo	WV	25033	Putnam
Blue Ridge Funeral Home (Crematory)	P. O. Box 1536	Beckley	WV	25801	Raleigh
Blue Ridge Funeral Home	P. O. Box 1536	Beckley	WV	25801	Raleigh
Calfee Funeral Home	800 So. Oakwood Avenue	Beckley	WV	25801	Raleigh
Durgan Funeral Home	P. O. B ox 3001	Beckley	WV	25801	Raleigh
Melton Mortuary	1200 Harper Road	Beckley	WV	25801	Raleigh
Ritchie & Johnson Funeral Parlor	748 So. Fayette Street	Beckley	WV	25801	Raleigh
Rose & Quesenberry Funeral Home	1901 So. Kanawha Street	Beckley	WV	25801	Raleigh
Rose & Quesenberry Funeral Home Shady Spring Chapel	729 Flat Top Road	Shady Spring	WV	25918	Raleigh
Williams Blue-Ridge Funeral Home	P. O. Box 367	Sophia	WV	25921	Raleigh
Runner Funeral Home	121 Davis Street	Elkins	WV	26241	Randolph
Lohr & Barb Funeral Home	P. O. Box 1027	Elkins	WV	26241	Randolph
Tomblyn Funeral Home	P. O. Box 223	Elkins	WV	26241	Randolph
McCullough-Rogers Funeral Home	P. O. Box 575	Pennsboro	WV	26415	Ritchie
Raiguel Funeral Home	P. O. Box 204	Harrisville	WV	26362	Ritchie
Raiguel Funeral Home	P. O. Box 345	Cairo	WV	26337	Ritchie
John H. Taylor Funeral Home	406 Market Street	Spencer	WV	25276	Roane
Taylor-Vandale Funeral Home	206 Beauty Street	Spencer	WV	25276	Roane
Pivont Funeral Service	100 Park Avenue	Hinton	WV	25951	Summers
Ronald Meadows Funeral Parlors	P. O. Box 760	Hinton	WV	25951	Summers
Bartlett Funeral Home	P. O. Box 2806	Clarksburg	WV	26301	Taylor
Bradley J. Mayle Funeral Home	P. O. Box 252	Flemington	WV	26347	Taylor
Donald G. Ford Funeral Home	Route 50 West	Grafton	WV	26354	Taylor
Hinkle Funeral Home	P. O. Box 186	Davis	WV	26260	Tucker
Lohr & Barb Funeral Home	312 Main Street	Parsons	WV	26287	Tucker

Furbee Funeral Home	217 Main Street	Middlebourne	WV	26149	Tyler
Furbee Funeral Home	HC 62, Box 9	Alma	WV	26320	Tyler
Myers Funeral Home	600 Main Street	Sistersville	WV	26175	Tyler
Heavener and Cutright Funeral Chapel	Route 6, Box 444-1	Buckhannon	WV	26201	Upshur
Poling-St. Clair Funeral Home	95 So. Kanawha Street	Buckhannon	WV	26201	Upshur
Tomblyn Whitescarver-Rundio Funeral Chapel	Route 6, Box 429	Buckhannon	WV	26201	Upshur
Ceredo-Kenova Funeral Home & Cremation Svc.	P. O. Box 907	Ceredo	WV	25507	Wayne
Johnson-Tiller Funeral Home	Route 3, Box 3069	Wayne	WV	25570	Wayne
Morris Funeral Home	P. O. Box 97	Wayne	WV	25570	Wayne
Rollins Funeral Home	P. O. Box 309	Kenova	WV	25530	Wayne
Adams-Reed Funeral Home	P. O. Box 247	Cowen	WV	26206	Webster
Dodd & Reed Funeral Home	155 McGraw Avenue	Webster Springs	WV	26288	Webster
Morris Funeral Home	P. O. Box 267	Cowen	WV	26206	Webster
Grisell Funeral Home	751 3 rd Street	New Martinsville	WV	26155	Wetzel
Jarvis Funeral Home	209 No. 4 th Avenue	Paden City	WV	26159	Wetzel
Jarvis Funeral Home	1224 So. Bridge Street	New Martinsville	WV	26155	Wetzel
Palmer Funeral Home	P. O. Box 188	Pine Grove	WV	26419	Wetzel
Tennant Funeral Home	P. O. Box 1200	Hundred	WV	26575	Wetzel
The Iams Funeral Home	833 Third Street	New Martinsville	WV	26155	Wetzel
Williams Funeral Home	P. O. Box 336	Pine Grove	WV	26419	Wetzel
Busch-Kimes Funeral Home	P. O. Box 118	Elizabeth	WV	26143	Wirt
Matheny Whited Funeral Home	448 Juliana Street	Elizabeth	WV	26143	Wirt
Assured Cremation Services (Crematory)	2333 Pike Street	Parkersburg	WV	26101	Wood
Kimes Funeral and Cremation Services	521 5 th Street	Parkersburg	WV	26102	Wood
Lambert-Tatman Funeral Home	3005 Grand Central Ave	Vienna	WV	26101	Wood
Lambert Tatman Funeral Home	400 Green Street	Parkersburg	WV	26101	Wood
Lambert Tatman Funeral Home	2333 Pike Street	Parkersburg	WV	26101	Wood
Leavitt Funeral Home	403 7 th Street	Parkersburg	WV	26101	Wood
Mid-Ohio Valley Cremation Service (Crematory)	403 7 th Street	Parkersburg	WV	26101	Wood
Sunset Funeral Home	P. O. Box 3294	Parkersburg	WV	26103	Wood
Vaughan Funeral Home	P. O. Box 2006	Parkersburg	WV	26102	Wood

Adam Toler Memorial Funeral Home	P. O. Box 397	Oceana	WV	24870	Wyoming
Calfee Funeral Services of Pineville	P. . Box 452	Pineville	WV	24874	Wyoming
Evans Funeral Home	P. O. Box 550	Oceana	WV	24870	Wyoming
Stafford Family Funeral Home	P. O. Box 249	Oceana	WV	24870	Wyoming
Tankersley Funeral Home	102 Moran Avenue	Mullens	WV	25882	Wyoming