

The Governor's Guaranteed WORK FORCE PROGRAM



Preparing WEST VIRGINIA WORKERS

for Global Demands

The men and women of West Virginia's world-class workforce are known for their strong work ethic, dedication, and productivity. These qualities combined with hard work has been recognized and praised by industry leaders here at home and abroad.

In an effort to ensure our workers are prepared to compete in today's global economy, we must continually sharpen and increase the knowledge and skillsets of our workforce. The Governor's Guaranteed Work Force Program (GGWFP) allows West Virginia's businesses to invest in developing the versatile workers they need to succeed—providing new and expanding businesses with technical and financial assistance to train, retrain and/or advance the skills of their employees.

During fiscal year 2013, GGWFP provided 38 businesses with funding to deliver specialized training to 5,693 workers. The state invested more than \$992,000 to improve workforce quality, while participating companies invested more than \$2.9 million in approved training programs.

The success of this program is a result of its emphasis on employee training, specifically designed to accommodate the needs of individual employers, including working closely with both education and industry to provide cutting-edge work skills to West Virginia's employees.

Our ability to create and retain quality jobs in our state hinges on the investment we make in West Virginia's workforce. We look forward to sharing with you this record of the partnership between government and industry and our successes in advancing the capabilities of our workforce.

by Sombelon

Sincerely.

Earl Ray Tomblin

Governor

West Virginia's



Fiscal Year 2013 SUMMARY

124 total projects funded

- 38 Governor's Guaranteed Work Force Program
- 22 Competitive Improvement Program (Appalachian Regional Commission)
- 64 Governor's Guaranteed Work Force Program – Small Business Work Force

TRAINING AWARDS Programs

The **Governor's Guaranteed Work Force Program** plays an important role in attracting new enterprises and encouraging the growth and expansion of the state's existing companies. The program provides training and technical assistance to support effective employee training strategies.

The award-winning Governor's Guaranteed Work Force Program provides training awards for eligible new and expanding companies that create at least 10 net new jobs within a 12-month period. Overall funding levels are based on wages and benefits, location of the facility, number of employees, and number of individuals to be trained. Awards cannot exceed \$2,000 per trainee.

Each organization faces different challenges. The Governor's Guaranteed Work Force Program has successfully developed partnerships with numerous training providers, such as community colleges, universities, and public education to leverage additional resources for our West Virginia businesses, thus ensuring the most cost-effective training for our customers.

Governor's Guaranteed Work Force Program FUNDING AND EXPENDITURES*



*EXPENDITURES REFLECT CARRYOVER FUNDS FROM PREVIOUS YEARS



The Governor's Guaranteed Work Force Program also gives West Virginia small businesses a competitive edge by providing access to quality workforce training and raises the skill level of West Virginia's small business workforce. Small businesses eligible for this program may receive up to 75 percent of actual training cost to a maximum of \$5,000 for pre-approved technology, technical and regulatory compliance training.

West Virginia's **Competitive Improvement Program** (CIP), funded by the Appalachian Regional Commission, helps existing West Virginia businesses that may not be in a hiring mode to train and/or retrain their employees. This stimulates their global competitiveness, as well as addresses critical workforce issues through customized workforce training.

The CIP program provides training resources for West Virginia businesses that enable them to provide competitive skills training tailored to their most critical needs, which range from process improvements and worker training to industry specific certifications and quality.

CIP gives preference to companies interested in making their processes leaner and aligned with customer needs, and obtaining specific industry recognized certifications that will help them to become more competitive globally. As well, the CIP program provides basic technology skills training customized and tailored to the business needs.

Using these awards, West Virginia businesses improve productivity and profitability, reduce work force injuries, increase worker morale, and provide higher quality products and services.

West Virginia benefits through the emphasis on sharing lessons learned by businesses, training providers, and technical service providers. As well, these programs use local community colleges, universities, and public education to leverage additional resources whenever possible.

All three of these programs serve as a catalyst for organizational development that enhances the overall performance of the workforce and provides solutions to complicated human resources issues; building capacity of each company it assists, to provide more effective internal training.

GOVERNOR'S GUARANTEED WORK FORCE PROGRAM



Distribution of 38 PROJECTS by Industry Cluster



18% Business Services



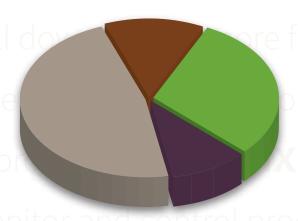
11%

5%

Fulfillment/ Distribution



Information Technology



Training Providers PARTICIPATION

13%

30%

10%

47%

Community and Technical Colleges/Higher Education

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Internal Trainers

Manufacturing
Assistance Centers

Vendor Training

\$

63% Manufacturing



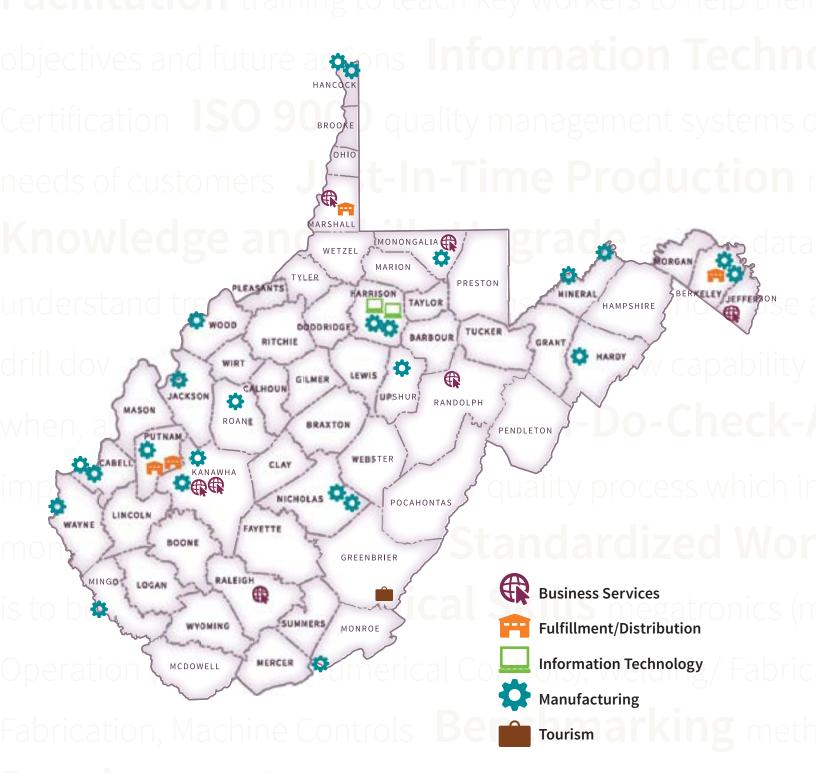
70/0 Tourism

iner and Team Building customized for individual

	Industry Type/	Funding	Emp	loyees Tra	ined	TOTAL GGWFP Training	TOTA l Compan
County	Company Name/ Location	Type	New	Existing	Total	Investment	Investmen
Berkeley	Essroc Martinsburg	Existing	0	66	66	\$6,428.80	\$8,668.8
Berkeley	Quad Graphics, Inc. Martinsburg	Expansion	42	1,110	1152	\$74,886.02	\$242,015.5
Berkeley	Macy's Corporate Services Martinsburg	New	926	0	926	\$84,303.99	\$80,652.0
Cabell	Rubberlite Huntington	Existing	0	1	1	\$843.23	\$843.2
Cabell	Star Technologies Huntington	Existing	0	4	4	\$3,537.90	\$6,162.
Greenbrier	The Greenbrier Hotel White Sulphur Springs	Existing	0	757	757	\$26,000.00	\$61,281.
Hancock	Ergon West Virginia Newell	Existing	0	22	22	\$6,500.00	\$28,060.
Hancock	Homer Laughlin China Newell	Existing	13	0	13	\$1,217.60	\$14,436.
Hardy	American Woodmark Corp Moorefield	Expansion	196	210	406	\$57,000.00	\$265,113.
Harrision	Fusion Technology, LLC Clarksburg	Existing	1	14	15	\$15,243.60	\$29,477
Harrison	Citynet Bridgeport	Existing	0	5	5	\$1,725.30	\$3,069
Harrison	Engine and Airframe Solutions Worldwide, LLC Bridgeport	Existing	0	10	10	\$191.25	\$1,031
Harrison	GrafTech International Anmore	Existing	0	1	1	\$2,000.00	\$4,155
Jackson	Constillium Rolled Products Ravenswood	Existing	0	193	193	\$13,628.10	\$154,586
Jefferson	Summit Point Raceway Association, Inc. Summit Point	Existing	0	26	26	\$32,725.00	\$42,824
Kanawha	Gestamp WV LLC South Charleston	New	225	0	225	\$174,000.00	\$86,288
Kanawha	NGK Spark Plugs (USA) Sissonville	Existing	0	289	289	\$11,944.00	\$41,388
Kanawha	Sun Energy Services LLC Charleston	Existing	0	3	3	\$4,997.82	\$2,692
Kanawha	TRG Customer Solutions Charleston	Existing	0	42	42	\$18,700.00	\$135,860.
Marshall	TeleTech Moundsville	Existing	20	230	250	\$20,256.20	\$88,161.

olving (Root Cause Analysis), Communication, Train-the-

Projects for Fiscal Year 2013 continued ...
GOVERNOR'S GUARANTEED
WORK FORCE PROGRAM



Development problem Solving (Root Cause Analysis

ainer and Team Building customized for individual

rac		Indust	ry Type/	Funding	Emp	loyees Tra	ined	TOTAL GGWFP Training	TOTAL	
	County		ny Name/ Location	Type	New	Existing	Total	Investment	Company Investment	
	Marshall	₩a Gle	arren Distribution en Dale	Existing	0	39	39	\$40,000.00	\$90,667.04	
	Mineral	All Roo	iant Techsystems cket Center	Existing	0	26	26	\$8,840.00	\$32,841.73	
	Mineral	tu Pie	ke Paper Company dmont	Existing	0	12	12	\$4,663.50	\$23,051.48	
	Mingo	Tra	amco Services, Inc.	Existing	0	1	1	\$697.50	\$713.50	
	Monongalia	Ch Mo	emtura Corporation organtown	Existing	0	30	30	\$23,737.50	\$76,156.31	
	Monongalia	Te Mo	leTech organtown	Existing	60	453	513	\$123,000.00	\$716,834.74	
	Monroe	M-	Rock, Inc. terstown	Existing	0	6	6	\$9,496.40	\$33,606.50	
	Nicholas	B/I	E Aerospace Inc. nwick	Existing	0	32	32	\$5,920.00	\$17,210.94	
	Nicholas	Co Cro	olumbia West Virginia Corp aigsville	Existing	0	22	22	\$5,250.00	\$17,537.20	
	Putnam	Pool	ottling Group, LLC	Existing	0	250	250	\$37,141.10	\$151,935.65	
	Putnam	Dia Ele	amond Electric Mfg canor	Existing	1	3	4	\$1,750.00	\$1,750.00	
	Putnam	Ro	olling Frito Lay	Existing	0	92	92	\$20,387.80	\$60,070.44	
	Raleigh	TR Be	RG Customer Solutions ckley	Existing	0	25	25	\$19,447.00	\$89,307.36	
	Randolph	TR Elk	RG Customer Solutions ins	Existing	0	38	38	\$19,447.00	\$129,462.58	
	Roane	Spe	ustang Survival Mfg, Inc. encer	Existing	0	29	29	\$13,760.43	\$13,033.57	
	Upshur	₩ We	eyerhaeuser NR ckhannon	Existing	0	103	103	\$44,909.40	\$96,727.07	
	Wayne	All Pri	evard Sogefi USA chard	Expansion	48	15	63	\$56,672.00	\$49,910.74	
	Wood	Du Wa	ipont Washington Works ishington	Existing	0	2	2	\$1,500.00	\$5,237.23	
				TOTALS	1,532	4,161	5,693	\$992,748.44	\$2,902,823.52	

Communication, Train- the-Trainer and Team Building

Projects for Fiscal Year 2013 continued... PROJECTS funded by the Appalachain Regional Commision



Distribution of **PROJECTS** by Industry Cluster



23% Business Services



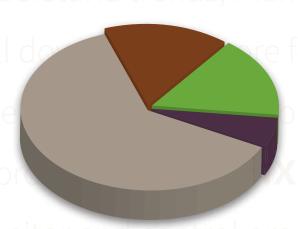
4%

9%

Fulfillment/Distribution



Information Technology



Training Providers PARTICIPA

Community and Technical 16%

16% **Internal Trainers**

Colleges/Higher Education

Manufacturing 6% **Assistance Centers**

62% **Vendor Training**



64% Manufacturing

ner and Team Building customized for individual

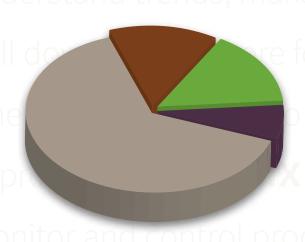
	In dividual Time I	Emp	oloyees Trai	ned		TOTAL	sten
County	Industry Type/ Company Name/ Location	New	Existing	Total	TOTAL ARC Investment	Company Investment) CCTT
Cabell	Rubberlite Inc. Huntington		9	9	\$11,021.51	\$21,989.74	
Greenbrier	American Foam Technologies Inc. Maxwelton		5	5	\$8,485.00	\$9,638.32	
Harrison	Aurora Flight Science Of WV Inc. Bridgeport		58	58	\$16,680.00	\$93,543.22	1S
Harrison	Graftech International Clarksburg		1	1	\$2,000.00	\$20,686.40	
Kanawha	Cummins CrossPoint LLC Cross Lanes		6	6	\$8,466.30	\$18,034.36	9
Kanawha	Healthsmart Benefit Solutions Inc. Charleston		38	38	\$2,218.00	\$4,157.13	3 17
Kanawha	Kureha PGA LLC Belle	4	44	48	\$24,598.00	\$132,754.30	ay
Lewis	US Well Services LLC Jane Lew		12	12	\$1,999.00	\$8,119.00	hd
Marshall	Tecnocap LLC Glen Dale		5	5	\$3,140.00	\$7,269.62	
Mason	ICL-IP America Inc. Gallipolis Ferry		4	4	\$3,000.00	\$31,952.55	
Mercer	Custom Manufacturing Services Inc. Princeton		5	5	\$2,700.00	\$5,340.75	
Monongalia	Azimuth Inc. Morgantown		10	10	\$9,310.00	\$15,557.35	at,
Ohio	Williams Lea Inc. Wheeling		60	60	\$38,875.00	\$169,432.66	
Putnam	Advanced Technical Solutions LLC Scott Depot		9	9	\$10,829.90	\$21,365.91	
Putnam	Diamond Electric Mfg. Inc.	1	0	1	\$895.00	\$1,429.88)
Raleigh	Hughes Supply Company Beckley		3	3	\$1,836.00	\$3,100.00	
Randolph	Armstrong Hardwood Flooring Company Beverly	68	0	68	\$45,908.80	\$109,524.39	SK.
Tucker	Kingsford Manufacturing Company Parsons		47	47	\$2,300.00	\$8,464.48	
Tyler	Aleris Recycling Inc. Friendly		80	80	\$6,921.00	\$13,056.00	0
Upshur	A. F. Wendlings Food Service Buchannon		37	37	\$13,116.99	\$33,691.00	hcita
Upshur	Cohart Refractories Buchannon		5	5	\$8,000.00	\$34,480.00	USIU
Wood	Hino Motors Mfg USA Inc. Williamstown		25	25	\$2,699.50	\$5,259.14	
	TOTALS	73	463	536	\$225,000.00	\$768,846.20	

, Communication, Irain-the-Irainer and Ieam Building

Projects for Fiscal Year 2013 continued ... SMALL BUSINESS WOR



Distribution of 64 PROJECTS by Industry Cluster





71% Business Services

Training Providers PARTICIPA

Community and Technical Colleges/Higher Education

14%

Internal Trainers

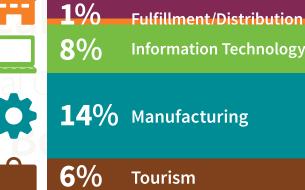
15%

Manufacturing Assistance Centers

7%

Vendor Training

64%



14% Manufacturing

Tourism

ainer and Team Building customized for individual

		Emp	oloyees Trai	ned	TOTAL GGWFP – Small	TOTAL
County	Industry Type/ Company Name/ Location	New	Existing	Total	Business Training Investment	Company Investment
Cabell	Becker Mining America Barboursville	0	1	1	\$2,960.50	\$1,659.90
Cabell	Dirtbusters Janitorial Services Barboursville	0	5	5	\$5,000.00	\$3,078.66
Cabell	Ensign Maintenance Barboursville	0	4	4	\$4,455.00	\$5,786.07
Cabell	Hercules International Inc. Huntington	0	9	9	\$1,957.50	\$2,893.50
Cabell	R.A.D. Aviation Huntington	0	1	1	\$1,623.00	\$634.10
Cabell	Service First Auto Damage, LLC Huntington	0	3	3	\$3,273.50	\$2,502.94
Fayette	American Canadian Expeditions Ltd Oak Hil	31	0	31	\$5,000.00	\$7,150.00
Fayette	Elliptio, LLC Fayetteville	0	1	1	\$5,000.00	\$2,510.00
Fayette	Riverworks Oak Hil	0	17	17	\$4,386.30	\$7,755.62
Grant	A & A Electric HVAC, LLC Scherr	0	1	1	\$1,073.40	\$807.00
Greenbrier	Greenbrier Technologies Lewisburg	0	1	1	\$2,307.00	\$8,873.00
Greenbrier	Hill & Holler Bicycle Works Lewisburg	0	1	1	\$3,364.00	\$3,520.37
Greenbrier	Renick Millworks, LLC	0	2	2	\$3,370.00	\$1,868.00
Hancock	Ardagh Metal Packaging Weirton	0	1	1	\$746.30	\$1,171.90
Harrison	Denman Child Care Clarksburg	0	2	2	\$5,000.00	\$2,060.52
Jackson	Star Plastics, Inc. Millwood	0	8	8	\$1,462.00	\$4,461.51
Jefferson	Burch Wood Products Summit Point	3	9	12	\$2,700.00	\$4,255.20
Kanawha	Al Marino, Inc. Charleston	0	2	2	\$5,000.00	\$2,716.00
Kanawha	Amy Williams Wellness Charleston	0	1	1	\$1,564.20	\$4,201.43

Projects for Fiscal Year 2013 continued ... SMALL BUSINESS WORK FORCE

nchmarking methodology used to search for bes

	Industry Type /	Em	ployees Trai	ined	TOTAL GGWFP - Small	TOTAL	chn
County	Industry Type/ Company Name/ Location	New	Existing	Total	Business Training Investment	Company Investment	
Kanawha	Characterethics, LLC Saint Albans	0	1	1	\$1,296.00	\$3,003.00	
Kanawha	Crossfit West Virginia Charleston	0	2	2	\$3,584.90	\$1,669.07	
Kanawha	Dodrill Heating & Cooling, Inc. Charleston	0	2	2	\$3,043.50	\$3,906.50	
Kanawha	Glenwood School Development Charleston	0	2	2	\$5,000.00	\$3,100.00	
Kanawha	Grant Advantage (The) Charleston	0	1	1	\$2,335.00	\$2,550.52	
Kanawha	JNJ Get Started Charleston	0	1	1	\$1,314.00	\$1,879.03	
Kanawha	Kinder Books & Tax Charleston	1	0	1	\$5,000.00	\$2,840.00	
Kanawha	Lifespring Yoga & Nutrition Charleston	0	1	1	\$3,207.00	\$19,069.00	
Kanawha	Infinity Transport, Inc. Charleston	0	2	2	\$5,000.00	\$3,490.00	
Kanawha	L.R. Dorsey, Inc. Charleston	0	3	3	\$3,713.00	\$1,979.50	
Kanawha	MgDesigns Charleston	0	1	1	\$3,627.97	\$1,748.61	
Kanawha	ContactPointe WV Charleston	0	1	1	\$3,871.30	\$1,770.46	
Kanawha	Paxton Enterprises Charleston	0	2	2	\$2,784.40	\$1,200.10	
Kanawha	Spork, LLC Charleston	5	0	5	\$5,000.00	\$6,557.50	
Kanawha	Sunbank, LLC Charleston	0	1	1	\$3,937.50	\$2,019.50	
Kanawha	WV Cheer Academy Elkview	2	0	2	\$5,000.00	\$4,720.00	
	opment prob	lem	Solv	ing	(Root Ca		

ainer and Team Building customized for individual

C	Industry Type/	Employees Trained			TOTAL GGWFP – Small Business Training	TOTAL Company
County	Company Name/ Location	New	Existing	Total	Investment	Investment
Lewis	Allegheny Science and Technology Weston	0	4	4	\$3,885.00	\$75,023.00
Lewis	Whipper Snapper Farm Weston	0	3	3	\$712.50	\$582.50
Marion	EXDEL Services, LLC Fairmont	0	4	4	\$2,545.55	\$2,659.45
Marion	Healthcare Management Solutions, LLC White Hall	0	4	4	\$3,885.00	\$1,295.00
Marion	TMC Technologies of WV Corp. Fairmont	0	1	1	\$1,012.50	\$3,567.90
Marshall	Peggy's Flower Shop Moundsville	0	1	1	\$836.50	\$3,038.85
McDowell	Ashland Scenic Campground, LLC Norfork	0	11	11	\$5,000.00	\$3,592.00
Mineral	Fulmin Industries, LLC Ridgeley	0	1	1	\$570.00	\$776.64
Mineral	M & W Septic Tank Pumping New Creek	0	2	2	\$1,995.90	\$1,243.66
Mingo	Gilliam Solar, LLC Williamson	0	2	2	\$3,489.40	\$1,243.50
Mingo	Mountaineer Hotel of Williamson Williamson	0	2	2	\$2,887.50	\$1,082.50
Monongalia	KeyLogic Systems, Inc. Morgantown	0	6	6	\$3,327.50	\$20,713.24
Nicholas	Advantage Precision Products Summersville	0	1	1	\$1,530.00	\$1,054.00
Ohio	Direct Online Marketing, LLC Wheeling	0	4	4	\$5,000.00	\$2,876.00
Ohio	O V Scale Corporation Wheeling	0	2	2	\$3,918.00	\$2,026.00
Preston	Cheat River Outfitters Albright	17	10	27	\$4,821.80	\$1,607.20
Preston	Hazelton Microtel Inn & suites Hazelton	0	2	2	\$4,794.00	\$4,657.20
Preston	Summit Health Care, Inc. Tera Alta	0	2	2	\$837.00	\$1,364.89
Putnam	Advanced Technical Solutions, LLC Scott Depot	0	3	3	\$5,000.00	\$8,401.59

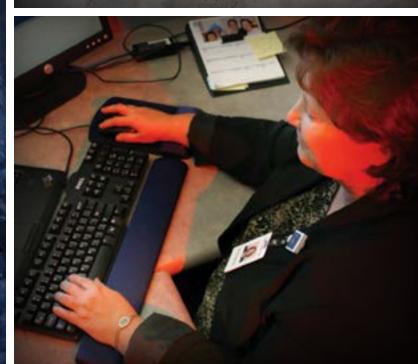
Projects for Fiscal Year 2013 continued ... SMALL BUSINESS WORK FORCE

	Industry Type/	Emp	oloyees Trai	ined	TOTAL GGWFP – Small Business Training	TOTAL Company
County	Company Name/ Location	New	Existing	Total	Investment	Investment
Putnam	McKee & Associates, LLC Scott Depot	0	1	1	\$799.80	\$266.65
Putnam	Modern Home Concepts Hurricane	0	2	2	\$2,784.37	\$1,678.13
Putnam	Teays Physical Therapy Center, Inc. Teays Valley	0	32	32	\$3,500.00	\$10,704.62
Raleigh	Hughes Supply Company Beckley	0	6	6	\$5,000.00	\$9,530.70
Randolph	Ketterman Stone Design Elkins	0	4	4	\$1,801.62	\$600.54
Tucker	Green Rivers, LLC Thomas	1	2	3	\$3,249.00	\$6,363.00
Tyler	Bee Electric, LLC New Martinsville	1	0	1	\$5,000.00	\$9,802.63
Upshur	Fish Hawk Acres, LLC Rock Cave	0	2	2	\$5,000.00	\$3,350.00
Wayne	Chandler's Plywood Huntington	0	4	4	\$3,286.00	\$4,363.16
Wood	Bailey General Contracting, Inc. Pakersburg	0	3	3	\$3,712.00	\$1,694.20
	TOTAL	61	210	271	\$208,138.21	\$314,567.26









Governor's Guaranteed Work Force Program



Sampling of TRAINING COURSES 2013

Achieving Global Customers

AMS Device

Android Applications (Developing)

Apprentice:

Electrical Maintenance Tool and Die

Axis (Advanced)

Beumer Tilt Tray

Building Wordpress Sites

Cable Plant Design

 CAD

Central Boiler

CNC Programming

Confined Space Rescue

Continuous Improvement

Control Logix

Corona Binder

Countertops and Cabinet Making

(Customized Job Skills)

Customer Service

Deploying ASA

Designing Effective Training

Programs (How to)

Destacker

DIA High Density Drivers

Dipper

Electricity

Engine

Falcon 2000Ex/Easy Avopmocs

Faro Arm

Federal Acquisition Management

Fiber Optic Installer

Fire Brigade

Firewall Solutions

Five Star Standard

FlexSim

Google Adwords (Developing a Website)

Hazard Recognition/Risk Assessment

Hazwoper

Hot Stamping

Hydraulic

Industrial Rope

Infrared Camera

Injection Molding

Inspection Systems

Inspections Modules

Instrumentation and Process Control

Intellispec Closure Camera

Internal: Technical (Job Specific)

Cross Training for Exisiting Workers (Specific Job Skills)

New Hire Job Skills



ISO Development

i-Vu Open VAV Controls

Java Development

Job Instructions (Developing)

Laser Printing; 3d

Laser Trimming

Leadership

Leadership

(Developing Frontline Supervisors)

Lean Procedures

Line Cook Techniques

Loesche Vertical Roller

Machine Maintenance

Machine Shop Techniques

Manufacturing (World Class)

Marketing with Social Media

Master Cam Fundamentals

Maximizing Use of MS Dynamics GP

MicroMotion Flow Meter

NEC

New Technology & System Training

Operation: Ram Equipment

Chemical Crane Incinerator Maintenance Performance Based Training

PLC

Press Brake

Printer Operations

Private Link Building Boot Camp

Process Control

Process Instrumentation & Control

Programming (SE Factory Talk View)

Pyramid

Quick Books (Accounting)

Radiation

Robotics

Robotics (Tandem Line)

Roll Table

Rosgen-Wetland

SafeStart

Safety Manuals; Development of

Safety (Developing Procedures)

Sage 50 Accounting

Sales IP Telephony

SAP Plant Maintenance

Securing Networks

Shop-Vue

Social Media Development

(WordCamp)

Solar Water Engineering

Solder

Surfcam 3

SW Simulation Essentials

Train the

Trainer: Electricity

Mechanics Forklift

HVAC Troubleshooting OSHA Certification Swiftwater Rescue

Troubleshooting UC

Universal Binder

Vacuum Truck Technician

VFT Software

VMWare World

Voice Portals

Web CMS Dev & Training

Website Development & Training

Welding (ARC Flash)

Welding (Robotic)

Welding (Sheet Metal)

Well Servicing

XFL 235 Assy

ZFAS-U2 Training



West Virginia Development Office

State Capitol Complex • Building 6, Room 504 Charleston, West Virginia 25305

304-558-2234 • Toll-Free: 800-982-3386 • Fax: 304-558-0449

WVDO.org