



STATE OF WEST VIRGINIA Board of Chiropractic Examiners

P.O. Box 8532, South Charleston, WV 25303

Phone: (304) 746-7839

E-mail: wvchiroboard@outlook.com

Website: www.boc.wv.gov

December 7, 2018

Governor James C. Justice, II
Office of the Governor
State Capitol Building
1900 Kanawha Blvd., East
Charleston, WV 25305

Dear Governor Justice:

The West Virginia Board of Chiropractic Examiners is pleased to provide you with our report of the biennium covering activities during the period of July 1, 2016 through June 30, 2018.

The Board is empowered to enforce the rules and regulations of the Board and to exercise full discretion and authority with respect to disciplinary actions. The practice of chiropractic is one that needs to be governed by persons who are educated, experienced, and licensed in the practice of chiropractic. The mission of this Board is to ensure that the public will have access to competent, safe, and ethical practitioners in the profession.

If you should have any questions, please feel free to contact our office.

Sincerely,

A handwritten signature in blue ink, appearing to read "Barbara L. Johnson".

Barbara L. Johnson
Executive Director

/blj

ANNUAL REPORT - 2016-2018

Respectfully Submitted by
Barbara L. Johnson, Executive Director
304-746-7839
wvchiroboard@outlook.com - Email
www.boc.wv.gov - Website



WEST VIRGINIA BOARD OF CHIROPRACTIC

West Virginia Board of Chiropractic

I do hereby certify the information contained within the following 2016-2018 Biennium Report of the West Virginia Board of Chiropractic is true and correct to the best of my knowledge.



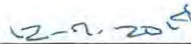
Barry A. Stowers, D.C., Chairman



Date



Jeffrey L. Summers, D.C., Secretary



Date

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BOARD MEMBERS

Chairman

Barry A. Stowers, D.C.
111 Lewis Street
Oak Hill, WV 25901
(304) 465-0561
Term Expires: 6/30/2020

Vice Chairman

Geoffrey R. Mohn, D.C.
3677 US Route 60 East, Suite 4
Barboursville, WV 25504
(304) 733-4800
Term Expires: 6/30/2019

Investigative Officer

Holly L. Harvey, D.C.
26 Greenville School Road
Greenville, WV 24945
(304) 832-6420
Term Expires: 6/30/2019

Secretary

Jeffrey L. Summers, D.C.
P. O. Box 4003
Charleston, WV 25364
(304) 925-0377
Term Expires: 6/30/2018

Public Member

H. Jarrett "Jerry" Walker
11 Quail Cove Road
Charleston, WV 25314
(304) 415-3566
Term Expires: 6/30/2018

OVERVIEW OF BOARD ACTIVITIES

- Board Members attended Board Meeting/Exam held in Charleston on August 4, 2016.
- Board Members Dr. Barry Stowers, Dr. Roger Kritzer, and Dr. Holly Harvey attended the (FCLB) Federation of Chiropractic Licensing Boards District III & V Regional Meeting held in Nashville, TN on September 15-18, 2016.
- The Executive Director of the Board attended the 2016 State Purchasing Card Coordinator Seminar on October 26, 2016 at the Days Inn in Flatwoods.
- The Executive Director of the Board, as well as Board Members, Dr. Jeff Summers, Dr. Holly Harvey, and Jerry Walker, attended the required Orientation for State Licensing Boards on November 29, 2016 at the Charleston Marriott.
- Board Members attended Board Meeting/Exam held in Charleston on February 2, 2017.
- The Executive Director of the Board, as well as Board Member, Dr. Holley Harvey, attended the (FCLB) Federation of Chiropractic Licensing Boards Annual Educational Conference held in Orlando, FL on May 3-7, 2017.
- Board Members attended Board Meeting held in Charleston on May 18, 2017.
- Board Members attended Board Meeting/Exam held in Charleston on August 3, 2017.
- The Executive Director of the Board attended the 2017 Agency Purchasing Conference at Canaan Valley Resort on August 22-25, 2017.
- Board Members Dr. Barry Stowers, and Dr. Holly Harvey, attended the (FCLB) Federation of Chiropractic Licensing Boards District III & V Regional Meeting held in Quebec City, Quebec on September 14-17, 2017.
- Board Members attended Board Meeting held in Charleston on October 19, 2017.
- The Executive Director attended the State Auditor's Required Annual Seminar for State Licensing Boards in Charleston on November 29, 2017.

- The Executive Director attended the (FARB) Federation of Associations of Regulatory Boards conference held in San Diego on January 25-28, 2018.
- Board Members attended Board Meeting/Exam held in Charleston on February 1, 2018.
- The Executive Director attended P-Card Training in Charleston on April 9, 2018.
- The Executive Director attended the Treasurer's Cash Handling Conference held on April 24-26, 2018 at Stonewall.
- Dr. Holly Harvey attended the (FCLB) Federation of Chiropractic Licensing Boards Annual Educational Conference held in Dallas, TX on May 2-6, 2018.
- The Executive Director of the Board attended CLEAR (Council on Licensure, Enforcement & Regulation) training held in Charleston on May 9-11, 2018.
- Board Members attended Board Meeting held in Charleston on May 17, 2018.

REVENUE

July 1, 2016-June 30, 2017

License Renewal Fees 2016/2017	\$83,375.00
Late Fees	\$600.00
Reinstatement Fees	\$0.00
Initial Licensing Fees	\$450.00
Address Listings	\$4,500.00
Incorporation	\$150.00
Examination Fees	\$1,650.00
Re-Examination Fees	\$0
License Verification Fees	\$5.00
Photocopies	\$0
Duplicate License	\$0
Continuing Education Approval	\$21,800.00
IRS Reimbursement/BRIM	\$0
Preceptorship Fees	\$50.00
PLLC	\$600.00
PLLC Renewal Fees	\$17,100.00
Fines	\$0
Reimbursement for Legal Fees	\$0
FCLB (Federation of Chiropractic Licensing Boards) Reimbursement	\$100.70
TOTAL REVENUE	\$130,380.70

REVENUE

July 1, 2017-June 30, 2018

License Renewal Fees 2017/2018	\$85,350.00
Late Fees	\$400.00
Reinstatement Fees	\$200.00
Initial Licensing Fees	\$650.00
Address Listings	\$5,000.00
Incorporation	\$0
Examination Fees	\$1,500.00
Re-Examination Fees	\$0
License Verification Fees	\$0
Photocopies	\$0
Duplicate License	\$0
Continuing Education Approval	\$21,800.00
IRS Reimbursement/BRIM	\$0
Preceptorship Fees	\$0
PLLC	\$900.00
PLLC Renewal Fees	\$15,450.00
Fines	\$0
Reimbursement for Legal Fees	\$0
FCLB (Federation of Chiropractic Licensing Boards) Reimbursement	\$0
Temp License	\$200
TOTAL REVENUE	\$131,450.00

YEAR-TO-DATE EXPENDITURES

4th Quarter - 2017

Personal Services	\$46,165.00
Per Diem	\$4,800.00
Annual Increment	\$600.00
WV OPEB (Other Post-Employment Benefits) Contribution	\$1,986.00
Employee Benefits (Social Security, Retirement, Workers Comp, PEIA)	\$19,168.00
Rental Expense & Hospitality	\$4,764.00
Telecommunications	\$2,275.00
Contractual & Professional Services	\$2,531.00
Travel	\$10,040.00
Association Dues & Professional Membership	\$1,070.00
Fire/Auto/Bond (BRIM)	\$2,668.00
Training & Development	\$2,285.00
Postal & Freight	\$1,598.00
Office Expenses (Printing, Supplies/Machine Rental)	\$2,557.00
Computer Services/Supplies	\$1,809.00
PEIA Reserve Transfer	\$456.00
Miscellaneous	\$189.00
Total YTD Expenditures for 2017	\$104,961.00

YEAR-TO-DATE EXPENDITURES

4th Quarter - 2018

Personal Services	\$48,381.63
Per Diem	\$4,200.00
Annual Increment	\$660.00
PEIA Fees	\$46.36
WV OPEB (Other Post-Employment Benefits) Contribution	\$2,124.00
Employee Benefits (Social Security, Retirement, Workers Comp, PEIA)	\$18,943.48
Rental Expense & Hospitality	\$8,117.94
Telecommunications	\$3,065.95
Contractual & Professional Services	\$3,281.50
Travel	\$9,821.21
Association Dues & Professional Membership	\$1,097.00
Fire/Auto/Bond (BRIM)	\$2,920.00
Training & Development	\$3,565.00
Postal & Freight	\$1,642.91
Office Expenses (Printing, Supplies/Machine Rental)	\$2,134.93
Computer Services/Supplies	\$3,814.00
PEIA Reserve Transfer	\$456.00
Miscellaneous	\$523.38
Total YTD Expenditures for 2018	\$114,795.29

LICENSE BY COUNTY SUMMARY

Barbour	3
Berkeley	9
Braxton	1
Brooke	3
Cabell	25
Fayette	4
Greenbrier	6
Hancock	4
Hardy	1
Harrison	16
Jackson	2
Jefferson	9
Kanawha	33
Lewis	4
Logan	6
Marion	9
Marshall	2
Mason	1
Mercer	1
Mineral	3
Monongalia	20
Monroe	2
Nicholas	2
Ohio	5
Preston	4
Putnam	7
Raleigh	14
Randolph	6
Ritchie	2
Roane	3
Summers	1
Taylor	1
Tucker	2
Upshur	4
Wayne	3
Wetzel	2
Wirt	1
Wood	30
TOTAL IN STATE	252

LICENSE BY OUT-OF-STATE SUMMARY

CA	3
CT	1
FL	3
GA	1
KS	1
KY	3
MD	6
NC	1
NY	2
OH	13
PA	16
SC	3
TN	1
TX	2
VA	6
WA	1
TOTAL OUT OF STATE	63

COMPLAINTS INVESTIGATED

Complaints 2016-2018

- Complaint #2016-170; Fee Dispute; Complaint Received on 8/11/2016; Board Ruled No Probable Cause on 11/3/2016; Complaint Dismissed
- Complaint #2017-171; Blood Test/Fee Dispute; Complaint Received on 6/14/2017; Board Ruled No Probable Cause on 10/19/2017; Complaint Dismissed
- Complaint #2017-172; Ringing in Ears/Pain; Complaint Received on 11/13/2017; Board Ruled No Probable Cause on 5/17/2018; Complaint Dismissed

PERSONS LICENSED FROM

JULY 1, 2016 - JUNE 30, 2018

February 4, 2016

Kristi L. Aldridge, D.C.

Jason T. Coe, D.C.

Roanne C. Epps, D.C.

Kurtus M. Esser, D.C.

Nicholas A. Estep, D.C.

William P. May, D.C.

Zachary W. Pappas, D.C.

Caleb R. Perry, D.C.

Phillip P. Woods, D.C.

August 4, 2016

Jennifer M. Bowser, D.C.

Matthew D. Finke, D.C.

Andrew M. Goldbaugh, D.C.

Jean K. Hoffman, D.C.

Matthew D. Spaur, D.C.

Adam C. Tufts, D.C.

February 2, 2017

Christopher M. Darlington, D.C.

Kevin D. Osborne, D.C.

Steven T. Show, D.C.

August 3, 2017

Theodore B. Barko, Jr., D.C.

Glenn D. Gamble, Jr., D.C.

Jamie S. Johnson, D.C.

Matthew D. Mason, D.C.

Charles M. Morris, D.C.

Charlie J. Phares, D.C.

Chad M. Porter, D.C.

Judson C. Spaur, D.C.

February 1, 2018

Natalie A. Boyland, D.C.

Andrew J. Oslosky, D.C.

Brent M. Staddon, D.C.

Morgan A. Wolff, D.C.

Lawrence York, D.C.



OFFICIAL DIRECTORY

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West Virginia

WEST VIRGINIA BOARD OF CHIROPRACTIC EXAMINERS

Licensure Date: 1925 approx

FCLB Member Board

Directory page last updated 11/13/2018

The Federation does not provide interpretation of the scope of practice laws or rules of any chiropractic licensing authority, nor can we provide specific details regarding licensing requirements. The educational and testing requirements for each State or Province set forth in this Directory are intended as a general guide. It is strongly recommended that anyone interested in becoming licensed in a particular State or Province contact the Board office or the Secretary of the respective board to secure current and complete details before matriculating in any school.

Barbara L. Johnson, Executive Director

For Information Contact:
 415 ½ D Street, Suite B
 P.O. Box 8532
 So. Charleston, WV 25303

Time Zone: Eastern
 Office Hours: 9:00 am - 4:00 pm; Monday - Thursday

Exam Dates: 2/1/2018; 8/2/2018

Application/ Transcript Deadline: 6 weeks prior to exam date; 12/21/2017; 6/21/2018

Term: Annual, renew July 1st

Criminal background check: Yes

Fingerprinting: Yes

Katherine Campbell, Board Attorney

Phone: (304) 746-7839

Fax: (877) 992-0248

(Do not use FAX for applications)

Application requests must be in writing

Email: wvchiroboard@outlook.com

Web address: www.boc.wv.gov

Exam fee: \$150

Initial license fee: \$50

License Renewal fee:

\$300 - Resident

\$150 - Non Resident or Retired

Preceptor/Intern/Extern Program: Students may work under direct supervision of licensed D.C. Contact Board for more details.

Students or graduated: Must be graduate to sit for Board

Require supervised practice prior to full licensure: No

License(s) Required for Practice: Chiropractic

Optional Certification: Physiotherapy (optional but preferred); required to perform & bill

CONTINUING EDUCATION:

Requirements: 18 hours per year

Distance Credits Allowed: 6 hours only

Program Criteria: At the discretion of the Board - approves either sponsor or program.

Reputable sponsors, instructors from approved chiropractic colleges

Requires sexual boundaries training: No

Requires AIDS awareness/risk prevention training: No

Other specific CE training required: Varies

CONDITIONS FOR RECIPROCITY/ENDORSEMENT: Handled on case-by-case basis, state must have requirements equivalent to West Virginia and reciprocate with WV.

EXAMINATIONS ADMINISTERED BY STATE: Oral jurisprudence exam and interview with Board.

NATIONAL BOARD EXAMINATIONS

Part I: Required

Part II: Required

Part III (WCCE):

Required

Part IV: Required

SPEC: Reciprocity/Endorsement: Not planning to use

Reinstatement Lapsed License: After a lapse of two years, a license may be issued only after the former certificate holder, subsequent to the lapse, has fulfilled all other requirements of licensure as set forth in Chapter 30, Article 16 (§30-16-6) and has passed the SPEC exam.

Disciplinary Cases: Can use now

Physiotherapy: Accepted Impairment Review: Not planning to use
(required to perform & bill)

Acupuncture: Accepted

PHYSIOTHERAPY: Termed Physiological Therapeutic Procedures

Certification: Optional endorsement or notation included with
chiropractic license

Additional Examination: Must take state exam /
NBCE PT

Additional Education: 120 hours in subject

Additional Fee: None

EDUCATION REQUIREMENTS

Min. # years pre-professional education required for licensure: 2 years or 60 semester hours; Requirement for 4 year degree - July 1, 2005, pre-chiropractic college matriculation.

Accreditation for Chiropractic Programs/Institutions: Council on Chiropractic Education; Fully accredited only

SPECIAL REQUIREMENTS FOR GRADUATES OF FOREIGN COLLEGES: Contact Board for specific information.

SUMMARY OF SCOPE OF PRACTICE: (Contact State for precise definition by state law)

The practices and procedures which may be employed by Doctors of Chiropractic are based on the academic and clinical training received in and through accredited chiropractic colleges. These shall include the use of diagnostic, analytical and therapeutic procedures specifically including the adjustment and manipulation of the articulations and adjacent tissues of the human body, particularly of the spinal column; included is the treatment of intersegmental disorders for alleviation of related neurological aberrations. Patient care and management is conducted with due regard for environment and nutritional factors, as well as first aid, hygiene, sanitation, rehabilitation and physiological therapeutic procedures designed to assist in the restoration and maintenance of neurological integrity and homeostatic balance.

OTHER REFERENCE INFORMATION:

Board regulates specialty council certification: Cannot claim to be certified unless shows proof of certification or diplomate status.

Board permits or authorizes travel-to-treat requirements: Case by case basis with approval from Board for limited period of time

Board permits or authorizes telemedicine practices: No

Licensees required to carry malpractice insurance: No

Additional legally accepted terms for chiropractor (in addition to Doctor of Chiropractic, D.C., Chiropractor, Chiropractic Doctor): Chiropractic Physician

Peer Review: Handled by separate organization or committee

Certified Clinical Chiropractic Assistants: Certificate not required; Review Title 4, Series 1, §4-1-2; §4-1-14

Chiropractors defined as Primary Care Physicians: Yes

BOARD MEMBERS / TERMS:

Board handles both licensing and disciplinary functions.

Barry Stowers, D.C., Chairman, 111 Lewis St., Oak Hill 25901 Exp. 6/2020

Geoffrey R. Mohn, D.C., Vice-Chairman, 3677 US Route 60 East, Ste 4, Barboursville 25504 Exp. 6/2019

Holly L. Harvey, D.C., Investigative Officer, Route 1, Box 104, Union 24983 Exp. 6/2019

Terry W. Chambers, D.C., 319-B Lutz Ave, Martinsburg 25404 Exp. 6/2021

Ruth R. Lemmon, Lay Member, 1618 Kanawha Blvd., East, Charleston 25311 Exp. 6/2021

STATISTICAL INFORMATION: Total # of Licensees as of 12/14/2017: 317

of Active licenses: 317

of New licensees: 11

of Inactive licenses: 100

of Resident licensees: 251

of Other Status: 0

of Non-Resident licensees: 66

(Ex: retired/deceased/terminated/emeritus...)

of Chiropractic Assistants: 0



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MINUTES
WV BOARD OF CHIROPRACTIC BOARD MEETING & EXAM
August 4, 2016
Wingate by Wyndham
402 2nd Avenue, South Charleston, WV 25303

MEMBERS:

Roger A. Kritzer, D.C., Chairman
Jeffrey L. Summers, D.C., Vice Chairman
Barry A. Stowers, D.C., Investigative Officer
Holly L. Harvey, D.C., Secretary
H. Jarrett Walker, Public Member

PRESENT:

Roger A. Kritzer
Jeffrey L. Summers
Barry A. Stowers
Holly L. Harvey

ALSO IN ATTENDANCE:

Barbara L. Johnson, Executive Secretary
Katherine A. Campbell, Assistant Attorney General

CALL TO ORDER:

Roger A. Kritzer called the meeting to order at 8:00 a.m.

JURISPRUDENCE EXAM:

Exam was administered to six (6) applicants and all received a license to practice chiropractic in the State of West Virginia.

APPROVAL OF MINUTES:

Jeff Summers moved that the Minutes for the May 19, 2016 Board meeting be approved.

- Holly Harvey - 2nd Motion
- Motion carried.

INVESTIGATIVE OFFICER'S REPORT:

There were no reports to be presented to the Board.

OLD BUSINESS:

Board reviewed and discussed a letter received from Dr. Daniel Boggs dated June 9, 2016 stating compliance on advertising.

A draft of Approved Areas of Specialty Practice & Certification was presented to the Board for review. The draft was prepared by Dr. Barry Stowers and the Board would like to recognize Dr. Stowers for his hard work and dedication on this project. The Board will review and notify Barbara of any changes needed. Barbara will provide the Board with a clean copy at its next scheduled meeting on November 3, 2016.

NEW BUSINESS:

Motion was made by Jeff Summers to approve the P-Card expenditures for May and June 2016.

- Holly Harvey - 2nd Motion
- Motion carried.

The FY 2017 Budget was presented to the Board for review. When the approved Budget is received, Barbara will present to the Board at its next scheduled meeting.

The Board reviewed a continuing education request for approval received from Dr. Janet Lintala. Barbara will contact Dr. Lintala and request that the sponsor(s) mail the request for approval to the Board, to include all necessary documents for approval, and the Board will approve.

The Board reviewed a continuing education request for approval received from the National Provider Compliance Corporation to be held on four separate dates in West Virginia. Motion was made by Barry Stowers for the hours to be approved as outlined. Barbara will notify the NPCC that upon receipt of the application fee, approval will be granted.

- Jeff Summers - 2nd Motion
- Motion carried.

An email was received on July 27, 2016 from John Iaccarino of Advanced Molecular Diagnostics, LLC, regarding chiropractors ordering genetic testing for their patients. He requested state guidelines and regulations. After discussion, it is the opinion of the Board that ordering genetic testing is not addressed specifically in our state statutes by a licensed chiropractor and there is nothing that states we can or can't order genetic testing.

On July 7, 2016, a letter of support was mailed to Dale Atkinson, Executive Director of FARB (Federation of Associations of Regulatory Boards), for the OLRP (Occupational Licensing Review and Portability) Project. FARB is responding to and submitting a proposal for a grant related to the Department of Labor's Employment and Training Administration (ETA). The purpose of the project is to participate and cooperate in relevant fact finding and data gathering in exploration of issues related to the regulatory community, mobility and portability of licensure.

Drs. Holly Harvey and Jeff Summers gave a brief synopsis on their teleconference with Anthony Martin of the Attorney General's office regarding an alternative treatment plan for opioids. The conference call took place on July 7, 2016. The Board followed up with a letter of support, drafted by Holly, expressing the Board's full support for the AG's Best Practice Guidelines.

The Board reviewed the PACE Pre-check specifics and tabled until the next scheduled meeting on November 3, 2016.

Barbara will attend the State Auditor's Required Purchasing Card Coordinator's Seminar scheduled for October 26, 2016 at the Day's Hotel & Conference Center in Flatwoods.

Barbara and Holly will attend the State Auditor's Required Annual Seminar for Chapter 30 Licensing Boards scheduled for November 29, 2016 at the Marriott Hotel in Charleston.

The next Board meeting was scheduled for November 3, 2016.

Drs. Holly Harvey, Barry Stowers, and Roger Kritzer will attend the 2016 FCLB District Meeting in Nashville, TN scheduled for September 15-18, 2016.

Meeting was adjourned at 12:00 noon by Roger Kritzer.

Signed & Dated:



Roger A. Kritzer, D.C.
Chairman

**WV BOARD OF CHIROPRACTIC
MEETING AGENDA
August 4, 2016 - 8:00 AM
Wingate by Wyndham
402 Second Avenue
Charleston, WV 25303**

Agenda Topics:

Call to Order

Approval of Minutes from Board Meeting held on May 19, 2016

Jurisprudence Exam

- Six (6) applicants scheduled for licensure

Investigative Officer's Report

- No complaints received/no updates

Old Business

- Letter received from Dr. Daniel Boggs (update)

- Approved Areas of Specialty Practice & Certification - - at its May 19, 2016 Board Meeting, the Board discussed reviewing and revising its specialty/certification list annually (draft will be presented to the Board for review)

New Business

- Approval of P-Card (purchasing card) expenditures for May, and June 2016

- FY 2017 Approved Budget

- Request for CE approval from Dr. Janet Lintala

- Request for CE approval from the National Provider Compliance Corporation

- Question from Advanced Molecular Diagnostics - State Guidelines Regarding Chiropractors Ordering Genetic Testing

Agenda Topics - August 4, 2016 - Continued:

- **FARB Letter of Support - - Department of Labor's Employment and Training Administration (ETA) - Occupational Licensing Review and Portability Project**
- **Alternative Treatment Plan for Opioids - - Meeting with Attorney General's Office on July 7, 2016 via teleconference with Drs. Jeff Summers and Holly Harvey**
- **PACE Program Specifics from Kelly Webb (update from Barbara)**
- **State Auditor's Required State Purchasing Card Coordinator's Seminar (Barb is registered to attend)
October 26, 2016 - Days Hotel & Conference Center, Flatwoods**
- **State Auditor's Required Annual Seminar for Chapter 30 Licensing Boards (Barb will attend)
November 29, 2016 - Marriott Hotel, Charleston**
- **Schedule Fall Meeting**
- **2016 FCLB District Meeting in Nashville, TN
Arrival Day - September 15, 2016
Meeting Days - September 16-17, 2016
Departure Day - September 18, 2016**

Adjourn

MINUTES
WV BOARD OF CHIROPRACTIC BOARD MEETING & EXAM
November 3, 2016
Wingate by Wyndham
402 2nd Avenue, South Charleston, WV 25303

MEMBERS:

Roger A. Kritzer, D.C., Chairman
Jeffrey L. Summers, D.C., Vice Chairman
Barry A. Stowers, D.C., Investigative Officer
Holly L. Harvey, D.C., Secretary
H. Jarrett Walker, Public Member

PRESENT:

Roger A. Kritzer
Jeffrey L. Summers
Barry A. Stowers
Holly L. Harvey
Jerry Walker

ALSO IN ATTENDANCE:

Barbara L. Johnson, Executive Secretary
Katherine A. Campbell, Assistant Attorney General
Geoffrey R. Mohn, D.C., new appointment, effective August 18, 2016, to succeed
Barry A. Stowers, D.C.

CALL TO ORDER:

Roger A. Kritzer called the meeting to order at 9:00 a.m.

APPROVAL OF MINUTES:

Jeff Summers moved that the Minutes for the August 4, 2016 Board meeting be approved.

- Holly Harvey - 2nd Motion
- Motion carried.

CALL TO ORDER EXECUTIVE SESSION:

Jeff Summers called for Executive Session.

- Jerry Walker - 2nd Motion
- Motion carried.

CALL TO DISMISS EXECUTIVE SESSION:

Jerry Walker called to dismiss Executive Session.

- Jeff Summers - 2nd Motion
- Motion carried.

INVESTIGATIVE OFFICER'S REPORT:

Report was presented to the Board during Executive Session and Roger Kritzer called to accept report presented as follows:

Complaint #2016-170

Jeff Summers made motion for no probable cause.

- Holly Harvey - 2nd Motion
- Motion carried.

OLD BUSINESS:

Board reviewed and discussed letter received from Attorney General regarding "Best Practices for Dispensing Opioids in West Virginia". No motion needed.

PACE Program - Jeff Summers made motion that the Board will not join PACE at this time.

- Jerry Walker - 2nd Motion
- Motion carried.

NEW BUSINESS:

Board reviewed and discussed letter received from Chairman Howell regarding "website management". No motion needed.

Board reviewed and discussed The Occupational Board Reform Act "Model Legislation". No motion needed.

Board discussed "Cupping Therapy" and tabled until the February 2, 2017 meeting.

Board reviewed and discussed letter received from DHHR regarding tobacco use among pregnant women. No action taken.

Board reviewed and discussed letter received from Dr. Byron R. Folwell, dated October 24, 2016, requesting an exemption to W. Va. Code R. §4-1-6.2.g which prohibits offering free or discounted services which exclude or limit certain classifications of patients from receiving free or discounted services. Motion was made by Jerry Walker denying Dr. Folwell's request for an exemption.

- Holly Harvey - 2nd Motion
- Motion carried.

Board reviewed and discussed email received from the WV Board of Veterinary Medicine regarding a "Canine Chiropractic Clinic" to be held on October 2, 2016 and operated by two licensed Maryland chiropractors. Roger Kritzer contacted Dr. Jean Thompson and explained to her that she was advertising as a doctor of chiropractic in WV. The event was cancelled and Dr. Thompson stated they would not schedule any further clinics in WV. The Board will stand by its policy that animal chiropractic in WV is prohibited. No motion needed.

Elk River Chiropractic Center discussed by Roger Kritzer. No action taken.

CrossFit in Fairmont, WV discussed by Roger Kritzer. No action taken.

Board reviewed and discussed email received regarding a physical therapist performing adjustments and advising the patient to discontinue chiropractic treatment. Motion was made by Jeff Summers to email the Physical Therapy Board notifying them of the email received.

- Geoffrey Mohn - 2nd Motion
- Motion carried.

Barbara presented updated handbooks to the Board as follows: Board Member Handbook; Executive Director Job Description Handbook; and the Board Decisions, Policies, & Position Statements Handbook.

Motion was made by Jeff Summers to approve the P-Card expenditures for July, August, and September 2016.

- Jerry Walker - 2nd Motion
- Motion carried.

A brief synopsis regarding the 2016 FCLB District Meeting in Nashville was given by Roger Kritzer, Barry Stowers, and Holly Harvey.

Election of Officers:

Jeff Summers made motion for Roger Kritzer to continue as Chairman.

- Holly Harvey - 2nd Motion
- Motion carried.

Jeff Summers made motion for Geoffrey Mohn to serve as Vice Chairman.

- Holly Harvey - 2nd Motion
- Motion carried.

Jeff Summers made motion for Holly Harvey to serve as Investigative Officer.

- Geoffrey Mohn - 2nd Motion
- Motion carried.

Holly Harvey made motion for Jeff Summers to serve as Secretary.

- Geoffrey Mohn - 2nd Motion
- Motion carried.

Barry Stowers was recognized for his hard work and dedication to the Board having served from 2010-2016 as the Investigative Officer.

Meeting was adjourned at 12:00 noon by Roger Kritzer.

Signed & Dated:



Roger A. Kritzer, D.C.
Chairman

**WV BOARD OF CHIROPRACTIC
MEETING AGENDA
November 3, 2016 - 9:00 a.m.
Wingate by Wyndham
402 Second Avenue
Charleston, WV 25303**

Agenda Topics:

Call to Order

Welcome new Board Member, Dr. Geoffrey Mohn, to succeed Dr. Barry Stowers

Approval of Minutes from Board Meeting held on August 4, 2016

Investigative Officer's Report

- Complaint #2016-170

Old Business

- Best Practices for Dispensing Opioids in WV; Letter received from Office of the Attorney General dated September 1, 2016
- PACE Program Specifics from Kelly Webb (tabled from August 4, 2016 Board meeting)

New Business

- Letter received from Chairman Howell (House Gov Org) regarding the Board's website management, development, and maintenance
- The Occupational Board Reform Act "Model Legislation" by Lee McGrath, Institute for Justice
- Cupping Therapy - Scope of Practice?
- Letter received from DHHR, Bureau for Public Health, regarding tobacco use among pregnant women
- Letter received from Dr. Byron Folwell, Folwell Chiropractic Clinic
- Canine Chiropractic Clinic
- Elk River Chiropractic Center (Dr. Roger Kritzer)
- CrossFit, Fairmont WV (Dr. Roger Kritzer)
- Email received regarding physical therapist/adjusting
- Handouts (review and discuss):
 - Board Member Handbook
 - Executive Director Job Description Handbook
 - Board Decisions, Policies, & Position Statements Handbook
- Approval of P-Card (purchasing card) expenditures for July, August, September 2016
- Brief synopsis from Barry Stowers, Holly Harvey, and Roger Kritzer - attended the 2016 FCLB District Meeting in Nashville, TN
- Election of Officers

Adjourn

MINUTES
WV BOARD OF CHIROPRACTIC BOARD MEETING & EXAM
February 2, 2017
Wingate by Wyndham
402 2nd Avenue, South Charleston, WV 25303

MEMBERS:

Roger A. Kritzer, D.C., Chairman
Geoffrey R. Mohn, Vice Chairman
Jeffrey L. Summers, D.C., Secretary
Holly L. Harvey, D.C., Investigative Officer
H. Jarrett Walker, Public Member

PRESENT:

Roger A. Kritzer
Geoffrey R. Mohn
Jeffrey L. Summers
Holly L. Harvey
Jerry Walker

ALSO IN ATTENDANCE:

Barbara L. Johnson, Executive Secretary
Katherine A. Campbell, Assistant Attorney General

CALL TO ORDER:

Roger A. Kritzer called the meeting to order at 8:00 a.m.

APPROVAL OF MINUTES:

Jeff Summers moved that the Minutes for the November 3, 2016 Board meeting be approved.

- Jerry Walker - 2nd Motion
- Motion carried.

JURISPRUDENCE EXAM:

Exam was administered to three (3) applicants and all received a license to practice chiropractic in the State of West Virginia.

MEETING WITH CHARLES M. MORRIS REGARDING CHIROPRACTIC LICENSURE:

The Board met with Dr. Charles M. Morris and Jeff Summers made motion authorizing Dr. Morris to complete the jurisprudence exam to be held on August 3, 2017.

- Geoffrey Mohn - 2nd Motion
- Motion carried.

INVESTIGATIVE OFFICER'S REPORT:

No complaints to report.

OLD BUSINESS:

Jeff Summers made motion for Barbara to update language for Cupping Therapy, listed in the Handbook (Board Decisions, Policies, Position Statements, and State Laws, Pertaining to the Practice of Chiropractic) as follows; Cupping Therapy is within the chiropractic scope of practice in West Virginia; however, a licensee, before practicing cupping therapy, must have the requisite training and competency to practice cupping therapy. Barbara will email to Kate for review before finalizing.

- Holly Harvey - 2nd Motion
- Motion carried.

Jeff Summers made motion to table Dry Needling to allow for further study. Barbara will request a power poll from the FCLB regarding Dry Needling and gather all information for the Board's review.

- Geoffrey Mohn - 2nd Motion
- Motion carried.

Jeff Summers will contact Nelson Robinson regarding WV Code Chapter 30, Article 1, wherein a licensee must complete two (2) CE hours annually on mental health conditions common to veterans and family members of veterans. The Board will also approve CE hours to be held by the Family Medicine Foundation's annual Family Medicine & Sports Medicine Conference.

NEW BUSINESS:

Request for certified records was discussed and Barbara will mail a copy of records requested.

Chiropractor named in lawsuit was discussed and the Board will monitor.

Board reviewed and discussed the Chiropractic Clinic Business Plan Proposal mailed to the Board from Dr. Bill Johnson. Jeff Summers made motion to contact Dr. Johnson advising him to consult with an attorney. There is nothing in the Board's state code that precludes a business of this type; however, this isn't an issue the Board should entertain.

- Holly Harvey - 2nd Motion
- Motion carried.

Board discussed request from Licensee undergoing a radiation treatment plan for cancer and Jeff Summers made motion to waive the licensee's continuing education requirements for the upcoming renewal due June 30, 2017. Barbara will contact the licensee and request a written statement be made available to the Board for filing.

- Geoffrey Mohn - 2nd Motion
- Motion carried.

Senate Bill 619 was reviewed and discussed. The Board will form a committee for this task due on or before July 1, 2020, wherein each agency shall submit a report to the Legislative Rule-Making Review Committee which includes the following information for each rule under the agency's jurisdiction: (1) A description of the rule; (2) A determination of whether the rule should continue without change, be modified or repealed; and (3) The reasoning for said determination.

The Board shall also submit a report to the Joint Committee on Government and Finance and the Legislative Rule-Making Review Committee on or before November 1, 2017, which shall include: (A) A description of the state rules, guidelines, policies and recommendations that are more stringent than federal counterparts and (B) Comments received from the comment period provided for in subdivision (3) of this subsection.

Use of Iontopatches with Dexamethasone for Pain was reviewed and discussed by the Board. The Board does not have a "position" and/or "policy" on this matter. Roger Kritzer will contact Dr. Jason Moore to discuss and explain to him that he needs a prescription for the Dexamethasone, or other prescription, and should keep a copy in the patient's file.

The Board discussed the advertisement, mailed in by Dr. David Bohn, wherein a massage therapist is offering "spinal alignment". Barbara will contact Dr. Bohn to see if he contacted the Massage Therapy Board as she previously requested him to do so.

The Board reviewed and approved continuing education requests by Dr. Daniel Dock for seminars to be held in Charleston in the spring of 2017.

Motion was made by Jeff Summers to mandate six (6) continuing education hours for the 2017-2018 renewal (June 30, 2018).

- Jerry Walker - 2nd Motion
- Motion carried.

Jeff Summers made motion to approve purchasing card transactions for October, November, and December 2016.

- Holly Harvey - 2nd Motion
- Motion carried.

The Board reviewed and discussed the "Advocacy Talking Points" presented by FARB.

The Board discussed attending the FCLB's Educational Conference to be held on May 3-7, 2017 at the Hyatt Regency in Orlando. Motion was made by Jeff Summers to elect Holly Harvey as the Voting Delegate for the FCLB Conference, as well as the voting delegate for the NBCE luncheon to be held on Friday, May 5, 2017 at the Hyatt Regency in Orlando.

- Geoffrey Mohn - 2nd Motion
- Motion carried.

Meeting was adjourned at 12:00 noon by Roger Kritzer.

Signed & Dated:



Roger A. Kritzer, D.C.
Chairman

**WV BOARD OF CHIROPRACTIC
MEETING AGENDA**

February 2, 2017 - 8:00 a.m.

Wingate by Wyndham

402 Second Avenue

Charleston, WV 25303

Agenda Topics:

Call to Order

Approval of Minutes from Board Meeting held on November 3, 2016

Jurisprudence Exam (three applicants scheduled)

Meeting with Charles M. Morris regarding Chiropractic Licensure

Investigative Officer's Report

- No Complaints to Report

Old Business

- Cupping Therapy - Scope of Practice? (tabled from 11/3/2016)
- Dry Needling
- WV Code Chapter 30, Article 1
§30-1-7a.(c) - each person issued a license to practice chiropractic by the West Virginia Board of Chiropractic shall complete two hours of continuing education for each reporting period on mental health conditions common to veterans and family members of veterans. The two hours shall be part of the total hours of continuing education required by each board and not two additional hours - effective July 1, 2017.

New Business

- Request for Certified Records
- Chiropractor Named in Lawsuit
- Johnson Chiropractic Clinic Business Plan
- Request from Licensee undergoing radiation treatment for cancer
- Senate Bill 619 (review)
- Use of Iontopatches with Dexamethasone for Pain (position and/or policy)

New Business (Continued):

- **Massage Therapist Offering “Spinal Alignment”**
- **Request for CE Approval; Dr. Daniel Dock Seminars**
- **Mandated Hours for 2018 Renewal**
- **Approval of P-Card (purchasing card) expenditures for October, November, December 2016**
- **FARB (Advocacy Talking Points)**
- **FCLB’s Educational Conference
May 3 (arrival) - May 7 (departure), 2017
Hyatt Regency Orlando**
- **FCLB Delegate and Alternate Voting Designation**
- **NBCE Delegate and Alternate Voting Designation**

Adjourn

MINUTES
WV BOARD OF CHIROPRACTIC BOARD MEETING
May 18, 2017
Holiday Inn & Suites
400 2nd Avenue, South Charleston, WV 25303

MEMBERS:

Roger A. Kritzer, D.C., Chairman
Geoffrey R. Mohn, Vice Chairman
Jeffrey L. Summers, D.C., Secretary
Holly L. Harvey, D.C., Investigative Officer
H. Jarrett Walker, Public Member

PRESENT:

Roger A. Kritzer
Geoffrey R. Mohn
Jeffrey L. Summers
Holly L. Harvey
Jerry Walker

ALSO IN ATTENDANCE:

Barbara L. Johnson, Executive Secretary
Katherine A. Campbell, Assistant Attorney General

CALL TO ORDER:

Roger A. Kritzer called the meeting to order at 9:00 a.m.

APPROVAL OF MINUTES:

Jeff Summers moved that the Minutes for the February 2, 2017 Board meeting be approved.

- Holly Harvey - 2nd Motion
- Motion carried.

INVESTIGATIVE OFFICER'S REPORT:

No complaints to report.

OLD BUSINESS:

The Board reviewed the letter drafted by the Massage Therapy Board on March 17, 2017 regarding Michael Pushkin, LMT, advertising "spinal alignment". Mr. Pushkin responded stating he would comply and remove said advertising.

The Board reviewed Dry Needling, tabled from February 2, 2017, and will support its original opinion that in order to practice Dry Needling in West Virginia, a licensee must be certified in Acupuncture.

The Board reviewed Senate Bill 619 relating to executive review of agency rules, guidelines, policies and recommendations (sunset provisions) and affirmed that Dr. Barry Stowers will serve as the “committee” for the Board and oversee this task.

Jeff Summers made motion to mandate six (6) continuing education hours for next year’s renewal (2018) in the following subject matter; Chiropractic Risk Assessment and CVA. The Board will ask Nelson of the West Virginia Chiropractic Society to sponsor the mandated hours and will also allow licensees to complete the hours through www.chirocredit.com; Course 104, Stroke and Manipulation, 8 online hours.

- Geoff Mohn - 2nd Motion
- Motion carried.

NEW BUSINESS:

Board reviewed Position Statement on Telemedicine by the West Virginia Board of Medicine.

House Bill 2631, relating to time standards for disposition of complaint proceedings, was reviewed by the Board.

Jeff Summers made motion to table House Bill 2301 until the August 3, 2017 Board meeting.

- Holly Harvey - 2nd Motion
- Motion carried.

After review of letter received from Dr. Barry Stowers, dated February 24, 2017, Barbara will remove disclaimer language from the Board Decisions, Policies and Position Statements Handbook.

After review, motion was made by Jeff Summers to accept the West Virginia Purchasing Inspection Report (FY2016). The final report was mailed to the Board on February 1, 2017.

- Jerry Walker - 2nd Motion
- Motion carried.

Budget Request for FY2018 (draft) was reviewed and accepted by the Board.

Motion was made by Jerry Walker for purchase of a new computer (bundle) for Board office and not to exceed \$10,000.

- Jeff Summers - 2nd Motion
- Motion carried.

Holly Harvey made motion to approve purchasing card transactions for January, February, March, and April 2017.

- Jeff Summers - 2nd Motion
- Motion carried.

Jeff Summers made motion to accept the Annual Employee Performance Appraisal for Barbara (completed by Roger Kritzer, Chairman). This will take place in May annually.

- Geoff Mohn - 2nd Motion
- Motion carried.

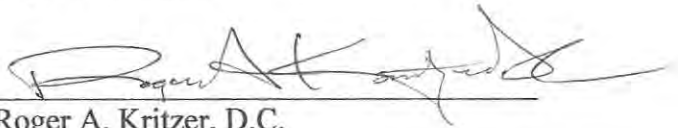
Jerry Walker made motion to approve moving the Board office to 415 ½ D Street, **Suite B**, South Charleston, WV 25303. The Board is currently located at 415 ½ D Street, Suite 6. Only the suite number will change. The Board office has been at this location (Suite 6) since 2001 and is in great need of additional office space.

- Geoff Mohn - 2nd Motion
- Motion carried.

A synopsis was given by Holly Harvey on the FCLB Annual Conference held in Orlando on May 3-7, 2017.

Meeting was adjourned at 12:00 noon by Roger Kritzer.

Signed & Dated:



Roger A. Kritzer, D.C.
Chairman

**WV BOARD OF CHIROPRACTIC
MEETING AGENDA
May 18, 2017 - 9:00 a.m.
Holiday Inn & Suites
400 Second Avenue
Charleston, WV 25303**

Agenda Topics:

Call to Order

Approval of Minutes from Board Meeting held on February 2, 2017

Investigative Officer's Report (no complaints received/no updates)

Old Business

- **Update on Massage Therapist offering Spinal Alignment**
- **Dry Needling Update (tabled from February 2, 2017)**
- **Senate Bill 619 - - relating to executive review of agency rules, guidelines, policies and recommendations (sunset provisions are clauses embedded in legislation that allow a piece of legislation or a regulatory board to expire on a certain date unless the legislature takes affirmative action to renew the legislation or board)**
- **Mandated Hours for 2018 Renewal (subject matter)**

New Business

- **Position Statement on Telemedicine by WV Board of Medicine**
- **House Bill 2631 - - relating to time standards for disposition of complaint proceedings**
- **House Bill 2301 - - (Dr. Byron Folwell) relating to direct primary care**
- **Letter received from Dr. Barry Stowers (February 24, 2017) regarding changes made to Board Decisions, Policies and Position Statements Handbook**
- **WV Purchasing Inspection Report for Review (FY2016)**
- **FY 2018 Budget**
- **Discuss purchase of desktop computer for Board office**
- **Approval of P-Card (purchasing card) expenditures for January, February, March, and April 2017**
- **Consideration of Annual Employee Performance Appraisal**
- **Entertain moving office (same building; different suite)**
- **Synopsis of FCLB Annual Conference (Orlando) to include information on Chiropractic Passport Program**

Adjourn

MINUTES
WV BOARD OF CHIROPRACTIC BOARD MEETING
August 3, 2017
Wingate by Wyndham
402 2nd Avenue, South Charleston, WV 25303

MEMBERS:

Roger A. Kritzer, D.C., Chairman
Geoffrey R. Mohn, Vice Chairman
Jeffrey L. Summers, D.C., Secretary
Holly L. Harvey, D.C., Investigative Officer
H. Jarrett Walker, Public Member

PRESENT:

Roger A. Kritzer
Geoffrey R. Mohn
Jeffrey L. Summers
Holly L. Harvey
Jerry Walker

ALSO IN ATTENDANCE:

Barry A. Stowers (new Board member appointed July 19, 2017 to succeed Roger A. Kritzer)
Barbara L. Johnson, Executive Secretary
Katherine A. Campbell, Assistant Attorney General

CALL TO ORDER:

Roger Kritzer called the meeting to order at 8:00 a.m.

APPROVAL OF MINUTES:

Jeff Summers moved that the Minutes for the May 18, 2017 Board meeting be approved.

- Geoff Mohn - 2nd Motion
- Motion carried.

JURISPRUDENCE EXAM:

Exam was administered to eight (8) applicants and all received a license to practice chiropractic in the State of West Virginia.

EXECUTIVE SESSION:

Motion was made by Barry Stowers to enter Executive Session.

- Jeff Summers - 2nd Motion
- Motion carried.

OUT OF EXECUTIVE SESSION:

Motion was made by Jerry Walker to dismiss Executive Session.

- Geoff Mohn - 2nd Motion
- Motion carried.

INVESTIGATIVE OFFICER'S REPORT:

Motion was made by Jeff Summers to table Complaint #2017-171, until the next scheduled Board meeting, for further investigation.

- Jerry Walker - 2nd Motion
- Motion carried.

OLD BUSINESS:

The Board has endorsed House Bill 2301 and will draft a letter to Dr. Byron Folwell stating the Bill is in effect and will be of great benefit to chiropractic patients.

Board reviewed and accepted final Budget for FY2018.

NEW BUSINESS:

Election of Officers:

Jeff Summers made motion for Barry Stowers to serve as Chairman.

- Holly Harvey - 2nd Motion
- Motion carried.

All other positions will continue as is:

Geoff Mohn as Vice Chairman
Holly Harvey as Investigative Officer
Jeff Summers as Secretary
Jerry Walker as Public Member

Motion was made by Jeff Summers to approve only 6 CE hours for the online course entitled "Stroke and Manipulation 104" sponsored by ChiroCredit.com/Dr. Paul Powers.

- Jerry Walker - 2nd Motion
- Motion carried.

Motion was made by Geoff Mohn to approve 7.25 CE hours for the "Sunday Sports Medicine Program", sponsored by the Family Medicine Foundation, to be held on November 12, 2017.

- Jeff Summers - 2nd Motion
- Motion carried.

Jeff Summers made motion to table the "body wrap question" from Dr. Jennifer Runyan, until the next scheduled Board meeting, allowing time for Barry Stowers to speak to her and answer questions he may have. It is the Board's opinion that "body wrap" does not fall within the chiropractic scope of practice.

- Geoff Mohn - 2nd Motion
- Motion carried.

The Board reviewed and discussed Primary Care Physician and will add to the Agenda for the October 19, 2017 Board meeting for further discussion.

Jeff Summers made motion to approve purchasing card transactions for May and June 2017.

- Geoff Mohn - 2nd Motion
- Motion carried.

Barbara will attend the 2017 Agency Purchasing Conference on August 22-25, 2017 at the Canaan Valley Resort.

Barbara updated the Board regarding office move to Suite B.

Holly Harvey and Barry Stowers will attend the FCLB District III & V Meeting on September 14-17, 2017 in Quebec City, Quebec.

Next Board Meeting was scheduled for Thursday, October 19, 2017.

Meeting was adjourned at 1:00 noon by Roger Kritzer.

Signed & Dated:

Roger A. Kritzer, D.C.
Chairman



Signed by:
Dr. Barry A. Stowers
Chairman
October 19, 2017

**Dr. Roger A. Kritzer's Term Expired
August 3, 2017 was his last Board Meeting**

**WV BOARD OF CHIROPRACTIC
MEETING AGENDA
August 3, 2017, 8:00 a.m.
Wingate by Wyndham
402 2nd Avenue
South Charleston, WV 25303**

Agenda Topics:

Call to Order

Approval of Minutes from Board Meeting held on May 18, 2017

Welcome new Board Member, Dr. Barry Stowers, to succeed Dr. Roger Kritzer

Jurisprudence Exam (eight applicants are scheduled)

Investigative Officer's Report

- **Complaint #2017-171**

Old Business

- **House Bill 2301 tabled from May 18, 2017 Board meeting (Dr. Byron Folwell)**
- **Budget for FY2018**

New Business

- **Election of Officers**
- **Request for CE Approval from ChiroCredit.com, Dr. Paul D. Powers, for course entitled "Stroke and Manipulation 104". Dr. Powers is requesting approval for eight (8) online hours.**
- **Request for CE Approval (7.25 hours) from the Family Medicine Foundation of WV for the Sunday Sports Medicine Program on November 12, 2017 in Huntington, WV**
- **Body Wrap Question from Dr. Jennifer Runyan**
- **Review of Primary Care Physician (Defining primary care and the Chiropractic Physician's Role)**
- **Approval of P-Card (purchasing card) expenditures for May and June 2017**

New Business - Continued:

- **2017 Agency Purchasing Conference (Barbara)**
August 22-25, 2017; Canaan Valley Resort
- **Update on Office Move (Barbara)**
- **FCLB Districts III & V Meeting**
September 14-17, 2017; Le Bonne Entente Hotel, Quebec City, Quebec
September 14 (arrival); September 17 (departure)
- **Next Board Meeting (no exam) - TBD**

Adjourn

MINUTES
WV BOARD OF CHIROPRACTIC
October 19, 2017
Holiday Inn & Suites
400 Second Avenue, South Charleston, WV 25303

MEMBERS:

Barry A. Stowers, Chairman
Geoffrey R. Mohn, Vice Chairman
Jeffrey L. Summers, D.C., Secretary
Holly L. Harvey, D.C., Investigative Officer
H. Jarrett Walker, Public Member

PRESENT:

Barry A. Stowers
Geoffrey R. Mohn
Jeffrey L. Summers
Holly L. Harvey
Jerry Walker

ALSO IN ATTENDANCE:

Barbara L. Johnson, Executive Secretary
Katherine A. Campbell, Assistant Attorney General

CALL TO ORDER:

Barry Stowers called the meeting to order at 9:00 a.m.

APPROVAL OF MINUTES:

Jeff Summers moved that the Minutes for the August 3, 2017 Board meeting be approved.

- Holly Harvey - 2nd Motion
- Motion carried.

EXECUTIVE SESSION:

Motion was made by Jeff Summers to enter Executive Session.

- Geoff Mohn - 2nd Motion
- Motion carried.

OUT OF EXECUTIVE SESSION:

Motion was made by Jeff Summers to dismiss Executive Session.

- Jerry Walker - 2nd Motion
- Motion carried.

INVESTIGATIVE OFFICER'S REPORT:

Motion was made by Jeff Summers to accept Investigative Officer's recommendations for no probable cause for Complaint #2017-171; therefore, the complaint is hereby dismissed. On a separate matter, Barry Stowers will draft a letter to the licensee regarding his advertising.

- Geoff Mohn - 2nd Motion
- Motion carried.

Barry Stowers will draft a letter regarding "Functional Medicine" advertising and will present to the Board at the February 1, 2018 meeting for review. When complete, the letter will be mailed to all licensees.

OLD BUSINESS:

Barry Stowers updated the Board regarding House Bill 2301 relating to Article 3F, Direct Primary Care Practice, §30-3F-1-5. Motion was made by Jeff Summers to contact the WV Board of Medicine regarding the Direct Primary Care Agreement and any problems and/or discussions they may have encountered regarding Medicare. The Board may also request a written opinion from Attorney General, Patrick Morrissey.

- Jerry Walker - 2nd Motion
- Motion carried.

Review of primary care physician was discussed, and it was determined that chiropractors are considered as primary care physicians. No motion needed.

Barry Stowers updated the Board regarding his telephone conversation with Dr. Jennifer Runyan and her question regarding body wrap. No motion needed.

NEW BUSINESS:

The Funeral Board Fraud Case was discussed with the Board's AG. No motion needed.

Motion was made by Jeff Summers to accept the FCLB Position Statement (regarding PACE) drafted by Barry Stowers. The statement will be mailed to the FCLB Executive Director.

- Geoff Mohn - 2nd Motion
- Motion carried.

Update on SB 619 Regulatory Reform Act was reviewed. The Board is not required to submit the report which is due on or before November 1, 2017. This report is only for those that have "federal counterparts". No motion needed.

An email from the Executive Director of the FCLB regarding the FAA Basic Med Flight Physical Program was reviewed. The Board determined that if a licensee receives training/certification to participate, they are permitted to do so. A licensee must also receive federal approval before participating.

Barbara will attend the Required Annual Seminar for Chapter 30 Licensing Boards scheduled for November 29, 2017 at the Marriott Hotel.

Motion was made by Jeff Summers to contact the FCLB to request a Power Poll regarding temporary licensure for vacation relief. Barbara will update the Board at its meeting scheduled for February 1, 2018. To commence immediately, a temporary license for vacation relief will be active for 30 calendar days and a fee of \$100 will incur. After the 30 calendar days, the doctor must renew the temporary license.

- Jerry Walker - 2nd Motion
- Motion carried.

Jeff Summers made motion to approve purchasing card transactions for July and August 2017.

- Jerry Walker - 2nd Motion
- Motion carried.

Synopsis was given by Holly Harvey and Barry Stowers regarding the FCLB Districts III & V Meeting they attended on September 14-17, 2017 in Quebec City.

Jeff Summers made motion for Barbara to attend the FARB (Federation of Associations of Regulatory Boards) Forum to be held on January 25-28, 2018 in Coronado, CA.

- Jerry Walker - 2nd Motion
- Motion carried.

Meeting was adjourned at 1:00 p.m. by Barry Stowers.

Signed & Dated:


Barry A. Stowers, D.C.
Chairman

**WV BOARD OF CHIROPRACTIC
MEETING AGENDA
October 19, 2017; 9:00 a.m.
Holiday Inn & Suites
400 Second Avenue
South Charleston, WV 25303**

Agenda Topics:

Call to Order

Approval of Minutes from Board Meeting held on August 3, 2017

Investigative Officer's Report

- **Complaint #2017-171 (tabled from August 3, 2017)**

Old Business

- **House Bill 2301; Update from Dr. Barry Stowers (ChiroUSA)**
- **Review of Primary Care Physician (tabled from August 3, 2017)**
- **Body Wrap Question from Dr. Jennifer Runyan (tabled from August 3, 2017)**

New Business

- **Funeral Board Fraud Case**
- **FCLB Position Statement**
- **Update on SB 619 Regulatory Reform Act
§29A-3-20 Executive review of agency rules, guidelines, policies and
recommendations**
- **FAA Basic Med Flight Physical Program (email from FCLB)**
- **Required Annual Seminar for Chapter 30 Licensing Boards
Wednesday, November 29, 2017; Marriott Hotel, Charleston**
- **Temporary Licensure for vacation relief; review the process, frequency, and
application**
- **Approval of P-Card (purchasing card) expenditures for July and August 2017**
- **FCLB Districts III & V Meeting
Synopsis by Drs. Barry Stowers and Holly Harvey
September 14-17, 2017; Le Bonne Entente Hotel, Quebec City, Quebec**

Adjourn

MINUTES
WV BOARD OF CHIROPRACTIC
February 1, 2018
Wingate by Wyndham
402 Second Avenue, South Charleston, WV 25303

MEMBERS:

Barry A. Stowers, Chairman
Geoffrey R. Mohn, Vice Chairman
Jeffrey L. Summers, D.C., Secretary
Holly L. Harvey, D.C., Investigative Officer
H. Jarrett Walker, Public Member

PRESENT:

Barry A. Stowers
Geoffrey R. Mohn
Jeffrey L. Summers
Holly L. Harvey (via phone)

ALSO IN ATTENDANCE:

Barbara L. Johnson, Executive Secretary
Michael E. Bevers, Assistant Attorney General

CALL TO ORDER:

Barry Stowers called the meeting to order at 8:00 a.m.

APPROVAL OF MINUTES:

Jeff Summers moved that the Minutes for the October 19, 2017 Board meeting be approved.

- Geoff Mohn - 2nd Motion
- Motion carried.

JURISPRUDENCE EXAM:

Natalie A. Boyland, Andrew J. Oslosky, Brent M. Staddon, Morgan A. Wolff, and Lawrence York, completed the Jurisprudence Exam and all received a license to practice Chiropractic in the State of West Virginia.

EXECUTIVE SESSION:

Motion was made by Jeff Summers to enter Executive Session to discuss disciplinary matters.

- Geoff Mohn - 2nd Motion
- Motion carried.

OUT OF EXECUTIVE SESSION:

Motion was made by Jeff Summers to dismiss Executive Session.

- Geoff Mohn - 2nd Motion
- Motion carried.

INVESTIGATIVE OFFICER'S REPORT:

Motion was made by Jeff Summers to table Complaint #2017-172 until the next Board meeting scheduled for May 17, 2018. The Investigative Officer will contact licensee to request further information/records.

- Geoff Mohn - 2nd Motion
- Motion carried.

Letter drafted by Barry Stowers, and licensee's response concerning his advertising, were reviewed and discussed by the Board. Motion was made by Geoff Mohn for Michael Bevers to review requirements for forming a PLLC and/or Corporation for clarification/approval process. Michael will also review Cathy Boyd Physical Medicine, LLC and contact the West Virginia Board of Medicine for clarification.

- Jeff Summers - 2nd Motion
- Motion carried.

Motion was made by Jeff Summers to adopt Barry Stowers' letter, as amended, regarding Functional Medicine. The letter will be mailed to all licensees.

- Geoff Mohn - 2nd Motion
- Motion carried.

OLD BUSINESS:

Barry Stowers updated the Board regarding House Bill 2301 relating to Article 3F, Direct Primary Care Practice, §30-3F-1-5. Barbara contacted the WV Board of Medicine regarding the Direct Primary Care Agreement. Per Mark Spangler, the Executive Director of the Board, they have had no issues and/or problems with the Direct Primary Care Practice.

NEW BUSINESS:

EXECUTIVE SESSION:

Motion was made by Jeff Summers to enter Executive Session to discuss a licensee matter.

- Geoff Mohn - 2nd Motion
- Motion carried.

The Board discussed a licensee's request to be exempt from completing the required eighteen (18) CE hours for renewal due to illness. Motion was made by Geoff Mohn to allow licensee to complete all eighteen (18) hours online, including the six (6) mandated hours.

- Holly Harvey - 2nd Motion
- Motion carried.

OUT OF EXECUTIVE SESSION:

Motion was made by Jeff Summers to dismiss Executive Session.

- Geoff Mohn - 2nd Motion
- Motion carried.

Motion was made by Jeff Summers to approve Chad Robinson's request for one (1) hour CE credit for "Legislative Process 101" presented at the 2018 WVCS Chiropractic Day held on January 25, 2018.

- Geoff Mohn - 2nd Motion
- Motion carried.

Update on FARB Conference and State Auditor's Required Annual Seminar for Chapter 30 Licensing Boards was given by Barbara. The Board will hold election of officers annually in August. The Board discussed with new Assistant Attorney General, Michael Bevers, Chapter 30, Article 16, and explained the complaint process. The Board also reviewed Barbara's letter, dated November 27, 2017, addressed to Senator Ed Gaunch and Delegate Gary Howell in response to their letter, dated October 31, 2017, requesting a brief description regarding the Board's complaint process, as well as responding to SB 619.

The Board reviewed the FCLB Power Poll regarding temporary licensure, §30-16-9, for vacation relief. Motion was made by Jeff Summers to draft a position statement for temporary licensure for vacation relief. To commence immediately, a temporary license for vacation relief will be active for 30 calendar days and a fee of \$100 will incur. After the 30 calendar days, the doctor must renew the temporary license.

- Geoff Mohn - 2nd Motion
- Motion carried.

The Board discussed manipulation being done by physical therapists and massage therapists. No motion needed.

Appeal of the Texas Medical Association lawsuit against the Texas Board of Chiropractic's Scope of Practice (removed diagnosis) was discussed. To date, the appeal is still pending. No motion needed.

Jeff Summers made motion to approve purchasing card transactions for September, October, November, December 2017.

- Geoff Mohn - 2nd Motion
- Motion carried.

Board discussed the FCLB Annual Congress scheduled for May 2-6, 2018 in Dallas TX. Motion was made by Jeff Summers to elect Holly Harvey as the Voting Delegate for the FCLB Conference, as well as the Voting Delegate for the NBCE luncheon to be held on Friday, May 4, 2018 at the Hyatt Regency Dallas in Dallas, TX.

- Geoff Mohn - 2nd Motion
- Motion carried.

Motion was made by Geoff Mohn to elect Jeff Summers as the Alternate Voting Delegate for the FCLB Conference, as well as the Alternate Voting Delegate for the NBCE luncheon to be held on Friday, May 4, 2018 at the Hyatt Regency Dallas in Dallas, TX.

- Holly Harvey - 2nd Motion
- Motion carried.

Motion was made by Jeff Summers for Barry Stowers to attend the FARB (Federation of Associations of Regulatory Boards) Conference; The Regulatory Law Seminar, scheduled for September 27-30, 2018 in Portland, OR.

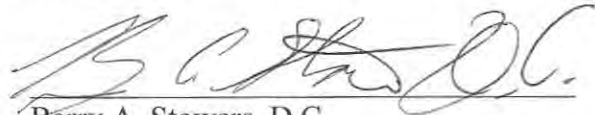
- Geoff Mohn - 2nd Motion
- Motion carried.

Michael Bevers updated the Board with Bill Status for the 2018 Regular Session. Barbara provided the Board with Bills that could impact Chapter 30 Boards.

May Board Meeting was scheduled for Thursday, May 17, 2018.

Meeting was adjourned at 1:00 p.m. by Barry Stowers.

Signed & Dated:



Barry A. Stowers, D.C.
Chairman

**WV BOARD OF CHIROPRACTIC
MEETING AGENDA
February 1, 2018 - 8:00 a.m.
Wingate
402 Second Avenue
South Charleston, WV 25303**

Agenda Topics:

Call to Order

Approval of Minutes from Board Meeting held on October 19, 2017

Jurisprudence Exam

Investigative Officer's Report

- Complaint #2017-172

Old Business

- Direct Primary Care Practice - Overview

- On a separate matter concerning Complaint #2017-171, dismissed at the October 19, 2017 Board meeting, the Board voted for Barry Stowers to draft a letter to the licensee concerning his advertising. Letter and licensee's response will be reviewed.

- Letter regarding "Functional Medicine" advertising, drafted by Barry Stowers

New Business

- Approval process for a PLLC and/or Corporation

- Discuss mandated hour exemptions

- Request for one (1) hour CE credit for "Legislative Process 101" by Chad Robinson, presented at the 2018 WVCS Chiropractic Day, January 25, 2018

- Update on FARB Conference and State Auditor's Required Annual Seminar for Chapter 30 State Licensing Boards (Barbara)
 - Chapter 30. Professions and Occupations; §30-1-3. Officers.
 - (a) Every board referred to in this chapter shall elect annually from its members a president and a secretary who shall hold their offices for one year but shall continue to hold their offices until their successors are elected.

 - Complaint investigations - advised to investigate outside of profession for complaint investigations

- 2018 Proposed Bill - Department of Health & Compliance
 - Temporary Licensure for vacation relief - FCLB Power Poll (tabled from October 19, 2017 Board meeting); draft Position Statement
 - What, if any, action could be taken by the Board regarding manipulation being done by physical therapists and massage therapists (Holly Harvey)
 - Appeal of the Texas Medical Association lawsuit against the Texas Board of Chiropractic Examiners regarding §78-13, Scope of Practice
 - Approval of P-Card (purchasing card) expenditures for September, October, November, December 2017
 - FCLB Annual Congress; May 2-6, 2018
Hyatt Regency Dallas; Dallas, TX
 - FCLB and NBCE Delegate & Alternate Voting Designation
 - May Board Meeting - TBD

Adjourn

MINUTES
WV BOARD OF CHIROPRACTIC
April 10, 2018
Conference Call
415 ½ D Street, Suite B
South Charleston, WV 25303

MEMBERS:

Barry A. Stowers, Chairman
Geoffrey R. Mohn, Vice Chairman
Jeffrey L. Summers, D.C., Secretary
Holly L. Harvey, D.C., Investigative Officer
H. Jarrett Walker, Public Member

PRESENT:

Barry A. Stowers
Geoffrey R. Mohn
Jeffrey L. Summers
Holly L. Harvey

ALSO IN ATTENDANCE:

Barbara L. Johnson, Executive Secretary
No member from the public was present

CALL TO ORDER:

Barry Stowers called the meeting to order at 2:00 p.m.

EXECUTIVE SESSION:

Motion was made by Geoff Mohn to enter Executive Session to discuss FCLB PowerPoll for Malpractice Procedures.

- Jeff Summers - 2nd Motion
- Motion carried.

OUT OF EXECUTIVE SESSION:

Motion was made by Holly Harvey to dismiss Executive Session.

- Geoff Mohn - 2nd Motion
- Motion carried.

Barry Stowers presented report, during Executive Session, regarding the FCLB PowerPoll. Motion was made by Jeff Summers to accept Chairman's recommendation to draft a letter to the licensee to request information regarding a medical malpractice payment report.

- Holly Harvey - 2nd Motion
- Motion carried.

ADJOURN:

Jeff Summers made motion to adjourn at 2:30 p.m.

- Geoff Mohn - 2nd Motion
- Motion carried.

Signed & Dated:



Barry A. Stowers, D.C.

Chairman

**WV BOARD OF CHIROPRACTIC
MEETING AGENDA
Conference Call
April 10, 2018 - 2:00 p.m.
415 ½ D Street, Suite B
South Charleston, WV 25303**

Agenda Topics:

Call to Order

- **FCLB PowerPoll - Malpractice Procedures**

- **Policy Statement for Malpractice Procedures**

Adjourn

MINUTES
WV BOARD OF CHIROPRACTIC
May 17, 2018
Wingate by Wyndham
402 Second Avenue, South Charleston, WV 25303

MEMBERS:

Barry A. Stowers, Chairman
Geoffrey R. Mohn, Vice Chairman
Jeffrey L. Summers, D.C., Secretary
Holly L. Harvey, D.C., Investigative Officer
H. Jarrett Walker, Public Member

PRESENT:

Barry A. Stowers
Geoffrey R. Mohn
Jeffrey L. Summers
Holly L. Harvey
Jerry Walker

ALSO IN ATTENDANCE:

Barbara L. Johnson, Executive Secretary
Anthony D. Eates, II, Deputy Attorney General

CALL TO ORDER:

Barry Stowers called the meeting to order at 9:00 a.m.

APPROVAL OF MINUTES:

Jeff Summers moved that the Minutes for the February 1, 2018 Board meeting, and Conference Call held on April 10, 2018 be approved.

- Geoff Mohn - 2nd Motion
- Motion carried.

EXECUTIVE SESSION:

Motion was made by Holly Harvey to enter Executive Session to meet with Dr. Steven Lint, and his Attorney, Charles F. Johns, regarding Medical Malpractice Payment Report.

- Jerry Walker - 2nd Motion
- Motion carried.

OUT OF EXECUTIVE SESSION:

Motion was made by Jeff Summers to dismiss Executive Session.

- Geoff Mohn - 2nd Motion
- Motion carried.

After meeting with Dr. Steven Lint, and his Attorney, Charles F. Johns, the Board agrees that standards of care were met.

EXECUTIVE SESSION:

Motion was made by Jeff Summers to enter Executive Session to discuss disciplinary matters.

- Geoff Mohn - 2nd Motion
- Motion carried.

INVESTIGATIVE OFFICER'S REPORT:

Report was presented to the Board during Executive Session and Barry Stowers called to accept Report presented as follows:

Complaint #2017-172

Jeff Summers made motion to accept Investigative Officer's Report finding no probable cause.

- Geoff Mohn - 2nd Motion
- Motion carried.

OUT OF EXECUTIVE SESSION:

Motion was made by Jeff Summers to dismiss Executive Session.

- Jerry Walker - 2nd Motion
- Motion carried.

OLD BUSINESS:

The FAA BasicMed Exam for Private Pilots, and information received from Dr. Terry Chambers regarding same, were reviewed and discussed by the Board. Geoff Mohn made motion that, because practicing doctors in our state are considered chiropractic physicians, the FAA Basic MedExam is within the chiropractic scope of practice in West Virginia. Anthony Eates will draft an email for responding to Dr. Michael Megehee, President, TeamCME National Network of DOT Certified Medical Examiners, as well as Dr. Terry Chambers, and send to Barbara for distribution.

- Holly Harvey - 2nd Motion
- Motion carried.

Approval process for a PLLC and/or Corporation; and Cathy Boyd Physical Medicine, PLLC was discussed by the Board. Anthony will contact the WV Board of Medicine to see if the licensee received any type of approval from that Board. This matter was tabled until the August 2, 2018 Board meeting. No motion needed!

Board reviewed and discussed current list of Board approved PLLC's and Corporations by licensees. No complaint; Board will not pursue. No motion needed!

United HealthCare Insurance has listed on its website that "x-rays must be ordered by a physician in order to be covered; because chiropractors are not physicians, x-rays ordered by chiropractors are not covered". The Board discussed this matter with Anthony and it was determined this is a matter for the Insurance Commissioner. No motion needed!

Position Statement for "Temporary Licensure for Vacation Relief" was distributed to Board members. No motion needed!

NEW BUSINESS:

Letter received from Dr. Jason A. Moore requesting the Board change its position on Dry Needling was discussed. Geoff Mohn made motion to maintain policy as is; a licensee must have Acupuncture Certification to perform Dry Needling.

- Holly Harvey - 2nd Motion
- Motion carried.

Request from Dr. Mark Calfee to complete 6 additional CE hours online due to shoulder injury was discussed. Jeff Summers made motion to allow Dr. Calfee to complete the 6 additional hours online due to his injury.

- Geoff Mohn - 2nd Motion
- Motion carried.

Request from Dr. William Jordan for PLLC approval was reviewed by the Board. No motion needed!

Email received from Dr. Lawrence Burdette regarding Acute vs. Maintenance vs. Symptomatic Care was reviewed and discussed by the Board. The Board determined this is not a Board issue; however, a personal decision Dr. Burdette needs to make regarding his judgment of Acute vs. Maintenance vs. Symptomatic Care. No motion needed!

Request from WVU Medicine for approval of 4.6 CE hours to be held on October 26, 2018 in Morgantown was reviewed by the Board. Motion was made by Jeff Summers to approve 4.6 CE hours.

- Geoff Mohn - 2nd Motion
- Motion carried.

Request from Fetterman Events - PACE Provider for approval of 12 CE hours to be held on May 19-20, 2018, and June 23-24, 2018 in Charleston. Motion was made by Jeff Summers to approve the June 23-24, 2018 seminar; however, will not approve the May 19-20, 2018 seminar due to timing. The Board will permit all 12 CE hours to be completed in one day if desired by the sponsor.

- Geoff Mohn - 2nd Motion
- Motion carried.

Request from licensees, Drs. John Bennett, and Janet Lintala, to receive continuing education credit for serving as instructors for chiropractic college continuing education courses. The Board will not approve as continuing education hours. No motion needed!

The Board reviewed and discussed email received from Richard Saporito, DC, DABCO, of ChiroCredit.com (Bridgeport College of Chiropractic), asking if courses such as Opioid Management 201; Manual Therapies for Chronic Pain Management of Patients During Opioid Crisis; and Medical Marijuana 201: Eligibility and Use, are acceptable topics for continuing education in WV. The Board determined these courses are acceptable in WV. No motion needed!

The Board reviewed and discussed a telephone call received from Dr. William H. Wertman, licensed in PA, and interpreting EMGs from WV; as well as email received from Kesner & Kesner, Attorneys At Law, regarding same. The Board instructed Barbara to email Dr. Wertman informing him that he doesn't have to be licensed in WV to interpret EMGs from WV. The Board asked Barbara to email Kesner & Kesner for clarification of the following - who performed the EMG; in what state was the EMG performed and does the doctor have a chiropractic license in that state and is the doctor certified to perform an EMG; who interpreted the EMG; and in what state was the EMG interpreted and does the doctor have a chiropractic license in that state and is the doctor certified to interpret an EMG. No motion needed!

Request from Dr. Emily Mallon to use the acronym CFMP (Certified Functional Medicine Practitioner) was reviewed and discussed by the Board. The Board does not recognize CFMP as a certification and will notify Dr. Mallon. No motion needed!

Request from Dr. Jarod Adlington to advertise "Internal Health Specialist". Dr. Adlington completed a 72-hour course through Logan College of Chiropractic in Internal Health Diagnosis and Treatment and was certified as an Internal Health Specialist on December 10, 2008. Barbara will contact Logan College of Chiropractic to request an outline of requirements for Internal Health Specialist. This matter was tabled until the August 2, 2018 Board meeting.

Drafting a position statement regarding Medical Malpractice Payment Reports was discussed by the Board. Since this is listed in statute, no statement is needed.

Drafting a position statement regarding continuing education requests involving 12 CE hours to be completed in one day, in WV, was discussed. The Board will allow 12 CE hours in WV to be completed in one day. No statement is needed.

Drafting a position statement that CE requests must be received 6 weeks prior to the event was discussed. No statement is needed. Barbara will add to the Board's website.

Jeff Summers made motion to approve the FY 2019 Budget.

- Geoff Mohn - 2nd Motion
- Motion carried.

Consideration of Annual Employee Performance Appraisal for Barbara was completed by Barry Stowers and reviewed with the Board. No motion needed!

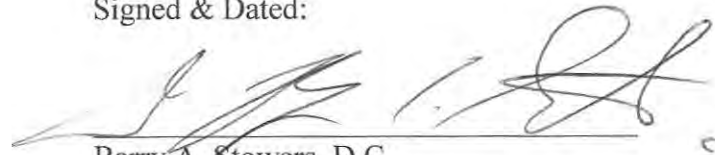
Jeff Summers made motion to approve p-card expenditures for January, February, March, and April 2018.

- Holly Harvey - 2nd Motion
- Motion carried.

Holly Harvey gave brief synopsis of FCLB Annual Congress she attended on May 2-6, 2018 in Dallas, TX.

Adjourn

Signed & Dated:

A handwritten signature in black ink, appearing to read 'Barry A. Stowers', is written over a horizontal line. The signature is stylized and cursive.

Barry A. Stowers, D.C.
Chairman

**WV BOARD OF CHIROPRACTIC
MEETING AGENDA**

May 17, 2018 - 9:00 a.m.

**Wingate by Wyndham (converting to Fairfield Inn & Suites by Marriott)
402 Second Avenue
South Charleston, WV 25303**

Agenda Topics:

Call to Order

Meeting with Dr. Steven Lint, and his attorney, to discuss Medical Malpractice Payment Report

Approval of Minutes from Board Meeting held on February 1, 2018; and Conference Call held on April 10, 2018

Investigative Officer's Report

- **Complaint #2017-172 (tabled from February 1, 2018 Board meeting)**

Old Business

- **FAA BasicMed Exam for Private Pilots (letter mailed to Michael Bevers dated February 27, 2018); and information received from Dr. Terry Chambers regarding the FAA Basic Med Exam**
- **Approval process for a PLLC and/or Corporation; and Cathy Boyd Physical Medicine, PLLC (letter mailed to Michael Bevers dated February 15, 2018)**
- **United HealthCare Insurance (letter mailed to Michael Bevers dated February 27, 2018)**
- **Review of current list of Board approved PLLCs and Corporations by licensees (Barry Stowers)**
- **Temporary Licensure for vacation relief - Position Statement drafted and to be distributed to Board members**

New Business

- **Letter received from Dr. Jason A. Moore regarding Dry Needling**
- **Request from Dr. Mark Calfee (email dated April 10, 2018)**
- **Request from Dr. William Jordan for PLLC approval**
- **Email received from Dr. Lawrence Burdette regarding Acute vs. Maintenance vs. Symptomatic Care**

- Request from WVU Medicine for approval of 4.6 continuing education hours to be held on October 26, 2018 in Morgantown
- Request from Fetterman Events - PACE Provider for approval of 12 CE hours to be held on May 19-20, 2018, and June 23-24, 2018 in Charleston
- Email from Richard Saporito, DC, DABCO, of ChiroCredit.com, asking if courses such as Opioid Management 201: Manual Therapies for Chronic Pain Management of Patients During Opioid Crisis; and Medical Marijuana 201: Eligibility and Use, are acceptable topics for continuing education in WV.
- Request from licensees to receive credit, as an instructor, for continuing education sponsored by an accredited chiropractic college. Dr. John Bennett is an instructor for Standard Process/Texas CC, and Dr. Janet Lintala is an instructor for Logan CC. Many hours are spent gathering information and preparing for the course.
- Email received from Dr. Workman (licensed in PA) - interpreting ultrasound images from WV; and email received from Kesner & Kesner, Attorneys At Law
- Request from Dr. Emily Mallon to use acronym CFMP (Certified Functional Medicine Practitioner)
- Request from Dr. Jarod Adlington to advertise "Internal Health Specialist"
- Discuss drafting a Position Statement regarding Medical Malpractice Payment Reports
- Discuss drafting a Position Statement for continuing education requests involving twelve (12) CE hours, to be completed in one day, in WV; as well as CE request must be received six (6) weeks prior to the event.
- FY 2019 Budget Review, Cash Balance Report, and Across-the-Board increase (all eligible full-time employees shall receive an increase in their annual salary of \$2,160)
- Consideration of Annual Employee Performance Appraisal (Barbara)
- Approval of P-Card (purchasing card) expenditure for January, February, March, April 2018
- FCLB Annual Congress; May 2-6, 2018 (brief synopsis from Holly)

Adjourn