



West Virginia Board of Occupational Therapy
3041 University Avenue
2nd Floor, Suite 6
Morgantown, WV 26505
304-285-3150
www.wvbot.org

The Honorable Joe Manchin, III
Governor of West Virginia
State Capitol
Charleston, WV 25305

August 28, 2008

In accordance with West Virginia Code §30-1-12, the West Virginia Board of Occupational Therapy presents herein our agency's Annual Report for Fiscal Year's 2007 and 2008.

This report includes a list of our current Board Members, a statement of our receipts and disbursements for that time period, and activities of the Board as recorded in our minutes. We have also included a complete list of those persons licensed by our agency as of June 30, 2008, as well as a summary of complaints filed with the Board during the time period reported.

Respectfully yours,

Martin Douglas, MS, OTR/L ^{MD}
Martin Douglas, MS, OTR/L
WVBOT Secretary/Treasurer

Kathy F. Quesenberry, MSM, OTR/L ^{MD}
Kathy F. Quesenberry, MSM, OTR/L
WVBOT Chairperson

West Virginia Board of Occupational Therapy



Annual Report

FY 2007 – FY 2008

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West Virginia Board of Occupational Therapy

**Annual Report
2007-2008**

Board Members



West Virginia Board of Occupational Therapy

3041 University Avenue
2nd Floor, Suite 6
Morgantown, WV 26505
304-285-3150
www.wvbot.org

Board Members:

Kathy Quesenberry, OTR/L
President / Chairperson
12/31/07

181 Gardenia Way
Princeton, WV 24740
ques@citlink.net
phone: 304-952-1099

Martin Douglas, OTR/L
Secretary / Treasurer
12/31/05

154 Colonial Acres
Poca, WV 25159
martindouglas@wvbot.org
phone: 304-561-4071

Phil Simpson, OTR/L
12/31/07

1 Ivy Woods
Huntington, WV 25701
psimpson40@verizon.net
phone: 304-526-2411

Brenda Hambric, OTR/L
12/31/08

107 Pine Park Place
Beckley, WV 25801
briffle58@hotmail.com
phone: 304-890-3007

Gene Brooks
Consumer Member
12/31/07

805 West Ave.
Charleston, WV 25302
genebrooks55@aol.com
phone: 304-344-1736

Staff:

Vonda Malnikoff
Executive Secretary

2 Ashwood Ln.
Morgantown, WV 26508
vmalnikoff@wvbot.org
phone: 304-285-3150

West Virginia Board of Occupational Therapy

**Annual Report
2007-2008**

Financial



West Virginia Board of Occupational Therapy
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Receipts / Disbursements FY 2007 / 2008

<u>7/1/2006-6/30/2007</u>	<u>Receipts</u>	<u>Disbursements</u>
July	\$ 1,570.00	\$ 3,902.41
August	\$ 3,640.00	\$ 5,079.70
September	\$ 3,103.00	\$ 3,873.21
Quarter Total:	\$ 8,313.00	\$12,855.32
October	\$ 4,450.00	\$ 6,383.76
November	\$21,855.00	\$ 8,683.54
December	\$34,630.00	\$ 5,443.98
Quarter Total:	\$60,935.00	\$20,511.28
January	\$ 7,470.00	\$ 8,607.60
February	\$ 3,021.00	\$ 3,958.73
March	\$ 2,261.00	\$ 8,001.54
Quarter Total:	\$12,752.00	\$20,567.87
April	\$ 1,242.00	\$ 5,156.41
May	\$ 7,750.00	\$ 7,764.17
June	\$ 3,220.00	\$ 5,021.20
Quarter Total:	\$12,212.00	\$17,941.78
Grand Total:	\$94,212.00	\$71,876.25

7/1/2007-6/30/2008**Receipts****Disbursements**

July	\$ 2,950.00	\$ 4,552.29
August	\$ 2,850.00	\$ 3,362.94
September	\$ 2,960.00	\$ 4,487.35
Quarter Total:	\$ 8,760.00	\$12,402.58
October	\$ 5,040.00	\$ 9,932.18
November	\$22,630.00	\$ 5,076.54
December	\$34,970.00	\$ 5,431.85
Quarter Total:	\$62,640.00	\$20,440.57
January	\$ 7,484.00	\$ 6,705.62
February	\$ 1,510.00	\$ 4,695.59
March	\$ 2,140.00	\$ 3,024.74
Quarter Total:	\$11,134.00	\$14,425.95
April	\$ 3,155.00	\$ 7,101.62
May	\$ 3,165.00	\$ 3,899.05
June	\$ 1,810.00	\$ 6,663.19
Quarter Total:	\$ 8,130.00	\$17,663.86
Grand Total:	\$90,664.00	\$64,932.96

West Virginia Board of Occupational Therapy

**Annual Report
2007-2008**

Board Meeting Minutes



3041 University Avenue
2nd Floor, Suite 6
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WVBOT MINUTES: June 13, 2008

MEMBERS PRESENT: Kathy Quesenberry, Marty Douglas, Phil Simpson, Gene Brooks,
Brenda Hambric

ABSENT:

ALSO PRESENT: Vonda Malnikoff

MEETING CALLED TO ORDER: 11:05 a.m.

Gene motioned to approve April 4, 2008 minutes. Phil seconded. Vote 5-0

Marty motioned to enter Executive Session at 12:10 pm. Brenda seconded. Vote 5-0.

EXECUTIVE SESSION

Issue 2008 #44 – DHHR referral.

Issue 2008 #45 – Limited permit expired.

Gene motioned to end Executive session at 12:15 pm. Brenda seconded. Vote 5-0.

OLD BUSINESS

TOPIC: Process for Code / Rule changes.

FINDINGS/CONCLUSIONS: Based on discussions with the House Government Organization Committee, we need to formulate our proposal for Code changes and submit to the Committee prior to the end of the 2008 Legislative Session to determine need for a study resolution. This study would be conducted by the Legislative Auditor's office during 2008 interim, to be introduced into the 2009 Legislative Session. Code changes need to be approved prior to introducing Legislative Rule changes. Meeting held December 3, 2007 to continue review of current Practice Act, using AOTA Model Practice Act as a guide. Draft was sent to AG for review and comment. Received and reviewed AG comments for sections 30-28-16 forward. Conference call was held on January 28, 2008 to review AG comments on remaining sections. Final draft was mailed to the Chairs of the House Government Organization Committee on February 5, 2008. Chairman has requested that the study (HCR 91) be assigned to the committee during the 2008 interims. A summary of major changes and draft copy was emailed to House Government Organization Committee on 4/23/08. The Board has been asked to present overview at June interims meeting of legislative sub-committee assigned HCR91. Information meetings have been held in Princeton, Charleston, Wheeling, and Morgantown. Additional meetings scheduled in Parkersburg and Huntington.

ACTION/FOLLOW-UP: Marty to present proposed Practice Act changes to legislative sub-committee on 6/23/08 during June interims meeting. Gene and Brenda may also attend. Vonda to schedule state meeting in Eastern Panhandle.

TOPIC: Position Statement re: Electronic Signatures

FINDINGS/CONCLUSIONS: Frequent questions from the field are being asked regarding the use of electronic notes / signatures in the supervision process. Marty presented a draft Position Statement. Minor revisions were proposed. Phil motioned to approve Position Statement as revised. Gene seconded. Vote 4-0. Position statement published in April newsletter.

ACTION/FOLLOW-UP: None.

TOPIC: Office lease

FINDINGS/CONCLUSIONS: Gene motioned to renew office lease for three year term at current rate if agreeable to lessor, but with approval to add cost of living increase if necessary. Marty seconded. Vote 5-0. Landlord proposed increase to \$425 monthly rent to capture cost of living increases for past two years. Gene motioned to approve. Phil seconded. Vote 4-0. Contract finalized.

ACTION/FOLLOW-UP: None.

TOPIC: Spring Newsletter

FINDINGS/CONCLUSIONS: Ideas for Spring newsletter discussed. Draft newsletter reviewed. Newsletter mailed 4/21/08.

ACTION/FOLLOW-UP: None.

TOPIC: Status of Senate bill 278 / House bill 4129

FINDINGS/CONCLUSIONS: Bill is related to the establishment of special volunteer licenses for health care professionals donating their expertise for the care and treatment of indigent and needy patients in the clinic setting. Bill passed 3/8/08.

ACTION/FOLLOW-UP: Vonda to follow implementation of code and make licensure process changes as necessary to track volunteer licensees. Establish new series of license numbers beginning with 'V' and develop new license card clearly marked as "Volunteer".

TOPIC: Addition of Caller ID to phone service

FINDINGS/CONCLUSIONS: Caller ID would cost an additional \$2.50 / month. Gene motioned to add Caller ID to phone service. Phil seconded. Vote 4-0. Telecommunication Change Request completed; Caller ID installed.

ACTION/FOLLOW-UP: None.

TOPIC: FY 2009 Budget

FINDINGS/CONCLUSIONS: Budget is due to the State Budget Office by May 1st. Vonda requested that the Board approve adding the cost of PEIA health insurance for the Executive Secretary position. Gene motioned to approve. Marty seconded. Vote 4-0. Budget submitted 4/17/08.

ACTION/FOLLOW-UP: None.

PURCHASE CARD TRANSACTIONS

The Board reviewed all purchases made on the Purchase Card since the last board meeting. Marty motioned to accept all purchases. Phil seconded. Vote 5-0

TREASURER'S REPORT

Cash Balance as of May 31, 2008

\$ 97,704.23

DEPOSITS SINCE LAST BOARD MEETING

April 3, 2008	\$ 695.00
April 10, 2008	1,290.00
April 24, 2008	1,170.00
May 8, 2008	910.00
May 28, 2008	2,225.00

TOTAL DEPOSITS \$ 6,290.00

DISBURSEMENTS SINCE LAST BOARD MEETING

April	\$ 7,101.62
May	\$ 3,899.05

NEW BUSINESS

TOPIC: Summer Office Hours

FINDINGS/CONCLUSIONS: Summer office hours, Tuesday – Thursday 8:00 am - 4:00 pm, are posted on the website.

ACTION/FOLLOW-UP: None.

TOPIC: Annual Safety Training

FINDINGS/CONCLUSIONS: Board reviewed Safety Policy and Safe Driving Tips as part of annual safety training.

ACTION/FOLLOW-UP: None.

TOPIC: Laptop purchase

FINDINGS/CONCLUSIONS: After experiencing problems with the Board's laptop, it was taken in for service. Attempts to repair were unsuccessful. The technician advised replacing it, as it would continue to be unreliable and is obsolete. Brenda motioned to allow Vonda to purchase a new laptop after researching spec's and operating system options (Vista vs. XP). Gene seconded. Vote 5-0.

ACTION/FOLLOW-UP: Vonda to research and purchase laptop.

TOPIC: WVOTA Annual Conference

FINDINGS/CONCLUSIONS: Annual Conference scheduled for October 18, 2008 in Morgantown. WVBOT should be prepared to give an update regarding Practice Act bill and ways WVOTA/practitioners can support the bill.

ACTION/FOLLOW-UP: Vonda to invite Diana Davis to next Board meeting to coordinate efforts with WVOTA. Marty to present update at conference.

TOPIC: NBCOT Annual Conference

FINDINGS/CONCLUSIONS: Annual Conference scheduled for October 24-25, 2008 in Phoenix. WVBOT should be represented.

ACTION/FOLLOW-UP: Vonda to coordinate registration for one person.

financial

	VENDOR	DATE REC'D	AMOUNT	NOTE
1	IS&C	4/9/2008	\$133.61	WVFIMS transactions for Feb 2008; technical consultant for IP address issue
	WV Assoc of			
2	Lic Bds	4/10/2008	\$35.00	Annual Association dues
3	Auditor's Office	4/15/2008	\$10.00	Transactions for March 2008
4	IS&C	4/23/2008	\$125.00	EDP Accounting Services - 3rd qtr
	Division of			
5	Personnel	4/24/2008	\$32.50	personnel billing for 4th qtr
6	IS&C	4/30/2008	\$13.71	WVFIMS transactions for March 2008
7	Auditor's Office	5/12/2008	\$20.00	Transactions for April 2008
8	AG's office	5/12/2008	\$7.00	review of Board meeting minutes
9	IS&C	6/4/2008	\$16.40	WVFIMS transactions for April 2008
10	Brickstreet	6/4/2008	\$185.50	Installment payment for coverage period 3/29/08-3/29/09

Marty motioned to pay all bills. Phil seconded. Vote 5-0.

correspondence

	<u>correspondence</u>	<u>date rec'd</u>	<u>issue</u>
1	NPDB-HIPDB	4/7/2008	April 2008 Data Bank News
2	BRIM	4/10/2008	FY 2009 Insurance Premium notice
3	Brickstreet	4/10/2008	Workers Comp. Insurance policy
4	Documentation of OTR question	4/15/2008	question regarding physical location vs. mailing address
5	AOTA State Policy Update	4/21/2008	VA passes OTA lic; Call for uniform, broad scopes of practice
6	Brickstreet	4/23/2008	Early Claim Reporting brochure
7	PESI Healthcare	5/5/2008	Wound Care Challenges seminar
8	Stateline	5/8/2008	April 2008 Issue
9	Brickstreet	5/12/2008	New WC rates effective 7/1/08
10	CLEAR	5/19/2008	Annual Conference
11	WV Purchasing Division	6/3/2008	The Buyers Network June 2008
12	WV Dept of Administration	6/4/2008	Comment period for Proposed Legislative Rules re: payment of unused sick leave for employees hired prior to 7/1/01
13	Legislative Auditor's Office	6/4/2008	Department of Administration survey for Performance Evaluation and Research Division review

Completed 6/5/08

ACTIONS ARE IN BOLD

Meeting adjourned at 1:50 p.m. following the signing of applications. The next regular Board meeting is scheduled for Friday, September 19, 2008 at 11:00 a.m. at the Morgantown office.



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2nd Floor, Suite 6
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WVBOT MINUTES: April 4, 2008

MEMBERS PRESENT: Kathy Quesenberry, Marty Douglas, Phil Simpson, Gene Brooks,

ABSENT: Brenda Hambric

ALSO PRESENT: Vonda Malnikoff

MEETING CALLED TO ORDER: 11:10 a.m.

Gene motioned to approve January 11, 2008 minutes. Marty seconded. Vote 4-0

Marty motioned to enter Executive Session at 11:50 am. Phil seconded. Vote 4-0.

EXECUTIVE SESSION

Issue 2008 #41 – Complaint. Reviewed investigation results and recommendation.

Issue 2008 #42 – NSF check; **Case closed.**

Issue 2008 #43 – Limited permit expired; **Case closed.**

Gene motioned to end Executive session at 12:00 pm. Marty seconded. Vote 4-0.

Gene motioned to accept investigator recommendation regarding Issue 2008 #41 and dismiss complaint. Phil seconded. Vote 3-0. **Vonda to mail Dismissal Order to licensee.**

PUBLIC COMMENT PERIOD

Diana Davis, WVOTA President, noted that the WVOTA supports the changes to the Occupational Therapy Practice Act proposed by the Board. WVOTA will attempt to have representation and encourage members to attend information meetings held by the Board throughout the state. Annual WVOTA conference will be held in Morgantown in October.

OLD BUSINESS

TOPIC: Process for Code / Rule changes.

FINDINGS/CONCLUSIONS: Based on discussions with the House Government Organization Committee, we need to formulate our proposal for Code changes and submit to the Committee prior to the end of the 2008 Legislative Session to determine need for a study resolution. This study would be conducted by the Legislative Auditor's office during 2008 interim, to be introduced into the 2009 Legislative Session. Code changes need to be approved prior to introducing Legislative Rule changes. Meeting held December 3, 2007 to continue review of current Practice Act, using AOTA Model Practice Act as a guide. Draft was sent to AG for review and comment. Received and reviewed AG comments for sections 30-28-16 forward. Conference call was held on January 28, 2008 to review AG comments on remaining sections. Final draft was mailed to the Chairs of the House Government Organization Committee on February 5, 2008. Chairman has requested that the study (HCR 91) be assigned to the committee during the 2008 interims.

ACTION/FOLLOW-UP: Decision to authorize the study anticipated during the April interim meeting of the Joint Committee on Government and Finance. Vonda to send summary of major changes and draft copy of new language to House Government Organization Committee. Vonda to coordinate information meetings throughout the state to review proposed changes with practitioners.

TOPIC: Position Statement re: Electronic Signatures

FINDINGS/CONCLUSIONS: Frequent questions from the field are being asked regarding the use of electronic notes / signatures in the supervision process. Marty presented a draft Position Statement. Minor revisions were proposed. Phil motioned to approve Position Statement as revised. Gene seconded. Vote 4-0.

ACTION/FOLLOW-UP: Vonda to make changes and publish in April newsletter.

TOPIC: Office lease

FINDINGS/CONCLUSIONS: Gene motioned to renew office lease for three year term at current rate if agreeable to lessor, but with approval to add cost of living increase if necessary. Marty seconded. Vote 5-0. Landlord proposed increase to \$425 monthly rent to capture cost of living increases for past two years. Gene motioned to approve. Phil seconded. Vote 4-0.

ACTION/FOLLOW-UP: Vonda to finalize contract with Real Estate Division.

TOPIC: WVOTA invitation to OT Legislative Day

FINDINGS/CONCLUSIONS: E-mail from WVOTA president regarding OT Legislative Day in Charleston to be held 2/26/08 inviting WVBOT to participate. Board members cannot actively participate. **Email response sent 1/17/08.**

ACTION/FOLLOW-UP: None.

TOPIC: Spring Newsletter

FINDINGS/CONCLUSIONS: Ideas for Spring newsletter discussed. Draft newsletter reviewed.

ACTION/FOLLOW-UP: Vonda to finalize newsletter and mail by end of April.

PURCHASE CARD TRANSACTIONS

The Board reviewed all purchases made on the Purchase Card since the last board meeting. Marty motioned to accept all purchases. Gene seconded. Vote 4-0

TREASURER'S REPORT

Cash Balance as of March 31, 2008
\$ 102,384.90

DEPOSITS SINCE LAST BOARD MEETING

January 4, 2008	\$ 4,070.00
January 17, 2008	1,920.00
January 31, 2008	1,494.00
February 7, 2008	640.00
February 20, 2008	960.00
March 6, 2008	850.00
March 20, 2008	1,290.00
TOTAL DEPOSITS	\$ 11,224.00

DISBURSEMENTS SINCE LAST BOARD MEETING

January	\$ 6,705.62
February	\$ 4,695.59
March	\$ 3,024.74

NEW BUSINESS

TOPIC: Purchasing Audit

FINDINGS/CONCLUSIONS: Findings of audit included not using statewide contract vendor for purchasing office supplies, not using internal source for outside printing jobs, not obtaining competitive bids for renewal of website contract, and not attending the annual Purchasing Conference. Written response to the review emailed on 2/11/08. Account has since been established with Office Max for ordering office supplies on state contract.

ACTION/FOLLOW-UP: None.

TOPIC: Website Contract

FINDINGS/CONCLUSIONS: Monthly cost of new contract with Easy Computer has significantly been reduced given that the Board's needs are now hosting and maintenance of website, as opposed to design. Reduced cost falls below amount requiring competitive bids. Marty motioned to approve new website contract. Phil seconded. Vote 4-0.

ACTION/FOLLOW-UP: None.

TOPIC: Status of Senate bill 278 / House bill 4129

FINDINGS/CONCLUSIONS: Bill is related to the establishment of special volunteer licenses for health care professionals donating their expertise for the care and treatment of indigent and needy patients in the clinic setting. Bill passed 3/8/08.

ACTION/FOLLOW-UP: Vonda to follow implementation of code and make licensure process changes as necessary to track volunteer licensees. Establish new series of license numbers beginning with 'V' and develop new license card clearly marked as "Volunteer".

TOPIC: Comcast Internet Service upgrade

FINDINGS/CONCLUSIONS: With the transition from Adelphia to Comcast, our internet service would need to be upgraded from Lite to Standard business class to continue to support a static IP address. The net price increase would be \$20 per month. A static IP address is not absolutely necessary, but would reduce the possibility of issues interfacing with the WVFIMS system for payment processing. Gene motioned to not upgrade at this point as we are not currently experiencing issues. Phil seconded. Vote 4-0.

ACTION/FOLLOW-UP: None.

TOPIC: Addition of Caller ID to phone service

FINDINGS/CONCLUSIONS: Caller ID would cost an additional \$2.50 / month. Gene motioned to add Caller ID to phone service. Phil seconded. Vote 4-0.

ACTION/FOLLOW-UP: Vonda to process TCR (Telecommunication Change Request).

TOPIC: FY 2009 Budget

FINDINGS/CONCLUSIONS: Budget is due to the State Budget Office by May 1st. Vonda requested that the Board approve adding the cost of PEIA health insurance for the Executive Secretary position. Gene motioned to approve. Marty seconded. Vote 4-0.

ACTION/FOLLOW-UP: Vonda to complete and submit budget by May 1st.

financial

VENDOR	DATE REC'D	AMOUNT	NOTE
1 AG's Office	1/23/2008	\$21.00	emails and review of board meeting minutes
2 IS&C	1/28/2008	\$150.00	EDP Accounting Services - 2nd Qtr 08
3 Division of Personnel	1/28/2008	\$32.50	Personnel billing for 3rd Qtr
4 Auditor's Office	2/13/2008	\$16.00	Transactions for January 2008
5 IS&C	2/14/2008	\$19.39	WVFIMS transactions for December 2007
6 AG's Office	2/14/2008	\$784.00	Review & correspondence related to Practice Act revisions
7 IS&C	3/11/2008	\$15.32	WVFIMS transactions for January 2008
8 Auditor's Office	3/12/2008	\$9.00	Transactions for February 2008

Marty motioned to pay all bills. Phil seconded. Vote 4-0.

correspondence

	<u>correspondence</u>	<u>date rec'd</u>	<u>issue</u>
1	Grady Bowyer	1/21/2008	Introduction of SB 278 re: special voluntary licenses
2	Brickstreet	1/22/2008	Premium adjustment / refund
3	AOTA State Policy Update	1/28/2008	January 2008 issue; mailed to board members 1-29-08
4	NBCOT	1/29/2008	2008 NBCOT annual conference announced
5	NPDB-HIPDB Data Bank News	2/14/2008	January issue
6	Stateline	2/13/2008	December 2007 issue
7	Stateline	2/11/2008	January 2008 issue
9	Denise Spatafore	3/10/2008	email regarding potential contract work as a hearing examiner
10	Stateline	3/10/2008	February 2008 issue
	Leg Rule-Making Review		
11	Committee	3/11/2008	Filing deadline for Rules for 2009 Legislative Session
12	House Resolution No. 89	3/11/2008	Request for study of professional regulatory boards to clarify policy issues related to several issues for which disparity may exist among the boards.
13	State Auditor's Office	3/12/2008	P-card Internal Controls Workshop; mailed registration 3/12/08
14	NBCOT	3/24/2008	Spring/Summer 2008 Report to the Profession
15	Inside Brickstreet	3/26/2008	Spring 2008 issue
16	Brickstreet	4/1/2008	Certificate of Insurance 3/29/08 - 3/29/09

ACTIONS ARE IN BOLD

Meeting adjourned at 2:00 p.m. following the signing of applications. The next regular Board meeting is tentatively scheduled for Friday, June 6, 2008 at 11:00 a.m. at the Morgantown office.



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WVBOT MINUTES: January 11, 2008

MEMBERS PRESENT: Kathy Quesenberry, Marty Douglas, Phil Simpson, Gene Brooks,
Brenda Hambric

ABSENT:

ALSO PRESENT: Vonda Malnikoff

MEETING CALLED TO ORDER: 11:00 a.m.

Marty motioned to approve November 2, 2007 minutes. Gene seconded. Vote 4-0
Phil motioned to approve December 3, 2007 minutes. Marty seconded. Vote 4-0

Gene motioned to enter Executive Session at 11:08 am. Phil seconded. Vote 4-0.

EXECUTIVE SESSION

Issue 2007 #31 – Complaint dismissed. **Case closed.**

Issue 2007 #37 – NSF check. **Case closed.**

Issue 2007 #38 – Reciprocity revoked. **Case closed.**

Issue 2007 #39 – Reciprocity expired. **Case closed.**

Issue 2007 #40 – Limited Permit void. **Case closed.**

Issue 2008 #41 – Complaint. Investigation Order initiated.

Phil motioned to end Executive session at 11:13 pm. Gene seconded. Vote 4-0.

OLD BUSINESS

TOPIC: Process for Code / Rule changes.

FINDINGS/CONCLUSIONS: Based on discussions with the House Government Organization Committee, we need to formulate our proposal for Code changes and submit to the Committee prior to the end of the 2008 Legislative Session to determine need for a study resolution. This study would be conducted by the Legislative Auditor's office during 2008 interim, to be introduced into the 2009 Legislative Session. Code changes need to be approved prior to introducing Legislative Rule changes. **Meeting held December 3, 2007 to continue review of current Practice Act, using AOTA Model Practice Act as a guide. Draft was sent to AG for review and comment. Received AG comments for sections 30-28-16 forward.**

ACTION/FOLLOW-UP: Vonda to make proposed changes based on review of AG comments, email to Board members, and coordinate conference call on 1/28/08 to complete review based on the remainder of comments to be forwarded by the AG's office.

TOPIC: DHHR Medical Evaluation form / Physician's referral

FINDINGS/CONCLUSIONS: OT practitioner asked if a WV DHHR annual medical evaluation that recommends Occupational Therapy for a student in a residential facility constitute a physician's referral for use in the school system? Upon review of the DHHR form, the Board agreed that this form does not constitute a physician's order that could be used in multiple settings. Gene motioned that the WVBOT would not endorse using the DHHR form as a physician's referral for the school system. Brenda seconded. Vote 4-0. Letter with Board's decision was mailed to practitioner 10/3/07. Additional information was presented from Health, Wellness & Nursing Director at residential facility. Use of this form had previously been approved for use as a physician's order in the school system by the WV Department of Education. Based on this information, the Board agreed to accept the use of this form in the school system for children residing in the residential facility, provided that Occupational Therapy

is checked as a Recommendation on the form, with the physician's signature. **Written response sent to facility and practitioner on 11-6-07.**
ACTION/FOLLOW-UP: None.

TOPIC: WVOTA Strategic Planning Meeting

FINDINGS/CONCLUSIONS: WVOTA is holding the first of three Strategic Planning Meetings in preparation of upcoming Code / Rule changes. The first meeting is scheduled for Saturday, November 10th at 1:00 p.m. at the Mountain State University OT lab in Beckley.
Brenda attended as WVBOT representative.
ACTION/FOLLOW-UP: None.

TOPIC: Position Statement re: Electronic Signatures

FINDINGS/CONCLUSIONS: Frequent questions from the field are being asked regarding the use of electronic notes / signatures in the supervision process.
ACTION/FOLLOW-UP: Draft Position Statement not completed. Marty to present draft for review at March board meeting.

PURCHASE CARD TRANSACTIONS

The Board reviewed all purchases made on the Purchase Card since the last board meeting. Marty motioned to accept all purchases. Brenda seconded. Vote 5-0

TREASURER'S REPORT

Cash Balance as of December 31, 2007
\$ 105,676.85

DEPOSITS SINCE LAST BOARD MEETING

November 1, 2007	\$ 2,420.00
November 8, 2007	2,800.00
November 15, 2007	3,140.00
November 21, 2007	6,050.00
November 29, 2007	5,910.00
December 6, 2007	7,720.00
December 13, 2007	11,750.00
December 20, 2007	8,750.00
December 27, 2007	6,750.00

TOTAL DEPOSITS \$ \$55,290.00

DISBURSEMENTS SINCE LAST BOARD MEETING

October	\$ 9,932.18
November	\$ 5,076.54
December	\$ 5,431.85

NEW BUSINESS

TOPIC: Elect Officers for 2008

FINDINGS/CONCLUSIONS: Phil motioned to keep current positions on the Board for 2008. Brenda seconded. Vote 5-0.

ACTION/FOLLOW-UP: None.

TOPIC: 2008 License Renewal Update

FINDINGS/CONCLUSIONS: OTR non-renewals: 28 of 462; COTA non-renewals: 40 of 271. Of these 40, eight are now OTR's and one is on active military duty. Non-renewal letters mailed 1/9/08.

ACTION/FOLLOW-UP: None.

TOPIC: Office lease

FINDINGS/CONCLUSIONS: Gene motioned to renew office lease for three year term at current rate if agreeable to lessor, but with approval to add cost of living increase if necessary. Marty seconded. Vote 5-0

ACTION/FOLLOW-UP: Vonda to discuss lease with landlord and file appropriate paperwork with State Department of Administration, Real Estate Division.

TOPIC: WVOTA invitation to OT Legislative Day

FINDINGS/CONCLUSIONS: E-mail from WVOTA president regarding OT Legislative Day in Charleston to be held 2/26/08 inviting WVBOT to participate. **Board members cannot actively participate.**

ACTION/FOLLOW-UP: Vonda to respond to WVOTA email.

TOPIC: Spring Newsletter

FINDINGS/CONCLUSIONS: Ideas for Spring newsletter discussed.

ACTION/FOLLOW-UP: Vonda to prepare draft for next Board meeting.

financial

VENDOR	DATE REC'D	AMOUNT	NOTE
1 IS&C	11/6/2007	\$17.79	WVFIMS transactions for Sep 2007
2 Auditor's Office	11/13/2007	\$11.00	Transactions for October 2007
3 AG's Office	11/13/2007	\$189.00	Question re: dismissal order, review of minutes, emails
4 UPS	11/19/2007	\$27.93	express envelope provided by applicant uncollectible; spoke with UPS; disregard invoice; UPS to resolve
5 IS&C	12/6/2007	\$17.39	WVFIMS transactions for Oct 2007
6 Auditor's Office	12/11/2007	\$18.00	Transactions for November 2007
7 AG's Office	12/12/2007	\$7.00	email re: board meeting
8 IS&C	12/26/2007	\$20.50	WVFIMS transactions for Nov 2007
9 BRIMS	1/10/2008	\$655.00	Quarterly insurance premium
10 Auditor's Office	1/10/2008	\$15.00	Transactions for December 2007

Marty motioned to pay all bills with the exception of #4. Phil seconded. Vote 5-0.

correspondence

<u>correspondence</u>	<u>date rec'd</u>	<u>issue</u>
1 Grady Bowyer	11/5/2007	Ethics Commission opinion re: quorum for Board business
2 Brickstreet	11/7/2007	Audit Statement for 1/1-7/1/07 policy; add'l premium of \$16 paid on pcard 11/15/07
3 Stateline	11/8/2007	October 2007 issue
4 Office of the Attorney General	11/21/2007	New Rules of Procedure for Administrative Appeals, Ethics Commission Opinion on Quorum Issue, and Closure Orders
5 AOTA	12/4/2007	American Journal of Occupational Therapy - Nov/Dec 2007
6 NPDB-HIPDB	12/20/2007	Oct/Nov 2007 Data Bank News
7 WV DHHR Bureau for Child Support Enforcement	12/4/2007	New Hire Reporting Program; Filed on-line 12/28/07
8 Inside Brickstreet	1/3/2008	Winter 2007 issue
9 NBCOT	1/4/2008	Survey regarding location for 2008 Annual Conference
10 Purchasing Division	12/4/2007	Notice of change to fixed asset documentation requirements for computers

ACTIONS ARE IN BOLD

Meeting adjourned at 2:15 p.m. following the signing of applications. The next regular Board meeting will be held Friday, March 7, 2008 at 11:00 a.m. at the Morgantown office.



3041 University Avenue
2nd Floor, Suite 6
Morgantown, WV 26505
304-285-3150
www.wvbot.org

WVBOT MINUTES: December 3, 2007

MEMBERS PRESENT: Kathy Quesenberry, Phil Simpson, Martin Douglas, Brenda Hambrick

ABSENT: Gene Brooks

ALSO PRESENT: Diana Davis, Vonda Malnikoff

MEETING CALLED TO ORDER: 9:15 a.m.

OLD BUSINESS

TOPIC: Process for Code / Rule changes.

FINDINGS/CONCLUSIONS: Based on discussions with the House Government Organization Committee, we need to formulate our proposal for Code changes and submit to the Committee prior to the end of the 2008 Legislative Session to determine need for a study resolution. This study would be conducted by the Legislative Auditor's office during 2008 interim, to be introduced into the 2009 Legislative Session. Code changes need to be approved prior to introducing Legislative Rule changes. Plan is to continue to review Practice Act with intent to submit proposal to the House Government Organization Committee during 2008 Legislative Session. Review of Practice Act was completed, using AOTA Model Practice Act as a guide.

ACTION/FOLLOW-UP: Vonda to make proposed changes for final review at Board meeting in January. A draft is also to be sent to AG's office for review.

Meeting adjourned at 12:45 p.m. The next Board meeting will be held on Friday, January 11th at 11:00 a.m. at the Morgantown office.



3041 University Avenue
2nd Floor, Suite 6
Morgantown, WV 26505
304-285-3150
www.wybot.org

WVBOT MINUTES: November 2, 2007

MEMBERS PRESENT: Kathy Quesenberry, Marty Douglas, Phil Simpson, Gene Brooks

ABSENT: Brenda Hambrick

ALSO PRESENT: Vonda Malnikoff

MEETING CALLED TO ORDER: 11:10 a.m.

Marty motioned to accept September 21, 2007 minutes. Phil seconded. Vote 4-0

Gene motioned to enter Executive Session at 11:43 am. Phil seconded. Vote 4-0.

EXECUTIVE SESSION

Issue 2007 #31 – Dismissal of complaint.
Issue 2007 #34 – Limited Permit expired.
Issue 2007 #35 – Limited Permit expired.
Issue 2007 #36 – Limited Permit void.

Phil motioned to end Executive session at 11:48 pm. Gene seconded. Vote 4-0.

Marty motioned to accept the Dismissal Order for Issue 2007 #31 from Executive Session and mail to licensee. Gene seconded. Vote 4-0.

OLD BUSINESS

TOPIC: Review of Legislative Rules / Practice Act

FINDINGS/CONCLUSIONS: Kathy proposed reviewing one section of Legislative Rules at each Board meeting in preparation for Sunset, beginning with Section 13-1-2. Discussion began regarding proposed changes to Section 30-28-3 of Practice Act, Section 13-1-2 of Legislative Rules, and related OTR/COTA Collaboration position statement. Proposed changes made in draft form. **Review of Practice Act was continued through 30-28-5, using AOTA Model Practice Act as a guide.**

ACTION/FOLLOW-UP: Vonda to make proposed changes, email to Board members, and coordinate meeting in December to continue review beginning with 30-28-6.

TOPIC: NBCOT Annual State Regulatory Conference

FINDINGS/CONCLUSIONS: Marty motioned to send Vonda to conference on 10/27/07.

Gene seconded. Vote 5-0. **Vonda was unable to attend conference. Fee to be credited, less a \$30 processing fee.**

ACTION/FOLLOW-UP: None.

TOPIC: Board member re-appointments / new appointments

FINDINGS/CONCLUSIONS: As several board members assumed their positions in the middle of previous member terms, their current terms end 12/31/07. Vonda spoke with Scott Cosco, Governor's office on 5/16/07. He advised calling back in November to discuss. Board members may send letters expressing their desire to remain on the Board, but it is not necessary. **Grady Bowyer is coordinating all Licensing Board appointments with Scott Cosco. A meeting with the Governor is scheduled for today. Information related to current Board member terms was forwarded to Grady.**

ACTION/FOLLOW-UP: None.

TOPIC: DHHR Medical Evaluation form / Physician's referral

FINDINGS/CONCLUSIONS: OT practitioner asked if a WV DHHR annual medical evaluation that recommends Occupational Therapy for a student in a residential facility constitute a physician's referral for use in the school system? Upon review of the DHHR form, the Board agreed that this form does not constitute a physician's order that could be used in multiple settings. Gene motioned that the WV BOT would not endorse using the DHHR form as a physician's referral for the school system. Brenda seconded. Vote 4-0. Letter with Board's decision was mailed to practitioner 10/3/07. **Additional information was presented from Health, Wellness & Nursing Director at residential facility. Use of this form had previously been approved for use as a physician's order in the school system by the WV Department of Education. Based on this information, the Board agreed to accept the use of this form in the school system for children residing in the residential facility, provided that Occupational Therapy is checked as a Recommendation on the form, with the physician's signature.**

ACTION/FOLLOW-UP: Vonda to send written response to facility and practitioner.

TOPIC: Website improvement

FINDINGS/CONCLUSIONS: Discussion was held regarding the presentation of the Practice Act and Legislative Rules on the website. They are not currently clearly identified. **Links for Practice Act and Legislative Rules were changed on website to make them easier to find.**
ACTION/FOLLOW-UP: None.

PURCHASE CARD TRANSACTIONS

The Board reviewed all purchases made on the Purchase Card since the last board meeting. Gene motioned to accept all purchases. Phil seconded. Vote 4-0

TREASURER'S REPORT

Cash Balance as of October 30, 2007
\$ 58,585.24

DEPOSITS SINCE LAST BOARD MEETING

September 6, 2007	\$ 1,130.00
September 13, 2007	1,210.00
September 20, 2007	650.00
October 4, 2007	2,340.00
October 18, 2007	2,540.00
October 25, 2007	2,500.00
TOTAL DEPOSITS	\$ 10,370.00

DISBURSEMENTS SINCE LAST BOARD MEETING

September \$ 4,487.35

NEW BUSINESS

TOPIC: Process for Code / Rule changes.

FINDINGS/CONCLUSIONS: Based on discussions with the House Government Organization Committee, we need to formulate our proposal for Code changes and submit to the Committee prior to the end of the 2008 Legislative Session to determine need for a study resolution. This study would be conducted by the Legislative Auditor's office during 2008 interim, to be introduced into the 2009 Legislative Session. Code changes need to be approved prior to introducing Legislative Rule changes.

ACTION/FOLLOW-UP: Continue with review of Practice Act with intent to submit proposal to the House Government Organization Committee during 2008 Legislative Session.

TOPIC: WVOTA Strategic Planning Meeting

FINDINGS/CONCLUSIONS: WVOTA is holding the first of three Strategic Planning Meetings in preparation of upcoming Code / Rule changes. The first meeting is scheduled for Saturday, November 10th at 1:00 p.m. at the Mountain State University OT lab in Beckley.

ACTION/FOLLOW-UP: Kathy will try to attend and will check with Brenda about possibly attending as WVBOT representatives.

TOPIC: Annual Report Submission

FINDINGS/CONCLUSIONS: Annual report was electronically submitted to Legislative Auditor's website on 10/16/07.

ACTION/FOLLOW-UP: None.

TOPIC: Position Statement re: Electronic Signatures

FINDINGS/CONCLUSIONS: Frequent questions from the field are being asked regarding the use of electronic notes / signatures in the supervision process.

ACTION/FOLLOW-UP: Marty to draft Position Statement for review at next meeting.

financial

VENDOR	DATE REC'D	AMOUNT	NOTE
1 Workforce WV	7/9/2007	\$230.00	Unemployment adjustment for C. Whalen
2 Workforce WV	10/4/2007	(\$230.00)	Credit for adjustment error
3 Auditor's Office	10/15/2007	\$18.00	Transactions for September 2007
4 AG's Office	10/15/2007	\$14.00	phone call re: Board meeting and agenda
5 IS&C	10/15/2007	\$144.72	WVFIMS transactions for Aug 2007; \$130 proc fee for pay raise
6 Division of Personnel	10/17/2007	\$32.50	personnel billing for 2nd Qtr 08
7 IS&C	10/29/2007	\$50.00	EDP Accounting Svcs - 1st Qtr 08

Gene motioned to pay all bills. Phil seconded. Vote 4-0.

correspondence

<u>correspondence</u>	<u>date rec'd</u>	<u>issue</u>
1 AOTA	10/1/2007	Revised Model Occupational Therapy Practice Act
2 Inside Brickstreet	10/4/2007	Fall 2007 issue
3 Stateline	10/22/2007	September 2007 issue
4 Office of the Secretary of State	10/22/2007	Meeting notice guidelines and schedule for 2008
5 NBCOT Report to the Profession	10/25/2007	Fall / Winter 2007 issue
6 Office of Technology/AG's office	10/24/2007	Data Transfer Survey Survey response emailed 10/30/07

ACTIONS ARE IN BOLD

Meeting adjourned at 2:45 p.m. following the signing of applications. The next regular Board meeting will tentatively be held Friday, January 11, 2008 at 11:00 a.m. at the Morgantown office.



3041 University Avenue
2nd Floor, Suite 6
Morgantown, WV 26505
304-285-3150
www.wvbot.org

WVBOT MINUTES: September 21, 2007

MEMBERS PRESENT: Kathy Quesenberry, Brenda Hambric, Phil Simpson, Gene Brooks

ABSENT: Martin Douglas

ALSO PRESENT: Vonda Malnikoff

MEETING CALLED TO ORDER: 11:08 a.m.

Phil motioned to enter Executive Session at 11:08 am.
Gene seconded. Vote 4-0.

Marty Douglas was conferenced in via phone.

EXECUTIVE SESSION

Issue 2006 #20a & 20b – **Case closed.**

Issue 2007 #31 – Investigation summary presented. Board members interviewed licensee.

Issue 2007 #32 – NSF Check. **Case closed.**

Issue 2007 #33 – Reciprocity expired. **Case closed.**

Brenda motioned to end Executive session at 12:20 pm.
Phil seconded. Vote 4-0.

Gene motioned to accept the investigator recommendation on the following case from Executive Session. Phil seconded. Vote 4-0.

Issue 2007 #31 – Vonda to send letter to licensee with Board decision and recommendations; No formal disciplinary action to be taken; Vonda to call licensee today with decision.

Gene motioned to accept May 4 and June 13, 2007 minutes. Phil seconded. Vote 4-0

OLD BUSINESS

TOPIC: Review of Legislative Rules / Practice Act

FINDINGS/CONCLUSIONS: Kathy proposed reviewing one section of Legislative Rules at each Board meeting in preparation for Sunset, beginning with Section 13-1-2. Discussion began regarding proposed changes to Section 30-28-3 of Practice Act, Section 13-1-2 of Legislative Rules, and related OTR/COTA Collaboration position statement. Proposed changes made in draft form.

ACTION/FOLLOW-UP: Discussion to be continued at next Board meeting.

TOPIC: Supervision issues.

FINDINGS/CONCLUSIONS: Discussion held regarding a way to indicate on the website the level of supervision required for a new COTA. Also discussed whether there should be a maximum number of COTA's/Aides/Students that an OTR should actively supervise at one time. Statement regarding supervision of COTA's was added to the licensee list on the website and a link to Supervision Definitions was added to scrolling information on homepage. Supervision Survey was mailed with newsletter on 4/3/07. Results of supervision survey were presented and reviewed at May 4th Board meeting.

ACTION/FOLLOW-UP: None.

TOPIC: House and Senate Bills re: Sunset review process

FINDINGS/CONCLUSIONS: Proposed bills would move review process for Board of Occupational Therapy to 2012. The Board would like to keep the 2009 date for our review. The filing deadline for agency approved Legislative Rules falls near the end of July each year. Code changes would have to be complete prior to incorporating changes into the Rules. The legal staff of the state legislature would be heavily involved with this process.

ACTION/FOLLOW-UP: None.

TOPIC: CLEAR Specialized Training

FINDINGS/CONCLUSIONS: Marty should attend advanced training in Atlanta in September, 2007, to further his investigation skills in order to continue to serve as the Board investigator once his position on the Board is replaced. Gene motioned to send Marty to training. Phil seconded. Vote 5-0. **Marty attended conference 9/4-6/07.**

ACTION/FOLLOW-UP: Complete.

TOPIC: NBCOT Annual State Regulatory Conference

FINDINGS/CONCLUSIONS: Marty motioned to send Vonda to conference on 10/27/07. Gene seconded. Vote 5-0.

ACTION/FOLLOW-UP: Vonda to attend conference.

TOPIC: Revised Supervisory Statement

FINDINGS/CONCLUSIONS: Supervisory Statement revised to clarify when a statement is required to be filed with WV BOT and to add supervision guidelines. Phil motioned to accept and begin using revised Supervisory Statement. Brenda seconded. Vote 5-0. New supervisory statement added to website.

ACTION/FOLLOW-UP: None.

TOPIC: Revised School-Based Practice FAQ's

FINDINGS/CONCLUSIONS: FAQ's revised to reflect appropriate answer to the question regarding changes in IEP, as noted in Old Business above. Gene motioned to accept revised FAQ's. Phil seconded. Vote 5-0. School-Based Practice FAQ's revised and updated on website.

ACTION/FOLLOW-UP: None.

TOPIC: Board member re-appointments / new appointments

FINDINGS/CONCLUSIONS: As several board members assumed their positions in the middle of previous member terms, their current terms end 12/31/07. Vonda spoke with Scott Cosco, Governor's office on 5/16/07. He advised calling back in November to discuss. Board members may send letters expressing their desire to remain on the Board, but it is not necessary.

ACTION/FOLLOW-UP: Vonda to follow up with Governor's office in November.

PURCHASE CARD TRANSACTIONS

The Board reviewed all purchases made by Vonda on the Purchase Card since the last board meeting. Brenda motioned to accept all purchases. Gene seconded. Vote 4-0

TREASURER'S REPORT

Cash Balance as of September 5, 2007
\$65,004.77

DEPOSITS MAY THROUGH AUGUST

May 2, 2007	\$ 550.00
May 10	1,610.00
May 17	2,460.00
May 24	1,210.00
May 31	1,570.00
June 7	210.00
June 14	700.00
June 19	550.00
June 28	1,760.00
July 3	480.00
July 11	870.00
July 25	1,600.00
August 1	210.00
August 10	670.00
August 15	280.00
August 30	1,690.00

TOTAL DEPOSITS \$16,420.00

DISBURSEMENTS SINCE LAST BOARD MEETING

April	\$5,156.41
May	7,764.17
June	5,021.20
July	4,552.29
August	3,362.94

NEW BUSINESS

TOPIC: Safety Policy

FINDINGS/CONCLUSIONS: Recent Loss Control Questionnaire and findings were reviewed. Board members were trained on Safety Policy of the West Virginia Board of Occupational Therapy.

ACTION/FOLLOW-UP: None.

TOPIC: 2008 Renewal process / license cards

FINDINGS/CONCLUSIONS: Renewal newsletter and applications will be mailed on October 8, 2007. Board members reviewed options for 2008 license card design. Gene motioned to accept new card design. Brenda seconded. Vote 4-0.

ACTION/FOLLOW-UP: None.

TOPIC: WVOTA Annual Conference

FINDINGS/CONCLUSIONS: Information regarding annual conference was given.

ACTION/FOLLOW-UP: None.

TOPIC: DHHR Medical Evaluation form / Physician's referral

FINDINGS/CONCLUSIONS: OT practitioner asked if a WV DHHR annual medical evaluation that recommends Occupational Therapy for a student in a residential facility constitute a physician's referral for use in the school system? Upon review of the DHHR form, the Board agreed that this form does not constitute a physician's order that could be used in multiple settings. Gene motioned that the WVBOT would not endorse using the DHHR form as a physician's referral for the school system. Brenda seconded. Vote 4-0.

ACTION/FOLLOW-UP: Vonda to send written response to practitioner.

TOPIC: Website improvement

FINDINGS/CONCLUSIONS: Discussion was held regarding the presentation of the Practice Act and Legislative Rules on the website. They are not currently clearly identified.

ACTION/FOLLOW-UP: Vonda to improve the website to make it easier to find the Practice Act / Legislative Rules.

financial

	VENDOR	DATE REC'D	AMOUNT	NOTE
1	Auditor's Office	6/13/2007	\$17.00	Transactions for May 2007
2	AG's Office	6/14/2007	\$427.00	research, phone calls, subpoena for investigation
3	AG's Office	6/14/2007	\$63.00	emails, questions re: reporting to certification agency
4	AG's Office	7/11/2007	\$91.00	emails, phone calls re: investigation
5	IS&C	7/2/2007	\$22.98	WVFIMS transactions for May 2007
6	Auditor's Office	7/12/2007	\$14.00	Transactions for June 2007
7	IS&C	7/23/2007	\$17.93	WVFIMS transactions for June 2007
8	IS&C	7/30/2007	\$100.00	EDP Accounting Services - 4th Qtr FY 2007
9	Auditor's Office	8/13/2007	\$10.00	Transactions for July 2007
10	AG's Office	8/21/2007	\$35.00	phone call re: investigation
11	Division of Personnel	8/23/2007	\$32.50	personnel billing for 1st Qtr 08
12	Workforce WV	7/9/2007	\$230.00	Unemployment adjustment for C. Whalen; Adjustment was found to be in error; credit to be issued in 3rd Qtr
13	IS&C	9/11/2007	\$15.92	WVFIMS transactions for July 2007
14	Auditor's Office	9/11/2007	\$7.00	Transactions for August 2007
15	Easy Computer	9/19/2007	\$1,265.35	Installment payment for website maintenance contract

Phil motioned to pay all bills, with the exception of #12. Gene seconded. Vote 4-0.

correspondence

correspondence

Stateline
Stateline

date rec'd

5/7/2007
5/7/2007

issue

March 2007 Stateline newsletter
April 2007 Stateline newsletter

Brickstreet	5/23/2007	Audit statement of workers comp premium
PEIA	5/23/2007	Outstanding PEIA balances must be reconciled by 12/31/07 due to implementation of new computer system 1/1/08.
Western MD Health System	5/24/2007	False Claims Act Information
PEIA	5/29/2007	Information related to new reporting requirement known as "Other Postemployment Benefits" (OPEB)
WV Division of Personnel	5/31/2007	Minimum wage increase for State Gov't employees
WV Board of Risk & Ins Mgmt	6/14/2007	Certificate of Liability and Property Insurance
Paul Marteney, Attorney at Law	6/18/2007	Independent Hearing Examiner Services
NPDB-HIPDB Data Bank News	6/25/2007	
Brickstreet	6/28/2007	Certificate of Workers Comp Insurance
WV Purchasing Division	6/29/2007	Notice of purchasing inspection Requested documentation mailed 7/3/07
Inside Brickstreet	July	Summer 2007 issue
AOTA	7/23/2007	State Policy Update July 2007 Mailed to Board members 7/24/07
Stateline	7/23/2007	May 2007 Stateline newsletter
Stateline	7/23/2007	June 2007 Stateline newsletter
Brickstreet	7/30/2007	Renewal Policy - policy term 7/1/07 - 3/29/08
PreCheck Inc.	7/30/2007	Credentialing and background investigation company requested info re: previous disciplinary actions for compiling NHDB for sanction screening. Info emailed 7/31/07.
AOTA	8/6/2007	Staffing changes; state contact is Chuck Willmarth
NBCOT	8/9/2007	request for Board Member info; Info forwarded 8/13/07.
Stateline	8/14/2007	July 2007 Stateline newsletter Notice that it is illegal for any individual to receive Temporary Total Disability and unemployment benefits concurrently.
WV Unemployment Office	9/11/2007	proposed letter to the Governor re: board appointments
WV Assoc of Licensing Boards	9/11/2007	Agency Procurement Designation
WV Purchasing Division	9/18/2007	Needs Agency Head signature

Meeting adjourned at 2:35 p.m. following the signing of applications. The next Board meeting will be held Friday, November 2, 2007 at 11:00 a.m. at the Morgantown office.



3041 University Avenue
2nd Floor, Suite 6
Morgantown, WV 26505
304-285-3150
www.wvbot.org

WVBOT MINUTES: June 13, 2007

MEMBERS PRESENT Via Telephone Conference: Kathy Quesenberry, Phil Simpson,
Martin Douglas, Gene Brooks

ABSENT: Brenda Hambric

ALSO PRESENT: Vonda Malnikoff

MEETING CALLED TO ORDER: 12:10 p.m.

The purpose of this meeting was to review and approve payment of invoices received since May 4th Board meeting to meet fiscal year-end deadline.

financial

VENDOR	DATE REC'D	AMOUNT	NOTE
IS&C	5/9/2007	\$20.04	teleprocessing, expenditures, transactions and accounts for Mar 07
AT&T	5/10/2007	\$207.56	Operator assisted conference call held 5/13/05 re:leg. rule changes
Auditor's Office	5/14/2007	\$10.00	Transactions for April 2007
AG's Office	5/16/2007	\$168.00	research, emails, letters re: Issue 2006#20
AG's Office	5/16/2007	\$189.00	drafting documents, emails re: Issue 2007#27
AG's Office	5/16/2007	\$784.00	travel and attendance at Board meeting; follow-up
CLEAR	5/21/2007	\$425.00	Registration for advanced training conference in September 2007

Gene motioned to pay all bills. Phil seconded. Vote 4-0.

Meeting adjourned at 12:20 p.m. The next Board meeting will be held on Friday, September 21, 2007 at 11:00 a.m. at the Morgantown office.



3041 University Avenue
2nd Floor, Suite 6
Morgantown, WV 26505
304-285-3150
www.wvbot.org

WVBOT MINUTES: May 4, 2007

MEMBERS PRESENT: Martin Douglas, Kathy Quesenberry, Brenda Hambric, Phil Simpson,
Gene Brooks

ABSENT:

ALSO PRESENT: Diana Davis, WVOTA, Vonda Malnikoff

MEETING CALLED TO ORDER: 11:02 a.m.

PUBLIC COMMENT PERIOD

Diana Davis, WVOTA, presented proposal to form a team to hold a strategic planning session this summer, to include representatives from WVBOT, WVOTA, major OT employers in the state, and other interested practitioners, to discuss areas of concern with the Practice Act and Legislative Rules. Diana is trying to find a date and location that would be convenient for the most people.

Gene motioned to accept March 2, 2007 minutes. Marty seconded. Vote 5-0

Phil motioned to enter executive session at 11:44 am.
Brenda seconded. Vote 5-0

EXECUTIVE SESSION

Issue 2006 #20a & 20b – Complaints

Issue 2006 #21 – Case closed.

Issue 2006 #22 – Case closed.

Issue 2007 #25 – Case closed.

Issue 2007 #27 – Case closed.

Issue 2007 #30 – Case closed.

Issue 2007 #31 – Complaint investigation in process

Issue 2007 #32 – NSF check

Marty motioned to end Executive Session at 11:57 am.
Brenda seconded. Vote 5-0

Marty motioned to vote on the following cases from Executive Session:

Issue 2006 #20a & 20b – Vonda to send letter to Prosecuting Attorney; take appropriate reporting action with NBCOT and NPDB. Vote 5-0.

OLD BUSINESS

TOPIC: Easy Computer Contract Renewal

FINDINGS/CONCLUSIONS: Rob Barbato, Easy Computer LLC, presented proposal to renew contract in March 2007. Possible changes to the website were discussed, specifically making it possible to complete Complaint Form on-line, or as a saved file, to be submitted via email to the Board. Easy Computer LLC submitted estimate to create web form for on-line completion and email of complaint form. Marty motioned to accept estimate and proceed. Phil seconded. Vote 4-0. Renewal contract approved and signed. On-line complaint form completed 3/28/07.

ACTION/FOLLOW-UP: None.

TOPIC: Review of School based practice position statement

FINDINGS/CONCLUSIONS: Kathy proposed additional clarification be added to position statement regarding a COTA treating Medicaid covered students. Position statement revised and presented for approval. Brenda motioned to amend as written. Phil seconded. Vote 4-0. Revised position statement mailed with Mid-year 2007 newsletter on 4/3/07.

ACTION/FOLLOW-UP: None.

TOPIC: Review of OTR/COTA Collaboration position statement

FINDINGS/CONCLUSIONS: Kathy proposed reviewing one section of Legislative Rules at each Board meeting in preparation for Sunset, beginning with Section 13-1-2. Discussion began regarding proposed changes to Section 30-28-3 of Practice Act, Section 13-1-2 of Legislative Rules, and related OTR/COTA Collaboration position statement. Proposed changes made in draft form.

ACTION/FOLLOW-UP: No further review until Strategic Planning Session to be held in collaboration with WVOTA.

TOPIC: Review of School Based Practice FAQ's in response to Board of Education question

FINDINGS/CONCLUSIONS: The specific question was in relation to the FAQ "Can the IEP committee change a related service such as OT, type of service/treatment or service delivery without an OT consent?" Based on recent changes with IEP's, they do not include OT specific goals, but are a collaborative effort of the IEP team, which is led by the special education teacher. As such, any services/treatments included in the IEP can be changed by the team, with or without OT consent. Marty called Jim Parker of the Board of Education.

ACTION/FOLLOW-UP: None.

TOPIC: Supervision issues.

FINDINGS/CONCLUSIONS: Discussion held regarding a way to indicate on the website the level of supervision required for a new COTA. Also discussed whether there should be a maximum number of COTA's/Aides/Students that an OTR should actively supervise at one time. Statement regarding supervision of COTA's was added to the licensee list on the website and a link to Supervision Definitions was added to scrolling information on homepage. Supervision Survey was mailed with newsletter on 4/3/07. Results of supervision survey were presented and reviewed.

ACTION/FOLLOW-UP: No further action until Strategic Planning Session to be held in collaboration with WVOTA.

TOPIC: House and Senate Bills re: Sunset review process

FINDINGS/CONCLUSIONS: Proposed bills would move review process for Board of Occupational Therapy to 2012. The Board would like to keep the 2009 date for our review. The filing deadline for agency approved Legislative Rules falls near the end of July each year. Code changes would have to be complete prior to incorporating changes into the Rules. The legal staff of the state legislature would be heavily involved with this process.

ACTION/FOLLOW-UP: No further action until Strategic Planning Session to be held in collaboration with WVOTA.

TOPIC: Digital Voice Recorder purchase

FINDINGS/CONCLUSIONS: Estimate for purchase of Digital Voice Recorder and transcription kit to be used for future investigations, Board meetings, and other possible uses, was discussed. Phil motioned to authorize purchase not to exceed \$350.00. Brenda seconded. Vote 4-0. Digital Voice Recorder and transcription kit purchased 3/15/07 for \$310.29.

ACTION/FOLLOW-UP: None.

PURCHASE CARD TRANSACTIONS

The Board reviewed all purchases made by Vonda on the Purchase Card since the last board meeting. Gene motioned to accept all purchases. Phil seconded. Vote 5-0

TREASURER'S REPORT

Cash Balance as of April 30, 2007
\$68,900.81

DEPOSITS SINCE LAST BOARD MEETING

March 8, 2007	\$ 860.00
March 22, 2007	1,401.00
April 5, 2007	180.00
April 13, 2007	695.00
April 19, 2007	397.00
April 26, 2007	350.00

TOTAL DEPOSITS \$3,883.00

February disbursements	\$3,958.73
March disbursements	\$8,001.54

NEW BUSINESS

TOPIC: FY 2008 Budget

FINDINGS/CONCLUSIONS: Vonda attended budget training in Charleston on 4/4/07. Budget submitted 4/27/07.

ACTION/FOLLOW-UP: None.

TOPIC: CLEAR Specialized Training

FINDINGS/CONCLUSIONS: Marty should attend advanced training in Atlanta in September, 2007, to further his investigation skills in order to continue to serve as the Board investigator once his position on the Board is replaced. Gene motioned to send Marty to training. Phil seconded. Vote 5-0

ACTION/FOLLOW-UP: Vonda to register Marty for training.

TOPIC: NBCOT Annual State Regulatory Conference

FINDINGS/CONCLUSIONS: Marty motioned to send Vonda to conference on 10/27/07. Gene seconded. Vote 5-0.

ACTION/FOLLOW-UP: Vonda to register for conference.

TOPIC: Revised Supervisory Statement

FINDINGS/CONCLUSIONS: Supervisory Statement revised to clarify when a statement is required to be filed with WV BOT and to add supervision guidelines. Phil motioned to accept and begin using revised Supervisory Statement. Brenda seconded. Vote 5-0.

ACTION/FOLLOW-UP: Vonda to replace Supervisory Statement on website and begin using immediately.

TOPIC: Revised School-Based Practice FAQ's

FINDINGS/CONCLUSIONS: FAQ's revised to reflect appropriate answer to the question regarding changes in IEP, as noted in Old Business above. Gene motioned to accept revised FAQ's. Phil seconded. Vote 5-0.

ACTION/FOLLOW-UP: Vonda to replace School-Based Practice FAQ's on website with revision.

TOPIC: Electronic notes / signatures

FINDINGS/CONCLUSIONS: Discussed the need to include a statement regarding electronic notes/signatures in any future changes made to supervision policies and/or guidelines.

ACTION/FOLLOW-UP: None.

TOPIC: Summer office hours

FINDINGS/CONCLUSIONS: Beginning June 18th, the Board office will be open Mon-Tue-Wed from 8:00 am – 4:00 pm.

ACTION/FOLLOW-UP: None.

TOPIC: Board member re-appointments / new appointments

FINDINGS/CONCLUSIONS: As several board members assumed their positions in the middle of previous member terms, their current terms end 12/31/07.

ACTION/FOLLOW-UP: Vonda to begin process for re-appointments / new appointments as necessary.

financial

VENDOR	DATE REC'D	AMOUNT	NOTE
Auditor's Office	3/19/2007	\$7.00	Transactions for February 2007
AG's Office	3/19/2007	\$35.00	Licensing question phone call
AG's Office	3/19/2007	\$105.00	Review documents, phone call re: suspension vs. revocation
AG's Office	4/5/2007	\$146.84	Travel to WVBOT board meeting
IS&C	3/26/2007	\$19.07	teleprocessing, expenditures, transactions and accounts for Jan 07
IS&C	4/10/2007	\$15.87	teleprocessing, expenditures, transactions and accounts for Feb 07
Auditor's Office	4/13/2007	\$21.00	Transactions for March 2007
IS&C	4/18/2007	\$175.00	EDP Accounting Svcs - 3rd Qtr (payroll)
WV Div. of Personnel	5/1/2007	\$32.50	personnel billing for 3rd Qtr

Gene motioned to pay all bills. Marty seconded. Vote 5-0.

correspondence

<u>correspondence</u>	<u>date rec'd</u>	<u>issue</u>
AOTA	3/15/2007	AOTA new Standards for Accreditation
H.F. Salsbery, Attorney	3/28/2007	Soliciting part-time work
Inside Brickstreet		Spring 2007 issue
Interchange		Board of Professional Engineers Spring 2007 magazine
NBCOT Report to the Profession	4/11/2007	Spring / Summer 2007 issue
AOTA	4/12/2007	April 2007 Newsletter; Mailed to Board members 4/12/07
Stateline	4/17/2007	February 2007 Stateline newsletter
Office of the Attorney General	4/24/2007	Request for documents related to computer equipment purchases between 1997 and 2003 for pending litigation Information mailed 4/26/07
NCCI (Nat'l Council on Comp Ins)	4/26/2007	Notice that we are not eligible for discounted Worker's Comp premium

Meeting adjourned at 2:30 p.m. following the signing of applications. The date for the next Board meeting will be determined and posted on the website at a later date.



3041 University Avenue
2nd Floor, Suite 6
Morgantown, WV 26505
304-285-3150
www.wvbot.org

WVBOT MINUTES: March 2, 2007

MEMBERS PRESENT: Martin Douglas, Kathy Quesenberry, Brenda Hambric, Phil Simpson

ABSENT: Gene Brooks

ALSO PRESENT: Kate Campbell, Attorney General's Office
Vonda Malnikoff

MEETING CALLED TO ORDER: 11:04 a.m.

Marty motioned to enter executive session at 11:05 am.
Brenda seconded. Vote 4-0

EXECUTIVE SESSION

Issue 2006 #20a & 20b – Investigation report submitted.
Issue 2006 #21 – Investigation report submitted.
Issue 2006 #22 – Investigation report submitted.
Issue 2007 #25 – Investigation report submitted.
Issue 2007 #26 – License granted. **Case closed.**
Issue 2007 #27 – Investigation report submitted.
Issue 2007 #28 – Limited Permit expired. **Case closed.**
Issue 2007 #29 – Limited Permit void. **Case closed.**
Issue 2007 #30 – NSF check returned for renewal fee.

Brenda motioned to end Executive Session at 12:10 pm.
Phil seconded. Vote 4-0

Marty motioned to vote on the following cases from Executive Session:

Issue 2006 #20a & 20b – Vote 3-0. **Kate to draft Statement of Charges and Consent Agreement.**
Issue 2006 #21 – Vote 3-0. **No disciplinary action taken.**
Issue 2006 #22 – Vote 3-0. **No disciplinary action taken.**
Issue 2007 #25 – Vote 3-0. **No disciplinary action taken.**
Issue 2007 #30 – Vote 3-0. **Vonda to send expired license letter if fee not received by 3/12/07.**

Phil motioned to accept January 5, 2007 minutes. Marty seconded. Vote 4-0

OLD BUSINESS

TOPIC: CLEAR TRAINING

FINDINGS/CONCLUSIONS: Marty is scheduled to attend training in Orlando, April 16-18, 2007.

ACTION/FOLLOW-UP: None.

TOPIC: Renewal update

FINDINGS/CONCLUSIONS: Vonda gave update on 2007 renewal status. Epson printer failed during renewal season. Marty motioned to authorize purchase of new printer not to exceed \$400. Phil seconded. Vote 5-0. Vonda purchased HP Officejet 6310.

ACTION/FOLLOW-UP: None

TOPIC: Easy Computer Contract Renewal

FINDINGS/CONCLUSIONS: Rob Barbato, Easy Computer LLC, presented proposal to renew contract in March 2007. Possible changes to the website were discussed, specifically making it possible to complete Complaint Form on-line, or as a saved file, to be submitted via email to the Board. Easy Computer LLC submitted estimate to create web form for on-line completion and email of complaint form. Marty motioned to accept estimate and proceed. Phil seconded. Vote 4-0. Renewal contract approved and signed.

ACTION/FOLLOW-UP: **Vonda to respond to Easy Computer, LLC to implement web form for complaint form.**

TOPIC: Review of School based practice position statement

FINDINGS/CONCLUSIONS: Kathy proposed additional clarification be added to position statement regarding a COTA treating Medicaid covered students. Position statement revised and presented for approval. Brenda motioned to amend as written. Phil seconded. Vote 4-0.

ACTION/FOLLOW-UP: **Vonda to distribute amended position statement with next Newsletter.**

TOPIC: Review of OTR/COTA Collaboration position statement

FINDINGS/CONCLUSIONS: Kathy proposed reviewing one section of Legislative Rules at each Board meeting in preparation for Sunset, beginning with Section 13-1-2. Discussion began regarding proposed changes to Section 30-28-3 of Practice Act, Section 13-1-2 of Legislative Rules, and related OTR/COTA Collaboration position statement.

ACTION/FOLLOW-UP: **Kathy to submit proposed changes thus far to Vonda to document for continued discussion at 5/4/07 Board meeting.**

TOPIC: Review of School Based Practice FAQ's in response to Board of Education question

FINDINGS/CONCLUSIONS: The specific question was in relation to the FAQ "Can the IEP committee change a related service such as OT, type of service/treatment or service delivery without an OT consent?" Based on recent changes with IEP's, they do not include OT specific goals, but are a collaborative effort of the IEP team, which is led by the special education teacher. As such, any services/treatments included in the IEP can be changed by the team, with or without OT consent.

ACTION/FOLLOW-UP: **Marty to respond to Jim Parker of the Board of Education.**

TOPIC: Presentation of Office hours / Location on website

FINDINGS/CONCLUSIONS: Current presentation is not user-friendly. The webpage was changed to include Board office phone number on the homepage, heading changed from "Schedule" to "Contact us".

ACTION/FOLLOW-UP: **None.**

TOPIC: Presentation to WVU graduate students

FINDINGS/CONCLUSIONS: Marty and Vonda gave presentation on 1/16/07.

ACTION/FOLLOW-UP: **None.**

TOPIC: Cell phone reimbursement for Marty

FINDINGS/CONCLUSIONS: Gene motioned for Board to reimburse Marty for cell phone charges related to Board business. Phil seconded. Vote 5-0. Cell phone charges can be reimbursed. Original phone bills are preferred for re-imbusement.

ACTION/FOLLOW-UP: None.

PURCHASE CARD TRANSACTIONS

The Board reviewed all purchases made by Vonda on the Purchase Card since the last board meeting. Marty motioned to accept all purchases. Brenda seconded. Vote 4-0

Marty motioned to re-enter executive session at 1:00 pm.
Brenda seconded. Vote 4-0

Issue 2007 #27 – Tele-conference with complainant.

Executive Session ended at 1:10 pm.

Marty motioned to vote on the following case from Executive Session:

Issue 2007 #27 – Vote 3-0. Vonda to send Suspension Order; Kate to draft Statement of Charges and Consent Agreement.

TREASURER'S REPORT

Cash Balance as of February 28, 2007
\$78,590.32

DEPOSITS SINCE LAST BOARD MEETING

January 4, 2007	\$4,130.00
January 11, 2007	\$1,600.00
January 25, 2007	\$1,820.00
February 8, 2007	\$1,371.00
February 22, 2007	\$1,650.00

TOTAL DEPOSITS \$10,571.00

December disbursements	\$5,443.98
January disbursements	\$8,607.60

NEW BUSINESS

TOPIC: WVOTA membership / dues

FINDINGS/CONCLUSIONS: Board members are recommended, but not required, to join WVOTA. Dues will not be paid by the West Virginia Board of Occupational Therapy.

ACTION/FOLLOW-UP: None.

TOPIC: Supervision issues.

FINDINGS/CONCLUSIONS: Discussion held regarding a way to indicate on the website the level of supervision required for a new COTA. Also discussed whether there should be a maximum number of COTA's/Aides/Students that an OTR should actively supervise at one time.

ACTION/FOLLOW-UP: Vonda to add statement regarding supervision of new COTA's to licensee list on website, and also include in scrolling information on the homepage. Brenda to develop list of questions for survey to be sent with next Newsletter.

TOPIC: House and Senate Bills re: Sunset review process

FINDINGS/CONCLUSIONS: Proposed bills would move review process for Board of Occupational Therapy to 2012. The Board would like to keep the 2009 date for our review.

ACTION/FOLLOW-UP: Kate/Vonda to determine process to change Practice Act and Legislative Rules prior to 2012.

TOPIC: Digital Voice Recorder purchase

FINDINGS/CONCLUSIONS: Estimate for purchase of Digital Voice Recorder and transcription kit to be used for future investigations, Board meetings, and other possible uses, was discussed. Phil motioned to authorize purchase not to exceed \$350.00. Brenda seconded. Vote 4-0.

ACTION/FOLLOW-UP: Vonda to purchase Digital Voice Recorder and transcription kit.

financial

<u>VENDOR</u>	<u>DATE REC'D</u>	<u>AMOUNT</u>	<u>NOTE</u>
WorkForce WV	1/5/2007	\$76.00	Cathy Whalen unemployment for quarter ending Dec 31, 2006
Auditor's Office	1/11/2007	\$6.00	Transactions for December 2006
AG's Office	1/17/2007	\$259.00	Research, calls, letters regarding open investigations
IS&C	1/22/2007	\$150.00	EDP Accounting Services (payroll) - 2nd quarter
IS&C	2/14/2007	\$32.50	Personnel billing for 3rd qtr
IS&C	2/14/2007	\$15.21	teleprocessing, expenditures, transactions and accounts for Dec 06
Auditor's Office	2/14/2007	\$21.00	Transactions for January 2007
AG's Office	2/21/2007	\$133.00	Calls re: Ethics letter, complaint
Easy Computer LLC	2/27/2007	\$55.00	Assisting Comcast with internet connection problems
Easy Computer LLC	3/1/2007	\$1,265.35	Initial contract installment

Brenda motioned to pay all bills. Phil seconded. Vote 4-0.

correspondence

<u>correspondence</u>	<u>date rec'd</u>	<u>issue</u>
1 Brickstreet	1/23/2007	Renewal policy for Workers Comp and Employers Liability Ins
2 AOTA	1/29/2007	January 2007 Newsletter Mailed to Board Members 2/21/07
3 Board of Risk and Ins Mgmt	2/22/2007	FY 2008 Premium notice
4 WV Offices of the Insurance	2/26/2007	Notice of Workers' Comp Informational Meetings

Meeting adjourned at 2:58 p.m. following the signing of applications. The next Board meeting will be Friday, May 4th, 2007 at the Morgantown office from 11:00 – 3:00.



3041 University Avenue
2nd Floor, Suite 6
Morgantown, WV 26505
304-285-3150
www.wvbot.org

WVBOT MINUTES: January 5, 2007

MEMBERS PRESENT: Martin Douglas, Kathy Quesenberry, Brenda Hambric, Phil Simpson,
Gene Brooks

ABSENT:

ALSO PRESENT: Vonda Malnikoff

MEETING CALLED TO ORDER: 11:04 a.m.

Gene motioned to accept October 13, 2006 minutes. Phil seconded. Vote 5-0.

OLD BUSINESS

TOPIC: CLEAR TRAINING

FINDINGS/CONCLUSIONS: Marty did not attend the conference on September 14-16, 2006.

ACTION/FOLLOW-UP: **Vonda will schedule Marty for the next available conference. Spring 2007 conference in Orlando is still tentative. Vonda to follow-up.**

TOPIC: WVOTA Conference

FINDINGS/CONCLUSIONS: Paula motioned to have Marty represent the Board at the WVOTA annual conference in October. Marty will be compensated for all cost of preparation and attendance of conference. Gene seconded. Vote 3-0. Marty presented at the conference on 10/21/06.

ACTION/FOLLOW-UP: None.

TOPIC: West Virginia OT Facilities

FINDINGS/CONCLUSIONS: Kathy motioned a letter be issued from the Board requesting all facilities and agencies in West Virginia report all fraudulent abuse charges and complaints to the West Virginia Board of Occupational Therapy. Marty seconded. Vote 4-0. Kathy drafted letter and Diana distributed on 10/25/06.

ACTION/FOLLOW-UP: None.

Marty motioned to enter executive session at 11:10 am.

Gene seconded. Vote 5-0

EXECUTIVE SESSION

Issue 2006#19—Limited Permit expired. Case closed.

Issue 2006 #20—Investigation of Complaints in process.

Issue 2006#21— Investigation of Complaint in process.

Issue 2006#22— Investigation of Complaint in process.

Issue 2006#23—License granted. Case closed.

Issue 2006#24—Failed exam. Case closed.

Phil motioned to end Executive Session at 11:30 am.

Brenda seconded. Vote 5-0

PURCHASE CARD TRANSACTIONS

The Board reviewed all purchases made by Diana and Vonda on the Purchase Card since the last board meeting. Gene motioned to accept all purchases. Brenda seconded. Vote 5-0.

TREASURER'S REPORT

Cash Balance as of January 2, 2007
\$80,665.65

DEPOSITS SINCE LAST BOARD MEETING

October 19, 2006	\$3,070.00
November 1, 2006	\$3,000.00
November 15, 2006	\$5,270.00
November 22, 2006	\$6,080.00
November 30, 2006	\$7,505.00
December 5, 2006	\$8,360.00
December 7, 2006	\$7,180.00
December 14, 2006	\$8,420.00
December 21, 2006	\$6,890.00
December 28, 2006	\$3,780.00

TOTAL DEPOSITS \$59,555.00

September disbursements	\$3,873.21
October disbursements	\$6,383.76
November disbursements	\$8,683.54

NEW BUSINESS

TOPIC: Elect Disciplinary Committee

FINDINGS/CONCLUSIONS: Kathy motioned to continue with Marty as the Investigator for the Board, with the Executive Secretary providing assistance as needed, in lieu of disciplinary committee. Phil seconded. Vote 5-0.

ACTION/FOLLOW-UP: None

TOPIC: Renewal update

FINDINGS/CONCLUSIONS: Vonda gave update on 2007 renewal status. Epson printer failed during renewal season. Marty motioned to authorize purchase of new printer not to exceed \$400. Phil seconded. Vote 5-0

ACTION/FOLLOW-UP: Vonda to purchase new printer.

TOPIC: Easy Computer Contract Renewal

FINDINGS/CONCLUSIONS: Rob Barbato, Easy Computer LLC, presented proposal to renew contract in March 2007. Possible changes to the website were discussed, specifically making it possible to complete Complaint Form on-line, or as a saved file, to be submitted via email to the Board.

ACTION/FOLLOW-UP: Vonda to work with Rob on Complaint Form format; have final renewal contract available for approval at next Board meeting on 3/2/07.

TOPIC: Review of School based practice position statement

FINDINGS/CONCLUSIONS: Kathy proposed additional clarification be added to position statement regarding a COTA treating Medicaid covered students.

ACTION/FOLLOW-UP: Kathy to send additional statements to Vonda to revise position statement for approval at 3/2/07 Board meeting. Revised position statement will be distributed with next Newsletter.

TOPIC: Review of OTR/COTA Collaboration position statement

FINDINGS/CONCLUSIONS: Kathy proposed reviewing one section of Legislative Rules at each Board meeting in preparation for Sunset, beginning with Section 13-1-2.

ACTION/FOLLOW-UP: All Board members will review Section 13-1-2 and related OTR/COTA Collaboration position statement for discussion at 3/2/07 Board meeting.

TOPIC: Review of School Based Practice FAQ's in response to Board of Education question

FINDINGS/CONCLUSIONS: The specific question was in relation to the FAQ "Can the IEP committee change a related service such as OT, type of service/treatment or service delivery without an OT consent?" Based on the idea that a child's IEP is an integrated document which involves all people or disciplines working with the child, the IEP typically will not have OT specific goals. As such, any services/treatments included in the IEP can be changed by the team, with or without OT consent.

ACTION/FOLLOW-UP: Marty to respond to Jim Parker of the Board of Education.

TOPIC: Presentation of Office hours / Location on website

FINDINGS/CONCLUSIONS: Current presentation is not user-friendly.

ACTION/FOLLOW-UP: Rob changed the heading from "schedule" to "contact us". Vonda will work with Rob to also include this information on the homepage.

TOPIC: Presentation to WVU graduate students

FINDINGS/CONCLUSIONS:

ACTION/FOLLOW-UP: Marty and Vonda to give presentation on 1/16/07

TOPIC: Re-elect Board positions

FINDINGS/CONCLUSIONS: Phil motioned to keep positions as elected at 10/13/06 Board meeting. Gene seconded. Vote 5-0

ACTION/FOLLOW-UP: None

TOPIC: Cell phone reimbursement for Marty

FINDINGS/CONCLUSIONS: Gene motioned for Board to reimburse Marty for cell phone charges related to Board business. Phil seconded. Vote 5-0

ACTION/FOLLOW-UP: Vonda to contact Linda Lyter to determine procedures / limits for reimbursement of cell phone charges.

TOPIC: Holding Board meetings at other locations throughout the state

FINDINGS/CONCLUSIONS: Discussion was held as to whether board meetings should be held at various locations to make it easier for practitioners to attend. The conclusion was that this was a very good idea to consider during Sunset in order to solicit input from practitioners around the state. Otherwise, unless there was a specific need or reason to hold the meeting elsewhere, meetings would continue to be held at the Morgantown office.

ACTION/FOLLOW-UP: None

financial

VENDOR	DATE REC'D	AMOUNT	NOTE
1. Auditor's Office	11/14/2006	\$17.00	Transactions for October 2006
2. Auditor's Office	12/13/2006	\$11.00	Transactions for November 2006
3. AG's Office	10/17/2006	\$175.00	Calls re: board meeting; calls & research re: chiropractic questions
4. AG's Office	11/16/2006	\$133.00	Draft chiropractic letter; review board mtg minutes; emails re: investigator / disciplinary committee / executive session
5. AG's Office	12/19/2006	\$119.00	Draft ltr re: Ethics opinions; calls & research re: pending complaints
6. IS&C	10/17/2006	\$15.79	teleprocessing, expenditures, transactions and accounts for Aug 06
7. IS&C	10/31/2006	\$14.42	teleprocessing, expenditures, transactions and accounts for Sep 06
8. IS&C	11/16/2006	\$125.00	EDP Accounting Services (payroll) - 1st quarter
9. IS&C	12/14/2006	\$18.04	teleprocessing, expenditures, transactions and accounts for Oct 06
10. WV Div of Personnel	11/16/2006	\$32.50	Personnel billing for 2nd qtr
11. IS&C	1/4/2007	\$18.07	teleprocessing, expenditures, transactions and accounts for Nov 06

Gene motioned to pay all bills. Marty seconded. Vote 5-0.

correspondence

<u>correspondence</u>	<u>date rec'd</u>	<u>issue</u>
1.AOTA	10/31/2006	Received newsletter and Model Occupational Therapy Practice Act; mailed / emailed to board members 11/1/06
2. Brickstreet	11/21/2006	StreetSelect chosen as new provider organization
3. PEIA	11/14/2006 12/14/2006	Life insurance statements for November and December 2006
4. AOTA	12/8/2006	The American Journal of Occupational Therapy Nov/Dec 2006 issue
5. Attorney General's Office	12/4/2006	WV Ethics Commission Opinions
6. Brickstreet	1/2/2007	Certificate of Insurance 1/1/07 - 7/1/07
7. Inside Brickstreet	1/2/2007	Winter 2006 issue

ACTIONS ARE IN BOLD

Meeting adjourned at 2:45 p.m. following the signing of applications. The next Board meeting will be Friday, March 2nd, 2007 at the Morgantown office from 11:00 – 3:00.



3041 University Avenue
2nd Floor, Suite 6
Morgantown, WV 26505
304-285-3150
www.wybot.org

WVBOT MINUTES: October 13, 2006

MEMBERS PRESENT: Martin Douglas, Kathy Quesenberry, Brenda Hambric, Phil Simpson

ABSENT: Gene Brooks

ALSO PRESENT: Diana Harris and Vonda Malnikoff

MEETING CALLED TO ORDER: 11:29 a.m.

Kathy motioned to accept July 21, 2006 minutes. Marty seconded. Vote 4-0.

OLD BUSINESS

TOPIC: Resumes for board positions

FINDINGS/CONCLUSIONS: Appointments were made on September 1, 2006:

Kathy Quesenberry, OTR/L, Phil Simpson, OTR/L, Brenda Hambric, COTA/L, Gene Brooks, Consumer Member; Board will elect officers at end of meeting (see page 5)

ACTION/FOLLOW-UP: None.

TOPIC: Executive Secretary Position

FINDINGS/CONCLUSIONS: Vonda Malnikoff accepted position as Executive Secretary and began training September 5, 2006.

ACTION/FOLLOW-UP: None.

TOPIC: CLEAR TRAINING

FINDINGS/CONCLUSIONS: Marty did not attend the conference on September 14-16, 2006.

ACTION/FOLLOW-UP: **Vonda will schedule Marty for the next available conference.**

TOPIC: WVOTA Conference

FINDINGS/CONCLUSIONS: Paula motioned to have Marty represent the Board at the WVOTA annual conference in October. Marty will be compensated for all cost of preparation and attendance of conference. Gene seconded. Vote 3-0.

ACTION/FOLLOW-UP: **Marty to attend and present at WVOTA conference.**

Marty motioned to enter executive session at 12:09 pm.

Phil seconded. Vote 4-0

EXECUTIVE SESSION

Issue 2006#15—Marty turned in paperwork. **Case closed.**

Issue 2006 #18—Issue License. **Case closed.**

Issue 2005#16—Failed exam. **Case closed.**

Executive Session ended at 12:21 pm.

PURCHASE CARD TRANSACTIONS

The Board reviewed all purchases made by Diana on the Purchase Card since the last board meeting. Marty motioned to accept all purchases. Phil seconded. Vote 4-0.

TREASURER'S REPORT

Cash Balance as of October 4, 2006
\$40,033.49

DEPOSITS SINCE LAST BOARD MEETING

July 25, 2006--\$850.00
August 2, 2006--\$720.00
August 10, 2006--\$1340.00
August 22, 2006--\$1580.00
September 6, 2006--\$790.00
September 21, 2006--\$1463.00
October 4, 2006--\$1380.00

TOTAL DEPOSITS—8123.00

July disbursements--\$3902.41
August disbursements-\$5079.70

NEW BUSINESS

TOPIC: West Virginia OT Facilities

FINDINGS/CONCLUSIONS: Kathy motioned to have all facilities in West Virginia report all fraudulent abuse charges and complaints to the West Virginia Board of Occupational Therapy. Marty seconded. Vote 4-0.

ACTION/FOLLOW-UP: **Kathy is to draft letter and forward to Diana for distribution.**

TOPIC: Cut-off date for new licensees / renewals

FINDINGS/CONCLUSIONS: Marty motioned to set October 1st as cut-off date for new licensees not requiring renewal. Phil seconded. Vote 4-0.

ACTION/FOLLOW-UP: **None.**

financial

VENDOR	DATE REC'D	AMOUNT	NOTE
1. Auditor's Office	8/10,	\$7.00	Transactions for July and August 2006
	9/12/2006	\$15.00	
Auditor's Office	10/12/2006	\$7.00	Transactions for September 2006
2. AG's Office	7/12,	\$7.00	Call re: board meeting and review of board minutes
	7/31/2006	\$21.00	
3. IS&C	8/14/2006	\$175.00	EDP Accounting svcs - 4th quarter
IS&C	9/19/2006	\$16.46	teleprocessing, expenditures, transactions and accounts for July 06
4. WV Div of Personnel	8/29/2006	\$32.50	Personnel billing for 1st qtr
5. Licensing Bd. Assoc.	10/5/2006	\$35.00	membership fee – Marty Douglas
6. Work Force	10/10/2006	\$116.00	Cathy Whalen unemployment for quarter ending Sept. 30, 2006

Marty motioned to pay all bills. Phil seconded. Vote 4-0.

Actions are in bold.

correspondence

<u>correspondence</u>	<u>date rec'd</u>	<u>issue</u>
1. Brickstreet	9/7/2006	Premium Audit for policy period 1/1 to 7/1/2006
2. AOTA	8/1/2006	Newsletter - Tennessee updated Practice Act; State conference calendar Mailed to members on 8-1-06
3. Stateline	8/8/2006	Open govt mtgs more accessible; teens prohibited from cell phone usage while driving
	8/9/2006	New interns in capitol; youth smoking declines in WV; state smoking restrictions updated
4. Purchasing Division	8/22/2006	New mileage rate = 44.5
5. Gov office	9/6/2006	New board appointments, Phil Simpson, Brenda Hambric, Kathy Quesenberry, Gene Brooks
6. ACOTE	9/7/2006	Final OT and OTA standards and interpretive guidelines

- | | | |
|----------------------------|------------|--|
| 7. Brickstreet | 9/12/2006 | Brickstreet announces PPO, Safety as a profit center |
| 8. BRIMS | 9/21/2006 | Liability Insurance Questionnaire
Diana completed and submitted on 9/21/06 |
| 9. PEIA | 9/15/2006 | Life insurance booklets and statements |
| 10. Board of Chiropractic | 9/27/2006 | letter re: chiropractors as physicians
Diana spoke w/ Kate; Kate is drafting letter; Diana to send letter |
| 11. Dept of Admin | 9/28/2006 | Dept of Admin seeking Accounting technician |
| 12. WV Assoc of Lic Boards | 9/27/2006 | Board meeting minutes |
| 13. email Stacey Gracey | 9/14/2006 | ? Re: referrals from Psychologist, Neuropsychologist and Psychotherapist
Diana to email Stacey for more information. |
| 14. Auditor's Office | 10/10/2006 | Citi Bank NA changed name to Citi Bank South Dakota |
| 15. Brickstreet | 10/10/2006 | Annual meeting of members of WV employers' mutual insurance company |
| 16. AOTA | 10/12/2006 | OT model Practice Act approved |

ACTIONS ARE IN BOLD

Marty motioned to nominate Kathy as President / Chairperson. Phil seconded. Vote 4-0.
Phil motioned to nominate Marty as Secretary / Treasurer. Kathy seconded. Vote 4-0.

Meeting adjourned at 3:00 p.m. following the signing of applications. The next Board meeting will be Friday, January 5th, 2007 at the Morgantown office from 11:00 – 3:00.

3041 University Avenue
2nd Floor, Suite 6
Morgantown, WV 26505
304-285-3150
www.wybot.org

WVBOT MINUTES: July 21, 2006

MEMBERS PRESENT: Paula Sisler, Eugene Brooks, and Martin Douglas

ABSENT: Lenny Fink

ALSO PRESENT: Diana Harris and Vonda Malnikoff

MEETING CALLED TO ORDER: 11:00 a.m.

Paula motioned to amend May 26, 2006 minutes.

NEW BUSINESS

TOPIC: WVBOT sign

FINDINGS/CONCLUSIONS: A sign is needed outside of the Board Office. Marty motioned to allot \$400.00 for Diana to purchase sign. Gene seconded. Vote 3-0.

ACTION/FOLLOW-UP: Diana is to purchase sign for outside of office building.

Gene seconded motion to amend May 26, 2006 with the above information. Vote 3-0.

OLD BUSINESS

TOPIC: Resumes for board positions

FINDINGS/CONCLUSIONS: Diana has been in contact with Scott Cosco. New appointments are being made; the Board is just waiting on the Governor's approval.

ACTION/FOLLOW-UP: Diana is to continue contacting the Governor's office until appointments are made.

TOPIC: Homepage of website

FINDINGS/CONCLUSIONS: Lenny prepared a brief summary for the website and Diana posted it on the website on June 1, 2006.

ACTION/FOLLOW-UP: None.

TOPIC: Copy machine rental

FINDINGS/CONCLUSIONS: Contract for copy machine was signed on May 31, 2006. Copier was installed on June 29, 2006.

ACTION/FOLLOW-UP: None.

TOPIC: Adobe Subscription

FINDINGS/CONCLUSIONS: Diana purchased Adobe on June 21, 2006. All files were converted and updated on the website.

ACTION/FOLLOW-UP: None.

TOPIC: WVBOT sign

FINDINGS/CONCLUSIONS: Diana purchased two signs from the Sign Factory in Morgantown for \$165.00. The Sign Factory installed the signs on 7-6-06

ACTION/FOLLOW-UP: None.

Paula motioned to enter executive session at 1:00 pm.

Gene seconded. Vote 3-0

EXECUTIVE SESSION

Issue 2006 #15—No findings. Marty is to finish paperwork. **CASE CLOSED.**

Issue 2006 #16—NBCOT exam failed, limited permit void. **CASE CLOSED.**

Issue 2006 #17—NBCOT exam failed, limited permit void. **CASE CLOSED.**

Issue 2006 #18—Applicant with disciplinary action in another state. Diana is to call state.

Issue 2006 #19—Applicant applied in 2002. Applicant must reapply due to lapse in time. **CASE CLOSED.**

Executive Session ended at 1:45 pm.

PURCHASE CARD TRANSACTIONS

The Board reviewed all purchases made by Diana on the Purchase Card since the last board meeting. Marty motioned to accept all purchases. Paula seconded. Vote 3-0.

TREASURER'S REPORT

Cash with Treasurer \$45,344.54

DEPOSITS SINCE LAST BOARD MEETING

5-30-06	\$1,125.00
6-07-06	\$760.00
6-15-06	\$1,130.00
6-21-06	\$1,140.00
6-28-06	\$1,280.00
7-11-06	\$1,570.00

Total deposits= \$7005.00

Total disbursements for May 2006=\$5,495.22

Total disbursements for June 2006=\$6,133.49

NEW BUSINESS

TOPIC: Executive Secretary Position

FINDINGS/CONCLUSIONS: Diana will be leaving the position as the Executive Secretary of the Board in November. This position was advertised and Vonda Malnikoff came to the meeting for an interview. The Board interviewed her. If hired, Ms. Malnikoff will start at \$18.00 per hour and she will be a .65 FTE working an average of 24-26 hours per week. Marty motioned to hire Ms. Malnikoff for the position of Executive Secretary. Gene seconded. Vote 3-0. If Ms. Malnikoff accepts the job offer she will start no earlier than August 14, 2006. She will work half days with Diana until Diana feels that she is competent. If job is accepted, Ms. Malnikoff will go the Auditor's training in September.

ACTION/FOLLOW-UP: Diana is to offer the job to Ms. Malnikoff.

TOPIC: Safety/Loss Control (BRIMS)

FINDINGS/CONCLUSIONS: Diana trained Board members on safety control and mailed questionnaire to BRIMS.

ACTION/FOLLOW-UP: None.

TOPIC: CLEAR TRAINING

FINDINGS/CONCLUSIONS: Paula motioned for Marty to be the investigator for the Board. Gene seconded. Vote 3-0.

ACTION/FOLLOW-UP: Marty is to go to CLEAR training to become a certified investigator in Alexandria, Virginia September 14-16. The Board will compensate Marty for all expenses for the training.

TOPIC: Firebox

FINDINGS/CONCLUSIONS: The office is in need of a firebox. Paula motioned for Diana to buy a Sentry Group Fire Safe for the cost of no more than \$54.00. Marty seconded. Vote 3-0.

ACTION/FOLLOW-UP: None.

TOPIC: WVOTA Conference

FINDINGS/CONCLUSIONS: Paula motioned to have Marty represent the Board at the WVOTA annual conference in October. Marty will be compensated for all cost of preparation and attendance of conference. Gene seconded. Vote 3-0.

ACTION/FOLLOW-UP: Marty to attend and present at WVOTA conference.

financial

VENDOR	DATE REC'D	AMOUNT	NOTE
1. Auditor's Office	6/14/06, 7/11/06	18 & 15	Transactions for May and June 2006
2. AG's Office	6/13/2006	\$91.00	licensing question, call from P. Sisler, board meeting
3. IS&C	6/29/2006	\$20.51	teleprocessing, expenditures, transactions and accounts May 06
IS&C	7/13/2006	\$31.41	teleprocessing, expenditures, transactions and accounts for June 06
4. Work Force	7/6/2006	\$180.00	Unemployment for Cathy Whalen
5. Brickstreet	6/27/2006	\$149.00	insurance 7/1/06-1/1/07 paid with p-card on July 6, 2006
6. Work Force	6/7/2006	\$136.00	Cathy Whalen unemployment submitted for payment on 5/31/06--disregard invoice
7. AG's Office	6/19/2006	\$56.00	unpaid invoices, this bill was overlooked, already voted on payment made on 6/20/06
8. BRIMS	7/18/2006	\$744.25	insurance coverage Quarter ending 9/30/06

Paula motioned to pay bills 1-4 and 8. Marty seconded. Vote 3-0

Actions are in bold.

correspondence

<u>correspondence</u>	<u>date rec'd</u>	<u>issue</u>
1. Stateline	6/13/2006	Toyota Motor Corp-10 anniversary, Guidelines for retirement gifts John Fisher-457 Retirement Plan
2. Sec. of State	6/13/2006	meeting notices will be accepted on-line only after 8/31/06
3. Email from Julie Kreps	6/21/2006	Colorado OT research, Diana responded on 6/21/06
4. BRIMS	6/27/2006	follow-up letter from loss control visit, Diana followed up on 6/28/06
5. Inside Brickstreet	6/27/2006	NCCI Rates, Premium Audits, Brickstreet agencies
6. Brickstreet	6/28/2006 7/13/2006	certificate of insurance 7/1/06-1/1/07 info on renewals; Nation Council on Compensation Insurance classifications
7. Dept. of Revenue	6/1/07, 6/28/2006	2007 expenditures schedule, approved 2007 expenditures schedule Diana signed and sent to dept. of revenue on 6/1/06
8. BRIMS	6/29/2006	certificate of liability insurance 7/1/06-7/1/07
9. AOTA	7/11/2006	AOTA's Model OT Practice Act, needs to be reviewed and returned Diana made copies; Board members took home and will mail input to AOT
10. NBCOT	7/11/2006	Rule-writing, OTR and COTA Practice Skills, app. For bd. of directors
11. Grady Bowyer	7/11/2006	email, by-law change on association of licensing boards agenda
12. Dept. of Revenue	7/11/2006	Address and Authorized Personnel Form Diana sent to Marty for signature and he will forward to state 7/11/06. Marty sent to state.
13. Purchasing Division	6/12/2006	Fixed Assets, Inventory Management Diana filled out and sent back to purchasing division
14. NBCOT	7/19/2006	Visa Credential verification certificates issued in second quarter 2006
15. Auditor's Office	7/19/2006	auditor's conference; mandatory p-card training and ethics purchasing session Diana must fill out registration for someone to attend
16. PEIA	7/12/2006	insurance statement

ACTIONS ARE IN BOLD

Meeting adjourned at 2:30 p.m. following the signing of applications. The next Board meeting will be determined after new Board appointments have been made.

Congratulations to the following new licensees:

OT(R)/L-

Sarah Golden
Ashley Bottorf
Lezlee Haynie
Amy Rogar
Alayna Adams

Amanda Burgoon
Kristi DeLeurere
Susan Gonshor
Margaret Orth

(C)OTA/L-

Sarah Williams
Rebecca Kessler
Tiffany White

Limited Permits-

OTA-

Jennifer Scavo
Chandra Carpenter
Heather Cox
Patrick Bowyer
Loretta "Dee" Hatcher

OT-

Scott Fleshman
Kristen Martin

West Virginia Board of Occupational Therapy

**Annual Report
2007-2008**

Active Licensees

Active Licensees

6/30/08

COTA/L-OTR/L	Last Name	First Name	Middle Name	WV#	Licensure Status
COTA/L	Abele	Jackie	Lynn	C1615	Good Standing
OTR/L	Abella	Maria Minerva	Bordallo	827	Good Standing
COTA/L	Abouhosn	Khaled	Jaudat	C1036	Good Standing
COTA/L	Absher	Carlene	Michele	C1526	Good Standing
OTR/L	Acord	Stephania	Amanda	1059	Good Standing
OTR/L	Adams	Alayna	Dawn	1279	Good Standing
OTR/L	Adams	Carrie	Beth	1074	Good Standing
OTR/L	Adams	Linda	Kay	1344	Good Standing
OTR/L	Adams	Linda	Kay	C1188	Good Standing
OTA/L	Adams	Stephanie	Lynn	1372	Good Standing
OTR/L	Adams	Stephanie	Lynn	1372	Good Standing
COTA/L	Adkins	Amy	Juanita	C1141	Good Standing
OTR/L	Adkins	Christina	Lynn	1128	Good Standing
COTA/L	Alden	Jeanette	Diane	C1604	Good Standing
OTR/L	Alford	Robert	William	1016	Good Standing
OTR/L	Allen	Deborah	Doleski	123	Good Standing
OTR/L	Allen	Jennifer	Marie	1229	Good Standing
OTR/L	Alvarez	Meridith	Catherine	1187	Good Standing
OTR/L	Alvey	Vicki	Lee	263	Good Standing
OTR/L	Ambrose	Kristina	Marie	1103	Good Standing
OTR/L	Amuthavalli	Anne	Navaneetha	444	Good Standing
OTR/L	Anderson	David	James	932	Good Standing
OTR/L	Anderson	Todd	Michael	833	Good Standing
OTR/L	Ardire	Deborah	Rose	1298	Good Standing
OT/L	Armstrong	Richard	Norman	213	Good Standing
OTR/L	Arnold	Joan	Kathleen	589	Good Standing
OTR/L	Ashby	Jennifer	Susan	856	Good Standing
COTA/L	Ayers	Marsha	Lynne	C1250	Good Standing
OTR/L	Aylor-Biggs	Raegan	Whitney	1160	Good Standing
OTR/L	Baer	Donna	Jean	1305	Good Standing
COTA/L	Bailey	Andrea	Ruth	C1626	Good Standing
COTA/L	Baker	Rosemary	Lannen	C1347	Good Standing
OTR/L	Ball	Monica	Kristen	934	Good Standing
COTA/L	Ball	Shaunda	Lynn	C1505	Good Standing
OTR/L	Ball	Susan	Annette	C1436	Good Standing
COTA/L	Ballenger	Tanya	Dawn	C1512	Good Standing
OTR/L	Banerjee	Abhijit		850	Good Standing
OTR/L	Banzon	Jasper	Sorongon	1092	Good Standing
OTR/L	Bare	Brian	Joseph	826	Good Standing
COTA/L	Barr	Heather	Denise	C1640	Good Standing
OTR/L	Barrick	Judith	Rose	310	Good Standing
COTA/L	Barrow	Danielle	Marie	C1433	Good Standing
COTA/L	Barte	Marianne	Livia	C1094	Good Standing
COTA/L	Bartram	Phillip	Holbrook	C1553	Good Standing
OTR/L	Bauer	Amanda	Joyce	1350	Good Standing
COTA/L	Beal	Hollie	Ann	C1671	Good Standing
OTR/L	Beard	Joan	Elaine	371	Good Standing
OTR/L	Becker	Rosalyn		289	Good Standing
OTR/L	Beckett	Rebecca	Ann	899	Good Standing
OTR/L	Beeman	Emily	M.	1345	Good Standing
OTR/L	Been	Franklin	Ray	1082	Good Standing
OTR/L	Bennett	Susan	Nicole	1273	Good Standing
OTR/L	Bennington	Crystal	Gayle	1131	Good Standing
OTR/L	Berns	Kelley	A.	1314	Good Standing

Active Licensees

6/30/08

COTA/L-OTR/L	Last Name	First Name	Middle Name	WV#	Licensure Status
OTR/L	Berry	W.	Bradley	742	Good Standing
OTA/L	Bess	Mistie	Dawn	C1607	Good Standing
OTR/L	Bettem	Kelly	Dawn	1147	Good Standing
OTR/L	Bevil	Tina	Marie	233	Good Standing
OTR/L	Bicol Jr.	Francisco	Casio	1270	Good Standing
OTR/L	Biller	Lisa	Dawn	1179	Good Standing
OTR/L	Bills	Angela	Renee	1352	Good Standing
COTA/L	Bini	Shellie	Marie	C1630	Good Standing
COTA/L	Bittinger	Jessica	Lynn	C1644	Good Standing
COTA/L	Black	Jeffery	Todd	C1399	Good Standing
OTR/L	Black	Sarah	VanR.	1332	Good Standing
COTA/L	Black	Sarah	VanR.	C1360	Good Standing
OTR/L	Blake	Rochelle	Leigh	1194	Good Standing
OTR/L	Blevins	Mallerie	Jane	244	Good Standing
COTA/L	Blizzard	Emily	Gail	C1247	Good Standing
OTR/L	Blose	Kathryn	Elizabeth	685	Good Standing
OTR/L	Blosser	Kara	Beth	900	Good Standing
OT/L	Blosser	Sarah	Proffitt	1208	Good Standing
COTA/L	Blubaugh	Darlene	K	C1612	Good Standing
OTR/L	Boggess	Connie	Sue	1239	Good Standing
COTA/L	Boggs	Susan	Michelle	C1319	Good Standing
OTR/L	Boice	Jennifer	Lynn	1240	Good Standing
COTA/L	Bolen	Lorrie	Ann	C1033	Good Standing
OTR/L	Bootcheck	Daren	Scott	1142	Good Standing
OTR/L	Bowe	Ashley	Nichole	1274	Good Standing
OTR/L	Bowers	Melonie	Beth	1164	Good Standing
OTR/L	Bowman	Leslie	Whitman	842	Good Standing
COTA/L	Bowman	Sharon		C1648	Good Standing
COTA/L	Bowyer	Patrick	Scott	C1596	Good Standing
COTA/L	Boyd	Amber	Ashley Rein	C1556	Good Standing
COTA/L	Boyd	Susan	Rae	C1388	Good Standing
COTA/L	Bradley	Shelley	Dawn	C1528	Good Standing
OTR/L	Bragg	Dawn	Marie	580	Good Standing
OTR/L	Brennan	Amy	Frances	1267	Good Standing
COTA/L	Briggs	Carla	Mary	C1660	Good Standing
OTR/L	Brinkley	Katie	Suzanne	1122	Good Standing
OTR/L	Brodegard	Charles	Thomas	745	Good Standing
OTR/L	Brodegard	Lydia	Rachele	1238	Good Standing
OTR/L	Brogley	Kevin	Michael	775	Good Standing
OTR/L	Brooks	Veronica	Sue	481	Good Standing
COTA/L	Brown	Clara	Lynn	C1515	Good Standing
OTR/L	Brown	Elizabeth	Grant	1340	Good Standing
OTR/L	Brown	Jennifer	Michelle	1061	Good Standing
COTA/L	Browning	Carolynn		C1344	Good Standing
OTR/L	Browning	Jason	Todd	1145	Good Standing
OTR/L	Bruce	Jessica	Ann	1316	Good Standing
OTR/L	Brumley	Jason	Wayne	1245	Good Standing
COTA/L	Bryant	Audrey	Midkiff	C1559	Good Standing
COTA/L	Bucklen	Michelle	Elaine	C1424	Good Standing
OTR/L	Burgess	Heidi	Jill	1140	Good Standing
OTR/L	Burgess	Phebe	Elizabeth	630	Good Standing
OTR/L	Burgess	Stephanie	Yvonne	467	Good Standing
OTA/L	Burian	Gary	Leonard	C1021	Good Standing

Active Licensees

6/30/08

COTA/L-OTR/L	Last Name	First Name	Middle Name	WV#	Licensure Status
OTR/L	Burns	Amy	Jo	984	Good Standing
OTR/L	Butler	Robbin	Lee	258	Good Standing
OTR/L	Butts	Jamie	Michelle	1178	Good Standing
OTR/L	Bynum	Harriet	Edna	851	Good Standing
COTA/L	Bynum	Malcolm	Ward	C1500	Good Standing
COTA/L	Byrne	Mary	Abajian	C1446	Good Standing
OTR/L	Cade	Jennifer	Frances	1193	Good Standing
COTA/L	Cady	Tawnya	Linn	C1643	Good Standing
OTR/L	Cain	Brianna	Lee	1192	Good Standing
COTA/L	Caldrone	Jennifer	Lynne	C1383	Good Standing
OTA/L	Campbell	Sandra	Sue	C1617	Good Standing
COTA/L	Campbell	Tiffany	Nicole	C1594	Good Standing
OTR/L	Cardany	Elizabeth	Margaret	1116	Good Standing
OTR/L	Cardany	Scott	Ryan	1105	Good Standing
COTA/L	Carpenter	Chandra	Renee	C1600	Good Standing
COTA/L	Carson	Lori	Ann	C1468	Good Standing
OTR/L	Carson	Raji	Kathleen	993	Good Standing
OTR/L	Carte	Jami	Lynn	1060	Good Standing
OTR/L	Carter	Diana	Jo	1233	Good Standing
OTR/L	Carter	Shanna	Michelle	1125	Good Standing
OTR/L	Carter	Shawna	Renee	935	Good Standing
COTA/L	Carver	Heather	Michelle	C1629	Good Standing
COTA/L	Carver	Rhonda	Lynn	C1071	Good Standing
OTR/L	Casari	Cherie	A.	1034	Good Standing
COTA/L	Casebolt	Brenda	Lee	C1425	Good Standing
OTR/L	Castilla	Lisa	Marie	878	Good Standing
COTA/L	Casto	Curtis	Clark	C1111	Good Standing
OTR/L	Casto	Valerie	Virginia	150	Good Standing
COTA/L	Chaffin	Alesa	Adrienne	C1411	Good Standing
OTR/L	Chandler	Dana	Jo	912	Good Standing
OTR/L	Chapman	Bobbie	Jo	502	Good Standing
COTA/L	Chernutan	Wendi	Oxley	C1577	Good Standing
COTA/L	Cherok	Amy	Lynne	C1391	Good Standing
OTR/L	Chesnut	David	Clark	265	Good Standing
OTR/L	Childers	Amy	Danielle	966	Good Standing
OTR/L	Chovan	Chris	Daryl	1264	Good Standing
OTR/L	Cichowicz	Richard	Edward	818	Good Standing
COTA/L	Cisco	Martha	Lee	C1069	Good Standing
OTR/L	Citerone	Kathy	Maureen	1175	Good Standing
COTA/L	Clark	Emilie	Isabella	C1276	Good Standing
OTR/L	Clark	Heather	Lee	438	Good Standing
COTA/L	Clark	Joan	Parker	C1196	Good Standing
COTA/L	Clark	Melissa	Dawn	C1541	Good Standing
COTA/L	Clarkson	Heather	Irene	C1570	Good Standing
OTR/L	Clay	Mildred	Susie	453	Good Standing
OTR/L	Cliff	Cindy	Leigh	623	Good Standing
COTA/L	Cobb	Alicia	Ann	C1477	Good Standing
OTR/L	Coggins	Gina	Marie	583	Good Standing
COTA/L	Cohee-Steerman	Cynthia	B.	C1608	Good Standing
OTR/L	Colaianni	Donna	Jeanne	1251	Good Standing
OTR/L	Cole	Amanda	Leigh	1225	Good Standing
COTA/L	Collins	Amanda	Lynn	C1490	Good Standing
COTA/L	Colucci	Erica	D	C1622	Good Standing

Active Licensees

6/30/08

COTA/L-OTR/L	Last Name	First Name	Middle Name	WV#	Licensure Status
OTR/L	Colwell	Christine	Nicole	1371	Good Standing
OTR/L	Conley	Carolyn	Louise	1217	Good Standing
OTR/L	Conley	Mary	Theresa	1123	Good Standing
OTR/L	Connolly	Nichole	Eve	1373	Good Standing
COTA/L	Cook	Jillian	Renae	C1564	Good Standing
OTR/L	Cooper	Molly	Dale	1069	Good Standing
COTA/L	Cooper	Susan	Page	C1050	Good Standing
OTR/L	Cormack	Elizabeth	Mary	695	Good Standing
OTR/L	Coulter	Jill	Elizabeth	906	Good Standing
COTA/L	Coulter	Staci	Dawn	C1609	Good Standing
COTA/L	Cox	Heather	Ashley	C1598	Good Standing
OTR/L	Craiger	Deanna	Lynn	1197	Good Standing
OTR/L	Crane	Shelby	Dyan	1337	Good Standing
OTR/L	Criniti	Amber	Marie	1180	Good Standing
COTA/L	Cromer	Emily	Marie	C1618	Good Standing
OTR/L	Cronin	Anne	Frances	709	Good Standing
OTR/L	Crosby	Zachary	Abraham	702	Good Standing
OTR/L	Crum	Teresa	G.	1338	Good Standing
COTA/L	Cumpton	Helen	Michelle	C1566	Good Standing
OTR/L	Cupini	Sondra	Marie	692	Good Standing
OTR/L	Daggett	Toby	Dean	1015	Good Standing
OTR/L	Damm	Cara	Nicole	1032	Good Standing
OTA/L	Daniels	Michelle	Ann	C1576	Good Standing
OTR/L	Daniels	Shannon	Kay	1258	Good Standing
OTR/L	Dantry	Jami	Marie	1020	Good Standing
OT/L	Daub	Amy	Christine	961	Good Standing
COTA/L	Davidson	Deborah	Lee	C1510	Good Standing
OTR/L	Davis	Diana	Rae	621	Good Standing
COTA/L	Davis	Lorraine	Marie	C1442	Good Standing
OTR/L	Davis	Lucas	Benjamin	1143	Good Standing
COTA/L	Davis	Roxanna		C1496	Good Standing
COTA/L	Davis	Shirley	Jean	C1291	Good Standing
OTR/L	Davis	Tonya	Lynn	546	Good Standing
OTR/L	Dawson	Krista	Kay	1135	Good Standing
OTR/L	Deal	Michele	Lynn	869	Good Standing
COTA/L	DeHart	Jamie	Ann	C1409	Good Standing
OTR/L	DeLeurere	Kristi	Lynne	1277	Good Standing
OTR/L	Demi	Amy	Sue	880	Good Standing
COTA/L	Dennis	Erica	Lynn	C1335	Good Standing
OTR/L	Dent	Alexandra	Ekels	1312	Good Standing
COTA/L	Dent, Jr.	Harold	Thomas	C1426	Good Standing
OTR/L	Destito	Jennifer	Nicole	943	Good Standing
OTR/L	DeWitt	Laura	June	457	Good Standing
OTR/L	Diamond	Candace	Michele	1320	Good Standing
COTA/L	Dickens	Ashley	Dawn	C1656	Good Standing
OTR/L	Dignan	Janet	Marie	344	Good Standing
OTR/L	Dillow	Laura	Melissa	325	Good Standing
COTA/L	Dingess	James	Ray	C1543	Good Standing
OTR/L	Dodson	Catherine	Diane	1198	Good Standing
COTA/L	Dominick	Joseph	James	C1557	Good Standing
OTR/L	Donaldson	Shawn	Paul	857	Good Standing
OTR/L	Dooley	Ligeia	Mae	1063	Good Standing
OTR/L	Dorgan	Michele	Elizabeth	193	Good Standing

Active Licensees

6/30/08

COTA/L-OTR/L	Last Name	First Name	Middle Name	WV#	Licensure Status
OTR/L	Dorian	Molly	Renee	1282	Good Standing
COTA/L	Dotson	Amanda	Sue	C1624	Good Standing
OTR/L	Douglas	Martin	Kent	366	Good Standing
COTA/L	Duckworth	Carrie	Lynn	C1396	Good Standing
COTA/L	Dumm	Ann	Denise	C1005	Good Standing
COTA/L	Dunfee	Kristi	Lynn	C1611	Good Standing
OTA/L	Durgin	David	Merle	C1306	Good Standing
COTA/L	Durham	Letitia	Ardella	C1487	Good Standing
OTR/L	Durst	Stephanie	Raye	1304	Good Standing
OTR/L	Dziak	Jason		799	Good Standing
COTA/L	Eckman	Dawn	Renee	C1666	Good Standing
COTA/L	Eller	Tammy	Rennee	C1544	Good Standing
COTA/L	Elliott	Michael	Loye	C1060	Good Standing
OTR/L	Epling	Robert	Shane	1096	Good Standing
OTR/L	Epperly	Kelly	Jo	1300	Good Standing
OTR/L	Erzkus	Cynthia	Lou	876	Good Standing
COTA/L	Escobedo	Jennifer	Lee	C1639	Good Standing
OTR/L	Eskins	Lisa	Knierim	1124	Good Standing
OTR/L	Estep	Lydia	Eleanor	266	Good Standing
OTR/L	Ethridge	Katie	Taylor	1310	Good Standing
COTA/L	Eubank	Misty	May	C1520	Good Standing
OTR/L	Evans	Donna	Jean	1241	Good Standing
COTA/L	Evans	Sara	Faye	C1485	Good Standing
OTR/L	Evans,II	Charles	Edward	950	Good Standing
OTR/L	Fabbri	Erik	Stephen	917	Good Standing
OTA/L	Fawley	Renee	Denise	C1334	Good Standing
OTR/L	Feehley	Susan	Elaine	1308	Good Standing
COTA/L	Ferguson	Amanda	Whitney	C1389	Good Standing
OTR/L	Ferrari	Vincentia	Jean	1358	Good Standing
OTR/L	Fertile	Kristi	Lynn	1364	Good Standing
OTR/L	Filak	Stacy	Renee	1200	Good Standing
OTR/L	Fink	Leonard	Besso	436	Good Standing
COTA/L	Finley	Patricia	Louise	C1104	Good Standing
COTA/L	Fitzgerald	Angela	Renee	C1239	Good Standing
OTR/L	Fizer	Shelly	Ann	979	Good Standing
OTR/L	Fleishman	Christopher	Scott	1283	Good Standing
OTR/L	Folk	Brandi	Marie	1154	Good Standing
OTR/L	Ford	Danielle	Renee	983	Good Standing
OTR/L	Ford	Tiffany	Nicole	1085	Good Standing
OTR/L	Forrest	Adam	Collins	637	Good Standing
OTR/L	Fortney	Dannette	Noel	711	Good Standing
COTA/L	Foster	Heather	Dawn	C1440	Good Standing
OTR/L	France	Christine	Renee	1367	Good Standing
COTA/L	Franchi	Sherry	Ann	C1378	Good Standing
OTR/L	Franchi	Sherry	Ann	1355	Good Standing
COTA/L	Francis	Tiffany	Renee	C1551	Good Standing
COTA/L	Frankenberry	Mary	Patricia	C1514	Good Standing
COTA/L	Franko	Amanda	Arline	C1103	Good Standing
OTR/L	Friedman	Susan	Sheryl	1108	Good Standing
OTR/L	Friel	Stephanie	Amanda	1341	Good Standing
OTR/L	Fugate	Bryan	Todd	377	Good Standing
OTR/L	Gass	Krista	Michele	1281	Good Standing
OTR/L	Gaughan	Amy	Lynne	1365	Good Standing

Active Licensees

6/30/08

COTA/L-OTR/L	Last Name	First Name	Middle Name	WV#	Licensure Status
COTA/L	George	Kimberly	Sue	C1586	Good Standing
COTA/L	Gesualdo	Diane	Renee	C1539	Good Standing
OTR/L	Gilbert	Lois	Rosalie	1378	Good Standing
COTA/L	Giles	Shirley	Louise	C1651	Good Standing
OTR/L	Gillette	Tevin	Michele	1244	Good Standing
OTR/L	Gompers	Sarah	Lucinda	1077	Good Standing
OTR/L	Goodall	Leslie	Nancy	375	Good Standing
COTA/L	Gossett	Carol	Ann	C1064	Good Standing
COTA/L	Gottschling	Ai	Hua	C1242	Good Standing
OTR/L	Gould	David	Alan	169	Good Standing
OTR/L	Gracey	Stacey	Lynne	941	Good Standing
OTR/L	Graebe	Garth	Lee	995	Good Standing
OTR/L	Gray	Noah	Madison	500	Good Standing
COTA/L	Green	Michael	Brian	C1379	Good Standing
COTA/L	Griffin	Rosemary		C1587	Good Standing
OTR/L	Grimes	Darlene	Louise	992	Good Standing
OTR/L	Grimes	Diane	Marie	1190	Good Standing
OTR/L	Grimes	Parker	Hall	891	Good Standing
COTA/L	Grimes	Thomas	Christopher	C1474	Good Standing
OTR/L	Griswold	Dwayne	Curtis	1226	Good Standing
OT/L	Grooms	Carolyn	Sue	1262	Good Standing
COTA/L	Grubb	Matthew	Gregory	C1616	Good Standing
COTA/L	Grubb	Tara	Michelle	C1658	Good Standing
COTA/L	Gunnoe	Julie	Lynn	C1579	Good Standing
COTA/L	Guthrie	Amanda	Leigh	C1625	Good Standing
COTA/L	Guthrie	Stacey	Lynette	C1404	Good Standing
COTA/L	Gwinn	Patricia	Ruth	C1465	Good Standing
COTA/L	Hager	Julie	Ann	C1619	Good Standing
OTR/L	Hager	Mary	Agnes	005	Good Standing
OTR/L	Haggerty	Connie	Elaine	1062	Good Standing
OTR/L	Halkett	Elizabeth	Mary	610	Good Standing
OTR/L	Hall	Michelle	Lynne	1374	Good Standing
OTR/L	Hambric	Brenda	Gaye	1359	Good Standing
COTA/L	Hambric	Brenda	Gaye	C1361	Good Standing
OTR/L	Hamelin	Scott	Gregory	1028	Good Standing
OTR/L	Hamilton	Ester	Lee	955	Good Standing
OTR/L	Hammond	Jennifer	Lynn	1132	Good Standing
OTR/L	Hammond	Robert	J	1296	Good Standing
OTR/L	Hamrick	Neha	Ashok	1053	Good Standing
OTR/L	Haney	Amber	Elizabeth	1213	Good Standing
COTA/L	Hanshew	Alicia	Ann	C1573	Good Standing
OTR/L	Harbert	Julie	Beth	1357	Good Standing
OTR/L	Harlan	Jennifer	Ann	1237	Good Standing
OTA/L	Harlan	Ryan	Chrisopher	C1317	Good Standing
OTR/L	Harman-Coatswortl	Tammy	Elaine	694	Good Standing
OTA/L	Harne	Cecelia	Linda	C1461	Good Standing
COTA/L	Harrah	Susan	Bunny	C1415	Good Standing
OTA/L	Harris	Sharon	Kay	C1542	Good Standing
COTA/L	Harris	Tina	Lynn	C1143	Good Standing
OTR/L	Hartofelis	Michael		834	Good Standing
OTR/L	Hastings	Larissa	Idalmis	1089	Good Standing
OTR/L	Hastings	Leon		1121	Good Standing
COTA/L	Hatcher	Loretta "Dee"	Denise	C1597	Good Standing

Active Licensees

6/30/08

COTA/L-OTR/L	Last Name	First Name	Middle Name	WV#	Licensure Status
OTR/L	Hatfield	Brian	Anthony	1009	Good Standing
OTR/L	Hawes	Cheryl	Himes	823	Good Standing
OTR/L	Hawkins	Dana	Lynn	1001	Good Standing
COTA/L	Hawkins	Joan	Elizabeth	C1395	Good Standing
OTR/L	Hazelett	Megan	Michelle	1168	Good Standing
COTA/L	Heath	Lisa	Marie	C1495	Good Standing
OTR/L	Hedrick	Meagan	Ann	1327	Good Standing
OTR/L	Heise	Christy	Louise	1331	Good Standing
OTR/L	Helbig	Sarah	Nicole	1275	Good Standing
OTR/L	Henderson	Olivia	Carol	1199	Good Standing
OTR/L	Henderson	Suzanna	LaDonna	1319	Good Standing
COTA/L	Henderson	Troy	William	C1155	Good Standing
OTR/L	Henryson	Barbara	Jean	294	Good Standing
COTA/L	Hess	Gary	Michael	C1058	Good Standing
OTR/L	Hildebrand	Barbara	Rose	1324	Good Standing
COTA/L	Hill	Bambi	Lee	C1394	Good Standing
COTA/L	Hill	Carrie	Elizabeth	C1421	Good Standing
OTR/L	Hnottavange	Loretta	Brooke	1106	Good Standing
OTR/L	Holbrook	Ashlie	Jill	1303	Good Standing
COTA/L	Holcomb	Amber	Faith	C1631	Good Standing
OTA/L	Holdren	Meleeia	Faye	C1525	Good Standing
OTR/L	Holsen	Suzanne	Renee	793	Good Standing
OTR/L	Hopkins	Jeffery	Donald	184	Good Standing
OTR/L	Hopkins	Kimberly	Michelle	1151	Good Standing
OTR/L	Hornsby	Marlo	Renee	1356	Good Standing
COTA/L	Hornsby	Marlo	Renee	C1405	Good Standing
COTA/L	Horst	Arlene	Joy	C1116	Good Standing
OTR/L	Hott	Sali	Dior	606	Good Standing
COTA/L	House	Jennifer	Renee	C1635	Good Standing
OTR/L	Howell	Justina	DeJang	1325	Good Standing
COTA/L	Huber	Tim	Paul	C1278	Good Standing
OTR/L	Hudson	Julia	Hicks	1307	Good Standing
COTA/L	Huffman	Curtis	William	C1662	Good Standing
COTA/L	Huffman	Keith	Allan	C1200	Good Standing
COTA/L	Huffman	Stephanie	Diane	C1653	Good Standing
COTA/L	Hughes	Jaqueline	Annette	C1482	Good Standing
OTR/L	Iumbertson-Groga	Autumn	Elizabeth	1127	Good Standing
OTR/L	Hunger	Rachel	Dawn	1370	Good Standing
OTR/L	Hunt	Janet		134	Good Standing
COTA/L	Hunter	Cheryl	Ann	C1055	Good Standing
COTA/L	Hupp	Sonja	Eugenia	C1572	Good Standing
COTA/L	Hurley Jr.	James	Arthur	C1568	Good Standing
OTR/L	Isaac	James	Michael	319	Good Standing
OTA/L	Isner	Eileen	Annette	C10258	Good Standing
OTR/L	Ison	Shanna	Marie	1156	Good Standing
OTR/L	Jackson	Rebecca	Ann	1084	Good Standing
COTA/L	Jackson	Sarah	Marie	C1407	Good Standing
OT (lp)	Jackson	Timothy	Luke	LPT297	Good Standing
OTR/L	Jacob	Beth	Anne	1271	Good Standing
OTR/L	Jacobs	Laura	Charlotte	1152	Good Standing
OTR/L	Jacoby	Constance	Sue	1114	Good Standing
OTR/L	Jahn	Susan	Elizabeth	1288	Good Standing
OTR/L	Jefferson	Ami	Lynn	1031	Good Standing

Active Licensees

6/30/08

COTAL-OTR/L	Last Name	First Name	Middle Name	WV#	Licensure Status
OTR/L	Jefferson	Melissa	Ann	1136	Good Standing
COTAL	Jenkins	Kimberly	Dawn	C1647	Good Standing
COTAL	Jenkins	Todd	Matthew	C1246	Good Standing
OTR/L	Jensen	Alicia		1231	Good Standing
COTAL	Jesse	Brenda	Gail	C1048	Good Standing
COTAL	Johns	Tonya	Lynne	C1241	Good Standing
COTAL	Johnson	James	William	C1581	Good Standing
OTR/L	Johnson	Lina	Christina	1343	Good Standing
COTAL	Johnson	Susan	E.	C1645	Good Standing
OTR/L	Johnson	Stephanie	Gwen	1243	Good Standing
COTAL	Johnson	Tamara	Irene	C1486	Good Standing
OTR/L	Johnston	Linda	Christine	OO1	Good Standing
OTR/L	Jurovcik	Kara	Rae	732	Good Standing
OTR/L	Kalbaugh	Sherri	Ann	1007	Good Standing
COTAL	Kalcum	Leann		C1509	Good Standing
COTAL	Kasler	Wendy	Sue	C1042	Good Standing
OTR/L	Katz	Jodi	Beth	484	Good Standing
OTR/L	Keane	Elaine	Mary	1150	Good Standing
OTR/L	Kearns	Emily	Suzanne	959	Good Standing
OTR/L	Keaton	Mitzi	Dawn	1333	Good Standing
COTAL	Keen	Kimberly	Lynne	C1523	Good Standing
OTA/L	Keenan	Anita	Lynn	C1549	Good Standing
COTAL	Keene	Cynthia	Lee	C1634	Good Standing
OTR/L	Kelly	Mary	Lee	736	Good Standing
OT (lp)	Kendall	Krista	Dawn	LPT295	Good Standing
OT (lp)	Kennedy	Brandy	Lynn	LPT294	Good Standing
COTAL	Kesner	Samantha	Desiree	C1571	Good Standing
COTAL	Kessel	Brenda	Lee	C1355	Good Standing
COTAL	Kessler	Rebecca	E.	C1593	Good Standing
OTR/L	King	Amber	Davina	905	Good Standing
COTAL	King	Erin	Quinn	C1547	Good Standing
OTR/L	Kingery	Fred	Edward	693	Good Standing
OTR/L	Kiregu	Linus	Maina	824	Good Standing
OTR/L	Kisner	Carol	Marie	886	Good Standing
OTR/L	Klennert	Kristin	Leigh	1064	Good Standing
COTAL	Knause	Deborah	Sue	C1059	Good Standing
COTAL	Knight	Cambria	Michelle	C1646	Good Standing
OTR/L	Knowles	Yvonne	Maud	518	Good Standing
OTR/L	Kolanko	Stephanie	Ann	1055	Good Standing
COTAL	Komenda	Stanley		C1312	Good Standing
OTR/L	Kroll	Lezlee	Colette	1278	Good Standing
OTR/L	Kubistek	Aaron	Michael	1157	Good Standing
OTR/L	Kuhl	Sigal	Levy	696	Good Standing
OTR/L	Kwon	Lisa	Kim	1287	Good Standing
OTR/L	LaForme	Ann	Marie	158	Good Standing
COTAL	Lamantia	Marlene	Victoria	C1107	Good Standing
OTR/L	Lamb	Valerie	Ann	261	Good Standing
COTAL	Lambert	Jennifer	Amiee	C1370	Good Standing
OTR/L	Lambert	Jennifer	Leigh	1068	Good Standing
OTR/L	Lancaster	Lynn	Marie	1323	Good Standing
COTAL	Lancaster	Nicole	Dawn	C1386	Good Standing
OTR/L	Lane	Jennifer	Lynn	584	Good Standing
OTR/L	Largen	Crystal	Dawn	897	Good Standing

Active Licensees

6/30/08

COTA/L-OTR/L	Last Name	First Name	Middle Name	WV#	Licensure Status
OTR/L	LaRue	Katherine	Theresa	298	Good Standing
OTR/L	Laska	Mary	Gertrude	398	Good Standing
OTR/L	Laughery	Mary	Elizabeth	974	Good Standing
OTR/L	Lawson	Holly	James	1334	Good Standing
OTR/L	Lazor	John	Michael	1081	Good Standing
OTR/L	Leachman	Courtney	Roush	1260	Good Standing
OTR/L	LeBrun	Heather	Lynn	1329	Good Standing
COTA/L	Lee	Pamela	Sue	C1499	Good Standing
OTR/L	Lee-Pride	Jeri	Annette	544	Good Standing
OTR/L	Lentz, Jr.	Robert	Michael	896	Good Standing
COTA/L	Leonard	Jackie	Kaye	C1448	Good Standing
OTR/L	Leonardi	Amy	Beth	763	Good Standing
OTA/L	Lester	Kara	Dee	C1513	Good Standing
OTR/L	L'Hommedieu	Tod	Robert	1306	Good Standing
COTA/L	Lightner	Breanne	Marie	C1469	Good Standing
OTR/L	Lilly	Douglas	Lincoln	895	Good Standing
OTR/L	Lilly	Mark	Vincent	1173	Good Standing
OTR/L	Lilly-Queen	Ashley	Brooke	1234	Good Standing
OTR/L	Lindsey	Stephanie	Lynn	1067	Good Standing
OTR/L	Linkous	Catherine	McKinney	792	Good Standing
COTA/L	Lockhart	Ashley	Dawn	C1584	Good Standing
OTR/L	Logwood	Andrea	Michele	1361	Good Standing
OTA/L	Logwood	Andrea	Michele	C1403	Good Standing
OTR/L	Lopez	Hollea	Michaela	1012	Good Standing
COTA/L	Loyland	Eric	Berent	C1231	Good Standing
COTA/L	Lucas	Scott	Lee	C1296	Good Standing
OTR/L	Lucci	Lisa	Marie	595	Good Standing
OTR/L	Ludwig	Mary	Kathryn	1360	Good Standing
COTA/L	Lusk	Candace	Leigh	C1381	Good Standing
OT/L	Mack	John	Patrick	1302	Good Standing
COTA/L	Madden	Jamie	Lynn	C1498	Good Standing
COTA/L	Maheu	Dawn	Noel	C1545	Good Standing
OTR/L	Manchester	Constance	Palmer	147	Good Standing
COTA/L	Manthey	Barbara	Ann	C1163	Good Standing
OTR/L	Markley	Lona	Leigh	1335	Good Standing
COTA/L	Markley	Lona	Leigh	C1357	Good Standing
OTR/L	Markley	Shannon	Brooks	1313	Good Standing
OTR/L	Martin	Karen	Louise	384	Good Standing
OTR/L	Martin	Kristen	Lynne	1292	Good Standing
OTR/L	Martin	Steven	J.	1141	Good Standing
OTR/L	Marvel	Brenda		1366	Good Standing
OTR/L	Mason	Kathleen	Ann	1057	Good Standing
OTR/L	Mason	Shannon	Leigh	1182	Good Standing
OTR/L	Masterman	Gwendolyn	Suzanne	920	Good Standing
OTR/L	Masters	Shannon	Gay	1317	Good Standing
OTR/L	Matthews	Shelda	Lois	731	Good Standing
COTA/L	Mazza	Louis	Matthew	C1377	Good Standing
COTA/L	McCandless	Maureen	Ann	C1327	Good Standing
OTR/L	McClanahan	Adrienne	Jean	1206	Good Standing
OTR/L	McCombie	Randy	Paul	494	Good Standing
COTA/L	McCoy	Belinda	Belle	C1112	Good Standing
COTA/L	McDaniel	Johnnie	Ray	C1489	Good Standing
OTR/L	McDonald	Clare	Elizabeth	716	Good Standing

Active Licensees

6/30/08

COTA/L-OTR/L	Last Name	First Name	Middle Name	WV#	Licensure Status
OTR/L	McDonough	Joeleen	Sue	1222	Good Standing
OTR/L	McDougal	Robin	Ann	1263	Good Standing
COTA/L	McDowell	Jamie	Deloris	C1590	Good Standing
OTA (lp)	McGlothlin	Deseree	Nicole	LPA192	Good Standing
COTA/L	McGlothlin	Sarah	Elizabeth	C1641	Good Standing
OTR/L	McGowan	Suzanne	Frances	101	Good Standing
COTA/L	McKenney	Dawn	Debra	C1229	Good Standing
COTA/L	McKeon	Patricia	Ann	C1502	Good Standing
COTA/L	McKinney	Christopher	David	C1534	Good Standing
OTR/L	McManamay	Amy	Jo	413	Good Standing
COTA/L	McPherson	Charles	Edward	C1336	Good Standing
OTR/L	McQuain	Stephanie	Elizabeth	1257	Good Standing
COTA/L	Mellott	Kristen	Ashley	C1565	Good Standing
OTA/L	Mercer	Nancy	Diane	C1262	Good Standing
COTA/L	Messenger	Daniel	Wayne	C1535	Good Standing
COTA/L	Metheny	Rebecca	Lynn	C1128	Good Standing
OTR/L	Metz	Betsy	Anne	942	Good Standing
COTA/L	Meyers	Supanee		C1582	Good Standing
COTA/L	Michaud	Allyson	Jeanette	C1508	Good Standing
COTA/L	Midkiff	Geneva	Ailene	C1437	Good Standing
COTA/L	Midock	Erika	Lynn	C1621	Good Standing
OTR/L	Miller	Carol	Lorraine	257	Good Standing
COTA/L	Miller	Denise	Ann	C1417	Good Standing
OTR/L	Miller	Diane	Jeanette	1162	Good Standing
OTR/L	Miller	Jennifer	Dawn	814	Good Standing
OTR/L	Miller	Maricris	Ho	573	Good Standing
COTA/L	Miller	Rachel	Elizabeth	C1649	Good Standing
OTR/L	Miller	Thomas	Scott	902	Good Standing
COTA/L	Miller	William	Thomas	C1606	Good Standing
OTR/L	Mingolelli	Veronica	Maria	1309	Good Standing
COTA/L	Mitchell	Erin	Nicole	C1632	Good Standing
OTR/L	Montgomery	Susan	Lynn	938	Good Standing
COTA/L	Moody	Susan	Pauline	C1358	Good Standing
OTR/L	Mooney	Cassie	Lee	1369	Good Standing
OTR/L	Moore	Jason	Ellis	1318	Good Standing
COTA/L	Moore	Kenneth	Lee	C1099	Good Standing
COTA/L	Moore	Michael	Lee	C1035	Good Standing
OTR/L	Moore	Rebecca	Dawn	947	Good Standing
COTA/L	Moran	Christl	Golz	C1605	Good Standing
OTR/L	Morgan	Jo-Clair		1189	Good Standing
OTR/L	Morgan	Leigh	Ann	1336	Good Standing
OTA/L	Morgan	Leigh	Ann	C1362	Good Standing
OT (lp)	Morgan	Miranda	Dawn	LPT290	Good Standing
OT/L	Moriarty	Kitty	Ellen	1093	Good Standing
OTR/L	Morris	Cheryl	Lee	1348	Good Standing
COTA/L	Morrissey	Michael	Francis	C1538	Good Standing
OTR/L	Mosca	Alisa		911	Good Standing
OTR/L	Mosrie	Hala		976	Good Standing
OTR/L	Mott	Stephanie	LuAnn	1326	Good Standing
OTR/L	Mullins	Amy	Marie	1210	Good Standing
COTA/L	Mullins	Denise	Renee	C1217	Good Standing
OTR/L	Mullins	Jennifer	Lee	1223	Good Standing
OTR/L	Mullins	Metilda	Shobha	416	Good Standing

Active Licensees

6/30/08

COTA/L-OTR/L	Last Name	First Name	Middle Name	WV#	Licensure Status
OTR/L	Murphy	Rhonda	Rae	1041	Good Standing
OTR/L	Musgrove	Brenda	Jo	991	Good Standing
OTR/L	Mutchler	Gail		967	Good Standing
OTR/L	Myers	Elizabeth	Anne	860	Good Standing
OTR/L	Myśliwiec-Andlinge	Beth	Ann	498	Good Standing
OT/L	Nagarajan	Hemalini	K.	1174	Good Standing
OTR/L	Neal	Julie	Ann	989	Good Standing
OTR/L	Nesland	Anita	Loriane	430	Good Standing
OTR/L	Neville	Ryan	Tod	872	Good Standing
OTR/L	Newsom	Cindy	Jo	1283	Good Standing
OTR/L	Nicholson	Argil	Waine	1120	Good Standing
COTA/L	Nickel	Erica	Jo	C1668	Good Standing
OTA/L	Niswander	Hazel	Ruth	C1473	Good Standing
OTR/L	North	Tara	Jo	1218	Good Standing
COTA/L	Nugen	Paula	Nicole	C1578	Good Standing
OTR/L	O'Baker	Pamela	Jean	1090	Good Standing
COTA/L	O'Connor	Marcia	Louise	C1029	Good Standing
COTA/L	Odell	Glenda	Jean	C1375	Good Standing
OTR/L	Offield	Sandee	Dee	1000	Good Standing
OTR/L	O'Leary	Denis	Michael	721	Good Standing
OTR/L	Oleksa	Breanne	Marie	1232	Good Standing
OTR/L	Ong	Paula	Lee	1246	Good Standing
OTR/L	Orth	Margaret	Eileen	1280	Good Standing
OTR/L	Osburn	Angela	Brooke	705	Good Standing
OT/L	O'Shea	Robert	Joseph	373	Good Standing
OT (lp)	Park	Sarah	Megan	LPT296	Good Standing
OTR/L	Parker	Leslie	Nicole	1018	Good Standing
COTA/L	Parsons	Gretchen	Marie	C1633	Good Standing
OTR/L	Patterson	Jennifer	Lee	996	Good Standing
COTA/L	Paugh	Jessica	LeAnne	C1623	Good Standing
OTR/L	Pauley	Claudette	Mynes	1236	Good Standing
OTR/L	Pauley	Karraah	Leigh	1087	Good Standing
OTR/L	Pavone	Melanie	Dawn	956	Good Standing
COTA/L	Pearson	Lori	Rendahl	C1390	Good Standing
OTR/L	Pederson	Adrien	Leigh	1342	Good Standing
OTR/L	Pegg	Mary	Lynn	928	Good Standing
OTR/L	Pelanek	Dorothy	Marie	622	Good Standing
OT (lp)	Pelehac	Gina	Marie	LPT298	Good Standing
OTR/L	Perry	Krista	Michelle	1005	Good Standing
OTR/L	Pervola	Christel	Michelle	1297	Good Standing
COTA/L	Peters	Tiffany	Yvonne	C1627	Good Standing
OTR/L	Pettrey	Kristen	Rachelle	1351	Good Standing
OTR/L	Phelan	Mary	Metta	1289	Good Standing
OTR/L	Pinckney	Cheryl	Anne	414	Good Standing
OT/L	Pinckney	Donald	Kenneth	440	Good Standing
COTA/L	Pino	Rachel	Ann	C1661	Good Standing
COTA/L	Pitt	Benjamin	Lee	C1569	Good Standing
OTR/L	Polanski	Amy	Lynn	1285	Good Standing
OTR/L	Posch	Melanie	Annette	527	Good Standing
OT/L	Powers	Andrew	Jackson	985	Good Standing
COTA/L	Presley	Jaqueline	Maureen	C1369	Good Standing
COTA/L	Preston	Tiffani	Kaye	C1595	Good Standing
OTR/L	Price	Carrie	Anne	1248	Good Standing

Active Licensees

6/30/08

COTA/L-OTR/L	Last Name	First Name	Middle Name	WV#	Licensure Status
COTA/L	Price	Kiley	Michelle	C1356	Good Standing
OTR/L	Quesenberry	Kathy	Jo	358	Good Standing
OTR/L	Raleigh	Robin	Annette	1203	Good Standing
OTR/L	Ramey	Lisa	Cheryl	359	Good Standing
OTR/L	Ramm	Kathryn	Louise	1134	Good Standing
COTA/L	Rampino	Kathy	June	C1642	Good Standing
COTA/L	Ransom	Loyd	Franklin	C1354	Good Standing
COTA/L	Ratcliff	Marti	Lea	C1024	Good Standing
COTA/L	Ratliff	Hillary	Jo	C1451	Good Standing
OTR/L	Rauch	Dawn	Marie	579	Good Standing
OTR/L	Ravenscroft	Erin	Marie	1183	Good Standing
COTA/L	Reel	Michelle	Lynne	C1408	Good Standing
COTA/L	Reeves	Janet	Lea	C1194	Good Standing
COTA/L	Reffitt	Glenda	Kay	C1195	Good Standing
OTR/L	Reitter	Danielle	Susan	1256	Good Standing
OTR/L	Rejonis II	Richard	John	1363	Good Standing
COTA/L	Rejonis II	Richard	John	C1343	Good Standing
OTR/L	Revels	Elizabeth	Susan	1129	Good Standing
OTR/L	Rice	Sarah	Jane	1021	Good Standing
COTA/L	Richards	Eric	Thompson	C1068	Good Standing
COTA/L	Riffel	Vivian	Maggard	C1018	Good Standing
COTA/L	Riggleman	Jane	Lynn	C1186	Good Standing
OTR/L	Riggleman	Kara	Jo	1255	Good Standing
OTR/L	Riley	Juliana	Marie	1070	Good Standing
OTR/L	Ripley	Myra	Denova	1228	Good Standing
OTR/L	Risk	Lori	Ann	1100	Good Standing
COTA/L	Riska	Darla	Jean	C1493	Good Standing
COTA/L	Ritchie	Amy	Renea	C1599	Good Standing
OTR/L	Roberts	Duane	Alan	735	Good Standing
OTR/L	Robinson	Kathleen	Michelle	1294	Good Standing
OTR/L	Robinson	Kathryn	Jeanne	C1532	Good Standing
COTA/L	Robinson	Michelle	Dawn	C1074	Good Standing
OTR/L	Robinson	Nancy	Christine	346	Good Standing
OTR/L	Rogar	Amy	Ellen	1276	Good Standing
OTR/L	Rogers	Amanda	Kessler	662	Good Standing
OTR/L	Rose	Gretchan	Ann	1214	Good Standing
COTA/L	Rose	Jenny	Lee	C1139	Good Standing
OTR/L	Ross	Fay	Margaret	1362	Good Standing
OTR/L	Ross	Jaclyn	Michele	1349	Good Standing
OTR/L	Rota	Kristi	Sue	1202	Revoked
OTR/L	Roush	Andrea	Rae	939	Good Standing
COTA/L	Rowan	Annabel	Elizabeth	C1652	Good Standing
OTR/L	Rowan	Heather	Rene	1235	Good Standing
OTR/L	Rupple	M.	Susan	1321	Good Standing
COTA/L	Ryan	Meghan	Kathleen	C1657	Good Standing
OTR/L	Saffouri	Denise	Lynn	926	Good Standing
OTR/L	Sanghvi	Bina	Yatish	454	Good Standing
OTR/L	Santangelo	Jaclyn	Ann	1014	Good Standing
OTR/L	Santer	Michele	Elizabeth	971	Good Standing
OTR/L	Sarder	Alok	Kumar	788	Good Standing
OTR/L	Sauer	Brooke	Michelle	958	Good Standing
OTR/L	Sauer-Devine	Carrie	Ann	204	Good Standing
COTA/L	Saunders	Erica	Ann	C1529	Good Standing

Active Licensees

6/30/08

COTA/L-OTR/L	Last Name	First Name	Middle Name	WV#	Licensure Status
OTR/L	Savage	Catherine	Haines	1167	Good Standing
OTR/L	Savage	John	Brian	1169	Good Standing
COTA/L	Scarborough	Ashley	Elizabeth	C1550	Good Standing
OTR/L	Schuler	Kena	Sue	1368	Good Standing
COTA/L	Scott	David	Wayne	C1463	Good Standing
OTR/L	Scott	Isabel	Del Carmen	1048	Good Standing
OT/L	Scrivener-Vass	Linda	May	845	Good Standing
OTR/L	Seasor Frye	Sonya	Lee	665	Good Standing
COTA/L	Sees	Nicole	Lynn	C1620	Good Standing
OTR/L	Seese	Amanda	Margaret	1017	Good Standing
OTR/L	Seidel	Margaret	Anne	291	Good Standing
COTA/L	Sellers	Beth	Mae	C1427	Good Standing
OTR/L	Sellman	Jodi	Lynn	1220	Good Standing
OTR/L	Sergent	Brenford	Edwin	1080	Good Standing
OTR/L	Sergent	Danelle	Dawn	1311	Good Standing
OTR/L	Setaro	Rebecca	Maria	1159	Good Standing
OTR/L	Seymour	Patricia	Anne	246	Good Standing
OTR/L	Shaffer	Karen	Louise	981	Good Standing
OTR/L	Shamblin	Deborah	Ann	687	Good Standing
OTR/L	Shannon	Sandra	Leigh	1171	Good Standing
COTA/L	Shaw	Barbara	Jean	C1669	Good Standing
OTR/L	Sheets	Allison	Kay	1346	Good Standing
OTR/L	Sheets	Teresa	Ray	129	Good Standing
OTR/L	Sherrell	Maren	Kate	1205	Good Standing
OTR/L	Shumaker	Deidre	Theresa	1163	Good Standing
OTR/L	Sickles	Kimberly	Walker	1328	Good Standing
OTR/L	Silkwood	Kristi	Alicia	1195	Good Standing
COTA/L	Simms	Lesley	Ann	C1518	Good Standing
COTA/L	Simpson	Lisa	Ann	C1663	Good Standing
COTA/L	Simpson	Mary	Ann	C1220	Good Standing
OTR/L	Simpson	Phillip	Lee	515	Good Standing
COTA/L	Sisler	Paula	May	C1142	Good Standing
OT/L	Sites	Stacie	Leigh	888	Good Standing
COTA/L	Skaggs	Steven	VanCourtland	C1602	Good Standing
COTA/L	Skala	Jennifer	Lynn	C1332	Good Standing
OTR/L	Skrzypek	Melanie	Dawn	1347	Good Standing
COTA/L	Slate	Cassandra	Renee	C1603	Good Standing
OTR/L	Smith	Billie	Jo	C1591	Good Standing
COTA/L	Smith	Karen	Joy	C1558	Good Standing
OTR/L	Smith	Kimberly	Dawn	923	Good Standing
OTR/L	Smith	Lecia	Dawn	597	Good Standing
COTA/L	Smith	Timothy	Scott	C1274	Good Standing
OTR/L	Smith	Virginia	Grace	957	Good Standing
OTR/L	Snyder	Kelly	Marie	772	Good Standing
OTR/L	Sowers	Sharon	Lynne	908	Good Standing
OTR/L	Spatafore	Andrea	Jo	1376	Good Standing
OTR/L	Spencer	Andrea	Marie	815	Good Standing
OTR/L	Spillson	Elizabeth	Ann	390	Good Standing
OTR/L	Spillson	Joseph	Andrew	365	Good Standing
COTA/L	Springmann	Christine	Anna	C1304	Good Standing
OTR/L	Stephenson	Pamela	Rebecca	1315	Good Standing
COTA/L	Stevens	Patricia	Wolf	C1054	Good Standing
OTR/L	Stewart	Lisa	Kay	909	Good Standing

Active Licensees

6/30/08

COTA/L-OTR/L	Last Name	First Name	Middle Name	WV#	Licensure Status
COTA/L	Stines	Amy	Jeanne	C1659	Good Standing
OTR/L	Stone	Elizabeth	Ann	892	Good Standing
COTA/L	Stotts	Crystal	Rose	C1288	Good Standing
OTR/L	Stowers	Kenneth	Dion	1078	Good Standing
COTA/L	Strause	Sherrie	Lynn	C1380	Good Standing
OTR/L	Street	Kristen	Elizabeth	1153	Good Standing
OTR/L	Stump	Ann	Chadwick	131	Good Standing
OTR/L	Subasic	Kathleen	Garrett	1216	Good Standing
COTA/L	Sullivan	Jill	Rae	C1248	Good Standing
OTR/L	Summers	Suzanne	Kathleen	231	Good Standing
OT/L	Sura	Jayshree	Tushar	223	Good Standing
COTA/L	Surface	Angela	Marie	C1452	Good Standing
COTA/L	Surratt	Danny	Keith	C1040	Good Standing
OTR/L	Swisher	Stephanie	Gail	1301	Good Standing
COTA/L	Tarver	Deanna	Kelly	C1601	Good Standing
COTA/L	Taylor	Carla	Beth	C1533	Good Standing
OTR/L	Taylor	Renea	Dawn	1286	Good Standing
OT/L	Tennant	Joan	Carol	607	Good Standing
OTR/L	Tennant	Margaret	Wanda	1242	Good Standing
OTR/L	Thaw	Laura	Ann	323	Good Standing
OT (lp)	Thomas	Kelsey	Nichole	LPT292	Good Standing
OTR/L	Thompson	Jason	Elliott	861	Good Standing
COTA/L	Tincher	Christina	Dell	C1449	Good Standing
OTR/L	Tincher	Shelly	Brooke	1250	Good Standing
OTR/L	Tiu	Melissa	Jo	1044	Good Standing
COTA/L	Todaro	Theresa	Lee	C1610	Good Standing
OTR/L	Tokash	Jennifer	Ann	743	Good Standing
COTA/L	Travers	Matt	Brian	C1401	Good Standing
COTA/L	Trump	Nichole	Lynn	C1295	Good Standing
OTR/L	Truschel	David	William	919	Good Standing
OTR/L	Turley	Pamela	Jean	990	Good Standing
OTR/L	Turley	Traci	Augusta	1290	Good Standing
COTA/L	Tussey	Sarah	Lyn	C1516	Good Standing
COTA/L	Twigg	Cynthia	Jean	C1330	Good Standing
OTR/L	Ude	Heidi	Leigh	997	Good Standing
COTA/L	Uhler	Bridgette	Adel	C1524	Good Standing
OT (lp)	Umstot	Justin	Ray	LPT293	Good Standing
COTA/L	Umstot	Vicky	Lynn	C1428	Good Standing
COTA/L	Usenick	Jody	Henderson	C1275	Good Standing
OTR/L	Valentino	Joseph	Jon	1322	Good Standing
OTR/L	Vandale	Cara	Jane	256	Good Standing
OTR/L	VanMeter	Sarah	Lea	1107	Good Standing
OTR/L	Venable	Allison	Beth	898	Good Standing
COTA/L	Vest	Casey	Jolene	C1637	Good Standing
OT/L	Vigh	Debra	JoAnn	1254	Good Standing
OTR/L	Vincent	Virginia	Ann	885	Good Standing
OT/L	Viscount	Tracy	Leigh	625	Good Standing
OTR/L	Voellinger	Erica	Dawn	1330	Good Standing
COTA/L	Waggoner	Stephanie	Diane	C1432	Good Standing
OTR/L	Wallace	Heather	Alyse	879	Good Standing
OTR/L	Walls	Bethany	Jo	1126	Good Standing
OTR/L	Walters	Erik	James	1102	Good Standing
COTA/L	Ward	Patricia	Ann	C1650	Good Standing

Active Licensees

6/30/08

COTA/L-OTR/L	Last Name	First Name	Middle Name	WV#	Licensure Status
COTA/L	Ware	Kelley	Lynne	C1654	Good Standing
COTA/L	Warnock	Tina	Marie	C1010	Good Standing
COTA/L	Warrick	Burl	DeLee	C1638	Good Standing
COTA/L	Wartella	Leigh	Matz	C1665	Good Standing
OTR/L	Watson	Erin	Elizabeth	1353	Good Standing
OTR/L	Weaver	Cynthia	Eileen	1339	Good Standing
OTR/L	Webb	William	Eric	813	Good Standing
COTA/L	Weicht	Katerina	Elizabeth	C1667	Good Standing
COTA/L	Weis	Anthony	Todd	C1574	Good Standing
OTR/L	Weiss	Katherine	Virginia	1354	Good Standing
OTR/L	Welch	Kimberly	Ann	1148	Good Standing
COTA/L	Wenrick	Lynne	Janel	C1589	Good Standing
OTR/L	Werner	Carole	Lockard	305	Good Standing
OTR/L	Westbrock	Amy	Beth	973	Good Standing
OTR/L	Westmoreland	Dianne	Sue	C1412	Good Standing
OTR/L	Weston	Erik	John	819	Good Standing
COTA/L	Wheeler	Corrine	Nichol	C1563	Good Standing
OTR/L	Wheeler	Steven	Daniel	638	Good Standing
OTR/L	White	Danielle		924	Good Standing
OTR/L	White	Danise	Conley	153	Good Standing
COTA/L	White	Kristen	Ann	C1302	Good Standing
COTA/L	Whitt	Jessica	Nicole	C1472	Good Standing
COTA/L	Wikel	Amanda	Leigh	C1460	Good Standing
OTR/L	Wilhere	Tawnya	Nicole	596	Good Standing
OTR/L	Wilkinson	Susan	Crawford	1299	Good Standing
COTA/L	Williams	Amanda	Rae	C1655	Good Standing
OTR/L	Williams	Ashlee	Brooke	1377	Good Standing
OTR/L	Williams	Kristie	Rae	994	Good Standing
OTR/L	Williams	Maria	Elena	1184	Good Standing
COTA/L	Williams	Sarah	Beth	C1592	Good Standing
OT/L	Williamson	Casey	Margaret	1072	Good Standing
OTR/L	Wilson	Heather	Ann	591	Good Standing
COTA/L	Wilson	Shadonda	Evette	C1614	Good Standing
COTA/L	Windows	Trista	Fay	C1613	Good Standing
COTA/L	Windows	Wendy	Lynn	C1483	Good Standing
OTR/L	Wingate	Heather	Marie	644	Good Standing
OTR/L	Wise-Marks	Elizabeth	Ann	922	Good Standing
COTA/L	Withrow	Erica	Diane	C1536	Good Standing
OTR/L	Wix	Amy	Michelle	951	Good Standing
COTA/L	Wolfe	Brittney	Shea	C1562	Good Standing
COTA/L	Wood	Carey	Ann	C1628	Good Standing
OTR/L	Wood	Susan	Michele	945	Good Standing
COTA/L	Wood	Tiffany	Renea	C1664	Good Standing
COTA/L	Woodson	Patricia	Faye	C1670	Good Standing
COTA/L	Workman	Candy	Lynn	C1359	Good Standing
COTA/L	Workman	Katherine	Jane	C1470	Good Standing
OTR/L	Worley	Amanda	Dawn	1191	Good Standing
OTR/L	Wright	Delilah	Latesia	315	Good Standing
COTA/L	Wriston	Dwayne	Edgar	C1636	Good Standing
OTR/L	Wujtow	Nathalie	Adel	1293	Good Standing
OTR/L	Wycoff	Travis	Robert	1073	Good Standing
OTR/L	Yadwadkar	Neelima	Subhash	674	Good Standing
OTR/L	Yglesias	Jane	Graham	940	Good Standing

Active Licensees

6/30/08

COTA/L-OTR/L	Last Name	First Name	Middle Name	WV#	Licensure Status
OTR/L	Yonak	Laurie	Marangoni	1252	Good Standing
OT/L	Young	Darvan	Bethel	179	Good Standing
COTA/L	Young	Janis	Irene	C1192	Good Standing
COTA/L	Young	Kathleen	Marie	C1289	Good Standing
COTA/L	Young	Nanette	DeBernardo	C1575	Good Standing
OTR/L	Zadik	John, Jr.		1110	Good Standing
OTR/L	Zapf	Helen	Pamela	893	Good Standing
OTR/L	Zbranek	Shawn	Craig	1375	Good Standing
COTA/L	Zinn	Leighann	Sommer	C1466	Good Standing
OTR/L	Zirkle	Lindsay	Nicole	1295	Good Standing
OTR/L	Zollars	Deanna	Margaret	210	Good Standing
OTR/L	Zucconi	Annamarie	Magiera	1109	Good Standing

West Virginia Board of Occupational Therapy

**Annual Report
2007-2008**

Summary of Complaints



West Virginia Board of Occupational Therapy
3041 University Avenue
2nd Floor, Suite 6
Morgantown, WV 26505
304-285-3150
www.wvbot.org

Summary of Complaints FY 2007 / 2008

<u>Date Rec'd</u>	<u>Case Number</u>	<u>Description</u>	<u>Resolution</u>
10/31/06	2006#20a&b	Practicing with expired license	Referred to Tucker Co. Prosecuting Attorney
10/31/06	2006#21	Inadequate supervision of COTA	No probable cause.
11/21/06	2006#22	Inadequate supervision	No probable cause.
1/10/07	2007#25	Referral from DHHR- alleged patient abuse	No probable cause.
1/30/07	2007#27	Fraudulent billing	License revoked.
3/15/07	2007#31	Inappropriate behavior strategies in WVBTT setting	No probable cause.
1/07/08	2008#41	Referral from DHHR- verbal abuse to resident	No probable cause.
5/20/08	2008#44	Referral from DHHR- abuse/neglect of resident	Investigation in process.