

**PUTNAM COUNTY AGING PROGRAM, INC.
(A NON-PROFIT ORGANIZATION)**

**FINANCIAL STATEMENTS WITH
ADDITIONAL INFORMATION**

YEAR ENDED SEPTEMBER 30, 2013

WITH INDEPENDENT AUDITORS' REPORT

**PUTNAM COUNTY AGING PROGRAM, INC.
FINANCIAL STATEMENTS WITH ADDITIONAL INFORMATION
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

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INDEPENDENT AUDITORS' REPORT

**Board of Directors
Putnam County Aging Program, Inc.
St. Albans, West Virginia**

Report on the Financial Statements

We have audited the accompanying financial statements of Putnam County Aging Program, Inc. (a non-profit organization), which comprise the statement of financial position as of September 30, 2013, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Putnam County Aging Program, Inc. as of September 30, 2013, and the changes in its net assets and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis, as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the financial statements. The accompanying schedule of State Revenue and Expenses is presented for purposes of additional analysis, as required by the State of West Virginia, and is not a required part of the financial statements. The accompanying schedule of Program Revenue and Expenses by County is presented for purposes of additional analysis, and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated July 30, 2014, on our consideration of Putnam County Aging Program, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Putnam County Aging Program, Inc.'s internal control over financial reporting and compliance.



Huntington, West Virginia
July 30, 2014

**PUTNAM COUNTY AGING PROGRAM, INC.
STATEMENT OF FINANCIAL POSITION
SEPTEMBER 30, 2013**

ASSETS

CURRENT ASSETS

Cash	\$ 2,920,034
Accounts receivable	1,574,072
Prepaid expenses	9,498
Workers compensation deposit	<u>16,808</u>
TOTAL CURRENT ASSETS	<u>4,520,412</u>

PROPERTY AND EQUIPMENT

Central office building	150,000
Vehicles and equipment	<u>793,948</u>
	943,948
Less: Accumulated depreciation	<u>(518,385)</u>
PROPERTY AND EQUIPMENT, NET	<u>425,563</u>

TOTAL ASSETS	\$ <u><u>4,945,975</u></u>
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LIABILITIES AND NET ASSETS

LIABILITIES

Accounts payable - trade	\$ 207,387
Accounts payable - other	419,430
Accrued payroll and vacation	184,091
Other accrued expenses	574,525
Medicaid payable	<u>-0-</u>
TOTAL LIABILITIES	<u>1,385,433</u>

NET ASSETS

Unrestricted:	
Designated for daily program operations	2,616,594
Investment in property and equipment	<u>943,948</u>
TOTAL NET ASSETS	<u>3,560,542</u>

TOTAL LIABILITIES AND NET ASSETS	\$ <u><u>4,945,975</u></u>
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THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

**PUTNAM COUNTY AGING PROGRAM, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

CHANGES IN UNRESTRICTED NET ASSETS:

Revenues:	
Program income	\$ 353,435
Total unrestricted revenues	<u>353,435</u>
Net assets released from restrictions:	
Satisfaction of program restrictions	<u>4,759,780</u>
Total net assets released from restrictions	<u>4,759,780</u>
Total unrestricted revenues and other support	<u>5,113,215</u>
Expenses:	
Title III-B Senior Citizens	223,100
Title III-C Nutrition	1,817,371
Title III-D In-Home Services	8,468
Direct Services Award - LIFE	66,365
Health Benefits/SHIP	10,135
Title III-E Family Caregiver	96,325
Alzheimers Respite	113,033
Loved Ones	44,701
Budget Digest	40,600
Medicaid	1,602,639
Elder Abuse	660
In-Home Transportation	<u>22,919</u>
Total Program Expenses	4,046,316
Property and equipment	99,258
Corporate	10,183
General and Administration	<u>454,564</u>
Total expenses	<u>4,610,321</u>
Increase in unrestricted net assets	502,894
CHANGES IN TEMPORARILY RESTRICTED NET ASSETS:	
Temporarily restricted grant monies	4,759,780
Net assets released from restrictions	<u>(4,759,780)</u>
Increase/decrease in temporarily restricted net assets	<u>- 0 -</u>
Increase in net assets	502,894
NET ASSETS AT BEGINNING OF YEAR	<u>3,057,648</u>
NET ASSETS AT END OF YEAR	<u>\$ 3,560,542</u>

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

**PUTNAM COUNTY AGING PROGRAM, INC.
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

CASH FLOWS FROM OPERATING ACTIVITIES	
Increase in net assets	\$ 502,894
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Depreciation expense	115,950
(Increase) decrease in accounts receivable	(336,440)
Decrease (increase) in prepaid expenses	1,051
(Increase) decrease in workers compensation deposit	(264)
Increase (decrease) in accounts payable	239,795
Increase (decrease) in accrued payroll	32,350
Increase (decrease) in other accrued expenses	<u>15,627</u>
 Net cash provided by operating activities	 <u>570,962</u>
 CASH FLOWS FROM INVESTING ACTIVITIES	
Purchase of property and equipment	<u>(150,147)</u>
 Net cash (used in) investing activities	 <u>(150,147)</u>
 NET INCREASE IN CASH	 420,815
 CASH AT BEGINNING OF YEAR	 <u>2,499,219</u>
 CASH AT END OF YEAR	 <u><u>\$2,920,034</u></u>

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

**PUTNAM COUNTY AGING PROGRAM, INC.
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2013**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Putnam County Aging Program, Inc., a non-profit organization, is located in St. Albans, West Virginia and operates Title III-B, Title III-C, Title III-D, Title III-E, HBC, Elder Abuse, Medicaid Reimbursement, LIFE, and Alzheimer's programs for Putnam County, the Title III-C program in Kanawha and Clay counties, and Title III-B, Title III-C, Title III-D, Title III-E, Life, HBC, and Alzheimer's programs in Fayette County.

Funds to operate these programs are received primarily from the Department of Health and Human Services and the Bureau of Senior Services with the funds passed through the regional Area Agency on Aging office, as well as project income.

The overall objective of the Title III Programs is to develop a system of coordinated and comprehensive services for older persons - services which will secure and maintain maximum independence and dignity in a home environment for older persons capable of self-care and also remove individual and social barriers to economic and personal independence for older persons.

The objective of the Title III-B program is to provide the elderly with social, outreach, transportation, information and referral services, and health, welfare and nutrition education and counseling.

Title III-C is a nutrition program designed to provide older persons with low cost nutritious meals served primarily in a congregate setting. The Title III-C program also furnishes delivered meals to the homebound.

Title III-D is a program designed to provide health prevention to the elderly for their prescribed medications.

The Title III-E and the Elder Abuse is a program designed to provide financial aid and educational resources to family caregivers of the elderly.

The LIFE program is a state-funded program designed to provide additional outreach services to elderly citizens.

The Medicaid Reimbursement program provides in-home custodial care for eligible persons, usually elderly, who would be unable to maintain themselves in their homes without such aid.

PUTNAM COUNTY AGING PROGRAM, INC.
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Costs that are not reimbursed by other programs are paid for by project income that is not designated for a federal program and other sources of funding.

Basis of Accounting

The financial statements of the Organization have been prepared on the accrual basis of accounting in which expenditures are recognized when incurred and revenue is recognized when earned, generally when allowable expenditures are made. The revenue from fee for service contracts is recognized in the accompanying financial statements when the services have been performed.

Property and Equipment

Property and equipment with a cost in excess of \$5,000 and a useful life in excess of one year are capitalized at cost. Those items with a cost less than \$5,000 are expensed in the year of acquisition. Depreciation is computed on the straight-line basis over the estimated useful life of the assets.

The property and equipment acquired is owned by Putnam County Aging Program, Inc. while used in the program for which it was purchased or in other future authorized programs. The funding sources, however, have a reversionary interest in the property and equipment purchased with grant funds; therefore, its disposition, as well as the ownership of any sale proceeds thereof is subject to funding source regulations.

To provide a means of accountability over certain property and equipment purchases, Putnam County Aging Program, Inc. also records the cost of certain items as an asset with an offset to investment in property and equipment, unrestricted net assets.

Accounts Receivable and Concentration of Credit Risk

The Organization provides various services to the elderly and low income individuals on a third-party reimbursement basis. The Organization bills the various funding sources in accordance with contractual agreements without requiring collateral or any other security. Accounts and grants receivable have been adjusted for all known uncollectible accounts. An allowance for bad debts has not been set up as the amount is not considered material.

Inventory

In accordance with grant award budgets approved by funding sources, inventory is charged to expense in the period during which it is purchased instead of being recognized as an asset and expended as it is used.

Compensated Absences

The Organization is accounting for compensated absences in the period earned rather than in the period used (See Note 9).

PUTNAM COUNTY AGING PROGRAM, INC.
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Temporarily Restricted Net Assets

The Organization reports grants and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Allocated Costs

The Organization allocates its expenses on a functional basis among its various programs. Expenses that can be identified with a specific program are allocated according to their natural expense classification.

Functional Allocation of Expenses

The cost of providing the various programs and other activities has been summarized on a functional basis in the statement of activities. Costs are allocated between management and general or the appropriate program based on evaluations of the related benefits. Management and general expenses include those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of the Organization.

Income Taxes

Putnam County Aging Program, Inc. is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. The Organization is classified by the Internal Revenue Service as an other than a private foundation. Generally, the Organization is no longer subject to tax examinations for years beginning before October 1, 2010.

Donated Services and Other

Donated hourly services are valued at the federally established minimum wage. Donated other is valued at the estimated fair market value at the date of receipt. The Organization does not record donated services and other in excess of the amount required to meet grant matching requirements.

Financial Statement Presentation

Financial statement presentation follows the recommendations of the FASB ASC 958-205-05, *Financial Statements of Not-for-Profit Organizations*. Under FASB ASC 958-205-05, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted and permanently restricted net assets. In addition, the Organization is required to present a statement of cash flows. At September 30, 2013, the Organization had only unrestricted net assets and did not have any temporarily or permanently restricted net assets.

**PUTNAM COUNTY AGING PROGRAM, INC.
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2013**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Cash and Cash Equivalents

For purposes of the statement of cash flows the Organization considers all highly liquid investment instruments purchased with a maturity of three months or less to be cash equivalents. There were no cash equivalents as of September 30, 2013.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of support, revenue and expenditures during the reporting period. Actual results could differ from those estimates.

NOTE 2 - GRANT RECEIVABLES

Grant receivables at September 30, 2013, consisted of amounts due under the following:

Title III-B	\$ 7,187
Title III-C	77,667
Title III-D	2,490
Title III-E	10,669
LIHEAP	2,649
Budget Digest	36,862
Medicaid	473,265
Medicaid Waiver	416,534
LIFE	60,243
Alzheimers Respite	6,062
Loved Ones	462,648
Kanawha Valley Senior Services	17,796
TOTAL	<u>\$ 1,574,072</u>

NOTE 3 - RETIREMENT PLAN

The Organization sponsored a 403(b) Thrift Plan. Employees are eligible to participate upon employment but do not vest in employer contributions until after one (1) year of service. Employees can defer up to the maximum amount allowable by law, while the Organization's matching contribution is equal to the lesser of 50% of their salary reduction contributions during the year or 3% of the compensation received during the year once service requirements are met. Total employer contributions to the plan for 2013 totaled \$5,903.

PUTNAM COUNTY AGING PROGRAM, INC.
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2013

NOTE 4 - OPERATING LEASES

The Organization leases facilities for senior citizens centers under operating leases on various terms. For the year ended September 30, 2013, total rental costs amounted to \$4,800 as recorded in the accompanying financial statements in accordance with grant budgets.

NOTE 5 - LINE OF CREDIT

The Organization had previously established a \$100,000 business revolving line of credit with Putnam County Bank. This account bore interest at prime plus 0.250%, payable monthly with expiration on November 13, 2013. At September 30, 2013, the Organization's balance on the line of credit was \$-0-. Borrowings on the line of credit for the year ended September 30, 2013 amounted to \$-0-. Principal payments for 2013 totaled \$-0-. The credit line was secured by a deed of trust on the central office building.

NOTE 6 - CONCENTRATION OF CREDIT RISK

Cash

The Organization maintains cash balances in checking and savings accounts at various banks throughout the four county region in which it operates. Accounts at each institution are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. At September 30, 2013, the carrying amount of the Organization's deposits at their main financial institution, Putnam County Bank of Hurricane, was \$1,962,907. The bank balance was \$2,020,166. The difference between the carrying amount and the bank balance is due to deposits in transit and outstanding checks. Of the bank balances, \$250,000 was covered by FDIC insurance with the remaining balance of \$1,770,166 secured by a collateral bond in the amount of \$2,045,000.

Operations

Most of the Organization's revenues are in the form of grants from federal and state sources. The Organization's ability to continue operations if the grant programs were lost or canceled are unknown.

NOTE 7 - INDIRECT COST ALLOCATION PLAN

The Organization has adopted an indirect cost allocation plan whereby each program is charged its fair share of the general administration costs incurred by the Organization. General administration costs are those costs incurred for the common purpose benefiting and supporting all or a few of the Organization's programs and activities and are not readily assignable on a direct method. The Organization has developed the indirect cost allocation plan in accordance with the requirements of OMB Circular A-122 and has obtained a certification of the plan from an independent certified public accounting firm.

PUTNAM COUNTY AGING PROGRAM, INC.
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2013

NOTE 8 - CONTINGENT LIABILITIES

The Organization's programs are generally funded from federal, state, and local sources, principal of which are programs of the U.S. Department of Health and Human Services and the U.S. Department of Agriculture. Federal and state grants received for specific purposes are subject to audit and review by grantor agencies. Such audits and reviews could result in requests for reimbursements to grantor agencies for expenditures disallowed under the terms of the grants. The amount, if any, of expenditures which may be disallowed by grantor agencies cannot be determined at this time although management believes such amounts, if any, to be immaterial.

NOTE 9 - COMPENSATED ABSENCES

Annual Leave

All full time salaried employees shall accrue leave at a rate of a days' equivalency of hours for each calendar month of service. After five years of service, 2 additional hours per month from base hours and each subsequent five years of continuation of service these employees earn an additional 2.5 hours each calendar month.

All part-time employees who work 25 to 34 hours per week are eligible to earn one week of annual leave per year.

Sick Leave

All full time salaried employees shall accrue leave at a rate of a days' equivalency of hours for each calendar month of service. All part-time employees who work 25 to 34 hours per week are eligible to earn one week of sick leave per year. Unused sick leave is not paid to an employee upon termination of employment.

The Organization determines the liability for compensated absences when the following conditions are met:

1. The Organization's obligation relating to employees' rights to receive compensation for future absences is attributable to employee services already rendered.
2. The obligation relates to the rights that vest or accumulate.
3. Payment of the compensation is probable.
4. The amount can be reasonably estimated and is material to the financial statements.

In accordance with the above criteria, the Organization has accrued a liability of \$113,388 for annual leave as of September 30, 2013, but has not accrued a liability for sick leave which has been earned, but not taken, by Organization employees.

PUTNAM COUNTY AGING PROGRAM, INC.
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2013

NOTE 10 - RISK MANAGEMENT

The Organization is exposed to various risks of loss related to torts, theft of, damage to, or destruction of assets, errors and omissions; injuries to employees; employees' health and life; and natural disasters. The Organization manages these risks of loss through the purchase of various insurance policies.

NOTE 11 – SUBSEQUENT EVENTS

The date to which events occurring after September 30, 2013, the date of the most recent balance sheet, have been evaluated for possible adjustments to the financial statements or disclosure is July 30, 2014, which is the date on which the financial statements were available to be issued.

ADDITIONAL INFORMATION

**PUTNAM COUNTY AGING PROGRAM, INC.
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
 FOR THE YEAR ENDED SEPTEMBER 30, 2013**

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA #	Pass-Through Entity Identifying Number	Federal Expenditures
U.S. Department of Health and Human Services:			
Pass-Through WVSC Metro Area Agency on Aging			
Title III, Part B - Senior Citizens	93.044	N/A	\$ 41,562
Title III, Part C - Nutrition	93.045	N/A	514,242
Title III, Part D - Medication Management	93.042	N/A	2,059
Title III, Part E - Family Caregiver Health Benefits/SHIP	93.052	N/A	14,385
	93.779	N/A	4,000
Pass-Through Appalachian Area Agency on Aging			
Title III, Part B - Senior Citizens	93.044	N/A	58,326
Title III, Part C - Nutrition	93.045	N/A	155,251
Title III, Part D - Medication Management	93.042	N/A	5,121
Title III, Part E - Family Caregiver Health Benefits/SHIP	93.052	N/A	31,263
	93.779	N/A	4,000
Total - U.S. Department of Health and Human Services			830,209
U.S. Department of Agriculture:			
Pass-Through West Virginia Bureau of Senior Services			
Nutrition Program for the Elderly (Commodities) NSIP	93.053	N/A	187,096
Total - U.S. Department of Agriculture			187,096
Total expenditures of federal awards			1,017,305

**PUTNAM COUNTY AGING PROGRAM, INC.
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

NOTE 1 - BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Putnam County Aging Program, Inc., and is presented on the basis of accounting practices prescribed by the Bureau of Senior Services. These practices differ in some respects from generally accepted accounting principles. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of the basic financial statements.

PUTNAM COUNTY AGING PROGRAM, INC.
SCHEDULE OF STATE REVENUE AND EXPENSES - LIFE FAYETTE
FOR THE GRANT AWARD YEAR ENDED JUNE 30, 2013

Revenue

Grant FY 12/13	\$ <u>197,592</u>
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Expenses

Transfers to other programs	<u>197,592</u>
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Total Expenses	<u>197,592</u>
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Excess (deficit)	\$ <u><u>- 0 -</u></u>
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**PUTNAM COUNTY AGING PROGRAM, INC.
SCHEDULE OF STATE REVENUE AND EXPENSES
COMMUNITY PARTNERSHIP - FAYETTE
FOR THE GRANT AWARD YEAR ENDED JUNE 30, 2013**

Revenue

Grant FY 12/13	\$ <u>14,968</u>
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Expenses

Other costs	<u>14,968</u>
Total Expenses	<u>14,968</u>
 Excess (deficit)	 \$ <u><u>- 0 -</u></u>

**PUTNAM COUNTY AGING PROGRAM, INC.
SCHEDULE OF STATE REVENUE AND EXPENSES
COMMUNITY PARTNERSHIP - KANAWHA
FOR THE GRANT AWARD YEAR ENDED JUNE 30, 2013**

Revenue

Grant FY 12/13	\$ <u>23,399</u>
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Expenses

Other costs	<u>23,399</u>
Total Expenses	<u>23,399</u>
Excess (deficit)	\$ <u><u>- 0 -</u></u>

**PUTNAM COUNTY AGING PROGRAM, INC.
SCHEDULE OF STATE REVENUE AND EXPENSES
COMMUNITY PARTNERSHIP - PUTNAM
FOR THE GRANT AWARD YEAR ENDED JUNE 30, 2013**

Revenue

Grant FY 12/13	\$ <u>35,083</u>
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Expenses

Other costs	<u>35,083</u>
Total Expenses	<u>35,083</u>

Excess (deficit)	\$ <u><u>- 0 -</u></u>
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PUTNAM COUNTY AGING PROGRAM, INC.
SCHEDULE OF STATE REVENUE AND EXPENSES - IN-HOME FAYETTE
FOR THE GRANT AWARD YEAR ENDED JUNE 30, 2013

	Fair
Revenue	
Grant FY 12/13	\$ <u> 68,569</u>
Expenses	
Other costs	<u> 68,569</u>
Total Expenses	<u> 68,569</u>
Excess (deficit)	\$ <u> -</u>

**PUTNAM COUNTY AGING PROGRAM, INC.
 SCHEDULE OF STATE REVENUE AND EXPENSES - IN-HOME PUTNAM
 FOR THE GRANT AWARD YEAR ENDED JUNE 30, 2013**

	Fair	LightHouse
Revenue		
Grant FY 12/13	\$ <u>56,035</u>	\$ <u>64,373</u>
Expenses		
Other costs	<u>56,035</u>	<u>64,373</u>
Total Expenses	<u>56,035</u>	<u>64,373</u>
Excess (deficit)	<u>\$ - 0 -</u>	<u>\$ - 0 -</u>

**PUTNAM COUNTY AGING PROGRAM, INC.
SCHEDULE OF STATE REVENUE AND EXPENSES - TITLE III CLAY
FOR THE GRANT AWARD YEAR ENDED JUNE 30, 2013**

	Title III-C
Revenue	
Grant FY 12/13	\$ <u>35,650</u>
Expenses	
Other costs	<u>35,650</u>
Total Expenses	<u>35,650</u>
Excess (deficit)	\$ <u><u>- 0 -</u></u>

**PUTNAM COUNTY AGING PROGRAM, INC.
 SCHEDULE OF STATE REVENUE AND EXPENSES - TITLE III FAYETTE
 FOR THE GRANT AWARD YEAR ENDED JUNE 30, 2013**

	Title III-B	Title III-C	Title III-D
Revenue			
Grant FY 12/13	\$ <u>10,627</u>	\$ <u>144,999</u>	\$ <u>1,016</u>
Expenses			
Other costs	<u>10,627</u>	<u>144,999</u>	<u>1,016</u>
Total Expenses	<u>10,627</u>	<u>144,999</u>	<u>1,016</u>
Excess (deficit)	\$ <u><u>- 0 -</u></u>	\$ <u><u>- 0 -</u></u>	\$ <u><u>- 0 -</u></u>

**PUTNAM COUNTY AGING PROGRAM, INC.
SCHEDULE OF STATE REVENUE AND EXPENSES - TITLE III KANAWHA
FOR THE GRANT AWARD YEAR ENDED JUNE 30, 2013**

	Title III-C
Revenue	
Grant FY 12/13	\$ <u>261,891</u>
Expenses	
Other costs	<u>261,891</u>
Total Expenses	<u>261,891</u>
Excess (deficit)	\$ <u><u>- 0 -</u></u>

PUTNAM COUNTY AGING PROGRAM, INC.
SCHEDULE OF STATE REVENUE AND EXPENSES - TITLE III PUTNAM
FOR THE GRANT AWARD YEAR ENDED JUNE 30, 2013

	Title III-B	Title III-C	Title III-D
Revenue			
Grant FY 12/13	\$ <u>20,368</u>	\$ <u>121,403</u>	\$ <u>703</u>
Expenses			
Other costs	<u>20,368</u>	<u>121,403</u>	<u>703</u>
Total Expenses	<u>20,368</u>	<u>121,403</u>	<u>703</u>
Excess (deficit)	\$ <u><u>- 0 -</u></u>	\$ <u><u>- 0 -</u></u>	\$ <u><u>- 0 -</u></u>

**PUTNAM COUNTY AGING PROGRAM, INC.
SCHEDULE OF PROGRAM REVENUE AND EXPENSES BY COUNTY
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

	WVSC Metro Area Agency on Aging <u>Title III-B</u> Senior Citizens <u>Putnam</u> 10/01/12- 09/30/13 93.044	Appalachian Area Agency on Aging <u>Title III-B</u> Senior Citizens <u>Fayette</u> 10/01/12- 09/30/13 93.044	WVSC Metro Area Agency on Aging <u>Title III-C</u> Nutrition Putnam 10/01/12- 09/30/13 93.045	Appalachian Area Agency on Aging <u>Title III-C</u> Nutrition Fayette 10/01/12- 09/30/13 93.045
Pass-Through Grantor				
Program Title				
County				
Program Dates				
Federal CFDA Number				
<u>REVENUE</u>				
Grant Revenue - Federal	\$ 41,562	\$ 58,326	\$ 89,836	\$ 118,485
Grant Revenue - State	20,368	10,627	121,403	144,999
USDA Food Reimbursements	- 0 -	- 0 -	35,895	38,284
Program Income	2,511	3,468	41,588	33,712
TOTAL REVENUE	<u>64,441</u>	<u>72,421</u>	<u>288,722</u>	<u>335,480</u>
<u>EXPENSES</u>				
Salaries and fringes	71,982	60,701	119,483	192,958
Raw food	- 0 -	- 0 -	96,746	107,978
Disposables	- 0 -	- 0 -	10,969	8,612
Equipment purchases/repairs	- 0 -	2,705	4,568	5,314
Contractual	1,767	487	5,203	5,295
Insurance	576	148	1,640	- 0 -
Rent and operations	922	5,344	6,353	1,784
Utilities and communications	4,865	10,772	37,267	12,965
Postage and printing	- 0 -	- 0 -	- 0 -	- 0 -
Capital outlay	- 0 -	- 0 -	- 0 -	- 0 -
Office supplies	1,730	291	19,331	12,156
Travel	108	251	2,481	- 0 -
Transportation	27,967	32,454	16,006	17,980
Professional fee expense	- 0 -	- 0 -	- 0 -	- 0 -
Volunteer meals	- 0 -	- 0 -	- 0 -	- 0 -
Miscellaneous	- 0 -	30	990	100
Non-funded costs in-kind	- 0 -	- 0 -	- 0 -	- 0 -
Program services match	- 0 -	- 0 -	- 0 -	- 0 -
TOTAL EXPENSES	<u>109,917</u>	<u>113,183</u>	<u>321,037</u>	<u>365,142</u>
EXCESS (DEFICIT) OF REVENUE OVER (UNDER) EXPENSES	<u>(45,476)</u>	<u>(40,762)</u>	<u>(32,315)</u>	<u>(29,662)</u>

**PUTNAM COUNTY AGING PROGRAM, INC.
SCHEDULE OF PROGRAM REVENUE AND EXPENSES BY COUNTY
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

Pass-Through Grantor	WVSC Metro Area Agency on Aging	Appalachian Area Agency on Aging	WVSC Metro Area Agency on Aging	Appalachian Area Agency on Aging
Program Title	Title III-C Nutrition	Title III-C Nutrition	Title III-D In-Home Services	Title III-D In-Home Services
County	Kanawha	Clay	Putnam	Fayette
Program Dates	10/01/12- 09/30/13	10/01/12- 09/30/13	10/01/12- 09/30/13	10/01/12- 09/30/13
Federal CFDA Number	93.045	93.045	93.042	93.042
<u>REVENUE</u>				
Grant Revenue - Federal	\$ 424,406	\$ 36,766	\$ 2,059	\$ 5,121
Grant Revenue - State	261,891	35,650	703	1,016
USDA Food Reimbursements	103,861	9,056	- 0 -	- 0 -
Program Income	150,557	11,317	- 0 -	- 0 -
TOTAL REVENUE	940,715	92,789	2,762	6,137
<u>EXPENSES</u>				
Salaries and fringes	527,058	48,372	2,770	5,058
Raw food	342,004	34,232	- 0 -	- 0 -
Disposables	41,566	3,963	- 0 -	- 0 -
Equipment purchases/repairs	14,944	- 0 -	- 0 -	- 0 -
Contractual	4,995	96	- 0 -	- 0 -
Insurance	- 0 -	1,376	- 0 -	- 0 -
Rent and operations	2,205	2,958	- 0 -	- 0 -
Utilities and communications	9,319	11,520	- 0 -	- 0 -
Postage and printing	- 0 -	- 0 -	- 0 -	- 0 -
Capital outlay	- 0 -	- 0 -	- 0 -	- 0 -
Office supplies	11,447	332	- 0 -	600
Travel	3,952	29	40	- 0 -
Transportation	46,025	10,141	- 0 -	- 0 -
Professional fee expense	- 0 -	- 0 -	- 0 -	- 0 -
Volunteer meals	12,312	- 0 -	- 0 -	- 0 -
Miscellaneous	2,326	20	- 0 -	- 0 -
Non-funded costs in-kind	- 0 -	- 0 -	- 0 -	- 0 -
Program services match	- 0 -	- 0 -	- 0 -	- 0 -
TOTAL EXPENSES	1,018,153	113,039	2,810	5,658
EXCESS (DEFICIT) OF REVENUE OVER (UNDER) EXPENSES	(77,438)	(20,250)	(48)	479

**PUTNAM COUNTY AGING PROGRAM, INC.
SCHEDULE OF PROGRAM REVENUE AND EXPENSES BY COUNTY
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

Pass-Through Grantor	WVSC Metro Area Agency on Aging <u>Title III-E</u>	Appalachian Area Agency on Aging <u>Title III-E</u>	WVSC Metro Area Agency on Aging <u>Health</u>	Appalachian Area Agency on Aging <u>Health</u>
Program Title	Family Caregiver	Family Caregiver	Benefits Counseling	Benefits Counseling
County	<u>Putnam</u>	<u>Fayette</u>	<u>Putnam</u>	<u>Fayette</u>
Program Dates	10/01/12- 09/30/13	10/01/12- 09/30/13	10/01/12- 09/30/13	10/01/12- 09/30/13
Federal CFDA Number	93.052	93.052	93.041	93.041
<u>REVENUE</u>				
Grant Revenue - Federal	\$ 14,386	\$ 31,263	\$ 4,000	\$ 4,000
Grant Revenue - State	- 0 -	- 0 -	- 0 -	- 0 -
USDA Food Reimbursements	- 0 -	- 0 -	- 0 -	- 0 -
Program Income	- 0 -	72	- 0 -	- 0 -
TOTAL REVENUE	<u>14,386</u>	<u>31,335</u>	<u>4,000</u>	<u>4,000</u>
<u>EXPENSES</u>				
Salaries and fringes	29,682	58,989	4,526	5,609
Raw food	- 0 -	- 0 -	- 0 -	- 0 -
Disposables	- 0 -	- 0 -	- 0 -	- 0 -
Equipment purchases/repairs	- 0 -	- 0 -	- 0 -	- 0 -
Contractual	- 0 -	1,875	- 0 -	- 0 -
Insurance	- 0 -	- 0 -	- 0 -	- 0 -
Rent and operations	- 0 -	- 0 -	- 0 -	- 0 -
Utilities and communications	- 0 -	- 0 -	- 0 -	- 0 -
Postage and printing	- 0 -	- 0 -	- 0 -	- 0 -
Capital outlay	- 0 -	- 0 -	- 0 -	- 0 -
Office supplies	850	633	- 0 -	- 0 -
Travel	48	1,232	- 0 -	- 0 -
Transportation	3,016	- 0 -	- 0 -	- 0 -
Professional fee expense	- 0 -	- 0 -	- 0 -	- 0 -
Volunteer meals	- 0 -	- 0 -	- 0 -	- 0 -
Miscellaneous	- 0 -	- 0 -	- 0 -	- 0 -
Non-funded costs in-kind	- 0 -	- 0 -	- 0 -	- 0 -
Program services match	- 0 -	- 0 -	- 0 -	- 0 -
TOTAL EXPENSES	<u>33,596</u>	<u>62,729</u>	<u>4,526</u>	<u>5,609</u>
EXCESS (DEFICIT) OF REVENUE OVER (UNDER) EXPENSES	<u>(19,210)</u>	<u>(31,394)</u>	<u>(526)</u>	<u>(1,609)</u>

**PUTNAM COUNTY AGING PROGRAM, INC.
SCHEDULE OF PROGRAM REVENUE AND EXPENSES BY COUNTY
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

Pass-Through Grantor	WVSC Metro Area Agency on Aging	WVSC Metro Area Agency on Aging	Appalachian Area Agency on Aging	WV Bureau of Senior Services
Program Title	Elder Abuse	Direct Services Award - LIFE	Direct Services Award - LIFE	Transportation
County	Putnam	Putnam	Fayette	Fayette
Program Dates	10/01/12- 09/30/13	10/01/12- 09/30/13	10/01/12- 09/30/13	10/01/12- 09/30/13
Federal CFDA Number	93.041	N/A	N/A	N/A
<u>REVENUE</u>				
Grant Revenue - Federal	\$ -	\$ -	\$ -	\$ -
Grant Revenue - State	- 0 -	188,795	198,080	- 0 -
USDA Food Reimbursements	- 0 -	- 0 -	- 0 -	- 0 -
Program Income	- 0 -	- 0 -	912	- 0 -
TOTAL REVENUE	-	188,795	198,992	- 0 -
<u>EXPENSES</u>				
Salaries and fringes	- 0 -	- 0 -	39,613	22,919
Raw food	- 0 -	- 0 -	- 0 -	- 0 -
Disposables	- 0 -	- 0 -	- 0 -	- 0 -
Equipment purchases/repairs	- 0 -	- 0 -	24,561	- 0 -
Contractual	660	- 0 -	- 0 -	- 0 -
Insurance	- 0 -	- 0 -	- 0 -	- 0 -
Rent and operations	- 0 -	- 0 -	- 0 -	- 0 -
Utilities and communications	- 0 -	- 0 -	1,827	- 0 -
Postage and printing	- 0 -	- 0 -	- 0 -	- 0 -
Capital outlay	- 0 -	- 0 -	- 0 -	- 0 -
Office supplies	- 0 -	- 0 -	- 0 -	- 0 -
Travel	- 0 -	- 0 -	- 0 -	- 0 -
Transportation	- 0 -	- 0 -	364	- 0 -
Professional fee expense	- 0 -	- 0 -	- 0 -	- 0 -
Volunteer meals	- 0 -	- 0 -	- 0 -	- 0 -
Miscellaneous	- 0 -	- 0 -	- 0 -	- 0 -
Non-funded costs in-kind	- 0 -	- 0 -	- 0 -	- 0 -
Program services match	- 0 -	- 0 -	- 0 -	- 0 -
TOTAL EXPENSES	660	-	66,365	22,919
EXCESS (DEFICIT) OF REVENUE				
OVER (UNDER) EXPENSES	(660)	188,795	132,627	(22,919)

PUTNAM COUNTY AGING PROGRAM, INC.
SCHEDULE OF PROGRAM REVENUE AND EXPENSES BY COUNTY
FOR THE YEAR ENDED SEPTEMBER 30, 2013

Pass-Through Grantor	Appalachian Area Agency on Aging	Appalachian Area Agency on Aging	WVSC Metro Area Agency on Aging	WVSC Metro Area Agency on Aging	WVSC Metro Area Agency on Aging	Appalachian Area Agency on Aging
Program Title	Budget Digest	Budget Digest	Budget Digest	Budget Digest	Alzheimers Respite	Alzheimers Respite
County	Cental	Fayette	Kanawha	Putnam	Putnam	Fayette
Program Dates	10/01/12- 09/30/13	10/01/12- 09/30/13	10/01/12- 09/30/13	10/01/12- 09/30/13	10/01/12- 09/30/13	10/01/12- 09/30/13
Federal CFDA Number	N/A	N/A	N/A	N/A	N/A	N/A
<u>REVENUE</u>						
Grant Revenue - Federal	\$ - 0 -	\$ - 0 -	\$ - 0 -	\$ - 0 -	\$ - 0 -	\$ - 0 -
Grant Revenue - State	14,335	15,782	19,934	- 0 -	47,547	60,976
USDA Food Reimbursements	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -
Program Income	- 0 -	5,000	- 0 -	- 0 -	3,690	3,466
TOTAL REVENUE	14,335	20,782	19,934	- 0 -	51,237	64,442
<u>EXPENSES</u>						
Salaries and fringes	- 0 -	- 0 -	- 0 -	- 0 -	69,027	41,061
Raw food	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -
Disposables	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -
Equipment purchases/repairs	- 0 -	5,266	7,335	16,389	- 0 -	- 0 -
Contractual	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -
Insurance	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -
Rent and operations	- 0 -	7,707	- 0 -	425	- 0 -	- 0 -
Utilities and communications	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -
Postage and printing	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -
Capital outlay	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -
Office supplies	- 0 -	- 0 -	- 0 -	- 0 -	150	100
Travel	- 0 -	- 0 -	- 0 -	- 0 -	114	370
Transportation	- 0 -	- 0 -	- 0 -	1,428	2,211	- 0 -
Professional fee expense	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -
Volunteer meals	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -
Miscellaneous	- 0 -	2,050	- 0 -	- 0 -	- 0 -	- 0 -
Non-funded costs in-kind	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -
Program services match	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -
	- 0 -	15,023	7,335	18,242	71,502	41,531
EXCESS (DEFICIT) OF REVENUE						
OVER (UNDER) EXPENSES	14,335	5,759	12,599	(18,242)	(20,265)	22,911

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

**Board of Directors
Putnam County Aging Program, Inc.
St. Albans, West Virginia**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of Putnam County Aging Program, Inc. (a nonprofit Organization), which comprise the statement of financial position as of September 30, 2013, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated July 30, 2014.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Putnam County Aging Program, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Putnam County Aging Program, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. . A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Putnam County Aging Program, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Franer, Wright & Paterno".

Huntington, West Virginia
July 30, 2014

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH
MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY OMB CIRCULAR A-133**

Board of Directors
Putnam County Aging Program, Inc.
St. Albans, West Virginia

Report on Compliance for Each Major Federal Program

We have audited Putnam County Aging Program, Inc.'s (a nonprofit organization) compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of Putnam County Aging Program, Inc.'s major federal programs for the year ended September 30, 2013. Putnam County Aging Program, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Putnam County Aging Program, Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Putnam County Aging Program, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Putnam County Aging Program, Inc.'s compliance.

Opinion on Each Major Federal Program

In our opinion, Putnam County Aging Program, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2013.

Report on Internal Control over Compliance

Management of Putnam County Aging Program, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Putnam County Aging Program, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Putnam County Aging Program, Inc.'s internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.



Huntington, West Virginia
July 30, 2014

AUDIT FINDINGS

**PUTNAM COUNTY AGING PROGRAM, INC.
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED SEPTEMBER 30, 2012**

B. FINANCIAL STATEMENT AND PROGRAM FINDINGS

None

C. FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None

**PUTNAM COUNTY AGING PROGRAM, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

A. SUMMARY OF AUDIT RESULTS

1. The auditors' report expresses an unqualified opinion on the financial statements of Putnam County Aging Program, Inc., prepared in conformity with the accounting principles generally accepted in the United States of America.
2. No deficiencies relating to the audit of the financial statements is reported in the "Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*."
3. No instances of noncompliance material to the financial statements of Putnam County Aging Program, Inc. were disclosed during the audit.
4. No deficiencies relating to the audit of the major federal award programs are reported in the "Independent Auditors' Report on Compliance for each Major Program and on Internal Control Over compliance Required by OMB Circular A-133."
5. The auditors' report on compliance for the major federal award programs for Putnam County Aging Program, Inc. expresses an unqualified opinion.
6. Audit findings relative to the major federal award programs for Putnam County Aging Program Inc., are reported in Part C of this Schedule.
7. The programs tested as major programs include:

<u>Grantor/Pass-through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Pass-through Number</u>
U.S. Department of Health and Human Services		
Pass-through from Bureau of Senior Services		
Title III-B: Senior Citizens	93.044	N/A
Title III-C: Nutrition	93.045	N/A
Nutrition Program for the Elderly (Commodities) NSIP	93.053	N/A

8. The threshold for distinguishing Type A and B programs was \$300,000.
9. Putnam County Aging Program, Inc. qualified as a low-risk auditee due to the requirements within OMB Circular A-133 and the Organization having no audit findings within the last two fiscal years.

**PUTNAM COUNTY AGING PROGRAM, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

B. FINANCIAL STATEMENT AND PROGRAM FINDINGS

None

C. FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None