



Green, Shannon

From: Green, Shannon
Sent: Thursday, July 09, 2015 11:43 AM
To: Singletary, Jennifer; Workman, Chris (Chris.Workman@courtsww.gov)
Subject: contract for Senior Status Judge Henning

Tracking:	Recipient	Read
	Singletary, Jennifer	Read: 7/9/2015 11:50 AM
	Workman, Chris (Chris.Workman@courtsww.gov)	
	Workman, Chris	Read: 7/9/2015 2:17 PM

Senior Status Judge Henning has advised that he has met his income limit and needs a contract.

Green, Shannon

From: Green, Shannon
Sent: Thursday, July 09, 2015 11:46 AM
To: Singletary, Jennifer
Subject: Judge Henning's contract

Tracking:	Recipient	Read:
	Singletary, Jennifer	Read: 7/9/2015 11:50 AM

This relates to the previous email sent regarding a contract for Judge Henning.

Judge Henning requested that you email his contract to him @ jhenning43@gmail.com.

Green, Shannon

From: Green, Shannon
Sent: Tuesday, July 21, 2015 9:37 AM
To: Singletary, Jennifer
Subject: RE: FW: Judge Henning's contract

Tracking:	Recipient	Read
	Singletary, Jennifer	Read: 7/21/2015 9:44 AM

Sorry – that is what he told me.

From: Singletary, Jennifer
Sent: Tuesday, July 21, 2015 9:27 AM
To: Green, Shannon
Subject: FW: FW: Judge Henning's contract

(I just wanted you to see this – I thought he wanted it e-mailed, lol.) Jen

From: John Henning [<mailto:jhenning43@gmail.com>]
Sent: Tuesday, July 21, 2015 9:09 AM
To: Singletary, Jennifer
Subject: Re: FW: Judge Henning's contract

Good Morning Jennifer,

I am so sorry but I do not know how to do all of the stuff you requested. Would it be possible to do it the old fashioned way and mail me a copy and I'll sign it and return it? Thanks, John Henning

On Mon, Jul 20, 2015 at 3:33 PM, Singletary, Jennifer <Jennifer.Singletary@courtswv.gov> wrote;

Hi, Judge Henning:

Please find attached a scanned PDF of your contract for finishing out the year as a contract employee. Please sign, put your SS# and date in the bottom right corner where indicated, and then send it back to me. I'll forward it upstairs for the Chief Justice's signature, and you'll stay in business!

Thank you,

Jennifer Singletary

p.s. You may scan and send the contract back to me at this e-mail, or mail to my attention at Bldg. 1, Room E-100, 1900 Kanawha Blvd. E, Charleston, WV 25305.

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Judge Henning requested that you email his contract to him @ jhenning43@gmail.com.

Massey, Sarah

From: Workman, Chris
Sent: Tuesday, July 21, 2015 4:15 PM
To: Green; Shannon <Shannon.Green@courtswv.gov>
Cc: Greene; Mary <Mary.Greene@courtswv.gov>
Subject: FW: new appointments & retirement of Judge Jordan

Thank you, Shannon. I had not received any of the attachments.

Chris Workman
Director of Human Resources
Supreme Court of Appeals of West Virginia
Building 1, Room E 100

From: Green, Shannon
Sent: Tuesday, July 21, 2015 11:29 AM
To: Workman, Chris; Greene, Mary
Subject: new appointments & retirement of Judge Jordan

I am attaching letters from the Governor regarding the appointments of Jason Cuomo, William Douglas Witten, and David Camilletti. I am also attaching Judge Jordan's letters regarding his retirement effective December 31. These letters came last week; therefore, you may already have copies. I was out of the office last week on vacation.

*Mary – Judge Jordan indicates an interest in serving as a senior status judge.

Shannon Green
Recusal Administrative Assistant
Supreme Court of Appeals of West Virginia
State Capitol Complex
Bldg. 1, Rm. E-400
Charleston, WV 25305
(304) 558-5676 - office
(304) 558-6045 - fax

Green, Shannon

From: Green, Shannon
Sent: Thursday, July 23, 2015 12:18 PM
To: Singletary, Jennifer
Subject: RE: another SS Judge Contract

Tracking:	Recipient	Read
	Singletary, Jennifer	Read: 7/23/2015 12:25 PM

Thank you Jennifer.

He said he went over and it was really hard to straighten out so he does not want to go through that again. He said he has 21 hearing dates scheduled for August so he is certain he will meet his limit.

From: Singletary, Jennifer
Sent: Thursday, July 23, 2015 12:15 PM
To: Green, Shannon; Workman, Chris; Smith, Tammy
Subject: RE: another SS Judge Contract

I'll put the reminder on my calendar to ask Chris - that way she won't have to think about it in the meantime.

I'm not sure or can't remember what happened to him last year?

Thanks,
Jen

From: Green, Shannon
Sent: Thursday, July 23, 2015 12:05 PM
To: Singletary, Jennifer; Workman, Chris; Smith, Tammy
Subject: FW: another SS Judge Contract

Judge Keadle called about his contract. I told him what his YTD will be as of July 31. He said he plans to submit 10 more days at the end of July.

*Chris, would it be too much trouble to mark your calendar for maybe the second week of August to let me and Jennifer know what Keadle's YTD will be August 14. Judge Keadle is so worried that he will go over like he did last year. Maybe then, we can determine how many days he can submit in August and place him under contract when he meets his limit.

Thank you.

Shannon

From: Workman, Chris
Sent: Tuesday, July 21, 2015 6:23 PM

To: Singletary, Jennifer
Cc: Green, Shannon; Smith, Tammy
Subject: RE: another SS Judge Contract

Jennifer,

I'm not certain he is ready for a contract. As of July 31, 2015 his YTD (year-to-date) wages are \$21,532.50

Chris Workman
Director of Human Resources
Supreme Court of Appeals of West Virginia
Building 1, Room E 100
1900 Kanawha Boulevard, East
Charleston, WV 25305
Phone 304.558.2978 Fax 304.558.9137

From: Singletary, Jennifer
Sent: Tuesday, July 21, 2015 2:25 PM
To: Workman, Chris
Cc: Green, Shannon
Subject: another SS Judge Contract

May I please get a recommended start date for a contract for Judge Keadle? Thank you!
Jennifer S.

Massey, Sarah

From: Greene, Mary
Sent: Monday, July 27, 2015 12:16 PM
To: Green, Shannon <Shannon.Green@courtswv.gov>
Subject: RE: new appointments & retirement of Judge Jordan

I was out of the office last week, but, I'll send J. Jordan the SS application today.

From: Green, Shannon
Sent: Tuesday, July 21, 2015 11:29 AM
To: Workman, Chris; Greene, Mary
Subject: new appointments & retirement of Judge Jordan

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